

**MINUTES OF THE DISLEY ANNUAL PARISH MEETING
HELD ON WEDNESDAY 25th APRIL 2018 AT DISLEY COMMUNITY CENTRE**

1	<p><u>Disley Parish - Notice of Meeting</u> Notice is hereby given that the Annual Parish Meeting will be held at Disley Community Centre on Wednesday 25th April 2018 at 7.30pm. All Disley and Newtown residents are invited to attend.</p> <p>At a meeting held in pursuant to the above notice (copies having been displayed throughout the Parish) the following business was transacted:</p>																																	
<u>Present</u>	<p>Cllrs. Kidd (Chair), Pattison (Vice), Chavasse-Hadfield, Davenport, Adams, Kennedy and the Parish Clerk. Members of the public = 19 Start time: 7.30pm</p>																																	
2	<p><u>To receive, and if approved, confirm the Minutes of the Annual Parish Meeting held on Wednesday 19th April 2017.</u> Attendees who had been at the previous year's meeting inspected the minutes. The Minutes of the Annual Parish Meeting held on Wednesday 19th April 2017 were confirmed as a true and accurate record. Proposed: Cllr. Davenport Seconded: Cllr. Chavasse-Hadfield Carried unanimously.</p>																																	
3	<p><u>To receive an update from Cheshire Constabulary regarding Disley Policing matters.</u> Sgt. Helen Percival from Cheshire Constabulary introduced herself as the Sergeant responsible for Macclesfield North and Poynton. Sgt. Percival confirmed that the Police and Crime Commissioner had promised one PCSO for each ward and that this would continue to be PCSO Alex Simpson. The PC for Disley would continue to be PC Dave Jackson. Sgt. Percival reported that PCSO Simpson was now TruCam trained and had issued 87 speeding tickets in Disley. It was proposed to add more roads in the village to the TruCam schedule. Sgt. Percival said that the speed indicator device (SID) was also available for traffic speed management. Sgt. Percival reported the PCSO Simpson was looking to develop a youth group on Friday and Saturday nights but required volunteers and funding. The PCSO was available on Twitter and there would soon be a specific Disley Facebook page. The PCSO had carried out bike marking in the village, conducted monthly surgeries and had set up a pub-watch scheme. Sgt. Percival presented a comparative crime report for Disley and Newtown, comparing last years' figure to this year, commenting that the recording method had changed making some figures higher than previously.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">12/04/2017 to 11/04/2018</th> <th style="text-align: center;">11/04/2016 to 12/04/2017</th> </tr> </thead> <tbody> <tr> <td>Personal nuisance ASB</td> <td style="text-align: center;">79</td> <td style="text-align: center;">69</td> </tr> <tr> <td>Violence/Harassment</td> <td style="text-align: center;">62</td> <td style="text-align: center;">98</td> </tr> <tr> <td>Sexual offences</td> <td style="text-align: center;">14</td> <td style="text-align: center;">15</td> </tr> <tr> <td>Burg Dwel</td> <td style="text-align: center;">12</td> <td style="text-align: center;">17</td> </tr> <tr> <td>Burg Other</td> <td style="text-align: center;">14</td> <td style="text-align: center;">13</td> </tr> <tr> <td>Robbery</td> <td style="text-align: center;">2</td> <td style="text-align: center;">1</td> </tr> <tr> <td>TOMV</td> <td style="text-align: center;">2</td> <td style="text-align: center;">7</td> </tr> <tr> <td>TFMV</td> <td style="text-align: center;">27</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Theft, Shoplifting</td> <td style="text-align: center;">5</td> <td style="text-align: center;">3</td> </tr> <tr> <td>Theft other</td> <td style="text-align: center;">22</td> <td style="text-align: center;">32</td> </tr> </tbody> </table>		12/04/2017 to 11/04/2018	11/04/2016 to 12/04/2017	Personal nuisance ASB	79	69	Violence/Harassment	62	98	Sexual offences	14	15	Burg Dwel	12	17	Burg Other	14	13	Robbery	2	1	TOMV	2	7	TFMV	27	1	Theft, Shoplifting	5	3	Theft other	22	32
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	Criminal Damage	31	24
	Fraud	3	5
	Drugs	5	3
	Missing Persons	60	111
	Concern for Welfare	60	59
	Domestic incidents	44	38
	Suspicious Activity	75	69
	Animal/Wildlife	11	4
	RTC injury/damage	25	42
	RTC damage only	25	28
	Highway Disruption	73	65
	Traffic offences	21	32
	<p>Sgt. Percival highlighted that ASB figures may have increased due to youths visiting Disley from Poynton; that thefts from motor vehicles (TFMV) reflects trends in Stockport and that the missing persons have fallen due to changes in pupils at High Peak School.</p> <p>The Chairman thanked Sgt. Percival for her report and recorded thanks to PCSO Simpson for all his efforts on behalf of the village.</p>		
4	<p><u>To receive an update from the Schoolhouse Surgery Patient Participation Group</u></p> <p>Paul Vickers and Sue Wilkinson from the PPG provided an overview of the role of the group. Mr. Vickers said that the group was always looking for new members and he would be happy to discuss this with any residents who were interested. Mr. Vickers highlighted that two years ago, the Schoolhouse Surgery was under threat of closure and that the decision had then been taken to join with two Poynton surgeries and one Bollington surgery to create the Middlewood Practice Group. This will increase the voice of the Schoolhouse Surgery, gives access to more funding and increase facilities to users. A possible disadvantage of the Middlewood Group would be if the treatment of certain conditions were moved to another surgery. The new group is due to be officially launched on 1st April 2019 and there is an open meeting in Autumn 2018 to discuss the changes. The new arrangement should increase out-of-hours cover as there would be a larger pool of GPs. The issue of transport for patients to Poynton and Bollington and vice versa was the major issue being addressed by the project manager. Mr. Vickers reported that many Disley residents were using out-of-hours services in New Mills, but this was not being encouraged by Derbyshire Health.</p> <p>Mr. Vickers informed the meeting that Dr. Fitzgerald had recently left the surgery and a replacement was currently being recruited.</p> <p>Mrs. Wilkinson confirmed that the next PPG meeting was booked for Wednesday 13th June 2018 at 1.00pm at the Community Centre and all would be welcome.</p> <p>The Chairman thanked Mr. Vickers and Mrs. Wilkinson for their presentation.</p>		
5	<p><u>To receive an update from Disley & Newtown Good Neighbours Group</u></p> <p>Mr. Peter Birkett gave a brief history of Good Neighbours from its' beginnings in 1983. The group originally offered visits to the isolated and housebound and helped with chores around the home but is now focussed on transporting the mainly elderly to health appointments, visiting relatives (e.g. in hospital), hairdressing appointments etc. Mr. Birkett highlighted the difficulties the elderly experienced when they had no transport or suitable public transport available to get to appointments. Mr. Birkett</p>		

**MINUTES OF THE DISLEY ANNUAL PARISH MEETING
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	<p>said that funding was not currently an issue to the group as, although no charge was made to user, they received very generous donations. Mr. Birkett highlighted that they had plenty of passengers but never enough drivers. 718 lifts had been provided in the last two years (approx. 1 per day) and the 12 regular drivers averaged one trip per fortnight. A resident asked about the car insurance situation and Mr. Birkett replied that as the trips were not for hire or profit this had never been a problem. He recommended anyone interested in joining should check with their own insurers.</p> <p>The Chairman gave thanks to Mr. Birkett for his presentation and highlighted the vital service Good Neighbours provided to local residents.</p>
<p>6</p>	<p><u>To receive a report from the Chairman of Disley Parish Council on the Parish Council's work over the last year and its plans for 2017.</u></p> <p>Cllr David Kidd, Chairman of Disley Parish Council, read a pre-prepared report as follows:</p> <p>Election of Officers for the year 2017 /18</p> <p>At the Parish Council Annual General Meeting held in May 2017, Cllr. David Kidd was elected Chairman, Cllr. Jackie Pattison was elected Vice-chairman. Cllr. Liz Chavasse-Hadfield was elected Chairman of the Finance Committee and Cllr. Pattison was elected Chairman of Planning Committee for the year 2017/18.</p> <p>Disley Parish Council services/activities</p> <p>Parish Council office relocation: In 2017, a 3-month building project was undertaken in the Community Centre to accommodate the Parish Office. The move to the new office went smoothly, whilst maintaining services, thanks to all the staff, and by mid-December we were settled in and fully operational. The purpose of relocating the Parish Office was to improve public accessibility to the Parish Council, improve the office working environment and to create a Community Hub, drawing together the Parish Council, Cheshire East Council Library, the Community Hall and the Police Community Support Officer. A Phase 2 of Community Centre improvements will be considered by the Council in the future and would include consultation with residents and hall users.</p> <p>Sale of 19 Buxton Old Road: Following completion of the alteration work, the Council's property at 19 Buxton Old Road was placed on the market with a planning application for conversion to a house. An offer of £150,500 was accepted within 2 weeks of going on the market. The capital proceeds from the sale have been placed in secure investments and legally must be used to fund community assets. Current proposals include further Community Centre improvements, a replacement Community Bus and a Handyman Service vehicle.</p> <p>Community Hall: 52 diverse groups have used the Community Hall in the last year which was an increase over the previous year. Several new one-off and regular bookings were received including a weekly sewing class, monthly Long Table Lunch and Messy Church and a variety of children's birthday parties. Through generous contributions from the Disley Traders and local residents and topped up the Parish Council, an external defibrillator unit has recently been fitted at the Community Centre. The Disley WI have generously donated towards the costs of a folding baby-changing unit in the foyer toilet.</p> <p>Village Handyman Service: The Parish Council's Handyman Service continues to maintain and improve the village's appearance as well as looking after the Council's assets. In the last year Village Handymen Dan Hodgkiss and Colin Eckersley have undertaken a wide range of improvement projects. These include clearing the "hole" on Market Street, repairing a bench on Jacksons Edge Road,</p>

**MINUTES OF THE DISLEY ANNUAL PARISH MEETING
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reattaching the bird to the Ram Green bike sculpture, fitting a new defib unit at the Community Centre and installing a new standpipe at Springfield Allotments. The Handyman Service also provided invaluable assistance with the relocation of the Parish Offices to the Community Centre.

Community Bus: The Community Bus Scheme currently has a membership of 169 with 42 new members last year and over 100 members using the bus over that period. The regular trips continue to be very popular with new destinations including Southport, Knutsford and Skipton. A new monthly lunch outing at local pubs has proved popular and shorter, half-day, trips have been introduced to accommodate less mobile members. Group memberships also continues to grow. The team of 9 volunteer drivers is crucial to the success of the Scheme and the Parish Council thanks them profusely for their commitment. The Council has set up a project team to investigate funding sources and required specification for a replacement bus. The project team includes representatives from the volunteer drivers and bus users.

Allotments: The Parish Council provides 33 allotment plots over its three sites at Hagg Bank, Springfield and Greystones (Newtown). There was a small turnover of tenants in 2017/18 with only one plot currently vacant. Several site improvements have been carried out including new plot number posts, combination locks for each entrance gate, fencing repairs at Hagg Bank and installation of an additional standpipe at Springfield.

Communications: The Parish Council publishes and distributes the Disley News newsletter three times per year to over 2,000 homes in Disley and Newtown. The Disley & Newtown eBulletin is issued every few weeks and now has over 700 subscribers. The @DisleyPC Twitter feed has more than 200 followers and a Facebook Page is due to be launched later in the year. Finally, the Parish Council is due to unveil a new website shortly which will still be available through the www.disleyparishcouncil.org.uk address.

Christmas tree lighting: The 2017 Christmas Tree Lighting event was again a highlight of the village year with the Council's new tree lights proving to be a winner. As usual, the event was well-attended and was supported by many local volunteer groups and businesses. Pressing the plunger was Liv Hoshy who had taken part in the BBC Children in Need Rickshaw Challenge.

Health & Well-being Show: The Parish Council organised Disley's first Health & Well-being Show in September 2017. The event boasted a wide variety of exhibitors and was well-attended by local residents. Organisations such as Age UK, Dementia Awareness and the British Red Cross were represented along with local exhibitors like the Schoolhouse Surgery, Disley Footpaths Society and Disley Community Choir. This year's show has been booked for 26th July 2018.

Community Grants: The Parish Council awarded over £3,000 of Community Grants in 2017/18 and recipients were PRIDE Well-Dressing Festival, Disley School Association, Disley & Lyme Horticultural Society, Community Together, Disley Library, Disley Allotment Society and St. Mary's Church. The 2018/19 Community Grant Scheme is now open with full details on the Council's website.

Civic Awards: In 2017, four Civic Awards were presented to residents who made a fantastic and varied contribution to the community. These were Margaret and Alan Buckel for their duties on behalf of St. Mary's Church, involvement in Churches Together, village planting and musical contributions at many local events. Jane Roberts for her many years of service with community groups such as Churches Together and the weekly St. Mary's Tots group. And finally, Graham Wright for his tireless efforts to keep the village litter-free by collecting litter all around the village, in all weathers.

**MINUTES OF THE DISLEY ANNUAL PARISH MEETING
HELD ON WEDNESDAY 25th APRIL 2018 AT DISLEY COMMUNITY CENTRE**

Village issues/complaints handling: During the year, the Parish Council received over 200 formal enquiries. These related to a wide range of issues including streetlighting (15%), potholes (10%), pavement trip hazards, fly tipping, dog waste, missed bin collections, overgrown hedges and footpaths, graffiti and vandalism. Where the Parish Council could not resolve the issue internally, enquirers were signposted to other agencies such as Cheshire East, BT, United Utilities and The Environment Agency.

Planning: During 2017/18, 30 planning applications were considered by the Parish Council in its role as a statutory consultee.

Village Topics

Cheshire East Library Service: Having set the scene with the office move for the Community Centre becoming a Community Hub alongside the library, it came as a shock to the Parish Council and library users when Cheshire East Council, in their pre-budget consultation for the next three years, proposed the closure of Disley Library. Thanks to a large response from the community and the Parish Council, including Parish Council representation at the CEC Cabinet and Council meetings, this proposal was reviewed. Disley library will not be closed but, together with some other libraries, will have to make some budget savings through revised opening hours and staffing levels. The Parish Council is committed to work with the library and the community to help secure it for the future.

A6/MARR Mitigation for Disley: As referred to in the 2016/17 Chairman's report, the Parish Council has been working with Cheshire East Borough Council and Jacobs to secure A6 mitigation measures to improve future traffic management through the village to mitigate against projected traffic increases. As a result of the Parish Council raising serious concerns from the onset, a planning condition was incorporated into the MARR planning approval requiring that measures be in place before the MARR opens.

During the summer last year, Cheshire East Highways carried out extensive work to the A6 in the village as a first stage of carrying out these mitigation measures to comply with the planning condition. The extent of this work was unprecedented and gave rise to numerous issues relating to the disruption and use of side roads, particularly Hollinwood Road, by drivers avoiding both queuing traffic and the full closure of the A6 over a weekend. The Parish Council, as a first local point of contact, received many of these complaints which were all referred to Cheshire East Highways to address in a variety of ways.

During the mitigation work, new traffic signals were installed at the A6/Redhouse Lane junction as part of the planning agreement for the new Redhouse Lane housing development. These lights are now fully operational, and the Council has received many positive comments highlighting the safer exit from Redhouse Lane. A second stage in the mitigation process is due to take place after public consultation.

Air Quality – A6: In 2010 a narrow corridor along the A6 from the village centre up to the Redhouse Lane junction was declared an Air Quality Management Area (AQMA) by Cheshire East Council due to annual mean exceedances of the permitted levels of nitrogen oxide from traffic pollution. This remains a concern for the village, a concern which has rightly increased more recently with the projected increase in traffic from the MARR and more public awareness and publicity generally of the national problem of traffic pollution. Cheshire East Council has the responsibility of monitoring pollution levels and drawing up an Action Plan, working with the community. Residents have been invited to register interest in Air Quality Workshop which are due to take place later in the year.

**MINUTES OF THE DISLEY ANNUAL PARISH MEETING
HELD ON WEDNESDAY 25th APRIL 2018 AT DISLEY COMMUNITY CENTRE**

	<p>Other highways improvements: The Parish Council, working with Cheshire East Highways and local residents finally secured improvements to Dane Bank Drive, the entrance road to Disley Primary School, to address long standing problems associated with parking during children's dropping off and picking up times. Cheshire East Council is proposing some further improvements to the turning circle in the new financial year.</p> <p>Neighbourhood Plan: During the year the Neighbourhood Plan Steering Group, involving representatives from the community and the Parish Council, continued to undertake a considerable amount of work and further consultations to develop policies for the long-term plans of the village. The draft Disley and Newtown Neighbourhood Plan has now gone through its formal external examination process ahead of a referendum. The draft plan is available to view on the Council's website.</p> <p>Cllr. Kidd thanked Parish staff and Councillors for their help, support and hard work during the year.</p>
7	<p><u>To receive a report from the Chairman of Disley Parish Council's Finance Committee on the Parish Council's accounts for year ending 31st March 2017.</u></p> <p>Cllr Liz Chavasse-Hadfield, the Chairman of Disley Parish Council's Finance Committee, read a pre-prepared report as follows:</p> <p>The balance sheet and finance report for Disley Parish Council for 2017/18 (subject to audit) is presented. All income and expenditure has been accounted for.</p> <p>I have selected the most significant financial transactions and tried to answer key questions, but am happy to discuss other items later.</p> <p>Income</p> <p>Total income from all sources (excluding reclaimed VAT) was £335,500.</p> <p>Included in this total is £150,500 proceeds from the sales of the former DPC offices on Buxton Old Road. This money has been placed into reserves as it is only legally permitted to be used for capital expenditure projects. It has not (and cannot be) used to subsidise the precept or fund the day-to-day running on the Council.</p> <p>Our other income totalled £185,000. The important items were as follows:</p> <ul style="list-style-type: none"> • For 2017/18 we raised £150,000 from the precept, compared to £134,500 the previous year. • £12,189 in Community Centre Hire Charges – which represents an increase of 5.5% in comparison to last year and was a good result considering the disruption caused by building work. • £5,610 in Land Rental Income – from grazing land and Disley Dam, a decrease of 15% owing to a bad debtor. • £5,413 Recharge to CEC for Library Utility and Maintenance Costs – this is the CEC share of the building expense for the library. • The Parish has also benefited from £1,805 grant to support the neighbourhood plan. • I'm delighted to report that due to the hard work of our volunteer drivers and Helen in the office, the community bus made a small profit of £1,034 this year, which is ring-fenced to fund future bus operations. A joint volunteer,

**MINUTES OF THE DISLEY ANNUAL PARISH MEETING
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councillor and bus user working group are currently investigating possibilities for the purchase of a replacement bus.

Expenditure

As always, councillors are grateful to the Clerk and Administration Assistant for exercising good financial control and we appreciate their significant efforts to achieve good value for money for the village – especially this year with our development of the community centre.

Our significant item of capital expenditure was £57,689 on the building and relocation costs of moving the Parish office to the community centre. This was paid from our capital reserves, which have been replenished by the sale of the DPC office.

The Major Items:

- Total employment costs of the Parish council team were £77,828 which was on budget and in line with last year.
- Our Community Centre

Community Centre Hire Charges	£ 12,189
Community Centre Maintenance Recharge to CEC	£ 5,413
Other income	<u>£ 276</u>
Total Funding	£ 17,878
Less Total Running Costs	<u>£ (20,976)</u>

Overall cost of the community centre to the Parish in 2017/18 (£3,098)

Of course, offsetting this are the savings being made from money not being spent running the former Council Offices on Buxton Road office. The Year-on-year running costs for the former offices reduced by £1,213. So overall, the net cost of the community centre and DPC office was £1,885.

As the office sale only completed in January, we anticipate the community centre / council office to run at break even in 2018/19 as further savings such as business rates are made.

- General office administration costs, e.g. conveyancing fees, telephones, insurances, website and production of the Disley News totaled £14,864.
- £11,918 Parish Council contribution to the Police Community Support Officer (PCSO) service; in line with last year.
- Parish maintenance including street lighting, allotments, CCTV contribution, hanging basket planting, play areas and all areas of the village we are responsible for totalled £16,522.
- Progress on the village neighbourhood plan was supported with £4,163 from a reserve held specifically for the purpose.
- A final payment of £2,000 was made on a loan from CE.

Village Events & Grants

The Parish Council co-ordinated or supported a range of events during 2015/16 for the benefit of residents and enjoy the wonderful environment that we live in. These included:

- £5,544 to dress the village for Christmas and hold the annual Christmas Tree lighting event, which, supported by village residents and traders, was again a great success. The cost included the provision of Christmas Trees, new tree lights, Village Decorations and Fireworks.

**MINUTES OF THE DISLEY ANNUAL PARISH MEETING
HELD ON WEDNESDAY 25th APRIL 2018 AT DISLEY COMMUNITY CENTRE**

- The bike festival was a joint event with Disley PTA and was supported by a grant of £515.
- The first Disley Health & Well-being Show at a cost of £100.
- The Parish Council supported a wide variety of Community groups and events through its Community Grants Scheme with £3,000 being distributed.

Councillor Expenses

Parish Councillors are elected on a voluntary basis and are unpaid. The elected Chairman of Disley Parish Council receives an annual allowance of £540. In 2017/18 councillors expenses (all for mileage) totalled £79.20

Looking forward to 2018/19, despite some unforeseen costs during the year, due to the careful management of expenditure, the Parish's general reserve at the end of the year is £45,591. This includes a 25% of precept working balance reserves as required by the Council's Standing Orders.

As mentioned previously, we hope to make savings in our overall running costs from the sale and relocation of the Parish Offices to the community centre. We are also no longer required to contribute to PCSO in 2018/19 and have made our final Cheshire East loan repayment. In contrast, we face nationally agreed increases in employment costs and will also be utilising a book-keeping service to maximise the time and skills of our Parish Clerk, Richard.

The council have also committed to procuring a vehicle for the Village Handyman Service and may face additional repair costs in the community centre.

The council is delighted to announce that it has been able to avoid any increases in the precept for 2018/19 and for a band D property, the precept will remain at £74.40

8 Public forum - an opportunity for residents to raise local issues.

Several items were raised and discussed by residents:

Use of Parish Council capital reserves to fund youth activities

A resident raised the possibility of using some of the proceeds from the sale of the former Council Offices to fund youth activities in the village. Sgt. Percival said that securing volunteers would be the starting point but that the type of activities would also be important. A new facility in Wilmslow with games, food and films etc had been very successful. Giving youths a venue for their activities was seen as important.

Highways issues during A6/MARR mitigation works

A resident asked about the involvement of Cheshire East Highways in the next phase of A6/MARR mitigation work. Cllr. Davenport confirmed that Cheshire East were aware of the issues that had been experienced by the village during the Phase 1 works and had learned lessons for the future. The resident asked that the Parish Council remind Cheshire East of the issues ahead of the Phase 2 work.

Buxton Old Road traffic issues

Residents from Buxton Old Road raised concerns over the speed and volume of traffic on Buxton Old Road particularly around the nursery entrance and Dane Bank Drive. It was suggested that 20mph signs and flashing lights were required and that better signage was needed. Sgt. Percival highlighted that a 20mph limit would not

**MINUTES OF THE DISLEY ANNUAL PARISH MEETING
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	<p>be enforceable. Cllr. Davenport reported that a request had been made to repair the speed humps and that the Phase 2 of the A6/MARR works include some sort of gateway on Buxton Old Road. Cllr. Pattison suggested that users of the nursery could get together to raise a petition to take to Cheshire East for improved road safety measures around the entrance. A resident said that A6/MARR changes had affected the traffic in other areas of the village and that a village-wide traffic strategy was required. Pavement parking on Buxton Old Road was also discussed and Sgt. Percival suggested this could be reported via 101.</p> <p><u>Air quality</u> The affects of poor air quality on health were raised and that Newtown also had air quality issues along with Disley. The Chairman highlighted the Cheshire East workshops due later in the year would look at local and national options. It was reported that once the A6/MARR had opened, that Cheshire East were committed to a continual review of Disley and its' side roads, air quality and the overall plan. A resident said that a Secretary of State report from 2010, supplied by David Rutley, MP, had concluded that the overall benefits of the A6/MARR outweighed local issues such as Disley's air quality.</p> <p><u>Council Meetings</u> A resident raised an issue of attendees at Council Meetings not being able to hear the meetings and that residents were not made to feel welcome. The Clerk outlined the purpose of Council Meetings and that they were primarily for the Council to transact its business and were not open forums. Another resident said he had attended a Council Meeting recently and found it very professional. The Council agreed to investigate improved microphones.</p> <p><u>Disley Library</u> A resident asked if the Library would be looking for volunteers to help to secure its future in the long-term. The Chairman replied that fully volunteer-run libraries had generally been proved to be unsustainable, but that he would raise the matter of support volunteers with Cheshire East Library Managers.</p>
	<p><u>Finish time:</u> 9.40pm</p>
	<p><u>SIGNED</u>.....<u>DATE</u>.....</p>