



DISLEY PARISH COUNCIL

Disley Parish Council Meeting Minutes

9th October 2025 at 7pm at Disley Community Centre, SK12 2BB

Present

Cllrs: Bull, Pattison, Adams, Windsor, Scale

Officer in attendance

S. Allen

1. Apologies

There were no apologies received.

2. Declaration of Interest

Cllr. Adams declared a non-pecuniary interest as she is also a serving councillor at Cheshire East Council.

3. Public Open Forum

A member of public addressed the meeting, speaking in relation to *Community 11.d) To consider the revocation of the Cheshire East Disley Air Quality Management (AQMA)*.

The speaker expressed concerns for the proposal, citing that air quality improvements in the area were evident, but raised questions about ensuring long-term monitoring and management of air quality moving forward.

They also enquired about the steps which would be taken to maintain air quality standards post-revocation, particularly regarding traffic volumes on the A6 and local developments.

4. Cheshire East Councillors' Report

The Council received a report from Councillor Adams. The report was duly noted.

5. Minutes

To approve and sign the minutes from the Council Meeting held 11th September 2025.

RESOLVED: Following a correction in 12c to change the word 'GRANT' to 'REVOKE'.
Cllr Windsor proposed DPC approve and sign the minutes.
Seconded. Three in favour and two abstentions.

6. Chair's Report

The Chair reported his attendance at the Rainow Civic Service. The report was duly noted.

7. Finance

The bank reconciliation for August 2025 having been signed by the RFO and verified and signed by Cllr Windsor was duly noted.

- a) To approve and sign the finance report for month 5.

It was noted that the;

- Community Centre cost centre to receive comprehensive review.
- Rental Income was down YTD. This is due to most payments coming into DPC in January.

RESOLVED; Cllr Adams proposed DPC approve and sign the financial report for month 5. Seconded, all agreed.

- b) To approve the transfer of £3,000 from general reserves to the Community Transport budget heading.

Correction to wording. From 'to approve the transfer of £3,000 from general reserves to the Community Transport budget heading' to 'to approve the transfer of £3,000 from general reserves to the Community Transport RESERVES budget heading.'

RESOLVED; Cllr Adams proposed DPC approve as corrected the transfer of £3,000 from general reserves to the Community Transport reserves budget heading. Seconded, all agreed.

- c) To retrospectively approve the payment schedule for 09.09.25 and note that all invoices were verified by 2 councillors.

RESOLVED; Cllr Adams proposed DPC retrospectively approve the payment schedule for 09/09/25. It was noted that all invoices were verified by 2 councillors. Seconded, all agreed.

- d) To retrospectively approve the payment schedule for 19.09.25 and note that all invoices were verified by 2 councillors.

RESOLVED; Cllr Adams proposed DPC retrospectively approve the payment schedule for 19/09/25. It was noted that all invoices were verified by 2 councillors. Seconded, all agreed.

- e) To note and retrospectively approve that, following the approval of item 8k in regards to the provision of two sets of lights for the Christmas Trees, at the Council meeting held on 11th September 2025, the company subsequently advised that their original quote was incorrect. A revised quote, reflecting a slightly reduced number of lights, was submitted and accepted due to time constraints regarding ordering. Council is asked to retrospectively approve the order placed.

NOTED; It was clarified that the provision of two sets of lights included six strings of lights per set, and the revised quote now reflects five strings of lights for the Christmas tree.

RESOLVED; Cllr Windsor proposed that DPC retrospectively approve the amended order that was placed due to time constraints.

Seconded, all agreed.

8. New Website

It was noted that the tender pack has been sent out to 3 specialist town and parish council website providers and that a full report will be provided to the November Disley Parish Council meeting.

9. Project Teams updates

It was agreed to defer the issue of membership of the Project Teams until the next meeting in November.

The Disley Parish Council Projects update was received and noted.

10. Lone Working

Members reviewed the DPC Lone Working technology and noted that the Stay Safe subscription ends on the 30th November 2025.

- a) To discuss and approve giving 30 day notice period as per staff wishes.

RESOLVED; Cllr Pattison proposed DPC to approve giving 30 day notice as per staff wishes.

Seconded, all agreed.

- b) To note that the Clerk is seeking alternative Lone Working technologies.

NOTED; It was noted that the Clerk is seeking alternative Lone Working technologies.

11. Community

The Council discussed the petition it received from the Disley Community for the provision of a skate park in Disley.

ACTION; Following discussion, Cllr Pattison undertook to attend the youth club and speak to the children.

- a) To note that DPC has received an anonymous noise complaint letter regarding barking dogs at a property on Red Lane.

NOTED; The anonymous noise complaint letter was received and noted.

- b) To retrospectively agree notice given to tenant on Newtown fields and to prepare a new Common Law Tenancy Agreement for new tenant.

RESOLVED; Cllr Adams proposed to retrospectively agree notice given to tenant on Newtown fields and to prepare a new Common Law Tenancy Agreement for new tenant.
Seconded, all agreed.

- c) To consider Cheshire East Disley Air Quality Management Area revocation.

Cllrs Bull, Pattison, Adams, Windsor and Scale discussed the Cheshire East Disley Air Quality Management Area as per written report.

ACTION; Disley Parish Council to respond to AQMA. Cllr Adams will respond to AQMA as Ward Councillor.

- d) To note thanks given by the Disley Local History Society for accommodating the 'Time Capsule'.

NOTED;

12. Completion of External Audit

- a) To note that the internal audit identified two issues: the risk assessment, completed by the RFO in February 2025 but not approved by the Council within the audit year (formally approved on 25/05/2025), and Transparency Code compliance (contracts over £5,000 and land/building assets, recorded in the Assets Register to be published online). These matters were also noted in the external auditor's completion report (AGAR S3), published online on 15/09/2025 in accordance with Sections 20(2) and 25 of the Local Audit and Accountability Act 2014 and Section 16 of the Accounts and Audit Regulations 2015 (SI 2015/234) and will be addressed by the RFO.

NOTED;

13. Governance

- a) To receive a report from the Finance Officer regarding Assertion 10 of the 2025-26 Annual Governance and Accountability Return (AGAR), as detailed in the SAPPP Practitioners' Guide 2025.

RECEIVED; A written report was received and noted.

- b) To note that the Responsible Finance Officer will ensure compliance with Assertion 10 by end February 2026 and that this will involve officer training on GDPR and FOI requests.

NOTED;

14. Risk Assessment

- a) To note that the risk assessment has been updated to include Assertion 10 of the Accountability and Governance Return 2025-26.

NOTED;

- b) To approve the updated risk assessment 2025-26.

RESOLVED; Cllr Pattison resolved to defer the item to December meeting following review. Councillors are invited to submit any comments or feedback to be considered at the December meeting.
Seconded, all agreed.

15. Planning

a) To consider the following applications received

Reference	Address	Details	COMMENTS
25/3168/FUL	Seven Springs Guide Camp, Corks Lane, Disley SK12 2AZ	Refurbishment including internal modifications and fabric upgrade and external works including canopy to existing Venture House building.	Deadline 06/10/25 – extension to 13/10/25 requested NO OBJECTION Proposed, seconded, all agreed
25/3561/HOUS	34 Jacksons Edge Road, Disley SK12 2JL	New second storey above existing bungalow, with single storey side, infill extension.	Deadline 16/10/25 NO OBJECTION Proposed, seconded, all agreed

b) To note the following application decisions made by CEC

Reference	Address	Details	COMMENTS
25/0380/HOUS	36 Buxton Road West, Disley SK12 2LY	Two storey front extension and part two storey, part single storey rear extension	Refused – 1) The proposed extensions and alterations are disproportionate to the original size of the building and therefore are an inappropriate form of development within the Green Belt. 2) The proposed extensions and alterations to the dwellinghouse fail to appear subordinate and commensurate to the scale, form and appearance of the existing building, introducing visually dominant and overly contemporary features which would be out of keeping with the rural residential character of the site and the surrounding area. NOTED;
25/2139/CLPU D	109 Buxton Old Road, Disley SK12 2BU	Certificate of lawful proposed development of a detached building	Positive certificate NOTED;

25/2412/HOUS	4 Orford Avenue, Disley SK12 2BH	First floor extension over existing garage and single storey rear extension, planning previously agreed but has expired October 2024	Approved with 3 conditions NOTED;
25/2420/HOUS	111 Buxton Old Road, Disley SK12 2BU	Erection of extension to front elevation and form enlarged lounge, landscaping works and installation of external wall insulation.	Approved with 3 conditions NOTED;

16. Meetings Date & Time	Meeting / Event	Venue
9 th October 2025	Health & Wellbeing	Teams
16 th October 2025 @ 10am	Finance Meeting (budget)	Community Centre
17 th October @ 9.30am	SEND Drop-In	Disley Library
19 th October @ 11am	Civic Service	St Mary's Church
9 th November @ 11am	Remembrance Service	Ram Green @ St Mary's Church
13 th November @ 7pm	Council Meeting	Community Centre
21 st November @ 10am	Community Bus	Community Centre

17. Exclusion of Press & Public

RESOLVED; It was unanimously agreed in accordance with the relevant legislation to exclude members of the press and public from items 18 and 19 due to the confidential nature of the business to be conducted.

18. Staffing Matters

- a) Members discussed an addendum to the existing employment contract in order to correct an error identified in the original document relating to the date of salary increments as set out in confidential report HR/PC/19/9/2025.

RESOLVED; Cllr Pattison proposed rejecting the addendum and emphasised that the original contract should remain in effect.

Seconded, all agreed.

19. Community Star and QE11 youth awards.

- a) To note the nominations for the awards

NOTED;

- b) To agree actions

RESOLVED; It was agreed that the nominees selected for an award will be contacted and invited to the award ceremony.

Cllr Bull proposed, seconded, all agreed.

20. Close of Meeting

NOTED; The meeting closed at 21:33

ⁱ <https://www.legislation.gov.uk/ukpga/Eliz2/8-9/67/section/1>