

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON THURSDAY 9<sup>TH</sup> MARCH 2023 AT DISLEY COMMUNITY CENTRE**

<b><u>Present:</u></b>	Cllrs. Adams, Mrs Birchall, Mr. Birchall, Brownbill, Pattison and Windsor.  Start time: 7.00pm
	<b><u>A G E N D A – P A R T 1</u></b>
2276	<b><u>To receive any Apologies for Absence.</u></b> Apologies were received from Cllr. Hutchins who was away.
2277	<b><u>To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.</u></b> None received.
2278	<b><u>Public Forum</u></b> No members of the public were in attendance.
2279	<b><u>To receive the Chair's Report</u></b> Cllr. Adams reported that the Cheshire East Council Stay Well Squad had visited Disley on 10 <sup>th</sup> February and positive feedback had been received from Cheshire East and participating residents. Cllr. Adams provided an update on Disley Warm Places, reporting that Soup and a Roll was averaging 27 attendees and the next Film Show was booked for Sunday 12 <sup>th</sup> March. Cllr. Adams highlighted the excellent improvements made to the exterior of the Community Centre recently. Cllr. Adams reminded members about the litter pick booked for 15 <sup>th</sup> April. Cllr. Adams reported that the Disley Pride event proposed for July had been postponed until 2024. Cllr, Adams reminded members that the pre-election purdah period commenced on 16 <sup>th</sup> March.
2280	<b><u>To agree as a true and accurate record, the minutes of the Council Meeting held on 9<sup>th</sup> February 2023.</u></b> <b>Proposed:</b> Cllr. Pattison <b>Seconded:</b> Cllr. Mrs Birchall Unanimously agreed
<b>Resolved</b>	<b><i>That the minutes of the Council Meeting held on 9<sup>th</sup> February 2023 are a true and accurate record.</i></b>
2281	<b><u>To receive Cheshire East Councillors' Report</u></b> No report had been received from Cllr. Murphy.
2282	<b><u>To receive Appendix D - the Disley Parish Council Projects List.</u></b>
	<b>Received</b>
2283	<b><u>Community Centre and Environs Improvements</u></b>

Signed: \_\_\_\_\_

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	<p align="center"><b><u>To note an updated version of the Community Centre Improvements Project Spreadsheet.</u></b></p> <p>Cllr. Mrs Birchall commented that the Community Centre exterior works were a great improvement. She also reported that the new chairs had yet to be delivered and that no firm delivery date had been received. As the chairs had been paid for in advance by pro forma, Cllr. Mrs Birchall proposed a formal letter be sent requesting 30-day delivery or cancellation. Cllr. Pattison reported that Cuppa an' a Chat had kindly agreed to donate £500 towards one of the new benches with a Queen Elizabeth II memorial plaque to be fitted. Project team members agreed to email the Clerk with their final bench and bin design choices. Cllr. Mrs Birchall agreed to arrange a project meeting shortly.</p> <p align="right"><b>Noted</b></p>
2284	<p align="center"><b><u>Councillors, Officers and Community Centre user Safety</u></b> <b><u>To note the minutes of a Councillors, Officers and Community Centre user Safety Project Team meeting held on 30<sup>th</sup> January 2023.</u></b></p> <p align="right"><b>Noted</b></p>
2285	<p align="center"><b><u>Highways Maintenance and Improvements</u></b> <b><u>To note a response from the Parish Council to a Cheshire East Highways letter regarding the Speed Management Strategy for Disley.</u></b></p> <p>Cllr. Brownbill reported that he had responded to Cheshire East Highways, requesting a site visit by Highways Officers.</p> <p align="right"><b>Noted</b></p>
	<p align="center"><b><u>To note the notes from a Highways Maintenance and Improvements Project Meeting on 27<sup>th</sup> February 2023.</u></b></p> <p>Cllr. Mr Birchall highlighted the need for loading bays on Market Street to prevent traffic queues caused by delivery vehicles. Cllr. Brownbill provided an overview of the Highways Maintenance and Improvements Project Meeting held on 27th February 2023.</p> <p align="right"><b>Noted</b></p>
2286	<p align="center"><b><u>Streetscene</u></b> <b><u>To consider a Cheshire East cycle parking audit and potential future locations.</u></b></p> <p>Cllrs. Windsor, Brownbill and Adams agreed to complete the cycle parking audit ahead of the March 31<sup>st</sup> deadline. <b>Proposed:</b> Cllr, Pattison <b>Seconded:</b> Cllr. Brownbill Unanimously agreed</p>
<b>Resolved</b>	<b><i>That Cllrs. Windsor, Brownbill and Adams would complete the cycle parking audit ahead of the March 31st deadline.</i></b>

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2287	<p><b><u>To receive an update on the Queen Elizabeth II commemoration initiatives and note an email sent to Disley Primary School.</u></b></p> <p>Cllr. Mrs Birchall reported that she had sent a second email to the school and had yet to receive a response.</p> <p>Cllr. Brownbill proposed that a Queen Elizabeth II Civic Award be included in the annual Civic Awards specifically for youth community services, if no response was received from the school.</p> <p>Cllr, Pattison reported that the Queen Elizabeth tree planting would not now happen until the autumn.</p> <p align="right"><b>Received</b></p>
2288	<p><b><u>To receive an update on the Newtown Changing Room project.</u></b></p> <p>Cllr. Pattison reported that a letter was due to be sent to the Chief Executive of Cheshire East Council requesting details of the asset transfer of the changing rooms to Disley Parish Council and also the balance of \$106 monies available. Cllr. Pattison further reported that a letter was being sent to ANSA outlining the remaining works.</p> <p align="right"><b>Received</b></p>
2289	<p><b><u>To note an update from NALC on the Levelling Up and Regeneration Bill.</u></b></p> <p align="right"><b>Noted</b></p>
2290	<p><b><u>To consider the Disley Parish Council Risk Assessment for 2023.</u></b></p> <p>Cllr. Adams asked that the date of the latest staff fire safety training is verified and that the street lighting description on page 25 is checked.</p> <p><b>Proposed:</b> Cllr. Windsor <b>Seconded:</b> Cllr. Brownbill Unanimously agreed</p>
<b>Resolved</b>	<p><b><i>That the Disley Parish Council Risk Assessment for 2023 is approved subject to the verifications, as outlined above.</i></b></p>
2291	<p><b><u>To consider an updated Community Resilience Plan.</u></b></p> <p>The Clerk confirmed that the Resilience Plan would be amended once details of new councillors had been confirmed.</p> <p><b>Proposed:</b> Cllr. Mrs Birchall <b>Seconded:</b> Cllr. Windsor Unanimously agreed</p>
<b>Resolved</b>	<p><b><i>That the Disley Parish Council updated Community Resilience Plan is approved.</i></b></p>
2292	<p><b><u>To receive a verbal update on a meeting held with Insp. Christian Watkins from Cheshire Constabulary.</u></b></p> <p>Cllr. Adams provided an overview of the meeting and commented that it had been very positive. The PCSO had given the Inspector a tour of the village. Insp. Watkins agreed to help with securing a new laptop to allow SID data to be downloaded and would pursue ASB in the village. The</p>

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	Inspector had also confirmed that PC Jackson would be replaced following his retirement. <p align="right"><b>Received</b></p>
2293	<b><u>To receive a report on the St. Mary's Church Tower clock</u></b> <b>Proposed:</b> Cllr. Pattison <b>Seconded:</b> Cllr. Mr Birchall Unanimously agreed
<b>Resolved</b>	<b><i>That Disley Parish Council would acknowledge its ownership of the clock and that the Clerk would request quotes for maintaining the clock and repairing the clockface.</i></b>
2294	<b><u>To note a CCTV report for Quarter 3 2022/23</u></b> The Clerk was asked to check for progress on the digital update. <p align="right"><b>Noted</b></p>
2295	<b><u>To note Appendix C – Meetings and Events Schedule.</u></b> <p align="right"><b>Noted</b></p>
2296	<b><u>To consider Planning Applications as listed on Appendix. B.</u></b>  <b>23/0482M</b> Erection of two-storey side extension, with first floor balcony and associated retaining wall / landscaping works. <b>Waters Edge, Sherbrooke Road, Disley SK12 2ED</b>  <b>Comments</b> <i>Disley Parish Council has no objections to this application and notes that concerns regarding the stability of the canal and possible contamination have been raised by the Canal &amp; River Trust.</i>  <i>The Parish Council is very interested to read the recommendations made by the Cheshire Archaeology Planning Advisory Service and would welcome information about any findings made during the proposed development.</i>  <i>Disley Parish Council wishes to highlight that Sherbrooke Road is a narrow residential road and is an unadopted road. The developer and contractors should be mindful of neighbouring properties with regards to parking and keeping residents informed about the movement of construction vehicles and deliveries.</i>  <i>Disley Parish Council requests that the planning officer includes a time restriction on vehicle movements and a banksman condition in the planning decision.</i>  <b>Proposed:</b> Cllr. Adams <b>Seconded:</b> Cllr. Mrs Birchall Unanimously agreed

Signed: \_\_\_\_\_

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<b>Resolved</b>	<b><i>That comments on Planning Applications as listed on Appendix. B. are agreed.</i></b>			
2297	<b><u>To note Planning Decisions as listed on Appendix B.</u></b>		<b>Noted</b>	
2298	<b><u>To note Payment of Accounts as listed on Appendix. A. (1) and that all payments are made using the General Power of Competence.</u></b>			
	<b>Trans</b>	<b>Cheque</b>	<b>Payee</b>	<b>Amount</b>
	2213	BACS/100223 /PAYPAL	PAYPAL - Debit Card Account - PayPal replenishment - January 2022	£126.21
	2219	BACS/240223 /CALTHORP	Emma Calthorpe MIDAS Training - MiDAS Accessible Refresher Training - 4 volunteer drivers	£300.00
	2220	BACS/240223 /RICHARDS	Helen Richards - Lunch and refreshments for driver training course	£19.20
	2221	BACS/240223 /TAYLOR	Steven Taylor - 5 x storage boxes for boiler room and a socket set	£35.95
	2222	BACS/240223 /ESI	Electronic Security Installations Ltd (ESI) - 6 monthly commercial fire maintenance for period 01/03/23 to 31/08/23	£107.10
	2223	BACS/240223 /EDGE	Edge IT Systems Ltd - End of year support - Bronze Package	£42.00
	2224	BACS/240223 /MARMAX	Marmax Products Ltd - Brown extended picnic table for Newtown	£686.40
	2225	BACS/240223 /PATTISON	Cllr. J. Pattison - Land Registry searches relating to Frankie's letter	£12.00
	2226	DD/090223/O PUS	Opus Energy Ltd - Community Centre Electricity - 25/12/22 - 24/01/23	£793.21
	2227	BACS/240223 /CRAWFORD	Crawford Legal Services Limited - VAT only payment for legal services in connection with Community Centre wall impact damage repairs	£1,500.00
	2228	BACS/240223 /PCC	Disley PCC - Community Grant for St Mary's Church - Disley Proms musical event	£400.00
	2229	BACS/240223 /ARENA	Arena Group Limited - Photocopier charges from 13/11/22 - 13/02/23	£64.61
	2230	BACS/240223 /TAYLOR2	Steven Taylor - New tyre for ranger van - Protyre	£105.00
	2231	BACS/240223 /DSWEST1	D S West Motors - Community Bus - Safety inspection - 9th August 2022	£48.00
	2232	BACS/240223 /DSWEST2	D S West Motors - Community Bus - Safety inspection - 24th October 2022	£48.00
	2233	BACS/240223 /NPOWER	Npower - Unmetered supply - Disley Parish Council lighting	£57.10
	2234	BACS/240223 /DSWEST3	D S West Motors - Community Bus - supply and fit rear lamp and corner bumper	£246.00

Signed: \_\_\_\_\_

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	2235	DD/130223/A LLSTAR	Allstar - Community Bus - Allstar fee	£3.58
	2236	BACS/240223 /EGANBULL	Eithne Egan-Bull - CC consumables and cleaning materials	£44.26
	2237	DD/200223/SS E	SSE Swalec - Streetlighting electricity - 04/01/2023 - 01/02/2023	£79.34
	2238	DD/200223/BI FFA	Biffa Waste Services Ltd - General waste and recycling waste - 21/01/2023 - 24/02/23	£186.24
	2239	BACS/240223 /COOP	Lauren Coop - February 2023 Media Assistance	£450.00
	2240	BACS/240223 /SHERRATT	Matthew Sherratt & Company - New pressure sensor and pressure relief valve. Annual boiler service and service of warm air blowers / convector. Call out to fault and repair.	£468.97
				<b>£5,823.17 Noted</b>
2299	<b><u>To approve Payment of Accounts as listed on Appendix. A. (2) and that all payments are made using the General Power of Competence.</u></b>			
	<b>Trans</b>	<b>Cheque</b>	<b>Payee</b>	<b>Amount</b>
	2242	BACS/100323 /WATERP	United Utilities/Waterplus - Community Centre Water and Wastewater bill	£63.39
	2243	BACS/100323 /KIDD	Jenifer Kidd - Cost of supplies for soup and a roll lunch - Jan and Feb 2023 - 109 servings	£109.00
	2244	BACS/100323 /TUNNI	Tunncliffe Signs & Graphics Ltd - Vinyl sticker overlay for litter pick	£18.00
	2245	BACS/100323 /TOTAL	Emma Calthorpe MIDAS Training - MiDAS Accessible Refresher Training - 1 volunteer driver	£75.00
	2246	BACS/100323 /GRS	GRS UK Limited - Glass polishing surface repairs / damage removal - sliding doors	£384.00
	2247	BACS/100323 /CARTER	Stephen Carter - Work boots	£44.98
	2248	BACS/100323 /SAFEIS	Safe I.S. Limited - Fire extinguisher service	£78.42
	2249	BACS/100323 /TOMLINS	A H Tomlinson Parbans Ltd - Fencing materials	£73.73
	2251	BACS/280223 /ZETTLE	IZettle - Debit card fees - February 2023	£4.38
				<b>£850.90</b>
	<b>Proposed:</b> Cllr. Brownbill			
	<b>Seconded:</b> Cllr. Pattison			
	Unanimously agreed			

Signed: \_\_\_\_\_

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<b>Resolved</b>	<b><i>That Payment of Accounts of £850.90.14 as listed on Appendix. A. (2) are made using the General Power of Competence and are approved.</i></b>
2300	<b><u>To note the Financial Statement and Reserves as at 31/01/2023.</u></b> Cllr. Mrs Birchall queried the outstanding balance of £440 in the Footpath CC to Market Street reserve. The Clerk agreed to investigate this. <p style="text-align: right;"><b>Noted</b></p>
2301	<b><u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</u></b> <b>Proposed:</b> Cllr. Pattison <b>Seconded:</b> Cllr. Windsor Unanimously agreed
<b>Resolved</b>	<b><i>That Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i></b>
	<b><u>A G E N D A – P A R T 2</u></b>
2302	<b><u>To receive an update on the Scout Hut lease.</u></b> Cllr. Pattison reported that agreement had been reached with the Scouts regarding the permitted use of the Scout Hut and that a 10-year lease would be signed shortly. <p style="text-align: right;"><b>Received</b></p>
	The meeting concluded at: 8.10pm

Signed: \_\_\_\_\_