

DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

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3rd August 2023

Dear Councillor,

You are summoned to attend an **Ordinary Meeting** of Disley Parish Council on **Thursday 10th August 2023 at 7.00pm** at Disley Community Centre.

Yours sincerely,

Richard Holland
Parish Clerk

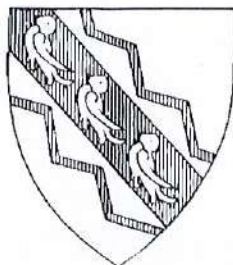
Members of the public are welcome to attend.

Members of the public wishing to make a comment or ask a question at the meeting, can email their comment, or provide it in writing to the Parish Offices at Disley Community Centre. Comments or questions should be submitted by 5.00pm on the Tuesday prior to the meeting. All comments and questions received will be read out at the meeting for Council consideration.

A G E N D A – P A R T 1

1	To receive any Apologies for Absence.
2	To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.
3	Public Forum
4	To receive the Chair's Report
5	To agree as a true and accurate record, the minutes of the Council Meeting held on 13 th July 2023.
6	To receive Cheshire East Councillors' Report

Items highlighted in grey require a Council resolution.



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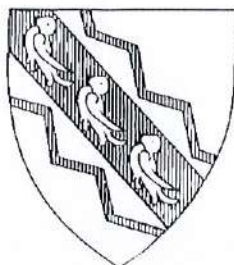
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7	To review the Disley Parish Council Project Team memberships and objectives for 2023/24.
8	To receive Appendix D - the Disley Parish Council Projects List.
9	Community Centre and Environs Improvements 9.1 To note the minutes of a Community Centre Project Team meeting held on 5 th July 2023. 9.2 To consider proposals for suggested items for Phase 2 project.
10	Highways Maintenance and Improvements To note proposal for double yellow lines on Bentside Road.
11	Newtown Environmental To note the minutes of a Newtown Environmental project meeting held on 19 th July 2023.
12	Village Events To note the minutes of a Village Events Project Team meeting held on 20 th July 2023.
13	Village Health & Well-being To note the minutes of Village Health and Wellbeing Project Group meeting held on 13 th July 2023.
14	To note the final proposal of the Cheshire East Libraries Service Review and Cllr. Sue Adams' and Disley Parish Council's responses to the consultation.
15	To consider the adoption of a new Cheshire East Council Councillor Code of Conduct.
16	To consider projects suitable for submitting for Cheshire East UK Shared Prosperity funding.
17	To note Cheshire East Council Electric Vehicle Charging Strategy.
18	To note Disley Parish Council's request for information regarding outstanding Section 106 monies.

Items highlighted in grey require a Council resolution.



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19	To consider an update of Disley Parish Council's Business Continuity Plan.
20	To note Appendix C – Meetings and Events Schedule.
21	To consider an email received from Baldwins Gate, Staffordshire regarding Neighbourhood Development Plans.
22	To consider Planning Applications as listed on Appendix. B.
23	To note Planning Decisions as listed on Appendix B.
24	To consider the allocation of a £500 donation kindly received from Cllr. Sue Adams.
25	To note payment of Accounts as listed on Appendix. A. (1)
26	To consider payment of Accounts as listed on Appendix. A. (2)
27	To receive a Financial Statement for the period to 30 th June 2023.
28	To approve Financial Budget Comparison for the period 01/04/2023 to 30/06/2023.
29	To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).
	<u>A G E N D A – P A R T 2</u>
30	To consider an email received from Disley & New Mills Angling Club regarding Disley Dam.
31	To consider a resident letter regarding the road surfacing on Buxton Road West.

Items highlighted in grey require a Council resolution.

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 13TH JULY 2023 AT DISLEY COMMUNITY CENTRE**

<u>Present:</u>	Cllrs. Adams, Bowers, Bull, Pattison, Scale and Windsor. Start time: 7.00pm
	<u>A G E N D A – P A R T 1</u>
2490	<u>To receive any Apologies for Absence.</u> Apologies were received from Cllrs. Brownbill and Sykes who were away. Cllr. Parry was not in attendance.
2491	<u>To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.</u> Cllr. Pattison declared an interest in Planning Application 23/2254M as she lives on the same road. Cllr. Adams declared an interest in her capacity as Cheshire East Councillor.
2492	<u>Public Forum</u> A representative from Disley Arts Society spoke in support of their Community Grant Application. The representative highlighted that the society had been in existence for 50 years and held an annual exhibition and displayed at Disley Show. The society has approx. 25 members but some were elderly and could no longer attend the meetings. The society was looking for a grant for publicity material to boost membership. A representative from 1 st Disley Scout Group spoke in support of their Community Grant Application. The representative reported that recent rule changes now allowed Beavers (6 years +) to go on camp. The scouts' current tents are not really suitable for this age group and modern dome tents are easier to use and accommodate smaller groups. The new tents could also be used by other guide or scout groups. The representative highlighted that the Disley guide and scout groups had over 100 members and has a waiting list to join.
2493	<u>To consider an application for a Community Grant received from Disley Arts Society.</u> The Council proposed a £200 grant to cover the cost of designing and printing publicity material. The Clerk agreed to contact a local printer/design to assist the Society. Proposed: Cllr. Bowers Seconded: Cllr. Adams Unanimously agreed
<u>Resolved</u>	<u>That a Community Grant of £200 is awarded to Disley Arts Society.</u>
2494	<u>To consider an application for a Community Grant received from 1st Disley Scout Group.</u>

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 13TH JULY 2023 AT DISLEY COMMUNITY CENTRE**

	<p>The Council proposed a £600 grant as a contribution towards the cost of new tents. Proposed: Cllr. Bowers Seconded: Cllr. Windsor Unanimously agreed</p>												
Resolved	<i>That a Community Grant of £600 is awarded to 1st Disley Scouts.</i>												
2495	<p><u>To receive the Chair's Report</u> Cllr. Pattison reminded members of the Community Bus fundraising coffee morning on 29th July and asked for volunteers and donations for the raffle and tombola. Cllr. Pattison confirmed that the Cheshire East Council CCTV Manager would be meeting with councillors on 14th September at 6.00pm ahead of the Council meeting. Cllr. Pattison informed the meeting that long-term Disley Police Constable, David Jackson, was due to retire in August and asked for suggestions on how to mark this event. The Clerk was asked to refer it to the Chair to consider a Civic Award and a gift from the Chair's Allowance. Cllr. Pattison asked for volunteers to help with the Parish Council stand at the Disley Show on 12th August. The Clerk was asked to email all councillors for their available time slots. Cllr. Pattison reported that she had sourced a suitable rose bowl for the Queen Elizabeth prize at the Disley Show and Cllr. Bowers agreed to present this on the day.</p>												
2496	<p><u>To agree as a true and accurate record, the minutes of the Annual Council Meeting held on 8th June 2023.</u> Proposed: Cllr. Windsor Seconded: Cllr. Bull 5 - In Favour 1 - abstained</p>												
Resolved	<i>That the minutes of the Annual Council Meeting held on 8th June 2023 are a true and accurate record.</i>												
2497	<p><u>To receive Cheshire East Councillors' Report</u> The following written report for June 2023 was received from Cheshire East Councillor, Cllr. Adams:</p> <p><i>Summary of Issues Raised by Residents</i></p> <table border="1"> <tbody> <tr> <td>Highways Maintenance</td><td>1</td></tr> <tr> <td>Trees/shrubbery</td><td>2</td></tr> <tr> <td>Green Bin Tax</td><td>1</td></tr> <tr> <td>Planning</td><td>1</td></tr> <tr> <td>Environmental Health</td><td>1</td></tr> <tr> <td>Social Care</td><td>1</td></tr> </tbody> </table>	Highways Maintenance	1	Trees/shrubbery	2	Green Bin Tax	1	Planning	1	Environmental Health	1	Social Care	1
Highways Maintenance	1												
Trees/shrubbery	2												
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Social Care	1												

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 13TH JULY 2023 AT DISLEY COMMUNITY CENTRE**

	<table border="1"> <tr> <td>Other</td><td>1</td></tr> <tr> <td>Total</td><td>8</td></tr> </table> <p>I have received a response from Highways Customer Service relating to the issues referred to in the May report (2 x road repairs and 1 x streetlighting). It was accepted that there were shortfalls in customer service in relation to the rocking manhole cover at the bottom of Jacksons Edge Road.</p> <p>Reports of streetlighting faults will in future not be closed down until the lights have been fixed. Previously jobs were closed by Cheshire East when responsibility was passed to a third party, much to the annoyance of residents.</p> <p>Customer Service are currently reviewing processes and will take on board the matters raised in relation to Disley.</p> <p>Lighting issues on Buxton Road have still not been resolved. Cheshire East are continuing to correspond with Electricity North West and have agreed to provide me with updates when they become available. The expected completion date has been extended to 25/08/2023 (fault originally reported in March 2023).</p> <p>I am still awaiting costings for the Highways Minor Works Requests for Coppice Avenue, Bentside Road and The Ridgeway. I have chased these again.</p> <p>I have attended meetings of Adults and Health, Scrutiny and Northern Planning Committees.</p> <p>At the meeting of the Scrutiny Committee, we received an update on the long-awaited reopening of the maternity unit at Macclesfield Hospital which is good news for Disley.</p> <p>As previously stated, I would be pleased to receive suggestions for content of this report from parish councillors.</p> <p>Sue Adams 5th July 2023 Cllr. Pattison thanked Cllr. Adams for submitting her report.</p> <p align="right">Received</p>	Other	1	Total	8
Other	1				
Total	8				
2498	<p><u>To receive Appendix D - the Disley Parish Council Projects List.</u></p> <p>Cllr. Pattison suggested that the Project Teams memberships and objectives should be reviewed at the August Council meeting and agreed to raise this with the Chair.</p> <p align="right">Received</p>				
2499	<p><u>Community Centre and Environs Improvements</u></p> <p><u>To note an updated version of the Community Centre Improvements Project Spreadsheet.</u></p> <p align="right">Noted</p>				

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 13TH JULY 2023 AT DISLEY COMMUNITY CENTRE**

2500	<p><u>Highways Maintenance and Improvements</u> <u>To note an email from National Trust Lyme regarding traffic queues on the A6.</u> Cllr. Adams suggested that a meeting be arranged with Lyme after the summer to review traffic issues and mitigation plans.</p> <p align="right">Noted</p>
	<p><u>To note the minutes of a Highways Project Team meeting held on 5th June 2023.</u></p> <p align="right">Noted</p>
	<p><u>To note an email from Disley Parish Council to Cheshire East Highways regarding speeding in Disley.</u></p> <p align="right">Noted</p>
2501	<p><u>Newtown Environmental</u> <u>To note an updated version of the Newtown Environmental Spreadsheet.</u></p> <p align="right">Noted</p>
2502	<p><u>Village Events</u> <u>To note the minutes of a Village Events Project Team meeting held on 30th May 2023.</u></p> <p align="right">Noted</p>
2503	<p><u>To note feedback and statistics relating to the Cheshire East Libraries Consultation.</u> The Clerk informed the meeting that the Parish Council and Cheshire East Councillor's responses to the consultation would be available at the August Council meeting.</p> <p align="right">Noted</p>
2504	<p><u>To consider a Cheshire East Council Bus Support Criteria Consultation.</u> Councillors agreed that no response was necessary to this consultation as Disley had no supported bus services and the proposed new criteria would not promote the introduction of new services in Disley. Proposed: Cllr. Pattison Seconded: Cllr. Bowers Unanimously agreed</p>
Resolved	<p><i>That the Parish Council would not respond to the Cheshire East Council Bus Support Criteria Consultation.</i></p>
2505	<p><u>To note the minutes of a Disley Policing update meeting held on 6th June 2023.</u></p> <p align="right">Noted</p>

Signed: _____

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2506	<p><u>To note a report on the allotment inspections conducted on 26th June 2023.</u></p> <p align="right">Noted</p>								
2507	<p><u>To consider points raised during the allotment inspections conducted on 26th June 2023.</u></p> <p>The Clerk was asked to inspect the rubbish gathered at Springfield and report back at the August meeting. The Clerk was asked to contact the plotholder of Greystones 4B and see if a contribution towards the cost of hiring a rotavator would help develop the plot.</p> <p align="right">Deferred</p>								
2508	<p><u>To note an email received regarding the archiving of documents relating to the Disley Youth Sports and Leisure Trust.</u></p> <p align="right">Noted</p>								
2209	<p><u>To consider a report on the maintenance of St. Mary's Church Tower Clock.</u></p> <p>Proposed: Cllr. Bowers Seconded: Cllr. Adams Unanimously agreed</p>								
Resolved	<p><i>That the Cumbria Clock Company is appointed to carry out the annual maintenance of St. Mary's Church Tower Clock and that an approx. value of the clock is sought for insurance purposes.</i></p>								
2210	<p><u>To consider a report on Parish Council fees and charges for 2023/24.</u></p> <p>Proposed: Cllr. Windsor Seconded: Cllr. Adams Unanimously agreed</p>								
Resolved	<p><i>That recommendations contained in the report on Parish Council fees and charges for 2023/24 are approved.</i></p>								
2211	<p><u>To note Appendix C – Meetings and Events Schedule.</u></p> <p align="right">Noted</p>								
2212	<p><u>To consider Planning Applications as listed on Appendix. B.</u></p> <table border="1"> <thead> <tr> <th></th><th><u>Planning Applications</u></th></tr> </thead> <tbody> <tr> <td>23/2127M</td><td>First floor extension over existing flat roof to rear of property 8 Leafield Road, Disley SK12 2JF</td></tr> <tr> <td>Comments</td><td><i>Disley Parish Council has no objections to this planning application</i></td></tr> <tr> <td></td><td></td></tr> </tbody> </table>		<u>Planning Applications</u>	23/2127M	First floor extension over existing flat roof to rear of property 8 Leafield Road, Disley SK12 2JF	Comments	<i>Disley Parish Council has no objections to this planning application</i>		
	<u>Planning Applications</u>								
23/2127M	First floor extension over existing flat roof to rear of property 8 Leafield Road, Disley SK12 2JF								
Comments	<i>Disley Parish Council has no objections to this planning application</i>								

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 13TH JULY 2023 AT DISLEY COMMUNITY CENTRE**

	23/2254M	A two storey and single storey extension and a first floor extension to the existing bungalow.		
		Welltrough, Homestead Road, Disley SK12 2JN		
	Comments	Disley Parish Council has no objections to this planning application but expresses concerns that the proposed application suggests inadequate parking provision for the size of property.		
	23/2217M	New shopfront		
		3 Fountain Square, Disley Sk12 2AB		
	Comments	Disley Parish Council has no objections to this planning application		
	Proposed: Cllr. Scales Seconded: Cllr. Windsor Unanimously agreed			
Resolved	That planning comments as listed above are approved by Disley Parish Council.			
2213	<u>To note Planning Decisions as listed on Appendix B.</u>			
2214	<u>To note payment of Accounts as listed on Appendix. A. (1)</u>			
	Trans	Cheque	Payee	Amount
	2361	005952	Petty Cash - Petty Cash Replenishment - April and May 2023	£89.79
	2362	BACS/090623 /PAYPAL	PAYPAL - Debit Card Account - PayPal replenishment - May 2023	£45.94
	2364	DD/010623/B RITGAS	British Gas - Supply of gas from 18/04/23 - 17/05/23	£172.48
	2365	DD/050623/SS E2	SSE Swalec - Electricity - fountain lighting	£35.52
	2366	DD/090623/SS E1	SSE Swalec - Electricity - Newtown Changing Rooms - 14/02/23 - 05/05/23	£0.76
	2367	DD/090623/SS E3	SSE Swalec - Electricity - 17/03/23 to 01/05/23	£1,860.50
	2368	BACS/230623 /EGANBULL	Eithne Egan-Bull - Community Centre cleaning materials	£48.15
	2369	BACS/230623 /SHIRES	Shires Pay Services Ltd - Payroll services - 06/04/23 - 05/10/23	£507.00
	2370	BACS/230623 /TOMLIN	A H Tomlinson Parbans Ltd - Cable ties and screws	£15.73
	2371	DD/120623/A LLSTAR	Allstar - Fuel for community bus	£5.98
	2372	DD/120623/SI EMENS	Siemens Financial Services - Photocopier rental charge - 12.6.23 - 11.9.23	£147.33

Signed: _____

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	2373	DD/120623/BT	British Telecommunications Plc - Telephone Service for 01663 762726	£56.57
	2374	BACS/190623 /QBE	QBE UK Limited - Payment to QBE in respect of a claim for £295.00 relating to an incident on 14th October 2022.	£295.00
	2375	DD/190623/SS E	SSE Swalec - Street lighting - 03/05/23 - 01/06/23	£86.64
	2376	BACS/230623 /ROSS1	David G Ross Ltd - 10 x 6 pack of pansies and Gro-Sure granules for PRIDE	£36.60
	2377	BACS/230623 /ROSS2	David G Ross Ltd - Plants, compost and moss for wall planters at community centre	£121.02
	2378	BACS/230623 /ESI	Electronic Security Installations Ltd (ESI) - Supply and install a CCTV Camera to cover the minibus parking area in the car park	£592.70
	2379	BACS/230623 /KIDD	Jenifer Kidd - Cost of supplies for soup and a roll lunches - March, April, May and June 2023 - 138 servings	£138.00
	2380	BACS/220623 /PIB	Rigton/PIB Insurance Ltd - Community Bus Insurance and Legal Expenses Cover	£990.17
			Salaries and Wages	£6,133.31
				£11,379.19
				Noted
2215	To consider payment of Accounts as listed on Appendix. A. (2)			
	Trans	Cheque	Payee	Amount
	2381	BACS/300623 /TAYLOR	Steven Taylor - Manhole cover for Newtown Play area	£127.85
	2382	BACS/140723 /HOLLAND	Richard Holland - Mileage claim - June 2023	£10.40
	2383	BACS/140823 /VIKING	Viking Direct - Stationery supplies	£34.49
	2384	BACS/140723 /CCA	Cheshire Community Action - Membership subscription for 2023-24	£50.00
	2385	BACS/140723 /MHAY	Michelle Hay Training - Level 1 Health & Safety training course for 5 members of staff	£420.00
	2386	BACS/140723 /DSWEST	D S West Motors - Scan vehicle for electrical fault	£42.00
	2387	BACS/140723 /WATERP1	United Utilities/Waterplus - Water bill and wastewater bill - community centre - 18/05/23 - 17/06/23	£39.85
	2388	BACS/140723 /WATERP2	United Utilities/Waterplus - Water bill for Hagg Bank allotment - 18/05/23 - 17/06/23	£23.84
	2389	BACS/140723 /BURLEY	Plantscape/G Burley & Sons Ltd - Summer planting 2023	£4,353.60

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 13TH JULY 2023 AT DISLEY COMMUNITY CENTRE**

	2390	DD/280623/A LLSTAR	Allstar - Fuel for community bus and ranger vehicle	£245.67
	2391	DD/280623/B RITGAS	British Gas - Supply of gas from 18/05/23 - 14/06/23	£73.72
	2392	DD/260623/BI FFA	Biffa Waste Services Ltd - Trade waste services	£186.24
	2393	BACS/300623 /IZETTLE	IZettle - Credit Card fees - June 2023	£5.29
	2397	BACS/140723 /PAYPAL	PAYPAL - Debit Card Account - PayPal replenishment - June 2023	£102.72
				£5,715.67
	Proposed: Cllr. Adams Seconded: Cllr. Windsor Unanimously agreed			
Resolved	<i>That Payment of Accounts of £5,715.67 as listed on Appendix. A. (2) are made using the General Power of Competence and are approved.</i>			
2516	<u>To receive a Financial Statement for the period to 31st May 2023.</u> <div align="right">Received</div>			
2517	<u>To approve Financial Budget Comparison for the period 01/04/2023 to 31/05/2023.</u> Cllr. Adams requested a breakdown of costs on Code 215 Salaries for the period to ensure the budget was adequate. The Clerk agreed to forward this to all councillors. Proposed: Cllr. Windsor Seconded: Cllr. Adams Unanimously agreed			
Resolved	<i>That the Financial Budget Comparison for the period 01/04/2023 to 31/05/2023 is approved.</i>			
2518	<u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</u> Proposed: Cllr. Windsor Seconded: Cllr. Bull Unanimously agreed			
Resolved	<i>That Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i>			
	<u>A G E N D A – P A R T 2</u>			

Signed: _____

2302

MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
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2519	<p><u>To note a report on the Parish Council's land assets.</u></p> <p>Cllr. Pattison arranged a tour of the Parish Council's land assets for Wednesday 27th September 2023 at 6.00pm from the Community Centre.</p> <p style="text-align: right;">Noted</p>
	<p>The meeting concluded at: 9.15pm</p>

Signed: _____

Cheshire East Councillor Report July 2023 for Disley Parish Council**Summary of Issues Raised by Residents**

Highways Maintenance	1
Highways Improvements	2
Trees/Shrubbery	2
Planning	1
Environment	1
Other	1
Total	8

The rocking manhole cover on Buxton Road Newtown (near Overdale Road) which has been repaired at least twice already in 2023 is making a noise again. It has been reported on Fix My Street and I shall follow this up again if necessary.

I am pleased to report that I have now approved the drawings for the Minor Highways Works Requests for double yellow lines on Coppice Avenue/Coppice Lane and Bentside Road so these will now go to consultation. I am still discussing wooden posts for the grass verge on Bentside Road as part of the project and am waiting for Cheshire East Highways to get back to me on this.

There is still work to be done to convince Cheshire East to put a 'No Through Road' sign on The Ridgeway. I shall keep this request on my project list for 2024/25.

We need to look at small projects for 2024/25. I already have dropped curbs for the entrance to The Orchard on my list and a couple of projects at Newtown have been previously mentioned. Guidance from Parish Councillors on priorities for spending my annual budget of £6,500 would be welcome.

I attended an open evening at Peaks and Plains on 26th July to learn more about what they do. I discussed the issue that residents have with the poor state of the external areas of Crabtree Court. I raised this a few weeks ago and shrubbery has now been cut back. I have submitted photographs and am awaiting a further update on when the other work I have requested will be done. Peaks and Plains are keen to work with Disley Parish Council and are impressed with the improvements Disley Parish Council has carried out at the Community Centre.

I have arranged a meeting with John Dwyer, the Police and Crime Commissioner, in Disley to discuss safety concerns at Ram Green crossroads and speed limits on the A6 (Buxton Road West and Buxton Road Newtown) and Mudhurst Lane.

I raised the provision of Falls Prevention classes (Stand Strong) in Disley at the meeting of the Adults and Health Committee on 24th July as part of a discussion on Cheshire East's Falls Prevention Strategy and am awaiting further feedback on this.

I attended meetings of the following committees as well as the main council meeting on 19th July:

Northern Planning
Adults and Health
Audit and Governance

In addition, I attended the Environment and Communities meeting on 27th July (I am not a member of this committee) to listen to discussion of proposals to charge for the collection of green waste and cut library hours.

The good news is that there is no reduction in hours at Disley Library and cutbacks elsewhere have been reduced compared with the original proposals. I commend council officers for taking on board the substantial number of resident responses to the library consultation and working hard to come up with improved proposals despite serious budget challenges.

Unfortunately, there will be a charge of £56 a year for a subscription service for green bin collections starting in January 2024. Payments will be taken from October 2023. Residents who choose not to subscribe will keep their green bin, so can choose to subscribe at a future date. The green bin remains with the property.

I am always pleased to receive suggestions for content from parish councillors.

Cllr. Sue Adams

28th July 2023

Disley Parish Council Project Teams 2023/24

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS
Air Quality and Environmental Improvements	To reduce the impact of the Council's activities on the environment, encourage environmental awareness in the village and improve village air quality.		Cllr. Sue Adams Cllr. Jackie Pattison Parish Clerk
Community Centre and environs improvements	To consider and implement potential improvements to the Community Centre, car park and ginnel.	Cllr. Jackie Pattison	Cllr. Sue Adams Cllr. Rachel Scale Cllr. Jean Windsor Parish Clerk Community Centre Supervisor
Community Transport Scheme	To monitor on-going effectiveness of the Community Transport Scheme.	Cllr. Sue Adams	Cllr. Andy Bowers Cllr. Jean Windsor Parish Clerk Admin Assistant
Highways Maintenance and Improvements	To improve village road conditions and reduce traffic volumes, speeds, anti-social driving and parking issues.	Cllr. Simon Brownbill	Cllr. Sue Adams - CEC Councillor Cllr. Paul Bull Cllr. Jackie Pattison
Leisure Facilities Improvements	To improve the facilities and environment at Arnold Rhodes, Newtown and Bentside Playing Fields and consider new community-led initiatives.	Cllr. Jackie Pattison	Cllr. Sue Adams Cllr. Simon Brownbill
Newtown Environmental	To undertake environmental initiatives at Newtown Playing Fields.	Cllr. Jackie Pattison	Cllr. Sue Adams Cllr. Andy Bowers Cllr. Jean Windsor Parish Clerk
Streetscene	To improve the look and feel of Disley and Newtown village centres and residential areas.	Cllr. Jean Windsor	Cllr. Sue Adams Cllr. Simon Brownbill Village Rangers
Village Events	To develop and monitor a broad range of Community Events.	Parish Clerk	Cllr. Jackie Pattison Cllr. Rachel Scale Cllr. Jean Windsor Admin Assistant
Village Health & Well-being	To improve the village Health & Well-being through new initiatives such as social isolation reduction and to encourage community volunteering.	Cllr. Sue Adams	Cllr. Paul Bull Cllr. Rachel Scale Cllr. Jean Windsor Parish Clerk External members: Clare Johnson - CEC Frances Underhill - EOLP Leah Isadora - Middlewood Practice Lisa Joslin - Cheshire East/BDP Integrated Care

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Air Quality and Environmental Improvements	To reduce the impact of the Council's activities on the environment, encourage environmental awareness in the village and improve village air quality.		<p>Clr. Sue Adams</p> <p>Clr. Jackie Pattison</p> <p>Parish Clerk</p>	<p>02/05/2023 - Cllr. Mr Birchall - No progress, still awaiting MP's report of what action to be taken.</p> <p>05/04/2023 - Cllr. Mr Birchall - Awaiting action plan from MP's A6 project, it is very disappointing that there has been no feedback or proposals from the 3 MP's, in fact no communication at all.</p> <p>01/03/2023 - Cllr. Mr Birchall - No further updates. Still awaiting MP A6 pipeline report.</p> <p>10/01/2023 - Cllr. Mr Birchall - No further updates.</p> <p>29/11/2022 - Cllr. Mr Birchall - Still awaiting A6 MP's group report before</p>
Community Centre and environs improvements	To consider and implement potential improvements to the Community Centre, car park and ginnel.	Clr. Jackie Pattison	<p>Clr. Sue Adams</p> <p>Clr. Rachel Scale</p> <p>Clr. Jean Windsor</p> <p>Parish Clerk</p> <p>Community Centre Supervisor</p>	<p>02/08/2023 - Cllr Pattison - Awaiting final decision on bench and bins and confirm fitting date for flooring by rear door. Old chairs removed.</p> <p>05/07/2023 - Parish Clerk - Hall chairs and trolley delivered. Order placed for flooring by back door. Project meeting on 05/07/2023 to discuss bench and bins and start of Phase 2.</p> <p>03/05/2023 - Cllr. Mrs Birchall - Community centre improvements project list and budgets were up dated at 19 April meeting. Items and budget are in line and from the delivery of chairs which is again delayed by supplier</p> <p>30/07/2023 - Cllr. Adams - Fundraising coffee morning on Saturday 29th July raised £608.10. Meeting arranged for Tuesday 8th August 10-11am.</p> <p>02/07/2023 - Cllr. Adams - Fundraising coffee morning arranged for Saturday 29th July. Meeting arranged for Tuesday 8th August 10-11am.</p> <p>31/05/2023 - Cllr. Adams - Fundraising coffee morning arranged for Saturday 29th July</p> <p>03/05/2023 - Cllr. Adams - Good programme of trips arranged for May/June and bookings going well</p>
Highways Maintenance and Improvements	To improve village road conditions and reduce traffic volumes, speeds, anti-social driving and parking issues.	Clr. Simon Brownbill	<p>Clr. Sue Adams - CEC Councillor</p> <p>Clr. Paul Bull</p> <p>Clr. Jackie Pattison</p>	<p>01/08/2023 - Cllr. Brownbill - We are pleased to report our CEC Cllr, Sue Adams is making good progress on a number of priority areas working alongside ourselves, Cheshire East and the police. Our next meeting will be held when we have more detail and are in a position to communicate successes to residents.</p> <p>02/07/2023 - Cllr. Brownbill - Meeting on 5th June, notes included in July Council meeting agenda.</p> <p>31/05/2023 - Cllr. Brownbill - The first new council Highways meets 5th</p>
Leisure Facilities Improvements	To improve the facilities and environment at Arnold Rhodes, Newtown and Bentside Playing Fields and consider new community-led initiatives.	Clr. Jackie Pattison	<p>Clr. Sue Adams</p> <p>Clr. Simon Brownbill</p>	<p>02/08/23 - Cllr Pattison - Next meeting to be arranged following councillor site visits on 27th Sept.</p> <p>04/07/23 - Cllr Pattison - No further update. Meeting date to be arranged.</p> <p>08/05/2023 - Cllr Pattison - Response letter from CEC did not satisfactorily address issues of asset transfer & Section 106 monies. Cllr Pattison will prepare further letter to CE at CEC. Arnold Rhodes zip wire - 2023 RoSPA inspection raised speed of travel and need for new surfacing. Quotes to be sought.</p> <p>02/04/2023 - Cllr Pattison - Await response from CEC regarding asset transfer and Section 106 monies. New stop tap fitted by DPC at Newtown</p>

IRM. 8.

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Newtown Environmental	To undertake environmental initiatives at Newtown Playing Fields.	Cllr. Jackie Pattison	Cllr. Sue Adams Cllr. Andy Bowers Cllr. Jean Windsor Parish Clerk	02/08/23 - Cllr Pattison - Awaiting further information on woodland creation scheme. Picnic bench fitted. Fencing work started. Plumbing repairs due to be completed prior to football season. 04/07/23 - Cllr Pattison - project group meeting on 19th July at 2.00pm. Further works being carried out at Newtown Play Area. Quote received from plumber re replacement pipework in changing rooms. 01/06/2023 - Cllr Pattison - Playground resurfacing work completed. Picnic bench, bins and cycle rack locations to be agreed. 02/08/2023 - Cllr. Windsor - No further updates. 02/07/2023 - Cllr. Windsor - No further updates. 30/05/2023 - Cllr. Windsor - No further updates. 02/05/2023 - Cllr. Windsor - No further updates. 04/04/2023 - Cllr. Windsor - Response to Cheshire East Cycle audit sent, as per agenda item. 28/02/2023 - Cllr. Windsor - No updates. Walk from Newtown to Disley due soon.
Streetscene	To improve the look and feel of Disley and Newtown village centres and residential areas.	Cllr. Jean Windsor	Cllr. Sue Adams Cllr. Simon Brownbill Village Rangers	31/07/2023 - Parish Clerk - Meeting held on 20th July. Minutes in Agenda Pack. Rota for Disley Show due shortly. Planning started for Civic Sunday. Next meeting 11th September. 28/06/2023 - Parish Clerk - Next meeting 20th July. Successful Defib/CPR training session on 1st June. Progress continues with Xmas Extravaganza planning. Meeting with Chair re Civic Sunday on 18th July. 30/05/2023 - Parish Clerk - Project meeting on 30th May. Progress reports on Community Bus Coffee Morning, DPC attendance at Disley Show, Autumn Litter Pick, Newtown Tree Planting and Xmas Extravaganza. Next meeting
Village Events	To develop and monitor a broad range of Community Events.	Parish Clerk	Cllr. Jackie Pattison Cllr. Rachel Scale Cllr. Jean Windsor Admin Assistant	30/07/2023 - Cllr. Adams - Meeting notes from 13/7/23 included in agenda pack. Next meeting Thursday 14th September 10-11am on Teams 02/07/2023 - Cllr. Adams - Next meeting Thursday 13th July 10-11am on Teams 31/05/2023 - Next meeting Thursday 13th July 10-11am on Teams 03/05/2023 - Cllr. Adams - Notes from meeting 27/4/23 in agenda pack. 02/04/2023 - Cllr. Adams - Warm Places soup and a roll lunch extremely popular in March. Last film show on 12th March had 22 attendees. Next meeting on 27th April. Stay Well Squad contract terminated by CEC after 31st March. 28/02/2023 - Cllr. Adams - Disley Friends Social Group going well. Warm
Village Health & Well-being	To improve the village Health & Well-being through new initiatives such as social isolation reduction and to encourage community volunteering.	Cllr. Sue Adams	Cllr. Paul Bull Cllr. Rachel Scale Cllr. Jean Windsor Parish Clerk External members: Clare Johnson - CEC Frances Underhill - EOLP Leah Isadora - Middlewood Practice Lisa Joslin - Cheshire East/BDP Integrated Care	

Present: Cllr. Pattison, Cllr. Scale, Eithne Egan-Bull (Supervisor) and Richard Hollan (Clerk).

1. Outstanding items from Phase 1:

- 1 x bench for front.
- 2 x litter bins – front and back.

Action: Clerk to email link to Bailey Streetscene website to project team and team members to suggest 4-seater bench and matching bin choices.

- Flooring at rear door.

Action: Cllr. Pattison to chase Floorchoice for installation dates.

Action: Outstanding Phase 1 items to be transferred to Phase 2, if unresolved.

2. Consider drop bollards for Community Bus and Ranger van parking.

Action: Cllr. Pattison to contact Elite Surfacing for a quote for drop bollards.

3. Energy efficiency initiatives.

- **Energy audit.**

Action: Clerk to investigate to cost of a Community Centre energy audit.

- Current insulation levels.
- Solar panels.
- Quick fix ideas.

Action: Clerk and Supervisor to implement quick fix energy savers e.g. turning off fridge when not in use, "Please turn lights off" signs, turning heating down 1 degree etc.

4. Consider proposals for Phase 2.

Suggested items for Phase 2 included:

- Replacement windows for hall, library and office.
- Storage unit by back door.

Action: Jan Haunton and Laurence Tuke to be approached for quotes for storage solutions.

- Lockable exterior bin store for skips.

Action: Bespoke and off-the-shelf alternative bin stores to be considered.

- Hall acoustics – lower hall ceiling, hanging acoustic boards.
- Hall heating, cooling and ventilation – ceiling fans.
- Ceiling projector.

Action: Methodist Church to be approached as they have ceiling projector.

- Replace flooring in foyer, hall lobby and toilets with non-slip surfacing.
- Assess electric hand dryers for toilets.
- Replace and replumb urinal in Gents to prevent leaking.

Action: Josh Wild to be approached for a quote for urinal work.

5. Any other business.

- Display monitor in library is proving difficult to find suitable mounting. Consider locating in Hall window or exterior unit.
- Cllr. Pattison agreed to be Project Lead for the Project Team.

6. Date of next meeting.

- Wednesday 30th August 2023 at 12.00pm in person.

Richard Holland

Subject: FW: Bentside Road (DYLs)
Attachments: Proposed DYLs.pdf

From: ADAMS, Sue (Councillor) <Sue.Adams@cheshireeast.gov.uk>
Sent: Tuesday, July 25, 2023 9:10 PM
To: Simon Brownbill <simon.brownbill@disleyparishcouncil.org.uk>; Jackie Pattison <jackie.pattison@disleyparishcouncil.org.uk>; Paul Bull <paul.bull@disleyparishcouncil.org.uk>
Cc: Richard Holland <clerk@disleyparishcouncil.org.uk>
Subject: FW: Bentside Road (DYLs)

FYI. I have approved the drawing and Cheshire East will now commence the TRO process,

Sue

OFFICIAL

From: [REDACTED]
Sent: 25 July 2023 10:06
To: ADAMS, Sue (Councillor) <Sue.Adams@cheshireeast.gov.uk>
Cc: [REDACTED]
Subject: Bentside Road (DYLs)

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good morning Councillor Adams,

Please see the attached drawing for the extension proposal of double yellow lines on Bentside Road.
Can you let me know if you wish for the TRO process to undertake?

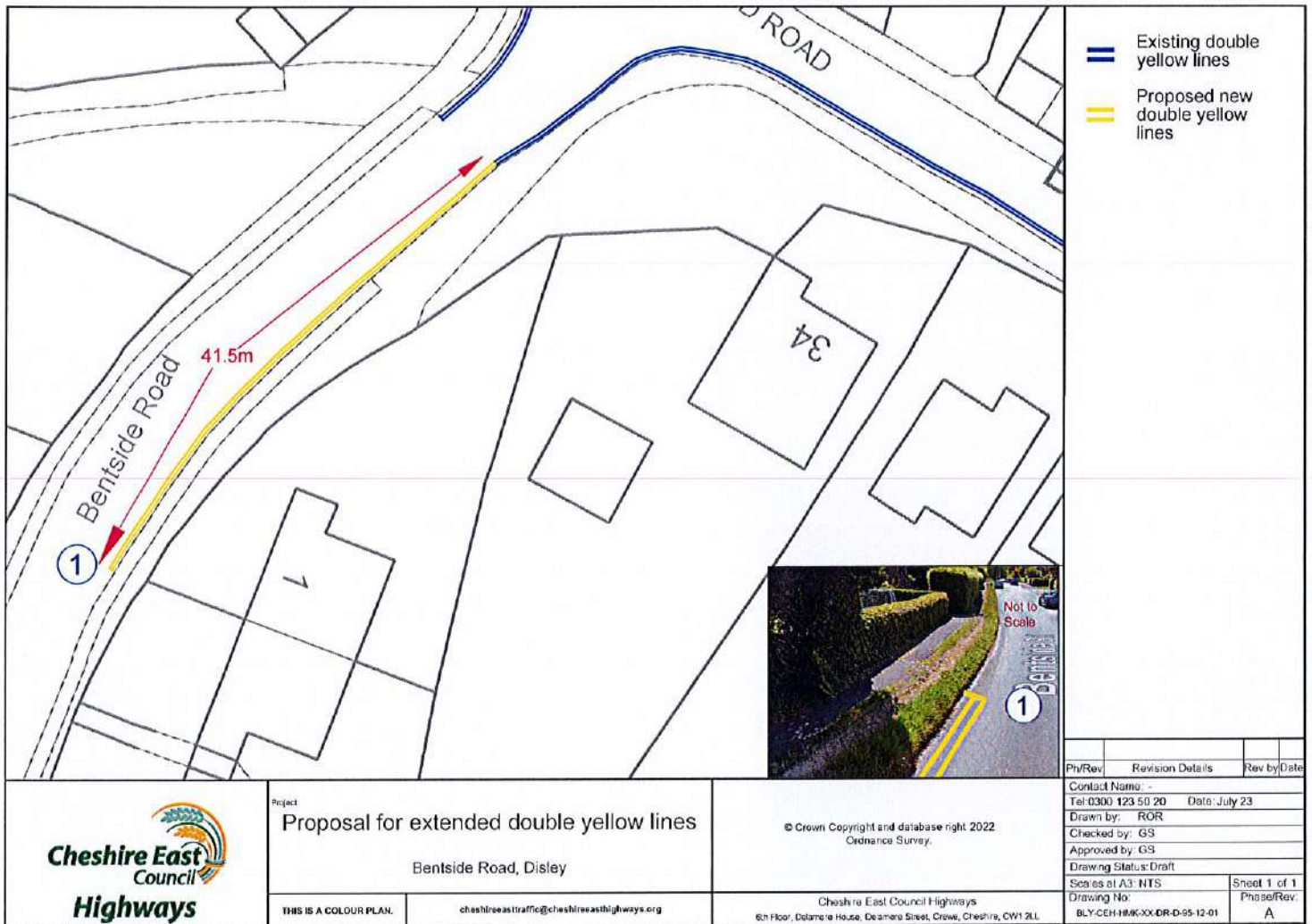
We are still investigating your request for the verge marker posts.

Kind regards,

[REDACTED]
Assistant Engineer | Cheshire East Highways

www.cheshireeast.gov.uk/highways
Follow us on Twitter @CECHighways

Please consider the environment before printing this email



AutoCAD File Ref.

19th July 2023 - NOTES

1. Welcome

2. Attendees: Cllrs. Bowers, Pattison and Windsor and Richard Holland (Parish Clerk)

3. Apologies: Cllr. Adams

4. Phase 1 - Progress update

- Landscaping work has been completed.
- 70 trees have been ordered for a planting session in November. Scouts, Guides and Forest School to be invited.
- Picnic bench to be fitted on 20/07/2023.
- Bike rack due 24/07/2024.
- Rubbish bins to be fitted in early August.
- New signage due shortly.

5. Changing rooms update

- Cllrs. Adams and Pattison are pursuing CEC re outstanding tasks, \$106 money balance and transfer of ownership.
- Remedial plumbing work due to be undertaken on 10th August.

6. Tree planting - Woodland Trust - Area 3

(See above)

7. Tree planting - Cheshire Wildlife Trust - Area 1

- Cheshire Wildlife Trust (CWT) may offer support for tree planting of areas over 0.5 hectares (1.2 acres).
- The Clerk to contact CWT to arrange site visit to discuss.

8. Grass cutting update

- DPC to seek quotes for grass cutting of all public land, including Newtown, in view of ANSA's potential change of policy.

9. Consider phase 2 works

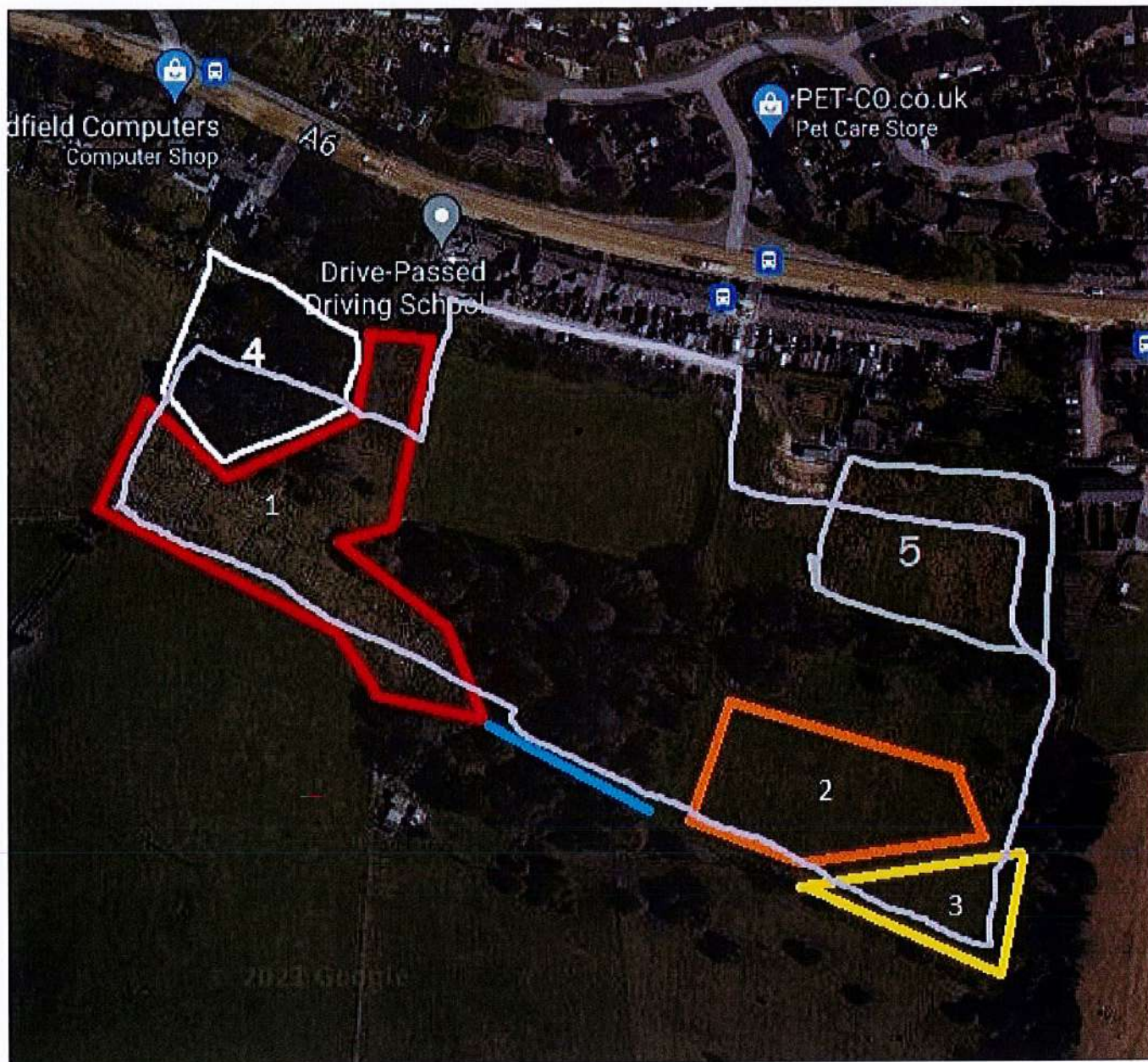
- Additional piece of play equipment for play area.
- Installing boardwalks across boggy area of old football pitch.
- Tree planting of Area 1.

10. AOB

- Check with Disley Football Club that they have public liability insurance and insurance for use of changing rooms.
- Check with DPC insurers that users of changing rooms are covered.

11. Date of next meeting

- TBA in Autumn.



VILLAGE EVENTS MEETING – 20th July 2023 – MINUTES

Attendees: Cllrs. Scale and Windsor, Richard Holland, Helen Richards

Apologies: Cllrs. Adams and Pattison

1. Actions from previous meeting.

- Christmas Extravaganza – Cllr. Pattison has made the Community Choir aware of the changed format this year where we will only have the school choir and a singer.
- Richard will contact Cllr. Sykes re: business involvement
- Disley Show - Volunteers for the stall (DPC) – we have a list of councillors available for this. Timings to be agreed nearer the date.
- QE2 Memorial Rose Bowl – Cllr. Pattison has ordered this.
- Autumn Litter Pick – Helen has emailed ANSA and Guides about this.
- Remembrance – Richard will email the Volunteer Network re marshals in September.
- Tree Planting – Cllr. Pattison has ordered the trees and will contact Wildlife Trust once she knows when they will be delivered.

2. Community Defib/CPR training – 1st June 2023

- This event went well with 25 attendees for the training and 12 for the Know Your Numbers blood pressure checks. It was agreed that this will be an annual event.

3. Blood Pressure Tutorial – 12th July 2023

- Only 3 members of the general public attended this. It wasn't clear how much publicity had been made by Schoolhouse Surgery although DPC had shown support by providing the venue and doing some publicity. It was agreed that Richard would raise this at the next PPG and Health & Wellbeing meeting.

4. Community Bus coffee morning - 29th July 2023

- A large number of prizes have been donated for raffle and tombola. There are enough volunteers to cover all tasks. Cllr Windsor to ask Cuppa an' a Chat for donations to cake stall on Wednesday 26th July.

5. Disley Show – 12th August 2023

- Updates as above.
- Partnership with Know Your Numbers Ambassadors – the 2 volunteers to be given a section at the back of the DPC gazebo. Awareness will be raised via a banner at the stall.
- Stall – it was agreed that we would use the information boards highlighting “What the Parish Council does in the village”. There would also be a chance to win a hamper by signing up for the e-Bulletin (hard copies to be made available for information)

6. Autumn Litter Pick – 9th September 2023

- To follow the previous format being held on The Ram Green with help from the guides.

7. Civic Sunday/Civic Awards - 29th October 2023

- Meeting held with Chair, Cllr. Brownbill, on 18th July to agree date and format of this 'chair led' event.
- Decided to hold in 2 locations – the civic service in St Mary's church followed a buffet and the awards ceremony in the Community Hall.
- The awards to be re-branded as the Community Star awards with the publicity to encourage nominations for all ages in the village. In addition, there will be a specific QE2 award for a young person.
- Cllr. Brownbill is currently looking at the arrangements and the invitation list and will liaise with Rev. Cornes and the DPC office. The media assistant has been asked to work on the publicity and a poster for this event.

8. Remembrance Sunday – 12th November 2023

- Wreaths ordered and contact will be made with volunteers to marshal the event nearer the time.

9. Tree planting at Newtown – Date TBA – November 2023

- As above.

10. Christmas Extravaganza – Friday 1st December 2023

- Quote of £2,387 (+c£300 on 2022) from Lightech for lighting and fireworks was agreed by the project team.
- Children's gifts – to be ordered in September.

11. 'Dark Deeds and Tales' event – 27th to 31st October.

- This is a commercial 'one woman' event to be held in the evening as a tour around Disley village. They have asked to gather on the Ram Green to start. As an educational and walking event which may bring people into the village, the project team agreed that DPC would support the event by consenting to the use of the Ram Green (official form to be completed by the event holder) and pointing out the availability of the community noticeboards for publicity.

12. 2024 Events

- D-Day 80 – 6th June 2024 – it was agreed to have a 'watching brief' at the moment and see if any external events are planned next year.
- Disley Community Showcase – July 2024. This was proposed as a biennial event after the success in 2022. It was agreed that we would email previous exhibitors to ask them to register their interest for a similar event in 2024.
- Community Defib and CPR training – to be arranged for early to mid-May 2024.

13. A.O.B. None

14. Date of next meeting – Monday 11th September at 10.00am.

Minutes from Village Health & Wellbeing Teams meeting Thursday 13th July 2023

1. Present: Sue Adams, Richard Holland, Rachel Scale, Jean Windsor, Clare Johnson, Leah Isadora

Apologies: Frances Underhill, Genevieve Lamptey, Lisa Joslin

2. No matters arising

3. Time to Talk – Clare had no update since last Disley session. Struggling to get people to come along. Will try new posters after session on Friday 14th July. There will be a meeting in October to review Time to Talk.

4. Disley Friends - Clare told the group about Macclesfield Football Club branching out into the community. Offering walking or seated sports. Clare will supply details. Cost of £55 could be covered by Connected Communities fund.

5. Time Out Group Handforth – Sue visiting 16th August. This is for adults with learning difficulties and autism.

6. Bereavement Support – Leah is putting together a pack which will have contact details of local groups on an A4 sheet. Included will also be details of Community Bus trips. Two volunteers from Disley will be at the training session on Saturday 15th July in Bollington. Six volunteers in total from Disley and six from Bollington.

7. Repair Cafe – Sue going to Bridgend Centre 10th August. Looking into possible joint venture with Bollington. Richard said Community bus could be used to transport Disley residents on Wednesday afternoons. Disley Community Store could help with advertising and act as a collection point. Sessions could be once per month.

8. Defibrillator Training – Well attended on 1st June. There were 25 over the two sessions. Know Your Numbers ran alongside and 12 people took part. Clare will send Richard details of a further source of funding for another defibrillator. Further training sessions to be arranged, probably once per year, unless there are lots of requests.

9. Healthbox – Richard has received free exercise and play equipment. Some has been given to St Mary's Tots, some to Disley Friends and some will be kept at the Community Centre for other groups to use.

9. Blood Pressure Tutorial – only 5 people turned up. Possibly wording of flyer may have given the impression that own equipment was necessary. Know Your Numbers volunteers from Poynton ran the session with support from Middlewood as there was not enough notice given for our volunteers to be available.

10. FIT Programme – Setting up meeting but again not enough notice given so will now be on 25th July. This runs in Poynton as a next step after Stand Strong. Eleven Disley residents are on a waiting list for Stand Strong, but Reed Wellbeing have said that they do not currently have the capacity to run Stand Strong in Disley. There could potentially be a slot available at the Community Centre on Thursday afternoons if Reed were able to run a course.

11. Middlewood Partnership Update – Leah is not overly busy in Disley. Information packs will be available shortly relevant to individual conditions. Richard needs contact details for the new communications person to publicise this.

12. AOB – Clare told us about Red Cross Mobility Aids Pop Up which can for example supply a wheelchair for people to use to get to various appointments. There could potentially be space at the station for storage.

NHS volunteers set up during COVID can offer telephone support for newly discharged patients. Clare will send details to Richard. Probably beyond the scope of Disley Volunteer Network. Biggest shortage everywhere is face to face support.

13. Next meeting – Teams Thursday 14th September 10 – 11 am.

Richard Holland

Subject: FW: Cheshire East Libraries Service Review - Final Proposal

From: [REDACTED]

Sent: Wednesday, July 19, 2023 1:31 PM

Subject: RE: Cheshire East Libraries Service Review - Final Proposal

Dear Town and Parish Council colleagues,

Further to my previous email relating to the Libraries Service Review a brief note to alert you to the fact that the final proposals are now published as part of the papers for the meeting of the Environment & Communities Committee on Thursday 27th July.

In brief;

The recent public consultation received 3,200 engagements which are captured in a full report appended to the committee paper, but also published to the Council's webpages as a separate document.

Having considered this feedback and aligned to a site assessment process and review of opening hours the final proposals have now been revised to:

- Deliver the half day closure by opening later or closing earlier in the week, instead of closing for a full half day. The timings will be based on usage data for each site.
- A reinstatement of time across each site targeted at those sites where usage and demand is greatest, whilst also considering key public health factors.

This has meant that in total there has been a reinstatement of 31 hours per week of opening hours across the borough's libraries and all sites which are currently open 5 days during the week will continue to be, with one weekday being a half day opening until 1pm. There continues to be no impact on existing Saturday opening hours or the mobile library service as a result of this review.

In parallel officers have been in dialogue with a number of Town Councils around the detail of topping up services in libraries, which will be a further positive benefit should these discussions translate in due course into formal 3 year funding agreements.

Subject to committee approval, it is expected that any changes to opening hours would be implemented from November this year.

Regards,

Interim Director Environment and Neighbourhoods
| Cheshire East Council |

Subject:

FW: Library Service Consultation June/July 2023

OFFICIAL

From: ADAMS, Sue (Councillor)

Sent: 09 July 2023 22:04

To: R AND C <RANDC@cheshireeast.gov.uk>

Subject: Library Service Consultation June/July 2023

Dear R and C,

I am fully supportive of maintaining the current opening hours of Disley Library. The current opening pattern works well and fits in with other activities in the Disley Community Hub which support footfall in the library such as Saturday coffee mornings and the Cuppa an' a Chat Group on Wednesday mornings. Disley Library is a key partner for Disley Parish Council in the delivery of its Health and Wellbeing strategy and is vital to the mental and physical health of many Disley residents. It provides low level social contact for those who are isolated. The library computers are vital for supporting Cheshire East Council's policy of digital inclusion. The library is particularly important to children, parents of young children, and older people. Disley library is the only face to face point of contact with CEC services. There is no direct transport link from Disley to Poynton, so without the library residents without access to a car cannot access CEC services. Disley library helped to deliver Warm Places in the winter of 2022/23 working with Disley Parish Council. Parish Councillors are meeting with a senior member of library staff shortly to look at how the Parish Council can offer further non-financial support to Disley library.

I am sure that the points I have made above apply equally to other libraries across Cheshire East. Protecting library opening hours should be a high priority for the council. Customer needs have changed considerably in recent years and will continue to change in the future. I suggest that CEC needs to carry out a review of staffing and look at how the service can adapt to the changing needs of customers in the face of financial challenges. The role of today's library includes the provision of a range of services and activities and includes acting as a customer service centre for Cheshire East Council. Perhaps we need to think about working in a different way but reducing library opening hours needs to be avoided as service to library users should be the first priority.

When looking at the data for individual libraries, it would be useful to have analysis of performance which takes account of the number of people living in each library's catchment area, hours open and costs split between staff and accommodation.

Kind regards,

Cllr Sue Adams

Disley Ward

Cheshire East Council

Sue.Adams@cheshireeast.gov.uk

Richard Holland

From: Simon Brownbill
Sent: 07 July 2023 11:18
To: randc@cheshireeast.gov.uk <randc@cheshireeast.gov.uk>
Cc: Richard Holland; ADAMS, Sue (Councillor)
Subject: Library Service Consultation 2023 - Disley Parish Council

Dear Sir or Madam,

I am writing on behalf of Disley Parish Council to express our full support for maintaining the current opening hours of Disley Library. As representatives of the local community, we understand the immense value this library brings to our residents, and we firmly believe that preserving its accessibility is crucial for the well-being and development of our community.

Disley Library is not just a repository of books but a vital institution that enriches the lives of our residents, young and old. It serves as an educational hub, offering a diverse range of resources and learning opportunities to people of all ages. The current opening hours ensure that students, researchers, and individuals seeking knowledge can access the library's invaluable resources at their convenience. By maintaining these opening hours, we can support academic excellence, encourage lifelong learning, and promote intellectual growth within our community.

In addition to its educational role, Disley Library acts as a social and cultural centre, fostering community engagement and cohesion. The library hosts various events, workshops, and group activities that encourage interaction, dialogue, and the sharing of ideas. These opportunities for social connection and personal growth are invaluable for our community members, particularly those who may be isolated or have limited access to other communal spaces. By maintaining the library's opening hours, we can ensure that all residents have an equal chance to participate in and benefit from these community-building initiatives.

Furthermore, Disley Library plays a pivotal role in promoting inclusivity and bridging the digital divide. Not everyone has easy access to the internet or can afford personal book collections. The library serves as a vital resource for those seeking information, entertainment, and personal development. By preserving the current opening hours, we can guarantee that individuals from all walks of life, regardless of their socio-economic background, have equal access to the wealth of resources and opportunities provided by the library.

We are also very concerned about proposed car parking charges being brought into Disley by the current administration at Cheshire East. The effects on traders would be devastating. Whilst we would oppose such penalties being forced upon the most disadvantaged in our community, we are mindful that whatever happens we need to ensure that the village centre remains as attractive as possible, and amenities such as the library are preserved.

Councillors and residents also observe that the Library is the only presence Cheshire East has in the village, and with no bus service to Poynton, our nearest shared service centre, any further cuts would undoubtedly impact residents' access not just to the library but to wider Cheshire East services.

It should be noted that Disley Parish Council (DPC) shares the site and works in partnership with the Disley Library Team to facilitate joint ventures and promote a wide range of community initiatives. We value the team there greatly. Parish Councillors are meeting with the Senior Librarian shortly to explore how the Parish Council can offer further non-financial support to the service.

Finally, we understand that budgetary considerations are a significant factor in determining the opening hours of public facilities. However, we are grateful that Cheshire East recognises the positive impact Disley Library has on our community's well-being and development. We hope that this support continues well into the future.

Regards

Cheshire East Council – Councillor Code of Conduct

Cheshire East Council has adopted this Code of Conduct to promote and maintain high standards of conduct and underpin public confidence in the Authority and its Councillors and co-opted Members (referred to collectively in this Code as "Councillors").

1. All Town and Parish Councils that are within the Borough boundary have been invited to adopt this Code. It is acknowledged that town and parish councils that choose to adopt this Code may wish to amend its provisions to reflect local circumstances and preferences.
2. It is important that as Councillors we can be held accountable, and all adopt the behaviours and responsibilities associated with the role. Conduct as an individual Councillor affects the reputation of all Councillors. The Council wants the role of Councillor to be one that people aspire to. The Council also wants individuals from a range of backgrounds and circumstances to be putting themselves forward to become Councillors.
3. As Councillors, we represent local residents, work to develop better services and deliver local change. The public have high expectations of us and entrust us to represent our local area, taking decisions fairly, openly, and transparently. We have both an individual and collective responsibility to meet these expectations by maintaining high standards and demonstrating good conduct, and by challenging behaviour which falls below expectations.
4. Importantly, we should be able to undertake our role as a Councillor without being intimidated, abused, bullied, or threatened by anyone, including the general public.
5. This Code has been designed to protect our democratic role, encourage good conduct and safeguard the public's trust in local government.

Introduction

This Councillor Code of Conduct has been adopted under the Localism Act 2011 and is supported by a process that will be followed if a complaint is made. A complaint should be made to the Monitoring Officer with sufficient information to substantiate it. The form and details of the process can be found on our website.

Support for Town and Parish Councils may be accessed through their membership of the Cheshire Association of Local Councils (ChALC) or the National Association of Local Councils (NALC).

Guidance that may assist Councillors in interpreting and understanding aspects of the code can be found here;

[Guidance on Local Government Association Model Councillor Code of Conduct | Local Government Association](#)

Definitions

For the purposes of this Code of Conduct, a "Councillor" means an elected Councillor or co-opted Member of Cheshire East Council or of one of the Town and Parish Councils that have adopted this Code of Conduct

A "co-opted member" is defined in the Localism Act 2011 Section 27(4) as "a person who is not a member of the authority but who:

- a) is a member of any committee or sub-committee of the authority, or;
 - b) is a member of, and represents the authority on, any joint committee or joint subcommittee of the authority;
- and who is entitled to vote on any question that falls to be decided at any meeting of that committee or sub-committee".

For the purposes of this Code of Conduct, "local authority" includes Cheshire East Council and / or one of the parish councils, town councils within the Borough.

Purpose of the Code of Conduct

The purpose of this Code of Conduct is to assist you, as a Councillor, in modelling the behaviour that is expected of you, to provide a personal check and balance, and to set out the type of conduct that could lead to action being taken against you. It is also to protect you, the public, fellow Councillors, local authority officers and the reputation of your Council and of local government. It sets out general principles of conduct expected of all Councillors and your specific obligations in relation to standards of conduct. The fundamental aim of the Code is to create and maintain public confidence in the role of Councillor and local government.

General principles of Councillor conduct

Everyone in public office at all levels; all who serve the public or deliver public services, including ministers, civil servants, Councillors and local authority officers; should uphold the Seven Principles of Public Life, also known as the Nolan Principles (as set out at Appendix A). The Nolan Principles are:

1. Selflessness;
2. Integrity;
3. Objectivity;
4. Accountability;
5. Openness;
6. Honesty;
7. Leadership.

Building on these principles, the following general principles have been developed specifically for the role of Councillor.

In accordance with the public trust placed in me, on all occasions:

- I act with integrity and honesty
- I act lawfully

- I treat all persons fairly and with respect; and
- I lead by example and act in a way that secures public confidence in the role of Councillor.

In undertaking my role:

- I impartially exercise my responsibilities in the interests of the local community
- I do not improperly seek to confer an advantage, or disadvantage, on any person
- I avoid conflicts of interest
- I exercise reasonable care and diligence; and
- I ensure that public resources are used prudently in accordance with my local authority's requirements and in the public interest.

Application of the Code of Conduct

This Code of Conduct applies to you as soon as you sign your declaration of acceptance of the office of Councillor or attend your first meeting as a co-opted member, and it continues to apply to you until you cease to be a Councillor or Co-Opted Member.

This Code of Conduct applies to you when you are acting in your capacity as a Councillor or Co-opted Member which may include if:

- you misuse your position as a Councillor
- Your actions would give the impression to a reasonable member of the public with knowledge of all the facts that you are acting as a Councillor

The Code applies to all forms of communication and interaction, including:

- at face-to-face meetings
- at online or telephone meetings
- in written communication
- in verbal communication
- in non-verbal communication
- in electronic and social media communication, posts, statements, and comments.

You are also expected to uphold high standards of conduct and show leadership at all times when acting as a Councillor.

Your Monitoring Officer has statutory responsibility for the implementation of the Code of Conduct, and you are encouraged to seek advice from your Monitoring Officer on any matters that may relate to the Code of Conduct. Town and parish Councillors are encouraged to seek advice from their Clerk, who may refer matters to the Monitoring Officer.

Standards of Councillor conduct

This section sets out your obligations, which are the minimum standards of conduct required of you as a Councillor. Should your conduct fall short of these standards, a complaint may be made against you, which may result in action being taken.

Guidance is included to help explain the reasons for the obligations and how they should be followed.

General Conduct

1. Respect

As a Councillor:

1.1 I treat other Councillors and members of the public with respect.

1.2 I treat local authority employees, employees and representatives of partner organisations and those volunteering for the local authority with respect and respect the role they play.

Respect means politeness and courtesy in behaviour, speech, and in the written word. Debate and having different views are all part of a healthy democracy. As a Councillor, you can express, challenge, criticise and disagree with views, ideas, opinions and policies in a robust but civil manner. You should not, however, subject individuals, groups of people or organisations to personal attack.

In your contact with the public, you should treat them politely and courteously. Rude and offensive behaviour lowers the public's expectations and confidence in Councillors.

In return, you have a right to expect respectful behaviour from others. If members of the public are being abusive, intimidatory or threatening you are entitled to stop any conversation or interaction in person or online and report them to the relevant local authority, social media provider or the police. This also applies to fellow Councillors, where action could then be taken under the Councillor Code of Conduct, and local authority employees, where concerns should be raised in line with the local authority's Member/officer protocol.

2. Bullying, harassment and discrimination

As a Councillor:

2.1 I do not bully any person.

2.2 I do not harass any person.

2.3 I promote equalities and do not discriminate unlawfully against any person.

The Advisory, Conciliation and Arbitration Service (ACAS) characterises bullying as offensive, intimidating, malicious or insulting behaviour, an abuse or misuse of power through means that undermine, humiliate, denigrate or injure the recipient. Bullying might be a regular pattern of behaviour or a one-off incident, happen face-to-face, on social media, in emails or phone calls, happen in the workplace or at work social events and may not always be obvious or noticed by others.

The Protection from Harassment Act 1997 defines harassment as conduct that causes alarm or distress or puts people in fear of violence and must involve such conduct on at least two occasions. It can include repeated attempts to impose unwanted communications and contact upon a person in a manner that could be expected to cause distress or fear in any reasonable person.

Because bullying and harassment can be subjective by its very nature, any complaints of such behaviour will be subject to an objective assessment of all the circumstances surrounding the allegation.

Unlawful discrimination is where someone is treated unfairly because of a protected characteristic. Protected characteristics are specific aspects of a person's identity defined by the Equality Act 2010. They are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation. The Equality Act 2010 places specific duties on local authorities. Councillors have a central role to play in ensuring that equality issues are integral to the local authority's performance and strategic aims, and that there is a strong vision and public commitment to equality across public services.

3. Impartiality of officers of the council

As a Councillor:

3.1 I do not compromise, or attempt to compromise, the impartiality of anyone who works for, or on behalf of, the local authority.

Officers work for the local authority as a whole and must be politically neutral (there are no political assistants in Cheshire East). They should not be coerced or persuaded to act in a way that would undermine their neutrality. You can question officers in order to understand, for example, their reasons for proposing to act in a particular way, for having acted in a particular way, or in respect of the content of a report that they have written. However, you must not try and force them to act differently, change their advice, or alter the content of that report, if doing so would prejudice their professional integrity.

Councillors should always use the appropriate routes to raise issues and inform decision making.

4. Confidentiality and access to information

As a Councillor:

4.1 I do not disclose information given to me in confidence by anyone, or acquired by me which I believe, or ought reasonably to be aware, is of a confidential nature, unless:

- a) I have received the consent of a person authorised to give it;*
- b) I am required by law to do so;*
- c) the disclosure is made to a third party for the purpose of obtaining professional legal advice provided that the third party agrees not to disclose the information to any other person; or*
- d) the disclosure is:*
 - i. reasonable and in the public interest; and*
 - ii. made in good faith and in compliance with the reasonable requirements of the access to information procedure rules; and*
 - iii. I have sought the views of the Monitoring Officer prior to its release.*

4.2 I do not improperly use knowledge gained solely as a result of my role as a Councillor for the advancement of myself, my friends, my family members, my employer or my business interests.

4.3 I do not prevent anyone from getting information that they are entitled to by law.

Cheshire East Council must work openly and transparently, and their proceedings and printed materials are open to the public, except in certain legally defined circumstances. You should work on this basis, but there will be times when it is required by law that discussions,

documents and other information relating to or held by the local authority must be treated in a confidential manner. Examples include personal data relating to individuals or information relating to ongoing negotiations.

5. Disrepute

As a Councillor:

5.1 I do not bring my role or Council into disrepute;

5.2 I am seen as a representative of Cheshire East Council or my Town or Parish Council and seek to uphold the image and reputation of the Council and will not bring my Council into disrepute.

As a Councillor, you are trusted to make decisions on behalf of your community and your actions and behaviour are subject to greater scrutiny than that of ordinary members of the public. You should be aware that your actions might have an adverse impact on you, other Councillors and/or your Council and may lower the public's confidence in you or your Council's ability to discharge your/its functions. For example, behaviour that is considered dishonest and/or deceitful can bring your local authority into disrepute.

You are able to hold the Council and fellow Councillors to account and are able to bring legitimate challenge in relation to Council functions and operation, criticise and express concern about decisions, services and processes undertaken by the Council whilst continuing to adhere to other aspects of this Code of Conduct. The Code of Conduct does not stifle political debate, or prevent Councillors from campaigning on issues of local concern.

6. Use of position

As a Councillor:

6.1 I do not use, or attempt to use, my position improperly to the advantage or disadvantage of myself or anyone else.

Your position as a Councillor of the local authority provides you with certain opportunities, responsibilities, and privileges, and you make choices all the time that will impact others.

However, you should not take advantage of these opportunities to further your own or others' private interests or to disadvantage anyone unfairly.

7. Use of local authority resources and facilities

As a Councillor:

7.1 I do not misuse council resources.

7.2 I will, when using the resources of the local authority or authorising their use by others:

- a. act in accordance with the local authority's requirements; and*
- b. ensure that such resources are not used for political purposes unless that use could reasonably be regarded as likely to facilitate, or be conducive to, the discharge of the functions of the local authority or of the office to which I have been elected or appointed.*

You may be provided with resources and facilities by the local authority to assist you in carrying out your duties as a Councillor.

Examples include:

- office support
- stationery
- equipment such as phones, and computers
- transport
- access and use of local authority buildings and rooms.

These are given to you to help you carry out your role as a Councillor more effectively and are not to be used for business, personal, or political gain. They should be used in accordance with the purpose for which they have been provided and the Council's own policies regarding their use.

8. Complying with the Code of Conduct

As a Councillor:

8.1 I undertake Code of Conduct training provided by my Council.

8.2 I cooperate with any Code of Conduct investigation and/or determination.

8.3 I do not intimidate or attempt to intimidate any person who is likely to be involved with the administration of any investigation or proceedings.

8.4 I comply with any sanction imposed on me following a finding that I have breached the Code of Conduct.

It is extremely important for you as a Councillor to demonstrate high standards, for you to have your actions open to scrutiny and for you not to undermine public trust in the local authority or its governance. If you do not understand or are concerned about the local authority's processes in handling a complaint you should raise this with your Monitoring Officer.

Protecting your reputation and the reputation of the local authority

9. Interests

As a Councillor:

9.1 I register and disclose my interests.

Section 29 of the Localism Act 2011 requires the Monitoring Officer to establish and maintain a register of interests of Councillors of the Council this includes Town and Parishes.

You need to register your interests so that the public, council employees and fellow Councillors know which of your interests might give rise to a conflict of interest. The register is a public document that can be consulted when (or before) an issue arises. The register also protects you by allowing you to demonstrate openness and a willingness to be held accountable. You are personally responsible for deciding whether or not you should disclose an interest in a meeting, but it can be helpful for you to know early on if others think that a potential conflict might arise. It is also important that the public know about any interest that might have to be disclosed by you or other Councillors when making or taking part in decisions, so that decision making is seen by the public as open and honest. This helps to ensure that public confidence in the integrity of local governance is maintained.

You should note that failure to register or disclose a disclosable pecuniary interest as set out in **Table 1**, is a criminal offence under the Localism Act 2011.

Appendix B sets out the detailed provisions on registering and disclosing interests. If in doubt, you should always seek advice from your Monitoring Officer.

10. Gifts and hospitality

As a Councillor:

10.1 I do not accept gifts or hospitality, irrespective of estimated value, which could give rise to real or substantive personal gain or a reasonable suspicion of influence on my part to show favour from persons seeking to acquire, develop or do business with the local authority or from persons who may apply to the local authority for any permission, licence or other significant advantage.

10.2 I will only accept gifts and hospitality when on a scale appropriate to the circumstances, and where it is apparent that no cause could reasonably arise for adverse criticism about the acceptance of the gift or hospitality. Hospitality is usually acceptable when the invitation is corporate not personal.

10.3 I will register with the Monitoring Officer any significant gift or hospitality that I have been offered but have refused to accept.

Whatever gift or hospitality is provided to you, other than a gift or hospitality of nominal value only (such as drink, or small items of stationery), you should report the circumstances and the type of hospitality to the Monitoring Officer. Small insignificant gifts of a value of less than £50, such as pens, diaries, calendars, mouse mats or mugs, may be accepted.

In order to protect your position and the reputation of your Council, you should exercise caution in accepting any gifts or hospitality which are (or which you reasonably believe to be) offered to you because you are a Councillor. The presumption should always be not to accept significant gifts or hospitality. However, there may be times when such a refusal may be difficult if it is seen as rudeness in which case you could accept it but must ensure it is publicly registered.

Corporate gifts and/or hospitality may on occasion be offered to Councillors carrying out duties associated with a ceremonial role such as Mayor. If the gift or hospitality is offered in ceremonial capacity, it can be accepted and noted on the register for the office being held. For example, the Mayor receives a gift on behalf of the Council, the gift will be recorded in the Mayors register and retained by the Council. A gift received by the Mayor as a token of thanks for attending a function, such as flowers, will be recorded as a personal gift within the register as appropriate. Gifts of a greater value should only be accepted on the basis that the gift or hospitality is declared. Gifts or hospitality (if appropriate) accepted in a ceremonial capacity may be donated to charitable or other appropriate causes such as the Mayors Charity.

You do not need to register gifts and hospitality which are not related to your role as a Councillor, such as Christmas gifts from your friends and family. It is also important to note that it is appropriate to accept normal expenses and hospitality associated with your duties as a Member. If you are unsure, do contact the Monitoring Officer for guidance.

11. Predetermination, predisposition and bias

Issues of predetermination, predisposition and bias can arise in parallel to the provisions of the Code of Conduct, but are not part of the Code itself. For further information, please consult specific guidance available at the following links:

<http://cedocs.ourcheshire.cccusers.com/layouts/15/WopiFrame2.aspx?sourcedoc=/Documents/Planning%20Code%20of%20Conduct.docx&action=default>

<https://www.local.gov.uk/publications/probity-planning-advice-councillors-and-officers-making-planning-decisions>

Appendices

Appendix A – The Seven Principles of Public Life

The principles are:

Selflessness

Holders of public office should act solely in terms of the public interest.

Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must disclose and resolve any interests and relationships.

Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

Honesty

Holders of public office should be truthful.

Leadership

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

Appendix B - Registering interests

Within 28 days of becoming a Councillor or your re-election or re-appointment to office you must register with the Monitoring Officer the interests which fall within the categories set out in **Table 1 (Disclosable Pecuniary Interests)** which are as described in "The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012". You should also register

details of your other personal interests which fall within the categories set out in **Table 2 (Other Registerable Interests)**.

"Disclosable Pecuniary Interest" means an interest of yourself, or of your partner if you are aware of your partner's interest, within the descriptions set out in Table 1 below.

"Partner" means a spouse or civil partner, or a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.

1. You must ensure that your register of interests is kept up-to-date and within 28 days of becoming aware of any new interest, or of any change to a registered interest, notify the Monitoring Officer.
2. A 'sensitive interest' is as an interest which, if disclosed, could lead to the Councillor, or a person connected with the Councillor, being subject to violence or intimidation.
3. Where you have a 'sensitive interest' you must notify the Monitoring Officer with the reasons why you believe it is a sensitive interest. If the Monitoring Officer agrees they will withhold the interest from the public register.

Non participation in case of disclosable pecuniary interest

4. Where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests as set out in **Table 1**, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest, just that you have an interest. You are able to make a brief statement prior to leaving the meeting to describe the context of your decision. Specific guidance regarding the declaration of interests at planning committee is available here: <https://www.local.gov.uk/publications/probity-planning-advice-councillors-and-officers-making-planning-decisions>

Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.

5. Where you are the Chairperson of any committee and have a disclosable pecuniary interest on a matter to be considered by you or you are being consulted upon for an officer decision, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for the Vice Chairperson or someone else to deal with it

Disclosure of Other Registerable Interests

6. Where a matter arises at a meeting which **directly relates** to the financial interest or wellbeing of one of your Other Registerable Interests (as set out in **Table 2**), you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

Disclosure of Non-Registerable Interests

7. Where a matter arises at a meeting which **directly relates** to your financial interest or well-being (**and is not a Disclosable Pecuniary Interest set out in Table 1**) or a

financial interest or well-being of a relative or close associate, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest. You are able to make a brief statement prior to leaving the meeting to describe the context of your decision. Specific guidance regarding the declaration of interests at planning committee is available here:

<https://www.local.gov.uk/publications/probity-planning-advice-councillors-and-officers-making-planning-decisions>

8. Where a matter arises at a meeting which **affects** –

a. your own financial interest or well-being;

b. a; or

c. a financial interest or wellbeing of a body included under Other Registrable Interests as set out in **Table 2**

you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied

9. Where a matter (referred to in paragraph 8 above) **affects** the financial interest or well-being:

a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;

b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise, you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. You are able to make a brief statement prior to leaving the meeting to describe the context of your decision. Specific guidance regarding the declaration of interests at planning committee is available here:

<https://www.local.gov.uk/publications/probity-planning-advice-councillors-and-officers-making-planning-decisions>

If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

10. Where you are the Chairperson of any committee and have another Registrable Interest or Non-Registrable Interest on a matter to be considered by you or you are being consulted upon for an officer decision, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for the Vice Chairperson or someone else to deal with it.

Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Any employment, office, trade, profession or vocation carried on for profit or gain.

Sponsorship

Any payment or provision of any other financial benefit (other than from the council) made to the Councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a Councillor, or towards his/her election expenses.

This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

Contracts

Any contract made between the Councillor or his/her spouse or civil partner or the person with whom the Subject Description Employment, office, trade, profession or vocation Councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council—

- (a) under which goods or services are to be provided or works are to be executed; and
- (b) which has not been fully discharged.

Land and Property - Any beneficial interest in land which is within the area of the council.

'Land' excludes an easement, servitude, interest or right in or over land which does not give the Councillor or his/her spouse or civil partner or the person with whom the Councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.

Licenses - Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer.

Corporate tenancies - Any tenancy where (to the Member's knowledge)—

- (a) the landlord is the council; and
- (b) the tenant is a body that the Councillor, or his/her spouse or civil partner or the person with whom the Councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.

Securities - Any beneficial interest in securities* of a body where—

- (a) that body (to the Councillor's knowledge) has a place of business or land in the area of the council; and
 - (b) either—
 - (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the Councillor, or his/ her spouse or civil partner or the person with whom the Councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.
- **'director'** includes a member of the committee of management of an industrial and provident society.

- **'securities'** means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registrable Interests

You must register as an Other Registerable Interest:

- a) any unpaid directorships
- b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
- c) any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Does the matter directly relate to one of my DPIs [set out in Table 1]?

YES

I have a DPI and cannot take part without a dispensation

NO

Does the matter directly relate to the finances or wellbeing of one of my ORIs [set out in Table 2]?

YES

I have an ORI and must disclose it. I may speak as a member of the public but not discuss or vote and must leave the room

NO

Does it directly relate to the finances or wellbeing of me, a relative or a close associate?

YES

I have an NRI and must disclose it. I may speak as a member of the public but not discuss or vote and must leave the room

NO

Does it affect the finances or wellbeing of me, a relative, a close associate or one of my ORIs?

YES

Am I or they affected to a greater extent than most people? And would a reasonable person think my judgement is clouded

NO

I have no interest to disclose

YES

I have an interest and must disclose it. I may speak as a member of the public but not discuss or vote and must leave the room

NO

You declare it but can take part

Open

Fair

Green

OFFICIAL

Richard Holland

Subject: FW: Cheshire East UKSPF - Update - Notification of launch of call out for additional project proposals

From

: UKSPF Enquiries <UKSPFenquiries@cheshireeast.gov.uk>

Sent: 22 July 2023 07:07

To: Cheshire East Members <CheshireEastMembers@cheshireeast.gov.uk>

Subject: Cheshire East UKSPF - Update - Notification of launch of call out for additional project proposals

Dear Councillor,

In accordance with a commitment made to Corporate Policy Committee in October last year, I am contacting all CEC members to inform you that we have now launched the call out for project proposals for the UKSPF allocation.

External appraisers have been appointed to assess any proposals submitted and a detailed form and transparent assessment process has been developed.

We are allowing a four week window for the submission of any proposals ending on 18th August.

Further details are available on the CEC website at: <https://www.cheshireeast.gov.uk/business/business-growth-and-investment/supporting-business-growth-and-investment/uk-shared-prosperity-fund.aspx>

The call out covers the remaining allocations for the following intervention types:

UKSPF Priority Area	Intervention Type
Communities & Place	E1: Improvements to town centres & high streets
Communities & Place	E6: Local arts, cultural, heritage & creative activities
Communities & Place	E7: Support for active travel enhancements in local area
Communities & Place	E8: Campaigns to encourage visits and exploring of local area
Communities & Place	E13: Community measures to reduce the cost of living
Communities & Place	E14: Relevant feasibility studies
Supporting Local Business	E19: Investment in research & development at the local level
Supporting Local Business	E22: Enterprise infrastructure & employment / innovation sites
Supporting Local Business	E23: Strengthening local entrepreneurial ecosystems
Supporting Local Business	E30: Business support measures to drive employment growth

Proposals for remaining unspent allocations (which would not therefore be included in the call out) are as follows:

Communities & Place	E9: Impactful volunteering and/or social action projects	CEC launched community focused grant as recommended by CEC Communities Team
Communities & Place	E11: Capacity building & infrastructure support local groups	It is currently anticipated that a VSCFE Infrastructure Provider would be commissioned via a competitive process in 2023 to provide infrastructure support to those who have been awarded funding from the Community Cost of Living Response Grant and from any subsequently approved E9 funded grant scheme. Final proposition to be recommended by CEC Head of Service for Communities and Integration.
People & Skills	E33: Employment support for economically inactive people	A project proposal has been put forward by the CEC Commissioning Team named 'Support to Economically Inactive people'. This project proposes to utilise the full E33 allocations for Yr2 and Yr3. The proposal is that the CEC Commissioning Team would develop a brief and go out to tender to

		commission bespoke 1-2-1 support for people who are long term unemployed using intensive and specialised interventions to help move people into paid work.
People & Skills	E34: Courses including basic, life & career skills	A project proposal has been put forward by the CEC Commissioning Team named 'Courses including basic, life & career skills'. This project proposes to utilise the full E34 allocations for Yr2 and Yr3. The proposal seeks to tackle the mismatch between the skills that local employers are seeking, and the skills embedded in the local labour market. The proposal is that the CEC Commissioning Team would develop a brief and go out to tender to commission external providers to undertake accurate analysis of the skills gaps, provide targeted skills training to plug those skill gaps, and tailored wrap-around support and proactive outreach with both employers and potential learners.
People & Skills	E36: Increase levels of digital inclusion, essential digital skills	A project proposal has been put forward by the CEC Commissioning Team named 'Local Digital Skills Training'. This project proposes to utilise the full E36 allocations for Yr2 and Yr3. The proposal seeks to utilise the allocation to provide bespoke digital skills courses aligned specifically at the local labour market needs. The proposal is that the CEC Commissioning Team would develop a brief and go out to tender to commission external providers to undertake accurate analysis of the digital skills gaps, provide targeted skills training to plug those gaps and tailored wrap-around support and proactive outreach with both employers and learners.

Members of the Cheshire East UKSPF Local Partnership Group will be informed.

If you have any queries, please could you use the email address UKSPFenquiries@cheshireeast.gov.uk.

Kindest regards

Development and Regeneration Manager

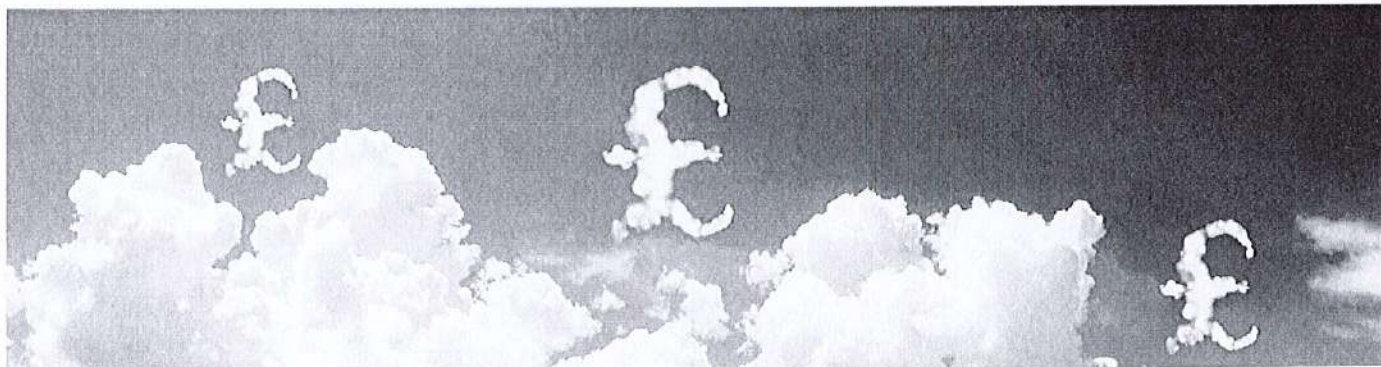
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UK Shared Prosperity Fund

**LEVELLING
UP**



UK Government

The UK Shared Prosperity Fund is a central pillar of the UK government's Levelling Up agenda. The Fund aims to improve pride in place and increase life chances across the UK investing in communities and place, supporting local business, and people and skills. The UKSPF Cheshire East allocation is circa £12.4M, with a further circa £1.5M allocation specifically for Adult Numeracy programme (Multiply). The funding must be spent by March 2025.

Investment Plan Development and Approval

With input from a range of local stakeholders, the

Council developed an Investment Plan for the UKSPF allocation setting out objectives for the funding and anticipated outputs and outcomes. A separate plan has also been developed for the Multiply element.

Linked documents:

- [Summary of Cheshire East UKSPF Investment Plan \(PDF, 1.4MB\)](#)
- [Core Investment Plan \(PDF, 369KB\)](#)
- [Rural addendum \(PDF, 162KB\)](#)

Programme and Project Development

CALL OUT for project proposals

21 July 2023 to 5pm 18 August 2023

Following approval of the Investment Plan CEC has been developing a programme of projects to be funded utilising UKSPF. In February 2023 a skeleton programme of projects was approved.

CEC have now issued a call out for additional project proposals. Appropriate organisations are now invited to submit proposals. The period for submission of proposals closes 5pm 18 August 2023. All proposals must be submitted via the formal process.

Proposals will be appraised by independent external experts who will recommend additional projects to receive UKSPF support.

Any organisation interested in submitting a proposal should read the following guidance carefully before completing the Call out application form.

- [Guidance document \(PDF, 669KB\)](#)
- [Call out application form \(MS Word, 254KB\)](#)

Projects already being delivered utilising UKSPF Communities and Place Projects:

- **Ly2, Crewe** UKSPF has been used to support the upgrade of Lyceum Square in Crewe Town Centre to provide a new community and cultural event space.
- **Flag Lane Cycle Way, Crewe** UKSPF funds have been used to support the development of the introduction of a new contraflow cycleway improving safety and utility on national cycleway NCN451.
- **Black Lane Cycle Way, Macclesfield** UKSPF has been used towards the upgrade of part of the Middlewood Way NCN55 route. Improving the journey into Macclesfield Town Centre for pedestrians and cyclists.
- **Community Cost of Living Response Grant** UKSPF is being used to provide grants of up to £10,000 for the voluntary, community, faith, and social enterprise sector to reduce the impacts of the cost of living crisis on the most vulnerable residents of Cheshire East.
- **Feasibility Studies** UKSPF is being used to undertake a variety of feasibility studies on potential projects relating to the regeneration of various town centres).

Local Business Support Projects:

- **Flexible Work Space Project** UKSPF will be used to make substantial grants of up to £100,000 to convert underutilised town centre property into flexible work spaces.
- **Online SME Support Hub** UKSPF has been used to establish an online support hub for businesses

- **Business Accelerator Programme** UKSPF is to be used to provide support to help businesses start up and size up, including business advice, workshops, training, coaching and mentorship.
- **Sustainable Inclusive Growth**
Project UKSPF will be used to provide a mix of financial (grants) and non-financial (business support) to help businesses develop sustainable and inclusive growth plans.
- **Temporary Employer Engagement**
Officer UKSPF is being used to create a temporary officer to engage with employers struggling to recruit and match recruitment needs with cohorts of people struggling to find employment.

Contact Our Business Growth and Investment Team



Page last reviewed: 21 July 2023

Can we improve this page?

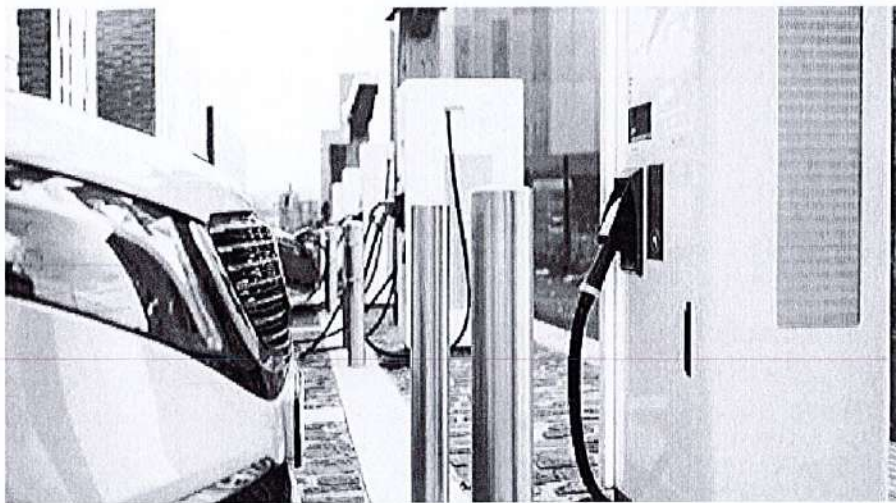
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/ **24/07/2023 - Council announces new electric vehicle charging strategy**



Council announces new electric vehicle charging strategy

24 July 2023

Cheshire East Council unveiled its new electric vehicle charging strategy at a meeting of its highways and transport committee on Thursday.

Implementation of the strategy, which is dependent upon funding from the government's On-Street Residential Charge Point and Local Electric Vehicle Infrastructure schemes plus match-funding from the private sector, will see the roll-out of electric vehicle charging points in a large number of Cheshire East

use a vehicle. Our strategy identifies the need for 1,300 public charge points by 2030



to meet increasing demands and the council will work to ensure these are sited to meet the needs of our local communities, including in council car parks, at leisure centres, transport hubs and on-street.

“Of course, we appreciate the need for councils to ensure that the provision of charge points extends as the use of electric vehicles increases. Our strategy will help guide the infrastructure network throughout the borough.”

The next step, now that the strategy has been agreed, is for the council to engage with a number of charge point operators to see where additional charging points can be installed. Initial testing has shown a significant interest from the market.

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Richard Holland

From: Jackie Pattison
Sent: 12 July 2023 09:13
To: judith.cosgrove@cheshireeast.gov.uk
Cc: ADAMS, Sue (Councillor); Richard Holland
Subject: Section 106 in Disley

Dear Judith,

I am contacting you on behalf of Disley Parish Council regarding Section 106 monies granted in 2016 as a part of the planning permission for a housing development of 122 dwellings - planning application 14/4172M off Redhouse Lane and now known as Storey Road/Duddy.

The total amount of Section 106 was £264,925 to be split between the Arnold Rhodes and Newtown Playing Fields for the provision of play, amenity and sport & recreation.

Some of the monies have been spent as a part of 2 projects but I believe there is still a large amount available.

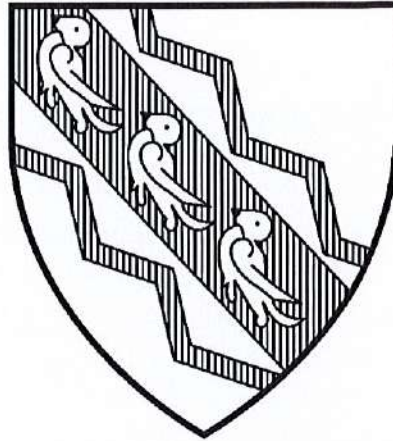
I would be grateful if you could please confirm details of the remaining S106 monies and the deadline for its utilisation.

Thank you for your assistance with this matter and I look forward to hearing from you.

Regards,

Jackie Pattison
Deputy Chair
Disley Parish Council

Sent from [Outlook for iOS](#)



DISLEY PARISH COUNCIL

Business Continuity Plan

Remember, in the event of an

EMERGENCY SITUATION

The initial action is to:

DIAL 999

Introduction

This Business Continuity Plan is designed to ensure that Disley Parish Council can continue to operate (as far as possible) in the event of an unexpected disaster, incident or major occurrence which has the potential to de-stabilise the council and severely impact on the short/medium term running of the council. This includes the fabric of the office, key personnel or any important systems that the council relies upon in its day-to-day operations.

The Business Continuity Plan can be used to include not only a "disaster" but also less severe (and shorter term) events such as power loss, water damage, burglary etc.

This Business Continuity Plan shows the approach to the incorporation of the identified risks within a plan, and the actions to be taken in the event of a major disaster (a long-term incident effecting the continued council operation) and procedures which may apply for the shorter-term incident. These aspects will include not only the short-term response but also the provision for ongoing activity during the recovery phase and eventual return to normal operation.

Scope

The Civil Contingencies Act 2004 places a duty on all local authorities to ensure that they are prepared, as far as reasonably practical, to continue to provide critical functions in the event of a disruption.

This plan provides the framework for the Council to mobilise its response and undertake work to prevent or mitigate the severity of potential disruptions. This plan identifies the first reactions, recovery objectives, structure for implementation, monitoring, follow-up procedures and communication process to keep everyone informed of necessary changes to service delivery.

Core business of the Council

The Parish Council provides a variety of local services to its residents includes the provision of:

- Ranger services around the village involving two members of staff.
- Website, eBulletins, Twitter and Facebook accounts and noticeboards.
- Provision of parks, playing fields and children's play areas.
- Benches, street lighting (in parts of the village), War Memorial.
- Community Centre facility.
- Community events.
- Community minibus.
- Allotments.
- Public electrical vehicle chargepoints.

Risks which could invoke the Continuity Plan:

1. National Disasters/Weather Related Problems

- Fire
- Flood
- Severe snow
- High winds
- Pandemic

2. Failures

- Equipment
- Services

3. Losses

- Staff through resignation
- Staff through death
- Staff through long-term injury/sickness
- Staff through death or serious injury whilst working for the Parish Council
- Equipment theft, breakage or major damage
- Loss of Parish Council records through theft, fire or corruption of files
- Loss of Parish Council funds through theft e.g. cyber-attack or fraud.

Council Contacts

Position	Name	Address	Telephone/Email
Clerk	Mr. Richard Holland	9 Springhill, Macclesfield. SK10 2PH	01663 762726 01625 424467 07527 366827
Chair of the Council	Cllr. Simon Brownbill	7 Hilton Road Disley. SK12 2JU	07714 458126
Chair Planning	Cllr. Jackie Pattison	Southfields Homestead Road Disley. SK12 2JN	01663 765254 07779 265705
Chair Finance	Cllr. Jean Windsor	62 Goyt Road, Disley. SK12 2BT	01663 611712 07766 164452
Councillor	Cllr. Andy Bowers		07836 520178
Councillor	Cllr. Paul Bull	2 Sherbrooke Road Disley. SK12 2ED	07876 345 964
Councillor	Cllr. Connor Parry		07368 644146
Councillor	Cllr. Rachel Scale	5 Goyt Road Disley. SK12 2BT	07793 495477
Councillor	Cllr. Mark Sykes		07714 266984
Admin Assistant	Mrs Helen Richards	25 Bowerfield Avenue, Hazel Grove. SK7 6JA	07854 649452
Village Centre Ranger	Mr Steve Taylor	45 Chantry Road, Disley, SK12 2BE	07966 753372
Parks & Assets Ranger	Mr Stephen Carter	51 Goyt Road, Disley SK12 2BT	07979 527901
Community Centre Supervisor	Mrs Eithne Egan-Bull	2 Sherbrooke Road Disley. SK12 2ED	07858 899141
Cheshire East Borough Councillor	Cllr. Sue Adams	39 Martlet Avenue Disley. SK12 2JH	01663 765006 07879 644942

EMERGENCY CONTACTS

CONTACT FOR	NAME	CONTACT DETAILS
All reports of crime or emergency	Cheshire Police	999 or 101 (non-emergency)
Boarding up or emergency repairs to buildings, noticeboards etc.	Mr Steve Taylor or Mr Stephen Carter	07966 753372 07979 527901
Boiler repairs	Matt Sherratt	07756 808240
BT Faults	A/C No's: MR 7044 5182 (762726) GP 0072 2346 (764019) GP 0072 2347 (Broadband)	0800 800 154
Community Centre	Mr Richard Holland Mrs Eithne Egan-Bull	01663 762726/07527 366827/01625 424467 07858 899141
Computer – Hardware and MS Outlook software Supplier	Russell Chapleo Rusco Computers	01663 766370
Death or serious injury of an employee whilst on Council business	Health & Safety Executive (HSE)	0345 3009923 Or email – www.hse.gov.uk
Electrical emergencies	Dave Farley Electrician Stockport Electrical Service Ltd - Matt Leech	07814 779874 07818 422688
Electricity Supplier	SSE - A/C No. 1485781510	0345 725 2526
Fire Alarm	Electronic Security Installations (ESI) Ltd	0800 082 5500
Finance software	Edge IT	024 7666 7337 info@edgetsystems.com
Gas	British Gas - A/C No. 603761814 GAS EMERGENCY No.	0333 009 5778 0800 111 999
Insurance / Broker	Name: HISCOX (01/04/23 to 31/03/24) Policy: 8187981/109981181 A J Gallagher	01483 462860
Intruder alarm (DPC Office)	Electronic Security Installations (ESI) Ltd	0800 082 5500
Locksmith	Mike Taylor City Lock & Safe Ltd	01663 766007 0161 480 6116
Play equipment broken/dangerous (DPC)	Mr Stephen Carter or Mr Steve Taylor	07979 527901 07966 753372
Play equipment broken/dangerous (Bentside)	ANSA	0300 123 5500
Plumber	Ben Newell Josh Wild - Supreme	07515 647872 07754854852
Roads and pavements	CEC Highways	0300 123 5020
Roofing	Gary Timlin	01663 765 352
Street Lighting (DPC owned)	Stockport Electrical Services Ltd	07818 422688

Street Lighting (Cheshire East owned)	Cheshire East Council	0300 123 5020
Street furniture broken/dangerous	Mr Stephen Carter or Mr Steve Taylor	07979 527901 07966 753372
Trees Fallen/broken	Mr Stephen Carter or Mr Steve Taylor Mike Wilson (large trees)	07979 527901 07966 753372 07892 945 011
Waste or rubbish collections, fly-tipping	ANSA	0300 123 5011
Water Supply & Drainage	WaterPlus A/C Nos. Comm. Centre Surface & Highway Drainage 600 033 2563 Comm. Centre wastewater 420 320 7443	0345 072 6072
Website problems	Lauren Coop Jake Allen	07787 025246 07929 364157

CEC – Cheshire East Council
DPC – Disley Parish Council

DISLEY PARISH COUNCIL BUSINESS RECOVERY MAP

TIMELINE		24 HOURS	WITHIN 7 DAYS	WITHIN 1 MONTH	WITHIN 3 MONTHS
Area	Recovery Steps	Immediate Response & Actions	Management Response	BUSINESS CONTINUITY Rebuild Confidence	
Loss of use of Parish Offices/Community Centre due to fire or another significant incident.		Inform Chair, Vice Chair, Council Officers, Library Manager, immediate Community Centre hirers and insurance broker.	Contact Centre hirers, advertise closure to Centre users, seek temporary accommodation for Council Offices.	Convene Council meeting to agree short/long term strategy. Release Council statement.	Liaise with insurance company regarding repair/replacement.
Loss of the Clerk due to sudden/long-term illness, incapacity or death		Inform Chair, Vice Chair and Council Officers	Contact ChALC for assistance. Decide on temporary cover strategy	Provide replacement and/or begin recruitment procedures	Review position and procedure for improvements
Loss or serious injury to a member of staff whilst carrying out Council duties		Inform Chair, Vice Chair & Clerk Inform HSE (if req'd)	Decide on temporary cover strategy and report to the HSE (if req'd)	Provide replacement and/or begin recruitment procedures	Review position and procedure for improvements
Loss of Council membership due to multiple resignations (causing Council to be inquorate)		Inform all remaining members of Council/Clerk/Employees Inform CEC Monitoring Officer	Contact ChALC for assistance. Decide on temporary working strategy for immediate Council business	Instigate by-election procedure/co-option procedure as advised by CEC	Review position and procedure for improvements
Loss of Clerk/staff members due to resignation or dismissal		Inform Chair and Vice Chair	Decide on temporary cover Contact ChALC for assistance.	Provide replacement and/or begin recruitment procedures	Review position and procedure for improvements
Loss of Council documents due to fire		Inform Chair and Vice Chair Inform Insurers	Compile inventory of lost documents. Review position – consider reprinting from back-ups if possible.	Report incident to Full Council Meeting	Review position and procedure for improvements
Loss of Council electronic data due to fire, flood, breakdown or theft		Inform Chair and Vice Chair Retrieve from Cloud if possible Inform Insurers (if applicable) Inform Police (if applicable) Contact computer contractor	Install backup files on temporary equipment	Report incident to Full Council Meeting Provide replacement equipment	Review position and procedure for improvements

Loss of Council equipment due to theft or breakdown	Inform Chair and Vice Chair Report theft to police and insurers Decision on immediate replacement (if req'd)	Review position	Report incident to Full Council Meeting Provide replacement equipment	Review position and procedure for improvements
National/Local disaster	Inform emergency service if not aware Inform all members of Council/Clerk/Employees. Refer to Community Resilience Plan	Review position	Call Extraordinary Meeting of Council to discuss position and any necessary action	
FINANCIAL AND MANAGEMENT				
Topic	Risk	H/M/L	Management/Control of Risk	Review/Assess/Revise
Business Continuity	Risk of the Parish Council not being able to continue its business due to an unexpected or tragic circumstance	L	Loss of Clerk or Loss of Council papers/computer A business continuity plan was adopted in March 2014 and is subject to bi-annual review. A copy is held by all Cllrs. in Councillor Handbooks.	Review the business continuity plan annually
Precept	Adequacy of the precept	L	To determine the precept amount required, the Parish Council regularly receives budget update information and the precept is an agenda item at full Council. At the Precept Meeting Council receives a budget update report, including actual position and projected position to end the year and indicative figures or costings obtained by the Clerk. A general reserve of approx. 25% of precept is current Council policy and ring-fenced. With this information, the Council maps out the required monies for standing costs and projects for the following year and applies specific figures to budget headings, the total of which is resolved to be the precept amount to be requested from Cheshire East Council. This figure is submitted by the Clerk in writing to Cheshire East Council.	Existing procedure adequate
	Requirements not Submitted to Cheshire East Council	L		
	Amount not received by Disley Parish Council	L	The Clerk informs the Parish Council when the monies are received (2 payments - May and Sept). Report non-receipt immediately to Cheshire East Council and DPC.	

Financial Records	Inadequate records Financial irregularities	L L	The Parish Council has Financial Regulations which set out the requirements. The Parish Council is subject to bi-annual internal and annual external auditing.	Existing procedure adequate Review the Financial Regulations and cheque signatories annually, especially after an AGM and an election. Reconcile bank statements monthly. Monthly/Quarterly finance reports to Council.
Bank and Banking	Inadequate checks Bank mistakes Loss Charges	L L L L	The Parish Council has Financial Regulations which set out the requirements for banking, cheques and reconciliation of accounts. The bank may make occasional errors in processing cheques which are discovered when the Clerk and Chair of Finance reconcile the bank accounts once a month. Issues would be dealt with immediately by informing the bank and awaiting their correction. Internal errors should be picked up through Financial Regs procedures.	Existing procedure adequate Review the Financial Regulations annually. Reconcile bank statements monthly. Monthly/Quarterly finance reports to Council.
Cash	Loss through theft or dishonesty	L	The Parish Council has financial regulations which set out the requirements. Cash received is banked as soon as possible and temporarily secured in a safe. Maximum petty cash is £200 kept in safe with 2 keys (Clerk and Admin Assistant). Fidelity Guarantee Insurance Greater use of BACS receipts and payments and card payments in operation	Existing procedure adequate. Review the Financial Regulations annually.
Reporting and Financial Checks	Information communication Compliance	L M	Reports are produced regularly before each Parish Council meeting with the agenda, discussed and approved at the meeting. These reports include bank reconciliations, budget update and a breakdown of receipts and payments balanced against the bank. The Parish Council should regularly carry out a financial review internally to comply with Fidelity Guarantee.	
Direct costs Overhead expenses Debts	Goods not supplied but billed Incorrect invoicing Cheque payable incorrect	L L L	The Parish Council has Financial Regulations which set out the requirements. At each Parish Council meeting the list of invoices awaiting approval is distributed to Councillors and considered. Two Councillors to check identified invoices against the cheque book and associated paperwork e.g. BACS	Existing procedure adequate. Review the Financial Regulations annually.

	Loss of stock Unpaid Invoices	L L	payments and initial the invoices. Council approves the list of requests for payment. The Parish Council has no stocks. Unpaid invoices to the Parish Council for Community Centre bookings, land rentals or services etc are pursued and payment is generally obtained in advance	Existing procedure adequate.
Grants and support – payable	Power to pay Authorisation of Council to pay	L	Community Grant Application Procedure in place including written application forms, Council Meeting approval and Grant Completion procedure	Existing procedure adequate.
Grants - receivable	Receipt of Grant	L	All grants are identified as "Reserves" in Finance software and all expenditure recorded against it.	Existing procedure adequate.
Charges – rentals receivable	Receipt of rental	L	The Council has income from allotment holders and land tenants. Allotment finances controlled by bespoke accounts package. Land rentals collected by retained land agent. All new allotment holders since 2017 provide a deposit	Existing procedure is adequate
Best Value Accountability	Work awarded incorrectly Overspend on services	L M	Normal Parish Council practice would be to seek, if possible, more than one quotation for any substantial work required to be undertaken or goods. For major contract services, formal competitive tenders would be sought. If a problem is encountered with a contract the Clerk would investigate the situation, check the quotation/tender, research the problem and report to Council.	Existing procedure adequate. Procedures contained in Financial Regulations.
Salaries and associated costs	Salary paid incorrectly Wrong hours paid Wrong rate paid False employee Wrong deductions of NI or Tax Unpaid Tax & NI contributions to the HMRC	L L L L L L	The Parish Council authorises the appointment of all employees through its Chair. Salary rates are assessed annually by the Council and applied on 1st April each year. Salary calculations and slips are produced by external payroll services supplier monthly together with a schedule of payments to the HMRC (for Tax and NI) and pension provider. These are inspected at the Parish Council meetings and duplicate signed off. All Tax and NI payments are submitted in the Inland Revenue Annual Return. All employees have a contract of employment and job description and are subject to an annual appraisal.	Existing appointment and payment system is adequate. Employee contracts reviewed annually

Employees	Loss of key personnel	L	Reference to the Recovery Map should be made in case of loss of key personnel.	Existing procedure adequate.
	Fraud by Staff	L	The requirements of the Fidelity Guarantee Insurance as shown in the Insurance Schedule to be adhered to with regards to fraud.	Purchase revised books. Membership of ChALC and SLCC
	Actions undertaken by staff	L	The Clerk provided with relevant training, reference books, access to assistance and legal advice required to undertake the role.	Monitor working conditions, review health & safety, annual risk assessments and insurance regularly.
	Health & Safety	L		
Councillor Allowances	Councillors over-paid Income tax deduction	L	Chair's allowance set annually by Council resolution. Councillor expenses subject to procedures within Financial Regs.	Existing procedure adequate.
VAT	Reclaiming/charging	L	The Parish Council has Financial Regulations which set out the requirements. VAT reclaimed quarterly via Making Tax Digital portal.	Existing procedure adequate.
Annual Return	Submit within time limits	L	Employer's Annual Return is completed and submitted online to the Inland Revenue within the prescribed time frame by the Clerk. Annual Return is completed and signed by the Parish Council, submitted to the internal auditor for completion and signing then checked and sent on to the External Auditor within the time limit.	Existing procedure adequate.
Legal Powers	Illegal activity or payments	L	All activity and payments within the powers of the Parish Council to be resolved and minuted at Parish Council meetings.	Existing procedure adequate.
Minutes/Agendas/Notices Statutory Documents	Accuracy and legality	L	Minutes and agenda are produced in the prescribed manner by the Clerk and adhere to Local Government Act 1972. Minutes are approved and signed at the following Council meeting. Minutes and agenda are displayed in advance in accordance with LGA 1972.	Existing procedure adequate. Guidance/training to Chair should be given (if required).
	Business conduct	L	Business conducted at Parish Council meetings should be managed by the Chair or Vice Chair.	Members adhere to Cheshire East Council Code of Conduct.
Member Interests	Conflict of interest	L	The Chair at all Council and Committee meetings asks for members' declaration of interests and it is always an agenda item.	Existing procedure adequate.

Register of Members Interests	M	Register of Members Interest forms should be reviewed regularly by Councillors.	Members take responsibility to update their register.
Insurance			
Adequacy	L	An annual review is undertaken (before the time of the policy renewal) of all insurance arrangements in place.	Existing procedure adequate.
Cost	L	Employers and Employee liability insurance is a necessity and must be paid for.	Review insurance provision annually.
Compliance	L	Ensure compliance measures are in place.	Review of compliance.
Fidelity Guarantee	M	Ensure Fidelity checks are in place.	
Policy	L	The Parish Council has a model publication scheme for Local Councils and has adopted a Transparency Code	Review and revise the existing policy annually.
Freedom of Information Act			
Data Protection	L	The Parish Council is registered with the Information Commissioners Office and follows ICO best practice	Review of DP policy annually.

PHYSICAL EQUIPMENT OR AREAS

Subject	Risk(s) Identified	H/M/L	Management/Control of risk	Review/Assess/Revise
Assets	Loss or damage Risk/damage to third party(ies)	L L	An annual review of assets is undertaken for insurance provision. Storage, security and maintenance provisions are reviewed ad hoc. Photos records of all assets are maintained.	Existing procedure adequate.
Maintenance	Poor performance of assets or amenities Loss of income or performance Risk to third parties	L L L	All assets owned by the Parish Council are regularly reviewed and maintained. All repairs and relevant expenditure for these repairs are actioned /authorised in accordance with the correct procedures of the Parish Council. Certain assets are formally risk assessed by third party contractors e.g. trees and DPC streetlights on a three-year cycle. All assets are insured and reviewed annually. All public amenity land is inspected regularly by parish employees.	Existing procedure adequate. Ensure inspections carried out.
Notice boards	Risk/damage/injury to third parties	L	Parish Council owns a number of assets which are listed in the Council's insurance cover documentation.	Existing procedure adequate.

	Roadside safety	L	All locations have approval by relevant parties, insurance cover, inspected frequently by Councillor/Clerk observation – any repairs/maintenance requirements brought to the attention of the Parish Council.	
Street furniture	Risk/damage/injury to third parties	L	The Parish Council is responsible for two bus shelters and other assets detailed in the insurance schedule. These are located around the village. All reports of damage or faults are reported to Cheshire East Council and/or dealt with internally.	Existing procedure adequate.
Meeting location	Adequacy Health & Safety	L M	All Parish Council meetings are held at the Disley Community Centre which is DDA compliant and subject to an annual risk assessment.	Existing locations adequate.
Council records - paper	Loss through: Theft Fire Damage	L M L	The Parish Council records are stored at the Parish Council Office and in archives at Cheshire East Council. Records, historical correspondence, minute books and copies, leases for land or property records are stored in lockable cabinets. Recent materials are in a filing cabinet (not fireproof) and older more historical records in the Chester Archives. From 2016 copies of all electronic documents are stored in cloud storage (One Drive)	Damage (apart from fire) and theft is unlikely and so provision is adequate. Deeds/leases copied and deposited off-site.
Council records - electronic	Loss through: Theft Fire Damage Corruption of computer	L/M	The Parish Council's electronic records are stored on the Clerk & Administration Assistant's computers. From 2016 copies of all electronic documents are stored in cloud storage (One Drive) Financial records are stored in the cloud on Edge Designs servers. Council PCs are protected by Bit Defender anti-virus.	Hard drive specialised back-up facility to back-up electronic files and documents produced each meeting.

The Business Continuity Plan is reviewed biennially.

APPENDIX C: Meeting and Events schedule – 10th August 2023

Date & Time	Meeting / Event	Venue
10 th August 2023 5.45pm	Meeting with John Dwyer, Cheshire Police & Crime Commissioner	Community Centre
10 th August 2023 7.00pm	Council Meeting	Community Centre
12 th August 2023 From 12 noon	Disley Show	Disley Amalgamated Sports Club
30 th August 2023 12 noon	Community Centre Project Team meeting	Community Centre
9 th September 2023 10.30am	Autumn Community Litter Pick	Ram Green
11 th September 2023 10.00am	Village Events Project team meeting	Microsoft teams
12 th September 2023 1.00pm	PPG Meeting	Rams Head
14 th September 2023 10.00am	Health & Well-being Project Team meeting	Microsoft teams
14 th September 2023 10.00am	Disley Bereavement Group	Disley Library
14 th September 2023 6.00pm	Cheshire East CCTV Update Meeting	Community Centre
14 th September 2023 7.00pm	Council Meeting	Community Centre

Richard Holland

Subject: FW: FAO the Councillors: Help Requested - National Effort to Protect Neighbourhood Development Plans
Attachments: Open Letter to Sir William Cash.pdf; Appeal Decision.pdf

From: [REDACTED]

Sent: Wednesday, July 26, 2023 9:32 PM

Subject: FAO the Councillors: Help Requested - National Effort to Protect Neighbourhood Development Plans

Dear Councillor,

I'm writing to you because I believe your Parish or Town has either made, or is in the process of making, a Neighbourhood Development Plan (NDP). We wish to make you aware of a recent planning inspector's decision (see attached) to allow a housing development in Staffordshire that is in direct contravention of our made NDP (Chapel and Hill Chorlton, Maer and Aston, and Whitmore NDP). In his decision document, the inspector effectively nullified the NDP and we feel he erroneously applied the law with regards to the weight that the NDP carries in the planning process.

We suspect the decision will have national ramifications because if left to stand, it will have set a precedent and will be quoted in all future planning applications and appeal hearings where an NDP is a factor. In effect, this constitutes an assault on local planning and we feel the only way to remedy the situation is with a national, coordinated response from those areas that have a vested interest in their NDPs being respected. We are concerned that if not addressed, the NDPs that many have spent a lot of time and effort on will become effectively irrelevant when put to the test.

I would like to draw your attention to the attached letter that the residents of Baldwins Gate sent to our MP Sir William Cash. The letter sets out the reasons for our opposition to the appeal decision, and in it we ask him to intervene by bringing the matter to the attention of the Secretary of State for Levelling Up, Housing and Communities. We humbly ask that you as a Parish Council consider writing to your own MP to request that the matter is brought to the Secretary of State on your behalf as well. Our hope is to build some form of national pressure to respect the NDPs.

Please feel free to either use our letter as a basis, or to indeed just forward it to your own MP expressing your concern about the arguments made within it. It would be helpful if you can specifically request that the MP contacts the Secretary of State for intervention in the matter.

Clearly we have a bias in this case, and our aim is to see the appeal decision overturned. However, this really is of greater importance and we believe it is a bit of a watershed moment. The fact that a precedent has now been set that will allow planning inspectors to effectively ignore NDPs leaves us all vulnerable to uninhibited development which will be uncontrollable at a local level.

Finally, I would appreciate it if you would let me know if you intend to write to your MP (and who your MP is), so I can keep track of how much support we are building.

Many thanks,

Resident of Baldwins Gate, Staffordshire

[illegible]

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/23

APPENDIX . A. (1)

No	Payment Reference	Gross	Heading	Invoice date	Details	Cheque Total
2398	DD/130723/ ALLSTAR	£128.14		13/07/23	Allstar - Fuel for community bus and ranger vehicle	£128.14
	1	£62.72	300/1		Fuel for community bus	
	2	£65.42	310/1		Fuel for ranger vehicle	
2399	BACS/2807 23/AWARD	£23.00	225/18	11/07/23	Award Cleaning Services - Community Centre Window cleaning	£23.00
2400	BACS/2807 23/TOMLIN S	£51.50		01/06/23	A H Tomlinson Parbans Ltd - Mortar, cable ties, carcassing and screws	£51.50
	2	£51.50	282		Newtown improvements	
2401	BACS/2807 23/CHALC	£50.00	220/3	08/06/23	ChALC (Cheshire Association of Local Councils) - Induction training for Councillors Bull & Windsor	£50.00
2402	BACS/2807 23/COOP1	£450.00	225/21	17/07/23	Lauren Coop - June 2023 media assistance	£450.00
2403	BACS/2807 23/COOP2	£450.00	225/21	17/07/23	Lauren Coop - July 2023 media assistance	£450.00
2404	BACS/2807 23/PATTIS ON	£133.50	600/4	18/07/23	Cllr. J. Pattison - HMQUEII Memorial Rose Bowl	£133.50
2405	BACS/2807 23/NOGRA FFI	£720.00	280/2	29/06/23	No Graffiti Ltd - Cleaning all equipment within the play area at Arnold Rhodes	£720.00
2406	BACS/2807 23/ACCES S	£85.37	290	19/07/23	Access Insurance/Finance Redirect Ltd - PRIDE annual insurance renewal	£85.37
Total		£2,091.51				

Signature

Signature

Date

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/23

APPENDIX A.1 (2)

No	Payment Reference	Gross	Heading	Invoice date	Details	Cheque Total
2407	DD/280723/ ALLSTAR	£127.31		28/07/23	Allstar - Fuel for community bus	£127.31
1		£127.31	300/1		Fuel for community bus	
2408	DD/280723/ BT1	£113.04	225/2	28/07/23	British Telecommunications Plc - Broadband	£113.04
2409	DD/280723/ BT2	£78.08	225/2	28/07/23	British Telecommunications Plc - Telephone Service for 01663 764019	£78.08
2410	DD/210723/ SSE	£92.33	230/1	21/07/23	SSE Swalec - Street lighting - 02/06/23 - 03/07/23	£92.33
2411	BACS/1108 23/CHALC	£25.00	220/3	30/05/23	ChALC (Cheshire Association of Local Councils) - Induction training for Councillor Scale	£25.00
2412	BACS/1108 23/EGAN	£31.20	400/9	25/07/23	Eithne Egan-Bull - Community Centre cleaning materials	£31.20
2413	BACS/1108 23/RICHARDS	£320.00	310/3	27/07/23	Helen Richards - Vehicle tax for ranger van	£320.00
2414	BACS/1108 23/WATER P1	£25.53	240	20/07/23	United Utilities/Waterplus - Waterbill for Hagg Bank allotment - 18/06/23 - 17/07/23	£25.53
2415	BACS/1108 23/WATER P2	£39.50	400/7	20/07/23	United Utilities/Waterplus - Waterbill and wastewater bill - community centre - 18/06/23 - 17/07/23	£39.50
2416	BACS/1108 23/DISLEY AR	£200.00	290	31/07/23	Disley Arts Society - Community grant towards the cost of publicity for new members	£200.00
2417	BACS/0408 23/GALLAGHE	£635.72	310/2	21/07/23	A J Gallagher Insurance (Came & Co) - Annual Insurance Renewals - Ranger vehicle	£635.72
2418	BACS/1108 23/TOMLIN	£41.74	282	18/07/23	A H Tomlinson Parbans Ltd - Brackets and fixings for picnic bench, grass seed	£41.74
2419	BACS/1108 23/KIDD	£60.00	600/4	31/07/23	Jenifer Kidd - Cost of supplies for soup and a roll lunches - June and July 2023 - 60 servings	£60.00
2420	BACS/1108 23/CEC	£70.00	400/4	26/07/23	Cheshire East Council - Supplier - Community Centre premises licence	£70.00
2421	BACS/3107 23/IZETTLE	£1.44	420	31/07/23	IZettle - Credit Card fees - July 2023	£1.44
Total		£1,860.89				

Signature

Signature

Date

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/23 and 30/06/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

PayPal Account	£524.83
Petty Cash	£200.00
RBS Current A/C + High Int. A/C	£29,239.74

Short Term Investment Accounts

Cambs & Counties Bank - 5-year Bond	£86,017.75
Nationwide Business 35-day Saver	£85,685.63
The Cambridge Building Society	£38,000.37
Total	£239,668.32

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
110 Precept	82,300.00	0.00	82,300.00
120 VAT reclaimed	4,638.41	0.00	4,638.41
125 Grant Awards	0.00	0.00	0.00
130 Rental Income	468.40	0.00	468.40
135 Petty Cash Replenishment	0.00	0.00	0.00
140 RESERVE - Community Transport	2,527.22	32.43	2,559.65
150 Other Income	1,153.32	183.45	1,336.77
190 Bank Interest	217.01	0.00	217.01
191 Investment Account Interest	0.00	0.00	0.00
192 Long-term Investments Interest	0.00	0.00	0.00
193 Nationwide BS Interest	0.00	0.00	0.00
194 PayPal Account Cashback Bonus	1.67	0.00	1.67
195 Cambridge B.S. Year-end adjustment	0.00	0.00	0.00
200 Community Centre	6,042.27	0.00	6,042.27
Council Total	97,348.30	215.88	97,564.18
Total Receipts	97,348.30	215.88	97,564.18

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
215 Salaries Inc Pensions	25,006.63	0.00	25,006.63
220 Staffing Expenses	509.30	94.50	603.80
225 General Administration	6,351.74	322.40	6,674.14
230 Street Lighting	152.70	16.22	168.92
231 Streetlighting - Capital Expenditure	4,750.00	950.00	5,700.00
240 Allotments	21.57	0.00	21.57
260 Parish Maintenance	340.43	48.37	388.80
261 Winter Gritting Provision	0.00	0.00	0.00
265 Church Grounds Maintenance	0.00	0.00	0.00
270 Land Administration	0.00	0.00	0.00
280 Playground Upkeep	347.83	69.57	417.40
281 Play Area & Playing Fields Capital Expenditure	0.00	0.00	0.00
282 RESERVE - Newtown Improvements	13,907.00	2,781.40	16,688.40
285 Tourism	0.00	0.00	0.00

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/23 and 30/06/23 inclusive. This may include

290 RESERVE - Community Grants	0.00	0.00	0.00
300 RESERVE - Community Transport	2,556.31	168.99	2,725.30
310 Ranger Vehicle	167.95	31.59	199.54
350 Electric Vehicle Chargepoints	0.00	0.00	0.00
400 Community Centre	4,932.50	884.99	5,817.49
401 Building Supervisor Salary	4,294.57	0.00	4,294.57
405 RESERVE - Community Centre Capital Exp.	2,090.85	418.17	2,509.02
406 RESERVE - Ginnel improvements	0.00	0.00	0.00
407 RESERVE - Newtown Capital Expenditure	0.00	0.00	0.00
410 RESERVE - Community Transport - Capital expenditure	0.00	0.00	0.00
415 RESERVE - Handyman Vehicle capital expenditure	0.00	0.00	0.00
420 Bank Charges	13.17	0.00	13.17
500 Hanging Baskets	131.35	26.27	157.62
600 Village Events	1,120.66	117.64	1,238.30
660 CCTV Contribution	0.00	0.00	0.00
670 RESERVE - Neighbourhood Plan	0.00	0.00	0.00
Council Total	66,694.56	5,930.11	72,624.67
Total Payments	66,694.56	5,930.11	72,624.67

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/23 and 30/06/23 inclusive. This may include

Closing Balances

Ordinary Accounts

PayPal Account	£526.50
Petty Cash	£200.00
RBS Current A/C + High Int. A/C	£54,177.58
	<u>£54,904.08</u>

Short Term Investment Accounts

Cambs & Counties Bank - 5-year Bond	£86,017.75
Nationwide Business 35-day Saver	£85,685.63
The Cambridge Building Society	£38,000.37
	<u>£209,703.75</u>
Total	<u>£264,607.83</u>

Not all the accounts have been reconciled exactly to the end date on this statement.

Reserve Balances

Community Centre Development	£7,339.20
Community Transport - Ops Fund	£1,903.82
Allotment Deposits	£1,210.01
Community Grants	£2,307.98
Working Balance Reserve	£40,380.00
Unallocated Capital Expenditure	£41,348.28
Election/Referendum Reserve	£10,000.00
Community Bus Depreciation	£18,000.00
Newtown Playing Fields	£4,380.05
Arnold Rhodes Playing Fields	£5,320.98
Cheshire East Volunteer Coordination Point Grant	£3,100.20
Cheshire East Connected Communities Centre Grant	£1,972.00
Cheshire East Warm Places	£341.89
Disley Village Defibrillator Fund	£289.24
Reserves total	<u>£137,893.65</u>

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
INCOME				
Council				
110	Precept	£164,600.00	£82,300.00	-£82,300.00
125	Grant Awards	£2,000.00	£0.00	-£2,000.00
130	Rental Income	£9,300.00	£468.40	-£8,831.60
135	Petty Cash Replenishment	£0.00	£0.00	£0.00
140	RESERVE - Community Transport	£6,450.00	£2,513.89	-£3,936.11
150	Other Income	£3,420.00	£1,153.32	-£2,266.68
190	Bank Interest	£50.00	£217.01	£167.01
191	Investment Account Interest	£90.00	£0.00	-£90.00
192	Long-term Investments Interest	£500.00	£0.00	-£500.00
193	Nationwide BS Interest	£250.00	£16.90	-£233.10
194	PayPal Account Cashback Bonus	£10.00	£1.67	-£8.33
195	Cambridge B.S. Year-end adjustment	£0.00	£0.00	£0.00
200	Community Centre	£21,000.00	£5,942.27	-£15,057.73
Total Council		<u>£207,670.00</u>	<u>£92,613.46</u>	<u>-£115,056.54</u>
Total Income		<u>£207,670.00</u>	<u>£92,613.46</u>	<u>-£115,056.54</u>

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
EXPENDITURE				
Council				
215	Salaries Inc Pensions	£105,000.00	£25,006.63	£79,993.37
220	Staffing Expenses	£2,700.00	£509.30	£2,190.70
225	General Administration	£21,900.00	£6,285.14	£15,614.86
230	Street Lighting	£2,500.00	£152.70	£2,347.30
231	Streetlighting - Capital Expenditure	£5,000.00	£4,750.00	£250.00
240	Allotments	£1,000.00	£21.57	£978.43
260	Parish Maintenance	£5,000.00	£285.83	£4,714.17
261	Winter Gritting Provision	£0.00	£0.00	£0.00
265	Church Grounds Maintenance	£1,400.00	£0.00	£1,400.00
270	Land Administration	£1,500.00	£0.00	£1,500.00
280	Playground Upkeep	£5,100.00	£454.37	£4,645.63
281	Play Area & Playing Fields Capital Expenditure	£25,000.00	£0.00	£25,000.00
282	RESERVE - Newtown Improvements	£20,000.00	£13,907.00	£6,093.00
285	Tourism	£7,000.00	£0.00	£7,000.00
290	RESERVE - Community Grants	£1,500.00	£0.00	£1,500.00
300	RESERVE - Community Transport	£8,800.00	£2,583.22	£6,216.78
310	Ranger Vehicle	£2,550.00	£207.04	£2,342.96
350	Electric Vehicle Chargepoints	£100.00	£0.00	£100.00
400	Community Centre	£17,000.00	£5,150.02	£11,849.98
401	Building Supervisor Salary	£18,500.00	£4,294.57	£14,205.43
405	RESERVE - Community Centre Capital Exp.	£15,000.00	£2,090.85	£12,909.15
406	RESERVE - Ginnel improvements	£0.00	£0.00	£0.00
407	RESERVE - Newtown Capital Expenditure	£0.00	£0.00	£0.00
410	RESERVE - Community Transport - Capital expenditure	£0.00	£0.00	£0.00
415	RESERVE - Handyman Vehicle capital expenditure	£0.00	£0.00	£0.00
420	Bank Charges	£40.00	£13.17	£26.83
500	Hanging Baskets	£5,000.00	£131.35	£4,868.65
600	Village Events	£8,450.00	£914.37	£7,535.63
660	CCTV Contribution	£4,000.00	£0.00	£4,000.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Actual Net	Balance
670 RESERVE - Neighbourhood Plan	£0.00	£0.00	£0.00
Total Council	£284,040.00	£66,757.13	£217,282.87
Total Expenditure	£284,040.00	£66,757.13	£217,282.87
Total Income	£207,670.00	£92,613.46	-£115,056.54
Total Expenditure	£284,040.00	£66,757.13	£217,282.87
Total Net Balance	-£76,370.00	£25,856.33	