

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 13TH DECEMBER 2017 AT DISLEY COMMUNITY CENTRE**

<u>Present:</u>	Cllrs. Kidd, Pattison, Adams, Harrop and Kennedy. Start time: 7.30pm
6693	<u>To receive any Apologies for Absence.</u> Apologies were received from Cllrs. Davenport and Chavasse-Hadfield.
6694	<u>To receive any Declarations of Interest.</u> None received.
6695	<p><u>Public Forum</u></p> <p>Mrs. Jordan addressed the meeting regarding the proposed closure of Disley Library. She highlighted that many residents are concerned about the proposed closure and asked what the Parish Council had done so far and what more could be done. Mrs. Jordan questioned the cost of the recent library consultation and asked how the library related to the Neighbourhood Plan. Mr. Featherstone commented that any move to reduce the library opening hours would be rejected. Another resident referred to Cheshire East's legal obligation to provide library services and said that the alternatives were not appropriate with High Lane Library not offering Cheshire East services and Poynton Library being too far to travel. A resident said that Cheshire East's suggestion that the library could be run by volunteers was unrealistic as it required specialist training. Mrs. Jordan added that a community-run library was unmanageable and that it needed to be a council-run service. Reference was made to the extended services offered by the library such as bus passes and blue badges. Residents stated that the proposed closure was only based on footfall with no account taken of the social aspects. Cllr. Kidd asked the attendees present if they would be interested in volunteering with no response. Mrs. Jones from the Library said some volunteers already helped in the library, but they had proven to be somewhat unreliable. Mr. Featherstone commented that the volunteers had specific roles within the library. Cllr. Kidd responded that as soon as the Parish Council had heard about the proposed closure it arranged an urgent meeting with Cheshire East Library Services managers. Two meetings had now been held with many options presented by Cheshire East and discussed in detail. Cllr. Kidd informed the meeting that there was a Cheshire East Cabinet meeting on 6th February 2018 to discuss the entire budget proposal, including Disley Library, and that Parish Council representatives would attend this. Cllr. Kidd suggested that resident representatives should also attend. Cllr. Kidd reinforced the Parish Council's commitment to saving the library. Cllr. Pattison commended library officers for their help in trying to secure the library's future. Cllr. Kidd thanked all residents for their input into the meeting.</p> <p>A resident requested clarification as to whether the Christmas Lights event</p>

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	<p>was to be stopped. Cllr. Kidd responded that it was proposed to remove the event from the Council's project list but confirmed that the event was definitely being continued.</p>
6696	<p><u>To consider the proposal to close Disley Library contained in the Cheshire East Council Pre-Budget 2018/21 Consultation and the Parish Council's response.</u></p> <p>Cllr. Kidd highlighted that part of the decision to move the Parish Offices to the Community Centre was to create a hub that included the library. He also reported that Cheshire East had commented that fully volunteer-run libraries had proved unsustainable. For the record, Cllr. Kidd stated that the Parish Council owned the Community Centre and Library building and that Cheshire East was charged a re-charge for the use of the library space.</p> <p>Cllr. Kidd said that should it not be possible to save the library as it is, a number of options had been discussed with Library managers and that the option being proposed was the one preferred by the library. This option would demonstrate a saving to present to the Cheshire East Cabinet. Cllr. Pattison said that the Parish Council had already taken on the responsibility of the Community Centre running costs from Cheshire East and that now it was being expected to part-fund the library. She also stated that the Community Centre and Library are central to village life. It was highlighted that the Parish Council is only a consultee on the library proposals and that it was not able to affect the final decision.</p> <p>Cllr. Adams said that with the Parish Offices now in the Community Centre, library footfall may well increase. She further suggested that if the library remains open, footfall data should be further reviewed.</p> <p>It was proposed that if an option was required, the Parish Council would support Option 4 as proposed by Cheshire East and furthermore that the Council would waive the current library recharge.</p> <p>Cllr. Kidd said that the Parish Council would inform residents of the date and venue of the Cheshire East cabinet meeting and the Parish Council's response to the consultation.</p> <p>Proposed: Cllr. Pattison Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That should it be necessary, the Parish Council would support Option 4 (reduce opening hours but increase number of days the library is open; provide two members of staff at all times) as proposed by Cheshire East Council and furthermore that the Parish Council would waive the current library recharge.</i></p>
6697	<p><u>To receive Chairman's Report</u></p> <p>The Chairman offered thanks to Council officers for making the 2017 Christmas Tree Lighting event such a success. The Chairman said that a</p>

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	minimum of 8 volunteers are required to run the event safely and asked Councillors to provide more assistance, if possible.
6698	<p><u>To agree as a true and accurate record, the minutes of the Council Meeting held on 8th November 2017.</u></p> <p>Proposed: Cllr. Pattison Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<i>That the minutes of the Council Meeting held on 8th November 2017 are approved as a true and accurate record.</i>
6699	<p><u>To receive Cheshire East Councillors' Report</u></p> <p>No report had been received from the Cheshire East Councillor.</p>
6700	<p><u>To consider Cheshire East Council Pre-Budget Consultation 2018/21.</u></p> <p>Cllr. Kidd highlighted the scale of the pre-budget document and was in favour of the proposed 3% additional contribution towards supporting older persons. Cllr. Pattison said that the potential move of ANSA services from Macclesfield to Sandbach would have a significant impact on Disley in terms of refuse collection, street cleaning, leaf clearing etc. Cllr. Pattison suggested a mini-depot covering the Poynton Area Partnership area would alleviate this. Cllr. Kidd requested Councillors to raise points outside the meeting and a response would be formulated ahead of the next Council meeting on 10th January 2018.</p> <p align="right">Deferred</p>
6701	<p><u>To note the response received from Frank Jordan at Cheshire East Council to Disley Parish Council's letter regarding air quality in Disley and the Parish Council's subsequent response.</u></p> <p>Cllr. Kidd reported that he had responded to the reply requesting further clarification on the falsified data. No response had yet been received. He further added that air quality would be a full agenda item at January's Council Meeting. The Clerk was asked to verify the response timings of communications with Cheshire East and said that the correct air quality monitoring figures would shortly be publicised on the Parish Council website.</p> <p align="right">Noted</p>
6702	<p><u>To note a letter received from a Disley resident regarding air quality on the A6 in Disley and related road surfacing materials.</u></p> <p>Cllr. Pattison recorded that the resident had thanked the Parish Council for its help and that Cheshire East Highways had responded directly. The Clerk agreed to send a copy of this response to all Councillors.</p> <p align="right">Noted</p>

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6703	<p><u>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</u> <u>Christmas Tree Lighting - To consider removing this item from the Projects List.</u> Proposed: Cllr. Kennedy Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That the Christmas Tree Lighting Project is removed from the DPC Projects List.</i></p>
	<p><u>Financial systems review – To consider removing this item from the Projects List and integrating into the annual audit process.</u> Proposed: Cllr. Pattison Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That the Financial Systems Review Project is removed from the DPC Projects List.</i></p>
	<p><u>Land Assets Review – To receive a notes/actions report following the Land Assets Review Meeting held on 9th November 2017.</u></p> <p align="right">Noted</p>
	<p><u>Neighbourhood Plan – To approve the Neighbourhood Plan prior to submission to Cheshire East Council.</u> Cllr. Kidd said that the final Neighbourhood Plan had been distributed to all Councillors. Cllr. Kennedy highlighted that Air Quality Management had now been added in response to concerns raised through community involvement. The Neighbourhood Plan process had started in 2015 and Cllrs. Kidd and Pattison thanked all those Councillors, past and present who had been involved in the Plan. Cllr. Kennedy requested that a letter of thanks to be sent to all non-Council volunteers who had been involved. Cllr. Kidd reported that Cheshire Community Action had commended the Steering Group for the public consultations. The responses received from residents and other interested bodies were to be available on the Parish Council website. Cllr. Kidd outlined the next stages of the processes. Proposed: Cllr. Adams Seconded: Cllr. Harrop Unanimously agreed</p>
Resolved	<p><i>That the Disley & Newtown Neighbourhood Plan is approved.</i></p>
	<p><u>First World War Commemorations – To consider creating a project team to co-ordinate the Parish Council’s WW1 commemorations in 2018.</u> Cllrs. Pattison and Adams agreed to form the project team.</p>

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	<p>Proposed: Cllr. Pattison Seconded: Cllr. Harrop Unanimously agreed</p>
Resolved	<i>That a project team to co-ordinate the Parish Council's WWI commemorations in 2018 is created.</i>
6704	<p><u>To consider the Parish Council's response to the Cheshire Fire Authority Integrated Risk Management Plan consultation.</u> Cllr. Kidd questioned if there was cross-authority liaison given that Disley sits on the border of Cheshire and Derbyshire Fire Authorities. Councillors were asked to send responses they wished to be included to the Clerk to co-ordinate by 22nd December 2017.</p>
6705	<p><u>To consider the Parish Council's response to the Cheshire East Council Housing Strategy 2018-2023 consultation.</u> Cllr. Kidd agreed to draft a response showing broad support for the strategy and referring to the housing policies contained in the Neighbourhood Plan. Proposed: Cllr. Adams Seconded: Cllr. Kennedy Unanimously agreed</p>
Resolved	<i>That Cllr. Kidd would draft a response showing broad support for the strategy and referring to the housing policies contained in the Neighbourhood Plan.</i>
6706	<p><u>To consider the Parish Council's response to the Peak District National Park Review of Community Involvement.</u> Cllr. Kidd agreed to send a simple response in support of the review. Proposed: Cllr. Adams Seconded: Cllr. Kennedy Unanimously agreed</p>
Resolved	<i>That Cllr. Kidd would send a simple response in support of the review.</i>
6707	<p><u>To note modifications to the Peak District National Park Local Plan policies.</u> Noted</p>
6708	<p><u>To consider a donation application from Civic Voice relating to conservation areas.</u> Councillors decided not to donate to Civic Voice and that no response was necessary. Proposed: Cllr. Harrop Seconded: Cllr. Kennedy Unanimously agreed</p>
Resolved	<i>That the Parish Council would not donate to Civic Voice and that no response was required.</i>

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6709	<p><u>To note allotment inspection report following site visits on 9th November 2017.</u></p> <p style="text-align: right;">Noted</p>
6710	<p><u>To note Memorandum of Agreed Sale relating to former Parish Offices at 19, Buxton Old Road, Disley.</u></p> <p>Cllr. Kidd thanked Cllr. Harrop for his input into the sale of the old offices and for negotiating an improved price.</p> <p style="text-align: right;">Noted</p>
6711	<p><u>To consider a new Community Centre electricity contract to take effect from 26th February 2018.</u></p> <p>Proposed: Cllr. Harrop Seconded: Cllr. Pattison 4 (Four) in favour, 1 (One) abstained.</p>
Resolved	<p><i>That a two-year Community Centre electricity contract be placed with Opus Energy.</i></p>
6711	<p>Dispensation – All Councillors are granted dispensations under the Localism Act 2011 (Section 33), for a period of two months in relation to discussions regarding the parish precept for 2018/19.</p>
6712	<p><u>To note update on PCSO funding proposals.</u></p> <p>Cllr. Kidd had followed this up with Sgt. Watkins but had not yet received a response.</p> <p style="text-align: right;">Noted</p>
6713	<p><u>To consider the 2018/19 precept proposal and budget briefing.</u></p> <p>Councillors discussed the potential effects of PCSO savings and the proposed library closure on the budget and precept. It was agreed to accept the 2018/19 budget and not change the precept figure for 2018/19.</p> <p>Proposed: Cllr., Harrop Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That the 2018/19 budget is accepted and that there will be no change in the precept figure for 2018/19.</i></p>
6714	<p><u>To consider proposed amendments to Disley Parish Council Standing Orders and Financial Regulations.</u></p> <p>Proposed: Cllr. Pattison Seconded: Cllr. Kennedy</p>

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	Unanimously agreed
Resolved	<i>That the proposed amendments to Disley Parish Council Standing Orders and Financial Regulations are accepted.</i>
6715	<u>To note the appointment of PKF Littlejohn LLP as external auditors for the period 2017/18 to 2021/22 and audit fees.</u> Noted
6716	<u>To consider a quotation received for undertaking a Tree Condition Report on Disley Parish Council land.</u> Proposed: Cllr. Harrop Seconded: Cllr. Kennedy Unanimously agreed
Resolved	<i>That the quotation received for undertaking a Tree Condition Report on Disley Parish Council land is accepted.</i>
6717	<u>To consider writing off a bad debt in relation to an outstanding land rental.</u> Councillors highlighted their disappointment that no signed agreement had been received from this tenant and asked the Clerk to obtain signed copies of all current agreements from Brown Land Agent. Proposed: Cllr. Harrop Seconded: Cllr. Adams Unanimously agreed
Resolved	<i>That the bad debt relating to outstanding land rental for Lower Greenshall Lane is written off.</i>
6718	<u>To consider the investing of £85,000 of Council income in a 1-year fixed rate bond with Cambridge and Counties Bank.</u> Proposed: Cllr. Pattison Seconded: Cllr. Harrop Unanimously agreed
Resolved	<i>That the Parish Council invest £85,000 of proceeds from the sale of 19 Buxton Old Road in a 1-year fixed rate bond with Cambridge and Counties Bank.</i>
6719	<u>To consider the 2018 Parish Council Meeting Schedule with particular reference to the inclusion of an August Council meeting.</u> Proposed: Cllr. Adams Seconded: Cllr. Kennedy Unanimously agreed
Resolved	<i>That the 2018 Parish Council Meeting Schedule is approved.</i>
6720	<u>To note the Meeting and Event Schedule as listed on Appendix C</u> Noted

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6721	<u>To consider Planning Applications as listed on Appendix B</u>			
17/5714M	Replacing the top floor window of the property with French doors which will allow the area in front to be used as a balcony 32 Duddy Road, Disley SK12 2GB			Comments
	Disley Parish Council has no objections to this application			
17/5661M	Erection of detached building for use as a rearing shed, vehicle and equipment store and feed store Stanley Hall Farm, Stanley Hall Lane, Disley SK12 2JX			Comments
	Disley Parish Council has no objections to this application but notes the objections received from Network Rail.			
17/6172M	First floor extension 102 Hollinwood Road, Disley SK12 2EN Disley Parish Council have concerns over parking provision in this application and consider it to be an over-development of the site.			Comments
6722	<u>To note Planning Decisions as listed on Appendix B</u>			Noted
6723	<u>To authorise payment of Accounts as listed on Appendix A</u>			
	Trans.	Cheque	Payee	Amount
674	BACS/151117 /PAYROLL	Payroll - Net Salaries - Month 8 - November 2017	£4,627.38	
675	BACS/151217 /HMRC	HMRC - NI and PAYE - Month 8 - November 2017	£1,107.00	
676	BACS/161117 /PENSION	Cheshire Pension Fund - Pension contributions - Month 8 - November 2017 Knutsford Town Council - Social Media	£1,356.23	
677	005622	Training Day	£60.00	
678	005623	United Utilities/Water Plus - Council Office water and Allotments water charge	£51.78	
679	005624	British Telecommunications Plc - Line rental and call charges for 01663 766256	£62.96	
680	005625	Stockport Electrical Services Ltd - Repairs to streetlights resulting from Audit	£450.00	
681	005626	E-on Energy - Village Streetlighting - October 2017	£112.89	
682	005627	Richard Holland - Mail redirection, Velux blind, letterbox, monitor stands	£521.00	
683	BACS/051217 /SHIRES	Shires Pay Services Ltd - Payroll Services - November 2017	£50.00	

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684	005628	Cheshire East Council - Supplier - Permitted Development Enquiry fee for Comm. Centre storage shed	£65.00
685	005629	Offizone - Office furniture and storage + delivery and installation Maple mfc/silver As per Quote Ref: QQDIS2509171	£4,854.00
686	005630	Stephen Ablett T/A Amazing Stephen - Balance payment for street entertainer for Xmas Lights event	£145.00
687	005631	New Mills, Marple & District Rotary Club - Cost of Father Christmas and sleigh for Xmas Lights event	£60.00
688	005632	Viking Direct - Stationery supplies and stamps	£117.76
689	005633	Ian Tonge Property Services - Energy Performance Certificate (EPC) for former Council Offices at 19 Buxton Old Road	£165.00
690	005634	A H Tomlinson Parbans Ltd - Straps, tree stakes, cable ties	£53.35
691	BACS/041217 /DAVEFARL	Dave Farley Electrical Ltd - Installation of trader's village Christmas trees	£540.00
692	005635	Petty Cash - Petty Cash replenishment - October & November 2017	£96.95
693	005636	Rusco Services Limited - IT services - Public Wi-Fi for Community Centre	£75.00
694	005637	Print Approved - Print and design Winter 2017 Newsletter	£895.00
695	005638	Disley PCC - Catering for 2017 Civic Sunday	£250.00
696	005639	Ricoh - Photocopier charges - 01/08/17 to 31/10/17	£158.18
697	005640	British Telecommunications Plc - Broadband charges for 01663 766256 - Nov, Dec 2017, Jan 2018	£6.43
698	005641	The Brown Partnership - Annual professional services fee	£900.00
699	BACS/051217 /MPS	MPS Residential Developments Ltd - Community Centre building works - Progress Payment - Stage 6	£1,314.13

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	700	005642	Richard Holland - Website hosting, mileage, Microsoft renewal, Bus driver's dinner	£417.60
	701	005643	United Utilities/Water Plus - Community Centre water and waste water charge	£167.11
	702	DD/151117/E DF	EDF Energy - DPC Office electricity - November 2017	£35.00
	703	DD/151117/E ON	E-on Energy - Community Centre electricity - November 2017	£285.00
	704	BACS/161117 /BT	British Telecommunications Plc - Credit received against Broadband charges	-£21.60
	705	DD/201117/C NG	CNG Limited - Community Centre Gas Supply - November 2017	£241.37
	706	DD/201117/BI FFA	Biffa Waste Services Ltd - Community Centre waste disposal - 21/10/17 to 17/11/17	£90.10
				£19,309.62
			Proposed: Cllr. Pattison Seconded: Cllr. Kennedy Unanimously agreed	
Resolved	<i>That Payment of Accounts totalling £19,309.62 as listed on Appendix A is authorised.</i>			
6724	<u>To note financial statement to 30/11/2017.</u>			Noted
6725	<u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</u> Proposed: Cllr. Kennedy Seconded: Cllr. Pattison Unanimously agreed			
Resolved	<i>That Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i>			

A G E N D A – P A R T 2

6726	<u>To note 2017 staff appraisal summaries</u> The Clerk was thanked for compiling the appraisals report.	Noted
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The meeting concluded at: 9.30pm

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