



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

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Twitter: [@disleypc](https://twitter.com/disleypc)

3rd February 2023

Dear Councillor,

You are summoned to attend an **Ordinary Meeting** of Disley Parish Council on **Thursday 9th February 2023 at 7.00pm** at Disley Community Centre.

Yours sincerely,

Richard Holland
Parish Clerk

Members of the public are welcome to attend.

Members of the public wishing to make a comment or ask a question at the meeting, can email their comment, or provide it in writing to the Parish Offices at Disley Community Centre. Comments or questions should be submitted by 5.00pm on the Tuesday prior to the meeting. All comments and questions received will be read out at the meeting for Council consideration.

<u>AGENDA - PART 1</u>	
1	To receive any Apologies for Absence.
2	To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.
3	Public Forum
4	To consider a Community Grant application received from Disley Parochial Church Council for a musical event.
5	To receive the Chair's Report
6	To agree as a true and accurate record, the minutes of the Council Meeting held on 19 th January 2023.

Items highlighted in grey require a Council resolution.



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7	To receive Cheshire East Councillors' Report
	Disley Parish Council Projects
8	Community Centre and Environs Improvements 8.1 To note an updated version of the Community Centre Improvements Project Spreadsheet.
9	Highways Maintenance and Improvements 9.1 To note response from Cheshire East Council regarding roads in Disley to be considered for Speed Management Strategy.
10	Village Events 10.1 To note the minutes of a Village Events Project Team meeting held on 23 rd January 2023.
11	Village Health and Well-being 11.1 To note the minutes of a Village Health and Well-being Project Team meeting held on 19 th January 2023.
12	To note the Parish Council response to the Cheshire East Council Health and Wellbeing Strategy Consultation 2023.
13	To note the Parish Council response to the Cheshire East Council Budget 2023-27 Consultation.
14	To consider a High Peak Borough Council consultation on the High Peak Local Plan Review.
15	To note the dates of the pre-election periods for Cheshire East town and parish council elections.
16	To readopt the Parish Council's Standing Orders and Financial Regulation for 2023.
17	To readopt the Parish Council's Freedom of Information Publication Scheme for 2023.
18	To consider a Council Meeting Schedule for 2023.

Items highlighted in grey require a Council resolution.



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19	To note Appendix C – Meetings and Events Schedule.
20	To consider Planning Applications as listed on Appendix. B.
21	To note Planning Decisions as listed on Appendix B.
22	To approve Payment of Accounts as listed on Appendix. A. (1) and that all payments are made using the General Power of Competence.
23	To receive the Quarter 3 budget statement and reconcile with the Financial Budget Comparison.
24	To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).
<u>AGENDA – PART 2</u>	
25	To note a letter from Disley Parish Council to 1 st Disley Scouts regarding the Scout Hut lease.

Items highlighted in grey require a Council resolution.

Council Office: Disley Community Centre, off Buxton Old Road, Disley, Cheshire SK12 2BB VAT Reg. No. 158 6603 43



DISLEY PARISH COUNCIL

APPLICATION FOR A DISLEY PARISH COUNCIL COMMUNITY GRANT

Disley Parish Council has a modest annual budget for community grants. A number of awards are made each year to support community events and Disley-based voluntary organisations or societies. The criteria for making such awards are based on the following guidelines:

- Bona fide voluntary organisations or societies based in Disley and Newtown with a membership comprising a majority of Disley and Newtown residents;
- Projects, events or programmes that can be shown to benefit our community and that are also sustainable;
- Projects or programmes that will benefit the Parish Council and Disley generally in terms of positive public relations or other appropriate forms of recognition.

The application process will be fair and transparent and the decision of the Parish Council will be final. Applicants will be invited to attend a meeting of Disley Parish Council in order for Councilors to further investigate the application. Failure to comply with such an invitation could result in the application being rejected.

Applicants will be requested to submit a Community Grant Completion Form and failure to complete this will jeopardise any future grant applications.

1. Name and full address of your organisation/society

DISLEY PAROCHIAL CHURCH COUNCIL
 DISLEY VICARAGE, 1A RED LANE
 DISLEY

2. A brief outline of your organisation's/society's interests, aims and objectives.

To promote the mission of the Church, pastoral, evangelistic, social and ecumenical (Sharing Christ with Others) in the Parish and maintaining the church building as a national and local asset.

3. Please provide a brief description of the project, event or programme for which funding is sought, including timescales for its completion.

We are organising a musical 'Proms Event' to be held at St Mary's Church on Saturday, 1st April 2023. A range of music will be provided by a Brass Band; Flute Group, Community Choir; and an organ recital. This is a one day event and if successful it will be repeated - possibly an annual event.

4. How will this project, event or programme benefit the Disley and Newtown community?

The main purpose of the event is to raise much needed funds for important restoration work needed to the church tower and other parts of the Grade II* listed building. Total cost of the work is ~~now~~ estimated at £350,000 so, a big project ahead. The event will provide an opportunity for local musicians to show their skills (Community choir, flute group and the organist on the church ^{organ}).

5. What is the overall cost of the project, event or programme, and how much funding are you seeking from the Parish Council?

Cost £500 - advertising + promotion + tickets + refreshments + costs and donations for the musical performers.
Seeking £250 (we are seeking other local sponsors)

2243

MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 19th JANUARY 2023 AT DISLEY COMMUNITY CENTRE

Present:	Cllrs. Adams, Mr. Birchall, Brownbill, Hutchins, Pattison and Windsor. Start time: 7.00pm
	<u>A G E N D A – P A R T 1</u>
2441	<u>To receive any Apologies for Absence.</u> Apologies were received from Cllr. Mrs Birchall who had a prior engagement.
2442	<u>To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.</u> None received.
2443	<u>Public Forum</u> No members of the public were in attendance.
2444	<u>To receive the Chair's Report</u> Cllr. Adams wished all Members a happy New Year. Cllr. Adams provided an update on the Warm Places initiative reporting that the Soup and a Roll sessions were averaging 28 attendees and that the first Sunday Film Show had attracted 22 attendees. There had been no take up for the Warm Mondays sessions but that the churches and the library had had some attendees. Cllr. Adams informed the meeting that the Cheshire East Stay Well Squad was due to visit the Community Centre again on 10 th February. Cllr. Adams reported that the first meeting of the Disley Friends Social Group had been a success with 16 attendees and the Time To Talk dementia advice session had been run alongside this.
2445	<u>To agree as a true and accurate record, the minutes of the Council Meeting held on 8th December 2022.</u> Proposed: Cllr. Windsor. Seconded: Cllr. Pattison Unanimously agreed
Resolved	<i>That the minutes of the Council Meeting held on 8th December 2022 are a true and accurate record.</i>
2445	<u>To receive Cheshire East Councillors' Report</u> No report had been received from Cllr. Murphy.
2446	<u>To receive Appendix D - the Disley Parish Council Projects List.</u> <p style="text-align: right;">Received</p>

Signed: _____

2447	<p><u>Community Centre and Environs Improvements</u> <u>To note an updated version of the Community Centre Improvements Project Spreadsheet.</u></p> <p>The Clerk informed the meeting that the hall floor renovation had been rebooked for the Easter weekend and that no delivery date had yet been received for the new chairs. Cllr. Pattison highlighted that the new curtains and exterior signage had been fitted.</p> <p style="text-align: right;">Noted</p>
2448	<p><u>Highways Maintenance and Improvements</u> <u>To note response from Cheshire East Council regarding Parish Council 20 mph speed limit requests.</u></p> <p style="text-align: right;">Noted</p>
2449	<p><u>Operation London Bridge</u> <u>To consider disbanding the Operation London Bridge Project Team.</u></p> <p>Proposed: Cllr. Brownbill Seconded: Cllr. Mr Birchall Unanimously agreed</p>
Resolved	<i>That the Operation London Bridge Project Team be disbanded.</i>
2450	<p><u>To consider a Cheshire East Council Health and Wellbeing Strategy Consultation.</u></p> <p>Cllr. Adams commented that proposed reductions to library opening hours contained in the Cheshire East Budget Consultation do not support the Health and Wellbeing Strategy. Councillors agreed that Cllr. Adams would respond on behalf of the Parish Council in broad support of the strategy but highlight the importance of digital inclusion and maintaining library hours for the health and wellbeing of residents.</p> <p>Proposed: Cllr. Windsor Seconded: Cllr. Hutchins Unanimously agreed</p>
Resolved	<i>That Cllr. Adams would respond to the Cheshire East Council Health and Wellbeing Strategy Consultation on behalf of Disley Parish Council in broad support of the strategy but highlight the importance of digital inclusion and maintaining library hours for the health and wellbeing of residents.</i>
2451	<p><u>To consider a Cheshire East Council Budget 2023-27 Consultation with particular reference to library policy proposals.</u></p> <p>Cllr. Brownbill suggested that there could be positives to the co-location of libraries but pointed out that the proposed reduction in library hours was worrying. Cllr. Pattison said it was difficult to respond to the consultation when there were no specifics. Members agreed that Cllr. Adams would respond to the consultation on behalf of Disley Parish Council highlighting the importance of library facilities and free parking to</p>

Signed: _____

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	<p>Disley given the lack of Cheshire East services in the village. Cllr. Adams agreed to do this following the Cheshire East Budget Webinar on 24th January 2023.</p> <p>Proposed: Cllr. Pattison Seconded: Cllr. Brownbill Unanimously agreed</p>
Resolved	<i>That Cllr. Adams would respond to the Cheshire East Council Budget 2023-27 Consultation on behalf of Disley Parish Council, highlighting the importance of library facilities and free parking to Disley given the lack of Cheshire East services in the village.</i>
2452	<p><u>To note the adoption statement of the Cheshire East Site Allocations and Development Policies Document (SADPD).</u> Cllr. Pattison confirmed that there had been no changes relating to Disley site allocations from the earlier document.</p> <p align="right">Noted</p>
2453	<p><u>To consider a memorial and celebration event for Queen Elizabeth II.</u> Councillors discussed a number of options to commemorate The Queen including a memorial at the Ram Green, a Cuppa an' a Chat bench outside the Community Centre and an annual award at Disley Show. It was agreed that initially, an annual award in memory of The Queen would be discussed with Disley Primary School and Cllr. Mrs Birchall would pursue this, and the upcoming new wooded area in Newtown would have a plaque in memory of The Queen with this being deferred to the Newtown Environmental Project Team.</p> <p>Proposed: Cllr. Hutchins Seconded: Cllr. Windsor Unanimously agreed</p>
Resolved	<i>That an annual award in memory of The Queen would be discussed with Disley Primary School and the upcoming new wooded area in Newtown would have a plaque in memory of The Queen.</i>
2454	<p><u>To note provisional council tax referendum principles for town and parish councils for 2023/24.</u></p> <p align="right">Noted</p>
2455	<p><u>To note Appendix C – Meetings and Events Schedule.</u> It was noted that the date of the PPG meeting had been changed to 7th February from 8th February, following the issuing of the schedule.</p> <p align="right">Noted</p>

Signed: _____

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2456	<p><u>To note planning comments submitted to Cheshire East Planning on 12th December 2022.</u></p> <p>22/4417M Detached Garage, Store and Home Office Revised Details (Part Retrospective) Lower Woodend Cottage, Strines Road, Strines SK6 7GN</p> <p>Comments <i>Disley Parish Council has no comments on this application.</i></p> <p>22/4598M Whole house retrofit including external wall insulation, flat roof insulation and new doors and windows 116 Chantry Road, Disley SK12 2DN</p> <p>Comments <i>Disley Parish Council has no objections to this application</i></p> <p style="text-align: right;">Noted</p>																
2457	<p><u>To consider Planning Applications as listed on Appendix. B.</u></p> <p>22/4727M Proposed loft conversion and construct rear dormer 10 Oak Avenue, Disley SK12 2RF</p> <p>Comments <i>Disley Parish Council has no objections to this application.</i></p> <p>22/5035M Consent to display an advertisement High Peak School, Mudhurst Lane, Disley SK12 2AP</p> <p>Comments <i>Disley Parish Council has no objections to this application.</i></p> <p>Proposed: Cllr. Windsor Seconded: Cllr. Brownbill Unanimously agreed</p>																
Resolved	<i>That comments on Planning Applications as listed on Appendix. B. are agreed.</i>																
2458	<p><u>To note Planning Decisions as listed on Appendix B.</u></p> <p style="text-align: right;">Noted</p>																
2459	<p><u>To note Payment of Accounts as listed on Appendix. A. (1) and that all payments are made using the General Power of Competence.</u></p> <table border="1" data-bbox="327 1601 1476 1982"> <thead> <tr> <th>Trans</th> <th>Cheque</th> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1886</td> <td>BACS/231222 /SILK</td> <td>Cheshire Silk 106.9 - Disley Christmas Extravaganza 2nd December 2022 - Stage, lighting, presenter, publicity etc package</td> <td>£1,074.00</td> </tr> <tr> <td>2150</td> <td>005948</td> <td>Disley Girlguiding - Donation for face painting at Christmas Extravaganza</td> <td>£40.00</td> </tr> <tr> <td>2151</td> <td>BACS/231222 /LIGHTECH</td> <td>Lightech Sound & Light Ltd - Firework display and lighting effects for Christmas Extravaganza</td> <td>£2,510.40</td> </tr> </tbody> </table>	Trans	Cheque	Payee	Amount	1886	BACS/231222 /SILK	Cheshire Silk 106.9 - Disley Christmas Extravaganza 2nd December 2022 - Stage, lighting, presenter, publicity etc package	£1,074.00	2150	005948	Disley Girlguiding - Donation for face painting at Christmas Extravaganza	£40.00	2151	BACS/231222 /LIGHTECH	Lightech Sound & Light Ltd - Firework display and lighting effects for Christmas Extravaganza	£2,510.40
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2152	BACS/231222 /MILLEN	Millennium Hygiene Services - Feminine Hygiene Disposal - 06/12/22 - 08/04/23 (part period) for additional unit	£22.06
2153	BACS/231222 /ADAMS	Cllr. Sue Adams - Catering for Civic Sunday - part payment	£400.00
2154	BACS/231222 /SHIRES	Shires Pay Services Ltd - Payroll Services - 06/10/22 - 05/04/23 - 2nd payment	£76.28
2155	BACS/231222 /BROWNRUR	The Brown Partnership - Annual land management fee 1/5/22 to 30/04/23	£900.00
2156	BACS/231222 /TOMLINSON	A H Tomlinson Parbans Ltd - Cable ties and pliers for poppies	£51.18
2157	DD/121222/BT	British Telecommunications Plc - Telephone charges - 01/11/22 - 31/01/23	£59.59
2158	DD/021222/SS E1	SSE Swalec - Streetlighting - Fountain	£40.43
2159	DD/121222/SI EMENS	Siemens Financial Services - Photocopier rental charge 12/12/22 - 11/03/23	£147.33
2160	DD/091222/O PUS	Opus Energy Ltd - Community Centre Electricity - 25/10/22 - 23/11/22	£751.12
2161	DD/011222/SS E2	SSE Swalec - Electricity - Newtown Changing Rooms - 12/08/22 to 11/11/22	£32.65
2162	BACS/161222 /STAYSAFE	Safe Apps Limited (StaySafe) - 6 user StaySafe Lone Worker Solution - 12 months	£647.14
2163	BACS/141222 /QBE	QBE UK Limited - Insurance payment for Community Bus fuel tank damage to be offset against Transaction: 2107 from D S West.	-£295.00
2164	DD/131222/A LLSTAR	Allstar - Community Bus Fuel	£129.42
2165	BACS/231222 /TUNNIC	Tunncliffe Signs & Graphics Ltd - Vinyl sticker for CC signs	£36.00
2166	BACS/231222 /STEPHENS	Stephensons - Cleaning materials and kitchen oven trays	£224.28
2167	BACS/231222 /NORTHWI	Northwich Town Council - To deliver, install and remove a 22/24-foot Christmas tree (Ram Green) To deliver, install and remove a 16/18 foot Christmas tree (Newtown) To provide maintenance service while the tree is erected To install and remove LED light	£3,672.00
2168	Dd/191222/SS E	SSE Swalec - Streetlighting electricity - 02/11/2022 - 01/12/2022	£82.03

Signed: _____

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	2169	DD/191222/BI FFA	Biffa Waste Services Ltd - General waste and recycling waste - 19/11/2022 - 23/12/2022	£168.90
	2170	DD/191222/A VANTI	AvantiGas - Community Centre Gas - November 2022	£350.24
	2171	BACS/231222 /AWARD	Award Cleaning Services - Community Centre window cleaning	£23.00
	2172	BACS/231222 /WATERP1	United Utilities/Waterplus - Water bill for Hagg Bank allotment	£9.81
	2173	BACS/231222 /WATERP2	United Utilities/Waterplus - Community Centre Water and Wastewater bill	£31.38
	2174	BACS/231222 /SES	Stockport Electrical Services Ltd - PAT testing (54 items @ £2.00 each)	£129.60
	2175	BACS/131222 /PAYPAL	PAYPAL - Debit Card Account - PayPal replenishment - November 2022	£276.55
				£11,590.39 Noted
2460	<u>To approve Payment of Accounts as listed on Appendix. A. (2) and that all payments are made using the General Power of Competence.</u>			
	Trans	Cheque	Payee	Amount
	2176	BACS/130123 /PAYPAL	PAYPAL - Debit Card Account - PayPal replenishment - December 2022	£86.44
	2178	BACS/200123 /SLCC	SLCC - Membership fee for Richard Holland	£279.00
	2179	BACS/200123 /VIKING	Viking Direct - Stationery supplies	£158.76
	2180	BACS/200123 /TOMLINSON	A H Tomlinson Parbans Ltd - Bondit Sanitary Silicone - container	£4.64
	2181	BACS/200123 /PCC	Disley PCC - Contribution to the costs of grounds maintenance at the churchyards of St Mary the Virgin Church in 2022/23	£1,400.00
	2182	BACS/200123 /CID	Cheshire Industrial Doors Ltd - Servicing of roller shutter and main sliding door	£217.50
	2183	DD/040123/A VANTI	AvantiGas - Community Centre Gas - December 2022	£57.42
	2184	DD/281222/A LLSTAR	Allstar - Community Bus and Ranger Van Fuel	£179.09
	2185	BACS/200123 /FARLEY1	Dave Farley Electrical Ltd - Labour charge to fit Christmas trees to shops in the village and test lighting to Ram Green and Newtown Christmas trees	£900.00

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
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	2186	BACS/200123 /FARLEY2	Dave Farley Electrical Ltd - Labour charge to remove and dispose of Christmas trees from shops in the village	£240.00
	2187	BACS/200123 /ADAMS	Cllr. Sue Adams - Refreshments for Warm Places events	£15.00
	2191	BACS/200123 /TOTALT	Emma Calthorpe MIDAS Training - MIDAS Accessible Refresher Training - 1 volunteer driver (Brian Pateman)	£75.00
	2192	BACS/200123 /COOP	Lauren Coop - December Media Assistance	£450.00
	2193	DD/090123/O PUS	Opus Energy Ltd - Community Centre Electricity - 24/11/22 - 24/12/22	£946.01
	2194	BACS/200123 /KIDD	Jenifer Kidd - Cost of supplies for soup and a roll lunch November and December 2022 - 113 servings	£113.00
				£5,121.86
			Proposed: Cllr. Pattison Seconded: Cllr. Windsor 5 – In Favour 1 - Abstained	
Resolved	<i>That Payment of Accounts of £5,121.86 as listed on Appendix. A. (2) are made using the General Power of Competence and are approved.</i>			
2461	<u>To note the Financial Statement and Reserves as at 31/12/2022.</u>			Noted
2462	<u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</u> Proposed: Cllr. Mr Birchall Seconded: Cllr. Windsor Unanimously agreed			
Resolved	<i>That Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i>			
	<u>A G E N D A – P A R T 2</u>			
2463	<u>To receive an update on the Scout Hut lease.</u> Cllr. Pattison reported that she had been in direct contact with the Scout group, and it was agreed that Cllr. Pattison would respond to the Scout's queries regarding clauses within the lease on behalf of the Parish Council.			
				Received

Signed: _____

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2464	<p><u>To receive an update on the Ouffs and Pools Charity.</u> Cllr. Pattison reported that the Ouffs and Pools land had now been sold and the operating criteria of the charity would be considered for updating. Cllr. Pattison said that more trustees may be sought in the future and Cllr. Mr Birchall suggested that the Parish Council could help to advertise this once the criteria had been updated.</p> <p align="right">Received</p>
2465	<p><u>To receive an update report on Disley Parish Council land assets.</u> The Clerk highlighted that the Ouffs and Pools land could now be removed from the land assets register. Cllr. Pattison suggested that the land at the former bus shelter in Newtown should be considered but Councillors agreed to defer this for the present.</p> <p align="right">Received</p>
2466	<p><u>To consider a proposed letter relating to the emergency exit from Frankie's Wine Bar on to Parish Council land.</u> Councillor approved the proposed letter. Proposed: Cllr. Mr Birchall Seconded: Cllr. Windsor Unanimously agreed</p>
Resolved	<p><i>That the proposed letter relating to the emergency exit from Frankie's Wine Bar on to Parish Council land is approved.</i></p>
	<p>The meeting concluded at: 8.15pm</p>

Signed: _____

ITEM 8.1

02/02/2023

Community Centre Improvement Project 2022/23

Items	Budget	Actual/Expected	Assigned	Comments/updates	Actions
1 New chairs for hall (with trolley)	£2,250.00	£4,846.00	CB	CB - Chairs order placed with Rosehill. Due mid-January 2023.	Awaiting delivery dates.
2 Painting of hall window frames and kitchen shutter	£600.00	£475.00	RH	RH - Painting now completed.	COMPLETED
3 Replacement hall curtains	£1,400.00	£1,423.14	JP	JP - Curtains fitted - 20th December	COMPLETED
4 Noise-reducing fabric notice board	£294.00	£588.00	RH	RH - 2 boards now installed.	COMPLETED
5 Roller shutter door replacement for main entrance	£2,300.00	£2,365.00	RH	RH - New shutter fitted on 31st October 2022.	COMPLETED
6 Paving and tuffing at front entrance. Repainting disabled bays	£8,575.00	£8,100.00	JP/RH	JP/RH - Agreed appointment of Elite. Work booked for 20th Feb 2023.	RH - Contact Elite to confirm booking.
7 Bench for front entrance	£900.00		RH	RH - 2 quotes received - Bailey and Broxap.	RH - Awaiting Councilor confirmation. Order on commencement of groundworks.
8 2 x planters for front entrance	£1,500.00		RH	RH - 2 quotes received - Bailey and Broxap.	RH - Awaiting Councilor confirmation. Order on commencement of groundworks.
9 Utter bin for front entrance	£500.00		RH	RH - 2 quotes received - Bailey and Broxap.	RH - Awaiting Councilor confirmation. Order on commencement of groundworks.
10 Tarmacking flower bed at side of building	£5,350.00	£0.00	JP/RH	JP/RH - Agreed appointment of Elite. Work booked for 20th Feb 2023.	RH - Contact Elite to confirm booking.
11 Bench for side of building	£900.00	£0.00	RH	RH - Wooden bench has been donated by Frankie's	RH - To be installed once tarmacking completed.
12 Vinyl flooring for rear entrance	£500.00	£500.00	JP	JP - Floor Choice quoted £267 + VAT - Work to be done after Hall floor work	RH - Order once hall floor work completed.
13 2 new exterior signs	£920.00	£440.00	RH	RH - Signs fitted w/c 5th December	COMPLETED
14 Sand, clean and lacquer Community Hall floor	£2,100.00	£2,090.85	CB	CB/RH - Appointed Mayfield Floors - 04/01/2023 - Let down by contractor. New dates agreed 6th to 12th April.	CB/RH - Reconfirm dates with Mayfield in mid-March
15 Removal of scratches on sliding door and door side windows	£320.00	£320.00	RH	RH - Placed order with GRS - Suggested 20th Feb for work.	
Total	£28,409.00	£20,947.99			
10% contingency	£2,809.00				
Total	£30,898.00				
OTHER ACTIONS Grant funding			SA	RH - Has emailed Cheshire Community Action and Healthbox for funding sources. Healthbox - No available grants at present for parish councils, CCA little Al.	SA/JP - To pursue grant funding through Cuppa an' a Chat, NECCP and Awards for CCA little Al.
Ensure availability of project funds			RH	RH - Cheque received from Cambridge BS for £30,000. Deposited into current account.	COMPLETED

Richard Holland
admin@disleyparishcouncil.org.uk

Westfields
c/o Municipal Buildings
Earle Street
Crewe
CW1 2BJ
www.cheshireeast.gov.uk

Date: 27/01/2023

Our Reference: 18588609

Dear Mr Holland

RE: Roads in Disley to be considered for Speed Management Strategy

Thank you for your email dated 28th November 2022 which has been forwarded to us for a response by our Chief Executive, Lorraine O'Donnell.

We appreciate Disley Parish Council's concerns regarding speeding in Disley.

Our Road Safety team will consider and review the requests for Jackson's Edge Road, Redhouse Lane, Buxton Old Road, A6 Lyme Park bend and Buxton Old Road (top of)/Whaley Lane in accordance with our Speed Management Strategy (SMS).

The team will liaise with the relevant stakeholders during this review process. This will involve a desktop review of the location. If it is found that the locations outlined above would benefit from educational or enforcement measures, a member of the team will contact Disley Parish Council.

Should engineering measures be needed, the locations will be annually considered across the borough using a prioritisation scoring matrix as outlined in the Speed Management Strategy. Any locations that progress onto further investigation will be determined by the available budgets.

Since implementing the new SMS, the council has had a large number of requests for speed limit reduction from residents and Parish Councils. With this in mind, we will aim to contact Disley Parish Council with the outcome of these assessments in a month's time.

We trust this information is of assistance.

Kind regards

The Cheshire East Highways Team

OFFICIAL

Attendees: Cllrs. Adams, Mrs Birchall, Pattison and Windsor; Richard Holland; Helen Richards

1. Christmas Extravaganza – Friday 2nd December 2022

- Review – went well, villagers enjoyed the event.
- Learning points – earlier start, engage directly with Silk FM regarding music, review use and appearance of stage; update grotto; move face painting to separate area.
- Ideas for 2023 – see below.
- Additional lighting cost for War Memorial – agreed to hold fire until the DPC uplighters for the memorial have been maintained – possible use of coloured bulbs instead of the Lighttech lights.

2. Litter Pick – 15th April 2023

- Agreed to move back to the Ram Green this time to encourage engagement from the village.
- Refreshments – contact Kat Croxford to ask if brownies / guides would like to serve these as this could contribute to them achieving a badge. If not, could ask for volunteers from Disley W.I. Alternatively, councillors / council officers could be available to help.

ACTION: Helen to contact Kat; Jackie to contact WI if guides not available.

3. Community Defib/CPR training – 27th April 2023

- Approved a donation to NW Ambulance again as they run the sessions free of charge.
- Specific groups such as Disley Volunteer Network, scouts and guides, The Basement to be invited to take part.

ACTION: Richard to contact the groups

4. King Charles III Coronation – weekend of 6th to 8th May 2023

- DPC to focus on decorating the village – ideas include bunting; red/blue/white lights on Ram Green / Fountain; flags outside businesses in wall brackets; Union Flag;
- **Saturday 6th May - Coronation day** – Sue and Jackie agreed that Cuppa an' a Chat will run an event in the Community Hall to possibly include the screening of the Coronation ceremony.
- **Sunday 7th May** – St Mary's church to hold a special service / bell ringing. DPC to advertise any street parties which may have been arranged.
- **Monday 8th May** – St Mary's Church King's Fete - no updates on this so Clerk to contact Stuart Cornes / David Kidd for details. DPC happy to take a stall and advertise the event.

Update: Stuart has confirmed that he is still planning to hold this event. Probably from 12noon to 3pm. Involving lots of community groups, school, sports club etc to have a stall offering an activity / craft. Bouncy castle, refreshments, activities on the field near the churchyard. Stalls / performances in church and car park etc.

ACTION: wait for further details from Stuart about how to book a stall.

5. Disley Pride event – 15th July 2023

- No updates on this to date. Will wait to be contacted by organisers in due course.
- DPC to advertise the event.

6. Disley Show – 12th August 2023

- DPC to attend (new council) – need to book stall.
- Community bus – already booked by Horticultural Society as shuttle bus.
- Ideas for engagement – to be discussed at next meeting.

7. Remembrance Sunday – 12th November 2023

- Review of 2022 – went very well. Traffic Management, handrail and PA system all ran smoothly.
- Traffic management – agreed to book for 2023 and continue to use volunteers for road closures.
- Wreath ordering – new Royal British Legion volunteers will continue to order wreaths for Disley organisations.

ACTION: Richard to book Traffic Management company

8. Christmas Extravaganza – Friday 1st December 2023

- Starting time - earlier start by Silk FM, say 5.30pm playing Christmas music – liaise directly with them regarding the music. Also suggested booking a professional singer (3 separate sessions) to entertain the crowd and engage them in carol singing.
ACTION – Helen to ask Silk FM for a quote from the singer.
- Stage – agreed that the stage should have a child based focus with Primary School singers only, together with the professional singer.
Decorate the stage with tinsel and a Christmas banner.
ACTION - DPC to contact Community Choir, line dancers and Alan Buckel to let them know about the proposed changes.
- Santa's Grotto – due to shortage of space, grotto to remain in usual place. Arrival of Santa to be discussed – should he switch on lights and then head for grotto or just be in the grotto when it opens. Grotto needs a revamp – Lesley Fogg happy to create a new look.
ACTION – Jackie to ask Lesley to design this well ahead of the event.
Christmas Gift - It was agreed that Santa should hand out a small gift (environmentally friendly if possible) this year.
ACTION - Helen to contact Forest School to see if they have any ideas for this.
- Face Painting – very popular so needs to be located in separate area with 2-3 face painters and perhaps temporary transfers / tattoos etc.
- Programme of events / words for Christmas carols – to be discussed at next meeting.
Could Phil Arden, butcher be approached to sponsor the printing costs?
- Village business window dressing – engage with White Horse, Dandy Cock and Malt Disley to ask if they would be prepared to organise an event which includes decorating shop windows and perhaps a competition to 'Find the Elf' etc
ACTION – DPC to contact the 3 pubs

9. Other events

- Queen Elizabeth II celebration – discussed at January council meeting and agreed not to hold a separate event.
- Civic Sunday - on hold pending new Chair of the Council but possibly Sunday 22nd October.
- Tree planting at Newtown – Jackie looking into the best time of year for planting. Considering either April or September 2023. The event will include a banner, refreshments and a plaque.
- Autumn Litter Pick – Saturday 9th September

10. A.O.B. None

11. Date of next meeting – Monday 6th March at 10.00am

**Notes from Disley Parish Council Health and Wellbeing Project Group Teams meeting
Thursday 19th January 2023**

1. Present: Richard Holland, Sue Adams, Dom Hutchins, Jean Windsor, Leah Isadora, Annie Myers.

Apologies: Frances Underhill, Clare Johnson, Lisa Jocelyn, Genevieve Lamptey

2. No matters arising from previous meeting 10th November 2022 not included in agenda.

3. Time to Talk is now running alongside Disley Friends Social Group. Two people came to the January session which was supported by Clare and Leah. Future sessions will be announced at Cuppa an' a Chat, asking people to mention the group to friends/family/neighbours who may be interested. Schoolhouse Surgery will also signpost people to these sessions via the social prescriber and a poster will be displayed at the surgery along with a supply of flyers. SA will email Lisa to confirm sessions will now run from 2 - 3.30pm whilst the library is open. RH will place an A board in the foyer or outside advertising the sessions.

Action: SA to notify Lisa Jocelyn of change of time for Time to Talk

Action: RH to place A board in foyer to advertise future sessions

4. SA reported that currently only 4 users are having books delivered via the Home Library Service. Leah is trying to promote the service. Library will be asked to prepare a poster in time for the publication of the next e-bulletin.

Action: RH to request poster from library for next e-bulletin

5. DH reported that Just Drop In is only currently available at Macclesfield. He will find out about Youth Matters at New Mills and another facility for teenagers in Manchester. Leah will find out if Just Drop In may be willing to provide counselling by telephone for Disley residents. Disley Parish Council small meeting room can be made available for face-to-face appointments in Disley.

Action: DH to find out about Youth Matters and facility in Manchester

Action: LI to contact Just Drop In about sessions in Disley

6. RH reported that 3 Monday afternoon sessions had no takers so future sessions may be cancelled. Fortnightly Soup and a Roll on Wednesdays is proving to be very popular with around 28 people attending each time, not just people who have stayed on after Cuppa an' a Chat.

There have been a few takers of hot drinks offered at the library and the library coffee mornings were well attended.

The first Sunday afternoon film show went very well with 22 attending. The timing and choice of film (Downton Abbey - A New Era) helped greatly. After the next two sessions, running of future sessions could transfer to the Volunteer network.

RH will try to find out how attendance has been for Warm Places at St Marys and Baptist churches.

Leah suggested it would be a good idea to ask attendees how they found out about the sessions they attended.

Action: RH to find out about Warm Places attendance at churches

Action: SA to ask how people found out about sessions attended

7. SA reported Disley Friends Group was attended by 16 people including 6 from Orcadia. Disley Community Choir was very well received. Two volunteers who live in Disley and help with the New Mills group have provided a considerable amount of support for our new group. Another volunteer helps with transport if required. Disley Parish Council is providing free room hire for the first 3 sessions from the Connected Communities arrangement.

8. SA reported Cheshire East Stay Well Squad Health and Wellbeing Bus event last year was very successful. The next session will be on Friday 10th February from 9.30 - 1pm which is on the same date as the next Disley Friends Social Group meeting. This session will be in the library as the bus is too cold in February. It is not known at this time if the project will continue as it was threatened to end in December but has been extended to the end of March.

Action: RH to email the flyer to AM for uploading to the Middlewood website

9. RH reported It's OK not be OK cards, produced by Poynton Town Council, have been issued to all Poynton High School pupils. They contain information, QR codes and useful contact numbers for teenagers. A supply of these cards will be given to the PCSO, Basement Youth Club, Scouts and Guides.

10. RH said the 2 'Know your Numbers' volunteers who have been trained to do blood pressure and ECG readings are very keen to do these again. Opportunities for this, such as at the Disley Show, Pride event, the King's Coronation etc. will be raised at next week's Village Events meeting.

11. SA reported that up until the new contract which commenced 1st January, the Carers Hub did not cover Disley. Blythe House and East Cheshire hospices provide counselling for adults and Leah said that bereavement counselling specifically for children is starting soon in Macclesfield which may be extended further afield.

12. RH reported that monthly Monday appointment-only NHS baby clinics will re-start in February. These are usually attended by 2 - 3 mothers who would struggle to get to Poynton.

Action: RH will advise Leah of dates of baby clinics for the year.

Action: RH will email Community Bus information to Leah and Schoolhouse Surgery.

13. Annie said that the Middlewood Partnership blog will shortly be providing information about PATCHS.

14. Leah said she has heard that there may be a food bank offering at St Marys Church. SA will find out about this and let Leah know. SA mentioned that the New Mills Food Pantry and Trussell Trust food bank in Hazel Grove are both available to Disley residents.

Action: SA to provide update to Leah on food bank at St Marys Church in Disley

15. Next meeting via Teams Thursday 9th March 10 - 11 a.m.

Richard Holland

To: RandC@cheshireeast.gov.uk
Subject: Health and Wellbeing Strategy Consultation 2023 - Response from Disley Parish Council

Dear Cheshire East

Please find below a prepared response from Disley Parish Council to the Health and Wellbeing Strategy Consultation 2023:

Disley Parish Council is broadly supportive of the strategy. The Parish Council has a Health and Wellbeing Project Group and works with partners including The Middlewood Partnership (GP Surgery), Cheshire East social services, End of Life Partnership, Disley Library and a large number of community groups and volunteers to improve the lives of Disley and Newtown residents. We seek to promote a good quality of life and work to help keep our residents healthy and happy. An important part of what we do includes providing good quality services and information to members of our community to enable them to live well for longer and at the same time reduce the burden on our hard-pressed health and social care services.

Disley has a higher proportion of people aged 65+ than the Cheshire East average and provides services such as the Disley Community Bus which helps to reduce social isolation and includes a weekly door to door shopping service to a local supermarket. The Parish Council is helping to support the new Disley Friends Social Group for carers and cared for which meets monthly.

Disley Parish Council has concerns about the impact of the CEC budget proposal to reduce library opening hours because of the likely impact on the health and wellbeing of residents, particularly children, young parents and the elderly. The library service plays a vital role in supporting both mental and physical wellbeing in our community and provides low level social contact for the socially isolated and lonely. The library staff and use of library computers are essential for digital inclusion. Disley Library is an important partner for Disley Parish Council in the delivery of our own Health and Wellbeing Strategy.

Kind regards

Richard

Richard Holland
Disley Parish Clerk
Email: clerk@disleyparishcouncil.org.uk
Phone: 01663 762726
Website: www.disleyparishcouncil.org.uk

The Council Offices are open from 9.00am to 1.00pm Monday to Friday.

For the latest Disley news and events, sign up for the Disley Parish Council eBulletin by clicking this link [Disley eBulletin](#). Your details will never be shared with third parties and you can unsubscribe at any time.



DISLEY PARISH COUNCIL

Richard Holland

Subject: FW: Cheshire East Council Budget 2023-27 Consultation

From: Sue Adams <sue.adams@disleyparishcouncil.org.uk>

Disley Parish Council has serious concerns about the impact of budget proposals on smaller, rural and semi-rural communities such as Disley.

Disley Library is currently open only 20 hours each week and is a vital part of community life. It is situated at Disley Community Centre and is part of the Disley Community Hub. The services it provides are important to the physical and mental wellbeing of our community and Disley Library is a key partner in the delivery of Disley Parish Council's Health and Wellbeing Strategy. The library is particularly important to children, young parents and older people. It also provides low level social contact for the isolated and lonely. Library staff and the library computers are essential for supporting Cheshire East Council's own policy of digital inclusion.

Given the lack of Cheshire East services in our village, Disley library is the only face to face point of contact for residents with Cheshire East services. There is no direct public transport link to Poynton from Disley, so residents cannot access services in Poynton without a car.

Therefore, any reduction in library hours in Disley would be very damaging for our community, and the savings would be very small in the context of CEC's overall budget.

We also have concerns about proposals to introduce car parking charges across all of Cheshire East. The introduction of car parking charges in Disley would have a serious adverse impact on local shops and businesses. Some of these businesses are struggling to survive post pandemic. Cheshire East Council should support these businesses rather than make life more difficult for them. If businesses close, CEC will lose business rates income and local residents who do not have access to a car will face difficulties in meeting their daily shopping needs. Car parking charges will also adversely impact users of Disley Community Centre and Disley Library. Many users of these facilities are elderly and cannot walk back home up the very steep hills in Disley so have to access the village centre by car.

We have also received comments from residents expressing concern about the proposal to introduce charges for the collection of green bin waste.

Disley does not have access to some Cheshire East services due to our location on the edge of the borough. We lack the bus services we need and do not have access to a leisure centre provided by Cheshire East. Until very recently, we were apparently not included in the Carers Hub contract as we had difficulty in obtaining these services for our residents.

In conclusion, a community such as Disley will tend to be at a disadvantage in terms of what it contributes to the budget compared with the services it receives. Therefore, it should not be further penalised by cuts to library services and the introduction of car parking charges.

Cllr. Sue Adams

Chair

Disley Parish Council

Richard Holland

From: LDF <ldf@highpeak.gov.uk>
Sent: 19 January 2023 12:43
Subject: High Peak Borough Council - Consultation notification

High Peak Borough Council

working for our community

Dear Consultee,

High Peak Local Plan Review, High Peak Developer Contributions SPD and High Peak Statement of Community Involvement

Seeking your views between 19th January and 3rd March 2023

On the 19th January the Council will publish the three documents listed above for comments.

The current Local Plan was adopted in April 2016. Legislation requires local Councils to assess Local Plans at least every five years to determine if they are still up to date. In June 2022, the Council concluded its assessment of the Local Plan and determined that it was partially out of date as the following policies relating to housing (including affordable housing) and employment needs were considered to be out of date - Policy S3 (Strategic Housing Development), Policy S4 (Maintaining and Enhancing an Economic Base) and Policy H4 (Affordable Housing).

Before we begin to draft a new Local Plan, we would like to share with you some of the information that we have gathered to date that may shape future proposals and key issues that the next Local Plan may need to address up to the year 2041. We would also like to hear from you to find out what key issues you think the next Local Plan should tackle and how as well as any suggestions that you may have for future sites for development or protection. Your feedback will help the Council to identify the issues and options for the Local Plan that we intend to consult on later in 2023. There will be further opportunities to comment on the plan as it develops and before we submit it to Government for consideration in 2025.

Following an Issues and Options Consultation in February 2022, a final draft of the Developer Contributions SPD is also being published for comments. This will set out guidance for affordable housing, open space, education, health and other forms of infrastructure required to address the impact of development and how contributions will be calculated. Additionally, a Draft Statement of Community Involvement describing how the Council will seek to engage with residents, businesses and other organisations in decision making on planning policy documents and planning applications will also be published for comments.

How to View the Documents

A Local Plan early engagement document and other supporting documents together with the Developer Contributions SPD and Statement of Community Involvement can be viewed in the following ways:

Online Portal: <https://highpeak-consult.objective.co.uk/kse> . Please be aware that on 4th/5th February 2023 a scheduled 12 hour outage will occur on the online portal (likely times are 10pm on 4th to 10am on 5th) so viewing documents and making comments online will not be possible at that time

Website:

For more details on the Local Plan early engagement document see <https://www.highpeak.gov.uk/LocalPlanReview>

For more details on the Developer Contributions SPD see <https://www.highpeak.gov.uk/article/852/Supplementary-Planning-Documents-SPDs-and-design-guidance>

For more details on the Statement of Community Involvement see <https://www.highpeak.gov.uk/SCI>

Paper copies: available to view at Buxton Town Hall, Glossop Municipal Buildings, Town Halls at Chapel-en-le-Frith and New Mills and at all libraries in the Borough during opening hours.

How to make Comments

The submission of comments online or by email is considered to be the most efficient means of responding.

Online: <https://highpeak-consult.objective.co.uk/kse>

Email: complete a response form (available from the website) and email it to ldf@highpeak.gov.uk; or

Post: complete a paper response form (available in the same locations as paper copies of the documents) and send it to Planning Policy, High Peak Borough Council, Town Hall, Market Place, Buxton, Derbyshire SK17 6EL.

Comments should be received by 5.00pm on Friday 3rd March 2023.

If you wish to amend your contact details, or no longer wish for your details to be held on our database, please let us know by any of the methods listed above. The Council's data privacy notice can be read at the following link: www.highpeak.gov.uk/article/3875/Planning-and-Planning-Policy-privacy-notice

Yours faithfully,
Planning Policy Team
High Peak Borough Council

Do you really need to print out this Email? Be green - keep it on the screen.

This email is intended for the addressee(s) only and may contain sensitive, privileged or confidential information that could be protectively marked. If you are not the addressee please do not use the information in any way. If you have received this email in error please notify the sender immediately and delete it from your system. Thank you.

The Council may be required to disclose this email or any responses to it under the Freedom of Information Act 2000. The way in which we handle personal information is set out in our privacy notice and is available at <https://www.highpeak.gov.uk/YourData>

13 January 2023

Dear colleague,

Local Elections: 4 May 2023

On 4th May this year, the local elections will take place. As well as elections taking place to fill all 82 Cheshire East Council seats, all of the Borough's town and parish council seats will be subject to elections too.

May might seem to be quite a long way off, but it is important for us to think carefully about formal decisions which might need to be taken during the period immediately before the elections, and for staff to be mindful that there are pre-election publicity restrictions which will apply during that period.

The pre-election publicity period (sometimes known as the "purdah period"), for Cheshire East Borough Council elections is the period between 27 March 2023, through to close of polls on 4 May 2023.

The pre-election period for the Borough's town and parish councils is the period between 16 March 2023, through to close of polls on 4 May 2023.

During this period, there are restrictions upon publicity, but care must also be taken to ensure that nothing which the Council does, "appears to be designed to affect public support for a political party". Of course, nothing which the Council does should ever be done to support a political party, but it is the perception amongst the public which comes into sharp focus during the pre-election publicity period, and which takes-on heightened importance.

As well as considering publicity during the pre-election period, careful thought should be given to the programming of work which will culminate during that period. Local authorities generally seek to avoid making formal decisions upon controversial matters during the pre-election publicity period. This avoids unnecessary publicity and any perception of influence upon the forthcoming elections. I am conscious that I wrote to you in June of last year on this subject but now is the time, therefore, for final consideration to be given to programming potentially controversial decisions to take place outside that period.

Similarly, consultations upon controversial consultations eg development plan consultations, should be avoided during the period in question.

I attach the finalised Pre-Election Publicity Guidance for the information of you and your teams. I hope you will find this to be helpful in terms of awareness of your officers, and also to inform their thinking in respect of work-programming.

Cheshire East Council

OFFICIAL

DISLEY PARISH COUNCIL



Freedom of Information - Publication Scheme

Introduction

This model publication scheme has been prepared and approved by the Information Commissioner. It may be adopted without modification by any public authority without further approval and will be valid until further notice.

This publication scheme commits Disley Parish Council to make information available to the public as part of its normal business activities.

Further information on publication schemes, definitions and sector-specific guidance manuals issued by the Information Commissioner are available on-line at: <https://ico.org.uk/for-organisations/local-government/>

The scheme commits the Council:

- To proactively publish or otherwise make available as a matter of routine, information, including environmental information, which is held by the authority and falls within the classifications below.
- To specify the information which is held by the authority and falls within the classifications below.
- To proactively publish or otherwise make available as a matter of routine, information in line with the statements contained within this scheme.
- To produce and publish the methods by which the specific information is made routinely available so that it can be easily identified and accessed by members of the public.
- To review and update on a regular basis the information the authority makes available under this scheme.
- To produce a schedule of any fees charged for access to information which is made proactively available.
- To make this publication scheme available to the public.

Information held by Disley Parish Council but not specified within the Publication Scheme

Information held by the Council, that is not specified in this publication scheme, can be requested from the Council in writing, when its release will be considered in accordance with the provisions of the Freedom of Information Act.

DISLEY PARISH COUNCIL

Information availability

The Council will endeavour to provide information *not* available on its' website within five working days of receipt of request. Information relating to Council meetings will be available within two working days of receipt of request. The Council will make as much information as possible immediately available.

If you require a hard copy of any information contained in the scheme or wish to verify whether specific information is available, please contact the Parish Council as below.

Contact details

The Parish Council office is open between 9.00am and 1.00pm, Monday to Fridays.

Address:	Disley Community Centre off Buxton Old Road Disley SK12 2BB
Telephone:	01663 762726
Email:	admin@disleyparishcouncil.org.uk
Website:	www.disleyparishcouncil.org.uk

Information published	Information location	Cost*
1. Who we are and what we do? (This is current information only).		
Contact details for The Parish Clerk and Council Members.	Disley Parish Council website Hard copy available on request	FOC
Councillor's Declaration of Acceptance of Office	Hard copy available on request	FOC
Councillor's Register of Interests	Disley Parish Council website Hard copy available on request	FOC
Location of Council Offices and contact details.	Disley Parish Council website Hard copy available on request	FOC
What does the Council do?	Disley Parish Council website Hard copy available on request	FOC
Councillor responsibilities: Council committee memberships Council Project Team Membership. Membership of non-Council bodies.	Disley Parish Council website Hard copy available on request	FOC
List of Council Officers and roles	Disley Parish Council website	FOC

DISLEY PARISH COUNCIL

Information published	Information location	Cost*
2. What we spend and how we spend it		
Annual Return – Annual Governance, Accounting Statements and External Auditor’s Report	Disley Parish Council website Hard copy available on request	FOC
Annual Internal Auditors Report	Council Meeting Agenda Packs Hard copy available on request	FOC
Annual Chair’s Review and Chair of Finance Annual Report.	Disley Parish Council website Hard copy available on request Distributed with Spring/Summer Edition of Disley News.	FOC
Approved Annual Budget	Disley Parish Council website Hard copy available on request	FOC
Precept (Contained within Accounting Statement, Annual Finance Report and Annual Budget)	Disley Parish Council website Hard copy available on request	FOC
Standing Orders and Financial Regulations	Disley Parish Council website Hard copy available on request	FOC*
Community Grants awarded	Examples on Disley Parish Council website Hard copy available on request	FOC
Chair’s allowance and Councillor expenses (Contained within Annual Finance Report and Annual Budget)	Hard copy available on request	FOC
Details of current contracts awarded	Hard copies available on request	FOC
Council expenditure (past two years) (Itemised within Council Meeting minutes)	Disley Parish Council website Hard copy available on request	FOC*
3. What our priorities are and how we are doing.		
Chair’s Annual Report to Parish Meeting	Disley Parish Council website Hard copy available on request Distributed with Spring/Summer Edition of Disley News.	FOC
Parish Council Current Projects List	Copy in monthly Council Meeting Agenda Pack. Hard copy available on request	FOC
Disley and Newtown Parish Strategy 2020-23	Disley Parish Council website Hard copy available on request	FOC
4. How we make decisions		
Meetings Schedule (Council meetings and Annual Parish meeting)	Disley Parish Council website Hard copy available on request	FOC
Agendas of meetings	Disley Parish Council website Hard copy available on request Parish notice boards	FOC

DISLEY PARISH COUNCIL

Information published	Information location	Cost*
Minutes of meetings. (N.B. Excluding information that is properly regarded as private to the meeting).	Disley Parish Council website Hard copy available on request	FOC*
Reports presented to council meetings (Agenda Packs) (N.B. Excluding information that is properly regarded as private to the meeting i.e. PART 2 Agenda items).	Disley Parish Council website Hard copy available on request	FOC*
Council responses to public consultations (Contained in meeting minutes)	Disley Parish Council website Hard copy available on request	FOC
Responses to planning applications (Contained in meeting minutes)	Hard copy available on request Cheshire East Council Planning Portal	FOC
5. Our policies and procedures (Current information only)		
Standing Orders and Financial Regulations	Disley Parish Council website Hard copy available on request	FOC*
Committee remits	Hard copy available on request	FOC
Delegated authority in respect of officers (contained in Standing Orders)	Disley Parish Council website Hard copy available on request	FOC*
Members Code of Conduct	Disley Parish Council website Hard copy available on request	FOC
Policy statements: <ul style="list-style-type: none"> • General Privacy Notice • Complaints Procedure • Equality Policy • Training Statement of Intent • Social Media and Electronic Communication Policy • Cyber Security Policy • Retention of Documents Policy 	Disley Parish Council website Hard copy available on request	FOC
Freedom of Information Publication Scheme	Disley Parish Council website Hard copy available on request	FOC
Transparency Code for Smaller Authorities	Disley Parish Council website Hard copy available on request	FOC
Policy on Balances and Reserves	(Contained with Standing Orders and Financial regulations). Hard copy available on request	FOC

DISLEY PARISH COUNCIL

Information published	Information location	Cost*
Risk Assessments: <ul style="list-style-type: none"> • Risk Assessment Action Plan • Community Centre • Events • Business Continuity Plan • Play Area Safety Inspection Reports • Covid-19 Risk Assessment 	Hard copy available on request	FOC*
Schedule of charges (for the publication of information)	Contained within this document	
6. Lists and Registers (Current information only)		
Assets Register	Hard copy available on request	FOC*
Register of gifts and hospitality	Hard copy available on request	FOC
7. The services we offer		FOC
Allotments Blank tenancy agreement Schedule of charges Site plans	Hard copy available on request Disley Parish Council website	FOC
Community centre Hire rates Conditions of Hire.	Disley Parish Council website Hard copy available on request	FOC
Community Bus Hire rates Conditions of Hire Timetable of trips.	Disley Parish Council website Hard copy available on request Village notice boards	FOC
Information published	Information location	Cost*
Street Lights Schedule of Parish Council owned and maintained lights	Hard copy available on request	FOC
Land assets Schedule of Parish Council owned land.	Hard copy available on request	FOC
Community events	Disley Parish Council website	FOC
Additional Information		
Disley & Newtown Neighbourhood Plan documentation	Disley Parish Council website Hard copy available on request	FOC*
Communications Monthly eBulletin Disley News newsletter. Website	Hard copies and on-line Disley Parish Map and Walks (Hardcopy)	FOC £2.00

DISLEY PARISH COUNCIL

Twitter feed Facebook Page Biennial Village Guide Disley Parish Map and Walks		
Directory of village businesses and organisations	Disley Parish Council website	FOC

Exempt material includes:

- Personal information relating to Councillors other than that declared in the Register of Interests.
- Personal information relating to employees.
- Tenders and bids from contractors and suppliers.
- Information prohibited from publication by data protection legislation.

*Schedule of charges

Hardcopies up to a maximum of five A4 sides will be provided free of charge. Hardcopies of five sides and above will be charged as below:

TYPE OF CHARGE	DESCRIPTION	BASIS OF CHARGE
Disbursement cost	Photocopying @5p per sheet (black & white)	Actual cost
	Photocopying @10p per sheet (colour)	Actual cost
	Postage for mail requests	Actual cost of Royal Mail standard 1 st or 2 nd class postage as requested.
Other	Information inspected at the Parish Council Office.	Free of charge
	Information transmitted electronically.	Free of charge

	DATE	REVIEWER
Adopted	13/09/2017	R Holland
Reviewed	25/01/2019	R Holland
Re-adopted	13/02/2019	R Holland
Reviewed	18/07/2019	R Holland
Reviewed	24/11/2020	R Holland
Reviewed	18/02/2021	R Holland
Reviewed	10/02/2022	R Holland
Reviewed	17/01/2023	R Holland



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

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Meeting Schedule 2023

Meetings to be held at Disley Community Centre

2023	January	Thurs 19th Jan 2023	7.00pm	Council Meeting
	February	Thurs 9th Feb 2023	7.00pm	Council Meeting
	March	Thurs 9th Mar 2023	7.00pm	Council Meeting
	April	Thurs 13th April 2023	7.00pm	Council Meeting
	April	Friday 21st April 2023	7.00pm	Annual Parish Meeting
	May	Thurs 18th May 2023	7.00pm	Annual Council Meeting
	June	Thurs 8th June 2023	7.00pm	Council Meeting
	July	Thurs 13th July 2023	7.00pm	Council Meeting
	August	Thurs 10th Aug 2023	7.00pm	Council Meeting
	September	Thurs 14th Sept 2023	7.00pm	Council Meeting
	October	Thurs 12th Oct 2023	7.00pm	Council Meeting
	November	Thurs 9th Nov 2023	7.00pm	Council Meeting
	December	Thurs 14th Dec 2023	7.00pm	Council Meeting

APPENDIX C: Meeting and Events schedule – 9th February 2023

Date & Time	Meeting / Event	Venue
9 th February 2023 7.00pm	Council Meeting	Community Centre
10 th February 2023 9.30am – 1.30pm	Cheshire East Council Stay Well Squad session	Disley Library
12 th February 2023 2.00pm - 3.30pm	Warm Places Film Show	Community Centre
6 th March 2023 10.00am	Village Events Project Team meeting	Community Centre
9 th March 2023 10.00am	Health & Wellbeing Project team meeting	Microsoft Teams
9 th March 2023 7.00pm	Council Meeting	Community Centre

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/22

APPENDIX A. (1)

No	Payment Reference	Gross	Heading	Invoice date	Details	Cheque Total
2195	DD/120123/ ALLSTAR	£139.51	300/1	12/01/23	Allstar - Community Bus Fuel	£139.51
2196	BACS/1002 23/BROUG HT	£28.00	230/1	20/01/23	Mrs B. Broughton-Law - Contribution to lighting for October - December 2022	£28.00
2197	BACS/1002 23/CARTE R	£60.00	260	10/01/23	Stephen Carter - 2 x inspection deposits for power tool servicing	£60.00
2198	BACS/1002 23/WALKE RS	£70.00	225/9	20/01/23	Walkers Are Welcome Towns Network - Annual subscription for 2023	£70.00
2199	BACS/1002 23/COOP	£450.00	225/21	16/01/23	Lauren Coop - January 2023 Media Assistance	£450.00
2200	BACS/1002 23/ALLOT M	£210.00	240	17/01/23	Disley Allotment Association - Annual membership fee - 30 plot holders at £7.00	£210.00
2201	BACS/1002 23/VIKING	£63.36	225/4	17/01/23	Viking Direct - Stationery supplies	£63.36
2202	BACS/1002 23/TWR	£480.00	220/3	17/01/23	TWR Training - Lantra safe use of pesticide course - rangers	£480.00
2203	DD/230123/ BIFFA	£148.99		23/01/23	Biffa Waste Services Ltd - General waste and recycling waste - 24/12/2022 - 20/01/2023	£148.99
	1	£89.04	400/10		General waste	
	2	£59.95	400/10		Recycling waste	
2204	DD/230123/ SSE	£89.93	230/1	23/01/23	SSE Swalec - Streetlighting electricity - 02/12/2022 - 03/01/2023	£89.93
2205	BACS/1002 23/WATER P1	£9.97		20/01/23	United Utilities/Waterplus - Water bill for Hagg Bank allotment	£9.97
	2	£9.97	240		Water bill for Hagg Bank allotment - 18/12/22 to 17/01/23	
2206	BACS/1002 23/WATER P2	£31.66		20/01/23	United Utilities/Waterplus - Community Centre Water and Wastewater bill	£31.66
	2	£31.66	400/7		Community Centre Water & Wastewater bill 18/12/22 to 17/01/23	
2207	DD/300123/ ALLSTAR	£163.59		30/01/23	Allstar - Community Bus and Ranger Van Fuel	£163.59
	1	£63.59	300/1		Community Bus fuel	
	2	£100.00	310/1		Ranger Van fuel	
2208	DD/300123/ BT1	£98.78	225/2	30/01/23	British Telecommunications Plc - Broadband charges - January, February and March 2023	£98.78
2209	DD/300123/ BT2	£45.47	225/2	30/01/23	British Telecommunications Plc - Telephone charges - 1/01/2023 - 31/03/2023	£45.47
2210	BACS/1002 23/SMITHN	£49.80	240	30/01/23	Nicola Smith - Refund of allotment deposit - Springfield 1A	£49.80

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Date

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/22

APPENDIX A. (1)

No	Payment Reference	Gross	Heading	Invoice date	Details	Cheque Total
2211	005949	£106.77		31/01/23	Petty Cash - Petty Cash Replenishment - November, December 2022 and January 2023	£106.77
	1	£28.65	225/12		Office supplies/sundries	
	2	£24.80	225/3		Postage - meeting packs	
	8	£5.09	260		Wall plugs and duct tape	
	9	£13.00	400/3		Batteries for hand sanitisers	
	10	£8.25	260		Fuel for power tools	
	11	£13.98	600/3		USB sticks for music for Christmas Extravaganza	
	12	£12.00	310/8		Cleaning - council van	
2212	BACS/1002 23/TOMLIN S	£14.63	260	23/01/23	A H Tomlinson Parabans Ltd - Self tap screws for cabinet and low energy bulbs for sensor	£14.63
Total		£2,260.46				

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2022/23 BUDGET - Q3 BUDGET COMPARISON

ITEM. 23,

		2022/23 BUDGET	TOTAL YTD 31/12/2023	2022/23 PREDICTED FINAL	2022/23 BUDGET BALANCE	NOTES
INCOME						
110	Precept	£161,520	£161,520	£161,520	£0	
125	Grant Awards	£0	£4,000	£4,000	£4,000	
130	Rental Income Total	£8,600	£5,193	£8,100	£-3,407	Bad debts
140	Community Transport Total	£3,775	£5,414	£6,500	£1,639	Revenue increase
150	Other Income Total	£1,025	£5,193	£6,300	£4,168	Donations, EV revenue
190	Bank Interest	£10	£207	£330	£197	
191	Investment Account Interest	£90	£0	£90	£-90	
192	Long-term Investment interest	£200	£0	£200	£-200	Cambs & Counties
193	Nationwide Interest	£10	£0	£10	£-10	
194	PayPal Bonus	£5	£11	£15	£6	
200	Community Centre Total	£13,600	£18,544	£22,500	£4,944	Revenue increase
Total Income		£188,835	£200,082	£209,565	£11,247	
EXPENDITURE						
215	Salaries incl. Pensions (excl. Caretaker) Total	£100,000	£71,577	£105,000	£28,423	Pay settlement
220	Staffing Expenses Total	£2,500	£2,052	£3,000	£448	Lone Worker app
225	General Admin Total	£15,900	£13,335	£15,000	£2,565	
230	Street Lighting Total	£2,300	£651	£1,000	£1,649	
231	Streetlighting Capital expenditure	£2,800	£1,497	£5,500	£1,303	Additional LED replacements
240	Allotments	£700	£367	£500	£333	
260	Parish Maintenance	£7,500	£7,142	£8,000	£358	Chainsaw, storage shelving
261	Winter Gritting Provision	£1,000	£0	£0	£1,000	
265	Church Grounds Maintenance	£1,400	£0	£1,400	£1,400	
270	Land Administration	£750	£1,500	£1,500	£-750	2 years fees
280	Play Area and Fields Total	£4,600	£9,061	£9,061	£-4,461	Drainage Consultants work at Newtown
281	Play Area and Fields Capital Expenditure	£30,000	£783	£14,700	£29,217	Newtown play area resurfacing
282	Newtown Improvements	£4,000	£616	£1,500	£3,384	Newtown bin, bench and cycle rack
285	Tourism	£1,500	£153	£153	£1,347	
290	Community Grants	£1,000	£1,530	£2,000	£-530	Using outstanding Reserve
300	Community Transport Total	£6,550	£4,526	£6,000	£2,024	
310	Handyman Vehicle Total	£1,800	£1,548	£2,000	£252	
350	Electric Vehicle Chargepoints	£0	£90	£90	£-90	
400	Community Centre Total	£13,150	£11,194	£15,500	£1,956	Increased gas and electric costs

		2022/23 BUDGET	TOTAL YTD 31/12/2023	2022/23 PREDICTED FINAL	2022/23 BUDGET BALANCE	NOTES
401	Caretaker Salary & Pension Total	£9,900	£11,784	£16,700	-£1,884	Overtime for additional hires
405	Community centre Capital Exp.	£15,000	£11,117	£19,517	£3,883	Groundworks due
406	Ginnel Improvements	£20,000	£0	£0	£20,000	Project closed
410	Community Transport - Capital Expenditure	£0	£0	£0	£0	
415	Handyman Vehicle - Capital Expenditure	£0	£0	£0	£0	
420	Bank Charges	£0	£29	£35	-£29	Zettle card machine
500	Hanging Baskets	£4,600	£4,443	£4,443	£157	
600	Village Events Total	£8,450	£8,276	£9,026	£174	Remembrance traffic management
660	CCTV Contribution	£3,820	£3,819	£3,819	£1	3 year agreement (£3,820 pa)
Total Expenditure		£225,220	£167,090	£239,854	£58,130	
Capital Expenditure (RED)		£71,800	£14,013	£42,217	£37,786	
Expenditure less capital		£153,420	£153,077	£197,637	£20,344	
Income total		£188,835	£200,082	£209,565	£11,247	
Income less Expenditure		-£36,385	£47,005	£11,928	-£9,097	

Financial Budget Comparison

Comparison between 01/04/22 and 31/12/22 inclusive.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
INCOME				
Council				
110	Precept	£161,520.00	£161,520.00	£0.00
125	Grant Awards	£0.00	£4,000.00	£4,000.00
130	Rental Income	£8,600.00	£5,193.41	-£3,406.59
135	Petty Cash Replenishment	£0.00	£0.00	£0.00
140	RESERVE - Community Transport	£3,775.00	£5,413.85	£1,638.85
150	Other Income	£1,025.00	£5,193.21	£4,168.21
190	Bank Interest	£10.00	£206.63	£196.63
191	Investment Account Interest	£90.00	£0.00	-£90.00
192	Long-term Investments Interest	£200.00	£0.00	-£200.00
193	Nationwide BS Interest	£10.00	£0.00	-£10.00
194	PayPal Account Cashback Bonus	£5.00	£11.17	£6.17
195	Cambridge B.S. Year-end adjustment	£0.00	£0.00	£0.00
200	Community Centre	£13,600.00	£18,544.01	£4,944.01
Total Council		£188,835.00	£200,082.28	£11,247.28
Total Income		£188,835.00	£200,082.28	£11,247.28

Financial Budget Comparison

Comparison between 01/04/22 and 31/12/22 inclusive.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
EXPENDITURE				
Council				
215	Salaries Inc Pensions	£100,000.00	£71,577.73	£28,422.27
220	Staffing Expenses	£2,500.00	£2,052.03	£447.97
225	General Administration	£15,900.00	£13,335.12	£2,564.88
230	Street Lighting	£2,300.00	£651.43	£1,648.57
231	Streetlighting - Capital Expenditure	£2,800.00	£1,496.88	£1,303.12
240	Allotments	£700.00	£366.55	£333.45
260	Parish Maintenance	£5,500.00	£7,142.44	-£1,642.44
261	Winter Gritting Provision	£1,000.00	£0.00	£1,000.00
265	Church Grounds Maintenance	£1,400.00	£0.00	£1,400.00
270	Land Administration	£750.00	£1,500.00	-£750.00
280	Playground Upkeep	£4,600.00	£9,060.73	-£4,460.73
281	Play Area & Playing Fields Capital Expenditure	£5,000.00	£782.90	£4,217.10
282	RESERVE - Newtown Improvements	£4,000.00	£616.00	£3,384.00
285	Tourism	£1,500.00	£152.60	£1,347.40
290	RESERVE - Community Grants	£1,000.00	£1,530.37	-£530.37
300	RESERVE - Community Transport	£6,550.00	£4,526.43	£2,023.57
310	Ranger Vehicle	£1,800.00	£1,547.98	£252.02
350	Electric Vehicle Chargepoints	£0.00	£90.00	-£90.00
400	Community Centre	£13,150.00	£11,194.00	£1,956.00
401	Building Supervisor Salary	£9,900.00	£11,783.51	-£1,883.51
405	RESERVE - Community Centre Capital Exp.	£6,000.00	£11,117.08	-£5,117.08
406	RESERVE - Ginnel improvements	£20,000.00	£0.00	£20,000.00
407	RESERVE - Newtown Capital Expenditure	£0.00	£0.00	£0.00
410	RESERVE - Community Transport - Capital expenditure	£0.00	£0.00	£0.00
415	RESERVE - Handyman Vehicle capital expenditure	£0.00	£0.00	£0.00
420	Bank Charges	£0.00	£29.02	-£29.02
500	Hanging Baskets	£4,600.00	£4,442.60	£157.40
600	Village Events	£10,450.00	£8,275.68	£2,174.32
660	CCTV Contribution	£3,820.00	£3,818.89	£1.11

Financial Budget Comparison

Comparison between 01/04/22 and 31/12/22 inclusive.

Excludes transactions with an invoice date prior to 01/04/22

	2022/2023	Actual Net	Balance
670 RESERVE - Neighbourhood Plan	£0.00	£0.00	£0.00
Total Council	£225,220.00	£167,089.97	£58,130.03
Total Expenditure	£225,220.00	£167,089.97	£58,130.03
Total Income	£188,835.00	£200,082.28	£11,247.28
Total Expenditure	£225,220.00	£167,089.97	£58,130.03
Total Net Balance	-£36,385.00	£32,992.31	