

**MINUTES OF ANNUAL MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 9TH MAY 2018 AT DISLEY COMMUNITY CENTRE**

<u>Present:</u>	Cllrs. Kidd, Pattison, Adams, Chavasse-Hadfield and Kennedy. Start time: 7.35pm
	<u>AGENDA - PART 1</u>
6842	<u>To elect a Chairman of the Council for the year 2018/2019.</u> Cllr. David Kidd was proposed as Chairman of the Council for the year 2018/2019. Proposed: Cllr. Kennedy Seconded: Cllr. Adams Unanimously agreed
Resolved	<i>That Cllr. David Kidd is elected as Chairman of the Council for the year 2018/2019</i>
6843	<u>To receive Declaration of Acceptance of Office (Chairman)</u> Received.
6844	<u>To elect a Vice Chairman of the Council for the year 2018/2019.</u> Cllr. Jackie Pattison was proposed as Vice Chairman of the Council for the year 2018/2019. Proposed: Cllr. Kidd Seconded: Cllr. Chavasse-Hadfield Unanimously agreed
Resolved	<i>That Cllr. Jackie Pattison is elected as Vice Chairman of the Council for the year 2018/2019.</i>
6845	<u>To receive Declaration of Acceptance of Office (Vice Chairman)</u> Received
6846	<u>To receive any Apologies for Absence.</u> Apologies received from Cllrs. Davenport and Harrop.
6847	<u>To receive any declarations of disclosable pecuniary or non-pecuniary Interests.</u> Cllr. Kidd declared a non-pecuniary interest in the application for a Community Grant received from PRIDE Well-dressing.
6848	<u>Public Forum</u> No members of the public were in attendance.
6849	<u>To consider the Chairman's Allowance for 2018/19 at £540.</u> Councillors agreed the Chairman's Allowance at £540 but thought an increase should be considered for 2019/20. Proposed: Cllr. Adams Seconded: Cllr. Pattison Unanimously agreed

Signed: _____

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Resolved	<i>That the Chairman's Allowance for 2018/19 is £540.</i>
6850	<p><u>To re-adopt the General Power of Competence for 2018/19.</u> Proposed: Cllr. Chavasse-Hadfield Seconded: Cllr. Pattison Unanimously agreed</p>
Resolved	<i>That the General Power of Competence is re-adopted for 2018/19.</i>
6851	<p><u>To consider a report on the membership of Disley Parish Council Committees, Councillor representation on outside bodies and authorised cheque signatories for the year 2018/19.</u> Proposed: Cllr. Pattison Seconded: Cllr. Kennedy Unanimously agreed</p>
Resolved	<p><i>That the membership of Disley Parish Council Committees, Councillor representation on outside bodies and authorised cheque signatories for the year 2018/19 are agreed as follows:</i></p> <p>Planning Committee Cllr. S Adams (Chairman) Cllr. D Harrop Cllr. A Kennedy Cllr. D Kidd Cllr. J Pattison (Vice Chairman)</p> <p>Finance & General Purposes Committee Cllr S Adams Cllr. L Chavasse-Hadfield (Chairman) Cllr. D Harrop Cllr. A Kennedy Cllr. D Kidd Cllr. J Pattison (Vice Chairman)</p> <p>Personnel Committee Cllr. L Chavasse-Hadfield Cllr. D Kidd (Chairman) Cllr. J Pattison (Vice Chairman)</p> <p>Authorised Cheque Signatories Cllr. S Adams Cllr. L Chavasse-Hadfield Cllr. D Kidd Cllr. J Pattison</p> <p>Ouffs and Poors Charity Cllr. A Kennedy (Trustee) Cllr. J Pattison (Trustee)</p> <p>Disley Footpaths Society Cllr. S Adams Cllr. A Kennedy Cllr. D Kidd</p>

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	<p>Disley Allotment Association Cllr. S Adams Cllr. J Pattison</p> <p>Poynton Area Community Partnership (and Highways sub-group) Cllr. S Adams Cllr. D Kidd Cllr. J Pattison</p> <p>High Peak & Hope Valley Community Rail Partnership Cllr. L Chavasse-Hadfield Cllr. H Davenport Cllr. A Kennedy</p> <p>Neighbourhood Plan Steering Group Cllr. A Kennedy Cllr. D Kidd</p>
6852	<p><u>To confirm the remits of the following Standing Committees for 2018/19</u> <u>Planning Committee</u> <u>Finance Committee</u> <u>Personnel Committee</u></p> <p>It was agreed that the remits should be reviewed by the new Council in 2019. Proposed: Cllr. Kidd Seconded: Cllr. Pattison Unanimously agreed</p>
Resolved	<i>That the remits of Planning Committee, Finance Committee and Personnel Committee are confirmed for 2018/19.</i>
6853	<p><u>To consider and approve the Parish Council Calendar of Meetings for 2018/19.</u></p> <p>Proposed: Cllr. Chavasse-Hadfield Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<i>That the Parish Council Calendar of Meetings for 2018/19 is approved.</i>
6854	<p><u>To receive Chairman's Report</u></p> <p>Cllr. Kidd said he was hopeful that a few of the Parish Council's projects would be completed in 2018. He also commented that the PRIDE flower displays looked excellent around the village. Cllr. Kidd thanked Cllr. Kennedy for his efforts in securing two trains an hour for Disley from Northern.</p>
6855	<p><u>To agree as a true and accurate record, the minutes of the Finance Committee Meeting held on 11th April 2018.</u></p> <p>Proposed: Cllr. Adams Seconded: Cllr. Chavasse-Hadfield Unanimously agreed</p>

Signed: _____

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Resolved	<i>That the minutes of the Finance Committee Meeting held on 11th April 2018 are agreed as a true and accurate record.</i>
6856	<p><u>To agree as a true and accurate record, the minutes of the Council Meeting held on 11th April 2018.</u> Proposed: Cllr. Adams Seconded: Cllr. Pattison Unanimously agreed</p>
Resolved	<i>That the minutes of the Council Meeting held on 11th April 2018 are agreed as a true and accurate record.</i>
6857	<p><u>To receive Cheshire East Councillors' Report</u> No Cheshire East Councillor's Report received.</p>
6858	<p><u>To consider an application for a Community Grant received from PRIDE Well-dressing.</u> Cllr. Pattison chaired this item as Cllr. Kidd had declared a non-pecuniary interest. Councillors expressed their support for the Well-dressing event and the grant application. Proposed: Cllr. Adams Seconded: Cllr. Chavasse-Hadfield Unanimously agreed</p>
Resolved	<i>That the application for a Community Grant of £250 received from PRIDE Well-dressing is approved.</i>
6859	<p><u>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports</u> <u>A6/MARR Mitigation – To consider the response received from Cheshire East Council to a resident petition regarding the position of the Swan bus stop in Newtown.</u> An email from Cllr. Davenport to the Cheshire East Portfolio Holder and Cheshire East Highways officers expressing dissatisfaction to the response was noted. Cllr. Pattison highlighted that pedestrian safety issues had not been addressed by Cheshire East, particularly the width of the pavement at the new bus stop location. Cllr. Adams reported that the bus shelter had been removed and the area left in an unsatisfactory condition. The Clerk was asked to verify if the Newtown bus shelter belonged to the Parish Council. It was agreed that the Clerk and the Chairman would draft a response to Cheshire East stating that resident safety concerns had not been addressed; there was no option to review the new position as agreed at the public presentation; that the Parish Council does not agree with the rationale for relocating the bus stop and that it was unsatisfactory for no shelter to be provided. Proposed: Cllr. Adams Seconded: Cllr. Pattison</p>

Signed: _____

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	Unanimously agreed
Resolved	<i>That the Clerk and the Chairman would draft a response to Cheshire East stating that resident safety concerns had not been addressed; there was no option to review the new position as agreed at the public presentation; that the Parish Council does not agree with the rationale for relocating the bus stop and that it was unsatisfactory for no shelter to be provided.</i>
	<p><u>Disley Station improvements – To consider a proposal that Disley Parish Council adopt Network Rail land to the rear of the Memorial Park on Buxton Road West.</u> (Deferred from previous meeting)</p> <p>Cllr. Kennedy said there was an option to take back the land and plant a wild meadow. He also said that the Memorial Park could be extended considering the forthcoming World War One commemorations and that Network Rail were unlikely to make any improvements to the land. Cllr. Chavasse-Hadfield commented that the draft licence provided was very restrictive and would be difficult for the Council to police. Cllr. Pattison also expressed concerns about the licence and the proximity of the land to the railway line. Cllr. Kidd said that Councillors had undertaken a site visit and that he could not see the community value as against the potential cost of maintenance. Cllr. Pattison felt that other Parish Council assets warranted resource ahead of this land. It was proposed to respond to Network Rail with the Council's concerns regarding the restrictions within the licence, stating that the Council was not proposing to pursue adopting the land at this time but that it would be reviewed by the new Council after 2019. It was also agreed to send a copy of the relevant section of the Council's Trees Safety Report to Network Rail to make them aware of the tree of concern.</p> <p>Proposed: Cllr. Kennedy Seconded: Cllr. Adams Unanimously agreed.</p>
Resolved	<i>That the Parish Council respond to Network Rail with its' concerns regarding the restrictions within the licence, stating that the Council was not proposing to pursue adopting the land at this time but that it would be reviewed by the new Council after 2019.</i>
	<p><u>Neighbourhood Plan – To note the conclusions of the Independent Examiner's report</u></p> <p>Cllr. Kidd reported that the Neighbourhood Plan Steering Group was considering amendments to the text referring the Cheshire East Council Green Belt policy as recommended by the Independent Examiner.</p> <p style="text-align: right;">Noted</p>
	Cllr. Kidd reported that a letter had been received from Neil Jones at Cheshire East regarding Hollinwood Road. It was agreed that the Hollinwood Road Project Team would draft a letter to residents to accompany Neil Jones's letter and report back at the Council Meeting

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	on 13 th June 2018.
6860	<p><u>To receive an update on Buxton Old Road traffic management following a meeting with Neil Jones of Cheshire East Highways on 17th April 2018.</u> (Deferred from previous meeting)</p> <p>Cllr. Pattison reported on the meeting with Neil Jones of Cheshire East Highways saying the Buxton Old Road was discussed and that although Neil Jones had said the speed humps could be repaired, he did not know where the budget would come from. Neil Jones said the funding may need to come from A6/MARR mitigation money. Cllr. Davenport was continuing to pursue Stage 2 A6/MARR mitigation plans and budgets within Cheshire East. Cllr. Kennedy reported the Police had been using the TruCam on Buxton Old Road recently but not in the optimum position. It was agreed to put Stage 2 A6/MARR mitigation on the agenda of the next Council meeting.</p>
6861	<p><u>To consider options and the budget for a Handyman Service vehicle.</u> (Deferred from previous meeting)</p> <p>Cllr. Kidd said that the Council needed to pursue this as soon as possible. It was agreed to increase the vehicle budget to a maximum of £15,000 subject to further discussions with the Handyman and pass the project to Cllr. Harrop to source a suitable vehicle.</p> <p>Proposed: Cllr. Pattison Seconded: Cllr. Chavasse-Hadfield Unanimously agreed</p>
Resolved	<i>That the Handyman Service vehicle budget is increased to a maximum of £15,000 subject to further discussions with the Handyman, the project then to be passed to Cllr. Harrop to source a suitable vehicle.</i>
6862	<p><u>To receive an update on the Cheshire East Local Plan Site Allocations following a meeting on 8th May 2018.</u> (Deferred from previous meeting)</p> <p>Cllr. Kidd reported that the meeting with Cheshire East had been very informative and that it was proposed to hold a consultation on site allocations in September/October 2018. The situation regarding Disley had been explained very clearly but Cheshire East required confidentiality ahead of the consultation.</p>
6863	<p><u>To consider a response to a refreshed South East Manchester Multi Modal Strategy (SEMMMS) to 2040.</u> (Deferred from previous meeting)</p> <p>Cllr. Kidd said he had looked at the refreshed strategy which had minimal reference to Disley and Newtown. Cllr. Kennedy commented that the route of any future by-pass through High Lane should be protected. Cllr. Adams said that the strategy really needed to encompass areas beyond South East Manchester. Cllr. Chavasse-Hadfield said that the strategy should contain assurances regarding further mitigation measures. It was agreed that Disley Parish Council should create a strong statement demanding that any further developments must include mitigation</p>

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	<p>measures for Disley and Newtown. Cllr. Pattison was interested to know what the Cheshire East response to the SEMMMS refresh was. Cllr' Adams and Kidd agreed to develop a statement and report back to Council.</p> <p>Proposed: Cllr. Kennedy Seconded: Cllr. Chavasse-Hadfield Unanimously agreed</p>
Resolved	<i>That Cllrs. Adams and Kidd develop a statement as a response to the refreshed South East Manchester Multi Modal Strategy (SEMMMS) that demanded that further developments must include mitigation measures for Disley and Newtown.</i>
6864	<p><u>To consider a request to erect a hay store received by the tenant of Council land at Lower Greenshall Lane.</u> Councillors agreed to the tenant's request. Proposed: Cllr. Pattison Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<i>That a request to erect a hay store received by the tenant of Council land at Lower Greenshall Lane is approved.</i>
6865	<p><u>To note a letter sent by Disley Parish Council to Disley Primary School.</u> Noted</p>
6866	<p><u>To note a Cheshire East Local Transport Plan exhibition at Disley Community Centre on 30th May 2018.</u> The Clerk was asked to advertise the exhibition via posters on the notice boards and the eBulletin. Noted</p>
6897	<p><u>To receive a report on the RoSPA annual Play area safety inspections for 2018.</u> Received</p>
6898	<p><u>To note CCTV contributions letter for period 1st April 2018 to 31st March 2021.</u> Noted</p>
6899	<p><u>To consider Planning Applications as listed in Appendix. B.</u> 18/1683M <i>Single storey side and rear extensions, front dormer addition and external rendering</i> 101 Buxton Old Rd, Disley SK12 2BN Comments Disley Parish Council has no objection to this application.</p>

Signed: _____

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	<p>18/1743M <i>Change garage into habitable room including replacement of flat roofs by mono pitched tiled roof. Proposed two storey rear extension and loft conversion. Rear flat roof dormer and porch. 11 Overdale Road, Disley SK12 2RJ</i></p> <p>Comments Disley Parish Council has no objection to this application.</p> <p>18/1910M <i>Proposed single storey and two storey rear extension, two storey side extension, existing garage conversion, proposed detached garage with patio over and proposed dormers to front and side elevation 5A Hollinwood Road, Disley SK12 2EE</i></p> <p>Comments Disley Parish Council has no objection to this application.</p> <p>18/2048M <i>Moving the existing vehicular access, unobscured glazing and uPVC cladding to dormers to be built under permitted development 1 Martlet Avenue, Disley SK12 2JH</i></p> <p>Comments Disley Parish Council has no objection to this application.</p>
6900	<p><u>To note Planning Decisions as listed on Appendix B</u></p> <p align="right">Noted</p>
6901	<p><u>To approve the Annual Governance Statement (Section 1 – Annual Return) for the year 2017/18.</u></p> <p>Proposed: Cllr. Kennedy Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<i>That the Annual Governance Statement (Section 1 – Annual Return) for the year 2017/18 is approved.</i>
6902	<p><u>To approve the Accounting Statements (Section 2 – Annual Return) for the year 2017/18</u></p> <p>Proposed: Cllr. Chavasse-Hadfield Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<i>That the Accounting Statements (Section 2 – Annual Return) for the year 2017/18 is approved.</i>
6903	<p><u>To receive and approve the following year-end financial statements for the year 2017/18</u></p> <ul style="list-style-type: none"> • <u>Balance Sheet</u> • <u>Income and Expenditure Account</u> • <u>Bank Reconciliations</u> <p>Proposed: Cllr. Kennedy Seconded: Cllr. Chavasse-Hadfield Unanimously agreed</p>

Signed: _____

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Resolved	<i>That the following year-end financial statements for the year 2017/18 are received and approved:</i>		
	<ul style="list-style-type: none"> • <i>Balance Sheet</i> • <i>Income and Expenditure Account</i> • <i>Bank Reconciliations</i> 		
6904	<u>To note the Meeting and Event Schedule as listed on Appendix C</u>		Noted
6905	<u>To note Payment of Accounts of £9,620.26 as listed on Appendix A (1)</u>		
	Trans	Cheque	Payee
			Amount
835	BACS/130418/ PAYROLL		Payroll - Net Salaries - Month 1 - April 2018
			£4,763.96
836	BACS/150518/ HMRC		HMRC - NI and PAYE - Month 1 - April 2018
			£1,098.88
837	BACS/150518/ PENSION		Cheshire Pension Fund - Pension contributions - Month 1 - April 2018
			£1,412.39
838	BACs/250418/ AWARD		Award Cleaning Services - Window cleaning services
			£23.00
839	005690		ChALC - Subscription fee 2018/19 and GDPR Workshop
			£1,343.96
840	005691		D S West Motors - Community Bus safety inspection
			£48.00
841	BACS/250418/E ON		E-on Energy - Streetlighting electricity charges for 01/03/2018 to 31/03/2018
			£52.18
842	005692		Playsafety Ltd - Annual ROSPA Play Area inspections - 3 sites
			£256.20
843	005693		Cheshire Community Action - Annual subscription fee
			£50.00
844	005694		PHS Group - Annual Sanitary disposal contract - 21/03/2018 to 20/03/2018
			£120.49
845	DD/120418/ STAR		Allstar - Community bus fuel and card fee
			£54.40
847	005695		E-on Energy - Fountain Square electricity charges for 24/01/2018 to 24/04/2018
			£52.42
848	005696		Viking Direct - Stationery
			£60.42
849	DD/200418/ CN G		CNG Limited - Community Centre Gas - March 2018
			£252.56
850	005697		Steven Taylor - Community Centre recycling bins and window locks
			£31.40
			£9,620.26

Signed: _____

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6906	<p><u>To authorise Payment of Accounts of £8,741.40 as listed on Appendix A (2)</u></p> <table border="1"> <thead> <tr> <th>Trans</th> <th>Cheque</th> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>851</td> <td>BACS/150518 /PAYROLL</td> <td>Payroll - Net Salaries - Month 2 - May 2018</td> <td>£5,046.15</td> </tr> <tr> <td>852</td> <td>BACS/150618 /HMRC</td> <td>HMRC - NI and PAYE - Month 2 - May 2018</td> <td>£1,254.24</td> </tr> <tr> <td>853</td> <td>BACS/150618 /PENSION</td> <td>Cheshire Pension Fund - Pension contributions - Month 2 - May 2018</td> <td>£1,540.50</td> </tr> <tr> <td>854</td> <td>DD/300418/BI FFA</td> <td>Biffa Waste Services Ltd - Waste collection and disposal services</td> <td>£148.15</td> </tr> <tr> <td>855</td> <td>005698</td> <td>Petty Cash - Petty Cash replenishment - April 2018</td> <td>£78.51</td> </tr> <tr> <td>856</td> <td>005699</td> <td>Colin Eckersley - Travel expenses - April 2018</td> <td>£45.81</td> </tr> <tr> <td>857</td> <td>005700</td> <td>Disley Local Quaker Meeting - Community Grant for Community Together event - Minute Ref: 6824</td> <td>£150.00</td> </tr> <tr> <td>858</td> <td>BACS/040518 /HAYTRAIN</td> <td>Michelle Hay Training - Fire Awareness Training - 8th May 2018</td> <td>£237.60</td> </tr> <tr> <td>859</td> <td>BACS/110518 /TOMLINSO</td> <td>A H Tomlinson Parbans Ltd - Bench repair, fencing posts, wheel barrow, miscellaneous</td> <td>£145.19</td> </tr> <tr> <td>860</td> <td>BACS/110518 /RHOLLAND</td> <td>Richard Holland - Website hosting, minibus drive belt, mileage claim</td> <td>£95.25</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£8,741.40</td> </tr> </tbody> </table> <p>Proposed: Cllr. Pattison Seconded: Cllr. Adams Unanimously agreed</p>	Trans	Cheque	Payee	Amount	851	BACS/150518 /PAYROLL	Payroll - Net Salaries - Month 2 - May 2018	£5,046.15	852	BACS/150618 /HMRC	HMRC - NI and PAYE - Month 2 - May 2018	£1,254.24	853	BACS/150618 /PENSION	Cheshire Pension Fund - Pension contributions - Month 2 - May 2018	£1,540.50	854	DD/300418/BI FFA	Biffa Waste Services Ltd - Waste collection and disposal services	£148.15	855	005698	Petty Cash - Petty Cash replenishment - April 2018	£78.51	856	005699	Colin Eckersley - Travel expenses - April 2018	£45.81	857	005700	Disley Local Quaker Meeting - Community Grant for Community Together event - Minute Ref: 6824	£150.00	858	BACS/040518 /HAYTRAIN	Michelle Hay Training - Fire Awareness Training - 8th May 2018	£237.60	859	BACS/110518 /TOMLINSO	A H Tomlinson Parbans Ltd - Bench repair, fencing posts, wheel barrow, miscellaneous	£145.19	860	BACS/110518 /RHOLLAND	Richard Holland - Website hosting, minibus drive belt, mileage claim	£95.25				£8,741.40
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Resolved	<i>That Payment of Accounts of £8,741.40 as listed on Appendix A (2) are authorised.</i>																																																
6907	<p><u>To note financial statement to 30/04/2018</u></p> <p align="right">Noted</p>																																																
6908	<p><u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</u></p>																																																

Signed: _____

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	<p>Proposed: Cllr. Adams Seconded: Cllr. Chavasse-Hadfield Unanimously agreed</p>
Resolved	<p><i>That Agenda - PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i></p>

AGENDA - PART 2

6909	<p><u>To consider a letter to be sent to Frankie's Wine Bar on behalf of Disley Parish Council in relation to a licence to access Council land to the rear of Disley Community Centre.</u> Councillors requested that the last paragraph of the letter be amended to state "Please confirm your acceptance..." The Clerk was also asked to confirm with Woods that the payment date would be specified in the licence and if there was a possibility of backdating the payments. Proposed: Cllr. Kennedy Seconded: Cllr. Pattison Unanimously agreed</p>
Resolved	<p><i>That the letter prepared by Woods Solicitors to be sent to Frankie's Wine Bar on behalf of Disley Parish Council in relation to a licence to access Council land to the rear of Disley Community Centre is approved subject to the agreed amendment.</i></p>
6910	<p><u>To note a report on agreed pay scales received from the National Joint Council for Local Government Service (NJC) for the periods 2018/19 and 2019/20.</u></p> <p align="right">Noted</p>
6911	<p><u>To consider paternity pay and leave arrangements for Parish Council officers.</u> Councillors agreed that a maximum of two weeks full basic pay would be paid as paternity pay to qualifying Council officers and that officer's Statement of Employment would be updated to reflect this. Proposed: Cllr. Chavasse-Hadfield Seconded: Cllr. Pattison Unanimously agreed</p>
Resolved	<p><i>That a maximum of two weeks full basic pay would be paid as paternity pay to qualifying Council officers and that officer's Statement of Employment would be updated to reflect this.</i></p>

The meeting concluded at: **9.25pm**

Signed: _____