



DISLEY PARISH COUNCIL

**Minutes from the Full Council meeting held on 24th July 2025
7.00pm at Disley Community Centre, SK12 2BB**

Attended by: Cllrs Bull, Pattison, Adams, Windsor
Toni Critchlow, Locum Clerk, 3 members of the public

1. Apologies

To approve any apologies for absence.

RESOLVED: No Apologies received

2. Declarations of Interest

To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.

NOTED: Cllr Adams declared that she works as a councillor for Cheshire East Council and therefore could not take part in agenda item 11.

3. Public Forum

To receive comments from members of the public in accordance with guidance provided on the website: [Public-Participation-at-Council-Meetings-11-02-2015.pdf](#).

NOTED: Three members of the public were in attendance. Member of public 1, representing Disley Good Neighbours, requested the use of the mini-bus for a Christmas 2025 event for members of the community and questioned the council on mini-bus driver tips. A written response would be provided by Cllr Bull as soon as possible.

ACTION; CLLR BULL

4. Cheshire East Councillors' Report

To receive Cheshire East Councillors' Report

NOTED: Cllr Adams delivered her report. Please refer to page 8

5. Minutes

To approve the minutes of the last Council Meeting held on 12th June 2025

RESOLVED: Cllr Adams proposed DPC approve the minutes of 12th June 2025 as a true record. Seconded. Agreed. 1 abstention.

6. POLICY & PROCEDURE

a) To note the policy report provided by J O'Donoghue (RFO)

NOTED: RFO policy report was noted.

b) Approval of the recommended Finance Regulations (based on the model provided by NALC dated March 2025)

NOTED: Item deferred to the next finance meeting. **ACTION; RFO**

c) Approval of the model Standing Orders as provided by NALC dated March 2025 with the inclusion of figures in 1t, 3x, 4v, 6d, 9b, 9d, 26b

NOTED: Item deferred to the next finance meeting **ACTION; RFO**

d) Approval of DPC complaints Policy 2025 - 2027

RESOLVED: Cllr Pattison proposed DPC approved the complaints policy 2025 – 2027. Seconded, all agreed.

7. ROSPA Annual Safety Inspection Reports

To note summary of the annual inspection reports and issues arising:-

a) Arnold Rhodes Fitness and Bike Area, SK12 2HF

NOTED: All issues noted. Rangers to rectify where possible.

b) Arnold Rhodes Play Area, SK12 2HF,

NOTED: All issues noted – Rangers to rectify where possible.

c) Newtown Play Area, SK12 2PY,

NOTED: All issues noted - Rangers to rectify where possible.

d) Station Approach MUGA, SK12 2AE

NOTED: All issues noted - Rangers to rectify where possible.

8. Air Conditioning Unit

To consider specification and quotes to install an Air Conditioning unit in the Community Hall

NOTED: Item deferred to the next meeting subject to receipt of more detailed specifications **ACTION; CLERK**

9. Allotments

To note the annual allotment inspection report

NOTED: The annual allotment inspection report was noted.

10. Community Transport

- a) To note the minutes of the meeting of the Community Transport Scheme project team on 13th June 2025

NOTED: The minutes of the meeting of the Community Transport Scheme project team on 13th June 2025 were noted.

- b) **To approve** the proposed price increase of £2.00 (from £8.00 to £10.00) for full day trips over 60 miles each way as recommended by the Community Transport Scheme project team, effective from 1st September 2025.

RESOLVED: Cllr Bull proposed DPC approved the proposed price increase of £2.00 (from £8.00 to £10.00) for full day trips over 60 miles each way as recommended by the Community Transport Scheme project team, effective from 1st September 2025. Seconded, all agreed. **ACTION; HELEN**

11 Library Agreement

To approve and the Chairman to sign the terms of the Library Grant Agreement between Cheshire East Borough Council and Disley Parish Council.

NOTED: Cllr Adams and members of the public left the room at this point in the meeting

RESOLVED: Cllr Bull proposed DPC agree the terms of the Library Grant Agreement, seconded, all agreed. Cllr Bull signed the agreement.

NOTED: Cllr Adams rejoined the meeting

12 Planning Applications

- (a) **NOTED;** the following planning applications were considered and agreed

- (b) **NOTED;** Planning decisions made by Cheshire East Council were noted

(c) Reference	Address	Details	COMMENTS
25/2100/HOUS	Old Lady House, 68 Jacksons Edge Road, Disley, Stockport, Cheshire East, SK12 2JR	Erection of two storey extensions to the front and rear elevations, alterations to windows and doors, installation of Juliet balconies, erection of dormers to the front roof slope and the rear roof slope, and external render	Deadline 10/07/25 – extension to 28/7/25 requested No Objections
25/2139/CLPUD	109 Buxton Old Road, Disley SK12 2BU	Certificate of lawful proposed development of a detached building	Deadline 22/07/25 – extension to 28/7/25 requested No Objections
25/2412/HOUS	4 Orford Avenue, Disley SK12 2BH	First floor extension over existing garage and single storey rear extension,	Deadline 29/07/25 No Objections

		planning previously agreed but has expired October 2024	
25/2392/VOC	2 Hilton Road, Disley SK12 2JU	Variation of condition - approved on application 21/4603M	Deadline 29/07/25 No Objections
25/2420/HOUS	111 Buxton Old Road, Disley SK12 2BU	Erection of extension to front elevation and form enlarged lounge, landscaping works and installation of external wall insulation.	Deadline 01/08/25 No Objections
Decisions			
24/5102/FUL	28 & 30 Jackson Edge Road, Disley, Cheshire, SK12 2JL	Demolition of existing dwelling at 28 Jacksons Edge Road and erection of replacement dwelling, and replacement of existing detached garage for 30 Jacksons Edge Road	Granted subject to 8 conditions
24/0453/PIP	Land Off Strines Road, Strines, Cheshire East, SK6 7GN	Permission in principle for 6 dwellings	Granted

13 Annual Review of fees and charges

a) ELECTRIC VEHICLE CHARGING

NOTED; Electric Vehicle charging rates were referred to the next meeting pending a review

b) HALL HIRE CHARGES

NOTED; Hall Hire charging rates were referred to the next meeting pending a review

c) PHOTOCOPYING / PRINTING CHARGES

APPROVED; Cllr Adams proposed that DPC approve the increased charges, seconded, all agreed.

ACTION; HELEN

- A4 = 10p (B&W) 20p (colour),
- A3 = 20p (B&W), 40p (colour).
- Laminating = 50p per sleeve (unchanged).
- Copying / printing be limited to 30 sheets and not for businesses.
(24/25 annual revenue £132.85)

14 Projects Teams Updates

NOTED; Project team updates were noted.

15 Finance

- a) **To approve** the Finance Report from the RFO

NOTED; Item deferred to the next finance meeting

ACTION; RFO

- b) **To consider** the recommendation from the RFO/Finance Report to increase the Parish Maintenance budget (code 260) by £10,000

NOTED; Item deferred to the next finance meeting

ACTION; RFO

- c) **To appoint** a councillor to undertake the bank reconciliation for July 2025 and August 2025

NOTED; Cllr Windsor was appointed to undertake the bank reconciliation for July 2025 and August 2025. Training to be provided.

ACTION; RFO

- d) **To approve** the payment schedule for 09.06.25

RESOLVED; Cllr Adams proposed DPC approve the payment schedule, seconded, all agreed

- e) **To approve** the payment schedule for 17.06.25

RESOLVED; Cllr Adams proposed DPC approve the payment schedule, seconded, all agreed

- f) **To approve** the payment schedule for 08.07.25

RESOLVED; Cllr Adams proposed DPC approve the payment schedule, seconded, all agreed

- g) **To approve** the payment schedule for 10.07.25

RESOLVED; Cllr Adams proposed DPC approve the payment schedule, seconded, all agreed

- h) **To approve** the annual cost of £170.00 per annum to service the EV charging sockets x2

RESOLVED; Cllr Pattison proposed DPC approve the annual cost of £170.00 per annum for service of EV charging sockets, seconded, all agreed

- i) **To approve** the contract for EDF energy electric charges / 2 year contract at £8901.62 per annum as recommended by Utility Aid

RESOLVED; Cllr Adams proposed DPC approve the contract for EDF energy electric charges / 2 year contract at £8901.62 per annum as recommended by Utility Aid subject to lower quotes at the point of signing.

ACTION; CLERK

- j) **To approve** the contract for EDF energy gas charges / 3 year contract at £3721.63 per annum as recommended by Utility Aid

RESOLVED; Cllr Pattison proposed DPC approve the contract for EDF energy gas charges / 3 year contract at £3721.63 per annum as recommended by Utility Aid subject to lower quotes at the point of signing.

ACTION; CLERK

- k) **To approve** quotes for drainage works;-

- i. 665; Lower Greenshall Lane Site - £1400.00 + VAT
- ii. 752; Newtown Playing Fields – £900.00 + VAT

RESOLVED; Cllr Bull proposed DPC approve the quotes for drainage works, seconded, all agreed.

ACTION; CLLR PATTISON

16 Meetings

Date & Time	Meeting / Event	Venue
4 th August 2025 10.00am	Village Events Meeting	Teams
12 th September 2025	Dementia Support Meeting	
15 th September 2025 7.00pm	Full Council Meeting	Community Hall
9 th October 2025 10.00am	Health & Well Being Meeting	Teams

17 Communication

- a) **To approve** a request for permission to run a boxing for fitness class for children at Arnold Rhodes play park by a qualified Hatton certified instructor with PL insurance, DBS, Safeguarding and first aid training

RESOLVED; Cllr Bull proposed DPC approve the request, seconded, all agreed.

- b) To receive an update from Cllrs Windsor & Pattison regarding the Disley Scout Group/DPC extended tenancy agreement

NOTED; Cllrs Pattison and Windsor attended a meeting with 3 representatives from Disley Scout Group on 18th June 2025 who wished to inform DPC that the group is considering replacing the current hut and wanted reassurance that DPC would be in agreement in principle to an extension of their current lease to facilitate replacement. They will contact DPC again when they have further information.

- c) To receive an update from Cllrs Windsor & Pattison regarding the recent meeting held with residents from Crabtree Court

NOTED; Cllr Pattison and Cllr Windsor reported that they had attended a meeting with 4 residents of Crabtree Court on 9th July 2025 who requested that DPC asks CEC to reinstate access to parking permits at the Community Centre car park for people living within 150m of the Community Centre. Item to be discussed at September DPC meeting.

ACTION; CLERK

- d) To consider production of the Disley News Autumn / Winter / Christmas and members of staff to facilitate it

NOTED; it was agreed that posters would be circulated about the Christmas Extravaganza, and that DPC would use the E-bulletin and Social media to keep

residents informed about events etc.. until such time as the new Clerk was in place. Regular advertisers would be notified of the delay in production.

ACTION; HELEN/LAUREN

18 Fire Risk Assessment

To note that the annual risk assessment was carried out on 23 June 2025 & the actions required;-

- a) Display an emergency Evacuation Plan
- b) Instruct fire door inspections
- c) Fire Safety Training required for all staff
- d) Kitchen fire extinguisher to be changed
- e) Display the fire alarm zone plan adjacent to the fire alarm panel
- f) Installation of a carbon monoxide detector in the proximity of the boiler
- g) Emergency lighting service plan on an annual basis
- h) Display electrical hazard warning signage where appropriate
- i) Update of DPC fire safety policy

NOTED; All issues were noted for remedial action.

ACTION; CLERK

19 Fire Safety

- a) **To approve** DPC fire safety policy 2025

RESOLVED; Cllr Adams proposed that DPC approve the fire safety policy 2025, seconded, all agreed

- b) **To approve** the cost of £399.00 for Fire Safety Training for all staff

RESOLVED; Cllr Adams proposed DPC approve the cost of £399.00 for fire safety training – one place to be offered for the Library staff seconded, all agreed

ACTION; HELEN/CLERK

- c) **To approve** the cost of £120.00 for the annual service plan of emergency lighting at the community centre

RESOLVED; Cllr Adams proposed DPC approve the cost of £120.00 for the annual service plan of emergency lighting at the community centre, seconded, all agreed.

- d) To note the updated emergency evacuation plan to be displayed in the hallway of the community centre

NOTED; The evacuation plan to be displayed in the hallway was noted

ACTION; HELEN/EITHNE

PART 2

- 20 To resolve that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded

from the meeting because of the confidential nature of the following business to be transacted.

RESOLVED; Cllr Adams proposed DPC approve the exclusion of press and public, seconded, all agreed.

21 Staffing Matters

- a) **NOTED;** the confidential report was noted.
- b) **RESOLVED;** Cllr Adams proposed DPC retrospectively approve the payment of accrued holiday leave, seconded, all agreed.
- c) **NOTED;** Job applications were received and considered, interview date of 4th August 2025 was agreed.

22 Close of Meeting

NOTED; Cllr Bull closed the meeting at 21.02

Cllr Sue Adams, Cheshire East Councillor Report June 2025 for Disley Parish Council

Summary of Issues Raised by Residents June 2025

Bin Collections	3
Planning	3
Highways	2
Social Care	1
Parking	1
Other	3
Total	13

Highways

Further work is currently in progress on Jacksons Edge Road.

Re-lining of Ram Green crossroads was finally done early on Sunday 22nd June. This followed my efforts to expedite the work after refusal of the permit for 8th June. Many thanks to Cheshire East Highways for getting this essential work done to improve safety for both pedestrians and motorists at a very busy junction

Hollinwood Road is now open following the extended period required to complete repointing of the entire culvert and retaining wall. Thank you to residents for their understanding during the closure period.

I am continuing to engage with Cheshire East Highways about the closure of the B5470 Whaley Bridge to Macclesfield Road. Updates can be found on the Cheshire East website.

There is a lot more work needed to bring roads in Disley and Newtown up to an acceptable standard, and I shall continue to pursue this work on behalf of residents.

Bin Collections

There have been a couple of recent examples of whole streets being missed re bin collections. Although following my intervention these missed collections have been resolved, I am continuing to monitor bin collection issues in Disley and Newtown.

Car Park Charges

I have received several complaints about the display on the payment machine at Disley Community Centre car park. A clear sign has now been placed next to the payment machine explaining that the car park is 'Free after 3pm'. Unfortunately, the display on the machine states that charges apply from 8.00am to 10.00pm. This is causing a lot of confusion for car park users. Today Cheshire East Council have confirmed that the information on the payment machine will be corrected.

Disley Library

The funding agreement to enable Disley Library to remain open on Saturday mornings has now been signed by Disley Parish Council. I am awaiting sight of a copy of the agreement signed by both Cheshire East Council and Disley Parish Council. The next step will then be to contact volunteers. I apologise to volunteers for the length of time this is taking.