



# DISLEY PARISH COUNCIL

**Richard Holland** *Disley Parish Clerk*

Tel: 01663 762726

Email: [admin@disleyparishcouncil.org.uk](mailto:admin@disleyparishcouncil.org.uk)

Web: [www.disleyparishcouncil.org.uk](http://www.disleyparishcouncil.org.uk)

Twitter: [@disleypc](https://twitter.com/disleypc)



8th May 2019

Dear Councillor,

You are summoned to attend the **Annual Meeting** of Disley Parish Council on **Wednesday 15th May 2019 at 7.30pm** at Disley Community Centre.

Yours sincerely,

Richard Holland  
Parish Clerk

**Members of the public are welcome to attend.**

## AGENDA – PART 1

1	To elect a Chairman of the Council for the year 2019/20.
2	To receive Declaration of Acceptance of Office (Chairman)
3	To elect a Vice Chairman of the Council for the year 2019/20.
4	To receive Declaration of Acceptance of Office (Vice Chairman)
5	To receive any Apologies for Absence.
6	To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.
7	Public Forum
8	To consider the Chairman's Allowance for 2019/20 at £750.
9	To re-adopt the General Power of Competence for 2018/19.
10	To consider the Parish Council's adoption of the Cheshire East Council Member Code of Conduct 2019

Items highlighted in grey require a Council resolution



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LOCAL COUNCIL  
AWARD SCHEME  
FOUNDATION

11	To consider Councillor membership of Disley Parish Council Committees, Councillor representation on outside bodies and authorised cheque signatories for the year 2019/20.
12	To confirm the remits of the following Standing Committees for 2019/20 11.1 Planning Committee 11.2 Finance Committee 11.3 Personnel Committee
13	To consider and approve the Parish Council Calendar of Meetings for 2019/20.
14	To receive Chairman's Report
15	To agree as a true and accurate record, the minutes of the Council Meeting held on 10 <sup>th</sup> April 2019.
16	To receive Cheshire East Councillors' Report
17	To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports. 17.1 A6/MARR Mitigation – To note a letter sent by Cllr. Adams to High Peak Buses in relation to the relocated bus stop at The Swan in Newtown.
18	To note an email received from Disley WI in relation to a village gardening project.
19	To consider an email received from PRIDE regarding planting in the village.
20	To consider a consultation from United Utilities regarding forest management.
21	To consider a request from Seafarers UK to support Merchant Navy Day on 3 <sup>rd</sup> September 2019.
22	To receive a verbal update from Cllr. Adams on village social isolation following a meeting with Connecting Chelford.

**Items highlighted in grey require a Council resolution**





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LOCAL COUNCIL  
AWARD SCHEME  
FOUNDATION

23	To note an update from High Peak School regarding tenancing a Disley allotment.
24	To note a letter sent by the Parish Council to the Cheshire East Head of Planning Strategy regarding the Local Plan site at Greystones Allotments.
25	To consider a footpath application for the path between Dryhurst Lane and Meadow Lane, Disley.
26	To consider a tree preservation for two trees at 119 Buxton Old Road, Disley.
27	To note the adoption of a Statement of Community Involvement by High Peak Borough Council.
28	To note a letter and email received from residents regarding Planning Application 19/1767M – 42 Jackson's Edge Road.
29	To consider Planning Applications as listed on Appendix B
30	To note Planning Decisions as listed on Appendix B
31	To note the Meeting and Event Schedule as listed on Appendix C
32	To note a Disley Parish Council Doorstep Crime Awareness event booked for 24 <sup>th</sup> July 2019.
33	To note a Disley Parish Council defibrillator/AED training event booked for 8 <sup>th</sup> August 2019.
34	To approve the Annual Governance Statement (Section 1 – Annual Return) for the year 2018/19
35	To approve the Accounting Statements (Section 2 – Annual Return) for the year 2018/19

Items highlighted in grey require a Council resolution

Council Office: Disley Community Centre, off Buxton Old Road, Disley, Cheshire SK12 2BB VAT Reg. No. 158 6603 43



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36	To receive and approve the following year-end financial statements for the year 2018/19: 31.1 Balance Sheet 31.2 Income and Expenditure Account 31.3 Bank Reconciliations
37	To note a purchase order placed with Danvic Limited for drainage works at Newtown Playing Fields.
38	To note payment of Accounts of £11,736.84 as listed on Appendix A (1)
39	To authorise payment of Accounts of £1,845.42 as listed on Appendix A (2)
40	To note Quarter 4 Budget Comparisons for 2018/19 and financial statement to 30/04/2019.
41	To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1 (c).

## **AGENDA – PART 2**

42	To note an email from Browns Rural regarding rental payment arrangements for land at Red Lane, Disley.
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**Items highlighted in grey require a Council resolution**

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### **The general power of competence**

English councils were provided a “general power of competence,” (GPC) under the Localism Act 2011 Sections 1 to 8. This gave councils the power to act in the manner that an individual would, but like an individual, they must act within the law.

Under the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, councils must satisfy two criteria to use the GPC. The Council must contain a minimum of two thirds of elected councillors and it must have a qualified clerk.<sup>1</sup> The council must reconfirm its eligibility at the first annual meeting following every ordinary election and the GPC must be passed by council resolution.

Before using the GPC, the council should consider restrictions like statutory duties, procedural and financial governance, statutory duties carried out by other authorities and company law, if relevant.

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<sup>1</sup> A qualified clerk is one who holds one of the following qualifications:

- A Certificate in Local Council Administration (CiLCA).
- A clerk’s higher education qualification from the University of Gloucester or predecessor, namely; a Certificate of Higher Education in Local Council Administration, a Certificate of Higher Education in Local Policy, the first level of the Foundation Degree in Community Engagement and Governance or any equivalent successor qualification.



## Member Code of Conduct

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- 1 Cheshire East Council has adopted this Code of Conduct to promote and maintain high standards of conduct and underpin public confidence in the authority and its Members and co-opted Members (referred to collectively in this Code as "Members").
- 2 The Code has been adopted under the Localism Act 2011 and is based on the following core principles of public life:
  - 2.1 Selflessness
  - 2.2 Integrity
  - 2.3 Objectivity
  - 2.4 Accountability
  - 2.5 Openness
  - 2.6 Honesty
  - 2.7 Leadership
- 3 The Code sets out general obligations about the standards of conduct expected of Members and co-opted Members of the authority, together with provisions about registering and declaring interests.

### General obligations

- 4 Whenever you are acting as a Member or co-opted Member of this authority you must act in accordance with the following obligations:

#### *Selflessness*

- 4.1 You must act solely in the public interest and must never use or attempt to use your position improperly to confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, friends or close associates.

#### *Integrity*

- 4.2 You must not place yourself under a financial or other obligation to outside individuals or organisations that might seek to influence you in the performance of your official duties.

#### *Objectivity*

- 4.3 When carrying out your public duties you must make all choices, such as making public appointments, awarding contracts or recommending individuals for rewards or benefits, on merit.

- 4.4 You should remain objective, listen to the interests of all parties appropriately and impartially and take all relevant information, including advice from the authority's officers, into consideration.
- 4.5 You should exercise independent judgement. Although you may take account of the views of others (including a political group), you should reach your own conclusions on the issues before you and act in accordance with those conclusions.

#### *Accountability*

- 4.6 You are accountable to the public for your decisions and you must co-operate fully with whatever scrutiny is appropriate to your office, including appropriate scrutiny by local residents.

#### *Openness*

- 4.7 You must be open and transparent where possible about your decisions and actions and the decisions and actions of your authority. You should be prepared to give reasons for those decisions and actions.

#### *Honesty*

- 4.8 You must declare any personal, pecuniary and non-pecuniary interests that relate to your public duties and must take steps to resolve any conflicts arising in a way that protects the public interest, including registering and declaring interests as set out in Part 2 below.
- 4.9 You must only use or authorise the use of the authority's resources in accordance with the authority's requirements. You must, when using or authorising the use of such resources, ensure that they are used for proper purposes only. Resources must not be used improperly for political purposes (including party political purposes) and you must have regard to any applicable Local Authority Code of Publicity in force from time to time.

#### *Leadership*

- 4.10 You must promote and support high standards of conduct when serving as Member of the authority, by leadership and example, championing the interests of the community.
- 4.11 You should uphold the law and, on all occasions, act in accordance with the trust that the public is entitled to place in you.

#### *Respect for Others*

- 4.12 You must treat others with courtesy. You should engage with colleagues and staff in a manner that underpins mutual respect and courtesy, essential to good local government.
- 4.13 You must not:
  - (i) do anything which may cause your authority to breach any equality laws
  - (ii) compromise or attempt to compromise the impartiality of anyone who works for, or on behalf of, the authority
  - (iii) bully <sup>(1)</sup> any person, including other Councillors, officers of the authority or members of the public
  - (iv) intimidate or attempt to intimidate any person who is or is likely to be a complainant, a witness, or involved in the administration of any

investigation or proceedings in relation to an allegation that a Member (including yourself) has failed to comply with his or her authority's code of conduct.

#### *Information*

- 4.14 You must not disclose information given to you in confidence by anyone, or information acquired by you which you believe, or ought reasonably to be aware, is of a confidential nature, except where: <sup>(2)</sup>
- (i) you have the written consent of a person authorised to give it
  - (ii) you are required by law to do so
  - (iii) the disclosure is made to a professional third party for the purpose of obtaining professional advice provided that the third party agrees not to disclose the information to any other person, or
  - (iv) the disclosure is reasonable, in the public interest; and made in good faith and in compliance with the reasonable requirements of the authority.
- 4.15 You must not prevent another person from gaining access to information to which that person is entitled by law.

#### *Gifts and Hospitality*

- 4.16 You must within 28 days of receipt, notify the Monitoring Officer in writing of any gift, benefit or hospitality with a value in excess of £100 which you have accepted as a Member from any person or body other than the Authority. The Monitoring Officer will place your notification on a public register of gifts and hospitality.

### **Registering and Declaring Interests**

#### *Registering and Declaring Interests – General Requirements*

- 5 You must, within 28 days of:

- 5.1 the adoption of this Code
- 5.2 taking office as a Member
- 5.3 becoming aware of any new interest not already registered
- 5.4 becoming aware of any change to any interest already registered

notify the monitoring officer in writing of any disclosable pecuniary interest, or other type of interest as defined by this Code.

- 6 If you become aware of any such interest not already registered (or the subject of pending notification) during the course of any meeting of the authority at which you are in attendance then you must disclose the interest to meeting, take the action required by the Code depending on the nature of the interest and notify the monitoring officer of the interest in accordance with the provisions of this Code.



### *Sensitive Interests*

- 7 A 'sensitive interest' is described in the Localism Act 2011 as an interest the nature of which is such that the Member and the authority's monitoring officer consider that disclosure of the details of the interest could lead to the Member or a person connected with the Member being subject to violence or intimidation.
- 8 Where you consider that you have a sensitive interest, and the monitoring officer agrees, that part of the register recording that interest will be will not be published or made available for public inspection. A declaration of interests must still be made at a meeting where relevant, but the sensitive information need not be disclosed.

### *Disclosable Pecuniary Interests*

- 9 A disclosable pecuniary interest is defined by statute and is subject to change from time to time.
- 10 Unless dispensation has been granted, if you are present at any meeting of the authority and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, you must leave the meeting while any discussion or voting on that matter takes place. You may not participate in any discussion of the matter at the meeting and you may not participate in any vote taken on the matter at the meeting.
- 11 You must not discharge or participate in the discharge of any function related to any matter in which you have a disclosable pecuniary interest.
- 12 Failure to comply with these requirements of the Code may amount to a criminal offence.

### *Other Interests – Personal Interests*

- 13 In addition to disclosable pecuniary interests referred to above, you must also declare personal interests.
- 14 You have a personal interest in any business of the authority where the business of the authority relates to or is likely to affect any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority.
- 15 You will also have a personal interest in any business of the authority where the business of the authority relates to or is likely to affect any body exercising functions of a public nature, which is directed to charitable purposes or whose principle purposes includes influencing public opinion or policy where you are a member of that body or in a position of general control or management.
- 16 The Audit and Governance Committee may, from time to time, prescribe certain bodies the membership of which amounts to a personal interest.
- 17 You will also have a personal interest in any business of the authority where a decision in relation to that business might reasonably be regarded as affecting your wellbeing or financial position or the wellbeing or financial position of a relevant person to a greater extent than the majority of other Council tax payers, ratepayers, or inhabitants of the electoral division or ward, as the case may be, affected by the decision.

- 18 For the purposes of this Code, a relevant person is:
- 18.1 a member of your family or any person with whom you have a close association, or
  - 18.2 any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors, or
  - 18.3 any person or body in whom such persons have a beneficial interest and a class of securities exceeding the nominal value of £25,000 or one hundredth of the total issued share capital of that body.
- 19 Unless your personal interest also amounts to a prejudicial interest, a disclosable pecuniary interest or pre-determination, you may remain in the meeting and take part in the debate and vote.

#### *Other Interests – Prejudicial Interests*

- 20 You will have a prejudicial interest if you have a personal interest in any business of the authority and where that personal interest is one which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest and where that business:
- 20.1 affects your financial position or the financial position of a relevant person or body described in paragraph 14 or 15 above, or
  - 20.2 relates to the determination of any approval, consent, licence, permission or registration in relation to you or any relevant person or body described in paragraph 14 or 15 above.
- 21 Where you have a prejudicial interest, you may not participate in any discussion of the matter at the meeting or in any vote taken on the matter at the meeting. You are also required to leave the room where the meeting is taking place during the discussion and vote. However you may attend the meeting and make representations, answer questions or give evidence provided that the public are also allowed to attend the meeting for the same purpose and you leave the meeting immediately after having done so.

#### **Pre-Determination and Bias**

- 22 Separately from considerations as to personal, prejudicial or disclosable pecuniary interests, Members must be mindful of falling foul of the general obligations of this code by taking part in decisions where they are biased or have pre-determined the matter in question.
- 23 Simply put, a Member will be biased or will have pre-determined a matter if they have approach a matter with a closed mind. That is to say if they have made up their mind which way they will decide a matter before all of the relevant considerations are presented and debated in the appropriate decision making forum.
- 24 Previous actions or statements of a Member will not be taken by themselves as proof of predetermination. A Member may be predisposed to a certain point of view, however notwithstanding any predisposition, Members need to be careful to ensure they approach and, insofar as is possible, are seen to approach decisions with an open mind.

- 25 Particular scenarios to be mindful of are where a Member, in some other role, is seen to be a promoter or advocate for a proposal which later comes before them for decision. A risk arises when there has been significant personal involvement in preparing or advocating the proposal such that a Member may become or may be perceived by the public as being no longer able to approach the decision with an open mind.
- 26 If you feel that you have pre-determined a matter you should say so. You should not speak or vote on the proposal. You may, however, make representations on the proposal if a member of the public also has the right to do so. You are not legally obliged to withdraw from the meeting for the remainder of the debate and vote but in most circumstances doing so will counter any suggestion that you influenced the remaining Members by your continued presence. If you do not withdraw, as a minimum you must withdraw to the public area of the meeting room for the whole of the consideration of the matter, whether or not you are also exercising your right to speak.
- 27 If in any doubt you should seek advice from the Monitoring Officer.

### Further Information

- 28 The Monitoring Officer, in consultation with the Chairman of the Audit and Governance Committee, will publicise from time to time arrangements for dealing with complaints made against Members that their conduct has breached the requirements of this code. The Monitoring Officer will publicise from time to time a Monitoring Officer Protocol reflecting current trends in Member Conduct matters in order to provide guidance on how emerging or common issues will be approached

### Dispensations

- 29 The Audit and Governance Committee may grant you a dispensation, but only in limited circumstances, to enable you to participate and vote on a matter in which you have a prejudicial or disclosable pecuniary interest.
- 30 A list of matters to which a dispensation has been granted to all Members is available.

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1. "Bullying" may be characterised as offensive, intimidating, malicious, insulting or humiliating behaviour and includes "cyber bullying". It may happen once or be part of a pattern of behaviour. It can be contrasted with the legitimate challenges a member may make in challenging policy or scrutinising performance. You may challenge others as to why they hold their views but must take care to raise issues in the appropriate forum and in an appropriate way. Ideas and policies may be robustly criticised but individuals should not be subject to unreasonable or excessive personal attack.
2. It is your responsibility to ensure that any judgement you make in relying on any exception will stand up to rigorous objective scrutiny. In the case of any doubt advice should be sought from the Monitoring Officer or an independent qualified legal advisor.



Extract from the Relevant Authorities (Disclosable Pecuniary  
Interests) Regulations 2012

- The following categories are Disclosable Pecuniary Interests
- "M" denotes the relevant Elected Member
- The regulations apply if the disclosable pecuniary interest is yours, your spouse's or civil partner's or is the pecuniary interest of somebody with whom you are living as a husband or wife or as if you were civil partners

<i>Subject</i>	<i>Prescribed description</i>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by M in carrying out duties as a Member, or towards the election expenses of M. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992(1).
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.

List of suggested dispensations (Note: this differs from the current list granted by Council and differences have been highlighted.)

- (a) housing, where you are a tenant of your authority provided that those functions do not relate particularly to your tenancy or lease;
- (b) school meals or school transport and travelling expenses, where you are a parent or guardian of a child in full time education, or are a parent governor of a school, unless it relates particularly to the school which the child attends;
- (c) statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992, where you are in receipt of, or are entitled to the receipt of, such pay;
- (d) an allowance, payment or indemnity given to Members;
- (e) any ceremonial honour given to Members;

- (f) setting Council Tax or precept under the Local Government Finance Act 1992 (or any subsequent legislation);
- (g) setting a Local Council Tax Reduction Scheme or Local scheme for the payment of business rates (including eligibility for rebates and reductions) for the purposes of the Local Government Finance Act 2012 (or any subsequent legislation)
- (h) an interest arising from your membership of another council; and
- (i) To the extent that it may amount to a prejudicial or disclosable pecuniary interest, any allowance or other remuneration received from the Council in respect of Council duties or directorships of Council owned ASDVs.

Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to M's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to M's knowledge) has a place of business or land in the area of the relevant authority; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant <b>person has a beneficial interest</b> exceeds one hundredth of the total issued share capital of that class.

**Disley Parish Council Committee and outside body membership 2019/20**

<b><u>Council Duties</u></b>	<b><u>Outside bodies</u></b>
<b>Chairman of Disley Parish Council</b>	<b>Ouffs and Poors Charity Trustees</b>
	<b>Currently:</b>
	Alan Kennedy
	Jackie Pattison
<b>Vice Chairman of Disley Parish Council</b>	<b>Disley Footpaths Society</b>
	(2)
<b>Planning Committee</b>	
Chairman	
Vice Chairman	
Other committee members (3)	<b>Disley Allotment Association</b>
	(2)
<b>Finance Committee</b>	
Chairman	<b>Poynton Area Community Partnership</b>
Vice Chairman	(2)
Other committee members (4)	<b>Poynton Area Highways Group</b>
	(2)
	<b>High Peak &amp; Hope Valley Community Rail Partnership and Friends of Disley Station</b>
	(3)
<b>Personnel Committee</b>	
Chairman	<b>Schoolhouse Surgery Patient Participation Group</b>
Vice Chairman	(2)
Other committee members (1)	
<b>Authorised Cheque Signatories</b>	
(4)	

Dated: 2<sup>nd</sup> May 2019



# DISLEY PARISH COUNCIL COMMITTEE REMIT

## FINANCE COMMITTEE

The committee shall consist of the following:

- (i) The Chairman and Vice-Chairman of Council as ex-officio members
- (ii) Three other members elected by the Council at the Annual Meeting of the Council or at any other time as agreed by the Council.

A quorum of the Committee will be a third or three whichever is the greater. For the purposes of clarity, the quorum of this Committee is three.

The Committee will meet as per the Meeting Schedule agreed at the Annual Meeting of the Council

### The Committee is required by the Council: -

- To settle and keep under review the format and presentation of the Council's budgets and the financial parts of the Annual Report.
- To monitor the overall financial performance of the budget against estimates (capital and revenue).
- To authorise any expenditure, within the Council's powers, up to a maximum of any one item of £1,500 without prior reference to the full Council. Such expenditure to be reported specifically at the next following Council Meeting.
- To approve such payments as may be necessary for the effective operation of the Council and incurred in pursuance of the policies of the Council.
- To secure the implementation of any measures recommended by the Responsible Financial Officer, Internal Auditor or External Auditor.
- To submit recommendations on the above, where applicable, to Council.
- To order, regulate and generally supervise the Council's finances.
- To consider the Annual and Supplementary Estimates brought forward by other Committees or Working Groups and make appropriate recommendations thereon to Council.
- To ensure the proper management of all property owned or leased by the Council, and to be responsible for the strategic and routine maintenance of such property.
- In the case of services undertaken or to be undertaken by external contractors selected after competition, to be responsible for (in accordance with Contract Standing Orders):
  - Specifying the standards and other terms to be applied within the tender documents;
  - Selection of tenderers;
  - Assessment of bids and award of contract;
  - Subsequent monitoring of contractors' performance;
  - Adjustment of standards or variation of contract terms if appropriate;
  - All such action as may appear necessary in connection with unsatisfactory performance under the relevant contract.
- To raise and repay temporary loans.
- To arrange and pay all necessary insurance policies and settle claims in respect thereof.

# DISLEY PARISH COUNCIL COMMITTEE REMIT

## PLANNING COMMITTEE

The committee shall consist of the following:

- (i) The Chairman and Vice-Chairman of Council as ex-officio members;
- (iii) Two other members elected by the Council at the Annual Meeting of the Council or at any other time as agreed by the Council.

A quorum of the Committee will be a third or three whichever is the greater. For the purposes of clarity, the quorum of this Committee is three.

The Committee will meet as per the Meeting Schedule agreed at the Annual Meeting of the Council.

### The Committee is required by the Council:

- To receive planning applications from the Principal Authority.
- To undertake such visual inspections as may be deemed necessary from the boundary of any affected property.
- To enable interested parties to make their views known to the Council through attendance at appropriately publicised meetings of the Committee.
- To consider the response to planning applications from the Principal Authority and to respond in a timely manner expressing the views of the Council.
- To draft such Planning Policy Documents for approval by Council as members agree will ensure prompt responses to routine planning applications.
- To consider such Consultation Documents as the Council will receive from time to time and to draft responses to said Documents for approval by the Council.

# DISLEY PARISH COUNCIL COMMITTEE REMIT

## PERSONNEL COMMITTEE

The committee shall consist of the following:

- (i) The Chairman and Vice-Chairman of the Council as ex-officio members;
- (ii) One other member elected by the Council at the Annual Meeting of the Council or at any other time as agreed by the Council.

The quorum for this Committee is three.

The Committee will meet at least once per year.

The Committee is required by the Council: -

- To be responsible for staff recruitment and retention;
- To ensure that all staff have contracts of employment that comply with current legislation and to review contracts where necessary;
- To determine the terms and conditions of employment of the staff and to review and update these as necessary to comply with the law and with good practice;
- To make recommendations to Council on annual salary awards for inclusion in the budget process;
- To investigate and apply the Council's disciplinary and grievance procedures and take any necessary action required;
- To determine the staffing levels necessary to efficiently discharge the work required by the council and to review the workloads periodically;
- To ensure the Health and Safety of staff employed by providing appropriate working spaces, tools and equipment and to train staff as necessary to safeguard their health & safety at work;
- To receive annual appraisals undertaken by the line managers (the Chairman for the Clerk and the Clerk for other members of staff) and consider issues arising from them;
- To undertake reviews of working practices and procedures of the Council as a whole when so requested and to make recommendations to Full Council;
- To deal with any other employment-related matters of the Council that may arise from time to time;





## Meeting Schedule 2019/20

2019	May	Weds 15 <sup>th</sup> May 2019	7.30pm	Annual Council Meeting
	June	Weds 12 <sup>th</sup> June 2019	6.30pm	Policing Update (not public)
		Weds 12 <sup>th</sup> June 2019	7.30pm	Council Meeting
	July	Weds 10 <sup>th</sup> July 2019	7.30pm	Council Meeting
	August	Weds 14 <sup>th</sup> Aug 2019	7.30pm	Council Meeting
	September	Weds 11 <sup>th</sup> Sept 2019	6.30pm	Policing Update (not public)
		Weds 11 <sup>th</sup> Sept 2019	7.30pm	Council Meeting
	October	Weds 9 <sup>th</sup> Oct 2019	7.30pm	Council Meeting
	November	Weds 13 <sup>th</sup> Nov 2019	7.30pm	Council Meeting
	December	Weds 11 <sup>th</sup> Dec 2019	6.30pm	Policing Update (not public)
		Weds 11 <sup>th</sup> Dec 2019	7.30pm	Council Meeting
2020	January	Weds 8 <sup>th</sup> Jan 2020	7.30pm	Council Meeting
	February	Weds 12 <sup>th</sup> Feb 2020	7.30pm	Council Meeting
	March	Weds 11 <sup>th</sup> March 2020	6.30pm	Policing Update (not public)
		Weds 11 <sup>th</sup> March 2020	7.30pm	Council Meeting
	April	Weds 8 <sup>th</sup> April 2020	7.30pm	Council Meeting
		Weds 22 <sup>nd</sup> April 2020	7.30pm	Annual Parish Meeting
	May	Weds 13 <sup>th</sup> May 2020	7.30pm	Annual Council Meeting

### 2019 Village Events

- Community Litter Pick
  - Well-Dressing Festival
  - Disley & Lyme Show
  - Civic Sunday
  - Remembrance Sunday
  - Christmas Tree Lighting
- Saturday 30<sup>th</sup> March 2019  
 Saturday 8<sup>th</sup> June 2019  
 Saturday 17<sup>th</sup> August 2019  
 October – Date TBC  
 Sunday 10<sup>th</sup> November 2019  
 Friday 6<sup>th</sup> December 2019

1885

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON WEDNESDAY 10<sup>th</sup> APRIL 2019 AT DISLEY COMMUNITY CENTRE**

<b><u>Present:</u></b>	Cllrs. Pattison (Chairing), Adams, Davenport, and Kennedy.  Start time: 7.37pm
1925	<b><u>To receive any Apologies for Absence.</u></b> Apologies were received from Cllr. Kidd, Harrop and Chavassee-Hadfield.
1926	<b><u>To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.</u></b> Cllr. Davenport declared interests in relevant Cheshire East Council items.
1927	<b><u>Public Forum</u></b> A resident spoke to thank the Parish Council for the Statement/Response it had sent to Cheshire East Council regarding the Local Plan Draft Site Allocations and safeguarded land at Cloughside Farm. As this item was on the agenda, the resident was happy to listen to the Council's discussions at that time. A resident representing Disley W.I. addressed the Parish Council with a proposal to mount a plaque on or near the War Memorial to commemorate the women who died whilst serving in WW1. The resident highlighted that donations for the plaque had already been received and that the plaque would not be very large. The resident asked if the steps or paving around the War Memorial would be appropriate locations. Cllr. Kennedy suggested that the Memorial Park may be an appropriate site as a larger memorial could be accommodated there. The resident replied that the Memorial Park would not be suitable as it was not visited enough. Cllr. Pattison highlighted that as the War Memorial was a listed monument and was in the Conservation Area, planning permission would be required, which would be a long process. Cllr. Pattison thanked the resident for her comments and said that Councillors would discuss the proposal later in the meeting.
1928	<b><u>To receive Chairman's Report</u></b> Cllr. Pattison read a statement from Cllr. Kidd thanking everyone who had been involved in the recent Community Spring Clean. Cllr. Pattison reported that 38 bags of rubbish had been collected, the mud had been cleared from the side of the Ram's Head and thanked the Scouts for undertaking the catering. Cllr. Adams suggested that an Autumn Clean could be arranged.
1929	<b><u>To agree as a true and accurate record, the minutes of the Council Meeting held on 13<sup>th</sup> March 2019.</u></b> Cllr. Adams requested that a note be added to the minutes reporting her request for Cllr. Davenport to follow up the need for particulate monitoring in the village with Cheshire East Council.

Signed: \_\_\_\_\_



**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON WEDNESDAY 10<sup>th</sup> APRIL 2019 AT DISLEY COMMUNITY CENTRE**

	<p><b>Proposed:</b> Cllr. Adams  <b>Seconded:</b> Cllr. Davenport  Unanimously agreed</p>
<b>Resolved</b>	<p><b><i>That dependant on the addition requested by Cllr. Adams, the minutes of the Council Meeting held on 13<sup>th</sup> March 2019 are a true and accurate record.</i></b></p>
1930	<p><b><u>To receive Cheshire East Councillors' Report</u></b>  Cllr. Davenport reported his involvement at the meeting between the Parish Council and Cheshire East Council in relation to the Local Plan site allocations.</p>
1931	<p><b><u>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>A6/Air Quality – To note a response received from Cheshire East Council regarding Disley Air Quality Management Area.</u></b>  Cllr. Davenport reported that the Cheshire East Council Air Quality Action Plan will go before the Scrutiny Committee after the elections in May. Cllr. Pattison highlighted the availability of grants for electric vehicle charge points.</li> </ul> <p align="right"><b>Noted</b></p> <ul style="list-style-type: none"> <li>• <b><u>A6/MARR Mitigation – To consider an email from Cheshire East Highways and the Parish Council's response to this.</u></b>  Cllr. Kennedy highlighted that Cheshire East appeared to be leaving all the traffic monitoring to Stockport MBC and that Cheshire East would not be carrying out monitoring in Disley. He felt that this was unacceptable. Cllr. Davenport said that Cheshire East, Stockport MBC and Derbyshire County Council were working together to find long-term solutions to traffic issues on the A6 corridor. Cllr. Kennedy said that Jackson's Edge Road and Buxton Old Road needed traffic monitoring as since the opening of the A555 they were being used as rat-runs and that the speed of traffic was unacceptable. Cllr. Davenport replied that these issues had been raised with Cheshire East. Cllr. Pattison raised a concern that Cheshire East were simply not taking responsibility for the traffic in Disley. Cllr. Adams supported this point. Cllr Adams also highlighted that many of the points raised by the Parish Council at the meeting with Cheshire East had not been minuted by Fay Price. It was proposed that Cllr. Pattison would draft a formal response from the Parish Council to Fay Price's email highlighting the missing items and that Cllr. Adams would proof-read this and that the response would be noted at the Council meeting on 15<sup>th</sup> May 2019. Cllr. Adams highlighted the on-going issues following the relocation of the Swan bus stop in Newtown and asked the Council for permission to send a letter to High Peak Buses requesting their comments on the repositioning of the bus stop. Councillors agreed to this. This letter would be noted at the next Council meeting.</li> </ul>

Signed: \_\_\_\_\_



1887

MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON WEDNESDAY 10<sup>th</sup> APRIL 2019 AT DISLEY COMMUNITY CENTRE

	<p><b>Proposed:</b> Cllr. Kennedy <b>Seconded:</b> Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That Cllr. Pattison would draft a formal response from the Parish Council to Fay Price's email highlighting the missing items and that Cllr. Adams would proof-read this and that the response would be noted at the Council meeting on 15th May 2019.</i></p>
1932	<p><b><u>To note the Disley Parish Council Statement/Response to the Cheshire East Council Draft Site Allocation Development Policy Consultation including safeguarded land at Cloughside Farm and receive a verbal update following a meeting with Cheshire East on 3<sup>rd</sup> April 2019.</u></b> Cllr. Pattison reported that councillors had had a very positive meeting with Cheshire East and that they were confident that Cheshire East were taking resident responses to the consultation into full consideration. The next consultation document was due to be published in July. Cllr. Pattison said that Cheshire East had asked the Parish Council to reconfirm that the proposed site at Greystones Allotments was still available. Cllr. Kidd had drafted a statement for this which was read out and Councillors agreed that this would be sent to Stuart Hulse and Adrian Fisher at Cheshire East. <b>Proposed:</b> Cllr. Davenport <b>Seconded:</b> Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That Cllr. Kidd's draft statement reconfirming the availability of the proposed development site at Greystones Allotments would be sent to Stuart Hulse and Adrian Fisher at Cheshire East.</i></p>
1933	<p><b><u>To note an update from Cllr. Kidd following a Poynton Area Highways Meeting on 18<sup>th</sup> March 2019.</u></b> It was reported that the replacement bollards in the refuges at Lyme Park bends had not been done as promised. Cllr. Davenport agreed to support an application for the placing of cameras on the Ram Green traffic lights to catch vehicles crossing on red. <div style="text-align: right;">Noted</div></p>
1934	<p><b><u>To receive a verbal update from Cllrs. Adams and Pattison following a meeting with Ansa and the Disley Skatepark Group.</u></b> Cllr. Adams informed the meeting that she and Cllr. Pattison had met with residents and ANSA in response to a request received for a skatepark at Arnold Rhodes. Early research had shown that skatepark cost between £80,000 and £100,000 to install plus the cost of on-going maintenance. The Parish Council had asked the Group to come back with full proposals. Cllr. Adams said that Parish Council land behind the Ballcourt and Scout Hut had been identified as a possible site as it was away from residential property and was already a youth gathering area. Cllr. Adams</p>

Signed: \_\_\_\_\_

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON WEDNESDAY 10<sup>th</sup> APRIL 2019 AT DISLEY COMMUNITY CENTRE**

	<p>confirmed that any skatepark would also be suitable for BMX and scooters. Cllrs. Adams and Pattison proposed that the Parish Council submit a pre-planning application to confirm the viability of the ballcourt site. Cllr. Pattison noted that the money to construct and maintain a skatepark would need to be generated by the skatepark group as the Parish Council did not have the resources. Cllr. Davenport highlighted safety concerns for users of skateparks across the Borough.</p> <p><b>Proposed:</b> Cllr. Adams <b>Seconded:</b> Cllr. Kennedy Unanimously agreed</p>
<b>Resolved</b>	<b><i>That Cllr. Pattison would submit a pre-planning application on behalf of the Parish Council to confirm the viability of the ballcourt site for a skatepark.</i></b>
1935	<p><b><u>To consider an update received regarding improvements to Cheshire's Twin Trails; the Sandstone Trail and the Gritstone Trail.</u></b></p> <p>Cllr. Adams highlighted the potential for Disley as being the start and end of the Gritstone Trail. Cllr. Kennedy said that the Rail Partnership was submitting a grant application for improvements to the Gritstone Trail entrance.</p>
1936	<p><b><u>To consider a request for a memorial plaque to be placed on the War Memorial received from Disley Women's Institute.</u></b></p> <p>Councillors wished to record the Parish Council's full support for a commemoration of the women who lost their lives serving during the First World War. It was proposed and agreed that Councillors would meet with representatives of the W.I. to visit potential locations and further discuss options.</p> <p><b>Proposed:</b> Cllr. Kennedy <b>Seconded:</b> Cllr. Davenport Unanimously agreed</p>
<b>Resolved</b>	<b><i>That Cllrs. Pattison and Adams would meet with representatives of the W.I. to visit potential locations and further discuss options on Tuesday 30<sup>th</sup> April at 10.00am.</i></b>
1937	<p><b><u>To consider a request received from the Rural Services Network for Council support for a Government Rural Strategy.</u></b></p> <p>Cllr. Pattison commented that whenever the Parish Council has applied for rural funding, the village is considered to be urban. Cllr. Adams proposed that the campaign be noted but no further action is taken.</p> <p><b>Proposed:</b> Cllr. Adams <b>Seconded:</b> Cllr. Davenport Unanimously agreed</p>
<b>Resolved</b>	<b><i>That the RSN campaign is noted by the Parish Council but no further action is taken.</i></b>

Signed: \_\_\_\_\_



1889

MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON WEDNESDAY 10<sup>th</sup> APRIL 2019 AT DISLEY COMMUNITY CENTRE

1938	<p><b><u>To consider a resident email received regarding road conditions on Hollinwood Road.</u></b></p> <p>The Clerk reported that he had spoken to the local Cheshire East Highways Officer who would be visiting the site to assess shortly. Cllr. Davenport agreed to contact Cheshire East Highways and request action on the Hollinwood Road issues. The Clerk would reply to the resident.</p> <p><b>Proposed:</b> Cllr. Pattison <b>Seconded:</b> Cllr. Kennedy Unanimously agreed</p>
<b>Resolved</b>	<p><b><i>That Cllr. Davenport would contact Cheshire East Highways and request action on the Hollinwood Road issues and that the Clerk would respond to the resident.</i></b></p>
1939	<p><b><u>To note an email of thanks received from Disley PCC in relation to a community grant.</u></b></p> <p>Cllr. Pattison also read a letter of thanks received from the Chairman of PRIDE Well-dressing thanking the Parish Council for the Community Grant that they had been awarded.</p> <p style="text-align: right;"><b>Noted</b></p>
1940	<p><b><u>To consider the village's participation in the 2019 Best Kept Village Competition.</u></b></p> <p>Cllr. Kennedy reported issues on the A6 from the village to Lyme Park bends such as the need for road and pavement sweeping and the cutting back of vegetation. Cllr. Kennedy felt that without the support of Cheshire East to undertake this work the Parish would have low prospect in the competition. Cllr. Pattison suggested that photo be taken and submitted to Cheshire East for actioning. It was agreed that the village should participate in the 2019 competition.</p> <p><b>Proposed:</b> Cllr. Pattison <b>Seconded:</b> Cllr. Kennedy Unanimously agreed</p>
<b>Resolved</b>	<p><b><i>That the village would participate in the 2019 Best Kept Village Competition.</i></b></p>
1941	<p><b><u>To consider and approve the Parish Council's Risk Assessment Action Plan for 2019/20.</u></b></p> <p>Cllr. Pattison thanked the Clerk for undertaking this large piece of work. The Clerk commented that as the scope of the Council's activities increased, so the risks and the need to mitigate against them increased.</p> <p><b>Proposed:</b> Cllr. Adams <b>Seconded:</b> Cllr. Kennedy Unanimously agreed</p>
<b>Resolved</b>	<p><b><i>That the Parish Council's Risk Assessment Action Plan for 2019/20 is approved.</i></b></p>

Signed: \_\_\_\_\_



# 1890

## MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL HELD ON WEDNESDAY 10<sup>th</sup> APRIL 2019 AT DISLEY COMMUNITY CENTRE

1942	<p><b><u>To consider and approve the Parish Council's updated Business Continuity Plan.</u></b>  <b>Proposed:</b> Cllr. Kennedy  <b>Seconded:</b> Cllr. Davenport  Unanimously agreed</p>
<b>Resolved</b>	<b><i>That the Parish Council's updated Business Continuity Plan is approved.</i></b>
1943	<p><b><u>To consider a request for a Parish Council allotment received from High Peak School.</u></b>  Councillors were fully supportive in backing this community engagement.  <b>Proposed:</b> Cllr. Adams  <b>Seconded:</b> Cllr. Davenport  Unanimously agreed</p>
<b>Resolved</b>	<b><i>That the request for a Parish Council allotment received from High Peak School is approved.</i></b>
1944	<p><b><u>To note responses from Cheshire East Planning and Castles LLP in relation to parking issues on the A6 at 1 Buxton Road West.</u></b></p> <p style="text-align: right;">Noted</p>
1945	<p><b><u>To consider Planning Applications as listed on Appendix B</u></b></p> <p><b>19/1281M</b>      Single storey dining/kitchen extension to the rear.  <b>7 Stanley Hall Lane, Disley SK12 2JT</b>  <b>Comments</b>      Disley Parish Council has no objection to this application.</p> <p><b>19/1497M</b>      Single storey extension.  <b>8 Ashwood Road, Disley SK12 2EL</b>  <b>Comments</b>      Disley Parish Council has no objection to this application.</p> <p>Cllrs. Adams and Pattison agreed to visit the site of Application 19/1250M, 244 Buxton Road ahead of the comment's deadline on 17<sup>th</sup> April 2019.</p>
1946	<p><b><u>To note Planning Decisions as listed on Appendix B</u></b></p> <p style="text-align: right;">Noted</p>
1947	<p><b><u>To note the Meeting and Event Schedule as listed on Appendix C</u></b></p> <p style="text-align: right;">Noted</p>
1948	<p><b><u>To note the Parish Council insurance renewal and policy schedule for 2019/20.</u></b></p> <p style="text-align: right;">Noted</p>

Signed: \_\_\_\_\_

1891

MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON WEDNESDAY 10<sup>th</sup> APRIL 2019 AT DISLEY COMMUNITY CENTRE

1949	<b><u>To note a renewed 3-year Community Centre gas supply contract with CNG.</u></b>			Noted
1950	<b><u>To consider a quotation received to increase the size of the Christmas tree socket at the Ram Green to accommodate a larger tree.</u></b> Councillors felt that although the quotation seemed high it was a long-term investment and ANSA were best placed to do the work as they were responsible for the Christmas tree. <b>Proposed:</b> Cllr. Adams <b>Seconded:</b> Cllr. Kennedy Unanimously agreed			
<b>Resolved</b>	<b><i>That the quotation received to increase the size of the Christmas tree socket at the Ram Green to accommodate a larger tree is accepted.</i></b>			
1951	<b><u>To receive a verbal update on the Scout Hut Lease renewal</u></b> Cllr. Pattison had spoken to Woods Solicitors and they were still completing the new lease. The lease had been amended to reflect the Parish Council's ownership of the land and the Scouts Association's ownership of the building.			
1952	<b><u>To note payment of Accounts totalling £4,660.78 as listed on Appendix A (1)</u></b>			
	<b>Trans</b>	<b>Cheque</b>	<b>Payee</b>	<b>Gross</b>
	1174	BACS/150319 /FITZPATR	Fitzpatrick Woolmer Ltd - A1 Fusilier Interpretation Board	£2,395.20
	1175	005810	ChALC - Cheshire East Code of Conduct course	£35.00
	1176	005811	Colin Eckersley - Safety footwear	£55.00
	1177	005808	E-on Energy - Newtown Changing Rooms electricity - 14/12/18 to 12/03/2019	£27.28
	1178	005809	E-on Energy - Electricity supply for Christmas tree lighting	£16.04
	1179	BACS/270319 /EON	E-on Energy - Streetlighting electricity charges for February 2019	£97.20
	1180	BACS/040419 /SHIRES	Shires Pay Services Ltd - Payroll Service - March 2019	£50.00
	1181	BACS/270319 /RHOLLAND	Richard Holland - Cement mixer hire and mileage	£44.04
	1182	005807	Edge IT Systems Ltd - End of Year Finance seminar - 2019	£96.00
	1183	BACS/270319 /TUNNICLI	Tunncliffe Labels & Signs Ltd - Spring Clean banner and Business Meeting overlay	£58.26
	1184	BACS/270319 /JAKEALLE	Jake Ross Allen Creative - Website - Opening hours amends	£20.00
	1185	DD/200319/C NG	CNG Limited - Community Centre Gas - February 2019	£601.38

Signed: \_\_\_\_\_

# 1892

## MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL HELD ON WEDNESDAY 10<sup>th</sup> APRIL 2019 AT DISLEY COMMUNITY CENTRE

	1186	DD/150319/A LLSTAR	Allstar - Handyman vehicle fuel	£55.86
	1187	DD/140319/B TELECOM	British Telecommunications Plc - Phone charges on 01663 762726 - Feb, March, April 2019	£63.06
	1188	DD/120319/SI EMENS	Siemens Financial Services - Photocopy rental/lease fee to 12/03/2019	£147.33
	1189	DD/110319/O PUS	Opus Energy Ltd - Community Centre Electricity - 25/01/2019 to 21/02/2019	£319.44
	1190	005813	PRIDE - Well Dressing Committee - Community Grant Award - See Minute Ref: 1903	£500.00
	1191	005812	Petty Cash - Petty Cash replenishment - March 2019	£79.69
				<b>£4,660.78</b>
				<b>Noted</b>
1953	<b><u>To authorise payment of Accounts totalling £4,060.29 as listed on Appendix A (2)</u></b>			
	<b>Trans</b>	<b>Cheque</b>	<b>Payee</b>	<b>Gross</b>
	1180	BACS/040419 /SHIRES	Shires Pay Services Ltd - Payroll Service - March 2019	£50.00
	1192	005814	Cheshire Community Action - Annual subscription fee - 2019/20	£50.00
	1193	BACS/120419 /KGIBSON	Karen Gibson Ltd - Minibus Driver Awareness Course - MiDAS - 5 x drivers	£853.32
	1194	BACS/120419 /ESI	Electronic Security Installations Ltd (ESI) - Community Centre fire alarm system - 6-monthly service	£102.00
	1195	DD/250319/BI FFA	Biffa Waste Services Ltd - Waste collection and disposal services	£102.78
	1196	DD/280319/A LLSTAR	Allstar - Minibus and handyman vehicle fuel	£109.00
	1201	BACS/310319 /CAMECO	Came & Company - Annual insurance premium - 01/04/2019 to 31/03/2020	£2,793.19
				<b>£4,060.29</b>
	<b>Proposed:</b> Cllr Adams <b>Seconded:</b> Cllr. Kennedy Unanimously agreed			
<b>Resolved</b>	<b><u>That payment of Accounts totalling £4,060.29 as listed on Appendix A (2) are approved</u></b>			
1954	<b><u>To note financial statement to 31/03/2019.</u></b>			
				<b>Noted</b>

Signed: \_\_\_\_\_



1893

MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON WEDNESDAY 10<sup>th</sup> APRIL 2019 AT DISLEY COMMUNITY CENTRE

1955	<p><u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</u></p> <p>Proposed: Cllr. Davenport Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i></p>

AGENDA – PART 2

1956	<p><u>To receive an update regarding the Frankie's Wine Bar fire exit licence.</u></p> <p>Cllr. Pattison had met with the licensee and agreed that a meeting would be held straight after Easter.</p>
1957	<p><u>To consider the renewal of a tenancy agreement for three years for Parish Council land on Red Lane.</u></p> <p>Proposed: Cllr. Davenport Seconded: Cllr. Kennedy Unanimously agreed</p>
Resolved	<p><i>That the renewal of a tenancy agreement for three years for Parish Council land on Red Lane was approved.</i></p>

The meeting concluded at: 9.25pm

Signed: \_\_\_\_\_



# DISLEY PARISH COUNCIL

**Richard Holland** *Disley Parish Clerk*

Tel: 01663 762726

Email: [admin@disleyparishcouncil.org.uk](mailto:admin@disleyparishcouncil.org.uk)

Web: [www.disleyparishcouncil.org.uk](http://www.disleyparishcouncil.org.uk)

Twitter: [@disleypc](https://twitter.com/disleypc)



LOCAL COUNCIL  
AWARD SCHEME  
FOUNDATION

High Peak Buses  
Customer Services Team  
43 Wenlock Way  
Leicester  
LE4 9HU

10<sup>th</sup> April 2019

Dear Sir,

## **BUS STOPS AT SWAN HOTEL NEWTOWN AND PEVERIL GARDENS NEWTOWN, SK12 – STOCKPORT DIRECTION**

Following replacement of the above two bus stops with a single bus stop at Kinder Gardens (new housing) in Newtown, Disley Parish Council has received many communications from Newtown residents expressing their dissatisfaction with the re-location of the bus stops and the lack of a bus shelter.

In recent discussions with Cheshire East Council, we have been informed that the bus stop at Kinder Gardens will be moved again at the request of the developer, due to changes to the access arrangements for the new houses. Disley Parish Council believes that this is an opportune moment to re-consider the location of the bus stops at Newtown.

Therefore, we would very much appreciate your company's input on this important issue for Newtown residents. We would also welcome the views of drivers of the 199 Skyline bus service about the most appropriate location for the bus stops in Newtown. This service is much valued by our local community.

Please get in touch with me if you would like to discuss this matter further.

Yours faithfully,

Cllr. Sue Adams  
Disley Parish Council  
[sue.adams@disleyparishcouncil.org.uk](mailto:sue.adams@disleyparishcouncil.org.uk)

**Richard Holland**

---

**Subject:**

FW: Disley WI Gardening Group

**Sent:** 04 April 2019 10:43

**To:** Richard Holland <clerk@disleyparishcouncil.org.uk>

**Subject:** Disley WI Gardening Group

Dear Richard,

Disley Women's Institute have a group of members who have a shared interest in gardening. They would like to have some involvement in maintaining a small area of Disley to make it more attractive to visitors and residents. Various patches of neglected ground have been discussed with the areas next to the pathway between the Community Centre carpark and the A6 being a preferred suggestion. There are some shrubs growing there which would be kept, together with the daffodils and any other bulbs growing. A plan would be to start clearing weeds next to the path and plant small perennials, such as primroses, and wild flower seeds. Frequent weeding and maintenance would take place by members and the area involved may slowly increase with time.

The WI understand that these areas are owned by the Parish Council and therefore need their permission before starting any work. Please will you include this request on the agenda of the next Parish Council Meeting for their discussion.

The WI has also been told that there are plans to improve the footpath between the carpark and the A6, so are willing to fit in with any of the Councils proposed work.

I am unable to attend the Council meeting but there should be some WI members there for another item on the agenda.

Yours sincerely,

Disley WI Gardening Group member



**Richard Holland**

---

**Subject:**

FW: Plants for Disley Pride

Sent: 02 May 2019 22:37

To: Richard Holland <clerk@disleyparishcouncil.org.uk>

Cc:

Subject: Plants for Disley Pride

Richard.

Having been responsible for purchasing the bedding plants for Disley PRIDE approx ten years, I have now hit a problem! The nursery I have been relying on has been sold ....the new owner wants to trade fully retail, and close the wholesale side of the business. I spent around £500/600 per season, which included VAT and delivery, this was enough for all the beds around the council office, the village fountain, the various tubs in the village and each end of the village at the signposts.

I have been visiting quite a few plant nurseries around the area, without much success, not only availability, but prices, for example Rosses in Kettleshulme quoted me approx £1200 PLUS VAT, it could be more, as he said that was last years price!!

I have visited a plant nursery in Mottram St Andrew, they apparently supply DELIVER AND PLANT the villages of Prestbury, Alderley Edge and maybe Wilmslow (Not sure on Wilmslow). We fund our plant purchases by coffee mornings and donations, and we are now down to approx £200.....would it perhaps be possible for our new council to contact Cheshire East, with regards to maybe funding/helping fund us, or even better include Disley along with the other villages already mentioned.

Finally, the other problem would be locating enough plants available, for our Summer planting, as I normally order well in advance, for instance I should soon be ordering plants for Winter planting.

Thank you

**Richard Holland**

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**From:** Simon Jeffreys <sjeffreysltd@gmail.com>  
**Sent:** 03 May 2019 14:32  
**To:** Simon Jeffreys  
**Cc:** 'Douglas Orr'  
**Subject:** United Utilities FSC Woodland Certification Consultation request

Dear Stakeholders

**Your views on the forest management of United Utilities regarding the following woods & forests in East**

**Catchment:**  
**Macclesfield, Longendale and Dovestone, Goyt and Lamaload, Lyme Park.**

I work as an auditor on behalf of the Forest Management Certification Body, SGS Qualifor. Our job is to ensure that United Utilities whose forest management is certified by SGS in the UK are operating in compliance with the UK Woodland Assurance Standard (the UKWAS). Compliance with the UKWAS has been endorsed as meeting the requirements for the leading global forest certification schemes, known as FSC.

FSC stands for the 'Forest Stewardship Council'. This scheme is an international non-profit, non-governmental organisation dedicated to promoting responsible and sustainable forest management globally. The UKWAS covers the FSC-UK forest management standard against which we audit. Compliance means that round timber produced from such certified woods and forests can be called 'FSC certified'. In short, we are therefore assessing responsible and sustainable forest management including silvicultural, environmental, economic and social considerations.

An important part of the audit is to make contact with stakeholders and we have already conducted national level consultation with organisations prior to the audit. You have been identified during the audit as a local and/or individual stakeholder that the forest managers have contact with in connection with the above considerations.

I have 4 questions I'd be grateful if you would be kind enough to answer by individual email reply:

1. How do you engage with the owners/managers regarding their forest management as it affects you ?
2. Were you aware that they manage woods and forests that are certified?
3. Is there anything you'd like to highlight as being of concern to you regarding their forest management, anything that could perhaps be improved, or anything you think is positive and commendable ?
4. Even though comments would not be attributed to you personally by name in a public report, would you prefer your comments to be treated in strict confidence or are you happy that they are shared ?

It would be much appreciated to receive your reply within the next 10 days from this email date if at all possible.

Thanks in advance for your assistance, it is an important part and helpful to the forest management certification process.

yours sincerely

Simon Jeffreys

on behalf of SGS Qualifor and Douglas Orr & Co,  
Programme Manager for Forest Management Certification in the UK & Ireland  
Email: [douglasorr@btinternet.com](mailto:douglasorr@btinternet.com)



MERCHANT NAVY FUND SUPPORTING PARTNERS



MERCHANT NAVY WELFARE BOARD



The Chair  
Disley Parish Council  
Disley Community Centre  
Buxton Old Road  
Stockport  
Cheshire  
SK12 2BB

32356

March 2019

Dear Chair

**Please 'Fly the Red Ensign for Merchant Navy Day' on 3 September**

This is a formal invitation from Seafarers UK for your council to support this year's campaign to raise awareness of the UK's ongoing dependence on Merchant Navy seafarers.

If your council has been involved in previous years you will know what we ask you to do - and how easy it is to participate:

1. Please arrange to fly a Red Ensign - the British Merchant Navy's official flag - on a civic building and/or flagpole in a public place, on Merchant Navy Day, that falls on 3 September
2. If you can, please organise a flag-hoisting ceremony for local dignitaries, VIPs, Merchant Navy veterans, Sea Cadets, media guests, etc.
3. Promote your support for this important annual campaign via social media and local PR.

When you let us know what you have planned, Seafarers UK will include your council on a prestigious 'Roll of Honour' at [www.merchantnavyday.uk](http://www.merchantnavyday.uk) Note: if your council was listed last year and the contact details have not changed it is not necessary to register again.

Our new guide to taking part is enclosed with this letter, together with a promotional poster that I hope you will wish to copy and display with details of your local activity inserted.

If you have any queries please contact me.

Yours sincerely

Nick Harvey  
Campaigns Manager

Email: [nick.harvey@seafarers.uk](mailto:nick.harvey@seafarers.uk)  
Phone: 020 7932 5969

P.S. Please accept my apologies if you have supported our campaign in previous years and are wondering why you have received this letter. To be able to contact all UK councils we have to rent a mailing list (compiled from information that is in the public domain) from an external supplier and I regret it has not been possible to extract our previous or existing contacts, or to remove duplicates.

The Merchant Navy Fund is administered by Seafarers UK (King George's Fund for Sailors), a registered charity in England and Wales, No. 226446, incorporated under Royal Charter. Registered in Scotland SC038191. Registered office: 8 Hatherley Street, LONDON, SW1P 2QT. Tel: 020 7932 0000  
Email: [mnfund@seafarers.uk](mailto:mnfund@seafarers.uk) [www.merchantnavyfund.org](http://www.merchantnavyfund.org)

**Richard Holland**

---

**Subject:** FW: High Peak School enquiries about Disley allotments

**From:** High Peak School

**Sent:** 01 May 2019 06:56

**To:** Helen Richards <admin@disleyparishcouncil.org.uk>

**Cc:**

**Subject:** Re: High Peak School enquiries about Disley allotments and Saturday Coffee Morning

Helen, much as I would like to take up the allotment opportunity I am very concerned about our ability at this time to keep it in good order consistently. I would not wish to upset the other members and the overall organisation. As a gardener myself I know how much regular commitment it requires. I think it best if we defer for 12 months.

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# DISLEY PARISH COUNCIL

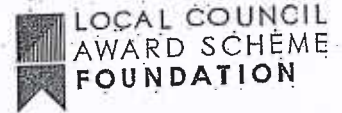
**Richard Holland** *Disley Parish Clerk*

Tel: 01663 762726

Email: [admin@disleyparishcouncil.org.uk](mailto:admin@disleyparishcouncil.org.uk)

Web: [www.disleyparishcouncil.org.uk](http://www.disleyparishcouncil.org.uk)

Twitter: [@disleypc](https://twitter.com/disleypc)



FAO Adrian Fisher  
Head of Planning Strategy  
Cheshire East Council Planning & Environment  
Westfields  
Middlewich Road  
Sandbach  
CW11 1HZ

11<sup>th</sup> April 2019

Dear Adrian

**Re: Cheshire East SAPD – Site DIS 1 – “Greystones Allotments”**

Further to the recent meeting with representatives from Disley Parish Council following Cheshire East's SAPD consultation, on behalf of the Parish Council I can confirm the following:

Site DIS1 “Greystones Allotments”

The Parish Council is fully committed to allocating this allotment site for future development following the declaration of this site in response to Cheshire East Call for Sites last year. The Parish Council is committed to developing this site to accommodate between 20 and 25 housing units with a view to meeting the local downsizing needs identified in the Disley and Newtown Neighbourhood Plan.

In declaring this site for future development, the Parish Council recognises the importance of the allotment site to the community and is fully committed to the Neighbourhood Plan Policy to replace and relocate the allotment site to the Newtown open space site adjacent to the playing fields. The new allotment site will be designed to provide an improved allotment facility.

Yours sincerely

Cllr. Jackie Pattison  
Vice Chairman of Disley Parish Council

Cc Stuart Hulse





Mr R Holland  
Disley Parish Council  
[clerk@disleyparishcouncil.org.uk](mailto:clerk@disleyparishcouncil.org.uk)

Public Rights of Way Team  
2<sup>nd</sup> Floor, Old Building  
Municipal Buildings  
Earle Street  
Crewe  
CW1 2BJ

Phone: 01270 686063  
Email: [clare.hibbert@cheshireeast.gov.uk](mailto:clare.hibbert@cheshireeast.gov.uk)

DATE: 30<sup>th</sup> April 2019

OUR REF: MA/5/233/CPH YOUR REF:

Please Contact: Clare Hibbert

Dear Mr Holland

**Wildlife and Countryside Act 1981: Definitive Map and Statement**  
**Application for the Addition of a Public Footpath between Dryhurst Lane**  
**and Meadow Lane, Disley**

An application has been made for a Definitive Map Modification Order (DMMO) for the addition of a public footpath between Dryhurst Lane and Meadow Lane in Disley. The route is a short connecting link shown on the attached map.

The application was submitted to Cheshire East Council in 2007 and is supported by 10 user evidence forms and a further 4 witnesses who haven't yet completed evidence forms. The witnesses claim to have used the way on foot for varying periods of time, ranging from 18 to 46 years. As part of the investigation into this application I will be interviewing as many of those witnesses as possible and there will be an examination of any available documentary evidence.

I wish to know whether your organisation has any particular view or comment to make and whether you have any evidence which may assist in the investigation of this claim. I would be grateful if you could send any comments in writing to the above postal address or email, quoting the reference number above.

The application is now actively under investigation and all landowners/adjacent landowners and witnesses are now being contacted. Once investigations are complete a report and recommendation will be submitted to the Council's Rights of Way Committee. Any comments received will be summarised in the report.

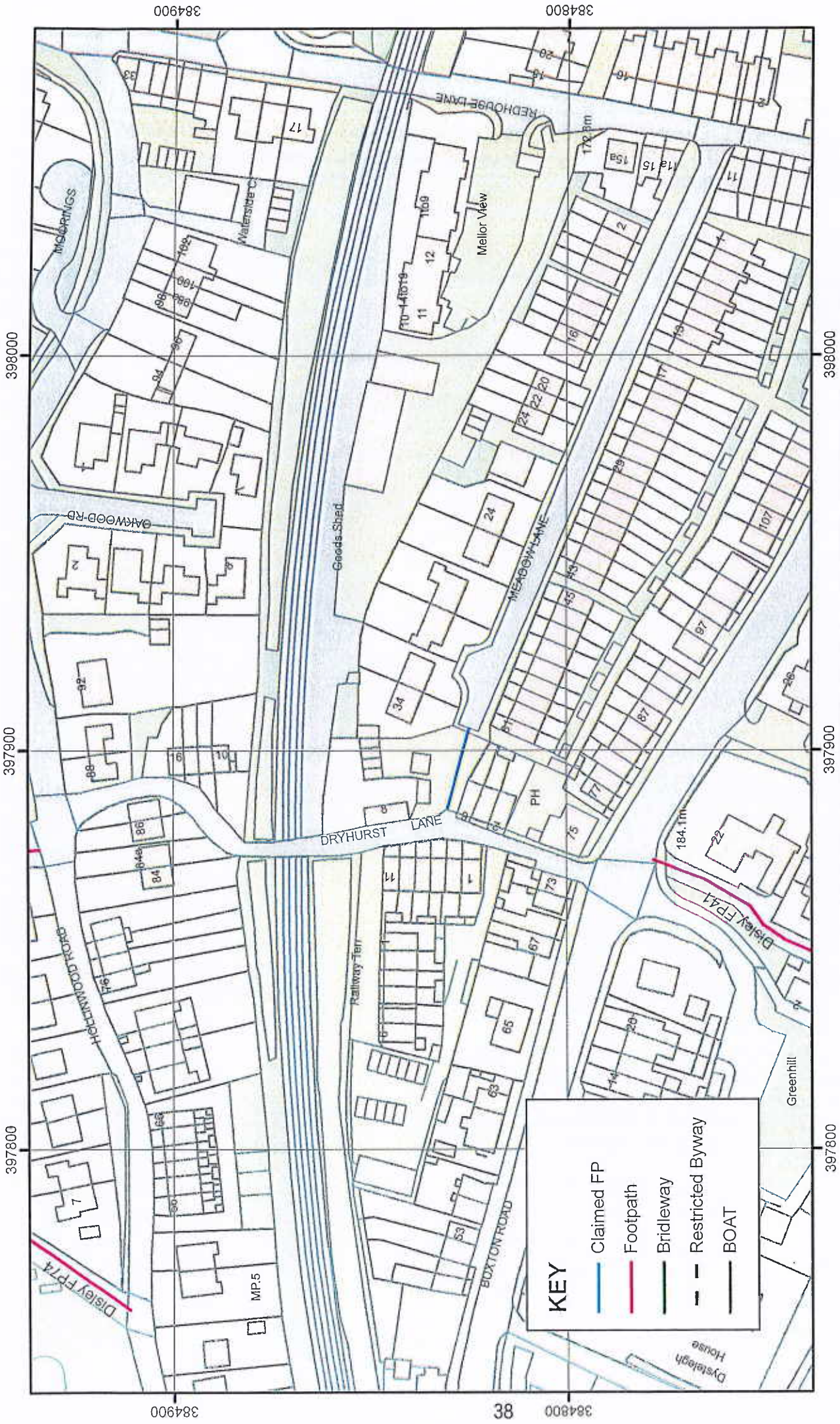
Please note that in DMMO cases decisions are made based on the evidence; all the evidence is evaluated and weighed and a conclusion reached whether, on the 'balance of probabilities' the alleged rights subsist. Any other issues, such as safety, security, suitability, desirability or the effects on property or the environment, are not relevant to the decision

If you do have any evidence/comments to make I'd be grateful if you would send them to me by 14<sup>th</sup> June 2019 if I have not heard from you by then I will assume that you have no comments to make on the application.

Yours sincerely

**Clare Hibbert**  
**Definitive Map Officer**  
**Tel: 01270 686063**





1:1,250

# Claimed Footpath Dryhurst Lane to Meadow Lane, Disley



This is a working copy of the definitive map and should not be used for legal purposes



## Town and Country Planning Act 1990

CHESHIRE EAST BOROUGH COUNCIL  
(DISLEY - 119 BUXTON OLD ROAD)  
TREE PRESERVATION ORDER 2019

The Cheshire East Borough Council, in exercise of the powers conferred on them by section 198 of the Town and Country Planning Act 1990 make the following Order—

## Citation

This Order may be cited as CHESHIRE EAST BOROUGH COUNCIL (DISLEY - 119 BUXTON OLD ROAD) TREE PRESERVATION ORDER 2019

## 1. Interpretation

2.— (1) In this Order "the authority" means the Cheshire East Borough Council.

(2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation)(England) Regulations 2012.

## Effect

3.— (1) Subject to article 4, this Order takes effect provisionally on the date on which it is made.

(2) Without prejudice to subsection (7) of section 198 (power to make tree preservation orders) or subsection (1) of section 200 (tree preservation orders: Forestry Commissioners) and, subject to the exceptions in regulation 14, no person shall—

(a) cut down, top, lop, uproot, wilfully damage, or wilfully destroy; or

(b) cause or permit the cutting down, topping, lopping, uprooting, wilful damage or wilful destruction of,

any tree specified in the Schedule to this Order except with the written consent of the authority in accordance with regulations 16 and 17, or of the Secretary of State in accordance with regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

## Application to trees to be planted pursuant to a condition

4. In relation to any tree identified in the first column of the Schedule by the letter "C", being a tree to be planted pursuant to a condition imposed under paragraph (a) of section 197 (planning permission to include appropriate provision for preservation and planting of trees), this Order takes effect as from the time when the tree is planted.

Dated this 24th day of April 2019

The Common Seal of Cheshire East Borough Council

was affixed to this Order in the presence of—

*[Signature]*



11535(2)

## SCHEDULE

### Specification of trees

#### Trees specified individually

(encircled in black on the map)

<i>Reference on Map</i>	<i>Description</i>	<i>Situation</i>
T1	Sycamore	Standing in the southern corner of the rear garden of Ivy Cottage, adjacent to Buxton Old Road Grid Ref: 398,130– 384,072
T2	Sycamore	Standing on the south western garden boundary of 119 Buxton Old Road Grid Ref: 398,138– 384,065

#### Trees specified by reference to an area

(within a dotted black line on the map)

<i>Reference on Map</i>	<i>Description</i>	<i>Situation</i>
	None	

#### Groups of trees

(within a broken black line on the map)

<i>Reference on Map</i>	<i>Description</i>	<i>Situation</i>
	None	

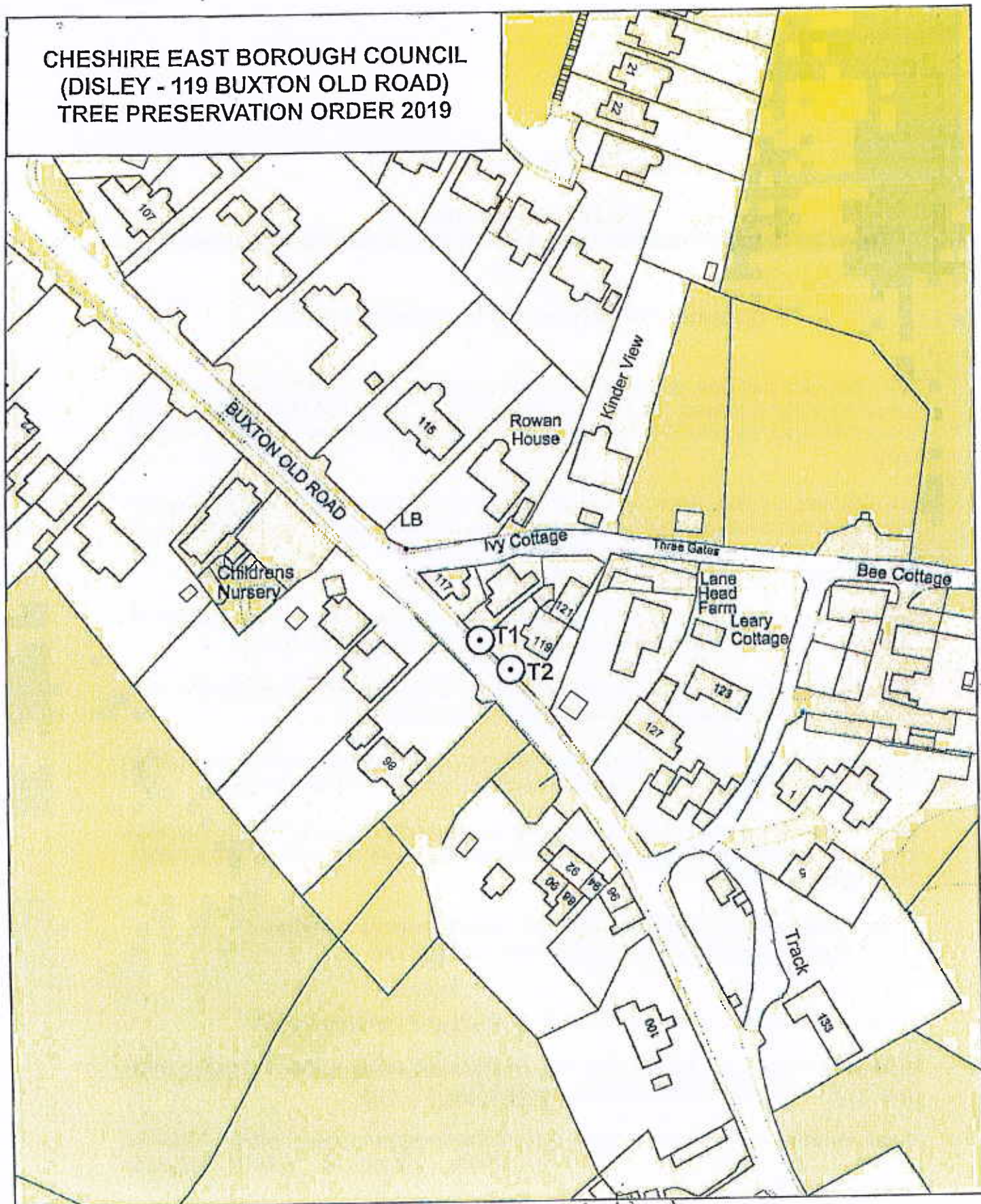
#### Woodlands

(within a continuous black line on the map)

<i>Reference on Map</i>	<i>Description</i>	<i>Situation</i>
	None	



CHESHIRE EAST BOROUGH COUNCIL  
(DISLEY - 119 BUXTON OLD ROAD)  
TREE PRESERVATION ORDER 2019



*John*





**High Peak Borough Council**  
**Adoption Statement**  
**Town & Country Planning (Local Planning) (England) Regulations**  
**2012**

**Statement of Community Involvement (SCI)**

This Statement has been prepared in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012 and gives notice that High Peak Borough Council formally adopted the Statement of Community Involvement on 20<sup>th</sup> February 2019

The SCI sets out how, when with whom and by what means the Council will engage with stakeholders and residents in the preparation of planning policy documents and on planning applications. It covers the Borough of High Peak (excluding the part of the Borough within the Peak District National Park boundary).

The SCI was subject to public consultation over a 6 week period from 6 November to 19 December 2018 before going to the Council meeting on 20 February 2019.

The modifications made to the document pursuant to the representations received and other relevant matters are listed in the Consultation Statement.

Persons aggrieved by the content of the SCI may apply to the High Court for Judicial Review of the decision to adopt the SCI in addition to any other legal remedies.

Paper copies of the SCI, Adoption Statement and Consultation Statement are available to view at local libraries during normal library opening hours and during normal offices hours at Council Offices:

- Glossop Municipal Buildings 9.00am – 4.30pm Monday to Friday
- Buxton Town Hall 9.00am – 4.30pm Monday to Friday

These documents can also be viewed online at [www.highpeak.gov.uk/SCI](http://www.highpeak.gov.uk/SCI)

Further information can be obtained from the Planning Policy section by calling 0345 129 7777 or 01298 28400 or emailing [LDF@highpeak.gov.uk](mailto:LDF@highpeak.gov.uk)

If you would like to purchase a paper copy of the document please contact Customer Services on 0345 129 7777 or 01298 28400 or email [customer-services@highpeak.gov.uk](mailto:customer-services@highpeak.gov.uk)



DISLEY PARISH COUNCIL

29 APR 2019



26<sup>th</sup> April 2019

Disley Parish Council  
19 Buxton Old Road  
Disley Cheshire  
SK12 2BB  
X9 1GX

Reference: Planning Application 19/1767M, 42 Jacksons Edge Road

Dear Sir/Madam,

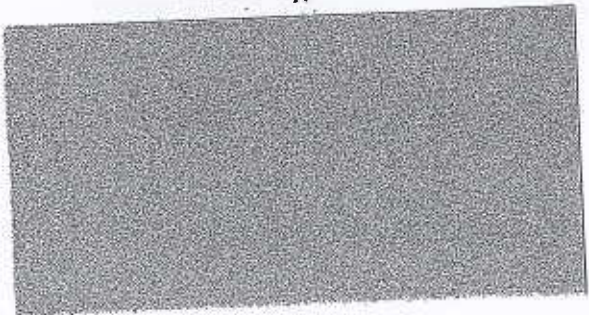
I refer the above planning application and seek your support in objecting to this application.

I have attached a copy of our formal objection to Cheshire East Planning Department.

In addition to the points made in our objection, we are extremely concerned that this type of garden build will set a precedent for future garden builds. This must not be permitted otherwise the character of the properties and land surrounding the village will be ruined.

Please consider this when reviewing the application and may I suggest a number of Disley Parish councillors visit the proposed site prior to making any decision.

Yours sincerely,



## Richard Holland

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**Subject:** FW: Planning application - 19/1767M - 42 Jacksons Edge Road  
**Attachments:** CCF30042019.pdf; 42 JACKSONS EDGE ROAD (REVISION 2 - RHA).docx

**Sent:** 07 May 2019 12:47  
**To:** Helen Richards <admin@disleyparishcouncil.org.uk>  
**Cc:** Sue Adams <sue.adams@disleyparishcouncil.org.uk>  
**Subject:** Planning application - 19/1767M - 42 Jacksons Edge Road

Disley Parish Council,

I am writing in respect of a planning application that has been submitted recently by our neighbours at 42 Jacksons Edge Road (we live at no. 44). They have applied for consent to build a two storey, 3 bedroom house in their rear garden (facing onto Stanley Hall Lane). I engaged a Town Planning Consultant to draft our objections, which have been submitted, and his overriding comment to me was that this is one of the most inappropriate developments that he has seen in his 30 year career. **Would you consider please completing a site visit before the Parish Council reviews this application on 15 May?** I set out some of our concerns below, but the applicant claims support through the pre-application process, which I believe was based on submission of incomplete and inaccurate information.

I have attached our objection, but to highlight our main concerns:

- There is direct overlooking from habitable rooms on both the ground floor and first floor on the proposed house into our dining room at a distance of c18m, well under 21m in breach of council policy.
- There is virtually no rear garden to the proposed house with its kitchen adjacent to our boundary. The side garden (facing the host property) of the proposed house is only 10 m long, in breach of council policy which requires 15m rear garden. The rear garden of the host property is also reduced to c5m, sufficient only to accommodate their garage and drive, completely out of character with the area.
- Due to proximity of the proposed house to our boundary, there is significant overshadowing of our main outdoor seating area, which is also adjacent to the boundary.

A number of other council guidelines have been ignored in this application, as highlighted in the objection letter.

I'm sure that this will be an extremely busy time for the Parish Council following the recent elections, but would be grateful if you could give serious consideration to this request.





Appendix B	Planning Applications
<b>19/1692M</b>	<i>Single storey rear extension to a dwelling</i>
	<b>51 Chantry Road, Disley SK12 2BE</b>
Comments	
<b>19/1767M</b>	<i>New 3 bed dwelling with attached garage and garden</i>
	<b>42 Jacksons Edge Rd, Disley SK12 2JR</b>
Comments	
<b>19/1791M</b>	<i>Proposed conversion of an existing integral single garage into a mixture of habitable, utility and storage space. This will include the removal of the existing single garage external and replacing with a uPVC window to match the existing living room window. The window surround will be infilled with brickwork to match the existing to fully complement the existing building.</i>
	<b>36 Storey Road, Disley SK12 2BF</b>
Comments	
<b>19/1826M</b>	<i>Listed building consent to remove existing bathroom studded walls and fittings. Level first floor and make good also make good ceiling, reposition bathroom. Remove existing dining room floor and joists (rotten) and refit new. Damp proof treatment to entire ground floor cellar to be tanked including drainage tank &amp; submersible pump and refitting a new staircase in same position as originally built.</i>
	<b>The White Cottage, 36 Redhouse Lane, Disley SK12 2ER</b>
Comments	
<b>19/2008M</b>	<i>Reserved matters application following outline approval for proposed badminton court/multi use hall including gym/fitness suite</i>
	<b>29 Jacksons Edge Rd, Disley SK12 2JR</b>
Comments	

<b>19/2171M</b>	<i>Single storey rear extension to existing dwelling to form proposed play room.</i>
	<b>82 Duddy Road, Disley SK12 2GB</b>
<b>Comments</b>	
<b>Decisions</b>	
<b>19/0100M</b>	<i>First floor bedroom extension and single storey extension - refused</i>
	<b>Rocks Barn, Rocks Farm, Mudhurst Lane, Disley SK12 2AN</b>
<b>19/1080M</b>	<i>Garden room extension with new first floor dormer bedroom / ensuite including internal alterations to kitchen/dining area - withdrawn</i>
	<b>Lane Ends, Coppice Lane, Disley SK12 2LT</b>



**APPENDIX C: Meeting and Events schedule – 15<sup>th</sup> May 2019**

<b>Date &amp; Time</b>	<b>Meeting / Event</b>	<b>Venue</b>
15 <sup>th</sup> May 2019 7.30pm	Annual Council Meeting	Community Centre
23 <sup>rd</sup> May 2019 7.00am – 10.00pm	European Parliamentary Elections	Community Centre / Methodist Church
29 <sup>th</sup> May 2019 1.00pm	Schoolhouse Surgery Patient Participation Group Meeting	Community Centre
8 <sup>th</sup> June 2019 2.00pm	Well Dressing Festival	St. Mary's Church
12 <sup>th</sup> June 2019 6.30pm	Policing Update	Community Centre
12 <sup>th</sup> June 2019 7.30pm	Council Meeting	Community Centre



## Section 1 – Annual Governance Statement 2018/19

We acknowledge as the members of:

FATHER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2019, that:

	Agreed		Yes means that this authority
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets should be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

and recorded as minute reference:

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

Other information required by the Transparency Codes (not part of Annual Governance Statement)  
Authority web address

[www.disleyparishcouncil.org.uk](http://www.disleyparishcouncil.org.uk)



## Section 2 – Accounting Statements 2018/19 for

ENTER NAME OF AUTHORITY

	Year ending		Notes and guidance
	31 March 2018 £	31 March 2019 £	
1. Balances brought forward	121,378	235,467	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	150,207	148,927	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	185,322	42,474	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	86,641	93,193	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	2,000	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	132,799	143,219	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	235,467	190,456	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	237,818	216,339	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	884,757	944,803	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
		✓	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2019 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

Date

I confirm that these Accounting Statements were approved by this authority on this date:

as recorded in minute reference:

Signed by Chairman of the meeting where the Accounting Statements were approved



# Consolidated Balance Sheet

31/03/18

31/03/19

£

£

Long Term assets		
40,000.00	Investments	40,676.27
0.00	Long Term Debts	0.00
40,000.00	<b>TOTAL LONG TERM ASSETS</b>	<b>40,676.27</b>
Current assets		
113,000.00	Investments	153,000.00
0.00	Loans Made	0.00
0.00	Investments	0.00
0.00	Stocks	0.00
1,970.86	VAT Recoverable	1,915.69
2,250.76	Debtors	524.81
0.00	Payment in Advance	0.00
84,817.70	Cash in Hand at Bank	22,662.36
202,039.32	<b>TOTAL CURRENT ASSETS</b>	<b>178,102.86</b>
242,039.32	<b>TOTAL ASSETS</b>	<b>218,779.13</b>
Current liabilities		
0.00	Loans Received	0.00
0.00	Temporary Borrowing	0.00
0.00	VAT Payable	0.00
6,571.86	Creditors	28,322.17
0.00	Receipts in Advance	0.00
6,571.86	<b>TOTAL CURRENT LIABILITIES</b>	<b>28,322.17</b>
235,467.46	<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>190,456.96</b>
0.00	Long Term Borrowing	0.00
0.00	Deferred Liabilities	0.00
0.00	Deferred Credits	0.00
0.00		0.00
235,467.46	<b>NET ASSETS</b>	<b>190,456.96</b>
Represented by		
8,041.38	General Fund	4,535.15
20,000.00	Ginnel improvement works	20,000.00
13,340.90	Footpath CC-Market Street	
	Capital expenditure	9,459.40
29,212.13	Community Centre Development	
	Operational Reserve	2,372.29
1,507.45	Community Transport - Ops Fund	0.00
315.60	Neighbourhood Plan Fund	268.60
0.00	Allotment Deposits	541.24
37,550.00	Community Grants	
	25% of Precept	37,550.00
125,500.00	Working Balance Reserve	
	(Proceeds from sale of 19 BOR)	110,730.28
0.00	Unallocated Capital Expenditure	
	Replacement Vehicle Reserve	0.00
	Community Transport - Vehicle	

# Consolidated Balance Sheet

Unaudited

31/03/18

£

0.00 Purchase Reserve  
0.00 Handyman Vehicle  
0.00 Election/Referendum Reserve  
0.00 Depreciation Reserve  
0.00 Community Bus Depreciation

235,467.46

31/03/19

£

0.00

2,000.00

3,000.00

190,456.96

Signed

Chairman

Date

AUDIT OPINION

Responsible Financial Officer

# Income and Expenditure Account

Unaudited

31/03/18 £		31/03/19 £
	<b>INCOME</b>	
18,029.53	Community Centre Income	16,421.34
3,790.40	Community Transport	6,505.87
1,805.00	Grants Donations	10,500.00
154,543.68	Income	1,134.34
240.85	Interest on Investments	1,287.99
150,207.00	Precept	148,927.00
6,913.43	Rental Income	6,624.42
<u>335,529.89</u>	<b>INCOME TOTAL</b>	<u>191,400.96</u>
	<b>EXPENDITURE</b>	
14,864.81	Admin Expenses	13,559.77
771.52	Allotments	1,119.58
0.00	Bank charges	12.42
57,688.87	Community Centre Capital	3,881.50
12,164.71	Community Centre Revenue	10,525.32
2,755.87	Community Transport	45,104.33
0.00	Council Vehicle	1,660.83
3,033.76	Grants and donations	1,458.76
1,176.58	Legal and Professional Fees	750.00
2,000.00	Loan Repayments - CEC	0.00
4,162.89	Neighbourhood Planning	22.64
2,166.56	Office - Expenses and Maintenance	0.00
1,549.16	Other staffing costs	1,845.87
0.00	Parish - Capital Expenditure	35,609.20
11,880.43	Parish - Revenue Expenditure	12,679.08
0.00	Playgrounds - Capital Expenditure	0.00
463.03	Playgrounds - Revenue Expenditure	4,735.09
11,918.00	Police Community Support Officers	0.00
0.00	S. 137 Payments	0.00
85,092.20	Salaries N.I., Tax & Pensions	91,346.99
3,408.13	Street Lighting	2,654.02
0.00	Tourism s144	1,996.00
6,344.15	Village Events (s145)	7,450.06
<u>221,440.67</u>	<b>EXPENDITURE TOTAL</b>	<u>236,411.46</u>



# Income and Expenditure Account

31/03/18

£

28,607.73

335,529.89

364,137.62

221,440.67

0.00

-134,655.57

8,041.38

## EXPENDITURE

Balance as at 01/04/18

Add Total Income

Deduct Total Expenditure

Stock Adjustment

Transfer to/ from reserves

Balance as at 31/03/19

31/03/19

£

8,041.38

191,400.96

199,442.34

236,411.46

0.00

41,504.27

4,535.15

Signed

Chair

Clerk / Responsible Financial Officer

## Bank reconciliation

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

DISLEY PARISH COUNCIL

County area (local councils and parish meetings only):

CHESHIRE EAST

Financial year ending 31 March 2019

Prepared by (Name and Role):

RICHARD HOLLAND - PARISH CLERK AND R.F.O

Date:

10/04/2019

Balance per bank statements as at 31/3/19:

	£	£
RBS Current A/C + RBS High Interest A/C	25,947.1	
Nationwide Business Instant Saver	85,000.0	
Cambridge Building Society	68,000.0	
Cambridge and Counties Bank	40,676.3	
		219,623.4

Petty cash float (if applicable)

150.0

Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)

[add more lines if necessary]

005798 - Mr J Odlin	(61.90)	
BACS/150419/HMRC - HMRC	(1,165.41)	
BACS/150419/PENSION - Cheshire Pension	(1,488.10)	
005807 - Edge IT Systems Ltd	(96.00)	
005808 - E-on Energy	(27.28)	
005809 - E-on Energy	(16.04)	
005810 - ChALC	(35.00)	
005811 - Colin Eckersley	(55.00)	
005813 - PRIDE Well-dressing Committee	(500.00)	
		(3,434.73)

Add: any un-banked cash as at 31/3/19



Net balances as at 31/3/19 (Box 8)

216,338.6

Signed:

Chairman

Responsible Financial Officer



# DISLEY PARISH COUNCIL

ITEM. 37.

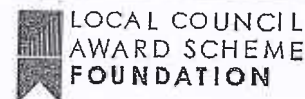
Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: [admin@disleyparishcouncil.org.uk](mailto:admin@disleyparishcouncil.org.uk)

Web: [www.disleyparishcouncil.org.uk](http://www.disleyparishcouncil.org.uk)

Twitter: [@disleypc](https://twitter.com/disleypc)



TO Danvic Turf Care

Date: 29/04/19

Order No: 36/DPC

## PURCHASE ORDER

Drainage works at Newtown Playing Fields as quoted

TOTAL

£5,750.00

Authorised by

Contact for queries: Richard -

All figures are exclusive of VAT where applicable

Please confirm receipt of this Purchase Order to:  
[admin@disleyparishcouncil.org.uk](mailto:admin@disleyparishcouncil.org.uk)



# Disley Parish Council

## Expenditure transactions - approval list

Start of year 01/04/19

## APPENDIX A. (1)

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
1202	BACS/1504 19/PAYRO LL	£5,253.66	£0.00	£5,253.66	01/04/19	Payroll - Net Salaries - Month 1 - April 2019	£5,253.66
1203	BACS/1505 19/HMRC	£1,274.90	£0.00	£1,274.90	01/04/19	HMRC - N.I. and P.A.Y.E. - Month 1 - April 2019	£1,274.90
1204	BACS/1505 19/PENSIO N	£1,627.81	£0.00	£1,627.81	01/04/19	Cheshire Pension Fund - Pension contributions - Month 1 - April 2019	£1,627.81
1205	BACS/0404 19/CAMEC O	-£89.60	£0.00	-£89.60	16/04/19	Came & Company - REFUND for Insurance Premium	-£89.60
1206	005815	£233.64	£38.94	£194.70	16/04/19	D S West Motors - Safety inspection and new door mirror	£233.64
1		£48.00	£8.00	£40.00		COUN Safety inspection C	
2		£185.64	£30.94	£154.70		COUN New door mirror and fitt C	
1207	005816	£345.00	£0.00	£345.00	16/04/19	Country Solutions - Rat infestation clearance and mole clearance	£345.00
1		£225.00	£0.00	£225.00		COUN Rat infestation clearanc C Hagg Bank Allotments	
2		£120.00	£0.00	£120.00		COUN Mole clearance at Newt C Playing Fields	
1208	005817	£1,406.52	£0.00	£1,406.52	16/04/19	ChALC - 2019/20 ChALC Membership fee	£1,406.52
1209	005818	£52.91	£8.82	£44.09	16/04/19	Senior (Building Supplies) Ltd - Building materials for bench and WW1 statue base	£52.91
1210	005819	£236.88	£39.48	£197.40	16/04/19	Techniheat Plant Services Ltd - Community Centre boiler service	£236.88
1211	005820	£60.00	£0.00	£60.00	17/04/19	Cheshire Community Action - Entry fee for 2019 Best Kept Village competition	£60.00

Signature

Signature

Date

# Disley Parish Council

## Expenditure transactions - approval list

Start of year 01/04/19

### APPENDIX A. (1)

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
1212	005821	£122.91	£0.00	£122.91	17/04/19	Petty Cash - Petty cash replenishment - April 2019	£122.91
1		£6.49	£0.00	£6.49		COUN Office sundries	
2		£11.74	£0.00	£11.74		COUN Postage - including age packs	
3		£25.00	£0.00	£25.00		COUN Volunteer drivers lunch allowances	
4		£6.98	£0.00	£6.98		COUN Cat repellent for Newton	
5		£25.00	£0.00	£25.00		COUN Entry fee donation to Pe Youth Football Competi	
6		£40.00	£0.00	£40.00		COUN Donation to Disley Scol Litter Pick refreshments	
7		£7.70	£0.00	£7.70		COUN Volunteer driver train fa reimbursement	
1213	BACS/2404 19/WATER P1	£89.55	£0.00	£89.55	17/04/19	United Utilities/Waterplus - Water charges - Hagg Bank Allotments - 28/01/2019 to 11/04/2019	£89.55
1214	BACS/2404 19/WATER P2	£110.58	£0.00	£110.58	17/04/19	United Utilities/Waterplus - Water & Wastewater charges - Community Centre - 28/01/2019 to 11/04/2019	£110.58
1215	BACS/2404 19/PREMIE RT	£118.80	£19.80	£99.00	17/04/19	Premier Tail Lifts Ltd - Community Bus tail lift service - 10/04/2019	£118.80
1216	BACS/2404 19/TOMLIN SO	£60.95	£10.16	£50.79	17/04/19	A H Tomlinson Parbans Ltd - Nuts and bolts for bench repair and WW1 statute install, painting supplies for bench painting	£60.95
1217	BACS/2404 19/EON	£107.60	£5.12	£102.48	17/04/19	E-on Energy - Electricity charges for village streetlighting - 01/03/2109 to 31/03/2019	£107.60
1218	BACS/2404 19/SHIRES	£50.00	£0.00	£50.00	17/04/19	Shires Pay Services Ltd - Payroll Service - April 2019	£50.00
1219	BACS/2404 19/AWARD	£23.00	£0.00	£23.00	17/04/19	Award Cleaning Services - Window cleaning services - 12/04/2019	£23.00

Signature

Signature

Date

# Disley Parish Council

## Expenditure transactions - approval list

Start of year 01/04/19

### APPENDIX .A. (1)

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
1220	BACS/2404 19/RHOLL AND	£198.07	£17.56	£180.51	17/04/19	Richard Holland - Website hosting, Councillor emails, Community Hall blind, electric heaters	£198.07
1		£14.95	£2.49	£12.46		COUN C DPC website hosting - 25/03/2019 to 25/04/20	
2		£21.00	£0.00	£21.00		COUN C Councillor emails - 24/0 to 23/03/2019	
3		£71.70	£0.00	£71.70		COUN C Electric heaters for Cor Centre	
4		£90.42	£15.07	£75.35		COUN C Velux window blind for Community Hall	
1221	DD/090420 19/OPUS	£290.69	£48.45	£242.24	17/04/19	Opus Energy Ltd - Community Centre electricity charge - 22/02/2019 to 24/03/2019	£290.69
1222	DD/120419/ ALLSTAR	£162.97	£27.16	£135.81	17/04/19	Allstar - Community Bus and Handyman vehicle fuel	£162.97
1		£50.00	£8.33	£41.67		COUN C Handyman vehicle fuel	
2		£112.97	£18.83	£94.14		COUN C Community Bus fuel	
<b>Total</b>		£11,736.84	£215.49	£11,521.35			

Signature

Signature

Date



## Disley Parish Council

## Expenditure transactions - approval list

Start of year 01/04/19

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
1223	005822	£276.00	£46.00	£230.00 02/05/19	Playsafety Ltd - Annual Play Area safety inspections	£276.00 ✓
1		£111.60	£18.60	£93.00	COUN Arnold Rhodes inspecti C	
2		£82.20	£13.70	£68.50	COUN Newtown inspection C	
3		£82.20	£13.70	£68.50	COUN Ballcourt/MUGA inspec C	
1224	005823	£265.00	£0.00	£265.00 02/05/19	The Artworks - Artwork and design for canal and train station noticeboards	£265.00 ✓
1225	005824	£34.00	£0.00	£34.00 02/05/19	ChALC - Good Councillors Guides x 8	£34.00 ✓
1226	005825	£37.80	£0.00	£37.80 02/05/19	Colin Eckersley - Mileage expenses - April 2019	£37.80 ✓
1227	005826	£20.00	£0.00	£20.00 02/05/19	Mrs B. Broughton-Law - Ginnel lighting costs - January to March 2019	£20.00 ✓
1228	BACS/1705 ✓ 19/RHOLL AND	£98.53	£12.92	£85.61 02/05/19	Richard Holland - Website hosting, Councillor emails, weedkiller	£98.53 ✓
1		£14.95	£2.49	£12.46	COUN DPC website hosting - C 25/04/2019 to 25/05/20	
2		£21.00	£0.00	£21.00	COUN Councillor emails - 24/ C to 23/04/2019	
3		£62.58	£10.43	£52.15	COUN Weedkiller C	
1229	BACS/1705 ✓ 19/EON	£50.98	£2.43	£48.55 02/05/19	E-on Energy - Electricity charges for Fountain Square - 24/01/2019 to 24/04/2019	£50.98 ✓
1230	BACS/1705 ✓ 19/VIKING	£172.10	£28.69	£143.41 02/05/19	Viking Direct - Stationery	£172.10 ✓
1231	BACS/1705 ✓ 19/ALLOT MEN	£21.00	£0.00	£21.00 02/05/19	Disley Allotment Association - 3 x Allotment Association Membership fees - Mouncey, Harman and Laycock-Barnett	£21.00 ✓
1232	BACS/1705 ✓ 19/FARLEY	£131.94	£21.99	£109.95 02/05/19	Dave Farley Electrical Ltd - New ginnel light and Community Centre light switches	£131.94 ✓
1		£72.00	£12.00	£60.00	COUN New light for Market Str C Ginnel	
2		£59.94	£9.99	£49.95	COUN Community Centre light C	

Signature

Signature

Date

# Disley Parish Council

## Expenditure transactions - approval list

Start of year 01/04/19

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
✓ 1233	BACS/1705 19/TOMLIN SO	£42.16	£7.03	£35.13	02/05/19	A H Tomlinson Parbaris Ltd - Parts for gate repairs on Stanley Hall Lane and bench paint	£42.16 ✓
1234	DD/230419/ CNG	£448.75	£74.79	£373.96	02/05/19	CNG Limited - Community Centre Gas and CCL charges - March 2019	£448.75 ✓
1235	DD/290419/ ALLSTAR	£106.64	£17.77	£88.87	02/05/19	Allstar - Community Bus and Handyman vehicle fuel	£106.64 ✓
1		£50.00	£8.33	£41.67		COUN Handyman vehicle fuel C	
2		£56.64	£9.44	£47.20		COUN Community Bus fuel C	
1236	DD/290419/ BIFFA	£94.42	£15.74	£78.68	02/05/19	Biffa Waste Services Ltd - Trade waste services - 30/03/19 to 26/04/19	£94.42 ✓
1237	DD/010519/ BRITTELE CO	£45.84	£7.64	£38.20	02/05/19	British Telecommunications Plc - Phone bill for 01663 766256 - April, May and June 2019	£45.84 ✓
1238	DD/300419/ IZETTLE	£0.26	£0.00	£0.26	30/04/19	IZettle - iZettle debit/credit card fees - April 2019	£0.26 ✓
<b>Total</b>		£1,845.42	£235.00	£1,610.42			

Signature

Signature

Date

# 2018/19 Budget Comparisons

		2016/17 ACTUAL	2017/18 ACTUAL	2018/19 BUDGET	2018/19 Q1	2018/19 Q2	2018/19 Q3	2018/19 Q4	2018/19 TOTAL YTD	BUDGET BALANCE YTD	NOTES
<b>INCOME</b>											
110	Precept	£134,500	£150,207	£148,927	£74,463	£74,464	£0	£0	£148,927	£0	Full Precept received
125	Grant Awards	£8,683	£1,805		£0	£10,500	£0	£0	£10,500	£10,500	*Community bus grants received
130	Rental Income Total	£7,495	£6,913	£8,050	£900	£469	£2,037	£3,218	£6,624	£1,426	
140	Community Transport										
150	Total	£1,815	£3,790	£2,815	£1,149	£2,448	£1,756	£1,112	£6,465	£3,650	Includes fundraising for new bus
160	Other Income Total	£393	£154,543	£300	£307	£259	£539	£20	£1,084	£784	
190	Bank Interest	£35	£22	£8	£13	£11	£34	£19	£77	£69	
191	Investment Account										
192	Interest	£785	£218	£300	£107	£97	£127	£203	£534	£234	
192	Long-term investment interest			£0	£0	£0	£0	£676	£676	£676	
200	Community Centre										
200	Total	£17,772	£17,901	£10,700	£2,159	£4,537	£5,448	£3,843	£15,986	£5,286	Includes CEC Recharge not budgeted.
Total Income		£173,581	£335,399	£171,100	£79,098	£92,783	£9,941	£9,051	£190,873	£19,773	
<b>EXPENDITURE</b>											
210	Council Offices Total	£3,396	£2,166	£500	£0	£50	£0	£-50	£0	£500	
215	Salaries incl. Pensions (excl. Caretaker) Total	£73,099	£76,279	£79,400	£20,375	£20,134	£20,476	£19,832	£80,817	£-1,417	
220	Staffing Expenses Total	£2,755	£1,549	£1,650	£948	£260	£155	£382	£1,745	£-95	Insurances due. Under budge expenditure on Bookkeeping Services.
225	General Admin Total	£15,176	£14,864	£21,615	£3,572	£1,541	£4,911	£1,342	£11,366	£10,249	
230	Street Lighting Total	£2,413	£3,408	£2,900	£307	£628	£696	£261	£1,892	£1,008	
240	Allotments	£960	£771	£950	£10	£218	£181	£710	£1,119	£-169	Association fees due.
260	Parish Maintenance	£3,447	£4,241	£6,000	£363	£336	£2,677	£155	£3,531	£2,469	
265	Church Grounds Maintenance			£1,400	£0	£0	£0	£1,400	£1,400	£0	To be paid.
270	Land Administration	£600	£1,176	£750	£750	£0	£0	£0	£750	£0	
280	Play Area and Fields										
280	Total	£6,811	£463	£5,000	£593	£2,899	£460	£783	£4,735	£265	
285	Tourism s 144	£0	£0	£2,000	£0	£0	£0	£1,996	£1,996	£4	Canal noticeboard.
290	Community Grants	£2,263	£3,033	£2,000	£400	£184	£375	£499	£1,458	£542	Grants applications low.
300	Community Transport										
300	Total	£2,829	£2,755	£6,330	£1,152	£850	£1,578	£437	£4,017	£2,313	Training costs up. £3k Depreciation not yet taken.
310	Handyman Vehicle Total			£1,980	£0	£851	£539	£271	£1,661	£319	
390	Loan Repayments CEC	£2,000	£2,000	£0	£0	£0	£0	£0	£0	£0	
400	Community Centre										
400	Total	£12,775	£12,021	£15,450	£2,881	£1,345	£2,277	£3,287	£9,790	£5,660	Budgetted £4k for roof inspection and hall improvements. Gas and electric savings.
401	Caretaker Salary & Pension Total	£6,924	£8,812	£9,500	£2,483	£2,375	£2,600	£2,471	£9,929	£-429	
405	Community centre Capital Exp.	£0	£57,688	£0	£999	£1,605	£1,279	£0	£3,882	£-3,882	*CCTV

ITEM 40



		2016/17 ACTUAL	2017/18 ACTUAL	2018/19 BUDGET	2018/19 Q1	2018/19 Q2	2018/19 Q3	2018/19 Q4	2018/19 TOTAL YTD	BUDGET BALANCE YTD	NOTES
406	Ginnel Improvements	£0	£0	£0	£0	£0	£0	£0	£0	£0	
410	Community Transport - Capital Expenditure	£0	£0	£0	£0	£39,851	£525	£0	£40,376	-£40,376	*New Community Bus
415	Handyman Vehicle - Capital Expenditure	£0	£0	£0	£0	£13,700	£381	£0	£14,081	-£14,081	*Handyman vehicle
420	Bank Charges	£4	£0	£0	£0	£4	£8	£0	£12	-£12	
450	PCSO Contribution	£11,918	£11,918	£0	£0	£0	£0	£0	£0	£0	
500	Hanging Baskets	£4,368	£3,948	£4,000	£1,228	£2,500	£220	£0	£3,948	£52	
600	Village Events Total	£5,100	£6,344	£6,800	£487	£44	£4,106	£1,918	£6,555	£245	
660	CCTV Contribution	£5,500	£3,700	£3,800	£0	£0	£3,800	£0	£3,800	£0	
670	Neighbourhood Plan	£8,750	£4,162	£500	£0	£0	£23	£0	£23	£477	
Total Expenditure		£171,088	£221,298	£172,525	£36,548	£89,374	£47,267	£35,694	£208,883	-£36,358	*Budget does not include capital items.
Total Income less Total Expenditure		£2,493	£114,101	-£1,425	£42,550	£3,409	-£37,326	-£26,643	-£18,010	£56,131	
Total Income (less Community Bus grants)				£180,373	£9,473 additional income over budget						
Total Expenditure (less capital expenditure)				£150,544	£21,981 underspend on budget						
Balance				£29,829							

# Financial Statement - Cashbook

Statement between 01/04/19 and 03/05/19 inclusive.

Balances at the start of the year

## Ordinary Accounts

Current A/C + High Int. A/C	£22,512.36
Petty Cash	£150.00

## Short Term Investment Accounts

Nationwide Business Instant Saver	£85,000.00
The Cambridge Building Society	£68,000.00

## Long Term Investment Accounts

Cambridge & Counties Bank	£40,676.27
<b>Total</b>	<b>£216,338.63</b>

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
110 Precept	75,419.50	0.00	75,419.50
120 VAT reclaimed	1,915.69	0.00	1,915.69
125 Grant Awards	0.00	0.00	0.00
130 Rental Income	828.09	0.00	828.09
140 RESERVE - Community Transport	987.00	0.00	987.00
150 Other Income	50.00	0.00	50.00
190 Bank Interest	10.51	0.00	10.51
191 Investment Account Interest	85.23	0.00	85.23
192 Long-term Investments Interest	0.00	0.00	0.00
200 Community Centre	2,624.20	0.00	2,624.20
Council Total	81,920.22	0.00	81,920.22
<b>Total Receipts</b>	<b>81,920.22</b>	<b>0.00</b>	<b>81,920.22</b>

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
215 Salaries Inc Pensions	8,004.67	0.00	8,004.67
220 Staffing Expenses	0.00	0.00	0.00
225 General Administration	3,644.80	2.49	3,647.29
230 Street Lighting	102.48	5.12	107.60
240 Allotments	425.13	0.00	425.13
260 Parish Maintenance	94.88	18.98	113.86
265 Church Grounds Maintenance	0.00	0.00	0.00
270 Land Administration	0.00	0.00	0.00
280 Playground Upkeep	126.98	0.00	126.98
281 Play Area & Playing Fields Capital Expenditure	0.00	0.00	0.00
285 Tourism	0.00	0.00	0.00
290 RESERVE - Community Grants	25.00	0.00	25.00
300 RESERVE - Community Transport	1,131.64	219.79	1,351.43
310 Handyman Vehicle	41.67	8.33	50.00
400 Community Centre	1,321.69	120.00	1,441.69
401 Caretaker Salary	251.70	0.00	251.70
405 RESERVE - Community Centre Capital Exp.	0.00	0.00	0.00
406 RESERVE - Ginnel improvements	0.00	0.00	0.00

# Financial Statement - Cashbook

Statement between 01/04/19 and 03/05/19 inclusive.

410 RESERVE - Community Transport - Capital expenditure	0.00	0.00	0.00
415 RESERVE - Handyman Vehicle capital expenditure	0.00	0.00	0.00
420 Bank Charges	0.00	0.00	0.00
500 Hanging Baskets	0.00	0.00	0.00
600 Village Events	40.00	0.00	40.00
660 CCTV Contribution	0.00	0.00	0.00
670 RESERVE - Neighbourhood Plan	0.00	0.00	0.00
Council Total	15,210.64	374.71	15,585.35
Total Payments	15,210.64	374.71	15,585.35

Closing Balances

## Ordinary Accounts

Current A/C + High Int. A/C	£88,847.23
Petty Cash	£150.00

## Short Term Investment Accounts

Nationwide Business Instant Saver	£85,000.00
The Cambridge Building Society	£68,000.00

## Long Term Investment Accounts

Cambridge & Counties Bank	£40,676.27
Total	£282,673.50

**Not all the accounts have been reconciled exactly to the end date on this statement.**

Reserve Balances	
Footpath CC-Market Street	£20,000.00
Community Centre Development	£9,459.40
Community Transport - Ops Fund	£2,748.75
Neighbourhood Plan Fund	£0.00
Allotment Deposits	£424.30
Community Grants	£2,516.24
Working Balance Reserve	£37,550.00
Unallocated Capital Expenditure	£110,730.28
Community Transport - Vehicle	£0.00
Handyman Vehicle	£0.00
Election/Referendum Reserve	£2,000.00
Community Bus Depreciation	£3,000.00
Reserves total	£188,428.97



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