

**MINUTES OF FINANCE COMMITTEE MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 11TH JULY 2018 AT DISLEY COMMUNITY CENTRE**

<u>Present:</u>	Cllrs. Kidd, Pattison, Adams, Chavasse-Hadfield, Harrop and Kennedy. Start time: 7.00pm		
6937	<u>To receive any Apologies for Absence.</u> None received.		
6938	<u>To receive any declarations of disclosable pecuniary or non-pecuniary Interests.</u> None received.		
6939	<u>Public Forum</u> No members of the public were in attendance.		
6940	<u>To note the findings, recommendations and follow-up actions of the 2017/18 Internal Audit Report.</u> Cllr. Chavasse-Hadfield commented that the Internal Auditors had done a thorough job, picking up some minor issues which have all been addressed. She commented that these issues may reflect the pressure on the Clerk's time and the need for a bookkeeper which is already being followed up. Referring to issue 3 (Fixed Assets List), Cllr. Pattison reminded Councillors that Cheshire East have an Overage Deed on the sale of the Community Centre building. This is now 25% of the sale value and is in place until May 2027. It was agreed that there should be a note in the Fixed Assets List to show this and the Clerk should take advice as to how this would be recorded. <p align="right">Noted</p>		
6941	<u>To note the dates of the Public Rights to inspect accounting records for the year to 31st March 2018.</u> <p align="right">Noted</p>		
6942	<u>To consider proposed amendments to Disley Parish Council Specific Reserves.</u> Proposed: Cllr. Harrop Seconded: Cllr. Kidd Unanimously agreed		
Resolved	<i>That the proposed amendments to Disley Parish Council Specific Reserves are approved.</i>		
6943	<u>To note payment of Accounts as listed on Appendix A (1)</u>		
	Trans	Cheque	Transaction Details
	894	BACS/190618 /FLEXIFOR	Flexiform Business Furniture Ltd - 1 x Asgard Motorbike Unit - 9ft x 5ft 2" 1 x Asgard Ground Anchor
			Amount £1,199.00

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895	005709	Helen Richards - Mileage payment for training course	£42.98
896	005710	Steven Taylor - Community Centre non-slip mats and window locks	£59.93
897	005711	WOODS SOLICITORS - Advice and letters in connection with fencing at Arnold Rhodes	£195.00
898	005712	Country Solutions - Mole clearance at Arnold Rhodes	£130.00
899	005713	Paul Hague Plant Services - Drainage work at Newtown Playing Field	£250.00
900	005714	JDH Business Services Ltd - Internal audit for 2017/18	£400.80
901	005715	Cheshire County Playing Fields Assoc. - Annual affiliation fees	£22.00
902	005720	Daniel Hodgkiss - Mileage Claim - April and May 2018	£89.10
903	005716	Plantscape - Summer 2018 planting of 42 baskets and 3-tier tower	£1,353.60
904	005717	Playsafety Ltd - Playground inspection course for Daniel Hodgkiss	£377.00
905	05718	Mrs B. Broughton-Law - Contribution to Ginnel lighting - April, May and June 2018	£20.00
906	005719	D S West Motors - Community Bus safety inspection	£48.00
907	BACS/200618 /RIGTON	Rigton Insurance Services Ltd - Community bus insurance premium - 2018/19	£708.40
908	BACS/270618 /VIKING	Viking Direct - Stationery and stamps	£149.60
909	BACS/270618 /AWARD	Award Cleaning Services - Window cleaning services	£23.00
910	BACS/270618 /EON	E-on Energy - Streetlighting electricity charges for 01/05/2018 to 31/05/2018	£87.16
911	BACS/50718/ SHIRES	Shires Pay Services Ltd - Payroll Service - June 2018	£50.00
912	DD/110618/O PUS	Opus Energy Ltd - Community Centre Electricity - 20/04/2018 to 22/05/2018	£299.17
913	DD/120618/A LLSTAR	Allstar - Community bus card fee	£1.79
914	DD/120618/BT	British Telecommunications Plc - Phone charges on 01663 762726 - May, June and July 2018	£57.71

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	915	DD/200618/C NG	CNG Limited - Community Centre Gas - May 2018	£319.68
				£5,883.92 Noted
6944	<u>To authorise payment of Accounts as listed on Appendix A (2)</u>			
	Trans	Cheque	Transaction Details	Amount
	916	005721	E-on Energy - Newtown Changing Rooms electricity - 16/03/2018 to 20/06/2018	£28.83
	917	BACS/130818 /RHOLLAND	Richard Holland - Website hosting, extension lead, computer ant-virus	£63.85
	918	BACS/130718 /FARLEY	Dave Farley Electrical Ltd - Repairs to Rams Head Christmas lights	£498.00
	921	005722	Colin Eckersley - Travel expenses - June 2018	£23.45
	922	005723	D S West Motors - Community Bus MOT and tail lift removal	£165.00
	923	005724	SLCC - SLCC Conference	£30.00
	924	BACS/130718 /TOMLINSON	A H Tomlinson Parbans Ltd - 4-way extension lead, fencing sundries, gloves	£63.12
	925	BACS/130718 /PAYROLL	Payroll - Net Salaries - Month 4 - July 2018	£4,919.52
	926	BACS/150818 /HMRC	HMRC - NI and PAYE - Month 4 - July 2018	£1,184.37
	927	BACS/150818 /PENSION	Cheshire Pension Fund - Pension contributions - Month 4 - July 2018	£1,498.33
	928	005725	Primary Websites Ltd - New pages and links on DPC website + testing of Facebook page	£100.00
	929	005726	Daniel Hodgkiss - Mileage Claim - June 2018	£110.25
				£8,684.72
	Proposed: Cllr. Adams Seconded: Cllr. Kidd Unanimously agreed			
Resolved	<i>That Payment of Accounts totalling £8,684.72 as listed on Appendix A (2) is authorised.</i>			
6945	<u>To note Quarter 1 budget comparison figures.</u> Cllr. Pattison referred to the variations in the Community Centre hire charges and it was agreed that the Clerk should review these and consider possible ways of increasing the hire income e.g. Coffee Morning			

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	hirers to give sufficient notice of cancellation	Noted
6946	<u>To note financial statement and Reserves for period to 30/06/2018.</u>	Noted

The meeting concluded at: 7.15pm

Signed: _____