The following Councillors are summoned to the meeting to be held on 24th April 2025 at 7pm at Disley Community Centre, SK12 2BB

Please note; This meeting will be recorded for ease of minute production.

**Cllrs; Adams, Bowers, Bull, Pattison, Ross, Scale, Sykes & Windsor**

Signed: Toni Critchlow (Locum Parish Clerk)

Dated: 15th April 2025

1. **Appointment of Chairperson**
2. **To appoint** a Chairperson for this meeting
3. **To** note the resignation of Cllr Brownbill from the office of Chairman and member of Disley Parish Council, subsequent notification to the Elections Office, Cheshire East Council and advertisement of casual vacancy.
4. **Apologies**

**To approve** any apologies for absence.

1. **Declarations of Interest**

To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.

1. **Public Forum**

To receive comments from members of the public in accordance with guidance provided on the website: [Public-Participation-at-Council-Meetings-11-02-2015.pdf](https://disleyparishcouncil.org.uk/wp/wp-content/uploads/2018/12/Public-Participation-at-Council-Meetings-11-02-2015.pdf).

1. **Adoption of BT Phone Box**

To receive a report regarding adoption of BT phone booth and note the option of retaining the current BT phone line or letting it be disconnected and adopting the BT phone booth.

1. **Cheshire East Councillors’ Report**

To receive Cheshire East Councillors’ Report

1. **CEC Lane Rental Scheme Consultation**

To note the consultation re; the introduction of a Lane Rental Scheme which aims to achieve better control and co-ordination of roadworks and street works which take place across the Cheshire East Council highway network. The core objective will be the reduction of disruptive road works on the most traffic sensitive parts of the network, at the most sensitive times. [**https://surveys.cheshireeast.gov.uk/s/Q3FTBS/?m=86873680jk1bx**](https://surveys.cheshireeast.gov.uk/s/Q3FTBS/?m=86873680jk1bx)

1. **Minutes**

**To approve** the minutes of the Council Meeting held on 13th March 2025

1. **Vice Chair’s Report**

To receive a report from the Vice Chair

1. **Extension of 1st Disley Scouts hut lease**

To receive a report from the Vice Chair regarding the extension of the lease on the scout hut

1. **Planning Applications**
2. To consider planning applications received and agree comments
3. To note planning decision made by Cheshire East Council

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| 1. **Reference** | **Address** | **Details** | **COMMENTS** |
| ***25/0321/FUL*** | Former Council Depot, Buxton Road West, Disley | The erection of a single dwelling with landscape improvements on the former council depot site in Disley. | Deadline – 31/03/25. Extension to 28/04/25 requested |
| ***25/0559/HOUS*** | The Homestead Homestead Road, Disley, Stockport, Cheshire East, SK12 2JP | Demolition of existing outbuilding and construction of an underground swimming pool and games room with hillside terrace | Deadline – 18/04/25. Extension to 28/04/25 requested |
| ***25/1066/HOUS*** | Welltrough Homestead Road, Disley, Stockport, Cheshire East, SK12 2JN | External redesign of façade and rear extension. | Deadline – 01/05/25 |

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| ***Decisions*** |  |  |  |
| ***24/5143/FUL*** | Disley Primary School Dane Bank Drive, Disley, Stockport, Cheshire East, SK12 2BD | Installation of 6 air source heat pumps ground mounted in single location. | Granted subject to 3 conditions |

1. **Projects Update**
2. To note updates from Disley Parish Council project teams
3. To receive the notes from the Health & Well-being meeting on 20/3/25 and the notes from the Village Events team meeting on 24/3/25
4. **EV Stations**

**To approve** wording for signage re; idling charges for the Parish Council EV charge points as proposed by Cllr Sykes

1. **Speed Indication Device**

To note SID summary report

1. **EV charging Point usage**

To note usage figures for EV charging points

1. **Finance**
2. **To approve** the Finance Report from the Locum RFO
3. **To approve** the payment schedules for 12.3.25/25.03.25/31.03.25/08.04.25 as prepared by the RFO
4. Tonote the report provided by the RFO relating to finance software
5. **To approve** to terminate the contract with (A) and adopt (B) as the new accounting software provider as per RFO recommendations.
6. **To approve** the cost of £240.00 for a two hour Baby First Aid training sessionfor 12 delegates
7. **To approve** retrospectively the cost of£500.00 for cleaning of Arnold Rhodes Play Park for safety reasons due to algae on the site
8. **To approve** retrospectively the cost of £4614.00 for planters in the village and agree to tender for a three year contract from 2026
9. **To approve** retrospectively the cost of £2400.00 to complete the drainage work to reduce the flood risk on Red Lane
10. **To approve** retrospectively the cost of DPC insurance at £4047.92
11. **To approve** the cost of £336.00 plus VAT for ROSPA annual site safety inspections
12. To consider a grant application submitted by Disley Parochial Church Council in the sum of £400.00
13. To receive and consider the Investment Policy as produced by the RFO
14. **To approve** the sum of £255.55 + VAT for the annual fire safety risk assessment review
15. To receive the report on the CCLA account as produced by the RFO and consider potential investment for approval at the next Parish Council meeting.
16. **Recruitment**
17. **To approve** the separation of the roles of Parish Clerk and Responsible Financial Officer into two distinct positions within the Parish Council.
18. **To approve** the appointment of a Parish Clerk to Disley Parish Council for an initial period of 12 months, subject to a probationary period of 3 months
19. To note the report regarding the legislation relevant to the Parish Clerk’s role.
20. **To approve** the job description for the Parish Clerk to Disley Parish Council.
21. To note that a job evaluation (Parish Clerk) indicates a range of SCP 29–32 (LC2).
22. To note the recommendations of the RFO for the role; 30 hours per week at salary scale SCP30 (Parish Clerk) based on the duties outlined in the job description.
23. **To approve** the salary scale and working hours for the Parish Clerk position.
24. To agree the process for advertising the position, including platforms and timelines.
25. To agree the deadline for submission of applications.
26. To agree who will be responsible for reviewing the applications and shortlisting candidates for interview.
27. To agree the interview panel.
28. **Christmas 2025**
29. To note the proposals for Christmas 2025 as recommended by the Village Events project team.
30. **To approve** the cost of £2300.00 for lighting and fireworks provided by Lighttech
31. **To approve** the cost of £995.00 for DJ & stage provided by Silk FM.
32. **Meetings**

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| **Date & Time** | **Meeting / Event** | **Venue** |
| 25th April 2025  7.00pm | Disley Parish Council Annual Parish Meeting | Community Centre |
| 13th May 2025  1.00pm | Patient Participation Forum | The Rams Head |
| 15th May 2025  10am | Health & Wellbeing Project group meeting | TEAMS |
| 22nd May 2025  7.00pm | Annual Meeting of DPC | Community Centre |
| 31st May 2025 | Community Bus coffee morning | Community Centre |

1. **Close of Meeting**

To note close of meeting