



DISLEY PARISH COUNCIL

Minutes from the meeting held on 24th April 2025 at 7pm at Disley
Community Centre, SK12 2BB

Attended by: Cllrs Bull, Pattison, Ross, Scale, Windsor and J O'Donoghue (Locum
RFO & Clerk to the Meeting)

1. Appointment of Chairperson

a) To appoint a Chairperson for this meeting

RESOLVED: It was agreed that Cllr Pattison would chair the meeting as
Vice Chair.

b) To note the resignation of Cllr Brownbill from the office of Chairman and
member of Disley Parish Council, subsequent notification to the Elections
Office, Cheshire East Council and advertisement of casual vacancy.

NOTED: The resignation was noted together with the actions taken.

2. Apologies

To approve any apologies for absence.

RESOLVED: Apologies were received and accepted from Cllrs Adams, Cllr
Bowers and Cllr Sykes.

3. Declarations of Interest

To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal
Interests or Prejudicial Interests as defined in the Member Code of Conduct.

NOTED: There were no declarations of interest.

4. Public Forum

To receive comments from members of the public in accordance with guidance
provided on the website: [Public-Participation-at-Council-Meetings-11-02-2015.pdf](#).

NOTED: 2 members of the public attended the meeting and spoke in
support of the application from Disley Parochial Church Council (agenda item 16k).

5. Adoption of BT Phone Box

To receive a report regarding adoption of BT phone booth and note the option of
retaining the current BT phone line or letting it be disconnected and adopting the
BT phone booth.

RESOLVED: The report was noted and it was agreed to request further
information as to the heritage listing (grade) and usage. Item to be included on
the next Parish Council agenda.

ACTION: TC/HR

6. Cheshire East Councillor Report

To receive Cheshire East Councillors Report

NOTED: The report was noted and circulated prior to the meeting. Councillors extended thanks to Cllr Adams for her continued support with Parish Council issues.

7. CEC Lane Rental Scheme Consultation

To note the consultation re; the introduction of a Lane Rental Scheme which aims to achieve better control and co-ordination of roadworks and street works which take place across the Cheshire East Council highway network. The core objective will be the reduction of disruptive road works on the most traffic sensitive parts of the network, at the most sensitive times.

<https://surveys.cheshireeast.gov.uk/s/Q3FTBS/?m=86873680jk1bx>

RESOLVED: It was agreed that Cllr Bull would respond to the consultation on behalf of Disley Parish Council.

ACTION: PB

8. Minutes

To approve the minutes of the Council Meeting held on 13th March 2025

RESOLVED: The minutes of the Council Meeting held on 13th March 2025 were approved.

9. Vice Chair's Report

To receive a report from the Vice Chair

NOTED: Cllr Pattison delivered a verbal report, noting that the former Chair had stepped down after six years of service as a councillor, including two years as Chair of the Council. The Annual Parish Council Meeting is scheduled for 22nd May 2025, during which the Chair for the 2025–26 council year will be appointed. It was agreed that a Zoom meeting will be held on 15th May at 7:30pm to discuss the roles and responsibilities of councillors. Cllr Pattison will circulate relevant information ahead of that meeting.

ACTION: JP

10. Extension of 1st Disley Scouts hut lease

To receive a report from the Vice Chair regarding the extension of the lease on the scout hut

RESOLVED: Cllr Pattison provided a report, noting that a 10-year lease was signed in 2023 at a peppercorn rent. The Scouts have expressed interest in extending the lease term to support their application for grant funding to replace the Scout Hut. It was agreed that Cllr Pattison will arrange a meeting with representatives of the Scouts, to be attended by Cllrs Ross, Pattison, and Windsor.

ACTION: JP/MR/JW

11. Planning Applications

(a) To consider planning applications received and agree comments:

Reference	Address	Details	Comments
25/0321/FUL	Former Council Depot, Buxton Road West, Disley	The erection of a single dwelling with landscape improvements on the former council depot site in Disley.	Object See Appendix A
25/0559/HOUS	The Homestead Homestead Road, Disley, Stockport, Cheshire East, SK12 2JP	Demolition of existing outbuilding and construction of an underground swimming pool and games room with hillside terrace	No objection
25/1066/HOUS	Welltrough Homestead Road, Disley, Stockport, Cheshire East, SK12 2JN	External redesign of façade and rear extension.	No objection

(b) To note planning decision made by Cheshire East Council

24/5143/FUL	Disley Primary School Dane Bank Drive, Disley, Stockport, Cheshire East, SK12 2BD	Installation of 6 air source heat pumps ground mounted in single location.	Granted subject to 3 conditions
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12. Projects Update

a) To note updates from Disley Parish Council project teams

NOTED: The updates were noted and circulated prior to the meeting.

b) To receive the notes from the Health & Well-being meeting on 20/3/25 and the notes from the Village Events team meeting on 24/3/25

NOTED: The notes were noted and circulated prior to the meeting.

13. EV Stations

To approve wording for signage re; idling charges for the Parish Council EV charge points as proposed by Cllr Sykes

NOTED: The item was deferred pending further information to be provided relating to charging: times.

ACTION: MS

RESOLVED:

14. Speed Indication Device

To note SID summary report

NOTED: The report was noted.

15. EV charging Point usage

To note usage figures for EV charging points

NOTED: The figures were noted and will be reviewed in June.

16. Finance

a) To approve the Finance Report from the Locum RFO

RESOLVED: The report was approved.

b) To approve the payment schedules for 12.3.25/25.03.25/31.03.25/08.04.25

RESOLVED: The payment schedules were approved.

c) To note the report provided by the RFO relating to finance software

NOTED: The report was noted.

d) To agree to terminate the contract with (A) and adopt (B) as the new accounting software provider as per RFO recommendations.

NOTED: The RFO requested that the decision be deferred until the contract renewal, as the current software includes asset and allotment management, and any revised costs will need to be reviewed.

e) To approve the cost of £240.00 for a two hour Baby First Aid training session for 12 delegates

RESOLVED: The cost was unanimously approved and it was agreed to consider the provision of infant defib pads at the next council meeting.

ACTION: TC

f) To approve retrospectively the cost of £500.00 for cleaning of Arnold Rhodes Play Park for safety reasons due to algae on the site

RESOLVED: The cost was unanimously approved.

g) To approve retrospectively the cost of £4,614.00 for planters in the village and agree to tender for a three year contract from 2026

RESOLVED: The cost of £4,614.00 was unanimously approved. The council will tender contract from 2026 using standard procurement procedures.

ACTION: TC

h) To approve retrospectively the cost of £2,400.00 to complete the drainage work to reduce the flood risk on Red Lane

RESOLVED: The cost was unanimously approved.

i) To approve retrospectively the cost of DPC insurance at £4,047.92

RESOLVED: The cost was unanimously approved.

j) To approve the cost of £336.00 plus VAT for RoSPA annual site safety inspections

RESOLVED: The cost was unanimously approved.

- k) To consider a grant application submitted by Disley Parochial Church Council in the sum of £400.00

RESOLVED: The grant was unanimously approved.

ACTION: JO

To receive and consider the Investment Policy as produced by the RFO

RESOLVED: The policy was unanimously approved and will be added to the website.

ACTION: JO

- l) To approve the sum of £255.55 + VAT for the annual fire safety risk assessment review

RESOLVED: The payment was unanimously approved. Clerk to instruct.

ACTION: TC

- m) To receive the report on the CCLA account as produced by the RFO and consider potential investment for approval at the next Parish Council meeting.

NOTED: The report was noted and the link to the FAQ document will be circulated to all councillors. An updated report on all potential investment accounts will be provided for the next meeting.

ACTION: JO

17. Recruitment

- a) To approve the separation of the roles of Parish Clerk and Responsible Financial Officer into two distinct positions within the Parish Council.

RESOLVED: It was unanimously agreed to separate the roles and appoint J O'Donoghue as RFO on a 5-hour week contract with overtime hours to be paid at standard hourly rate.

- b) To approve the appointment of a Parish Clerk to Disley Parish Council for an initial period of 12 months, subject to a probationary period of 3 months

RESOLVED: It was agreed to approve the appointment of a Parish Clerk to Disley Parish Council.

- c) To note the report regarding the legislation relevant to the Parish Clerk's role.

NOTED: The report was noted and circulated prior to the meeting.

- d) To approve the job description for the Parish Clerk to Disley Parish Council.

RESOLVED: It was agreed to approve the job description.

- e) To note that a job evaluation (Parish Clerk) indicates a range of SCP 29–32 (LC2).

NOTED: The job evaluation was noted.

- f) To note the recommendation of the RFO for the role; 30 hours per week at salary scale SCP30 (Parish Clerk) based on the duties outlined in the job description.

NOTED: The recommendation was noted.

- g) To approve the salary scale and working hours for the Parish Clerk position.

RESOLVED: It was agreed to approve a salary scale of 29-32 at 30 hours a week.

- h) To agree the process for advertising the position, including platforms and timelines.

NOTED: To be confirmed

To agree the deadline for submission of applications.

NOTED: To be confirmed

- i) To agree who will be responsible for reviewing the applications and shortlisting candidates for interview.

NOTED: To be confirmed

- j) To agree the interview panel.

NOTED: To be confirmed

18. Christmas 2025

- a) To note the proposals for Christmas 2025 as recommended by the Village Events project team.

NOTED: The proposals were noted.

- b) To approve the cost of £2,300.00 for lighting and fireworks provided by Lighttech

NOTED: The item was deferred pending clarification of the quotation.

ACTION: TC

- c) To approve the cost of £995.00 for DJ & stage provided by Silk FM.

RESOLVED: The cost was approved.

ACTION: TC

19. Meetings

Date & Time	Meeting / Event	Venue
25 th April 2025 7.00pm	Disley Parish Council Annual Parish Meeting	Community Centre
13 th May 2025 1.00pm	Patient Participation Forum	The Rams Head
15 th May 2025 10am	Health & Wellbeing Project group meeting	TEAMS
22 nd May 2025 7.00pm	Annual Meeting of DPC	Community Centre
31 st May 2025	Community Bus coffee morning	Community Centre

20. Close of Meeting

The meeting closed at 9pm.

APPENDIX A

25/0321/FUL

Disley Parish Council notes that this is the 3rd application to be made for a single dwelling on this site of a former Macclesfield Borough Council (MBC) hardcore storage area - the previous 2 were not granted by CEC and appeals were not upheld by the Planning Inspectorate.

DPC agrees that the design of the zero carbon dwelling is very impressive but the site is inappropriate

Disley Parish Council has objected to the previous applications and further objects to this application for the following reasons:

- Substantial visual intrusion with regards to the National Trust's Lyme Park
- Inappropriate development in the Green Belt
- The Trip Generation Forecast presented is irrelevant re the lawful use & proposed use - the previous use of the site was as a small MBC storage area which was rarely used or visited and has been vacant for more than 10 years during which the amount of traffic , particularly HGVs, on the A6 has increased dramatically especially since the opening of the A555.
- DPC raises serious concerns about access to and egress from the site, in reality the traffic islands do not provide safe opportunities for pedestrians to cross the road, the site access is very close to an increase of the speed limit from 30 to 40mph and the cycle lanes are only advisory and little used as considered too dangerous by local cyclists.
- The Local Architecture History provided refers to and provides photographs of factories, mills and viaducts in Derbyshire and do not reflect the architecture of Disley.
- Sustainability - DPC does not agree that the location fulfils the requirements of the CE Design Guide and strongly disagrees with the statement that is quoted as a key component of the sustainability that the site is easily accessible without requirements for motor vehicles. The site is a narrow strip of land on the busy A6 in Disley which has the most notable Air Quality Management Area in Cheshire East.
- Planning justification - DPC raises concerns that the site is still being referred to as a developed site in circumstances where it was a small area of land used for hardcore storage.
- In recent years there have been serious flooding issues along the A6 and DPC notes that CEC has requested a detailed surface water drainage scheme.