

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON THURSDAY 11<sup>TH</sup> JANUARY 2024 AT DISLEY COMMUNITY CENTRE**

<b><u>Present:</u></b>	Cllrs. Adams, Bowers, Brownbill, Scale and Windsor.  Start time: 7.00pm
	<b><u>A G E N D A – P A R T 1</u></b>
2987	<b><u>To receive any Apologies for Absence.</u></b> Apologies were received from Cllrs. Bull, Pattison and Sykes who were away.
2988	<b><u>To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.</u></b> Cllr. Adams declared an interest in her capacity as Cheshire East Councillor and also in Planning Application 23/4614M, as she lived close to the property.
2989	<b><u>Public Forum</u></b> Three members of the public were in attendance. A resident representing St. Mary's Church addressed the Council regarding the 500 years of St. Mary's initiative. The resident said a strategy group had been set up and a community survey undertaken. The resident highlighted that St. Mary's was keen to involve the community in the 500 years celebrations and that input from Lyme, the Local History Society and the Parish Council would be very welcome. The resident informed the meeting that approx. £180,000 was needed to repair the tower and that half of this had already been raised. Cllr. Brownbill replied that the new Parish Council Strategy included the need for more to be made of the village's heritage. The resident was thanked for his input and the matter would be discussed later in the meeting as a separate agenda item.
2990	<b><u>To agree as a true and accurate record, the minutes of the Council Meeting held on 14<sup>th</sup> December 2023.</u></b> <b>Proposed:</b> Cllr. Bowers <b>Seconded:</b> Cllr. Windsor Unanimously agreed
<b><i>Resolved</i></b>	<b><i>That the minutes of the Council Meeting held on 14<sup>th</sup> December 2023 are a true and accurate record.</i></b>
2991	<b><u>To receive the Chair's Report</u></b> Cllr. Brownbill wished councillors a happy New Year and thanked all involved in the busy end to 2023, such as the Christmas Extravaganza. Cllr. Brownbill informed the meeting of a Cheshire East Council Budget Consultation which had been received after the agenda had gone out and required a response before the next Council meeting. Cllr. Brownbill highlighted that the salient points for Disley were; alternative funding for

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	<p>libraries was to be sought from town and parish councils; household waste sites would be reduced to four, effectively closing Poynton and Bollington sites; future parish elections could be funded directly by parishes. Cllr. Brownbill requested councillors to respond to the consultation individually and said he would submit a response on behalf of the Parish Council.</p> <p>Cllr. Brownbill reminded the meeting that there was a Warm Spaces Film Show at the Community Centre on Sunday 14<sup>th</sup> January and asked councillors to support this, if possible.</p>
2992	<p><b><u>To consider Planning Applications as listed on Appendix. B.</u></b></p> <p><b><u>Appendix B</u></b>     <b><u>Planning Applications</u></b></p> <p><b>23/4591M</b>     A two storey and single Storey extension and a first floor extension to the existing bungalow  <b>Welltrough, Homestead Road, Disley SK12 2JN</b></p> <p><b>Comments</b>     Disley Parish Council has no objection to this planning application.</p> <p><b>Proposed:</b> Cllr. Adams  <b>Seconded:</b> Cllr. Bowers  Unanimously agreed</p>
<b>Resolved</b>	<p><b><i>That planning comments as listed above are approved by Disley Parish Council.</i></b></p>
	<p><b><u>Appendix B</u></b>     <b><u>Planning Applications</u></b></p> <p><b>23/4614M</b>     Demolition of existing dwelling and extension of dwelling and plot  <b>30 Jacksons Edge Road, Disley SK12 2JL</b></p> <p><b>Comments</b>     Disley Parish Council has concerns about the proximity of the swimming pool's plant room to the boundary of the property at 34 Jackson's Edge Road and is aware that the owner of the property on Martlet Avenue to the rear of 30/32 Jacksons Edge Road has also raised issues regarding potential noise nuisance. The plans show a large area of hard surface on the boundary to the rear and DPC is concerned that this should be a permeable surface to subjugate the potential issue of run off and flooding in neighbouring gardens. Concerns have also been raised that this extension may be intended to be used for commercial purposes. DPC understands that "planning permission may be required if the business is likely to cause disruption or be noticeable to neighbours or anyone outside the property."</p>

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	<p>Given the size and nature of this demolition and rebuild development, DPC requests that the planning officer makes a site visit in order to fully understand the extent of the rebuild and the proximity to neighbouring properties.</p> <p><b>Proposed:</b> Cllr. Bowers  <b>Seconded:</b> Cllr. Windsor  4 – In favour, 1 - Abstained</p>
<b>Resolved</b>	<b><i>That planning comments as listed above are approved by Disley Parish Council.</i></b>
2993	<p><b><u>To note Planning Decisions as listed on Appendix. B.</u></b>  No decisions to note.</p>
2994	<p><b><u>To consider two resident emails received regarding parking and access issues in Newtown.</u></b>  Cllr. Adams reported that she had met a resident on site to discuss the issues with parking at the top of Meadowside near the junction with the A6. Cllr. Adams highlighted that parking on the pavement was causing an obstruction and was a danger for pedestrians who were forced to walk in the road. Cllr. Adams had requested the local PCSO to monitor the situation. As regards the issues of access for refuse collection, Cllr. Adams had requested a meeting on site with ANSA and Cheshire East Highways, but this may some time to resolve. Cllr. Bowers suggested that parking at the bottom of Meadowside was also a problem, but this was more of a traffic issue than a public safety issue. Cllr. Adams agreed to prepare a statement on these issues which the Clerk could use to respond to residents. The Clerk was also asked to invite affected residents to speak at the next Council meeting.  <b>Proposed:</b> Cllr. Windsor  <b>Seconded:</b> Cllr. Bowers  Unanimously agreed</p>
<b>Resolved</b>	<b><i>That Cllr. Adams would prepare a statement on the parking and access issues in Newtown, which the Clerk would use to respond to residents and the Clerk would also invite residents to speak at the next Council meeting.</i></b>
2995	<p><b><u>To receive Appendix D - the Disley Parish Council Projects List.</u></b></p> <p align="right"><b>Received</b></p>
2996	<p><b><u>Community Transport</u></b>  <b><u>To receive an update from Cllr. Adams.</u></b>  Cllr. Adams reported that the Community Bus continued to be very well used and that the Scheme finances were looking healthy. Cllr. Adams</p>

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	<p>said that minutes from the latest Community Transport Project Meeting would be available for the February Council meeting.</p> <p align="right"><b>Received</b></p>
2997	<p><b><u>Highways Maintenance and Improvements</u></b>  <b><u>To note an email from Cheshire East Highways regarding road safety on Mudhurst Lane.</u></b></p> <p align="right"><b>Noted</b></p>
	<p><b><u>To note an email from Cllr. Sue Adams to Cheshire East Highways regarding speed limits in Disley.</u></b></p> <p align="right"><b>Noted</b></p>
2998	<p><b><u>Leisure Facilities</u></b>  <b><u>To receive an update on the Newtown Changing Rooms Project.</u></b>          In Cllr. Pattison's absence this item was deferred to the February meeting.</p> <p align="right"><b>Deferred</b></p>
	<p><b><u>To note the Parish Council response to the Cheshire East Strategic Leisure Review Consultation and a reply from Cheshire East Council.</u></b></p> <p>Cllr. Brownbill commented that there was no real alternative to Cheshire East leisure facilities in some areas e.g. Poynton and Disley. Cllr. Brownbill reported that Poynton Town Council had been requested for a 15% "top up" towards the costs of running Poynton Leisure Centre and that they had approached Disley regarding contribution requests. Cllr. Brownbill suggested that the Parish Council should wait and see the outcome of the Leisure Review before preparing a response.</p> <p align="right"><b>Noted</b></p>
	<p><b><u>To note a letter from Cheshire East Council regarding Dane Hill Close Play Area.</u></b></p> <p align="right"><b>Noted</b></p>
2999	<p><b><u>Village Health &amp; Well-being</u></b>  <b><u>To receive an update from Cllr. Adams.</u></b>          Cllr. Adams reported that the Parish Council had attended an event at Dystlegh Grange Residential Home and was already making progress in developing a better partnership with the home. Cllr Adams reported that the Warm Places events were going well and that the Village Health &amp; Well-being Team was pursuing a weekly Flexilink bus from Disley to Handforth Dean and Poynton. Cllr. Adams said that minutes from the latest Health &amp; Well-being Project Meeting would be available for the February Council meeting.</p> <p align="right"><b>Received</b></p>

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3000	<p><b><u>To receive an update on the Councillor casual vacancy at Disley Parish Council.</u></b></p> <p>Cllr. Brownbill encouraged councillors to think about and approach any suitable candidates. Cllr. Brownbill gave an overview of the Council's work and stated that the monthly meetings were the mechanism to record and draw the Council's activities together. Cllr. Brownbill reminded councillors that there was a councillor information session on 16<sup>th</sup> January.</p> <p style="text-align: right;"><b>Received</b></p>
3001	<p><b><u>To consider the re-adoption of the Parish Council's Cyber Security Policy.</u></b></p> <p><b>Proposed:</b> Cllr. Adams  <b>Seconded:</b> Cllr. Windsor  Unanimously agreed</p>
<b>Resolved</b>	<b><i>That the Parish Council's Cyber Security Policy is readopted.</i></b>
3002	<p><b><u>To consider a request for Parish Council representation on the St. Mary's Church 500 Community Panel.</u></b></p> <p>Cllr. Brownbill pledged the Parish Council's support for this initiative and that a councillor would attend the next meeting of the St. Mary's Church 500 Community Panel.  <b>Proposed:</b> Cllr. Windsor  <b>Seconded:</b> Cllr. Bowers  Unanimously agreed</p>
<b>Resolved</b>	<b><i>That the Parish Council pledged its support for this initiative and that a councillor would attend the next meeting of the St. Mary's Church 500 Community Panel.</i></b>
3003	<p><b><u>To consider the Parish Council Meeting Schedule for 2024.</u></b></p> <p><b>Proposed:</b> Cllr. Adams  <b>Seconded:</b> Cllr. Windsor  Unanimously agreed</p>
<b>Resolved</b>	<b><i>That the Parish Council Meeting Schedule for 2024 is agreed.</i></b>
3004	<p><b><u>To note Appendix C – Meetings and Events Schedule.</u></b></p> <p style="text-align: right;"><b>Noted</b></p>
3005	<p><b><u>To note the findings and actions of the 2023/24 Interim Internal Audit.</u></b></p> <p style="text-align: right;"><b>Noted</b></p>
3006	<p><b><u>To note a new Internal Financial Control Checklist.</u></b></p> <p>Cllr. Brownbill requested a volunteer to carry out a random check of income and expenditure documents. Cllr. Scale volunteered to carry out the check.</p> <p style="text-align: right;"><b>Noted</b></p>

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3007	<b><u>To note Payment of Accounts as listed on Appendix. A. (1) and that all payments are made using the General Power of Competence.</u></b>			
	<b>Trans</b>	<b>Cheque</b>	<b>Payee</b>	<b>Amount</b>
	2563	BACS/291223 /JKIDD	Jenifer Kidd - Cost of supplies for soup and a roll lunches - November and December 2023 - 82 servings	£82.00
	2567	BACS/291223 /COOP	Lauren Coop - December 2023 media assistance	£450.00
	2568	BACS/291223 /HOLLAND	Richard Holland - Mileage	£23.85
	2569	BACS/291223 /NORTHWIC	Northwich Town Council - Deliver, install, remove 2 x Christmas trees, provide maintenance service and install and remove lights to both trees.	£4,068.00
	2570	DD/131223/A LLSTAR	Allstar - Fuel for community bus and ranger vehicle	£170.13
	2571	DD/121223/BT	British Telecommunications Plc - Telephone Service for 01663 762726	£56.06
	2572	DD/121223/SI EMENS	Siemens Financial Services - Photocopier rental charge - 12.12.23 - 11.03.24	£147.33
	2573	DD/071223/SS E	SSE Swalec - Electricity - 03/08/23 to 14/11/23	£3,342.72
	2574	BACS/291223 /NWFIRST	North West First Aid Limited - Provision of 2 x first responders for Christmas Extravaganza	£168.00
	2575	BACS/291223 /WATERP	United Utilities/Waterplus - Water bill for Hagg Bank allotment - 18/11/23 - 17/12/23	£6.45
	2576	BACS/291223 /BROUGHTO	Mrs B. Broughton-Law - Contribution to lighting October - December 2023	£28.00
	2577	BACS/291223 /CID	Cheshire Industrial Doors Ltd - Service sliding door and roller shutter door	£217.50
				<b>£8,760.04</b>
				<b>Noted</b>
3008	<b><u>To approve Payment of Accounts as listed on Appendix. A. (2) and that all payments are made using the General Power of Competence.</u></b>			
	<b>Trans</b>	<b>Cheque</b>	<b>Payee</b>	<b>Amount</b>
	2578	DD/271223/BI FFA	Biffa Waste Services Ltd - Trade waste services	£186.24
	2579	DD/281223/A LLSTAR	Allstar - Fuel for community bus	£121.49
	2580	DD/271223/SS E1	SSE Swalec - Electricity - Newtown Changing Rooms - 12/08/23 - 30/11/23	£31.22
	2581	DD/271223/SS E2	SSE Swalec - Street lighting - 01/11/23 - 30/11/23	£86.46
	2582	DD/291223/B RITGAS	British Gas - Supply of gas from 15/11/23 - 12/12/23	£391.20

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	2583	BACS/120124 /WATERP	United Utilities/Waterplus - Water bill and wastewater bill - community centre - 18/11/23 - 08/12/23	£39.46
	2584	BACS/120124 /TOMLIN	A H Tomlinson Parbans Ltd - Supplies for fencing at Newtown Playing Fields; pliers	£63.60
	2585	BACS/120124 /FARLEY	Dave Farley Electrical Ltd - Labour charges to install and commission defibrillator at Newtown; repairs to main Christmas tree on Ram Green	£444.46
	2586	BACS/120124 /SLCC	SLCC - Membership fee - Richard Holland	£288.00
	2587	DD/271223/SS E3	SSE Swalec - Electricity - fountain lighting - 11/08/23 -30/11/23. Includes deduction for reversed electricity charges of £7.98 from 11/8/23 - 31/08/23.	£36.39
	2588	BACS/120124 /TAYLOR	Steven Taylor - Paint for Community Centre	£21.60
	2589	BACS/311223 /PAYPAL	PAYPAL - Debit Card Account - PayPal replenishment - December 2023	£40.80
				<b>£1,750.92</b>
	<b>Proposed:</b> Cllr. Bowers <b>Seconded:</b> Cllr. Windsor Unanimously agreed			
<b>Resolved</b>	<b><i>That Payment of Accounts of £1,750.92 as listed on Appendix. A. (2) are made using the General Power of Competence and are approved.</i></b>			
3009	<b><u>To receive a Financial Statement for the period to 30<sup>th</sup> November 2023.</u></b> <div style="text-align: right;"><b>Received</b></div>			
3010	<b><u>To approve Financial Budget Comparison for the period 01/04/2023 to 30/11/2023.</u></b> <b>Proposed:</b> Cllr. Windsor <b>Seconded:</b> Cllr. Scale Unanimously agreed			
<b>Resolved</b>	<b><i>That the Financial Budget Comparison for the period 01/04/2023 to 30/11/2023 is approved.</i></b>			
3011	<b><u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 3 (d).</u></b> <b>Proposed:</b> Cllr. Scale <b>Seconded:</b> Cllr. Adams Unanimously agreed			

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<b>Resolved</b>	<b><i>That Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i></b>
	<b><u>A G E N D A – P A R T 2</u></b>
3012	<b><u>To consider a report on the proposals for the recruitment of a new Parish Clerk and Responsible Financial Officer (RFO).</u></b> <b>Proposed:</b> Cllr. Windsor <b>Seconded:</b> Cllr. Adams Unanimously agreed
<b>Resolved</b>	<b><i>That the proposals for the recruitment of a new Parish Clerk and Responsible Financial Officer (RFO) are agreed.</i></b>

The meeting concluded at 8.10pm

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