



DISLEY PARISH COUNCIL

You are summoned to the meeting to be held on 24th July 2025 at 7pm at Disley Community Centre, SK12 2BB

Please note; This meeting will be recorded for ease of minute production.

Signed: Toni Critchlow (Locum Parish Clerk)

Dated: 17th July 2025

1. Apologies

To approve any apologies for absence.

2. Declarations of Interest

To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.

3. Public Forum

To receive comments from members of the public in accordance with guidance provided on the website: [Public-Participation-at-Council-Meetings-11-02-2015.pdf](https://www.disleyparishcouncil.gov.uk/public-participation-at-council-meetings-11-02-2015.pdf).

4. Cheshire East Councillors' Report

To receive Cheshire East Councillors' Report

5. Minutes

To approve the minutes of the last Council Meeting held on 12th June 2025

6. POLICY & PROCEDURE

- a) To note the policy report provided by J O'Donoghue (RFO)
- b) **To approve** the recommended Finance Regulations (based on the model provided by NALC dated March 2025)
- c) **To approve** the model Standing Orders as provided by NALC dated March 2025 with the inclusion of figures in 1t, 3x, 4v, 6d, 9b, 9d, 26b.
- d) **To approve** DPC complaints policy 2025 - 2027

7. ROSPA Annual Safety Inspection Reports

To note summary of the annual inspection reports and issues arising:-

- a) Arnold Rhodes Fitness and Bike Area, SK12 2HF
- b) Arnold Rhodes Play Area, SK12 2HF,
- c) Newtown Play Area, SK12 2PY,
- d) Station Approach MUGA, SK12 2AE

8. Air Conditioning Unit

To consider specification and quotes to install an Air Conditioning unit in the Community Hall

9. Allotments

To note the annual allotment inspection report

10. Community Transport

- a) To note the minutes of the meeting of the Community Transport Scheme project team on 13th June 2025
- b) **To approve** the proposed price increase of £2.00 (from £8.00 to £10.00) for full day trips over 60 miles each way as recommended by the Community Transport Scheme project team, effective from 1st September 2025.

11. Library Agreement

To approve and the Chairman to sign the terms of the Library Grant Agreement between Cheshire East Borough Council and Disley Parish Council

12. Planning Applications

(a) To consider planning applications received and agree comments

(b) To note planning decisions made by Cheshire East Council

(c) Reference	Address	Details	COMMENTS
25/2100/HOUS	Old Lady House, 68 Jacksons Edge Road, Disley, Stockport, Cheshire East, SK12 2JR	Erection of two storey extensions to the front and rear elevations, alterations to windows and doors, installation of Juliet balconies, erection of dormers to the front roof slope and the rear roof slope, and external render	Deadline 10/07/25 – extension to 28/7/25 requested
25/2139/CLPUD	109 Buxton Old Road, Disley SK12 2BU	Certificate of lawful proposed development of a detached building	Deadline 22/07/25 – extension to 28/7/25 requested

25/2412/HOUS	4 Orford Avenue, Disley SK12 2BH	First floor extension over existing garage and single storey rear extension, planning previously agreed but has expired October 2024	Deadline 29/07/25
25/2392/VOC	2 Hilton Road, Disley SK12 2JU	Variation of condition - approved on application 21/4603M	Deadline 29/07/25
25/2420/HOUS	111 Buxton Old Road, Disley SK12 2BU	Erection of extension to front elevation and form enlarged lounge, landscaping works and installation of external wall insulation.	Deadline 01/08/25
Decisions			
24/5102/FUL	28 & 30 Jackson Edge Road, Disley, Cheshire, SK12 2JL	Demolition of existing dwelling at 28 Jacksons Edge Road and erection of replacement dwelling, and replacement of existing detached garage for 30 Jacksons Edge Road	Granted subject to 8 conditions
24/0453/PIP	Land Off Strines Road, Strines, Cheshire East, SK6 7GN	Permission in principle for 6 dwellings	Granted

13. Annual Review of fees and charges

a) ELECTRIC VEHICLE CHARGING

To approve that Electric Vehicle charging rates remain unchanged at 30p/kwh to maintain DPC policy of competitive pricing to encourage the use of electric vehicles rather than maximising profits. (24/25 annual revenue £5,675.34)

b) HALL HIRE CHARGES

The last price increase was introduced on 1st October 2022, to mitigate the costs of increased gas and electricity prices. It is proposed that the charges be reviewed by the Community Centre Project Team and a proposal submitted to a future council meeting. (24/25 annual revenue £17,623.62)

c) PHOTOCOPYING / PRINTING CHARGES

To approve that the charges are increased to:

- A4 = 10p (B&W) 20p (colour),
 - A3 = 20p (B&W), 40p (colour).
 - Laminating = 50p per sleeve (unchanged).
 - Copying / printing be limited to 30 sheets and not for businesses.
- (24/25 annual revenue £132.85)

14. Projects Teams Updates

To note project team updates

15. Finance

- a) **To approve** the Finance Report from the RFO
- b) **To consider** the recommendation from the RFO/Finance Report to increase the Parish Maintenance budget (code 260) by £10,000
- c) **To appoint** a councillor to undertake the bank reconciliation for July 2025 and August 2025
- d) **To approve** the payment schedule for 09.06.25
- e) **To approve** the payment schedule for 17.06.25
- f) **To approve** the payment schedule for 08.07.25
- g) **To approve** the payment schedule for 10.07.25
- h) **To approve** the annual cost of £170.00 per annum to service the EV charging sockets x2
- i) **To approve** the contract for EDF energy electric charges / 2 year contract at £8901.62 per annum as recommended by Utility Aid
- j) **To approve** the contract for EDF energy gas charges / 3 year contract at £3721.63 per annum as recommended by Utility Aid
- k) **To approve** quotes for drainage works;-
 - i. 665; Lower Greenshall Lane Site - £1400.00 + VAT
 - ii. 752; Newtown Playing Fields – £900.00 + VAT

16. Meetings

Date & Time	Meeting / Event	Venue
30 th July 2025 11.00am	Finance Committee Meeting	Community Centre
4 th August 2025 10.00am	Village Events Meeting	Teams
9 th October 2025 10.00am	Health & Well Being Meeting	Teams

17. Communication

- a) **To approve** a request for permission to run a boxing for fitness class for children at Arnold Rhodes play park by a qualified Hatton certified instructor with PL insurance, DBS, Safeguarding and first aid training
- b) To receive an update from Cllr Pattison regarding the Disley Scout Group/DPC extended tenancy agreement

- c) To receive an update from Cllrs Windsor & Pattison regarding the recent meeting held with residents from Crabtree Court
- d) To consider production of the Disley News Autumn / Winter / Christmas and members of staff to facilitate it

18. Fire Risk Assessment

To note that the annual risk assessment was carried out on 23 June 2025 & the actions required;-

- a) Display an emergency Evacuation Plan
- b) Instruct fire door inspections
- c) Fire Safety Training required for all staff
- d) Kitchen fire extinguisher to be changed
- e) Display the fire alarm zone plan adjacent to the fire alarm panel
- f) Installation of a carbon monoxide detector in the proximity of the boiler
- g) Emergency lighting service plan on an annual basis
- h) Display electrical hazard warning signage where appropriate
- i) Update of DPC fire safety policy

19. Fire Safety

- a) **To approve** DPC fire safety policy 2025
- b) **To approve** the cost of £399.00 for Fire Safety Training for all staff
- c) **To approve** the cost of £120.00 for the annual service plan of emergency lighting at the community centre
- d) To note the updated emergency evacuation plan to be displayed in the hallway of the community centre

PART 2

20. To resolve that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transactedⁱ.

21. Staffing Matters

- a) To note the confidential report
- b) **To retrospectively approve** the payment of accrued holiday leave.
- c) To note job applications received and consider next steps

22. Close of Meeting

To note close of meeting

ⁱ <https://www.legislation.gov.uk/ukpga/Eliz2/8-9/67/section/1>