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**Disley Parish Council Full Council Meeting**

**11th September 2025 at 7pm at Disley** **Community Centre, SK12 2BB**

Attended by: Cllrs Bull, Pattison, Windsor

Sarah Allen, Parish Clerk, Toni Critchlow, Locum Clerk

# Apologies

To receive apologies for absence

**RESOLVED;** It was proposed, seconded and all agreed to approve apologies received from Cllr Adams.

# Declarations of Interest

To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.

**NOTED;** Cllr Bull declared P.I in agenda item 15

# Public Forum

To receive comments from members of the public in accordance with guidance provided on the website: [Public-Participation-at-Council-Meetings-11-02-2015.pdf.](https://disleyparishcouncil.org.uk/wp/wp-content/uploads/2018/12/Public-Participation-at-Council-Meetings-11-02-2015.pdf)

**NOTED;** There were no members of the public in attendance

# Cheshire East Councillors’ Report

To receive Cheshire East Councillors’ Report

**NOTED;** CEC councillors report was received and noted

# Minutes

1. To approve and sign the minutes from the Council Meeting held on 24th July 2025

**RESOLVED;** Cllr Pattison proposed DPC approve and sign the minutes. Seconded, all agreed.

1. To approve and sign the minutes from the Council Meeting held 19th August 2025.

**RESOLVED;** Cllr Bull proposed DPC approve and sign the minutes. Seconded, all agreed.

1. To note the report from the Village Events Meeting held 4/08/25.

**NOTED;** The report from the Village Events Meeting held 4/08/25 was received and noted

1. To note the report from the Health and Well Being meeting held 17/07/25.

**NOTED;** The report from the Health and Well Being meeting held 17/07/25 was received and noted

1. To note the report from the Finance Working Group meeting held 13/08/25.
2. **NOTED;** The report from the Finance Working Group meeting held 13/08/25 was received and noted.

# Chair’s Report

# To receive a report from the Chair.

**NOTED;** Cllr Bull welcomed the new clerk to DPC and gave thanks to the locum clerk.

# Policy & Procedure

1. To approve the recommended Finance Regulations (based on the model provided by NALC dated March 2025) as agreed at the finance working group meeting held on 13th August 2025.

**RESOLVED;** Cllr Windsor proposed DPC approvethe recommended Finance Regulations (based on the model provided by NALC dated March 2025) as agreed at the finance working group meeting held on 13th August 2025. Seconded, all agreed.

1. To approve the model Standing Orders as provided by NALC dated March 2025 with the inclusion of figures in 1t, 3x, 4v, 6d, 9b, 9d, 26b as agreed at the finance working group meeting held on 13th August 2025.

**RESOLVED;** Cllr Bull proposed DPC approve the model Standing Orders as provided by NALC dated March 2025 with the inclusion of figures in 1t, 3x, 4v, 6d, 9b, 9d, 26b as agreed at the finance working group meeting held on 13th August 2025. Seconded, all agreed.

1. To approve the Scheme of Delegation as agreed at the finance working group meeting held on 13th August 2025.

**RESOLVED;** Cllr Bull proposed DPCapprove the Scheme of Delegation as agreed at the finance working group meeting held on 13th August 2025. Seconded, all agreed.

# Finance

1. To note the Local Government Services Pay Agreement 2025/2026 has been applied under contractual arrangements.

**NOTED;** It was noted that the Local Government Services Pay Agreement 2025/2026 has been applied under contractual arrangements.

1. To retrospectively approve the payment schedule for 22.07.25 and note that all invoices were verified by 2 councillors.

**RESOLVED;** Cllr Pattison proposed DPCapprove the payment schedule for 22.07.25 and it was noted that all invoices were verified by 2 councillors. Seconded, all agreed.

1. To retrospectively approve the payment schedule for 07.08.25 and note that all invoices were verified by 2 councillors.

**RESOLVED;** Cllr Pattison proposed DPCapprove the payment schedule for 07/08/25 and it was noted that all invoices were verified by 2 councillors. Seconded, all agreed.

1. To retrospectively approve the payment schedule for 29.08.25 and note that all invoices were verified by 2 councillors.

**RESOLVED;** Cllr Pattison proposed DPCapprove the payment schedule for 29/08/25 and it was noted that all invoices were verified by 2 councillors. Seconded, all agreed.

1. To retrospectively approve the cost of £150.00 for minibus volunteer driver training.

**RESOLVED;** Cllr Bull proposed DPCapprove the cost of £150.00 for minibus volunteer driver training. Seconded, all agreed.

1. To approve the cost of £680.00 to reduce and reshape 6 trees on Ram Green.

**RESOLVED;** Cllr Pattison proposed DPCapprove the cost of £680.00 to reduce and reshape 6 trees on Ram Green. Seconded, all agreed

1. To approve tree work of £1240.00 on land adjacent to Lyme Park entrance and to cutroadside hedge adjacent toSeven Springs.

**RESOLVED;** Cllr Pattison proposed DPCapprove the cost of £1240.00 for tree work on land adjacent to Lyme Park entrance and roadside hedgeatSeven Springs.

1. To note that the bank reconciliation for July 2025 has been signed by the RFO and will be verified by Cllr Windsor.

**NOTED;** It was noted that the bank reconciliation for July 2025 has been signed by the RFO and will be verified by Cllr Windsor

1. To approve and sign the Finance Report for month 4.

**RESOLVED;** Cllr Bull proposed DPC approve and sign the financial report for month 4. Seconded, all agreed**.**

1. To note that the interim internal audit will take place in October on a date to be confirmed.

**NOTED;** It was noted that the interim internal audit will take place in October on a date to be confirmed.

1. To consider and approve the provision of 2 Christmas Trees and Christmas lights as per two quotations from Northwich Town Council and LITE.

**RESOLVED;** Cllr Pattison proposed DPC approve the provision of 2 trees from Northwich Town Council. Seconded, all agreed.

1. To consider and approve the provision of lights for 3 trees on Ram Green as per quotation from Farley Electrical.

**RESOLVED;** Cllr Pattison proposed DPC approve the provision of lights for 3 trees on Ram Green as per quotation from Farley Electrical. (Option 2)

1. To consider and approve the provision of replacement heaters for the community hall as per 2 quotations received.

**RESOLVED;** Cllr Pattison proposed DPC approve the provision of heaters by Sherratts Seconded, all agreed.

1. To consider and approve the cost of £703.80 to repair 2 Disley Parish Council streetlights as per quotation.

**RESOLVED;** Cllr Windsor proposed DPC approve the cost of £703.80 to repair 2 streetlights as per quotation (Red Lane, Oak Bank) Seconded, all agreed.

1. **Website**

To note that the Finance Officer is seeking 3 quotes for a new website to improve user friendliness and to ensure compliance with Assertion 10 of the 2025-26 Annual Governance and Accountability Return (AGAR), as detailed in Section 1 of the SAPPP Practitioners’ Guide 2025.

**NOTED;** It was noted that RFO is seeking 3 quotes for a new website to improve user friendliness and to ensure compliance with Assertion 10 of the 2025-26 Annual Governance and Accountability Return (AGAR)

1. **Planning**a) to consider planning applications received and agree comments

**NOTED;** The following planning applications were noted and comments agreed.

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference** | **Address** | **Details** | **COMMENTS** |
| ***25/2920/CLPUD*** | 54 Jacksons Edge Road, Disley SK12 2JR | Certificate of proposed lawful development for a small single storey extension to rear of property and garage conversion. | **NO OBJECTION** |
| ***24/2751M*** | Disley Paper Mill, Waterside, Disley SK12 2HW | Full planning application for remediation and stabilising works. | Amended plans 14/8/25  **NO OBJECTION** |

b) to note planning decisions made by Cheshire East Council

**NOTED;** CECPlanning decisions were noted;

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference** | **Address** | **Details** | **Decision** |
| ***24/4812/HOUS*** | 5 Woodlands Road, Disley, Stockport, Cheshire East, SK12 2LU | Two storey extension, front Dutch gables altered to form gables and alterations to doors and windows | Refused - The proposed extension would result in disproportionate additions to the size of the original building. The proposal is therefore an inappropriate form of development within the Green Belt. |
| ***25/1066/HOUS*** | The Homestead Homestead Road, Disley, Stockport, Cheshire East, SK12 2JP | Demolition of existing outbuilding and construction of an underground swimming pool and games room with hillside terrace.  A two storey and a first floor extension to the existing bungalow. | Approved with conditions |
| ***25/1112/FUL*** | 2 Buxton Road West, Disley, Cheshire East, SK12 2JB | Change of use to a restaurant on the ground floor, refurbishment internally and addition of services and signage. | Withdrawn |
| ***25/1113/FUL*** | 2 Buxton Road West, Disley, Cheshire East, SK12 2JB | Change of use to a restaurant on the ground floor, refurbishment internally and addition of services. | Withdrawn |

1. **Project Teams updates**

To review on-going projects

**NOTED;** It was agreed to update the project listat the next meeting

1. **Communication**
2. To agree permission for the History Society to store a time capsule in the Parish Council safe.

**NOTED;** It was agreed to allow the History Society to store a time capsule in the DPC safe.

1. To agree permission for sponsorship boards at Newtown football pitch.

**NOTED;** It was agreed to allow sponsorship boards at Newtown football pitch subject to the boards being located on the side of the changing room, facing the field.

1. To discuss request from Crabtree Court residents for Disley Parish Council to contact Cheshire East Council and request that they allow parking permits to be issued in Community Centre car park.

**NOTED;** DPC is not minded to request Cheshire East Council to reverse decision to grant parking permits in the Community Centre car park. It was noted that the Chairman would write to the Crabtree Court residents suggesting they contact Peaks & Plains Housing Trust to request Cheshire East Council transfer of further parking spaces. DPC would support this request.

1. **Meetings**

|  |  |  |
| --- | --- | --- |
| **Date & Time** | Meeting / Event | **Venue** |
| 9th October 2025 @ 10am | Health & Well Being | Teams |
| 9th October 2025 @ 7pm | Full Council | Community Centre |
| 16th October 2025 @ 10am | Finance Meeting (budget) | Community Centre |
| 17th October @ 9.30am | SEND Drop-In | Disley Library |
| 19th October @ 11am | Civic Service | St Mary’s Church |
| 9th November @ 11am | Remembrance Service | The Ram Green and St Mary’s Church |

**PART 2**

1. **Exclusion of Press & Public**

To resolve that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted[[1]](#endnote-1)

1. **Staffing Matters**
2. To note the confidential staffing report.

**NOTED;** The confidential staffing report was received and noted.

1. To approve the recommendations contained within the report.

**APPROVED;-**

Cllr Pattison proposed DPC approve the recommendations contained within the staffing report (subject to one change) with effect from 1st April 2026

1. **Close of Meeting**

**NOTED;** Cllr Bull closed the meeting at 21.00

1. [↑](#endnote-ref-1)