

DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

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1st February 2024

Dear Councillor,

You are summoned to attend an **Ordinary Meeting** of Disley Parish Council on **Thursday 8th February 2024 at 7.00pm** at Disley Community Centre.

Yours sincerely,

Richard Holland
Parish Clerk

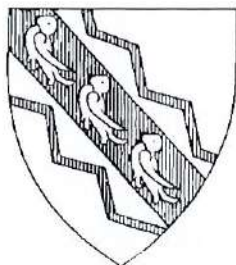
Members of the public are welcome to attend.

Members of the public wishing to make a comment or ask a question at the meeting, can email their comment, or provide it in writing to the Parish Offices at Disley Community Centre. Comments or questions should be submitted by 5.00pm on the Tuesday prior to the meeting. All comments and questions received will be read out at the meeting for Council consideration.

AGENDA – PART 1

1	To receive any Apologies for Absence.
2	To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.
3	Public Forum
4	To consider an application for a Community Grant received from Disley Community Choir.
5	To consider applications for the Councils' Casual Vacancy.
6	To agree as a true and accurate record, the minutes of the Council Meeting held on 11 th January 2024.

Items highlighted in grey require a Council resolution.



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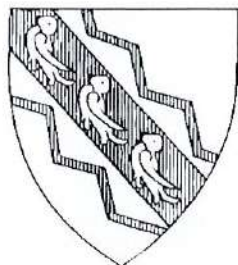
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7	To receive the Chair's Report
8	To receive Cheshire East Councillors' Report
9	To consider Planning Applications as listed on Appendix. B.
10	To note Planning Decisions as listed on Appendix. B.
11	To note an email from NT Lyme regarding the planning application for the proposed relocation of the visitor car park and restoration of a piece of historic parkland.
12	To receive Appendix D - the Disley Parish Council Projects List.
13	Community Transport To note the minutes of the Community Transport Project Team meeting held on 9 th January 2024.
14	Highways Maintenance and Improvements 14.1 To note an update from Cheshire East Highways regarding double yellow lines on Bentside Road and Coppice Avenue/Coppice Lane.
	14.2 To consider Cheshire East Council car park proposals for Disley and its Consultation Report.
15	Leisure Facilities 15.1 To receive an update on the Newtown Changing Rooms Project. (Deferred from January).
	15.2 To note an update on signage and path improvements at Dane Hill Close Play Area.
16	Village Health & Well-being To note the minutes of the Village Health & Well-being Project Team meeting held on 11 th January 2024.
17	To receive an update from Cheshire East Council regarding the Green Spaces maintenance Review.

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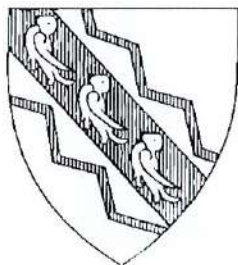
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18	To consider the Cheshire East Council Budget proposals and note the Parish Council response to the Budget Consultation.
19	To consider a Local Government Boundary Commission consultation for Cheshire East.
20	To consider a Cheshire East Council Pedestrian Crossing Strategy consultation.
21	To receive an update on the Disley Parish Council Village Strategy.
22	To receive an update on the Flexilink Bus Scheme for Disley.
23	To readopt the Parish Council's Freedom of Information Publication Scheme for 2024.
24	To note Appendix C – Meetings and Events Schedule.
25	To consider a quotation for safety and repair work to the St. Mary's Church clock.
26	To note Payment of Accounts as listed on Appendix. A. (1) and that all payments are made using the General Power of Competence.
27	To approve Payment of Accounts as listed on Appendix. A. (2) and that all payments are made using the General Power of Competence.
28	To receive a Financial Statement for the period to 31 st December 2023.
29	To approve Financial Budget Comparison for the period 01/04/2023 to 31/12/2023.
30	To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 3 (d).

Items highlighted in grey require a Council resolution.



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A G E N D A – P A R T 2

31	To consider the appointment of new trustees to the Ouffs and Poors Charity.
32	To consider an amended report on the proposals for the recruitment of a new Parish Clerk and Responsible Financial Officer (RFO).

Items highlighted in grey require a Council resolution.



DISLEY PARISH COUNCIL

APPLICATION FOR A DISLEY PARISH COUNCIL COMMUNITY GRANT

Disley Parish Council has a modest annual budget for community grants. A number of awards are made each year to support community events and Disley-based voluntary organisations or societies. The criteria for making such awards are based on the following guidelines:

- Bona fide voluntary organisations or societies based in Disley and Newtown with a membership comprising a majority of Disley and Newtown residents;
- Projects, events or programmes that can be shown to benefit our community and that are also sustainable;
- Projects or programmes that will benefit the Parish Council and Disley generally in terms of positive public relations or other appropriate forms of recognition.

The application process will be fair and transparent and the decision of the Parish Council will be final. Applicants will be invited to attend a meeting of Disley Parish Council in order for Councilors to further investigate the application. Failure to comply with such an invitation could result in the application being rejected.

Applicants will be requested to submit a Community Grant Completion Form and failure to complete this will jeopardise any future grant applications.

1. Name and full address of your organisation/society

Disley Community Choir
c/o Gaynor Carsey, 3, Stanley Hall Drive, Disley
SK12 2JT

2. A brief outline of your organisation's/society's interests, aims and objectives.

Disley Community Choir was formed following a Music Weekend in the village in 2013. The choir aims to promote community activity, enjoyment and friendship through singing. We also aim to encourage community spirit through public performances for and within the community.

3. Please provide a brief description of the project, event or programme for which funding is sought, including timescales for its completion.

As the choir has been invited to perform more frequently and at some larger events it has become appropriate to hire a professional accompanist to play for us. This allows our Music Director to give her full attention to conducting the choir rather than having to conduct and play as she does for many events.

The grant is being sought to fund the fees of an accompanist for some rehearsals prior to Disley Prows

4. How will this project, event or programme benefit the Disley and Newtown community?

The additional funds will help to ensure that the Subs we collect continue to make membership of the choir affordable for people within the community. It would also allow us to provide a more professional performance, which is enjoyable for both audience and choir.

Our income is derived from membership subs, donations from some events of between £20 and £50 and our own

fundraising. Our outgoings include hire of rehearsal room insurance, sheet music, Music Director fees and travel

5. What is the overall cost of the project, event or programme, and how much funding are you seeking from the Parish Council?

We are requesting a grant of £200 towards the cost of an accompanist for the rehearsals prior to the Disley Prows concert on 6th April.

2354

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 11TH JANUARY 2024 AT DISLEY COMMUNITY CENTRE**

<u>Present:</u>	Cllrs. Adams, Bowers, Brownbill, Scale and Windsor. Start time: 7.00pm
	<u>A G E N D A – P A R T 1</u>
2987	<u>To receive any Apologies for Absence.</u> Apologies were received from Cllrs. Bull, Pattison and Sykes who were away.
2988	<u>To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.</u> Cllr. Adams declared an interest in her capacity as Cheshire East Councillor and also in Planning Application 23/4614M, as she lived close to the property.
2989	<u>Public Forum</u> Three members of the public were in attendance. A resident representing St. Mary's Church addressed the Council regarding the 500 years of St. Mary's initiative. The resident said a strategy group had been set up and a community survey undertaken. The resident highlighted that St. Mary's was keen to involve the community in the 500 years celebrations and that input from Lyme, the Local History Society and the Parish Council would be very welcome. The resident informed the meeting that approx. £180,000 was needed to repair the tower and that half of this had already been raised. Cllr. Brownbill replied that the new Parish Council Strategy included the need for more to be made of the village's heritage. The resident was thanked for his input and the matter would be discussed later in the meeting as a separate agenda item.
2990	<u>To agree as a true and accurate record, the minutes of the Council Meeting held on 14th December 2023.</u> Proposed: Cllr. Bowers Seconded: Cllr. Windsor Unanimously agreed
<u>Resolved</u>	<i>That the minutes of the Council Meeting held on 14th December 2023 are a true and accurate record.</i>
2991	<u>To receive the Chair's Report</u> Cllr. Brownbill wished councillors a happy New Year and thanked all involved in the busy end to 2023, such as the Christmas Extravaganza. Cllr. Brownbill informed the meeting of a Cheshire East Council Budget Consultation which had been received after the agenda had gone out and required a response before the next Council meeting. Cllr. Brownbill highlighted that the salient points for Disley were; alternative funding for

Signed: _____

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	<p>libraries was to be sought from town and parish councils; household waste sites would be reduced to four, effectively closing Poynton and Bollington sites; future parish elections could be funded directly by parishes. Cllr. Brownbill requested councillors to respond to the consultation individually and said he would submit a response on behalf of the Parish Council.</p> <p>Cllr. Brownbill reminded the meeting that there was a Warm Spaces Film Show at the Community Centre on Sunday 14th January and asked councillors to support this, if possible.</p>
2992	<p><u>To consider Planning Applications as listed on Appendix. B.</u></p> <p><u>Appendix B Planning Applications</u></p> <p>23/4591M A two storey and single Storey extension and a first floor extension to the existing bungalow Welltrough, Homestead Road, Disley SK12 2JN</p> <p>Comments Disley Parish Council has no objection to this planning application.</p> <p>Proposed: Cllr. Adams Seconded: Cllr. Bowers Unanimously agreed</p>
Resolved	<i>That planning comments as listed above are approved by Disley Parish Council.</i>
	<p><u>Appendix B Planning Applications</u></p> <p>23/4614M Demolition of existing dwelling and extension of dwelling and plot 30 Jacksons Edge Road, Disley SK12 2JL</p> <p>Comments Disley Parish Council has concerns about the proximity of the swimming pool's plant room to the boundary of the property at 34 Jackson's Edge Road and is aware that the owner of the property on Martlet Avenue to the rear of 30/32 Jacksons Edge Road has also raised issues regarding potential noise nuisance. The plans show a large area of hard surface on the boundary to the rear and DPC is concerned that this should be a permeable surface to subjugate the potential issue of run off and flooding in neighbouring gardens. Concerns have also been raised that this extension may be intended to be used for commercial purposes. DPC understands that "planning permission may be required if the business is likely to cause disruption or be noticeable to neighbours or anyone outside the property."</p>

Signed: _____

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	<p>Given the size and nature of this demolition and rebuild development, DPC requests that the planning officer makes a site visit in order to fully understand the extent of the rebuild and the proximity to neighbouring properties.</p> <p>Proposed: Cllr. Bowers Seconded: Cllr. Windsor 4 – In favour, 1 - Abstained</p>
Resolved	<i>That planning comments as listed above are approved by Disley Parish Council.</i>
2993	<p><u>To note Planning Decisions as listed on Appendix. B.</u> No decisions to note.</p>
2994	<p><u>To consider two resident emails received regarding parking and access issues in Newtown.</u> Cllr. Adams reported that she had met a resident on site to discuss the issues with parking at the top of Meadowside near the junction with the A6. Cllr. Adams highlighted that parking on the pavement was causing an obstruction and was a danger for pedestrians who were forced to walk in the road. Cllr. Adams had requested the local PCSO to monitor the situation. As regards the issues of access for refuse collection, Cllr. Adams had requested a meeting on site with ANSA and Cheshire East Highways, but this may some time to resolve. Cllr. Bowers suggested that parking at the bottom of Meadowside was also a problem, but this was more of a traffic issue than a public safety issue. Cllr. Adams agreed to prepare a statement on these issues which the Clerk could use to respond to residents. The Clerk was also asked to invite affected residents to speak at the next Council meeting. Proposed: Cllr. Windsor Seconded: Cllr. Bowers Unanimously agreed</p>
Resolved	<i>That Cllr. Adams would prepare a statement on the parking and access issues in Newtown, which the Clerk would use to respond to residents and the Clerk would also invite residents to speak at the next Council meeting.</i>
2995	<p><u>To receive Appendix D - the Disley Parish Council Projects List.</u></p> <p align="right">Received</p>
2996	<p><u>Community Transport</u> <u>To receive an update from Cllr. Adams.</u> Cllr. Adams reported that the Community Bus continued to be very well used and that the Scheme finances were looking healthy. Cllr. Adams</p>

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	<p>said that minutes from the latest Community Transport Project Meeting would be available for the February Council meeting.</p> <p align="right">Received</p>
2997	<p><u>Highways Maintenance and Improvements</u> <u>To note an email from Cheshire East Highways regarding road safety on Mudhurst Lane.</u></p> <p align="right">Noted</p>
	<p><u>To note an email from Cllr. Sue Adams to Cheshire East Highways regarding speed limits in Disley.</u></p> <p align="right">Noted</p>
2998	<p><u>Leisure Facilities</u> <u>To receive an update on the Newtown Changing Rooms Project.</u> In Cllr. Pattison's absence this item was deferred to the February meeting.</p> <p align="right">Deferred</p>
	<p><u>To note the Parish Council response to the Cheshire East Strategic Leisure Review Consultation and a reply from Cheshire East Council.</u> Cllr. Brownbill commented that there was no real alternative to Cheshire East leisure facilities in some areas e.g. Poynton and Disley. Cllr. Brownbill reported that Poynton Town Council had been requested for a 15% "top up" towards the costs of running Poynton Leisure Centre and that they had approached Disley regarding contribution requests. Cllr. Brownbill suggested that the Parish Council should wait and see the outcome of the Leisure Review before preparing a response.</p> <p align="right">Noted</p>
	<p><u>To note a letter from Cheshire East Council regarding Dane Hill Close Play Area.</u></p> <p align="right">Noted</p>
2999	<p><u>Village Health & Well-being</u> <u>To receive an update from Cllr. Adams.</u> Cllr. Adams reported that the Parish Council had attended an event at Dystlegh Grange Residential Home and was already making progress in developing a better partnership with the home. Cllr Adams reported that the Warm Places events were going well and that the Village Health & Well-being Team was pursuing a weekly Flexilink bus from Disley to Handforth Dean and Poynton. Cllr. Adams said that minutes from the latest Health & Well-being Project Meeting would be available for the February Council meeting.</p> <p align="right">Received</p>

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3000	<p><u>To receive an update on the Councillor casual vacancy at Disley Parish Council.</u></p> <p>Cllr. Brownbill encouraged councillors to think about and approach any suitable candidates. Cllr. Brownbill gave an overview of the Council's work and stated that the monthly meetings were the mechanism to record and draw the Council's activities together. Cllr. Brownbill reminded councillors that there was a councillor information session on 16th January.</p> <p align="right">Received</p>
3001	<p><u>To consider the re-adoption of the Parish Council's Cyber Security Policy.</u></p> <p>Proposed: Cllr. Adams Seconded: Cllr. Windsor Unanimously agreed</p>
Resolved	<i>That the Parish Council's Cyber Security Policy is readopted.</i>
3002	<p><u>To consider a request for Parish Council representation on the St. Mary's Church 500 Community Panel.</u></p> <p>Cllr. Brownbill pledged the Parish Council's support for this initiative and that a councillor would attend the next meeting of the St. Mary's Church 500 Community Panel. Proposed: Cllr. Windsor Seconded: Cllr. Bowers Unanimously agreed</p>
Resolved	<i>That the Parish Council pledged its support for this initiative and that a councillor would attend the next meeting of the St. Mary's Church 500 Community Panel.</i>
3003	<p><u>To consider the Parish Council Meeting Schedule for 2024.</u></p> <p>Proposed: Cllr. Adams Seconded: Cllr. Windsor Unanimously agreed</p>
Resolved	<i>That the Parish Council Meeting Schedule for 2024 is agreed.</i>
3004	<p><u>To note Appendix C – Meetings and Events Schedule.</u></p> <p align="right">Noted</p>
3005	<p><u>To note the findings and actions of the 2023/24 Interim Internal Audit.</u></p> <p align="right">Noted</p>
3006	<p><u>To note a new Internal Financial Control Checklist.</u></p> <p>Cllr. Brownbill requested a volunteer to carry out a random check of income and expenditure documents. Cllr. Scale volunteered to carry out the check.</p> <p align="right">Noted</p>

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3007	<u>To note Payment of Accounts as listed on Appendix. A. (1) and that all payments are made using the General Power of Competence.</u>			
	Trans	Cheque	Payee	Amount
	2563	BACS/291223 /JKIDD	Jenifer Kidd - Cost of supplies for soup and a roll lunches - November and December 2023 - 82 servings	£82.00
	2567	BACS/291223 /COOP	Lauren Coop - December 2023 media assistance	£450.00
	2568	BACS/291223 /HOLLAND	Richard Holland - Mileage	£23.85
	2569	BACS/291223 /NORTHWIC	Northwich Town Council - Deliver, install, remove 2 x Christmas trees, provide maintenance service and install and remove lights to both trees.	£4,068.00
	2570	DD/131223/A LLSTAR	Allstar - Fuel for community bus and ranger vehicle	£170.13
	2571	DD/121223/BT	British Telecommunications Plc - Telephone Service for 01663 762726	£56.06
	2572	DD/121223/SI EMENS	Siemens Financial Services - Photocopier rental charge - 12.12.23 - 11.03.24	£147.33
	2573	DD/071223/SS E	SSE Swalec - Electricity - 03/08/23 to 14/11/23	£3,342.72
	2574	BACS/291223 /NWFIRST	North West First Aid Limited - Provision of 2 x first responders for Christmas Extravaganza	£168.00
	2575	BACS/291223 /WATERP	United Utilities/Waterplus - Water bill for Hagg Bank allotment - 18/11/23 - 17/12/23	£6.45
	2576	BACS/291223 /BROUGHTO	Mrs B. Broughton-Law - Contribution to lighting October - December 2023	£28.00
	2577	BACS/291223 /CID	Cheshire Industrial Doors Ltd - Service sliding door and roller shutter door	£217.50
				£8,760.04
				Noted
3008	<u>To approve Payment of Accounts as listed on Appendix. A. (2) and that all payments are made using the General Power of Competence.</u>			
	Trans	Cheque	Payee	Amount
	2578	DD/271223/BI FFA	Biffa Waste Services Ltd - Trade waste services	£186.24
	2579	DD/281223/A LLSTAR	Allstar - Fuel for community bus	£121.49
	2580	DD/271223/SS E1	SSE Swalec - Electricity - Newtown Changing Rooms - 12/08/23 - 30/11/23	£31.22
	2581	DD/271223/SS E2	SSE Swalec - Street lighting - 01/11/23 - 30/11/23	£86.46
	2582	DD/291223/B RITGAS	British Gas - Supply of gas from 15/11/23 - 12/12/23	£391.20

Signed: _____

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	2583	BACS/120124 /WATERP	United Utilities/Waterplus - Water bill and wastewater bill - community centre - 18/11/23 - 08/12/23	£39.46
	2584	BACS/120124 /TOMLIN	A H Tomlinson Parbans Ltd - Supplies for fencing at Newtown Playing Fields; pliers	£63.60
	2585	BACS/120124 /FARLEY	Dave Farley Electrical Ltd - Labour charges to install and commission defibrillator at Newtown; repairs to main Christmas tree on Ram Green	£444.46
	2586	BACS/120124 /SLCC	SLCC - Membership fee - Richard Holland	£288.00
	2587	DD/271223/SS E3	SSE Swalec - Electricity - fountain lighting - 11/08/23 - 30/11/23. Includes deduction for reversed electricity charges of £7.98 from 11/8/23 - 31/08/23.	£36.39
	2588	BACS/120124 /TAYLOR	Steven Taylor - Paint for Community Centre	£21.60
	2589	BACS/311223 /PAYPAL	PAYPAL - Debit Card Account - PayPal replenishment - December 2023	£40.80
				£1,750.92
	Proposed: Cllr. Bowers Seconded: Cllr. Windsor Unanimously agreed			
Resolved	<i>That Payment of Accounts of £1,750.92 as listed on Appendix. A. (2) are made using the General Power of Competence and are approved.</i>			
3009	<u>To receive a Financial Statement for the period to 30th November 2023.</u> <div style="text-align: right;">Received</div>			
3010	<u>To approve Financial Budget Comparison for the period 01/04/2023 to 30/11/2023.</u> Proposed: Cllr. Windsor Seconded: Cllr. Scale Unanimously agreed			
Resolved	<i>That the Financial Budget Comparison for the period 01/04/2023 to 30/11/2023 is approved.</i>			
3011	<u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 3 (d).</u> Proposed: Cllr. Scale Seconded: Cllr. Adams Unanimously agreed			

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Resolved	<i>That Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i>
	<u>A G E N D A – P A R T 2</u>
3012	<u>To consider a report on the proposals for the recruitment of a new Parish Clerk and Responsible Financial Officer (RFO).</u> Proposed: Cllr. Windsor Seconded: Cllr. Adams Unanimously agreed
Resolved	<i>That the proposals for the recruitment of a new Parish Clerk and Responsible Financial Officer (RFO) are agreed.</i>

The meeting concluded at 8.10pm

Signed: _____

Cheshire East Councillor Report December 2023/January 2024 for Disley Parish Council**Summary of Issues Raised by Residents December 2023**

Highways Improvements	2
Green Bin Charges	1
Streetlighting	1
Other	2
Total	6

Summary of Issues Raised by Residents January 2024

Highways Maintenance	4
Planning	1
Social Care	3
Bin Collections	7
Green Bin Charges	1
Trees/Shrubbery	2
Other	3
Total	21

Several residents have contacted me about the location of a bus stop at Newtown. I have written to Cheshire East detailing resident complaints, and Ansa Transport are commissioning Highways to carry out a feasibility study to see whether it is possible to site a shelter at the original location.

Cheshire East Highways have assessed Mudhurst Lane and it is on their 2023 speed limit modifications list. The next step in the process for the delivery of the selected roads from the 2023 assessed list, subject to budget prioritisation, is due to be completed shortly.

I am continuing to chase the repairs to Buxton Road between Redhouse Lane and Greenhill Walk to deal with the folds in the road surface.

There has been an increase in complaints about non collection of both black and silver bins. Unfortunately, there have been several complaints which involve complete roads being missed and a small number of cases where two or three collections in succession have been missed. I have followed up all issues notified to me by residents, and all are recorded on a spreadsheet. Most, but not all, have now been satisfactorily resolved by Ansa, and all outstanding issues will be chased up.

Can I request that missed bins are reported to Cheshire East directly in the first instance? If several houses are missed, please email me as well. If any bin collection issues are not resolved, please contact me. I am continuing to monitor service levels due to the high number of recent complaints. Many of the seven issues in the above table concern several homes or complete streets. However, we need to acknowledge that some of the issues on January 19th were due to extremely difficult road conditions.

At the Highways and Transport Committee meeting on January 25th, it was unfortunately agreed to introduce car park charges at some car parks which are currently free. This includes the community centre car park in Disley. I attended this meeting and spoke against the proposal.

Last week I reached an agreement with Cheshire East/Ansa for the introduction of a Flexilink bus service in Disley on Tuesday mornings. It will go to Handforth Dean one week and Poynton the next week. The service will commence on Tuesday 5th March going to Handforth Dean. The service is available to all as there is no other suitable public transport to these destinations from Disley. The cost is £3 each way for both destinations or free to holders of Cheshire East bus passes. To use the service people need to register online: Ansa Flexilink or forms are available from Disley Parish Council or Disley Library. To find out more, phone 0300 123 5110.

I am always happy to receive suggestions for content from parish councillors.

Sue Adams

31st January 2024

ITEM. 9

[illegible]

Richard Holland

Subject:

FW: Lyme Planning Application Update

From: [REDACTED]

Sent: Tuesday, January 30, 2024 9:32 AM

To: Richard Holland <clerk@disleyparishcouncil.org.uk>; Helen Richards <admin@disleyparishcouncil.org.uk>; Simon Brownbill <simon.brownbill@disleyparishcouncil.org.uk>; ADAMS, Sue (Councillor) <Sue.Adams@cheshireeast.gov.uk>

Subject: Lyme Planning Application Update

Dear Richard, Helen, Simon & Sue,

I am writing with an update on the planning application that was submitted to the Peak District National Park Authority (PDNPA) in March 2023.

We've made the decision to withdraw the planning application for the proposed relocation of our visitor car park and restoration of a piece of historic parkland.

We know that Lyme is a much-loved place for many and have heard the concerns that have been raised. We've been working closely with partners and key stakeholders to address these concerns and demonstrate how the proposals would benefit the long-term future of Lyme and our neighbours. However, in some areas, we have not been able to find a solution and will now take the time to consider our next steps.

We remain fully committed to improving resilience to climate change and flooding at Lyme and neighbouring communities, reducing our impact on the A6, promoting green travel, and ensuring our infrastructure can accommodate the number of people that currently visit us. Our work to improve the admissions hut and improve efficiency at the entrance to the estate will continue, and we'll be in touch with further updates on this work in due course. If you have any questions, or would like to discuss this in person, please do let me know.

Best wishes,



[REDACTED]
[REDACTED]
National Trust | Lyme
01663 761420

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Highways Maintenance and Improvements	To improve village road conditions and reduce traffic volumes, speeds, anti-social driving and parking issues.	Cllr. Paul Bull	Cllr. Sue Adams - CEC Councillor Cllr. Simon Brownbill Cllr. Jackie Pattison	30/01/2024 - Cllr. Bull - Brief team meeting on Mon 29th Jan. Main focus points: speed limit on Mudhurst has been assessed by CEC. On their list to implement but waiting to be prioritised. Ram cross roads, low number of accidents does not warrant red light cameras. DPC have proposed white line improvement. Yellow lines to improve access. Still in progress - long process. DPC pressing CEC to reinstate works on poor road surface on A6 (Between Redhouse Lane and Dryhurst). 06/12/2023 - Cllr. Bull - Well done to all involved in pushing to get repairs to electrical supply in time for Christmas Extravaganza following RTC at lights. Redhouse Lane - Network Rail has agreed to CEC proposals for footpath.
Leisure Facilities Improvements	To improve the facilities and environment at Arnold Rhodes, Newtown and Bentside Playing Fields and consider new community-led initiatives.	Cllr. Jackie Pattison	Cllr. Andy Bowers Cllr. Simon Brownbill Cllr. Jean Windsor Parish Clerk	30/01/2024 - Cllr. Pattison - meeting to be arranged in February. 05/12/23 - Cllr. Pattison: Tree planting a great success. Awaiting response from Ralph Kemp at CEC re ongoing changing room issues. Leisure group meeting to be held in New Year date to be confirmed. 31/10/23: Cllr. Pattison - Tree planting to take place on 25th Nov and to be led by Cheshire Wildlife Trust. Meeting held with Disley FC & future details discussed. 02/10/23: Cllr. Pattison - Grass cutting at Newtown carried out. Woodland Trust free trees to be delivered in November. DPC meeting with Dave Branton of Disley FC arranged - 18th Oct. Date for Cllr visit & project group.
Village Events	To develop and monitor a broad range of Community Events.	Parish Clerk	Cllr. Jackie Pattison Cllr. Rachel Scale Cllr. Jean Windsor Admin Assistant	29/01/2024 - Parish Clerk - Expression of interest requests sent to potential Disley Community Showcase exhibitors. Defib/CPR training booked for 6th June. 03/01/2024 - Parish Clerk - No further update. 04/12/2023 - Parish Clerk - Successful Remembrance and Christmas events completed. Plans for 2024 events underway. Next Project Meeting booked for 19th February. 30/10/2023 - Parish Clerk - Civic Sunday completed. Planning well advanced for Remembrance Sunday and Christmas Extravaganza.
Village Health & Well-being	To improve the village Heath & Well-being through new initiatives such as social isolation reduction and to encourage community volunteering.	Cllr. Sue Adams	Cllr. Paul Bull Cllr. Rachel Scale Cllr. Jean Windsor Parish Clerk External members: Clare Johnson - CEC Frances Underhill - EOLP Leah Isadora - Middlewood Practice Lisa Joslin - Cheshire East/BDP Integrated Care	30/01/2024 - Cllr. Adams - Notes from meeting 11/1/24 in February agenda pack. 27/12/2023 - Cllr. Adams - No further update. 04/12/2023 - Cllr. Adams - Notes from 9/11/23 in agenda pack. Next meeting 11/1/24. 01/11/2023 - Cllr. Adams - Meeting 9/11/23 on Teams. Verbal update at Council meeting. 03/10/2023 - Cllr. Adams - Next meeting arranged for 9/1/24. 05/09/2023 - Cllr. Adams - Next meeting Thursday 14th September 30/07/2023 - Cllr. Adams - Meeting notes from 13/7/23 included in agenda pack. Next meeting Thursday 14th September 10-11am on Teams

ITEM. 12.

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Disley Parish Council Environmental Improvements	To reduce the impact of the Council's activities on the environment, encourage environmental awareness in the village and improve village air quality.	Cllr. Mark Sykes	Cllr. Jackie Pattison Parish Clerk	05/12/2023 - Cllr. Sykes - No update as such other than from the beginning of the new year I intend to create a framework doc for the parish relating to waste, efficiency, travel, purchasing etc that will be updated monthly and reviewable. I've spoken with Angie in that our current website need to be updated and Simon has offered to perform that task. When that has been completed we can start rolling out these regular updates advice's and informations to residents. I will from the new year approaching all shops in the centre of Disley to get them all to invest in a hanging basket and or flower boxes towards brightening up the street scene in bloom during spring and summer.
Community Centre and environs improvements	To consider and implement potential improvements to the Community Centre, car park and ginnel.	Cllr. Jackie Pattison	Cllr. Rachel Scale Cllr. Jean Windsor Parish Clerk Community Centre Supervisor	30/01/2024 - Cllr Pattison - meeting to be held 5th February 05/12/23 - Cllr Pattison: New bench & bins now installed. Prices obtained for phase 2 of improvement works. Spreadsheet to be presented to Council on 12th Dec. 31/10/23: Cllr Pattison - Project group meeting to be held 6th Nov. Estimate recd for removal of ducting in rear lobby. 02/10/23: Cllr Pattison - Further quotations to be obtained for safety flooring, ceiling, projector replacement windows and plumbing.
Community Transport Scheme	To monitor on-going effectiveness of the Community Transport Scheme.	Cllr. Sue Adams	Cllr. Andy Bowers Cllr. Jean Windsor Parish Clerk Admin Assistant	30/01/2024 - Cllr. Adams - Notes from meeting 9/1/24 in February agenda pack. 27/12/2023 - Cllr. Adams - No further update. 04/12/2023 - Cllr. Adams - Next meeting 9/1/24. 01/11/2023 - Cllr. Adams - Good programme of trips for November/December 03/10/2023 - Cllr. Adams - Notes from 14/9/23 in agenda pack. Next meeting 9/11/23 on Teams
Gritstone Trail Gateway		Cllr. Simon Brownbill	Cllr. Paul Bull Cllr. Jean Windsor External members: Chris Dunkerley - NT Lyme Rev. Stuart Cornes - St. Mary's Church.	30/01/2024 - Cllr. Brownbill - Reached out to Julie Molyneux at CEC to see if she will meet with the team, as she is the lead for CEC on the Gritstone Trail. 03/01/2024 - Cllr. Brownbill - No further progress. 05/12/2023 - Cllr. Brownbill - No further progress. We anticipate reconvening early in the new year. 31/10/2023 - Cllr. Brownbill - Inaugural meeting held on 30/10/2023 to define objectives and establish some quick wins

Community Transport Scheme project team meeting minutes

Tuesday 9th January 2024 at 10.00am

Attendees: Cllrs. Adams and Windsor, Richard Holland and Helen Richards

Cllr. Bowers was not in attendance.

1. The policy on members outside Disley & Newtown was amended to clarify the rules relating to those members who joined the scheme prior to November 2018 and how long other members must wait before booking.
2. Verbal feedback from passengers was considered. It was agreed that we would only act on written feedback / complaints.
3. NT Lyme's offer of a regular group visit pass for community groups – it was agreed that Cllrs. Adams and Windsor would clarify this offer and whether it would be suitable for the bus when they attend a meeting with Lyme this month.
4. An update on the MiDAS training process was noted whereby there is now an online course (£40 per driver) plus a practical assessment (fee to external assessor).
5. The pricing structure for 2024 was reviewed. It was proposed that all prices remain the same except a change to the group hire charges. The proposal is for day hire charges to be paid in full on booking and the deposit to be removed. For bookings which are longer than a day, it is proposed that 50% of the full hire charge will be charged on booking.
6. Passenger numbers and group hire numbers were reviewed – see separate sheet
7. YTD income and expenditure was considered – see separate sheet
8. AOB – Cllr. Adams is still liaising with the Flexilink bus service to try to bring this to Disley.
9. Date of next meeting – to be held in approximately 6 months.

- 88 different passengers went on trips from Sep-Nov 2023
- 34 new members joined the scheme in 2023 (of which 11 were from outside Disley & Newtown)
- Trip statistics (Sep-Nov 2023):
 - Bury Market – always full at 12 passengers (+ waiting list)
 - Bakewell Market – always full at 14 passengers (+ waiting list)
 - Average of 12 passengers on most trips
 - 4 trips with between 3-7 passengers
 - Half day trips (usually garden centres) – passenger numbers have increased to 7-10 since March 2023
 - Lunches (monthly) – average of 9 passengers. Varies according to venue.
 - Handforth Dean (monthly) – since the closure of various local M&S stores, the popularity of this trip increased from 7 passengers in April 2022 to a full bus of 14 until earlier in 2023 when we reduced capacity to 12 passengers to make room for the shopping. There is sometimes a waiting list for this trip.
- Weekly Shoppers Group – 16 less mobile passengers benefit from this service. There are 8 weekly users and 8 fortnightly users. There are currently 3 people on the waiting list.
- Group hirers:
 - there are 24 active group hirers, including 7 new groups in 2023
 - In 2023, 17 separate group hirers booked 26 trips.
(in 2022, 13 separate group hirers booked 13 trips)
- Volunteer drivers – there are 13 MiDAS accredited volunteer drivers (+3 on the waiting list)

Financials – Year to date

- **Income = £8,358**
Including: Fares (£3,904), Other Income (£788), Bus Hire (£1,808), Passenger Contributions (£951) and Shop and Ride Fares (£855).
- **Expenditure = £4,276**
Including: Fuel (£1,515), Insurance (£1,285), Road Tax (£325), Maintenance (£1,015).

Richard Holland

Subject: FW: Double Yellow Lines on Bentside Road and Coppice Avenue/Coppice Lane Disley

OFFICIAL

From: [REDACTED]
Sent: 22 January 2024 08:00
To: ADAMS, Sue (Councillor) <Sue.Adams@cheshireeast.gov.uk>
Cc: [REDACTED]
Subject: Re: Double Yellow Lines on Bentside Road and Coppice Avenue/Coppice Lane Disley

Good morning Councillor,

I have reviewed the documents Ryan has prepared and these are now with the Finance team to sign off. They will next go to Legal for review and sign-off, which I expect to happen later this week. Afterwards, these will be submitted to the Head of Highways for final sign-off.

The TRO process typically takes between 6 and 9 months from starting the informal consultation stage to installing the new restrictions. We are still aiming to complete the double yellow lines this financial year, however the ability to do this will be very dependant on whether anyone submits an objection during the formal consultation stage. If this happens, we will need to review the objection(s) and compile evidence to support another officer decision by the Head of Highways to proceed despite the objection(s). If this occurs, there will be a delay to making the Traffic Regulation Order. This delay is likely to add around 2 months to the process.

Regards,

[REDACTED]

[REDACTED]

Design Team Leader | Cheshire East Highways

The only change to the consultation proposals being put forward for Community Centre car park in Disley is to introduce a 30-minute tariff band. No changes are proposed for Station Approach car park. The final proposals are shown in Table 14 for completeness.

Community Centre is proposed as the designated Free after 3pm car park, which would operate Monday to Saturday inclusive, to support town vitality.

Table 14: Final proposals for car parks in Disley

Car Park	Charging Period	Up to 30 mins	0-1 hour	1-2 hours	2-3 hours	3-4 hours	4-6 hours	6-10 hours	Quarter Permit	Annual Permit
Community Centre	8am to 6pm, Monday to Saturday	£0.30	£0.60	£1.00	£1.50	N.A.	N.A.	N.A.	N.A.	N.A.

Parking Services | Cheshire East Council

Car Park	Charging Period	Up to 30 mins	0-1 hour	1-2 hours	2-3 hours	3-4 hours	4-6 hours	6-10 hours	Quarter Permit	Annual Permit
Station Approach	8am to 6pm, Monday to Saturday	N.A.	£0.60	£1.00	£1.50	£2.10	£3.00	£3.40	£163.00	£490.00

Disley

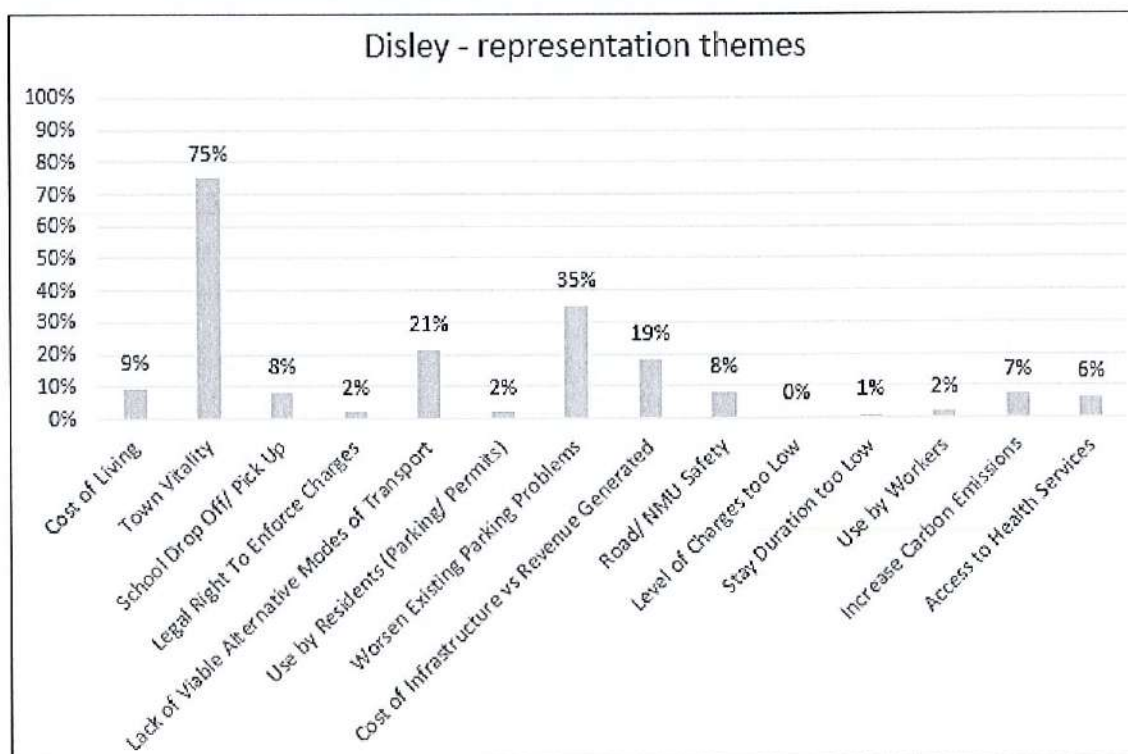
Overall, there were 108 representations received from Disley, which all responded to the proposed introduction of parking tariffs. There was also an online petition set up in opposition to the proposals. This petition obtained 801 signatures by 26 November 2023. While the petition is noted, the analysis only focuses on the representations received during the statutory consultation period by email or by post.

Themes

The main themes identified were the impact on town vitality (75%), the potential to worsen existing parking problems through displaced traffic (35%), lack of alternative modes of transport (21%) and the cost of infrastructure versus revenue generated (19%). Figure 16 presents the themes as a percentage of the total number of representations received for Disley.

The cost of infrastructure versus revenue generated has been summarised as part of the borough-wide themes and will not be repeated here. However, specific to Community Centre car park, a general concern raised was that the site includes spaces belonging to Cheshire East Council, Disley Parish Council, and Peaks and Plains. Representations identified the potential for confusion, which would need to be managed through clear lining and signing to ensure that service users knew they were parking in a chargeable space.

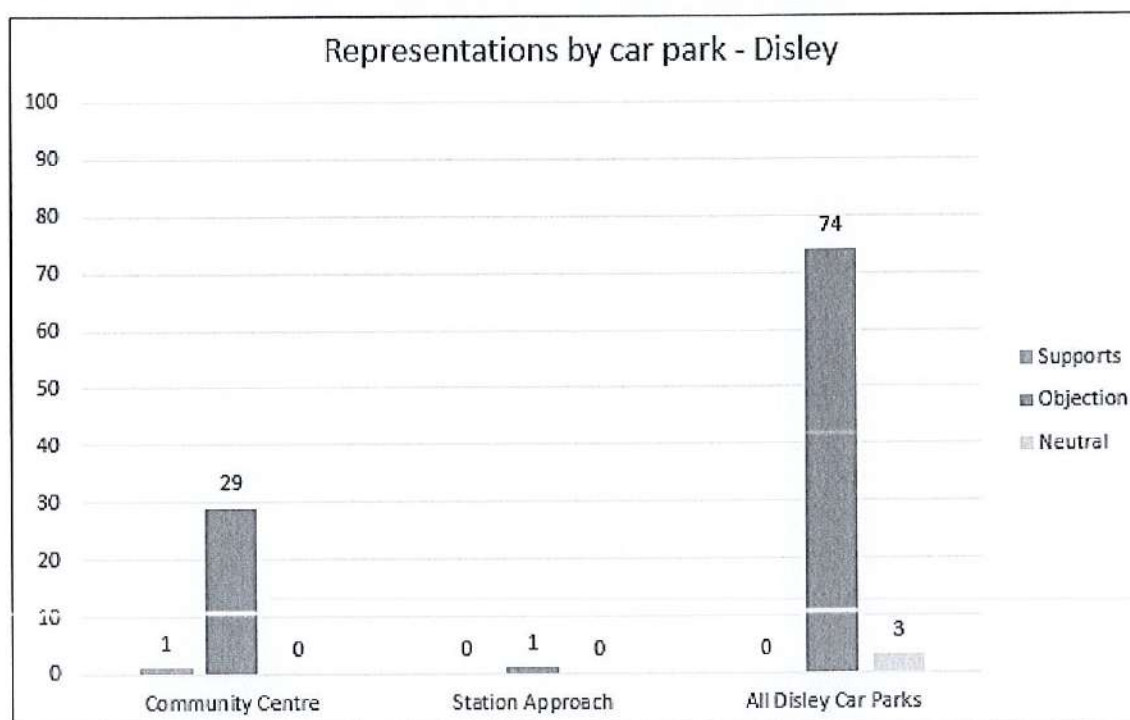
Figure 16: Themes identified as part of representations made from Disley



Off-street parking representations

The representations received included 104 objections, three that were neutral and one in support of the proposals as shown in Figure 17.

Figure 17: Representations received for car parks in Disley



Town vitality

Representations raised that Disley is a service centre for many surrounding rural areas of which its local economy relies on. There are concerns that introducing parking charges would deter visitors from using the local businesses, resulting in reduced footfall, and increasing the risk of businesses in Disley closing. Many representations cited that residents and visitors would visit supermarkets in nearby settlements with free parking (e.g., Whaley Bridge, Marple or New Mills in High Peak). Therefore, free car parking in Disley put businesses on a 'level playing field' with neighbouring settlements.

There are also concerns that the proposals could make many community events and activities held at the Library and Community Hall less viable and, in some cases, double the cost of attending them. There are also concerns that some events and activities may be less accessible to more vulnerable members of the population, increasing social isolation.

Those representations that were neutral or in support highlighted that overstay on Community Centre car park are common due to a lack of enforcement, which has resulted in some users being unable to find a parking space. This restricts their ability to access local businesses and services in Disley, which also has a negative impact on town vitality. Those citing their support believe that there should be a short

period of parking free (30 mins to one hour) and then a charge for longer stays should apply to encourage:

- Greater compliance with the current three-hour maximum stay; and
- Turnover of spaces.

Representations received for proposed charges in Station Approach car park highlighted that the car park is also used by the 1st Disley Scouts and that the community scout hut is located adjacent to the site. In some cases, the Scouts meet before 6pm and there were concerns that implementing a parking charge could impact the attendance to the Scouts and events held at this location.

Worsen existing parking problems

Representations highlighted that parking capacity in Disley is limited. There are concerns that the introduction of parking charges would increase demand for the small amount of free on-street parking located close to the town centre; particularly along the A6 Buxton Road, Dane Bank Drive, Jacksons Edge, and Buxton Old Road. The consequences of this additional demand would be an increase to the amount of illegal/ dangerous parking (e.g., parking on double yellow lines), which could increase the risk of collisions between vehicles and pedestrians.

There was also some concern that the demand for on-street parking would intensify significantly during the school pick up/ drop off, where some parents who currently use Community Centre car park would seek free parking. There are concerns that this could increase instances of illegal/ dangerous parking and potentially compromise the safety of parents and children travelling to/ from the school.

Lack of viable alternative modes of transport

The majority of representations cited that Disley is located within a valley with steep hills on either side making walking/ cycling along Jacksons Edge Road and Buxton Old Road more difficult. Representations also highlighted that the population has a higher proportion of elderly residents who would struggle to walk or cycle to/ from the centre of Disley.

The infrequent bus service was also referenced, which given the topography of Disley increases the reliance on private vehicles to access services in the town centre. Many also cited that the rail services were impractical for travel to other towns in Cheshire East because users would have to travel via Stockport to travel to key service centres such as Macclesfield.

There were also concerns that charging for parking at Station Approach car park would encourage commuters to travel further in their cars to other stations where parking is free, increasing carbon emissions through an already designated Air Quality Management Area. On the other hand, those representations in support/ neutral stated that commuters do not contribute to the local economy in Disley, and it was therefore right that they were charged to use the public car park.

Alternative suggestions

Some representations put forward alternative suggestions/ proposals for parking in Disley, which include:

- A free period of parking should be provided – suggestions ranged from the first 30 minutes free to the first two hours of parking being free on both car parks;
- Charges for long stay would be more appropriate than charging for short stay;
- Parking permits would be required for residents on the A6 if parking charges are introduced; and
- If parking charges are introduced, carers permits would be required on Community Centre car park.

Richard Holland

Subject: FW: Member enquiry - Dane Hill Close Park issues
Attachments: cllr adams dane hill close park issues.msg

OFFICIAL

From: [REDACTED]
Sent: Monday, January 29, 2024 11:34 AM
To: ADAMS, Sue (Councillor) [REDACTED] >
Subject: Member enquiry - Dane Hill Close Park issues

Date: 29 January 2024
Our Reference:

Dear Cllr Adams

Member enquiry - Dane Hill Close Park

I am writing in response to your enquiry received 17 January 2024, regarding the above. Please see below the response to this enquiry, which has been provided by the service area:

Dear Councillor Adams,

Thank you for your enquiry regarding signs in Dane Hill Close Park.

We can place a sign for dogs that will reinforce the PSPO for dogs under control information and a sign for No Motorbikes. We will be undertaking path works on site within the next month and we'll include the installation of the signs as part of those works.

Kind Regards

Customer Service Advisor Cheshire East Council | Environmental Services |

Minutes from Village Health & Wellbeing Teams meeting Thursday 11th January 2024

1. Present: Sue Adams, Richard Holland, Jean Windsor, Clare Johnson, Lisa Joslin, Lynn Berry, Frances Underhill

Apologies: Leah Isadora, Helen Charlesworth-May, Julie McGee

2. Matters arising:

CEC Mapping Initiative (item 9 on minutes from previous meeting) is now completed.

United Utilities Warm Places presentation (item 10 on minutes from previous meeting). Richard has chased several times but not heard back from UU so **Richard will chase them again.**

3. Time to Talk - Clare reported that the session at Poynton on 10th January was attended by 2 people. A venue is in the process of being arranged for Bollington. No-one attended the November session in Disley. There was also confusion over the start time and traffic issues. **Richard will do flyers for this year.** A new CE directory is being prepared and **Clare and Frances will be named contacts.**

4. FIT Programme - Sue and Richard said FIT programme is still only being attended by up to 5 people. All who attend are happy. Sessions may change to Monday starting at 12.45 pm from February. Some of the people who currently go on shopping trip on Thursdays may then be able to go. **Wider publicity is needed including High Lane and Sett Valley medical practices and target groups e.g Disley WI, Ladies Probus, Dystlegh Grange and Orcadia. Frances said Carers Hub Newsletter that is being issued in the spring will be used for promotion and Lisa will try some contacts at Stockport.**

5. Community Connect – Darren Bee who runs the Time Out Group based in Handforth is keen to reach out and run sessions in Disley. This is to support people with learning disabilities and autism. A session in the form of a craft activity was held at Poynton just before Christmas. He is looking to run a Community Connect session in Disley in March at the library on a Friday afternoon. It is hoped that this will also be attended by Space for Autism and SUSO (Speaking Up Speaking Out) which means that both children and adults will be included in the provision on offer. Richard said a local SEND facebook support group who asked for a venue to enable face to face meetings may be interested, although he has not heard from them after their initial contact. This will be promoted to Disley Primary School and Orcadia. This is a long-term initiative which may start off slowly.

6. Living Well Bus – Frances said they want to visit Disley. Funding was obtained via CE Shared Prosperity Fund which supports community groups. Sue said this would be best held on a Friday afternoon when Disley Friends and Library Lego club are on as parking could be an issue on Wednesdays when Cuppa an' a Chat is on. This service offers information and signposting across Cheshire East and also provides blood pressure checks so it was thought best to book this for the summer, but to also invite them to Disley Friends for 12th April session. **Frances to arrange bus for 12th April.**

7. Working with Care Homes. Lisa said BDP were granted £40k to work more closely with all 14 CE care homes. A Launch event was held on 12th December but representatives from only 5 care homes were able to attend due to staff shortages. Another event will be held February or March. Communication with Dystlegh Grange is very good (and the Blue

Light event was excellent) and Inglewood, although they could not attend, but Lisa is struggling to make contact with Orcadia. Lisa, Sue and Jean will be meeting with Dystlegh Grange on 17th January re the community book club they wish to set up. Lisa would like a Care Community noticeboard in each care home. Frances said the Montessori Approach for Dementia is being rolled out for Care Homes and community groups. Activities that include hand and eye co-ordination help to retrain the brain and are part of this model. Lisa commented that residents at Dystlegh Grange are supported and encouraged to do things for themselves if they are able eg prepare food, take medications etc.

8. Menopause Event at Library- Lynn said 15 people attended and the feedback was excellent. It is planned to hold further sessions but not sure when.

9. Richard said Warm Places is still going well. Around 30 people come to the Soup and a Roll lunch including people who do not go to Cuppa an' a Chat. This is continuing until March. Disley Library Warm Places is also still going well with the jigsaws proving very popular. The library is discreetly handing out winter warmth supplies where needed. The Sunday film shows will now be run by volunteers from the Volunteer Network. These may carry on beyond March if volunteers are willing to carry on. Warm Places is now almost self-funding due to donations and a contribution from the WI.

10. Flexilink Bus - Sue said a Teams meeting attended by Ansa and Disley Parish Council will be held on 23rd January to discuss further. The bus is available for one morning a week (Monday, Tuesday or Wednesday) and DPC has requested Tuesdays. It is hoped to offer a service to Poynton and Handforth Dean, alternating between the two proposed destinations. The criteria for using Flexilink are over 80 or disabled or no other viable public transport link. Concessionary bus passes can be used on Flexilink. Many potential users would qualify on the basis of no other viable public transport link.

11. Carers Hub – Deferred to next meeting.

12. Covid/Flu vaccinations. Sue noted that 11 people were taken to Poynton by Good Neighbours, but this was not a good use of GN resources as flu vaccinations were available at Well Pharmacy in Disley and Covid and flu vaccinations were available at Well Pharmacy in Hazel Grove. Some of the patients who used GN to get to Poynton may be able to use the 199 bus to access vaccinations in Hazel Grove if they were in future provided with information on all local vaccination provision. **Sue/Jean to mention at next PPG meeting.**

13. Middlewood Update – Deferred to next meeting.

14. AOB – Richard said it is very pleasing that there is a new defibrillator at Newtown changing rooms which was 50% funded by a government grant.

Bereavement Support – Started again on 9th January with 9 attendees.

15. Next meeting – Thursday 21st March 10 – 11am on Teams.

Richard Holland

Subject:

FW: UPDATE: Cheshire East Green Spaces Maintenance Review - Final Proposals

From: [REDACTED]

Sent: Thursday, January 25, 2024 9:08 AM

Subject: RE: UPDATE: Cheshire East Green Spaces Maintenance Review - Final Proposals

Dear Town and Parish Council colleagues,

Further to my email below and reference the Green Spaces Maintenance Review, this is a brief email to alert you to the fact that the final recommendation paper to the 1st February meeting of the Environment and Communities Committee is now published Agenda for Environment and Communities Committee on Thursday, 1st February, 2024, 10.00 am | Cheshire East Council

These final proposals have been informed by the feedback offered through the recent public consultation.

The implementation of the new policy will be supported by a proactive communications and engagement plan which will include refreshed webpages for the Council's Green Spaces and Parks. Further information in this regard will follow in due course.

Regards,

Interim Director Environment and Neighbourhoods
| Cheshire East Council |



Working for a brighter future together

Cheshire East - Green Spaces Maintenance Policy

Appendix C - Schedule of sites not registered in CEC ownership

UPDATED: January 2024 (post consultation)


FOR FINAL APPROVAL



Notes for Users

- 1) This document should be read in conjunction with the Green Spaces Maintenance Policy.
- 2) The schedule can be filtered across all headings by using the drop down box to the right hand side of each heading title
- 3) To find specific sites please use the Eastings and Northings <https://gridreferencefinder.com/>

Final Maintenance Categorisation										Previous Categorisation (at consultation)	
Site Ref	Site Name	Town	Category	Ward	Easting	Northing	Asset Type	Proposed Typology	Proposed Amenity Level	Typology	Amenity
398172, 384758	Arnold Rhodes Recreation ground	Disley	2	Disley	398172	384758	5 - Open Space	C - Community Green Infrastructure	Low	E - Rural Open Spaces	Low
399073, 384518	Buxton Road Recreation ground	Disley	2	Disley	399073	384518	5 - Open Space	B - Outdoor Sport	Medium	B - Outdoor Sport	Medium
397194, 384586	Buxton Road West War Memorial	Disley	2	Disley	397194	384586	4 - Cenotaphs	F - Cemeteries, Church Yards and Memorials	Medium	F - Cemeteries, Church Yards and Memorials	Medium
398067, 384493	Chantry Road, behind 175 to side of 177	Disley	1	Disley	398067	384493	2 - Highway	T - Maintained to Highways policies and standards	Low	E - Rural Open Spaces	Low
398042, 384623	Chantry Road, between 83 & 111	Disley	2	Disley	398042	384623	3 - Housing Estates	D - Urban Open Spaces	Low	D - Urban Open Spaces	Low
398030, 384520	Chantry Road, side of 175	Disley	1	Disley	398030	384520	2 - Highway	T - Maintained to Highways policies and standards	Low	E - Rural Open Spaces	Low
397826, 384347	Dane Hill Close to Goyt Road, nr Buxton Old Road	Disley	1	Disley	397826	384347	2 - Highway	T - Maintained to Highways policies and standards	Low	E - Rural Open Spaces	Low
397771, 384357	Dane Hill Close, front of 1 - 7 opposite nr 2	Disley	1	Disley	397771	384357	2 - Highway	T - Maintained to Highways policies and standards	Low	E - Rural Open Spaces	Low
397900, 384177	Elizabeth Avenue verges	Disley	1	Disley	397900	384177	2 - Highway	T - Maintained to Highways policies and standards	Low	E - Rural Open Spaces	Low
397789, 384292	Goyt Road, nr & opp 2 to 24	Disley	1	Disley	397789	384292	2 - Highway	T - Maintained to Highways policies and standards	Low	E - Rural Open Spaces	Low
397838, 384207	Royal Road verges	Disley	1	Disley	397838	384207	2 - Highway	T - Maintained to Highways policies and standards	Low	E - Rural Open Spaces	Low

Cheshire East - Green Spaces Maintenance Policy													
Appendix B - Schedule of sites registered in CEC ownership										FOR FINAL APPROVAL			
UPDATED: January 2024 (post consultation)													
Notes for Users													
1) This document should be read in conjunction with the Green Spaces Maintenance Policy.													
2) This schedule sets out those sites maintained by ANSA Environmental Services on behalf of the Council. It does not contain those sites maintained by Cheshire East Highways and Countryside Services which are maintained currently under separate regimes.													
3) The schedule can be filtered across all headings by using the drop down box to the right hand side of each heading title													
4) To find specific sites please use the Eastings and Northings https://gridreferencefinder.com/													
Site Ref	Property Site Name	Town	Ward	Eastings	Northings	Final Typology	Final Amenity Level	Previous Categorisation	Typology	Amenity Level			
397710, 384295	Dane Hill Close Playground	Disley	Disley	397710	384295	C - Community Green Infrastructure	Medium	E - Rural Open Spaces	E - Rural Open Spaces	Low			
397570, 384653	Disley Community Centre Car Park	Disley	Disley	397570	384653	D - Urban Open Spaces	Low	D - Urban Open Spaces	D - Urban Open Spaces	Low			
397622, 384267	Land at road at & off Bentside Road & St Marys Road	Disley	Disley	397622	384267	E - Rural Open Spaces	Medium	E - Rural Open Spaces	E - Rural Open Spaces	Low			
398208, 384530	Land corner beside 92 & 94 Chantry Road	Disley	Disley	398208	384530	D - Urban Open Spaces	Medium	E - Rural Open Spaces	E - Rural Open Spaces	Low			
398213, 384564	Land corner front of 2 & 4 Chantry Road	Disley	Disley	398213	384564	D - Urban Open Spaces	Medium	E - Rural Open Spaces	E - Rural Open Spaces	Low			
397470, 384640	Land near War Memorial	Disley	Disley	397470	384640	F - Cemeteries, Church Yards and Memorials	Medium	E - Rural Open Spaces	E - Rural Open Spaces	Low			
397333, 384595	Station Approach Car Park	Disley	Disley	397333	384595	D - Urban Open Spaces	Low	D - Urban Open Spaces	D - Urban Open Spaces	Low			

Richard Holland

From: Simon Brownbill
Sent: 21 January 2024 17:07
To: CEConsultation@cheshireeast.gov.uk
Cc: Richard Holland
Subject: Disley Parish Council Response to CEC Budget Consultation

Dear Sir or Madam,

I am writing on behalf of Disley Parish Council regarding the Cheshire East Council (CEC) Budget Consultation. We appreciate the opportunity to provide our input and trust that our response will be carefully considered.

Before delving into specific aspects of the consultation, we would like to express concerns about the consultation process itself. Firstly, the proposed changes appear considerably more drastic than previous CEC budget proposals, and the allocated time for response does not seem proportionate to the gravity of the changes. It is likely that the Council has been aware of the necessity for these proposals for some time, given the nature of the topic.

Secondly, we believe that the impact of the proposals should be made clearer to respondents. For instance, Proposal EC3 mentions an emergency reduction of Household Waste Recycling Centres (HWRC) to four core sites (Alsager, Crewe, Knutsford, and Macclesfield), but it does not explicitly specify the fate of our local site in Poynton – whether it will close partially, fully, or permanently.

Thirdly, several proposals seem to overlap with ongoing or recently concluded consultations, such as car parking charges, libraries, HWRCs, and green bin charges. We feel that consistent and coherent decision-making is crucial, as perpetual changes undermine the integrity of the consultation process with residents.

Now turning to specific proposals, we have reservations about the following:

Proposal CP3: Reduce election costs and increase charges where possible. Ensure full cost recovery for all elections carried out by the council on behalf of other organisations, including charging Parishes for all Parish-related election costs.

Parish Council elections held concurrently with Cheshire East or national elections are highly efficient and should be encouraged. It is challenging to envision how costs could be fairly allocated to the Parish Council, given its subordinate status to Cheshire East and Parliamentary elections. Disley Parish Council lacks the budgetary provisions to cover such costs.

Proposal EC3: Reduce costs of waste disposal and the number of Household Waste Recycling Centres (HWRC). Mitigate the impact of contract inflation and tonnage growth through new or revised contracts and a review of commissioner contract risk budgets. Emergency reduction of Household Waste Recycling Centres (HWRC) to four core sites at Alsager, Crewe, Knutsford, and Macclesfield from 1 April 2024.

As previously mentioned, the proposal implies potential closures of Poynton and Bollington sites, necessitating Disley and Newtown residents to endure a one-hour/32-mile round trip to Macclesfield. We feel this is particularly punitive to our residents. Cheshire East Council should be concerned about the increase in emissions, and inevitable rises in fly-tipping and pollution and fire risk caused by an increase in on site incineration. Disley already has an Air Quality Management Area and is at the far reaches of the Cheshire Fire Service provision.

Proposal EC4: Fund libraries differently. Seek alternative funding to maintain either current or a reduced level of service delivery, including partnership working with Town and Parish Councils to secure contributions towards safeguarding service provision in their local area.

This proposal should be considered on a case by case basis. A very recent consultation highlighted residents views regarding the importance of the library within the Community Hub in Disley and the Health & Wellbeing

benefits. The outcome was to maintain the library service in Disley. CEC officers will be aware that the Community Centre, the asset, was transferred to DPC to avoid the closure of the Centre and library. DPC has worked hard to ensure that the building is run efficiently and the formation of the community hub has been extremely successful and important to residents of all ages. This is an example of an asset that the parish council in Disley has already taken over by significantly raising the parish precept. Further demands on the parish budget at this time would not be affordable or sustainable.

Proposal HT2: Introduce annual increases to car parking charges.

Cheshire East Car Parks in Disley are currently free. We have provided detailed reasons for advocating the continuation of this arrangement.

Common across many of the proposals are an inference that Parish and Town councils may absorb costs relating to services currently funded by Cheshire East. It should be stressed that the Parish precept for 2024/25 has already been agreed. It is therefore too late to ask or expect Disley Parish Council to contribute to Cheshire East funding shortfall in the 2024/25 year. It should further be noted that as part of its 24/25 budget Disley Parish Council has already taken on costs related to the maintenance of several green spaces, previously managed by Cheshire East.

Finally, we would like to draw attention to the overall impact on rural communities, such as ours. Residents here do not benefit from the plethora of CEC services more urban communities receive. Urban communities also benefit from choice and more access to private provision. We feel not enough attention has been given to preserving what are very often vital services in rural communities and instead exploring options to rationalise those provided in more urban settings. A good example here would be leisure centre provision, where a urban leisure centre would be far more attractive to a private operator than a more rural one.

Thank you for giving us the opportunity to share our concerns and feedback. We trust that these points will be considered during the decision-making process.

Yours sincerely,

Simon Brownbill,

Chair

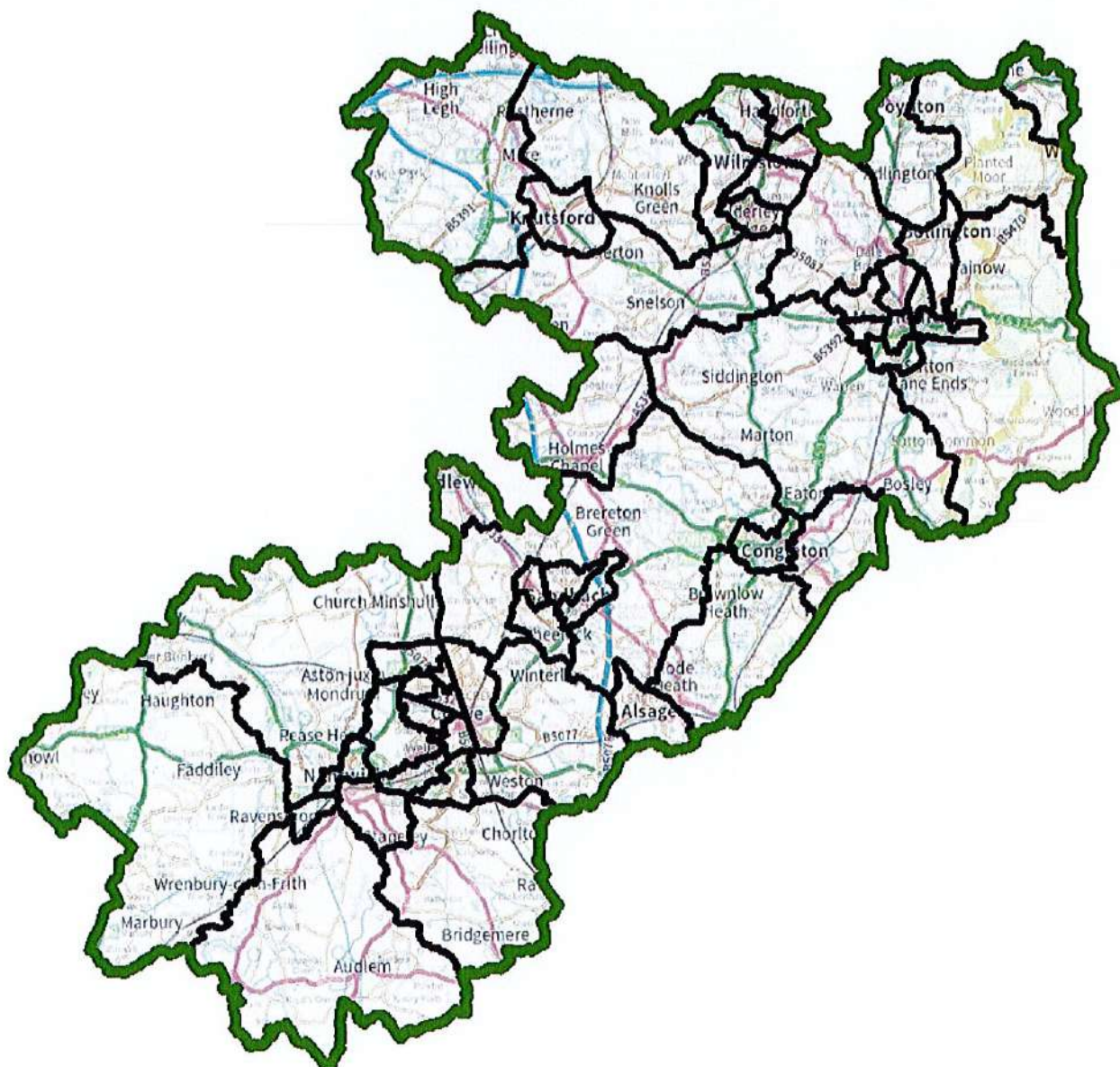
News Release from the Local Government Boundary Commission for England

Embargoed until: 00:01 23 January 2024

Have your say on a new political map for Cheshire East Council

A new pattern of wards is being developed for Cheshire East Council.

The Local Government Boundary Commission has decided that the number of councillors in Cheshire East should be 82, the same as now. The Local Government Boundary Commission wants to hear what residents and organisations think about their local area. A ten-week consultation inviting proposals will run until 1 April 2024.



Current wards in Cheshire East
 Credit: contains Ordnance Survey data (c) Crown copyright and database rights 2024
 High resolution map available at <https://www.lgbce.org.uk/all-reviews/cheshire-east>

The Commission is the independent body that draws these boundaries. It is reviewing Cheshire East to make sure councillors represent about the same number of electors, and that ward arrangements help the council work effectively. It wants to be sure that its proposals reflect community ties and identities.

The Commission is interested in views on which communities should be part of the same ward. What facilities do people share, such as parks, leisure centres or schools and shopping areas? What issues do neighbouring communities face that they have in common, such as high numbers of visitors or heavy traffic? Have there been new housing or commercial developments that have changed the focus of communities? And are there roads, rivers, railways or other features that people believe form strong boundaries between neighbourhoods?

The Commission will use local views to help it draw up proposals for new ward boundaries. There will be a further round of consultation once the Commission has drawn up those proposals.

Launching the consultation Professor Colin Mellors, Chair of the Commission, said:

“We want people in Cheshire East to help us.

We are starting to draw up new wards for Cheshire East. We want our proposals for new electoral arrangements to reflect communities. We also want them to be easy to understand and convenient for local people.

Residents and local organisations can help us understand community ties and identities at this early stage of the process.

It's easy to get involved. Go to our website. Or you can e-mail or write to us.

Just tell us what you think and give us some details why you think that. It's really simple, so do get involved.”

People can give their views via our website at www.lgbce.org.uk/all-reviews/cheshire-east

People can also give their views by e-mail at reviews@lgbce.org.uk, and by post:

Review Officer (Cheshire East)
LGBCE
PO Box 133
Blyth
NE24 9FE

Ends/

Notes to editors:

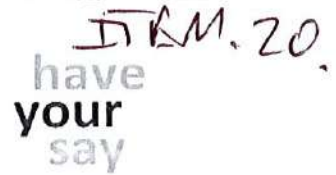
This consultation relates to the arrangements for local government elections. It is separate from consultations that have recently taken place across England on arrangements for parliamentary elections.

For further information contact the Commission's press office on 0330 500 1525 / 1250 or email press@lgbce.org.uk

An interactive map is available at www.lgbce.org.uk/all-reviews/cheshire-east

The Local Government Boundary Commission for England is an independent body accountable to Parliament. It recommends fair electoral and boundary arrangements for local authorities in England. In doing so, it aims to

- Make sure that, within an authority, each councillor represents a similar number of electors
- Create boundaries that are appropriate, and reflect community ties and identities
- Deliver reviews informed by local needs, views and circumstances



Crossing Strategy Consultation 2024

Purpose of this consultation



Cheshire East Council's current crossing strategy was approved for adoption in December 2011, and sets out how locations for new pedestrian crossings in Cheshire East are identified.

The council is now consulting on an updated draft of its crossing strategy. The updated strategy proposes a consistent approach which the council will take to managing new and existing pedestrian crossings on the highway network.

Reasons for updating the strategy

The demand for pedestrian crossings exceeds the council's available funding each year, meaning the council needs a consistent way of prioritising which locations should receive new crossings, and which should not.



Within the current strategy, assessments for new pedestrian crossings are mainly based on a simple formula which measures the level of traffic against the level of pedestrian activity in an area, to determine whether a pedestrian crossing is needed. This formula is called the PV^2 method, and is felt to be too simplistic.

Within the updated draft strategy, a new prioritisation matrix has been proposed to help assess where new crossings are needed. This prioritisation matrix consists of 8 areas, and incorporates a formal qualitative assessment of sites, as well as an informal consultation with the Ward Councillor/s and relevant Town or Parish Council. This new approach will also take into account local facilities that generate pedestrian trips, such as shops, schools and other community facilities.

The aim of the new proposed approach is to identify suppressed demand for crossings and to factor in local support for the proposals. This will provide a greater depth of information at an earlier stage in the assessment, to help inform decisions about where new pedestrian crossings should be located.

Give your feedback



You can give your feedback on this consultation by:

- Completing this online survey (click "Next page" below to see the first question)
- Completing a paper version of this survey, available at your local library
- Emailing the Research and Consultation Team (<mailto:randc@cheshireeast.gov.uk>)
- Calling 0300 123 55 00

This consultation will close on **10 March 2024**.

E - NEIGHBOURHOOD ENGAGEMENT			
20	Is there evidence of political support from a ward member? (Yes = 5, No = 0)	Score	0
21	Is there evidence of stakeholder support from a town or parish council? (Yes = 5, No = 0)	Score	0
22	Is there evidence of other political support? (Yes = 5, No = 0)	Score	0
23	Is there evidence of support from other organisations (e.g. resident associations, disability groups)? (Yes = 5, No = 0)	Score	0
24	Is there a school travel plan to support a crossing facility? (Yes = 5, No = 0)	Score	0
F - LOCAL CONCERN			
25	Number of unique recorded resident and/or stakeholder concern for vulnerable road user safety on CONFIRM? (In Past 3 Years) (0 = 0, 1 to 2 = 5, 3 or More = 10)	Score	0
26	Does this location directly link into existing or proposed active travel schemes? (Links to an existing scheme = 10, Links to a proposed or scheme in design = 7, Links to a scheme on a wish list = 4, Does not link to any active travel scheme = 0)	Score	0
27	Score for population in the ward 65 and over	Score	0
28	Score for population in the ward 16 or under	Score	0
G - SUPPORTING GROWTH			
29	Will a crossing facility at this location help improve or provide a link to a town or village centre? (Yes = 5, No = 0)	Score	0
30	Will a crossing facility in this location help improve or provide a link to an employment site? (Yes = 5, No = 0)	Score	0
H - PROTECTS AND IMPROVES THE ENVIRONMENT			
31	No. of other active travel measures the location ties into or links to (No other active travel measure = 0, 1 other active travel measure = 1, 2 other active travel measures = 2, 3 or more active travel measures = 3)	Score	0
32	Would a crossing facility provide access to a transport hub? i.e. railway or bus station, bus stop, cycle hub or taxi rank (Yes = 5, No = 0)	Score	0
33	Is there a school crossing patrol in operation at this location? (Yes = 10, No = 0)	Score	0
34	Is location an AQMA site? (Yes = 0, No = 2)	Score	0
Assessment score total			0
Overall Deprivation score			0
Final Score			0
Ref No	Location	Assessed by	Date of assessment
0	0	0	00/0/0000

Users may delete the assessment or VALUERS into the Summary view

Appendix A – Prioritisation Matrix

Prioritisation Matrix for requests for crossing facilities to progress for further investigation

Please ensure all light grey cells are set to "Blank" and the final score is ZERO before starting a new location score.
Type only in the Light Grey Cells
Please create a COPY of this sheet for each location and all questions

Ref No: _____

Assessment by:						
Date of assessment:						
Location:						
Has this location been assessed in the past 3 years?	Blank					
Road Classification:	Blank	Speed Limit:	Blank	Environment:	Blank	
CED Political Ward:	Blank	Is the location within a Conservation area?	Blank	Is this for an axle to pedestrian movement program?	Blank	

DO NOT LEAVE ANY BOX AS "BLANK"

Pte 1 Will this location be considered through a current alternative programme of work? (E.g. Road Safety, S106, STOPS Active Travel, S106 etc.)
(Yes = 3, No = 0)

Blank	0

A - CASUALTY REDUCTION

1 Have there been any collisions (excluding DUIs) that have involved pedestrians or cyclists crossing the road?
(Yes = 3, No = 0)

Blank	0
-------	---

2 Have there been any claims at this location?
(Yes = 10, No = 0)

Blank	0
-------	---

B - SUSTAINABLE TRAVEL

3 On a cycle route in the Transport Development Plans?
(Yes in the TDP = 2, Cycle route but not in the TDP = 1, No cycle route = 0)

Blank	0
-------	---

4 Proximity for cycling in the local area
<https://www.pccbsr/>
(Over 50% = 5, Between 20% and 30% = 3, Less than 20% = 1)

Blank	0
-------	---

5 Is there a shared use path at this location?
(Yes = 1, No = 0)

Blank	0
-------	---

C - ACCESSIBILITY AND CAPACITY

6 Footway Provision
(No footways = 0, Footway on 1 side only = 1, Footway on both sides - 1 side wider than the other = 2, Footway on both sides - Equal width both sides = 3)

Blank	0
-------	---

7 One way or 2 way?
(One Way = 1, 2 way = 2)

Blank	0
-------	---

8 Is it divided?
(Yes = 3, No = 1)

Blank	0
-------	---

9 How many lanes are there?
(Up to 2 = 1, Up to 4 = 3, Up to 6 = 5)

Blank	0
-------	---

10 Are there any obstructions to the footways? (e.g. street furniture)
(Yes = 0, No = 4)

Blank	0
-------	---

11 Are there any civil engineering constraints at this location?
(Yes = 0, No = 5)

Blank	0
-------	---

D - AMENITY

12 How many retail facilities are in close proximity? (e.g. shops, supermarkets, hair & beauty establishments)
(Under 5 = 0, 5 to 12 = 1, 13 or More = 2)

Blank	0
-------	---

13 How many education facilities are in close proximity? (e.g. nurseries, schools, colleges, universities)
(0 = 0, 1 to 2 = 5, 3 or More = 10)

Blank	0
-------	---

14 How many health care institutions are in close proximity? (e.g. doctors, hospitals, care homes, dentists)
(0 = 0, 1 to 3 = 5, 4 or More = 10)

Blank	0
-------	---

15 How many hospitality facilities are in close proximity? (e.g. cafes, restaurants, takeaways, bars, hotels)
(0 = 0, 1 to 10 = 1, 11 or More = 2)

Blank	0
-------	---

16 How many places of worship are in close proximity?
(0 = 0, 1 to 2 = 1, 3 or More = 2)

Blank	0
-------	---

17 How many tourist attractions or leisure facilities are in close proximity? (E.g. Museums, Garden Centre, Gardens, Historic Houses, Gyms, Parks, etc.)
(0 = 0, 1 to 3 = 1, 4 to 6 = 2, 7 or More = 3)

Blank	0
-------	---

18 Would a crossing facility provide access to an educational establishment?
(Yes = 10, No = 0)

Blank	0
-------	---

19 Is this location on a route to a Primary School?
(Yes = 3, No = 0)

Blank	0
-------	---

DISLEY PARISH COUNCIL



Freedom of Information - Publication Scheme

Introduction

This model publication scheme has been prepared and approved by the Information Commissioner. It may be adopted without modification by any public authority without further approval and will be valid until further notice.

This publication scheme commits Disley Parish Council to make information available to the public as part of its normal business activities.

Further information on publication schemes, definitions and sector-specific guidance manuals issued by the Information Commissioner are available on-line at:
<https://ico.org.uk/for-organisations/local-government/>

The scheme commits the Council:

- To proactively publish or otherwise make available as a matter of routine, information, including environmental information, which is held by the authority and falls within the classifications below.
- To specify the information which is held by the authority and falls within the classifications below.
- To proactively publish or otherwise make available as a matter of routine, information in line with the statements contained within this scheme.
- To produce and publish the methods by which the specific information is made routinely available so that it can be easily identified and accessed by members of the public.
- To review and update on a regular basis the information the authority makes available under this scheme.
- To produce a schedule of any fees charged for access to information which is made proactively available.
- To make this publication scheme available to the public.

Information held by Disley Parish Council but not specified within the Publication Scheme

Information held by the Council, that is not specified in this publication scheme, can be requested from the Council in writing, when its release will be considered in accordance with the provisions of the Freedom of Information Act.

DISLEY PARISH COUNCIL

Information availability

The Council will endeavour to provide information *not* available on its' website within five working days of receipt of request. Information relating to Council meetings will be available within two working days of receipt of request. The Council will make as much information as possible immediately available.

If you require a hard copy of any information contained in the scheme or wish to verify whether specific information is available, please contact the Parish Council as below.

Contact details

The Parish Council office is open between 9.00am and 1.00pm, Monday to Fridays.

Address:	Disley Community Centre off Buxton Old Road Disley SK12 2BB
Telephone:	01663 762726
Email:	admin@disleyparishcouncil.org.uk
Website:	www.disleyparishcouncil.org.uk

Information published	Information location	Cost*
1. Who we are and what we do? (Correct at date of re-adoption)		
Contact details for The Parish Clerk and Council Members.	Disley Parish Council website Hard copy available on request	FOC
Councillor's Declaration of Acceptance of Office	Hard copy available on request	FOC
Councillor's Register of Interests	Disley Parish Council website Hard copy available on request	FOC
Location of Council Offices and contact details.	Disley Parish Council website Hard copy available on request	FOC
What does the Council do?	Disley Parish Council website Hard copy available on request	FOC
Councillor responsibilities: Council committee memberships Council Project Team Membership. Membership of non-Council bodies.	Disley Parish Council website Hard copy available on request	FOC
List of Council Officers and roles	Disley Parish Council website	FOC

DISLEY PARISH COUNCIL

Information published	Information location	Cost*
2. What we spend and how we spend it		
Annual Return – Annual Governance, Accounting Statements and External Auditor’s Report	Disley Parish Council website Hard copy available on request	FOC
Annual Internal Auditors Report	Council Meeting Agenda Packs Hard copy available on request	FOC
Annual Chair’s Review and Chair of Finance Annual Report.	Disley Parish Council website Hard copy available on request Distributed with Spring/Summer Edition of Disley News.	FOC
Approved Annual Budget	Disley Parish Council website Hard copy available on request	FOC
Precept (Contained within Accounting Statement, Annual Finance Report and Annual Budget)	Disley Parish Council website Hard copy available on request	FOC
Standing Orders and Financial Regulations	Disley Parish Council website Hard copy available on request	FOC*
Community Grants awarded	Examples on Disley Parish Council website Hard copy available on request	FOC
Chair’s allowance and Councillor expenses (Contained within Annual Finance Report and Annual Budget)	Hard copy available on request	FOC
Details of current contracts awarded	Hard copies available on request	FOC
Council expenditure (past two years) (Itemised within Council Meeting minutes)	Disley Parish Council website Hard copy available on request	FOC*
3. What our priorities are and how we are doing.		
Chair’s Annual Report to Parish Meeting	Disley Parish Council website Hard copy available on request Distributed with Spring/Summer Edition of Disley News.	FOC
Parish Council Current Projects List	Copy in monthly Council Meeting Agenda Pack. Hard copy available on request	FOC
Disley and Newtown Parish Strategy 2024 -2028	Updated version due in Spring 2024	
4. How we make decisions		
Meetings Schedule (Council meetings and Annual Parish meeting)	Disley Parish Council website Hard copy available on request	FOC
Agendas of meetings	Disley Parish Council website Hard copy available on request Parish notice boards	FOC

DISLEY PARISH COUNCIL

Information published	Information location	Cost*
Minutes of meetings. (N.B. Excluding information that is properly regarded as private to the meeting).	Disley Parish Council website Hard copy available on request	FOC*
Reports presented to council meetings (Agenda Packs) (N.B. Excluding information that is properly regarded as private to the meeting i.e. PART 2 Agenda items).	Disley Parish Council website Hard copy available on request	FOC*
Council responses to public consultations (Contained in meeting minutes)	Disley Parish Council website Hard copy available on request	FOC
Responses to planning applications (Contained in meeting minutes)	Hard copy available on request Cheshire East Council Planning Portal	FOC
5. Our policies and procedures (Correct at date of re-adoption)		
Standing Orders and Financial Regulations	Disley Parish Council website Hard copy available on request	FOC*
Committee remits	Hard copy available on request	FOC
Delegated authority in respect of officers (contained in Standing Orders)	Disley Parish Council website Hard copy available on request	FOC*
Members Code of Conduct	Disley Parish Council website Hard copy available on request	FOC
Policy statements: <ul style="list-style-type: none"> • General Privacy Notice • Complaints Procedure • Equality Policy • Training Statement of Intent • Social Media and Electronic Communication Policy • Cyber Security Policy • Retention of Documents Policy • Disposal of Land Assets Policy • Safeguarding Policy • Gifts and Hospitality Policy 	Disley Parish Council website Hard copy available on request	FOC
Freedom of Information Publication Scheme	Disley Parish Council website Hard copy available on request	FOC
Transparency Code for Smaller Authorities	Disley Parish Council website Hard copy available on request	FOC
Policy on Balances and Reserves	(Contained with Standing Orders and Financial regulations). Hard copy available on request	FOC

DISLEY PARISH COUNCIL

Information published	Information location	Cost*
Risk Assessments: <ul style="list-style-type: none"> • Risk Assessment Action Plan • Community Centre • Events • Business Continuity Plan • Play Area Safety Inspection Reports 	Hard copy available on request	FOC*
Schedule of charges (for the publication of information)	Contained within this document	
6. Lists and Registers (Correct at date of re-adoption)		
Assets Register	Hard copy available on request	FOC*
Register of gifts and hospitality	Hard copy available on request	FOC
7. The services we offer		FOC
Allotments Blank tenancy agreement Schedule of charges Site plans	Hard copy available on request Disley Parish Council website	FOC
Community centre Hire rates Conditions of Hire.	Disley Parish Council website Hard copy available on request	FOC
Community Bus Hire rates Conditions of Hire Timetable of trips.	Disley Parish Council website Hard copy available on request Village notice boards	FOC
Information published	Information location	Cost*
Streetlights Schedule of Parish Council owned and maintained lights	Hard copy available on request	FOC
Land assets Schedule of Parish Council owned land.	Hard copy available on request	FOC
Community events	Disley Parish Council website	FOC
Additional Information		
Disley & Newtown Neighbourhood Plan documentation	Disley Parish Council website Hard copy available on request	FOC*
Communications Monthly eBulletin Disley News newsletter. Website Twitter feed	Hard copies and on-line Disley Parish Map and Walks (Hardcopy)	FOC £2.00

DISLEY PARISH COUNCIL

Facebook Page Biennial Village Guide Disley Parish Map and Walks		
Directory of village businesses and organisations	Disley Parish Council website	FOC

Exempt material includes:

- Personal information relating to Councillors other than that declared in the Register of Interests.
- Personal information relating to employees.
- Tenders and bids from contractors and suppliers.
- Information prohibited from publication by data protection legislation.

*Schedule of charges

Hardcopies up to a maximum of five A4 sides will be provided free of charge. Hardcopies of five sides and above will be charged as below:

TYPE OF CHARGE	DESCRIPTION	BASIS OF CHARGE
Disbursement cost	Photocopying @5p per sheet (black & white)	Actual cost
	Photocopying @10p per sheet (colour)	Actual cost
	Postage for mail requests	Actual cost of Royal Mail standard 1 st or 2 nd class postage as requested.
Other	Information inspected at the Parish Council Office.	Free of charge
	Information transmitted electronically.	Free of charge

	DATE	REVIEWER
Adopted	13/09/2017	R Holland
Reviewed	25/01/2019	R Holland
Re-adopted	13/02/2019	R Holland
Reviewed	18/07/2019	R Holland
Reviewed	24/11/2020	R Holland
Reviewed	18/02/2021	R Holland
Reviewed	10/02/2022	R Holland
Reviewed	17/01/2023	R Holland
Reviewed	30/01/2024	R Holland

APPENDIX C: Meeting and Events schedule – 8th February 2024

Date & Time	Meeting / Event	Venue
8 th February 2024 7.00pm	Council Meeting	Community Centre
11 th February 2024 1.00pm	Warm Spaces Film Show	Community Centre
19 th February 2024 10.00am	Village Events Project Team meeting	Microsoft Teams
27 th February 2024 11.00am	BDP Care Community Group meeting	Microsoft Teams
4 th March 2024	Clerk Recruitment – first interviews	Community Centre
10 th March 2024 1.00pm	Warm Spaces Film Show	Community Centre
11 th March 2024	Clerk Recruitment – second interviews	Community Centre
14 th March 2024 7.00pm	Council Meeting	Community Centre



Church and Public Clock Specialists. Castle Workshops, Dacre, Penrith, Cumbria.

CA11 0HL.

Telephone: 017684 86933

Email: info@clockmaker.co.uk.

Website: www.clockmaker.co.uk

5th January 2024

FAO - Richard Holland, Disley Parish Clerk

Dear Richard

Disley, St. Mary's Church – Tower Clock

Further to our engineers recent site visit to carry out the first service visit, we are pleased to provide the following details & suitable quotations.

Report

The clock movement was manufactured by William Potts & Sons of Leeds & takes the form of a cast iron flatbed movement, with hour strike & 3/4 ting tang chimes, with a double 3 leg gravity escapement, driving the single dial. The dial is 6ft [1830mm] in diameter, finished black with roman numerals.

The strike and chimes are currently tied off and have been so for 5 or more years, we understand there is no desire to reinstate them.

The movement is covered with old oil and dirt which has accumulated over many years & would benefit from being dismantled & cleaned, time side only.

One of the going barrel pawls has either been removed or the pivot has broken during winding, leaving only one pawl in use, making winding unsafe if this one fails. The click and spring are on site, but the pivot is missing. The complete barrel needs to be removed back to our workshop for a new pivot to be made.

The dial works [the 12:1 gears behind the dial] are very oily and would benefit being washed and internal gears brushed through, the bevel gears very dirty and require a strip and clean.

The cost to carry out this work is shown in quotation 1.

At some stage the movement has been fitted with a one-off design, unorthodox electric winding system, we are concerned about its safety. Our engineer found that the fuse had tripped, it was tested, but left isolated, because the motor can start up driving either way, which could be dangerous. So, the time side is currently being hand winding.

If automatic winding is required, the proposed automatic winding unit would be situated below the clock movement with the drive being via the barrel arbors, which meets the current DAC code of practice. The weights would fall down the existing weight chute or operate within the clock room.

These winding units can be supplied as mains driven or battery driven depending on the frequency and duration of power failures. Battery backed units should always be installed when there is a possibility of power failures lasting more than 24 hours. Where power failures are only a few hours' long mains driven units are preferred.

The cost to convert the time side to automatic winding is shown in quotation 2.

The automatic winding units manufactured by the Cumbria Clock Company are the only units to come complete with a ten-year guarantee.

After the winding units have been fitted it must be realized that the clocks time keeping is still regulated by the pendulum. Therefore, it will still be necessary for somebody to attend to the regulation and undertake the summer and wintertime changes. We can, if necessary, fit an auto-regulation system to undertake these procedures if it proves difficult to find somebody to do so.

We are pleased to provide the following quotations.

Quotation 1 – Dismantle & cleaning of the movement time side & repair to the winding barrel.

Attend on site, lower the drive weight to a safe position, dismantle the time side of the movement, wash, clean, check all the bearings for wear & polish all working surfaces. Remove the winding barrel & click back to our workshop.

In our workshop, dismantle the barrel, manufacture a new pivot for the click to the original specification & reassemble the barrel.

Return to site, complete the cleaning of the time side, freshly oil & reassemble. Wash & clean the dial motion works & lubricate, dismantle & clean the set of bevel gears, synchronize the dial with the movement.

Set up & leave all in good order.

For the sum of ... £2,130 [Two Thousand, One Hundred & Thirty Pounds] net plus VAT.

Quotation 2 - Automatic winding.

Attend on site take details & confirm electrical requirements.

To manufacture 1x 240volt epicyclic automatic winding units.

To manufacture 1x split sprockets to fit barrel arbor of going trains.

Attend onsite and land weights and disconnect existing weight lines.

Fit the sprocket to barrel arbor.

Install automatic winding unit and hang weights.

Test and leave in full working order.

For the sum of ... £2,670 [Two Thousand, Six Hundred & Seventy Pounds] net plus VAT.

Exclusions

The provision of 1x 13amp socket for quotation 2, please note the units are fused at 5amps.

Price Maintenance

These prices are firm for a period of six months from the date of this letter and thereafter, subject to price increase to accord with increased costs of labour, materials and travelling costs if necessary.

Guarantees

All new parts made by us carry our ten-year guarantee against failure through faulty workmanship or materials.

When a turret clock movement has been brought into our workshops for a complete overhaul, we will give a 10-year guarantee on its performance and reliability, if maintained on an annual basis by the CCC.

This does not include failure of original materials or automatic winding systems not supplied by the CCC.

Repair work is similarly guaranteed for a period of twelve months. Suspension springs and electrical or electronic components of units not of our manufacture, are specifically excluded from our guarantees, but carry the manufacturers own warranty.

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/23

APPENDIX A. (1)

No	Payment Reference	Gross	Heading	Invoice date	Details	Cheque Total
2594	DD/120124/ ALLSTAR	£128.68		12/01/24	Allstar - Fuel for community bus and Ranger Van	£128.68
	1	£58.68	300/1		Fuel for community bus	
	2	£70.00	310/1		Fuel for ranger vehicle	
2595	BACS/2601 24/FARLEY	£240.00	600/3	05/01/24	Dave Farley Electrical Ltd - Labour charges. Removal and disposal of Christmas trees in Disley Village	£240.00
2596	BACS/2601 24/HOLLA ND	£265.58		08/01/24	Richard Holland - Ranger Van service and MOT	£265.58
	1	£48.00	310/5		MOT	
	2	£217.58	310/4		Service	
2597	BACS/2601 24/ADAMS	£19.25	600/4	10/01/24	Cllr. Sue Adams - Supplies for Warm Places events	£19.25
2598	BACS/2601 24/ALLOT	£217.00	240	16/01/24	Disley Allotment Association - 31 x annual allotment association fees	£217.00
2599	BACS/2601 24/WATER P	£46.23	400/7	11/01/24	United Utilities/Waterplus - Waterbill and wastewater bill - community centre - 09/12/23 - 08/01/24	£46.23
2600	BACS/2601 24/SES1	£552.00	350	29/12/23	Stockport Electrical Services Ltd - EV charger service and CAT6 from charger to router in office	£552.00
2601	BACS/2601 24/SES2	£120.00	400/3	29/12/23	Stockport Electrical Services Ltd - PAT testing (50 items @ £2.00 each)	£120.00
2602	BACS/2601 24/WALKE RS	£70.00	225/9	19/01/24	Walkers Are Welcome Towns Network - Annual subscription for 2024	£70.00
		£10,814.49			Salaries & Wages	
Total		£12,473.23				

Signature

Signature

Date

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/23

APPENDIX .A. (2)

No	Payment Reference	Gross	Heading	Invoice date	Details	Cheque Total
2603	DD/290124/ ALLSTAR	£80.19		29/01/24	Allstar - Fuel for community bus	£80.19
	1	£80.19	300/1		Fuel for community bus	
2604	DD/290124/ BIFFA	£163.63		29/01/24	Biffa Waste Services Ltd - Trade waste services	£163.63
	1	£97.44	400/10		General waste disposal - 30/12/23 - 26/01/24	
	2	£66.19	400/10		Recycling waste disposal - 30/12/23 -26/01/24	
2605	DD/290124/ BT1	£45.53	225/2	29/01/24	British Telecommunications Plc - Telephone Service for 01663 764019	£45.53
2606	DD/290124/ BT2	£113.04	225/2	29/01/24	British Telecommunications Plc - Broadband	£113.04
2607	BACS/0902 24/STEPH EN	£129.07	400/9	30/01/24	Stephensons - Community Centre cleaning materials	£129.07
2608	BACS/0902 24/COOP	£450.00	225/21	15/01/24	Lauren Coop - January 2024 media assistance	£450.00
2609	BACS/0902 24/EGANB ULL	£82.50		27/01/24	Eithne Egan-Bull - CC Cleaning materials and press top bins	£82.50
	1	£7.50	400/9		CC cleaning materials	
	2	£75.00	400/3		CC Maintenance - press top bins	
2610	BACS/0902 24/AWARD	£23.00	225/18	02/01/24	Award Cleaning Services - Community Centre Window cleaning	£23.00
2611	Dd/310124/ BGAS	£487.36	400/5	31/01/24	British Gas - Supply of gas from 13/12/23 - 16/01/24	£487.36
Total		£1,574.32				

Signature _____

Date _____

Signature _____

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/23 and 31/12/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

PayPal Account	£524.83
Petty Cash	£200.00
RBS Current A/C + High Int. A/C	£29,239.74

Short Term Investment Accounts

Cambs & Counties Bank - 5-year Bond	£86,017.75
Nationwide Business 35-day Saver	£85,685.63
The Cambridge Building Society	£38,000.37
Total	£239,668.32

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
110 Precept	164,600.00	0.00	164,600.00
120 VAT reclaimed	13,840.02	0.00	13,840.02
125 Grant Awards	0.00	0.00	0.00
130 Rental Income	4,600.42	0.00	4,600.42
135 Petty Cash Replenishment	0.00	0.00	0.00
140 RESERVE - Community Transport	8,335.13	358.03	8,693.16
150 Other Income	5,435.88	577.92	6,013.80
190 Bank Interest	694.53	0.00	694.53
191 Investment Account Interest	0.00	0.00	0.00
192 Long-term Investments Interest	0.00	0.00	0.00
193 Nationwide BS Interest	1,800.10	0.00	1,800.10
194 PayPal Account Cashback Bonus	8.80	0.00	8.80
195 Cambridge B.S. Year-end adjustment	0.00	0.00	0.00
200 Community Centre	18,407.07	0.00	18,407.07
Council Total	217,721.95	935.95	218,657.90
Total Receipts	217,721.95	935.95	218,657.90

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
215 Salaries Inc Pensions	77,984.33	0.00	77,984.33
220 Staffing Expenses	2,135.47	349.38	2,484.85
225 General Administration	14,995.88	834.97	15,830.85
230 Street Lighting	665.02	39.02	704.04
231 Streetlighting - Capital Expenditure	4,750.00	950.00	5,700.00
240 Allotments	300.90	15.56	316.46
260 Parish Maintenance	789.45	135.04	924.49
262 Grounds Maintenance	0.00	0.00	0.00
265 Church Grounds Maintenance	0.00	0.00	0.00
270 Land Administration	750.00	150.00	900.00
280 Playground Upkeep	3,256.77	625.39	3,882.16
281 Play Area & Playing Fields Capital Expenditure	0.00	0.00	0.00
282 RESERVE - Newtown Improvements	16,531.80	3,306.37	19,838.17
290 RESERVE - Community Grants	1,334.37	0.00	1,334.37

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/23 and 31/12/23 inclusive. This may include

300 RESERVE - Community Transport	4,385.07	459.60	4,844.67
310 Ranger Vehicle	2,165.95	229.63	2,395.58
350 Electric Vehicle Chargepoints	0.00	0.00	0.00
400 Community Centre	13,307.41	2,429.37	15,736.78
401 Building Supervisor Salary	13,777.50	0.00	13,777.50
405 RESERVE - Community Centre Capital Exp.	6,596.60	1,272.32	7,868.92
410 RESERVE - Community Transport - Capital expenditure	0.00	0.00	0.00
420 Bank Charges	34.30	0.00	34.30
500 Hanging Baskets	4,221.45	844.29	5,065.74
600 Village Events	11,309.39	1,859.75	13,169.14
660 CCTV Contribution	3,818.89	763.78	4,582.67
670 RESERVE - Neighbourhood Plan	0.00	0.00	0.00
Council Total	183,110.55	14,264.47	197,375.02
Total Payments	183,110.55	14,264.47	197,375.02

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/23 and 31/12/23 inclusive. This may include

Closing Balances

Ordinary Accounts

PayPal Account	£533.63
Petty Cash	£200.00
RBS Current A/C + High Int. A/C	£48,713.72
	<u>£49,447.35</u>

Short Term Investment Accounts

Cambs & Counties Bank - 5-year Bond	£86,017.75
Nationwide Business 35-day Saver	£87,485.73
The Cambridge Building Society	£38,000.37
	<u>£211,503.85</u>
Total	<u>£260,951.20</u>

Not all the accounts have been reconciled exactly to the end date on this statement.

Reserve Balances

Community Centre Development	£3,568.45
Community Transport - Ops Fund	£5,071.31
Allotment Deposits	£1,219.31
Community Grants	£973.61
Working Balance Reserve	£40,380.00
Unallocated Capital Expenditure	£41,348.28
Election/Referendum Reserve	£10,000.00
Community Bus Depreciation	£18,000.00
Newtown Playing Fields	£2,505.25
Arnold Rhodes Playing Fields	£5,320.98
Cheshire East Volunteer Coordination Point Grant	£2,639.44
Cheshire East Connected Communities Centre Grant	£1,657.00
Cheshire East Warm Places	£146.55
Disley Village Defibrillator Fund	£0.00
Reserves total	<u>£132,830.18</u>

Financial Budget Comparison

Comparison between 01/04/23 and 31/12/23 inclusive.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
INCOME				
Council				
110	Precept	£164,600.00	£164,600.00	£0.00
125	Grant Awards	£2,000.00	£0.00	-£2,000.00
130	Rental Income	£9,300.00	£3,767.80	-£5,532.20
135	Petty Cash Replenishment	£0.00	£0.00	£0.00
140	RESERVE - Community Transport	£6,450.00	£8,321.80	£1,871.80
150	Other Income	£3,420.00	£5,435.88	£2,015.88
190	Bank Interest	£50.00	£694.53	£644.53
191	Investment Account Interest	£90.00	£0.00	-£90.00
192	Long-term Investments Interest	£500.00	£0.00	-£500.00
193	Nationwide BS Interest	£250.00	£1,800.10	£1,550.10
194	PayPal Account Cashback Bonus	£10.00	£8.80	-£1.20
195	Cambridge B.S. Year-end adjustment	£0.00	£0.00	£0.00
200	Community Centre	£21,000.00	£18,063.07	-£2,936.93
Total Council		£207,670.00	£202,691.98	-£4,978.02
Total Income		£207,670.00	£202,691.98	-£4,978.02

Financial Budget Comparison

Comparison between 01/04/23 and 31/12/23 inclusive.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
EXPENDITURE				
Council				
215	Salaries Inc Pensions	£105,000.00	£77,984.33	£27,015.67
220	Staffing Expenses	£2,700.00	£2,135.47	£564.53
225	General Administration	£21,900.00	£14,929.28	£6,970.72
230	Street Lighting	£2,500.00	£782.02	£1,717.98
231	Streetlighting - Capital Expenditure	£5,000.00	£4,750.00	£250.00
240	Allotments	£1,000.00	£300.90	£699.10
260	Parish Maintenance	£5,000.00	£734.85	£4,265.15
262	Grounds Mainenance	£0.00	£0.00	£0.00
265	Church Grounds Maintenance	£1,400.00	£0.00	£1,400.00
270	Land Administration	£1,500.00	£750.00	£750.00
280	Playground Upkeep	£5,100.00	£3,286.50	£1,813.50
281	Play Area & Playing Fields Capital Expenditure	£25,000.00	£0.00	£25,000.00
282	RESERVE - Newtown Improvements	£20,000.00	£16,531.80	£3,468.20
290	RESERVE - Community Grants	£1,500.00	£1,334.37	£165.63
300	RESERVE - Community Transport	£8,800.00	£4,377.66	£4,422.34
310	Ranger Vehicle	£2,550.00	£2,135.88	£414.12
350	Electric Vehicle Chargepoints	£100.00	£0.00	£100.00
400	Community Centre	£17,000.00	£13,780.72	£3,219.28
401	Building Supervisor Salary	£18,500.00	£13,777.50	£4,722.50
405	RESERVE - Community Centre Capital Exp.	£15,000.00	£6,596.60	£8,403.40
410	RESERVE - Community Transport - Capital expenditure	£0.00	£0.00	£0.00
420	Bank Charges	£40.00	£40.94	-£0.94
500	Hanging Baskets	£5,000.00	£4,221.45	£778.55
600	Village Events	£8,450.00	£11,103.10	-£2,653.10
660	CCTV Contribution	£4,000.00	£3,818.89	£181.11
670	RESERVE - Neighbourhood Plan	£0.00	£0.00	£0.00
Total Council		£277,040.00	£183,372.26	£93,667.74
Total Expenditure		£277,040.00	£183,372.26	£93,667.74

Financial Budget Comparison

Comparison between 01/04/23 and 31/12/23 inclusive.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Actual Net	Balance
Total Income	£207,670.00	£202,691.98	-£4,978.02
Total Expenditure	£277,040.00	£183,372.26	£93,667.74
Total Net Balance	-£69,370.00	£19,319.72	