

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 12TH DECEMBER 2018 AT DISLEY COMMUNITY CENTRE**

<u>Present:</u>	Cllrs. Kidd, Pattison, Adams, Chavasse-Hadfield, Harrop and Kennedy. (Cllrs. Pattison and Harrop left the meeting at 8.45pm) Start time: 7.30pm
7063	<u>To receive any Apologies for Absence.</u> Apologies received from Cllr. Davenport
7064	<u>To receive any declarations of disclosable pecuniary or non-pecuniary Interests.</u> None received.
7065	<u>Public Forum</u> A resident referred to a letter regarding local air quality that he had submitted to the Council. Cllr. Kidd agreed to return to this item within the meeting agenda. A resident raised the issue of the proposed closure of the Disley Sorting Office and the fact that this could lead to the closure of the Post Office. The resident highlighted that this would mean the nearest Post Office would be in Marple and that once the RBS bank closed, there would be no banking facilities in the village. The resident called for action to prevent the closure if possible. Cllr. Kidd informed the meeting that this item was due to be discussed by the Council later in the meeting. A resident thanked Cllr. Davenport for arranging a meeting between Cheshire East Council's Head of Planning Strategy and residents. A request was made for Cheshire East Highways to visit Redhouse Lane to monitor the traffic flow and volumes at various times and days. The issue of dangerous driving on Redhouse Lane was also highlighted. A resident raised an issue with Footpath 18 that was considered dangerous and required urgent investigation. The resident had raised this issue with Cheshire East Council and no action had been taken. The resident had seen a Rambler's Association Footpaths Report that had given the footpath a "Good" rating but suggested that the report may be incorrectly numbered. The resident informed the meeting that he had previously requested Parish Council meeting agendas and associated documents and had been refused these. The resident said that the public was not being given information that it had a legal right to receive and that he had raised a transparency complaint with the Information Commissioners Office and the Parish Council. Cllr. Kidd responded that complaints against the Council and Council Officers are taken very seriously and the resident's complaints were being discussed by the Council as Part 2 agenda items. Cllr. Kidd informed the resident that legal advice had been sought on his complaints and this would be considered by the Council.

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 12TH DECEMBER 2018 AT DISLEY COMMUNITY CENTRE**

7066	<p><u>To receive Chairman's Report</u> Cllr. Kidd reported that a successful Christmas Tree Lighting Event had been held despite some challenges on the day. Cllr. Kidd thanked all who had helped and attended at the event.</p>
7067	<p><u>To agree as a true and accurate record, the minutes of the Council Meeting held on 14th November 2018.</u> Proposed: Cllr. Pattison Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That the minutes of the Council Meeting held on 14th November 2018 are a true and accurate record</i></p>
7068	<p><u>To receive Cheshire East Councillors' Report</u> In Cllr. Davenport's absence, Cllr. Kidd reported that Cllr. Davenport had spoken to the relevant Cheshire East Council Portfolio Holders regarding Redhouse Lane road condition and lighting and A6/MARR Phase 2 mitigation measures.</p>
7069	<p><u>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</u> <u>A6 Air Quality - To consider a letter received from a resident regarding A6 Air Quality and future traffic levels.</u> Cllr. Kidd reported that no direct response had been received from Chris Hindle at Cheshire East to the Parish Council's letter. Cllr. Davenport was organising a meeting with Cheshire East Highways to discuss air quality and other local highways issues. Cllr. Kidd granted permission for a resident to speak on this issue and the resident highlighted the Report to the Secretaries of State for Transport and for Communities and Local Government that specifically stated that Disley would be a "loser" in terms of air quality following the opening of the A6/MARR. Cllr. Pattison pointed out that this report had been the basis for Disley receiving funding for mitigation measures. The issue of particulate monitoring was discussed and Cllr. Kidd clarified that Cheshire East do not currently measure particulate matter. It was noted that Manchester City Council have a particulate monitoring device and Cllr Adams had requested that Cheshire East buy or hire a unit. This was to be followed up by the Parish Council. Traffic volume monitoring was raised and Cllr. Kidd highlighted that this was being done by Cheshire East as the monitoring authority and that there was a requirement for traffic levels to be measured at various time points from the opening of the A6/MARR. Cllr. Pattison reported that some traffic light sequencing had already been adjusted in light of feedback received since the opening of A6/MARR. Cllr. Pattison offered to meet the resident outside the meeting to discuss the matter in more detail.</p>

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 12TH DECEMBER 2018 AT DISLEY COMMUNITY CENTRE**

	<p><u>A6/MARR Mitigation – To receive an update on Cheshire East Council’s response to the Parish Council letter sent to Chris Hindle on 20th September 2018.</u></p> <p>Cllr. Kidd again reported that no direct response had been received from Chris Hindle at Cheshire East to the Parish Council’s letter. However, an indirect response had been received from David Rutley, MP and this would be forwarded to all Councillors and put on the agenda of the January Council meeting.</p>
	<p><u>Community Transport – To consider removing Community Transport from Projects List and introducing 6-monthly review.</u></p> <p>Cllr. Adams reported that four new volunteer drivers were ready to be trained in the new year. Proposed: Cllr. Adams Seconded: Cllr. Chavasse-Hadfield Unanimously agreed</p>
Resolved	<i>That the Community Transport project is removed from the Projects List and a 6-monthly review introduced.</i>
	<p><u>Disley Station Improvements – To note update on station noticeboards.</u></p> <p>Cllr. Kennedy reported that the station noticeboards had been approved and that funding was now being collated.</p> <p align="right">Noted</p>
	<p><u>Newtown Playing Fields improvements – To note action points from Project Meeting on 20th November 2018.</u></p> <p>Cllr. Pattison provided an update that Ruth Morgan from ANSA was taking forward the planning application and was now project managing the new changing rooms and drainage. It was noted that the Football Club are happy with the proposals.</p> <p align="right">Noted</p>
	<p><u>WW1 commemorations – To consider removing WW1 commemorations from the Projects List.</u></p> <p>Proposed: Cllr. Adams Seconded: Cllr. Pattison Unanimously agreed</p>
Resolved	<i>That the WW1 commemorations project is removed from the Projects List.</i>
7070	<p><u>To consider the alleged closure of Disley Sorting Office and the Parish Council’s response.</u></p> <p>Cllr. Kidd reported that no official notification had been received by the Council regarding the closure. Cllr. Kidd highlighted that the Parish Council would give assurances that it would support all efforts to prevent the closure of the Post Office. Cllr. Kidd said the funding implications of a Sorting Office closure on the Post Office needed to be</p>

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 12TH DECEMBER 2018 AT DISLEY COMMUNITY CENTRE**

	<p>understood. Cllr. Pattison proposed that the Parish Council wrote to Royal Mail and David Rutley, MP requesting further information and expressing the Council's concerns over banking and Post Office services in the village.</p> <p>Proposed: Cllr. Pattison Seconded: Cllr. Kennedy Unanimously agreed</p>
Resolved	<i>That Cllrs. Kidd and Pattison compose a letter to Royal Mail and David Rutley, MP requesting further information and expressing the Council's concerns over future banking and Post Office services in the village.</i>
7071	<p><u>To consider a Cheshire East Council Waste collection reorganisation consultation.</u></p> <p>The Clerk was asked to promote the consultation through the Council's media.</p>
7072	<p><u>To consider a High Peak Borough Council Statement of Community Involvement Review.</u></p> <p>Cllr. Kidd highlighted that traffic, air quality and transport issues etc. needed to be considered across local authority boundaries. It was agreed that Cllr. Kidd would respond on behalf of the Council in support of the active community involvement.</p> <p>Proposed: Cllr. Chavasse-Hadfield Seconded: Cllr. Pattison Unanimously agreed</p>
Resolved	<i>That Cllr. Kidd would respond on behalf of the Council in support of the active community involvement.</i>
7073	<p><u>To note a Cheshire East Council Parking Regulation Order for Buxton Old Road.</u></p> <p align="right">Noted</p>
7074	<p><u>To note the 2018 Best Kept Village Judge's Comments.</u></p> <p align="right">Noted</p>
7075	<p><u>To note the redesign of the Council's Public Participation at Parish Council Meetings policy.</u></p> <p align="right">Noted</p>
7076	<p><u>To note the Allotments Inspection Report from 6th November 2018.</u></p> <p>Councillors thanked the Clerk and the Admin Assistant for their efforts in successfully reorganising and maintaining the allotments administration.</p> <p align="right">Noted</p>

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 12TH DECEMBER 2018 AT DISLEY COMMUNITY CENTRE**

7075	<p><u>To consider Planning Applications as listed on Appendix B.</u></p> <p>18/5408M Kitchen extension 105 Buxton Old Rd, Disley SK12 2BN</p> <p>Comments Disley Parish Council has no objection to this application.</p> <p>18/4935M Demolition of existing rear conservatory; 2 storey extension at north west facing rear elevation; pitched roof dormer alteration and storm porch at the front elevation; lean to extension to north east facing side elevation; new 'K' render treatment to all new and existing elevations including proposed extension 2 Martlet Avenue, Disley SK12 2JH - resubmission</p> <p>Comments Disley Parish Council notes the concerns of neighbours but are not aware of any planning reasons to object to the application. However, the Parish Council would request that a Planning Officer visit the site.</p> <p>18/5565M Single storey rear extension 6 Chantry Road, Disley SK12 2BG</p> <p>Comments Disley Parish Council has no objection to this application</p>
7076	<p><u>To note Planning Decisions as listed on Appendix B</u></p> <p align="right">Noted</p>
7077	<p><u>To note the Meeting and Event Schedule as listed on Appendix C</u></p> <p align="right">Noted</p>
7078	<p><u>To consider the renewal of the summer and winter planting contract for 2019, 2020 and 2021.</u></p> <p>Proposed: Cllr. Kennedy Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That the renewal of the summer and winter planting contract for 2019, 2020 and 2021 is approved.</i></p>
7079	<p><u>To consider the introduction of a credit/debit card payment system for Council receipts.</u></p> <p>The Clerk outlined the benefits to the Council of a credit/debit card payment system.</p> <p>Proposed: Cllr. Kennedy Seconded: Cllr. Harrop Unanimously agreed</p>
Resolved	<p><i>That the introduction of an electronic credit/debit card payment system for Council receipts is approved.</i></p>

Signed: _____

1856

MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL HELD ON WEDNESDAY 12TH DECEMBER 2018 AT DISLEY COMMUNITY CENTRE

7080	<u>To note payment of Accounts as listed on Appendix A (1)</u>			
Trans	Cheque	Payee	Gross	
1053	005768	Stephanie Haslam - Repayment of allotment deposit for Plot 2A, Greystones	£70.50	
1054	005769	Cllr. David Kidd - 2018 Chairman's Allowance and Civic Sunday refreshments	£592.91	
1055	005770	Disley PCC - Distribution of Disley News - Autumn and Winter 2018 editions	£300.00	
1056	005771	Disley PCC - Catering for 2018 Civic Sunday	£325.00	
1057	005772	PRIDE - Contribution towards Winter 2018 planting	£100.00	
1058	005773	Ambrose Wood & Son Limited - Design and supply of extension pole for WW1 Beacon	£289.56	
1059	005774	Cheshire East Council - Supplier - Planning Enquiry Fee for Newtown Changing Rooms	£65.00	
1060	005775	New Mills, Marple & District Rotary Club - Donation for cost of Santa Sleigh at 2018 Christmas Lights	£70.00	
1061	BACS/281118 /RHOLLAND	Richard Holland - Mileage claim, guy ropes for beacon, torch, van oil change, van tyres	£346.33	
1062	BACS/281118 /PRINTAPP	Print Approved - Disley News - Autumn & Winter 2018 editions print and design	£1,616.00	
1063	BACS/281118 /SKPROPER	SK Property Services - Bookkeeping Services - November 2018	£30.00	
1064	BACS/051218 /SHIRES	Shires Pay Services Ltd - Payroll Service - November 2018	£50.00	
1065	BACS/281118 /EIN	E-on Energy - Streetlighting electricity charges for October 2018	£87.16	
1066	DD/201118/C NG	CNG Limited - Community Centre Gas - October 2018	£395.58	
1067	DD/121118/A LLSTAR	Allstar - Minibus and handyman vehicle fuel	£98.14	
1068	DD/091118/O PUS	Opus Energy Ltd - Community Centre Electricity - 24/09/18 to 24/10/18	£276.60	
			£4,712.78	
			Noted	

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 12TH DECEMBER 2018 AT DISLEY COMMUNITY CENTRE**

7081	<u>To authorise payment of Accounts as listed on Appendix A (2)</u>			
	Trans	Cheque	Payee	Amount
	1070	005776	Petty Cash - Petty Cash replenishment - November 2018	£135.84
	1071	005777	Mr Paul Morgan - Return of allotment deposit fort 3B Springfield	£28.50
	1072	005778	British Telecommunications Plc - Broadband charges on 01663 766256 - Nov, Dec 2018 and Jan 2019	£73.35
	1073	BACS/141218 /INTERSAF	Intersafety Industrial Protection - DPC Hi-Viz waistcoats	£53.40
	1074	BACS/141218 /TOMLINSO	A H Tomlinson Parbans Ltd - Bulb, WW1 beacon parts, stakes	£108.37
	1075	BACS/141218 /RHOLLAND	Richard Holland - Drivers meal, MS Office renewal, website hosting	£360.30
	1076	BACS/141218 /FARLEY	Dave Farley Electrical Ltd - Installation of Christmas tree lights and new lights for trader trees	£720.00
	1077	DD/261118/BI FFA	Biffa Waste Services Ltd - Waste collection and disposal services	£82.22
	1078	DD/281118/A LLSTAR	Allstar - Minibus and handyman vehicle fuel	£143.38
	1079	DD/211118/R BS	Royal Bank of Scotland - Service charge for returned cheque	£4.00
	1080	BACS/141218 /PAYROLL	Payroll - Net Salaries - Month 9 - December 2018	£4,963.37
	1081	BACS/150119 /HMRC	HMRC - NI and PAYE - Month 9 - December 2018	£1,190.86
	1082	BACS/150119 /PENSION	Cheshire Pension Fund - Pension contributions - Month 9 - December 2018	£1,512.59
				£9,376.18
	Proposed: Cllr. Adams Seconded: Cllr. Kennedy Unanimously agreed			
Resolved	<i>That Payment of Accounts totalling £9,376.18, as listed on Appendix A (2) are approved.</i>			
7082	<u>To note the financial statement to 30/11/2018.</u>			Noted
7083	<u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</u>			

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 12TH DECEMBER 2018 AT DISLEY COMMUNITY CENTRE**

	<p>Proposed: Cllr. Kennedy Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i></p>

A G E N D A – P A R T 2

7084	<p><u>To nominate a Councillor to act as minute-taker for items 7085, 7086, and 7087.</u> Cllr. Kennedy offered to take the minutes Proposed: Cllr. Kennedy Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That Cllr. Kennedy would act as minute-taker for items 7085, 7086 and 7087 as the Clerk withdrew.</i></p>
7085	<p><u>To consider a resident complaint alleging a Parish Council failure to meet a legal requirement to provide information to the public, specifically, all papers attached to the agenda for the Parish Council meeting on 10th October 2018.</u> Councillors considered the resident complaint and noted the corrected dates of the complaint as Tuesday 9th October for the Council meeting Wednesday 10th October, as the dates were incorrect in the complaint email. Cllr. Kidd highlighted that ChALC had advised the Council that there was no legal requirement to make all papers attached to Parish Council meetings publicly available. It was agreed that the Parish Council would develop a formal transparency policy Proposed: Cllr. Chavasse-Hadfield Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That the Parish Council would develop a formal transparency policy based on the Transparency Code for Smaller Councils.</i></p>
7086	<p><u>To consider a resident complaint concerning the conduct of the Parish Clerk in dealing with the above request for information made at the Parish Council office on 9th October 2018.</u> The resident's complaint was noted, and it was noted that the Parish Clerk had applied due process in completing the resident's request. Councillors agreed that no disciplinary action would be taken. Proposed: Cllr. Adams Seconded: Cllr. Chavasse-Hadfield Unanimously agreed</p>

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 12TH DECEMBER 2018 AT DISLEY COMMUNITY CENTRE**

Resolved	<i>That no disciplinary action would be taken.</i>
7087	<p><u>To consider the Parish Clerk's salary scale for 2019/20</u> Councillors agreed to increase the Clerk's salary to SCP banding 35-38 from 1st April 2019. Proposed: Cllr. Kennedy Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<i>That the Clerk's salary be increased to SCP banding 35-38 from 1st April 2019.</i>
7088	<p><u>To consider proposed salary increments for Disley Parish Council officers for the year 2019/20.</u> The Clerk informed the meeting that the agreed NJC pay scales for 2019/20 had been received subsequent to the Council agenda being finalised making the proposed salary increments report out of date. Councillors requested the Clerk to provide an up to date report for the next Council meeting and deferred the item.</p> <p style="text-align: right;">Deferred</p>
7089	<p><u>To consider 2019/20 Precept Proposal.</u> Councillors discussed various precept scenarios and agreed a zero percent increase for 2019/20. Proposed: Cllr. Chavasse-Hadfield Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<i>That there would be no change to the precept requirement for 2019/20.</i>
7090	<p><u>To consider 2019/20 Budget Proposal.</u> Given the new information regarding the agreed NJC pay scales for 2019/20, Councillors requested the Clerk to amend the 2019/20 Budget Proposal and revert it to the Budget/Precept Working Group for discussion. Proposed: Cllr. Adams Seconded: Cllr. Kennedy Unanimously agreed</p>
Resolved	<i>That the Clerk would amend the 2019/20 Budget Proposal and revert it to the Budget/Precept Working Group for discussion.</i>

The meeting concluded at: **9.35pm**

Signed: _____