



DISLEY PARISH COUNCIL

Disley Parish Council Meeting Draft Minutes

13th November 2025 at 7pm at Disley Community Centre, SK12 2BB

Present

Cllrs: Bull, Pattison, Windsor

Officer in attendance

S. Allen

One member of the public.

1. Apologies

There were apologies of absence from Cllrs. Adams and Scale.

2. Declaration of Interest

There were no declarations of interest.

3. Public Open Forum

There were no comments received from members of the public.

4. The Chair proposed that item 17 was moved to the next agenda item.

5. Co-option

a) Mel Brinnand indicated her willingness to be a member of the Parish Council. Mrs Brinnand gave a brief overview of her career and skills to date. The Chair formally thanked Mrs Brinnand for her interest in becoming a Disley Parish Councillor and **PROPOSED** that she be co-opted to the Council.

RESOLVED: to Co-Opt Mrs Mel Brinnand to the position of Parish Councillor. She was welcomed to the Council.

b) ACTION: Clerk to compile a file with all required documentation and information and return Register of Members' Interest form to Cheshire East Council.

6. Cheshire East Councillor's Report To receive Cheshire East Councillor's Report. Councillor Adams submitted a written report, which was circulated prior to the meeting. The contents of the report were **NOTED** and the report was **RECEIVED**.

7. To note the public event – Update on the Adlington New Town proposals

It was **NOTED** that a public meeting would be held at Adlington Hall, Mill Lane, SK10 4LF on Saturday 15th November, 10:00am – 5:00pm. It was agreed to carry this item forward to the next meeting.

8. To note AQMA consultation response from Cllr Adams and the reply from the Environmental Protection Officer.

The council **NOTED** the AQMA consultation response and reply from the Environmental Protection Officer. Cllr Bull discussed that he too had responded to the AQMA consultation, but to date had not received a reply.

9. The Council **NOTED** that the public meeting regarding the Stockport Local Plan in regards to the allocation of 1000 houses in High Lane would take place on 22nd November. It was discussed that representatives of Disley Parish Council would attend the meeting. Verbal report and actions to be discussed at the next meeting.

10. Minutes

a) The minutes of the meeting held on 9th October 2025 were **APPROVED AND SIGNED** as a correct record.

b) The minutes of the Events team were **NOTED**.

c) The minutes of the Health and Wellbeing minutes from meeting held on 9th October 2025 were **NOTED**. Cllr Bull commented on how comprehensive the Events team minutes were and thanked Cllr Windsor for taking the time to write such thorough and clear minutes.

11. Chair's Report

The Chair gave a verbal report thanking the Councillors and staff for their support and attendance at the Remembrance Sunday service on 9th November 2025. The Chair also acknowledged the impressive turnout of the community members.

12. Finance

a) The Council **NOTED** that Cllr Windsor checked the bank reconciliation to bank statements as at 30th September 2025 on 05th November 2025. The reconciliation was **APPROVED** and signed in accordance with Finance Regulation 2.6.

b) The Council **APPROVED** and signed finance report for month 6, dated 30.09.25 as prepared by the RFO.

c) The Council **NOTED** the QTR2 financial report provided by the RFO. The report was praised for being clear, well organised and thorough.

d) The Council **APPOINTED** Cllr Windsor to check the bank reconciliation to the bank statements for the period 1st October 2025 to 31st October 2025.

e) The Council **RETROSPECTIVELY APPROVED** the payment approval list dated 7th October 2025 which

had been signed by Cllr Windsor on 7th October and Cllr Adams on 8th October.

f) The Council **APPROVED** the payment to Dan Anthony for £900 for grass cutting at Newtown playing fields.

g) It was Proposed to increase the PayPal limit from £500 to £1000 in line with the recommendation outlined in the report. The Council **RESOLVED** to approve the proposal.

h) The Council **NOTED** that DPC staff are remunerated on the 15th day of each month, covering the full calendar month. This arrangement results in payment being made approximately two weeks in arrears and two weeks in advance. Overtime worked is remunerated in arrears for the preceding month. Adjustments have been implemented to ensure that all staff are now paid on a consistent and equitable basis.

13. Project Teams updates

a) It was **AGREED** to defer the review of project groups until the December meeting. The Chair proposed to have an interim meeting to formulate proposals to bring to the next Parish Council meeting. The proposal was **AGREED** by the Council.

b) The Council **NOTED** the updates from the Project Teams.

14. Budget 2026-27

a) The RFO's report following the budget meeting on 16th October 2025, attended by Cllr Adams, Cllr Windsor, S. Allen (Parish Clerk), and J. O'Donoghue (RFO), and the subsequent review of community bus income and expenditure by Cllr Adams and H. Richards (Admin Officer) on 31st October 2025 was **NOTED**. The Chair commented that it was a very comprehensive report.

b) The Council **ACCEPTED** the initial budget as presented. It was **NOTED** that further amendments may be made prior to the meeting scheduled for 11th December 2025, at which time the final decision on the budget will be made.

15. Risk Assessment

a) The Council **NOTED** Annual Risk Assessment Report provided by the RFO following consultation with Cllr Adams on 17th October 2025 and 20th October 2025 and input from councillors and Clerk.

b) The Council **ACCEPTED** the recommendations contained within the report and **APPROVED** the Risk Assessment for 2025– 2026.

16. Internal Audit

It was **NOTED** that the interim internal audit was conducted on 5th November 2025 by JDH Business Services, and that the audit report will be considered at the Parish Council meeting scheduled for December 2025.

17. Planning

a) To consider the following applications received

Reference	Address	Details	COMMENTS
25/3626/FUL	4 Hilton Road, Disley SK12 2JU	One new dwelling	Deadline 29/10/25 – extension to 17/11/25 requested No comment
25/3609/HOUS	18 Jacksons Edge Road, Disley SK12 2JE	Retrospective planning for 6 foot fence adjacent to highway. At least 1 car width from the highway as the pavement is extremely wide (see images). No views are restricted and does not affect neighbouring boundaries. Allows some form of privacy as it is essentially the back garden. Thus, allowing children and dogs to play ball games without potential damage/accidents to the public.	Deadline 10/11/25 – extension to 17/11/25 requested Inappropriate height, style and colour of fencing in the Conservation Area. Given the raised position of the garden at the side of the property, the fence stands 2.5 metres above the adjacent pavement.
25/4038/CLPUD	25 Hilton Road, Disley SK12 2JU	Certificate of lawful development for proposed single story side extension of the left of the house (when facing	Deadline 18/11/25

		the house) width: 2.2m height: 3.7m to the hip. depth: 7.9m in total (see attached detailed drawings). Old Drains from property to be renewed and a new drain line added. New Drain to meet existing drain at the front of property with a new access chamber added at the point of meeting. (See Detailed Drawings).	No Objection
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b) To note the following application decisions made by CEC

<i>Decisions</i>			
25/2392/VOC	2 Hilton Road, Disley SK12 2JU	Variation of condition - approved on application 21/4603M	Granted with 2 conditions NOTED
25/2920/CLPUD	54 Jacksons Edge Road, Disley SK12 2JR	Certificate of proposed lawful development for a small single storey extension to rear of property and garage conversion.	Refused - the extension to the rear of the property projects beyond a side elevation, restrictions of side extensions are applicable, meaning the proposed development is considered to have a greater width than half of the dwellinghouse The proposed extension to replace the existing conservatory extends beyond a rear elevation by approximately 5.5m, meaning that it exceeds the 4m restriction. The proposal is attached to an existing enlargement of the existing Dwellinghouse. NOTED

18. Meetings: Date & Time Meeting / Event Venue

21st November @ 10am Community Bus Meeting Community Centre

5th December @ 6pm Christmas Extravaganza Ram Green

11th December @ 7pm Council Meeting Community Centre

19. NOTED; the meeting closed at 20:09