



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

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6th October 2022

Dear Councillor,

You are summoned to attend an **Ordinary Meeting** of Disley Parish Council on **Thursday 13th October 2022 at 7.00pm** at Disley Community Centre.

Yours sincerely,

Richard Holland
Parish Clerk

Members of the public are welcome to attend.

Members of the public wishing to make a comment or ask a question at the meeting, can email their comment, or provide it in writing to the Parish Offices at Disley Community Centre. Comments or questions should be submitted by 5.00pm on the Tuesday prior to the meeting. All comments and questions received will be read out at the meeting for Council consideration.

	<u>AGENDA – PART 1</u>
1	To receive any Apologies for Absence.
2	To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.
3	Public Forum
4	To receive the Chair's Report
5	To agree as a true and accurate record, the minutes of the Council Meeting held on 11 th August 2022.
6	To agree as a true and accurate record, the minutes of the Council Meeting held on 8 th September 2022.

Items highlighted in grey require a Council resolution.



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7	To receive Cheshire East Councillors' Report
8	To receive Appendix D - the Disley Parish Council Projects List.
9	Community Centre and Environs Improvements 9.1 To note an updated version of the Community Centre Improvements Project Spreadsheet.
10	Highways Maintenance and Improvements 10.1 To note a Highways Project Team update report.
11	Newtown Environmental 11.1 To consider a proposal for Phase 1 of the Newtown Environmental project.
12	Village Events 12.1 To note the minutes of a Village Events meeting held on 12 th September 2022.
13	Village Health & Wellbeing 13.1 To note the notes of a Village Health and Well-being meeting held on 8 th September 2022.
14	To note a letter from Rt Hon Greg Hands MP regarding the Local Electricity Bill.
15	To note a letter from Disley Parish Council to the Chief Executive of Cheshire East regarding land encroachment at Dane Hill Close Play Area and subsequent update.
16	To note an email from David Rutley MP and a letter from Paul Scully MP regarding bullying, harassment and intimidation of town and parish councillors and officers.
17	To consider a Draft Developer Contributions Supplementary Planning Document as part of Cheshire East Council's Local Plan.
18	To consider an update of the Parish Council's Social Media and Electronic Communications Policy.

Items highlighted in grey require a Council resolution.



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19	To consider a Parish Council Safeguarding Policy.
20	To consider a report into the provision of a staff lone working solution.
21	To note an update from Carmichael Sports regard cycling and cycle storage.
22	To consider a revised Council Meeting Schedule for 2022/23
23	To consider the Council's timetable for Christmas and New Year 2022/23 operating.
24	To note Appendix C – Meetings and Events Schedule.
25	To consider Planning Applications as listed on Appendix. B.
26	To note an email sent to the Chair of Planning by the Parish Clerk in relation to Planning Application 22/3623M – Bee Cottage, Corks Lane.
27	To note Planning Decisions as listed on Appendix B.
28	To approve an update of the Parish Council's Fixed Assets List.
29	To approve the Parish Council's BACS Payee List for 2022/23.
30	To approve an emergency expenditure requirement of approx. £3,000 on drainage investigation works at Newtown Playing Fields as agreed by the Newtown Environmental Project Team on 12 th September 2022.
31	To note the 2021/22 External Auditor Report and Certificate.
32	To note Payment of Accounts as listed on Appendix. A. (1) and that all payments are made using the General Power of Competence.
33	To note Payment of Accounts as listed on Appendix. A. (2) and that all payments are made using the General Power of Competence.
34	To approve Payment of Accounts as listed on Appendix. A. (3) and that all payments are made using the General Power of Competence.

Items highlighted in grey require a Council resolution.



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35	To note the Financial Statement and Reserves as at 31/08/2022.
36	To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).
<u>A G E N D A – P A R T 2</u>	
37	To receive an update on the Scout Hut lease.
38	To consider a Council tenant enquiry regarding land exchange.
39	To consider a quotation for a 5-year contract for accountancy and allotment software and support.
40	To note and receive an update regarding an enquiry received from a building construction company.
41	To consider nominations for the 2022 Disley & Newtown Civic Awards
42	To consider advertising for new councillors ahead of the May 2023 elections.

Items highlighted in grey require a Council resolution.

Council Office: Disley Community Centre, off Buxton Old Road, Disley, Cheshire SK12 2BB VAT Reg. No. 158 6603 43

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 11TH AUGUST 2022 AT DISLEY COMMUNITY CENTRE**

Present:	Cllrs. Adams, Mr. Birchall and Windsor. Start time: 7.00pm
2320	<u>To receive any Apologies for Absence.</u> Apologies were received from Cllr. Mrs Birchall, Brownbill, Hutchins and Pattison who were all away.
2321	<u>To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.</u> No interests were declared.
2322	<u>Public Forum</u> Six members of the public attended in reference to Planning Application 22/2567M, Bentside Farm, Disley. A resident raised concerns about access and an increase in traffic volumes. This resident also asked that the construction would be in keeping with local properties. A second resident also raised access concerns particularly along the single-lane sections of Green Lane. The resident also expressed concerns that future applications would cause further issues and that there had been a previous application for 200 houses on the site. Cllr. Adams clarified that the proposal for 200 houses had been part of the Call for Sites of the Cheshire East Local Plan and had not been taken forward for use before 2030. The planning applicant informed the meeting that the development could only be within the curtilage of the current farm buildings as the land beyond this was Green Belt. Cllr. Mr Birchall commented that Disley had nearly met its nationally agreed targets for new housing through regular applications. Cllr. Murphy said he was on the Cheshire East Strategic Planning Board (SPB) and that this application could be referred to the SPB by Northern Planning. Cllr. Murphy further commented that his objective was to protect the Green Belt. Cllr. Adams explained that the Parish Council was only a statutory consultee on planning applications and that the final decision would be made by Cheshire East. Councillors agreed that the Planning Applications agenda item should be brought forward for the benefit of the members of the public present. Proposed: Cllr. Mr Birchall Seconded: Cllr. Windsor Unanimously agreed
Resolved	<i>That the Planning Applications are brought forward on the agenda for the benefit of the members of the public present.</i>
	Cllr. Murphy left the meeting at 7.30pm

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 11TH AUGUST 2022 AT DISLEY COMMUNITY CENTRE**

2323	<p><u>To consider Planning Applications as listed on Appendix. B.</u></p> <p>22/2567M Outline application for erection of three dwellings following the demolition of the existing barn with all matters reserved except access Bentside Farm, Green Lane, Disley SK12 2NZ</p> <p>Comments <i>Disley Parish Council has no objections to this application but has concerns regarding the access for construction traffic and long-term resident traffic and would request a planning condition to be included to ensure the reinstatement of any damage caused to Green Lane and Red Lane (including the Gritstone Trail).</i></p> <p>22/2731M Creation of agricultural access gateway Moorwood Farm, Redmoor Lane, Disley SK22 3LL</p> <p>Comments <i>Disley Parish Council has no comments on this application</i></p> <p>22/2977M First floor extension to provide additional bedroom over existing flat roof garage 3 Chantry Close, Disley SK12 2DP</p> <p>Comments <i>Disley Parish Council has no objections to this application</i></p> <p>Proposed: Cllr. Mr Birchall Seconded: Cllr. Windsor Unanimously agreed</p>
Resolved	<i>That the Planning comments as listed on Appendix. B. are approved</i>
2324	<p><u>To receive the Chair's Report</u></p> <p>Cllr. Adams reported that there had been excellent feedback to Community Showcase event and she thanked the Admin Assistant and Clerk for all their efforts.</p> <p>Cllr. Adams showed the meeting the Parents and Carers postcard created by the Middlewood Partnership and the Parish Council.</p> <p>Cllr. Adams reminded Councillors of the Council's attendance at the Disley Show on 20th August.</p> <p>Cllr. Adams reported on the new Disley Friends carers and cared-for group which was looking for volunteers and was due to start at the Methodist Church on 4th October.</p> <p>Cllr. Adams reminded Councillors that the Community Bus Coffee Morning was booked for 27th August.</p> <p>Cllr. Adams highlighted that an Energy Projects Plus talk on energy savings and offering home assessments was booked for Monday 12th September at the Community Centre.</p> <p>Cllr. Mr Birchall suggested that the idea of using the Community Centre as a winter warmth room be added to the next Health & Wellbeing Project Team meeting.</p>

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 11TH AUGUST 2022 AT DISLEY COMMUNITY CENTRE**

2325	<p><u>To agree as a true and accurate record, the minutes of the Council Meeting held on 14th July 2022.</u> Proposed: Cllr. Mr Birchall Seconded: Cllr. Windsor Unanimously agreed</p>
Resolved	<i><u>That the minutes of the Council Meeting held on 14th July 2022 are a true and accurate record.</u></i>
2326	<p><u>To receive Cheshire East Councillors' Report</u> Cllr. Murphy had left the meeting prior to this agenda item.</p>
2327	<p><u>To receive Appendix D - the Disley Parish Council Projects List.</u></p> <p align="right">Received</p>
2328	<p><u>Community Centre and Environs Improvements</u> <u>To receive the latest version of the Community Centre Improvements Project Spreadsheet.</u> The Clerk informed the meeting that the Community Hall floor work had now been booked for the first week of January 2023. Cllr. Mr Birchall expressed concerns over the cost of the new exterior bin and bench.</p> <p align="right">Received</p>
2329	<p><u>Community Transport Scheme</u> <u>To note the minutes of a Community Transport Scheme Project meeting held on 6th July 2022.</u></p> <p align="right">Noted</p>
2330	<p><u>Streetscene</u> <u>To note a Streetscene Inspection Report for the A6 from Disley to Newtown.</u></p> <p align="right">Noted</p>
2331	<p><u>Village Health and Wellbeing</u> <u>To note the minutes of a Village Health and Wellbeing Project Team meeting held on 14th July 2022.</u></p> <p align="right">Noted</p>
	<p><u>To receive an update on the New Mills Food Pantry</u> Cllr. Adams reported that she had visited the Food Pantry and gave an overview of its activities. She said that of the 120 households supported each week, approx. 10/12 come from Disley. Cllr. Adams suggested that the Parish Council should consider ways of supporting the Pantry and that this would be pursued at the next Health & Wellbeing Project meeting.</p> <p align="right">Received</p>

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 11TH AUGUST 2022 AT DISLEY COMMUNITY CENTRE**

2332	<u>To note an email regarding the Middlewood Practice's involvement in the Autumn COVID booster programme.</u> Cllr. Adams commented that it was excellent that the Middlewood Partnership was now communicating more widely with the community.				Noted
2333	<u>To note an update from Cheshire East Rights of Way regarding progress on Definitive Map Order for the car park to Market Street ginnet.</u>				Noted
2334	<u>To note payment of Accounts as listed on Appendix. A. (1)</u>				
	Trans	Cheque	Payee	Amount	
	1988	BACS/290722 /BROWNS	The Brown Partnership - VAT only invoice for United Utilities Newtown compensation claim	£227.20	
	1990	BACS/290722 /AWARD	Award Cleaning Services - Community Centre window cleaning	£23.00	
	1991	BACS/290722 /COUNTRY	Country Solutions - Clearance of moles from Arnold Rhodes fields	£150.00	
	1992	BACS/290722 /EGANBULL	Eithne Egan-Bull - CC consumables and cleaning materials	£16.96	
	1993	BACS/290722 /HOLLAND	Richard Holland - Bunting and paper bags for Community Showcase	£54.93	
	1994	BACS/290722 /INTERS	Intersafety Industrial Protection - Staff workwear	£58.98	
	1995	BACS/290722 /SHIRES	Shires Pay Services Ltd - Payroll Services - 06/06/22 - 05/07/22	£71.28	
	1996	BACS/290722 /STEPHENS	Stephensons - Community Centre consumables - black bags	£25.18	
	1997	BACS/290722 /WATERP1	United Utilities/Waterplus - Community Centre Water and Wastewater bill	£91.95	
	1998	BACS/290722 /WATERP2	United Utilities/Waterplus - Water bill for Hagg Bank allotment	£25.23	
	1999	DD/180722/A VANTI	AvantiGas - Community Centre Gas - June 2022	£142.35	
	2000	DD/130722/A LLSTAR	Allstar - Community Bus Fuel	£203.28	
	2001	DD/110722/O PUS	Opus Energy Ltd - Community Centre Electricity - 25/05/22 - 23/06/22	£398.72	
	2002	BACS/290722 /TAYLOR	Steven Taylor - MOT for council van paid by personal credit card	£48.00	
	2003	BACS/280722 /ACCESS	Access Insurance/Finance Redirect Ltd - PRIDE annual insurance renewal	£85.37	
	2004	BACS/290722 /GALLAGH	A J Gallagher Insurance (Came & Co) - Ranger van - Annual insurance premium - 07/08/2022 to 06/08/2023	£588.66	
				£2,211.09	Noted

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 11TH AUGUST 2022 AT DISLEY COMMUNITY CENTRE**

2335	<u>To approve payment of Accounts as listed on Appendix. A. (2)</u>			
	Trans	Cheque	Payee	Amount
	2009	BACS/120822 /TUNNI1	Tunncliffe Signs & Graphics Ltd - DPC banner for gazebo	£25.86
	2010	BACS/120822 /TUNNI2	Tunncliffe Signs & Graphics Ltd - Community Showcase banner	£69.60
	2011	BACS/120822 /TUNNI3	Tunncliffe Signs & Graphics Ltd - Disley Volunteer Network pull up banner	£78.00
	2012	BACS/120822 /CEC	Cheshire East Council - Supplier - Community Centre premises licence	£70.00
	2013	BACS/120822 /ALLOTM	Disley Allotment Association - Annual membership fee - 1 plotholder at £7.00	£7.00
	2014	BACS/120822 /DAVEY	Disley Climate Action Group - Community Grant for room hire and publicity	£200.00
	2015	BACS/120822 /PAYPAL	PAYPAL - Debit Card Account - PayPal replenishment - July 2022	£171.77
	2016	005945	Petty Cash - Petty Cash Replenishment - June and July 2022	£131.03
	2017	DD/290722/BT1	British Telecommunications Plc - Broadband charges - July, August and September 2022	£98.78
	2018	SS/290722/BT2	British Telecommunications Plc - Telephone charges - 1/7/22 to 30/09/22	£46.81
	2019	DD/280722/ALLSTAR	Allstar - Community Bus Fuel	£39.18
	2020	DD/250722/BIFFA	Biffa Waste Services Ltd - General waste and recycling waste - 25/06/2022 to 22/07/22	£103.37
	2021	DD/210722/SSE	SSE Swalec - Streetlighting electricity - 02/06/2022 to 01/07/2022	£82.03
			SALARIES & WAGES	£9,079.31
				£10,202.74
	Proposed: Cllr. Adams Seconded: Cllr. Windsor Unanimously agreed			
Resolved	<i>That the payment of Accounts of £10,202.74 as listed on Appendix. A. (2) are approved.</i>			
2336	<u>To note Appendix C – Meetings and Events Schedule.</u>			
				Noted
2337	<u>To note resident email in relation to Planning Ref: 22/2731M</u> Councillors had noted the resident email as part of the planning applications agenda item.			
				Noted

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 11TH AUGUST 2022 AT DISLEY COMMUNITY CENTRE**

2338	<u>To note Planning Decisions as listed on Appendix B.</u>	Noted
2339	<u>To note a Financial Statement for the period to 30/06/2022.</u>	Noted
2340	<p><u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</u></p> <p>Proposed: Cllr. Mr Birchall Seconded: Cllr. Windsor Unanimously agreed</p>	
Resolved	<p><i>That Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i></p>	

A G E N D A – P A R T 2

2341	<p><u>To note an email received from the Trustee of the Thomas Ouff and Poors Charity.</u></p> <p>Cllr. Mr Birchall commented that it seemed a sensible decision for the trustee to sell the charity's land. Councillors requested that an update on the Ouff and Poors Charity be added to the September council meeting agenda.</p>	
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The meeting concluded at 8.15pm

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 8th SEPTEMBER 2022 AT DISLEY COMMUNITY CENTRE**

<u>Present:</u>	Cllrs. Adams, Mrs Birchall, Brownbill, Hutchins, Pattison and Windsor. Start time: 7.00pm
2342	<u>To receive any Apologies for Absence.</u> No apologies received. Cllr. Mr Birchall was not in attendance.
	The news of the death of HRH Queen Elizabeth II had been announced at 6.30pm. Councillors agreed that Item 2343 - <u>To consider a draft Action Plan for Operation London Bridge</u> , should be brought forward on the agenda.
2343	<u>To consider a draft Action Plan for Operation London Bridge.</u> Proposed: Cllr. Windsor Seconded: Cllr. Brownbill Unanimously agreed
<u>Resolved</u>	<u>That the Action Plan for Operation London Bridge is approved.</u>
	In line with Point 2.3 in the Action Plan for Operation London Bridge, the Council's plan in response to the death of Her Majesty, Council events, including Council meetings, will be postponed for the mourning period. Therefore, the meeting was ended and all further items on the agenda were deferred to 13 th October 2022 meeting.
	The meeting concluded at: 7.05pm

Signed: _____

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Air Quality and Environmental Improvements	To reduce the impact of the Council's activities on the environment, encourage environmental awareness in the village and improve village air quality.	Cllr. Steve Birchall	Cllr. Sue Adams Cllr. Dominic Hutchins Cllr. Jackie Pattison Parish Clerk	04/10/2022 - Cllr. Mr Birchall - Nothing to report. 24/08/2022 - Cllr. Mr Birchall - There have been no meetings of the group. Replies to various queries sent out are still awaited. 01/08/2022 - Cllr. Mr Birchall - There have been no recent meetings of the pollution group. 02/03/2022 - Cllr. Mr Birchall - Councillors and group members received a presentation from CEC, that basically said monitoring will continue but no meaningful action will be taken. Arranging a further meeting of the group for 11/4/22 to see if there is anyway meaningful way forward.
Community Centre and environs improvements	To consider and implement potential improvements to the Community Centre, car park and glennel.	Cllr. Cath Birchall	Cllr. Sue Adams Cllr. Jackie Pattison Parish Clerk	04/10/2022 - Cllr. Mrs Birchall - Work continues as identified and costed on the Community Centre improvements list with decisions on security shutters and signage layout and colours being made at 6 Sept meeting. The external groundwork order now placed, awaiting dates and the replacement furniture to be decided upon and processed. 23/08/2022 - Cllr. Mrs Birchall - A meeting is scheduled for 6 Sept to update on agreed costs, scheduled work dates and remaining items (including signage). No major change to tasks included or agreed. Total Budget is
Community Transport Scheme	To monitor on-going effectiveness of the Community Transport Scheme.	Cllr. Sue Adams	Cllr. Cath Birchall Cllr. Jean Windsor Parish Clerk Admin Assistant	04/10/2022 - Cllr. Adams - Working on trips programme for November/December. Successful drivers "thank you" event held on 28th September. 24/08/2022 - Cllr. Adams - Bookings going extremely well for September/October trips. New driver training taking place in September 02/08/2022 - Cllr. Adams - Notes from meeting on 6th July included in agenda pack. New driver training taking place in September. 26/07/2022 - Cllr. Adams - Most times fully booked/oversubscribed. Meeting
Highways Maintenance and Improvements	To improve village road conditions and reduce traffic volumes, speeds, anti-social driving and parking issues.	Cllr. Simon Brownbill	Cllr. Sue Adams Cllr. Jackie Pattison Cllr. Brendan Murphy	05/10/2022 - Cllr. Brownbill - Full Highways Update Report submitted to Council meeting on 13th October. 22/08/2022 - Cllr. Brownbill - Highways team to meet 25.08 to submit a list of top 5 Local Highways issues following CEC Highways 'relaunch'. Schedule to be returned 02.09. 06/07/2022 - Cllr. Brownbill - Response received from Craig Browne on various highways matters on 28th June. To be discussed at the next group meeting planned for August/September.
Leisure Facilities Improvements	To improve the facilities and environment at Arnold Rhodes, Newtown and Bentside Playing Fields and consider new community-led initiatives.	Cllr. Jackie Pattison	Cllr. Sue Adams Cllr. Cath Birchall Cllr. Simon Brownbill Cllr. Dominic Hutchins	04/10/2022 - Cllr. Pattison - No further update. 23/08/2022 - Cllr. Pattison - Newtown changing rooms to be opened for football team to use at beginning of season. Awaiting details of 106 monies still available for Arnold Rhodes & Newtown play areas. 05/07/2022 - Cllr. Pattison - Meeting with ANSA took place 7th June and now awaiting completion of snagging works at Newtown changing room. Discussed further works at AR with ANSA. Project Team meeting to be rearranged. 31/05/2022 - Cllr. Pattison - ANSA meeting rearranged for 7th June. Project Team meeting to be rearranged following this.

ITM. 8.

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Newtown Environmental	To undertake environmental initiatives at Newtown Playing Fields.	Cllr. Jackie Pattison	Cllr. Sue Adams Cllr. Dominic Hutchins Cllr. Jean Windsor Parish Clerk	04/10/22 - Cllr Pattison - Drainage works being carried out at Newtown by Drainage Consultants Ltd following concerns about flooding adjacent to football pitch. Spreadsheet re phase 1 works prepared. Phase 2 works to be put on hold until flooding works prove successful. Redfox to carry out improvement ground works to access area to top field. Trees to be planted in March/April 2023. 23/08/2022 - Cllr Pattison - next meeting on Monday 12th Sept to consider spreadsheet and costings for project works. This to be approved by full
Operation London Bridge	To ensure that the Parish Council has suitable plans in place following the death of The Queen.	Parish Clerk	Cllr. Sue Adams Cllr. Steve Birchall Cllr. Simon Brownbill Cllr. Jackie Pattison Parish Clerk	26/09/2022 - Parish Clerk - Action Plan agreed on 8th September and immediately invoked. Project Group to remain in place pending Queen's Celebration event and lasting memorial. 11/08/2022 - Parish Clerk - Draft Action Plan created for approval at Sept Council Meeting. 27/06/2022 - Parish Clerk - Project meeting held to discuss Council actions.
Streetscene	To improve the look and feel of Disley and Newtown village centres and residential areas.	Cllr. Jean Windsor	Cllr. Sue Adams Cllr. Simon Brownbill Cllr. Dominic Hutchins Village Rangers	04/10/2022 - Cllr. Windsor - Rangers and DPC arboriculturist have continued hedge trimming work along A6 between Disley and Seven Springs Garage. 23/08/2022 - Cllr. Windsor - Next Streetscene walkabout will take place late October/early November. Rangers have been undertaking hedge cutting along the A6 following previous inspection. 02/08/2022 - Cllr. Windsor - Inspection carried out on the A6 from Disley to Newtown on 21st July. Report in agenda pack.
Village Events	To develop and monitor a broad range of Community Events.	Parish Clerk	Cllr. Cath Birchall Cllr. Jackie Pattison Cllr. Jean Windsor Admin Assistant	26/09/2022 - Parish Clerk - Meeting held on 12th Sept. Discussed plans for Remembrance Sunday and Christmas Extravaganza. 2023 events discussed. Spring Litter Pick booked for 15th April 2023. Next meeting booked for 23rd January 2023. 22/08/2022 - Parish Clerk - DPC successfully attended Disley Show. Next Project Meeting booked for 12th Sept. 01/08/2022 - Parish Clerk - Successful Community Showcase completed. Plans underway for Litter Pick (10th Sept), Civic Sunday (30th Oct) and Christmas Extravaganza (2nd Dec). Next Project Meeting booked for 12th
Village Health & Well-being	To improve the village Heath & Well-being through new initiatives such as social isolation reduction and to encourage community volunteering.	Cllr. Sue Adams	Cllr. Steve Birchall Cllr. Dominic Hutchins Cllr. Jean Windsor Parish Clerk	04/10/2022 - Cllr. Adams - Notes from project meeting on 8th September in agenda pack. Next meeting on 10th November. New Carers Group starts 4th October at Disley Baptist Church. 24/08/2022 - Cllr. Adams - Next meeting on 8th September 02/08/2022 - Cllr. Adams - Notes from meeting on 14th July included in agenda pack. Information cards for parents/carers produced by Middlewood as part of joint communication project working with DPC 06/07/2022 - Cllr. Adams - Next meeting arranged for 14th July on Teams. Middlewood Partnership representatives are attending

Community Centre Improvement Project 2022/23

26/09/2022

Items	Budget	Actual	Assigned	Comments/updates	Actions
1 New chairs for hall (with trolley)	£2,250.00		CB	CB - Considering quotes/samples. Agreed 60 good quality chairs.	CB - To source sample chair from Straben, Middleton.
2 Painting of hall window frames and kitchen shutter	£600.00		RH	RH - Decorator due to complete on 14th Oct.	
3 Replacement hall curtains	£1,400.00		JP	JP - One quote received from The Curtain & Blind Co. - Colour choice needed. 2 more quotes (if possible)	JP - Request for 1 or 2 more quotes.
4 Noise-reducing fabric notice board	£294.00	£588.00	RH	RH - 2 boards now installed.	COMPLETED
5 Roller shutter door replacement for main entrance	£2,300.00		RH	RH - IDE due to fit new shutter on 31st October 2022. Soffit will need to be adapted prior to install and made good after.	RH - To confirm install with IDE 2 weeks prior to work.
6 Paving and turfing at front entrance	£8,575.00		JP/RH	JP/RH - 3 quotes received. Agreed appointment of Elite.	JP - Awaiting final quote from Elite to include relaying entrance area flags and painting disabled parking bays.
7 Bench for front entrance	£900.00		RH	RH - 1 quote received. 2nd quote sought from Laser Centre UK.	RH - Awaiting completion of groundworks and second quote.
8 2 x planters for front entrance	£1,500.00		RH	RH - 1 quote received. 2nd quote sought from Laser Centre UK.	RH - Awaiting completion of groundworks and second quote.
9 Litter bin for front entrance	£500.00		RH	RH - 1 quote received. 2nd quote sought from Laser Centre UK.	RH - Awaiting completion of groundworks and second quote.
10 Tarmacking flower bed at side of building	£5,350.00		JP/RH	JP/RH - 3 quotes received. Agreed appointment of Elite.	JP - Awaiting final quote from Elite to include relaying entrance area flags and painting disabled parking bays.
11 Bench for side of building	£900.00	£0.00	RH	RH - Wooden bench has been donated by Frankie's.	RH - To be installed once tarmacking completed.
12 Vinyl flooring for rear entrance	£500.00		JP	JP - Floor Choice quoted £267 + VAT - Work to be done after Hall floor work	RH - Order once hall floor work completed.
13 2 new exterior signs	£920.00			RH - Design agreed. Order placed with Tunncliffe.	RH - Awaiting delivery.
14 Sand, clean and lacquer Community Hall floor	£2,100.00			CB/RH - Appointed Mayfield Floors - Due to carry out work 3rd to 9th January 2023.	RH - Contact Mayfield Floors mid-Dec to confirm booking.
Total	£28,089.00	£588.00			
10% contingency	£2,809.00				

ITM, 9.1

Total		£30,898.00						
OTHER ACTIONS								
Grant funding				SA			RH - Has emailed Cheshire Community Action and Healthbox for funding sources. Healthbox No available grants at present for parish councils. CCA little available for councils.	SA/JP - To pursue grant funding through Cuppa an' a Chat. NECCP and Awards for All.
Ensure availability of project funds				RH			RH - Cheque received from Cambridge BS for £30,000. Deposited into current account.	COMPLETED

Highways Group Update, September 2022

1. There have been a significant number of issues with roadworks in the period, notably on Buxton Old Road (surfacing, speed bumps, and line painting) and Jacksons Edge (Cadent works and road closure). Council staff have done an excellent job in responding to residents, but we remain very concerned about communications from CEC Highways throughout. This will be raised at our next face to face meeting with them (see below).
2. We completed a schedule for CEC Highways identifying our top 5 priority areas and met our new local area Highways officer to describe these issues. They are:
 - 1) Ram Green Crossroads. We were promised new markings here, at this busy crossroads in the centre of the village.
 - 2) Redhouse Lane. Poor road surface on the only route into a major new estate, down to the cobbles in places.
 - 3) Redhouse Lane. New pedestrian pavement under railway bridge.
 - 4) Speeding down a cross sectional route Whaley Lane - Buxton Old Road - Jacksons Edge Road. We request speed limit reduction on Whaley Lane to bring in line with similar roads, and reduce the speed of traffic before entering the village.
 - 5) Resurfacing of the A6 'Crescent Corner'. There is a significant degradation of the road surface here, leading to flooding, loose stones and increased road noise. Adjacent to a well-used pavement and near to dwellings and a school
3. We received reports of increased road vibration on A6 and have liaised with both the residents and CEC Highways on this.
4. Councillors may also be interested to read the Speed Management Strategy launched this month. We are encouraged that the consultation stage submissions myself and Cllr Adams made on behalf of DPC appear to have been strongly reflected in this, notably:
 - 1) Enabling 20mph zones in consultation with local communities. We are of the view that Redhouse Lane, Jacksons Edge, and Buxton Old road should be candidates for this.
 - 2) Working with Parish Councils and others on SIDs. We are disappointed these won't be supplied and funded by CEC, but blanket county wide rules appear to have been relaxed to favour the needs of local communities.
 - 3) The desire for a uniform approach to speed management across the Borough. This could add weight to our arguments that Whaley Lane and A6 'Lyme Park Corner' need to be re-assessed.
 - 4) We also note a new skid management strategy, which should provide further means to get road surfacing assessed and rectified. Red house Lane would be a candidate for this.
5. Our next meeting is 17th October and we have invited two officers to attend this.

Newtown Environmental Project 2022/23 - PHASE 1

26/09/2022

12/09/2022 - Following a Project Team meeting at which substantial drainage issues were identified, the Project Team agreed to transfer the creation of the nature trail to Phase 2 of the project. Phase 2 to be initiated once the drainage issues have been resolved. It is proposed that Phase 1 will now comprise of the below.

Items	Budget	Actual	Assigned	Comments/updates	Actions
1 Resurfacing/landscaping of Play Area	£15,000.00		RH	3 quotes received - £11,000 - £16,000 Surfacing specialists, Team Sport & Play have been contacted to request to leave bark and install safety matting.	
2 Saplings for tree planting	£0.00		JP	Saplings FOC from Woodland Trust. Agreed community planting date for March/April 2023.	
3 Track improvements between Area 2 and Area 5.	£1,000.00			Quote received from Red Fox	
4 Picnic bench by Play Area	£500.00			Quote received from Marmax	
5 Bike racks near Play Area	£200.00			Quote received from Barriers Direct	
6 Rubbish bin	£350.00			Quote from Broxap.	
7 DPC signage for changing rooms	£500.00			RH - To request quote from Tunncliffe	
Total	£17,550.00	£0.00			
10% contingency	£1,755.00				
Total	£19,305.00				
OTHER ACTIONS					
Estimate costs of annual maintenance					

Proposal - The Council is asked to consider a maximum budget of £19,305.00 to complete Phase 1 of the Newtown Environmental Project. There is currently £10,114.00 in the Newtown Project Reserve. The balance to be funded from the Unallocated Capital Expenditure Reserve.

JTEM 11.1



Attendees: Cllrs. Adams, Mrs Birchall, Pattison and Windsor, Richard Holland and Helen Richards

1. Disley Community Showcase – 30th July 2022

- Review – positive feedback, good atmosphere, networking between community groups
- Learning points – consider venue next time. Possibly Methodist Church for 1 big room, could serve refreshments for people to sit at tables and socialise. However, it did work well in Community Hall and Library.
- Agreed that next Showcase will be in 2024.

2. Community Defib/CPR training – 18th August 2022

- Review – went well, with 24 people attending across 2 sessions. The 4pm / 6pm slots worked well.

ACTION – DPC to make a donation (c£50) to NW Ambulance/First Responder volunteers.

ACTION - Richard to contact First Responders re dates for Spring 2023 session.

3. Disley Show – 20th August 2022

- Review – DPC stand – we had a good pitch, stand was well attended and received positive feedback. Raffle for e-Bulletin sign-up went well. Use of Community Bus for the shuttle service received good Feedback.
- Learning points – have more flyers to hand out to prompt discussions. Welcome Packs and village guide to hand out too.
- DPC agreed to attend again in 2023 – possible date is 12th August.

ACTION - Councillors to consider donating a Queen Elizabeth II Cup at Disley Show

4. Civic Sunday – 30th October 2022

- Update on progress – Cllr. Adams and Helen to meet 13th September to agree the guest list and invitation wording. Invitations to be sent at the end of September. The programme for the service has been agreed with Rev. Cornes and Jenny Kidd will be doing the catering.
- Readings – we need someone to do the second reading.

ACTION – Helen to contact Kat Croxford from Girlguiding in Disley to ask if she or one of the members would like to do this.

5. Remembrance Sunday – 13th November 2022

- Update on progress – all arrangements are in hand to date.
- Volunteers needed for road closures (2 at end of Jacksons Edge Rd and 2 at end of Buxton Old Rd) to back up the traffic management company. Richard to email Disley Volunteer Network to ask for volunteers.
- War Memorial handrail – in progress – being made by the Parks & Assets Ranger.
- PA system – waterproof covers have been ordered. Richard to inform vicar of new PA / hand-held microphone.

- Update on wreath ordering – all ordered via John Baker / Royal British Legion.

ACTION - Richard to email Disley Volunteer Network to ask for traffic management volunteers.

ACTION - Richard to inform vicar of new PA/lapel microphone.

6. Christmas Extravaganza – Friday 2nd December 2022

- Updates - all arrangements are in hand to date.
- Location of fireworks base – at a meeting with Lighttech at the church car park, there was concern that the fireworks would be too low, and people would not see them. It was agreed to keep the previous location of the council car park near station / scrubland and clear space amongst the young trees where necessary for safety reasons.
- Details of singers from Malt Disley Jubilee event – no progress.
- Further use of stage – possibly line dancers again. if they would like to perform again this year.

ACTION – Richard to arrange clearance of fireworks area.

ACTION - Cllr. Pattison to contact Malt Disley to get details of singers from Jubilee event so we can contact them.

ACTION – Helen to contact line dancers to see if they would like to perform again this year.

7. Cycle Ride Event – June/July 2023

- Update – agreed that this event should be postponed making space for possible Royal events detailed below.

8. 2023

- Spring Litter Pick – agreed date of Saturday 15th April 2023.
- Major anniversaries/celebrations proposed for 2023
 - Celebration of the memory of the Queen's life (including permanent memorial).
 - Coronation of King Charles III – date awaited.
 - Decide DPC's involvement with these events at next meeting, when more information available.

9. A.O.B.

- It was agreed not to reschedule the Autumn Litter Pick and wait until the Spring.

10. Date of next meeting – Monday 23rd January 2023

**Notes from Disley Parish Council Health and Well-being Project Group
Teams meeting Thursday 8th September 2022**

1. Present: Richard Holland, Sue Adams, Dom Hutchins, Jean Windsor, Frances Underhill, Sue Wallis, Alison Bond, Clare Johnson, Genevieve Lamptey, Steve Birchall (technology problems)
No apologies received.
2. No matters arising from previous meeting 14th July not included in agenda
3. CJ reported that 5 Disley residents attended latest Time to Talk session, the next being on 3rd October 2022. The last session for this year in Disley is set for 5th December. Poynton sessions are running very well but Bollington has been slow to get going.
4. RH reported that Volunteer Network now has approx. 80 volunteers signed up. The PPG are delighted to have recruited 2 younger members at the Disley Showcase. A further push is needed to keep the Volunteer Network going with less input from DPC. Volunteers do come forward for specific projects, but it is hoped that a short, online survey to ascertain what areas of free training could be offered would result in more volunteers signing up. There have been no referrals recently from CE People Helping People.
5. RH reported that 24 out of 30 people who signed up received community defibrillator and CPR training.
Action: RH to arrange another training session for Spring 2023.
6. RH said that there is not much progress from Mitchells and Butler regarding an external defibrillator at the Rams Head even though half of the cost would be met by a donation and from DPC.
7. FU is disappointed that only 2 volunteers have offered to run Disley Friends so she will try New Mills Volunteer Centre to see if they can help. She will be emailing other volunteers next week and will be arranging training for them very soon.
Action: DPC to advertise the first Disley Friends session on 4th October.
8. SA advised on how the New Mills Food Pantry works and that out of 120 people currently using the pantry 10 - 12 are residents of Disley/Newtown, with numbers likely to increase very soon. DPC are willing to support this by having a donation bin at the Community Centre and St Marys Church may also have a bin.
9. The library is available as a winter warmth hub during opening hours, with the possibility of refreshments being offered, plus the churches are offering to do the same on a rota basis. This needs to be coordinated and advertised by DPC. There is no appetite, however, for a Sunday night film show, perhaps an afternoon offering would be more suitable.

10. SW reported that 50% of Middlewood practice patients are using the NHS app but the practice is aiming to grow this number to 75%.

The app can be used on a smart phone but can also be used on a laptop by downloading from Google play. It is hoped to run training sessions at the library on 19th and 26th September.

Action: RH to publicise NHS app training sessions.

Know your Numbers was well attended on Wednesday - approx. 20 people had their blood pressure and ECG checked and 12 so far are booked for Saturday.

Flu vaccinations will be given at the Schoolhouse surgery on 8th October and 5th November.

11. Health & Well-being priorities for Disley for NECCP meeting.

Previous priorities - Dementia, Health and Wellbeing, Social Isolation and Civic Pride.

Suggestions:

a) Youth engagement in Health & Well-being – e.g., healthy eating, benefits of exercise, defib training etc.

b) Social isolation – continue and build on the neighbourly awareness of isolated members of the community developed during Covid.

c) Communications – getting all parties with a H & WB agenda (surgeries, councils, healthcare organisations and community organisations) working better together to promote and support each other's initiatives.

d) Environment – Creating a healthier environment - reducing CO2 emissions, clean energy initiatives.

e) Alcohol consumption – Highlighted in Tartan Rug report as issue in BDP area.

f) Cancer awareness – New cases of cancer highlighted in Tartan Rug report as issue in BDP area.

e) and f) co-related – general health factors such as weight, diet, exercise etc.

12. DH raised concerns about lack of facilities for young people.

Action: DH to contact Just Drop In at Macclesfield to find out what they offer and report back to the next meeting.

13. Next meeting Thursday 10th November at 10am via Teams



Department for
Business, Energy
& Industrial Strategy

David Rutley MP
House of Commons
London
SW1A 0AA

ITEM 14
The Rt Hon Greg Hands MP
Minister of State for Energy, Clean Growth
and Climate Change

Department for Business, Energy &
Industrial Strategy
1 Victoria Street
London
SW1H 0ET

T +44 (0) 20 7215 5000
E enquiries@beis.gov.uk
W www.gov.uk

Our ref: MCSL2022/18080

2 August 2022

Dear David,

Thank you for your email dated 29 July, enclosing correspondence from your constituent Counsellor Sue Adams, Chair of Disley Parish Council, regarding the Local Electricity Bill. I am responding as this matter falls within my Ministerial portfolio.

The Government is committed to achieving its net zero target by 2050 and is supportive of community energy, recognising the valuable role that community and locally owned renewable energy projects can and do, play in supporting our efforts to decarbonise the economy. The Government understands the role of community energy in raising awareness, increasing participation and, promoting the behaviour change necessary if we are to achieve both net-zero and a green recovery.

While the Government agrees with the broad intentions of what the Local Electricity Bill seeks to achieve and wants to see more local energy schemes as part of delivering a net-zero energy system, it does not support the Bill as the means to enable local energy supply.

The right to local energy supply already exists under the Electricity Act 1989 and Ofgem, the independent energy regulator, has existing flexibility to award supply licences that are restricted to specified geographies and/or specified types of premises. Changing the licensing framework to suit specific business models risks creating wider distortions elsewhere in the energy system, which could increase costs for other consumers and further unintended consequences.

It is important that we take a broad view of all consumers when making changes to the energy markets. The December 2020 Energy White Paper committed the Government to review the overall retail market regulatory framework. Through this review we will assess what changes may be needed to allow for new supply propositions to come forward. We will engage with relevant stakeholders widely as part of this review.

It may be worth noting that jointly with Ofgem, we have recently published our new Smart Systems and Flexibility Plan and the UK's first Energy Digitalisation Strategy, the latter which was also jointly developed with InnovateUK. Many of the actions we have set out in those documents aim to improve locational signals and help to enable smart local energy solutions, such as facilitating further growth of local flexibility markets. For further information, please see: www.gov.uk/government/publications/transitioning-to-a-net-zero-energy-system-smart-systems-and-flexibility-plan-2021 and www.gov.uk/government/publications/digitalising-our-energy-system-for-net-zero-strategy-and-action-plan.

In addition, Ofgem's Access and Forward-Looking Charging Review is seeking to deliver more efficient choices about where users locate on the networks, and how they use the networks on an ongoing basis. The introduction of better price signals is important in ensuring that local generation is rewarded for the benefits it can bring to the system. As part of its review, Ofgem published proposals for consultation on 30 June 2021. The proposals include a better choice for smaller users in how they access the network, and a possible reduction in the upfront charge smaller users pay for connecting to the network. It is recognised that, in some parts of the country, the costs of connecting to the grid can act as a barrier to community energy projects and that is why Ofgem is working with distribution network operators to deliver quicker and more efficient connections. Ofgem's consultation closed on 25 August 2021 and is now awaiting decision. Further information regarding Ofgem's consultation can be found here: www.ofgem.gov.uk/publications/access-and-forward-looking-charges-significant-code-review-consultation-minded-positions.

As you may be aware, the Government currently funds the Rural Community Energy Fund, a £10 million scheme delivered through the Local Energy Hubs which supports rural communities in England to develop renewable energy projects, which provide economic and social benefits to the community.

Future plans for community energy are outlined in the Net Zero Strategy, which was published on Tuesday 19 October and can be found here: www.gov.uk/government/publications/net-zero-strategy.

I hope you will find this reply helpful.

Yours ever

A handwritten signature in black ink, appearing to be 'GH' followed by a long horizontal stroke.

THE RT HON GREG HANDS MP
Minister of State for Energy, Clean Growth and Climate Change



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Twitter: @disleypc

Dr Lorraine O'Donnell
Chief Executive
Cheshire East Council
c/o Municipal Buildings
Earle Street
Crewe
CW1 2BJ

17th August 2022

Dear Dr O'Donnell,

Re: Dane Hill Close Play Area, Disley encroachment

I am writing to ask for your assistance to resolve a long-running issue concerning encroachment at the Cheshire East play area at Dane Hill Close in Disley. Disley Parish Council first alerted Cheshire East officers to this issue in February 2021. Over the past 18 months we have raised the encroachment issue with Cheshire East Planning Enforcement, Cheshire East Assets and Property, Cheshire East Parks and Play Areas and management at ANSA. I am attaching a copy of an email I have sent today in response to a frustrated Disley resident who has also raised the encroachment issue with Cheshire East.

I would like to make the following specific points in relation to the above matter:

1. Cheshire East Council has a statutory duty to look after an asset which it owns on behalf of our community. By not dealing with the encroachment in a timely manner, it would appear that Cheshire East is failing in its statutory duty.
2. Feelings are now running high in our community about this issue because of the seeming lack of progress being made.
3. Residents are concerned that if this issue is not resolved soon, it will encourage further similar encroachments on Cheshire East's land at Dane Hill Close.
4. Cheshire East is suffering considerable reputational damage because of its inadequate response in dealing with this issue and the poor communications from its officers.



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)

5. Disley Parish Council is in the unfortunate position of spending considerable time in fielding responses regarding an issue that it does not have the authority to resolve. Residents are rightly upset about the encroachment, but Cheshire East seem to be ignoring their concerns.

Please can you arrange for the following actions to be undertaken as a matter of extreme urgency:

1. A named officer from Cheshire East to take immediate ownership of this problem and our clerk to be informed of the name and position of this officer.
2. The named officer to determine a plan of action to resolve the encroachment issue and this to be communicated to our clerk, so that the Parish Council can inform concerned residents of Cheshire East's proposed actions.
3. Regular updates to be provided to the clerk until the matter is resolved.

Thank you for your assistance in dealing with what has become a serious problem for both our community and Disley Parish Council.

Yours sincerely

Cllr. Sue Adams
Chair of Disley Parish Council

Richard Holland

Subject: FW: [OFFICIAL] Encroachment on Council Owned Land at Dane Hill Playground, Disley.

From:

Sent: 20 September 2022 10:52

To: Richard Holland <clerk@disleyparishcouncil.org.uk>;

Cc:

Subject: [OFFICIAL] Encroachment on Council Owned Land at Dane Hill Playground, Disley.

Good morning – I trust you are well.

I can confirm that the Council has written to the resident concerned with a further letter demanding the prompt reinstatement of the fence along the correct legal boundary to be carried out within 14 days of the date of the same correspondence. This was sent by recorded delivery last Friday 16th September. If no action is taken following this by the resident, this matter will then be immediately referred to the Councils Legal Services Team in order for them to provide advice on initiating the Boundary Disputes Protocol with the resident.

Regards

**Property Services
Cheshire East Council**

Richard Holland

From: RUTLEY, David (2nd Mailbox) <david.rutley.2nd@parliament.uk>
Sent: 16 August 2022 09:30
To: Helen Richards
Subject: Bullying
Attachments: Response.pdf

Dear Sue,

Thank you again for your letter about the bullying, intimidation and harassment of local councillors.

I recognise the important work undertaken by Town and Parish Councillors and their staff in supporting residents in the community. I was concerned to hear of the issues you raise and the wider impact on prospective candidates and parish clerks. I am grateful to you for bringing your concerns to my attention.

Bullying and harassment are entirely unacceptable in any workplace and I welcome that the Government remains committed to working with all tiers of local government and their representative organisations in reinforcing its reputations for ethical local standards.

As indicated by my Parliamentary Assistant, I took up your concerns on these important issues and forwarded your correspondence to Kemi Badenoch MP, the former Minister for Local Government, Faith and Communities. I have now received a response from Paul Scully MP, Minister of State at the Department for Levelling Up, Housing and Communities, which I attach for your information.

Please accept my sincere apologies for the delay in the Minister's reply.

I hope this reply is helpful and clarifies the Government's position for you. Please let me know if I can be of any further assistance with this or any other matters in the future.

Best wishes,

David

David Rutley MP
Member of Parliament for Macclesfield
david.rutley.mp@parliament.uk | www.davidrutley.org.uk



For information about how your personal data is processed, please click [here](#) to read my Privacy Notice.

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**Department for Levelling Up,
Housing & Communities**

David Rutley MP
House of Commons
London
SW1A 0AA

Paul Scully MP

*Minister of State at the Department for
Levelling Up, Housing and Communities and
Minister for London*

**Department for Levelling up, Housing and
Communities**

Fry Building
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London
SW1P 4DF

www.gov.uk/dluhc

Our Ref:18380925

July 2022

Dear David,

Thank you for your email of 9 June, on behalf of your constituent Cllr Sue Adams, Chair of Disley Parish Council. I am responding as this matter falls within my ministerial responsibilities.

The Government recognises the contribution town and parish councils make in serving their communities and the role played by parish clerks in supporting this. The Government condemns cases of bullying and welcomes the work which the National Association of Local Councils (NALC), One Voice Wales and the Society of Local Council Clerks have undertaken to promote civility and respect at work.

Central government does not have the power to enforce sanctions or intervene in the day-to-day affairs of parish councils. Cllr Adams may however be interested to learn that the Committee for Standards in Public Life published its review of Local Government Ethical Standards (CSPL) and how local authorities are supporting good ethical standards in light of changes over the past ten years. We issued our response to the CSPL review of Local Government Ethical Standards on 18 March 2022, and the full response can be found at the following link: <https://www.gov.uk/government/publications/local-government-ethical-standards-government-response-to-the-committee-on-standards-in-public-life-report>.

As you will see in our response, we will be engaging with sector representative bodies of councillors and officers of all tiers of local government to seek views on options to strengthen sanctions to address breaches of the code which fall below the bar of criminal activity and related sanctions but involve serious incidents of bullying and harassment or disruptive behaviour.

The Government remains committed to working with all tiers of local government and their representative organisations in reinforcing its reputations for ethical local standards.

Thank you for taking the time to write in on this important issue.



1 Introduction

Purpose of the Supplementary Planning Document

1.1 Supplementary Planning Documents ("SPDs") add further detail to policies contained within the development plan and are used to provide guidance on specific sites or particular issues. SPDs do not form part of the adopted development plan but they are a material planning consideration in decision taking.

1.2 This Draft Developer Contributions SPD builds upon existing development plan policies found in the Cheshire East Local Plan Strategy (adopted July 2017) and 'saved' policies within previous Local Plans ⁽¹⁾. The SPD also identifies additional plans and policies that are currently in preparation.

1.3 The purpose of this SPD is to provide information about the provision of and/or contributions towards infrastructure, facilities and services for the plan area, set out the circumstances where infrastructure provision, including financial contributions, will be sought through planning obligations.

1.4 This SPD updates, consolidates and sets out the Councils approach to developer contributions in a single Planning Obligations SPD for the Borough. It provides guidance in relation to a range of policies that may require a contribution from development. It is designed to assist prospective developers and other stakeholders by establishing one document that sets out the approach to determining likely contributions in Cheshire East, based on local evidence of need and in response to mitigating the impact of development. By providing this information upfront Cheshire East Council aims to minimise uncertainty in the development process and ensure negotiating obligations is based on a clear and consistent approach.

1.5 The Draft SPD:

- Explains what a planning obligation is and the relationship with CIL.
- Identifies the national and local planning policies of relevance when considering planning obligations;
- Sets out the likely scope and scale of planning obligations applicable to different types of development and outlines the Borough Councils general approach to securing them.

1.6 These requirements are additional to the Community Infrastructure Levy ("CIL") payments towards the broader infrastructure payments of the area. CIL is a charge on most types of development to fund additional infrastructure to support the development of the area. Further details are available on the Councils website.

Status of the Supplementary Planning Document

1.7 The SPD has been prepared in accordance with the Planning Act 2004 and the associated Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).

¹ Including the Congleton Local Plan, Crewe & Nantwich Local Plan and the Macclesfield Local Plan



1.8 Once finalised and published, this document will replace the Macclesfield Borough Council Supplementary Planning Guidance on s106 (Planning) Agreements (2004); and Congleton Borough Local Development Framework Interim Policy Note - Public Open Space Provision for New Residential Development (2008).

1.9 This draft SPD relates to policies held in both the Cheshire East Local Plan Strategy (CELPS) and the Site Allocations and Development Policies Document (SADPD). At the time of writing, the SADPD is yet to be adopted. The first draft Developer Contributions SPD is being prepared in advance of adoption of the SADPD. The SADPD is anticipated to be adopted during the autumn of 2022. The final draft of the Developer Contributions SPD will not be adopted until the SADPD has been adopted.



2 Draft Supplementary Planning Document Consultation

2.1 Consultation on the draft SPD will take place between **Monday the 26th of September 2022 and Monday the 7th of November 2022**. Comments must be received by the Council no later than **7pm on 7th November 2022**.

2.2 The consultation documents can be viewed online at:

<https://cheshireeast-consult.objective.co.uk/kse/folder/29414>

and, upon request (to ensure a copy is available, please contact the council prior to visiting) at:

- Westfields, Middlewich Road, Sandbach, Cheshire, CW11 1HZ. Telephone: 0300 123 5500. Opening hours for the public are: 09.00 - 17.00 (Mon - Fri)
- Town Hall, Macclesfield, Cheshire, SK10 1EA. Telephone: 0300 123 5500. Opening hours for the public are: 09.00 - 17.00 (Mon-Fri)
- Delamere House Crewe, Delamere Street, Crewe, Cheshire, CW1 2JZ. Telephone: 0300 123 5500. Opening hours for the public are: 08.45 - 17.00 (Mon-Fri)
- Screens at Cheshire East Libraries.

2.3 There is no legal requirement for Supplementary Planning Documents to be accompanied by Sustainability Appraisal, and this is reinforced in national planning guidance. However, "in exceptional circumstances" there may be a requirement for SPDs to be subject to Strategic Environmental Assessment (SEA) where it is considered likely that they may have a significant effect on the environment that has not already been assessed within the SEA of the Local Plan. A screening assessment of the SPD has been undertaken and concludes that further such assessment is not necessary.

2.4 A screening exercise has been carried out to determine whether the document gives rise to the need for Appropriate Assessment (under the Habitats Regulations). This similarly concludes that further such assessment is not necessary. These screening assessments have been published (Appendix 1) and you can give your views on their findings too.

Submitting your Views

2.5 The council's online consultation portal is our preferred method for submitted responses, but you can also respond by e-mail or in writing using a comment form available online and at the locations listed above. You can respond:

- Online: Via the consultation portal at: <https://cheshireeast-consult.objective.co.uk/kse/folder/29414>
- By e-mail: planningpolicy@cheshireeast.gov.uk
- By post: Strategic Planning (Westfields), C/O Municipal Buildings, Earle Street, Crewe, CW1 2BJ

2.6 Please make sure that your comments reach us by midnight on **Monday the 7th of November 2022**. We are not able to accept anonymous comments and you must provide us with your name and contact details. Your personal data will be processed in line with our



DISLEY PARISH COUNCIL

Social Media and Electronic Communication Policy

Version Control

Version	Date	Reviewed by
Draft	July 2020	R Holland
Approved	13/08/2020	Council Meeting
Reviewed	08/09/2022	Council Meeting

1. Introduction

The aim of this policy is to set out a Code of Practice to provide guidance to parish councillors, council staff and others who engage with, or on behalf of, Disley Parish Council use online communications.

This policy covers all forms of social media and social networking sites which include (but are not limited to):

- Parish Council Website
- Facebook and other social networking sites
- Twitter and other micro blogging sites
- YouTube and other video clips and podcast sites
- Discussion forums
- Email

The Cheshire East Code of Conduct for Councillors, adopted by the Parish Council, applies to online activity in the same way it does to other written or verbal communication.

Individual parish councillors and council staff are responsible for what they post in a council and personal capacity.

Councillors and council officers have the same legal duties online as anyone else, but failure to comply with the law may have more serious consequences.

2. Uses of social media

- Distribute agendas, post minutes and dates of meetings.
- Advertise events and activities.
- Highlight good news stories from linked websites or press pages.
- Advertise Council vacancies.
- Retweet or share information from partner agencies such as Principal Authorities, Police, Library, Health Service etc.
- Distribute information e.g. roadworks.
- Post or share information from other parish-related community groups such as schools, sports clubs, community groups and charities.
- Refer resident queries to the clerk, other councillors or relevant external bodies.

3. Code of Practice

When using social media (including email) parish councillors and council officers must be mindful of the information they post in both a personal and council capacity and keep the tone of any comments professional, respectful and informative.

Online content should be accurate, objective, balanced and informative.

Parish councillors and council staff must not:

- hide their identity using false names or pseudonyms.
- present personal opinions as that of the council.
- present themselves in a way that might cause embarrassment to the council.
- post content that is contrary to the democratic decisions of the council.
- post controversial or potentially inflammatory remarks.
- engage in personal attacks, online fights and hostile communications.
- use an individual's name unless given written permission to do so.
- publish photographs or videos of minors without parental permission.
- post any information that infringes copyright of others.
- post any information that may be deemed libellous.

- post online activity that constitutes bullying or harassment.
- bring the council into disrepute, including through content posted in a personal capacity.
- post offensive language relating to race, sexuality, disability, gender, age, religion or belief.
- conduct any online activity that violates laws, regulations or that constitutes a criminal offence.

Publishing untrue statements about a person which is damaging to their reputation is libellous and can result in a court action and fine for damages. This also applies if someone else publishes something libellous on a councillor's or council staff's social media site. A successful libel claim will result in an award of damages against the individual, not the Council.

Posting copyright images or text on social media sites is an offence. Breach of copyright will result in an award of damages against the individual, not the Council.

Publishing personal data of individuals without permission is a breach of Data Protection legislation and is an offence.

Publication of obscene material is a criminal offence and is subject to a custodial sentence.

Councillor's views posted in any capacity in advance of matters to be debated by the council at a council or committee meeting may constitute Pre-disposition, Pre-determination or Bias and may require the individual to declare an interest at the relevant council meeting.

Anyone with concerns regarding content placed on social media sites that denigrate parish councillors, council staff or residents should report them to the Clerk of the Council.

Misuse of social media content that is contrary to this or other policies could result in a case being referred to the Monitoring Officer.

4. Moderator

The Council will appoint a nominated person as moderator of parish council social media output and be responsible for posting and monitoring content to ensure it complies with this policy.

The moderator will have authority to remove any posts made by third parties from council social media pages which are deemed to be of a defamatory or libellous nature.



DISLEY PARISH COUNCIL

Safeguarding Policy

Version Control

Version	Date	Reviewed by
Draft	September 2022	R Holland
Approved	13/10/2022	Council Meeting

1. Introduction

Disley Parish Council is committed to protecting children and vulnerable adults from harm. Staff and Members will accept and recognise their responsibilities to develop awareness of the issues which may cause harm to children or vulnerable adults. It is acknowledged as a sensitive and difficult issue but one which must be addressed.

The Council's Safeguarding Policy and guidelines are there to protect staff and Members as well as children and vulnerable adults.

Child/vulnerable adult abuse can and does occur outside the family setting and it is important to understand what to look for and how to react

2. Protection Policy Statement

Disley Parish Council endeavours to safeguard children and vulnerable adults by:

- Stating that the welfare of children/vulnerable adults is paramount.
- Adopting child protection/vulnerable adult guidelines.
- Sharing information about child protection and good practice with children/vulnerable adults, and parents/guardians.
- Sharing information about concerns with agencies that need to know and involving parents/guardians and children/vulnerable adults where appropriate.
- Investigating and responding to all suspicions and allegations of abuse.
- Following best practice procedures for the recruitment and selection of staff, volunteers and contractors.
- Providing effective management for staff throughout supervision, support and training.
- Provide suitable training for relevant staff.

3. Operating Procedures

- All staff must be DBS (Disclosure and Barring Service) checked.
- The Disclosure and Barring Service states regulated activity as work that a barred person must not do and is defined in the Safeguarding Vulnerable Groups Act 2006 (SVGA) which has been amended by the Protection of Freedoms Act 2012 (PoFA).
- On initial appointment all new employees must submit two references by reputable individuals (who cannot be family members), which the Parish Clerk will validate.
- If the Council becomes aware, or is informed of information from a reputable source (e.g. Police, NSPCC, Social Services etc.), that an individual is not suitable to be involved with a Council project, it has the right to stop the individual from having any further involvement in Council projects or services.
- A copy of the Safeguarding Policy will be available for inspection by parents, carers, etc.
- The Parish Clerk is appointed as the responsible officer for implementing the Council's Safeguarding Policy.
- The Parish Clerk will report all incidents to the Council's insurers, where the project or service is covered by the Council's insurance policy.

4. Good Practice

- The Council's activities and services do not generally require the direct supervision of children/vulnerable adults.
- Promoting good practice can reduce the possibility of potentially abusive situations and help to protect staff, councillors and volunteers.
- The following are specific examples of care which should be taken when working within a Council context:
 - Always be publicly open when working with children/vulnerable adults. Avoid situations where a single member of staff and an individual child/vulnerable adult are working unobserved.
 - If any form of physical, manual support is required, there should always be a second member of staff present or another responsible adult. Some parents/guardians are becoming increasingly sensitive about physical, manual support and their views should always be carefully considered.
 - Council staff should not get directly involved in supervising children/vulnerable adults except in an emergency. This should otherwise be left to parents, guardians or siblings or to the leaders of organisations.
 - As a general rule, staff/councillors should not spend excessive amounts of time alone with children/vulnerable adults as part of council activities.
- Staff/councillors should never:
 - Engage in rough, physical or sexually provocative games, including horseplay.
 - Allow or engage in any form of inappropriate touching.

- Allow children/vulnerable adults to use inappropriate language.
 - Make sexually suggestive comments to a child/vulnerable adult.
 - Allow allegations made by a child/vulnerable adult go unchallenged, unrecorded or not acted upon.
 - Provide help of a personal nature for children/vulnerable adults they can do for themselves.
- It may, in an emergency, be necessary for staff to do tasks of a personal nature for children/vulnerable adults, particularly if they are young or have impairments. These tasks should only be carried out with the consent of a parent or formal guardian of the children/vulnerable adult involved.
 - If staff accidentally hurt a child/vulnerable adult; he/she seems distressed in any manner; appears to be sexually aroused by your actions; or misunderstands or misinterprets something you have done, report any such incident as soon as possible to the Parish Clerk or another colleague and make a written record of it. Parents/guardians or carers should be informed of the incident.

5. Procedures for disclosure

- The law says you must tell the DBS if you think an employee has harmed or may harm a child or vulnerable adult. Barring referrals can be made online or by post.
- The Parish Clerk will report all incidents and contact the Police where necessary.

To consider a report into the provision of a staff lone working solution**Background**

Council officers regularly work alone for a number of hours. Officers can also be in remote locations, such as on Council land on the fringes on the village. As Community Centre bookings increase, the Building Supervisor is alone more frequently in the building on evenings and weekends. Finally, there are occasions when volunteer Community Bus drivers do not return while the Parish Office is staffed.

Council officers have been using a WhatsApp messaging group to monitor lone working, but this has proved to be inconsistent and relies on staff goodwill in taking out of hours responsibility.

In order to provide a level of monitoring, security and enhance staff/volunteer safety, it is proposed that a Lone Worker Monitoring App and solution is provided using software tied to user's mobile phones. An outsourced monitoring option is suggested to remove the reliance on staff/councillor management. This will prevent staff/councillors being the first point of contact out of hours or while on leave.

Three suppliers were approached with a standard specification of:

- 5 permanent users + 1 flexible user (volunteer driver)
- Outsourced line monitoring.
- "Man down" and "panic" functions.
- Simplicity of use.

Quotations**1. Solo Protect**

Do not offer monitored service.

2. StaySafe

Special pricing for non-profit organisations.

£7.49 per person per month = £539.28/annum

24-month contract paid annually in advance.

Low battery and low signal alerts.

3. OK Alone

Banded pricing.

6-10 users @ £70.00 per month = £840.00/annum.

Monthly billing. No contract.

Proposal

That a 14-day free trial is undertaken with StaySafe. If successful, that a 24-month contract with StaySafe is agreed.

The expenditure to be financed by unused Staff Training and Recruitment budget.

Richard Holland

Parish Clerk

27th September 2022



Book your free demo

The easiest to use Lone Worker solution

The StaySafe Lone Worker solution consists of a smartphone app and cloud-based hub.

We are trusted by corporations, not-for-profits, and SME's around the world to help protect their lone working employees.

This is why...



The easiest-to-use app

Multiple trials by real end users have confirmed that the StaySafe app is the easiest to use in the industry and fits effortlessly into a workers daily routine. Our unique in-app training means that you don't even have to schedule formal education before use.

The widest geographical coverage

Our unique low signal mode automatically kicks in when your worker travels into an area with low or no phone signal. That is why our solution covers a greater area than any other app.

The greatest worker engagement

With privacy features putting location tracking directly in the control of the end user, its ease-of-use and the familiarity of a mobile phone your workers will be happy to use StaySafe for their protection. Unlike dedicated devices which are often left behind or not charged.

The best value return

Our dedicated Customer Success team will ensure the most effective project and ongoing use with support before, during and after your rollout. Combined with onboarding insight reports and the high engagement level of end users you will be assured of a maximum return on your investment.



Features of the app



Timed sessions

Ensures your employees have finished working safely and/or are home safe.



Welfare check

Employees are requested to provide welfare checks. They check-in at any point to confirm that they are safe. Failure to do so will raise an alert.



Fall detection

Automatically sends an alert to the hub when an employee suffers an impact.



Driving mode

Remove any distractions from an employee when they are behind the wheel of their vehicle, whilst still being able to raise a panic alarm.



Low signal mode

When data is not available the StaySafe app will automatically switch to low signal mode. Alerts will be sent via SMS.



Biometric control

Employees can use fingerprint or facial recognition to use the app even more easily.



Reminders

Prompts for employees to start and end sessions based on time and/or location.



Low battery

Low battery warnings will be sent to the employee and hub.



Panic

Raise an immediate alert if employees are in need of assistance. A panic can be raised at any time the app doesn't need to be active.



Discreet panic

A discreet panic alert can be triggered using the phone's power button, Siri commands, shortcuts, or through a connected bluetooth device.



Duress

If an employee is being forced to terminate the app, a 'false PIN' can be entered to appear as if the app is inactive or alert has been cancelled. A duress alert will be triggered and raised in the Hub.



Non-movement

If an employee has not moved for a prolonged period of time, an alert is triggered in case there has been an accident and the employee is unable to move.



Get up and running fast

Our friendly customer success team are always on hand to help with any issues or questions you may have. In-app training means users do not need formal training to use the app. The training can be accessed at any time through the app, allowing you to easily onboard new employees remotely.

Richard Holland

Subject: FW: Disley, Northern & Cycling

From: Neil Carmichael
Sent: Tuesday, September 13, 2022 11:26 am
To: Jackie Pattison <jackie.pattison@disleyparishcouncil.org.uk>
Subject: RE: Disley, Northern & Cycling

Dear Jackie,

I hope you are well.

I am so sorry I have not responded until now – for some reason your email has been sat in a spam folder and I hadn't noticed it. I am terribly sorry.

To update however, the application submitted was not successful. Not because of the worthiness of Disley as a location but more around a change in heart from the Cycle Rail Fund at DfT wanting to re-evaluate whether they want to continue to invest in cycle storage at stations following the drop in commuter numbers following the pandemic.

My work for Northern did stop for a period of time, where the funding ran out so much of the pilot work stopped there too. I was delivering some other property schemes for them in other areas of the network but it was all very minimal work.

However, Northern have just in the last month or so engaged with me again to look at Cycling more generally and I am currently working through what the scope of my work will include. Some will cover some pilots that were previously discussed. I will be reporting into someone differently now which is why things are a little in the air at present.

I think storage may still be an option for Disley however, I will likely know more in the coming weeks as to what the possibilities are.

Again I am really sorry I missed your email.

Many thanks
Neil

Carmichael 
sports



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Twitter: @disleypc

Meeting Schedule 2022/23

Meetings to be held at Disley Community Centre

2022	May	Thurs 12 th May 2022	7.00pm	Annual Council Meeting
	June	Thurs 9 th June 2022	7.00pm	Council Meeting
	July	Thurs 14 th July 2022	7.00pm	Council Meeting
	August	Thurs 11 th Aug 2022	7.00pm	Council Meeting
	September	Thurs 8 th Sept 2022	7.00pm	Council Meeting
	October	Thurs 13 th Oct 2022	7.00pm	Council Meeting
	November	Thurs 10 th Nov 2022	7.00pm	Council Meeting
	December	Thurs 8 th Dec 2022	7.00pm	Council Meeting
2023	January	Thurs 19 th Jan 2023*	7.00pm	Council Meeting
	February	Thurs 9 th Feb 2023	7.00pm	Council Meeting
	March	Thurs 9 th Mar 2023	7.00pm	Council Meeting
	April	Thurs 13 th April 2023	7.00pm	Council Meeting
	April	Friday 21 st April 2023	7.00pm	Annual Parish Meeting
	May	Thurs 11 th May 2023	7.00pm	Annual Council Meeting

*New date due to Hall floor renovations



DISLEY PARISH COUNCIL

ITEM. 23.

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)



CHRISTMAS AND NEW YEAR OPERATING TIMES 2022/23

Monday 26th December 2022 – Closed

Tuesday 27th December 2022- Closed

Wednesday 28th December 2022 – 9.00am to 1.00pm

Thursday 29th December 2022 – 9.00am to 1.00pm

Friday 30th December 2022 - 9.00am to 1.00pm

Monday 2nd January 2023 - Closed

The Council Office will re-open on Tuesday 3rd January 2023.



Disley Parish Council would like to wish all Disley & Newtown residents, businesses and visitors a happy Christmas and New Year.

APPENDIX C: Meeting and Events schedule – 13th October 2022

Date & Time	Meeting / Event	Venue
13 th October 2022 7.00pm	CCTV Update	Community Centre
13 th October 2022 7.00pm	Council Meeting	Community Centre
17 th October 2022 3.00pm	Highways Project team meeting	Community Centre
17 th October 2022 7.00pm	Energy Efficiency Talk	Community Centre
24 th October 2022 3.00pm	DPC planning meeting	Community Centre
25 th October 2022 2.00pm	Disley & Newtown Parish Strategic Review meeting	Microsoft Teams
30 th October 2022 11.00am	Civic Service	St Marys Church
10 th November 2022 10.00am	Health & Well-being Project team meeting	Microsoft Teams
10 th November 2022 7.00pm	Policing Update Meeting	Community Centre
10 th November 2022 7.00pm	Council Meeting	Community Centre
13 th November 2022 11.00am	Remembrance Sunday	The Ram Green and St Mary's Church

Appendix B	Planning Applications
22/3599M	Part replacement and repairs to existing outbuilding
	<i>Cloughside Farm, Corks Lane, Disley SK12 2HH</i>
Comments	
22/3623M	Construction of a new garage/store with associated landscaping
	<i>Bee Cottage, Corks Lane, Disley SK12 2DA</i>
Comments	
22/3671M	Loft conversion with three rooflights and addition of two windows.
	<i>15 Leafield Road, Disley SK12 2JF</i>
Comments	
22/3695M	Single storey porch extension and two storey side extension
	<i>8 Hilton Road, Disley SK12 2JU</i>
Comments	
22/3842M	Proposed single + double storey side and rear extension + demolition of existing garage.
	<i>9 Peveril Gardens, Disley SK12 2RG</i>
Comments	
Decisions	
21/2208M	Certificate of proposed lawfulness – the erection of the stable to be used incidental with the main residential property within the boundary of the property – refusal to certify
	<i>Brooklands, 3 Legh Road, Disley SK12 2NF</i>
22/0617M	Integral garage conversion – granted subject to 3 conditions
	<i>21 Duddy Road, Disley SK12 2GD</i>
22/0810M	Single storey rear extension – granted subject to 3 conditions
	<i>94 Hollinwood Road, Disley SK12 2EN</i>
21/6344M	Single storey front and rear extension and alterations - granted subject to 3 conditions
	<i>31 Hilton Road, Disley SK12 2JU</i>

Richard Holland

Subject: FW: Bee Cottage, Corks Lane - Planning App: 22/3623M

From: Richard Holland

Sent: 21 September 2022 14:20

To: Jackie Pattison <jackie.pattison@disleyparishcouncil.org.uk>; Jean Windsor <jean.windsor@disleyparishcouncil.org.uk>

Subject: Bee Cottage, Corks Lane - Planning App: 22/3623M

Hi Jackie and Jean,

The above planning application has been resubmitted with amendments and is due for inclusion on the October Council meeting agenda.

The council's previous minutes recorded:

Councillors discussed the application and Cllr. Pattison agreed to formalise a response to Cheshire East Planning strongly opposing the development. Councillors agreed that the comments should highlight the lack of clear dimensions on the plan and that no details of the access to the garage are included; that the building would be disproportionately large and dominant for the site; that the development was not appropriate within the Green Belt; that the Parish Council does not support any development within the Green Belt as evidenced by the Disley and Newtown Neighbourhood Plan. It was also agreed that a request be made to extend the consultation period and readvertise the application in the vicinity. Cllr. Pattison agreed to inform the resident if the extension was approved.

The planning comments submitted were:

21/4381M	Proposed new outbuilding to form home-office, garage and store
	Bee Cottage, Corks Lane, Disley SK12 2DA
Comments	<p><i>Disley Parish Council strongly opposes this application for a new building in the Green Belt to form a home-office, garage and store.</i></p> <p><i>Bee Cottage is situated on Corks Lane in the Higher Disley Conservation Area and the site is adjacent to the Lane and within the Green Belt. Corks Lane is in a unique position as a part of an ancient highway and believed to date back to the 12th century. The proposed new building is large and inappropriate and will obstruct the clear view over the Green Belt and to Kinder Scout in the distance.</i></p> <p><i>Disley Parish Council does not believe that the applicant has demonstrated special circumstances for this development in the Green Belt in order to accord with the NPPF and the Disley and Newtown Neighbourhood Plan which does not support any development within the Green Belt.</i></p> <p><i>Councillors noted the lack of clear dimensions on the plan, that details of the access to the garage do not appear to be included and that the building appears disproportionately large and dominant for the site.</i></p>

Comments from neighbouring properties contradict the applicant's comment that no opposition was raised to his verbal overview of the proposed application.

Disley Parish Council has been informed that an application notice was not posted and that relevant neighbouring properties were not made aware of the planning application and, therefore, requests that the consultation period is extended to allow residents to make submissions.

Kind regards

Richard

Richard Holland

Disley Parish Clerk

Email: clerk@disleyparishcouncil.org.uk

Phone: 01663 762726

Website: www.disleyparishcouncil.org.uk

Fixed assets list

Asset No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Yr Start Value	Insurance Value Renewal	Previous Value
Community Assets									
Total Values									
11	11	War Memorial	Ram Green	01/09/1974	£0.00	£40,954.62	£40,954.62	£51,236.00	
12	12	Fountain Structure	Fountain Square	01/09/1974	£0.00	£13,963.79	£13,963.79	£25,000.00	
15	15	Ballcourt & Teenzone Shelter Station Approach	Station Approach	01/10/2003	£0.00	£31,398.61	£31,398.61	£50,000.00	
17	17	Ram Green Flagpole	Ram Green	01/03/1999	£0.00	£1,536.26	£1,536.26	£3,000.00	
33	33	Civic Regalia - Chain of		01/03/1999	£0.00	£1,162.79	£1,162.79	£2,000.00	
93	93	Dame Sarah Storey Sculpture	Ram Green		£0.00	£5,000.00		£5,000.00	
Total Values									
					£0.00	£94,016.07	£89,016.07	£146,236.00	

Infrastructure Assets

19	19	38 x Street Lights		01/03/1999	£0.00	£7,589.62	£7,589.62	£41,600.00	
26	26	Bus shelter & land	BS Mills Newtown	01/03/1999	£0.00	£1,019.17	£1,019.17	£5,400.00	
27	27	Bus shelter & Land	Ram Green - North side	01/03/1999	£0.00	£1,019.17	£1.00	£5,400.00	
28	28	Bus shelter & Land	Ram Green - South side	01/03/1999	£0.00	£1,019.17	£1,019.17	£5,400.00	
29	29	Bus shelter	Meadowside, Newtown	01/03/1999	£0.00	£1,506.15	£1,506.15	£5,400.00	
32	32	Triple Lantern Light for Fountain	Fountain Square	01/12/1998	£4,700.00	£2,281.61	£2,281.61	£4,000.00	

DKM 28

Asset No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Yr Start Value	Insurance Value Renewal	Previous Value
				Total Values	£4,700.00	£14,435.06	£13,416.92	£57,200.00	
Land & Buildings									
1	1	Land to front and side of Ram's Head	Red Lane	01/01/1974	£0.00	£2,000.00	£2,000.00	£0.00	
2	2	Land at Red Lane Disley - Large and Small Dam Fields	Red Lane	01/01/1974	£0.00	£72,500.00	£72,500.00	£0.00	
3	3	Land at Red Lane Disley - 5.5 acres and adj Lymeside Cottage	Red Lane	01/09/1974	£0.00	£25,000.00	£25,000.00	£0.00	
5	5	Land at Lower Greenhall Lane Disley 4.8 acres	Lower Greenhall	01/09/1974	£0.00	£40,000.00	£40,000.00	£0.00	
7	7	Land at Red Lane Disley - adj. Lyme Cottage	Red Lane	01/09/1974	£0.00	£6,375.00	£6,375.00	£0.00	
8	8	Disley Dam & surroundings land	Red Lane	01/09/1974	£0.00	£48,250.00	£48,250.00	£0.00	
9	9	The Lea Hagg Bank Lane	Hagg Bank Lane	01/09/1974	£0.00	£2,500.00	£2,500.00	£0.00	
10	10	Woodland south of railway station	South of Disley Station	01/09/1974	£0.00	£20,000.00	£20,000.00	£0.00	
18	18	Memorial Park	Buxton Road West	05/03/2008	£0.00	£10,000.00	£10,000.00	£0.00	
20	20	Allotment Site - Hagg Bank Lane (4)	Hagg Bank Lane	05/03/2008	£0.00	£8,000.00	£8,000.00	£0.00	
21	21	Allotment Site - Springfield (5 A5 Buxton Road	5 A5 Buxton Road	05/03/2008	£0.00	£10,000.00	£10,000.00	£0.00	
22	22	Allotment Site - Greystones Road Newtown (6)	A5 Buxton Road Newtown	05/03/2008	£0.00	£7,000.00	£7,000.00	£0.00	
23	23	Scout Hut compound	Station Approach	01/03/1999	£0.00	£10.00	£10.00	£0.00	
24	24	Electricity sub station land	Memorial Park Buxton Road West	01/03/1999	£0.00	£1.00	£1.00	£0.00	
25	25	Pumping station land	Red Lane	01/03/1999	£0.00	£1.00	£1.00	£0.00	

Asset No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Yr Start Value	Insurance Value Renewal	Previous Value
30	30	Newtown Playing Fields and surrounding fields (2,13,14,17)	Newtown playing fields	05/03/2008	£0.00	£167,000.00	£167,000.00	£0.00	
58	58	New offices at Disley Community Centre	Disley Community Centre	31/03/2018	£47,590.85	£47,590.85	£47,590.85	£0.00	
78	78	Playing Fields, playground & tennis courts (3.247 acres) (3)	Arnold Rhodes	01/09/1974	£0.00	£40,000.00	£40,000.00	£0.00	
79	79	Disley Community Centre	off Buxton Old Rd	01/05/2012	£1.00	£249,000.00	£249,000.00	£388,371.00	
Total Values					£47,591.85	£755,227.85	£755,227.85	£388,371.00	

Vehicles, Plant, Furniture & Equipment

39	39	Phones	DPC Office	17/04/2001	£175.00	£0.00	£0.00	£250.00	
51	51	Steel Container at Newtown		28/12/2016	£500.00	£500.00	£500.00	£1,500.00	
52	52	Steel planter by Rams Head		03/09/2016	£585.00	£585.00	£585.00	£600.00	
53	53	Christmas Tree lights	Northwich TC	25/09/2017	£1,308.00	£1,308.00	£1,308.00	£1,308.00	31/03/18
54	54	Triumph storage cabinets x 4		20/11/2017	£2,610.00	£2,610.00	£2,610.00	£2,610.00	
55	55	Filing cabinets x 2		20/11/2017	£368.00	£368.00	£368.00	£368.00	
56	56	Circular meeting table	Community Centre	20/11/2017	£183.00	£183.00	£183.00	£183.00	
57	57	External defibrillator box	Community Centre	26/02/2018	£864.00	£864.00	£864.00	£0.00	
58	58	CCTV System at Community Centre	Community Centre	31/10/2018	£2,556.00	£2,556.00	£2,556.00	£2,556.00	31/03/18
59	59	Ford Transit Custom - CV17 SVZ		03/06/2018	£13,700.00	£13,700.00	£13,700.00	£16,440.00	
60	60	Storage Shed at Community Centre	Community Centre	19/06/2018	£1,199.00	£1,199.00	£1,199.00	£1,199.00	

Asset No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Yr Start Value	Insurance Value Renewal	Previous Value
61	61	Fiat Ducato 40 Community Minibus - FE58 KMx		30/07/2018	£39,851.00	£39,851.00	£39,851.00	£39,851.00	
62	62	Community Centre Fridge	Community Centre	22/11/2019	£169.99	£169.99	£169.99	£169.99	01/04/20
63	63	Gazebo	Council Stores	04/10/2019	£457.10	£457.10	£457.10	£457.10	
64	64	Dell Vostro 5590 laptop computer	DPC office	23/01/2020	£503.10	£503.10	£503.10	£0.00	
65	65	Dell Vostro 5590 laptop computer	DPC office	23/01/2020	£503.10	£503.10	£503.10	£0.00	
66	66	2 shelf bookcase	DPC office	19/12/2019	£99.00	£99.00	£99.00	£0.00	
67	67	3 shelf bookcase	DPC office	19/12/2019	£107.00	£107.00	£107.00	£0.00	
68	68	Lincat hot water boiler	Community Centre kitchen	25/02/2020	£540.79	£540.79	£540.79	£540.79	
69	69	Double-sided interpretation board	Canal swing bridge	15/03/2019	£1,996.00	£1,996.00	£1,996.00	£1,996.00	
70	70	3 x Cycle Racks	Community Centre	29/05/2020	£405.00	£405.00	£405.00	£405.00	
71	71	Community Centre Replacement Heating System	Community Centre	22/01/2020	£18,191.00	£18,191.00	£18,191.00	£18,191.00	
72	72	Westcotec Speed Indicator Device	Various	02/12/2020	£3,300.00	£3,300.00	£3,300.00	£3,300.00	
73	73	Electric vehicle chargepoint	Community Centre	13/09/2021	£2,680.00	£2,680.00		£2,680.00	
74	74	Community Centre cupboard	Community Hall	27/10/2021	£5,745.00	£5,745.00	£5,745.00	£5,745.00	
75	75	Outdoor Gym equipment	Arnold Rhodes	31/03/2020		£1.00	£53,560.00	£53,560.00	
76	76	Arnold Rhodes Timber Trail Play Equipment	Arnold Rhodes	06/04/2022	£9,679.02	£9,679.02		£9,679.02	
77	77	QTX PAV8 Portable PA with headset	Community Centre	22/04/2022	£337.49	£337.49		£337.49	
80	80	Defibrillator unit	Community Centre	15/10/2014	£650.00	£650.00	£0.00	£650.00	

Asset No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Yr Start Value	Insurance Value Renewal	Previous Value
81		2 x office chairs	DPC office		£362.00	£362.00		£0.00	
82		Dell laptop computer - spare	DPC office	31/03/2020	£0.00	£0.00	£0.00	£350.00	
83		Cast Iron Planters	Disley village centre	01/01/2008	£2,889.00	£3,062.34	£3,062.34	£5,000.00	
84		Speed Indicator Device - Police	Various	10/02/2014	£700.00	£0.00	£0.00	£1,000.00	
85		Power tools - various	Community Centre	30/09/2015	£900.00	£900.00	£900.00	£1,500.00	
86		Paper Shredder	DPC office	20/03/2007	£84.99	£0.00	£0.00	£80.00	
87		Play equipment	Arnold Rhodes and Newtown	31/03/2020	£0.00	£15,000.00	£15,000.00	£97,771.00	
88		Desks x 2	DPC office	20/11/2017	£255.00	£255.00	£255.00	£0.00	
89		Lenovo Tablet PC	DPC office	04/05/2019	£49.99	£49.99	£49.99	£0.00	
90		Office cupboards and shelving	DPC office	20/11/2017	£498.00	£498.00	£498.00	£498.00	
91		Iiyama ProLite Monitor	DPC office	15/01/2018	£75.99	£75.99	£75.99	£75.99	
92		2 x Newtown recycled plastic benches	Newtown Playing Fields		£516.00	£516.00		£516.00	
94		2 x Acoustic Boards	Community Hall	16/08/2022	£252.00	£252.00		£252.00	
95		Community Centre wooden bench	Community Centre	16/08/2022	£1.00	£450.00		£450.00	
96		Dell 21" monitor	DPC Office		£150.00	£150.00		£150.00	
Total Values					£116,198.56	£130,881.91	£159,264.40	£272,410.38	
Grand Total					£168,490.41	£994,560.92	£1,026,925.24	£874,217.38	
+ assets disposed during year							£100.00		
								£1,027,025.24	

<u>Payee</u>	<u>Payee reference</u>
ACCESS INSURANCE	FRD25289
AH TOMLINSON	DISLEY PC - DIS007
AJGIBL GBP CLIENT	2079346
ANSA ENVIRONMENTAL	531022210
ARBOR TREWORK	DISLEY COUNCIL
ARENA GROUP	D352 - DISLEY
AVANTIGAS	A00039728
AWARD CLEANING	DISLEY COUNCIL
B BROUGHTON-LAW	DISLEY COUNCIL
BROWN RURAL	DISLEY COUNCIL
BROXAP LIMITED	DISLEY PARISH COUN
BT-GP0072 2346	GP00722346-INV 04
BURLEY/PLANTSCAPE	A/C DIS001/DISLEY
C M CHAPMAN-LINE	DISLEY PARISH COUN
CAMBS & COUNT	DISLEY COUNCIL
CHALC	DISLEY PC
CHESHIRE C ACTION	DISLEY COUNCIL
CHESHIRE EAST	DISLEY DPC-8082
CHESHIRE EAST COUN	11700099594
CHESHIRE IND DOORS	DISLEY COUNCIL
CHESHIRE PENSION	DISLEY PC 9852080
COOPER SONS HARTLE	108/DIS3-9
COUNTRY SOLUTIONS	DISLEY PARISH
CVS CHES EAST	INV-3490
D S WEST	DISLEY COUNCIL
DANVIC LTD	DISLEY COUNCIL
DAVE FARLEY	DISLEY PARISH COUN
DAVID G ROSS	DISLEY COUNC-1625
DISLEY ALLOTMENTS	DISLEY PARISH COUN
DISLEY PCC	DISLEY COUNCIL
DISLEY WOMENS INST	DISLEY COUNCIL
DRAINAGE CONSULT	DISLEY COUNCIL
EDGE IT SYSTEMS	DISLEY COUNCIL
EITHNE EGAN-BULL	DISLEY COUNCIL
EMMA CALTHORPE	DISLEY COUNCIL
E-ON ENERGY	A/C 013790412100

<u>Payee</u>	<u>Payee reference</u>
<u>E-ON ENERGY-FOUNT</u>	<u>5001713216</u>
<u>ESI SECURITY LTD</u>	<u>DISLEY COUNCIL</u>
<u>FENLAND LEISURE</u>	<u>INV-043412</u>
<u>G TIMLIN ROOFING</u>	<u>DISLEY COUNCIL</u>
<u>HELEN RICHARDS</u>	<u>DISLEY PC</u>
<u>HMRC PAYE</u>	<u>120PP00431931</u>
<u>HUSH ACOUSTICS</u>	<u>INV-14578</u>
<u>INTERSAFETY IP</u>	<u>DISLEY PC-D0052</u>
<u>J M PATTISON</u>	<u>DISLEY PC</u>
<u>JAKE ALLEN CREAT</u>	<u>DISLEY COUNCIL</u>
<u>JAN HAUNTON</u>	<u>DISLEY COUNCIL</u>
<u>JDH BUSINESS</u>	<u>DISLEY COUNCIL</u>
<u>KOMPAN LTD</u>	<u>470010</u>
<u>LIGHTECH</u>	<u>DISLEY COUNCIL</u>
<u>MARMAX PRODUCTS</u>	<u>DISL02</u>
<u>MICHELLE HAY</u>	<u>DISLEY COUNCIL</u>
<u>MILLENNIUM</u>	<u>A/C DIS002</u>
<u>MURRAY TREE</u>	<u>DISLEY COUNCIL</u>
<u>N W FIRST AID</u>	<u>INV-13347</u>
<u>NAT ALLOTMENT SOC</u>	<u>S2824A/DISLEYPC</u>
<u>NATIONWIDE BS</u>	<u>90102291 DISLEY PC</u>
<u>NO GRAFFITI</u>	<u>DISLEY COUNCIL</u>
<u>NORTHWICH TC</u>	<u>INV-5456</u>
<u>PIB INSURANCE</u>	<u>515928788 & 817</u>
<u>PKF LITTLEJOHN</u>	<u>CH0068-DISLEYPC</u>
<u>PLAYSAFETY LTD</u>	<u>INV-57595</u>
<u>PPL PRS LIMITED</u>	<u>01743565\$IN1907792</u>
<u>PQR / SHIRES</u>	<u>DISLEY PARISH COUN</u>
<u>PREMIER TAIL</u>	<u>DISLEY PARISH</u>
<u>PRINT APPROVED</u>	<u>DISLEY COUNCIL</u>
<u>R MICHAEL C WILSON</u>	<u>DISLEY COUNCIL</u>
<u>RICHARD HOLLAND</u>	<u>DISLEY COUNCIL</u>
<u>RIGTON INSURANCE</u>	<u>DISL01C001</u>
<u>ROLEC SERVICES</u>	<u>QT-9228/2</u>
<u>RUSCO SERVICES LIM</u>	<u>DISLEY PC</u>
<u>SAFE IS LTD</u>	<u>DISLEY COUNCIL</u>
<u>SAVE OUR SHROPSHIR</u>	<u>DISLEY PARISH COUN</u>
<u>SENIOR BUILDING</u>	<u>DISLEY COUNCIL</u>

<u>Payee</u>	<u>Payee reference</u>
<u>SHERRATT & CO</u>	<u>DISLEY COUNCIL</u>
<u>SILK FM</u>	<u>INV-341534</u>
<u>SLCC</u>	<u>R HOLLAND 1003005</u>
<u>SLCC CHESHIRE</u>	<u>INV-SLCC/4</u>
<u>STEPHEN CARTER</u>	<u>DISLEY COUNCIL</u>
<u>STEPHENSONS</u>	<u>DISLEY PC-D2183</u>
<u>STEVEN TAYLOR</u>	<u>DISLEY COUNCIL</u>
<u>STOCKPORT ELECTRIC</u>	<u>DISLEY COUNCIL</u>
<u>SUE ADAMS</u>	<u>DISLEY PC</u>
<u>THE ARTWORKS</u>	<u>DISLEY PARISH COUN</u>
<u>TUNNICLIFFE LABELS</u>	<u>DISLEY COUNCIL</u>
<u>VIKING/OFFICE DEPO</u>	<u>218555</u>
<u>WALKERS WELCOME</u>	<u>DISLEY FOOTPATHS</u>
<u>WATER PLUS</u>	<u>4203207443</u>
<u>WATER PLUS</u>	<u>4080426768</u>
<u>WATER PLUS</u>	<u>6000332563</u>
<u>WORLD OF POWER</u>	<u>DISLEY PARISH COUN</u>

Section 3 – External Auditor Report and Certificate 2021/22

In respect of

Disley Parish Council – CH0068

1 Respective responsibilities of the body and the auditor

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with Proper Practices which:

- summarises the accounting records for the year ended 31 March 2022; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor report 2021/22

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR:

- The smaller authority has confirmed the 2021/22 figure for assets in Section 2, Box 9 is incorrect. Please note that the Practitioners' Guide allows smaller authorities to use any reasonable valuation method, provided that the prior year figure is restated for consistency and comparability.

Other matters not affecting our opinion which we draw to the attention of the authority:

In the completion of the Annual Internal Audit Report, and their detailed report, the internal auditor has drawn attention to weaknesses in relation to Fixed Asset Register. The smaller authority must ensure that action is taken to address this area of weakness in a timely manner.

3 External auditor certificate 2021/22

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

Date

18/09/2022

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

ITEM 20
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Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/22

APPENDIX A. (1)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
2022	BACS/0808 22/WORLD OFF	£657.42		06/08/22	World of Power - Stihl MS271 Chainsaw and oil	£657.42
1		£632.73	260		Stihl MS271 chainsaw	
2		£24.69	260		Chain oil and 2-stroke oil	
2023	BACS/1208 22/HUSHA CC	£352.80	405	11/08/22	Hush Acoustics - 1 x Sound absorbing Notice Board 1200mm x 1200mm. Colour: "Hush Silver"	£352.80
2024	BACS/2608 22/ESI	£296.10		09/08/22	Electronic Security Installations Ltd (ESI) - Fire, alarm and CCTV maintenance - 1/9/22 - 28/2/23	£296.10
1		£107.10	400/3		6 monthly Commercial Fire Maintenance	
2		£94.50	400/3		Annual intruder alarm maintenance	
3		£94.50	400/3		Annual CCTV Maintenance	
2025	BACS/2608 22/SHIRES	£71.28	220/5	06/08/22	Shires Pay Services Ltd - Payroll Services - 06/07/22 - 05/08/22	£71.28
2026	BACS/2608 22/SOS	£100.00	220/3	15/08/22	Save Our Shropshire - Parish Council daytime training course - 19 and 26 July 2022 plus CLP Certificate.	£100.00
2027	DD/120822/ ALLSTAR	£227.07		12/08/22	Allstar - Community Bus and Ranger Van fuel	£227.07
1		£127.06	300/1		Community Bus fuel	
2		£100.01	310/1		Ranger Van fuel	
2028	DD/090822/ OPUS	£429.59	400/6	09/08/22	Opus Energy Ltd - Community Centre Electricity - 24/06/22 - 24/07/22	£429.59
2029	BACS/2608 22/ARENA	£86.48	225/5	13/08/22	Arena Group Limited - Photocopier charges from 13/05/22 - 13/08/22	£86.48
Total		£2,220.74				

Signature _____
Date _____

Signature _____

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/22

APPENDIX A. (2)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
2030	BACS/1609 22/BROXAP	£537.54	281	16/08/22	Broxap Ltd - 1 x Derby Standard Litter Bin Pyramid Lid Fixing kit Carriage	£537.54
2031	BACS/2508 22/BTELEC OM	£32.61	225/2	18/08/22	British Telecommunications Plc - Telephone charges for 01663 764019 01/04/2022 to 30/06/2022	£32.61
2035	BACS/0909 22/PAYPAL	£65.95		06/09/22	PAYPAL - Debit Card Account - PayPal replenishment - August 2022	£65.95
1		£14.95	225/17		Website hosting - 25/08/2022 to 25/09/2022	
2		£21.00	225/6		Councillor emails - 09/08/2022 to 08/09/2022	
17		£23.95	225/4		London Bridge Condolence Book	
18		£30.00	600/4		Prize for Disley Show raffle	
19		-£23.95	225/4		London Bridge Condolence Book refund	
2036	BACS/1609 22/HOLLAND	£292.70		06/09/22	Richard Holland - Ranger Van tax and mileage claim	£292.70
1		£290.00	310/3		Ranger Van vehicle tax	
2		£2.70	220/2		Mileage claim	
2037	BACS/1609 22/ARTWORKS	£80.00	405	15/08/22	The Artworks - Artwork for community hub sign	£80.00
2038	BACS/1609 22/SHIRES	£71.28	220/5	06/09/22	Shires Pay Services Ltd - Payroll Services - 06/08/22 - 05/09/22	£71.28
2039	BACS/1609 22/TOTALTR	£450.00	300/10	01/09/22	Emma Calthorpe MIDAS Training - MIDAS Accessible Training - 6 volunteer drivers	£450.00
2040	BACS/1609 22/ALLOT M	£14.00	240	26/08/22	Disley Allotment Association - Annual membership fee - 2 ploholders at £7.00	£14.00
2041	BACS/1609 22/CEC	£4,582.67	660	30/08/22	Cheshire East Council - Supplier - Contribution to Public Space CCTV Services Disley 2022-23	£4,582.67
2042	BACS/1609 22/SOS	£100.00	220/3	20/06/22	Save Our Shropshire - Parish Council daytime training course - 19 and 26 July 2022 plus CLP Certificate, Invoice 000057	£100.00
2043	BACS/1609 22/SLCC	£30.00	220/3	05/09/22	SLCC - SLCC Branch Conference 2022	£30.00
2044	BACS/1609 22/Tomlins	£42.65	260	31/08/22	A H Tomlinson Parabans Ltd - Handrail for war memorial	£42.65
2045	BACS/1609 22/RICHARDS	£17.59		20/08/22	Helen Richards - Office supplies and bus coffee morning	£17.59
1		£7.99	225/12		Office supplies - teabags and coffee	
2		£9.60	300/10		Biscuits for bus coffee morning	

Signature

Signature

Date

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/22

APPENDIX A. (2)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
2046	BACS/1609 22/WATER PL1	£31.65		20/08/22	United Utilities/Waterplus - Community Centre Water and Wastewater bill	£31.65
2		£31.65	400/7		Community Centre Water & Wastewater bill 18/07/22 to 17/08/22	
2047	BACS/1609 22/WATER PL2	£23.68		20/08/22	United Utilities/Waterplus - Water bill for Hagg Bank allotment	£23.68
2		£23.68	240		Water bill for Hagg Bank allotment - 18/07/22 to 17/08/22	
2048	BACS/1609 22/LINED	£20.00	400/11	12/09/22	Christine Chapman, Linedancing Class - Refund of Community Hall charge for 13/9/22. Cancelled due to the death of HM Queen Elizabeth II	£20.00
2049	BACS/1609 22/CHALC	£25.00	220/3	22/08/22	ChALC (Cheshire Association of Local Councils) - General Power of Competence - Richard Holland	£25.00
2050	BACS/1609 22/NAS	£66.00	225/9	12/09/22	National Society Of Allotment & Leisure Gardeners Ltd - Local Authority Membership renewal	£66.00
2051	BACS/1609 22/BROUG HTO	£25.00	230/1	13/09/22	Mrs B. Broughton-Law - Contribution to lighting for July - September 2022	£25.00
2052	DD/190822/ SSE1	£84.72	230/1	19/08/22	SSE Swalec - Streetlighting electricity - 02/07/2022 to 01/08/2022	£84.72
2053	DD/010922/ SSE	£34.88	230/1	01/09/22	SSE Swalec - Streetlighting - Fountain	£34.88
2054	DD/300822/ ALLSTAR	£63.87		30/08/22	Alistar - Community Bus fuel and fuel for power tools	£63.87
1		£54.57	300/1		Community Bus fuel	
2		£9.30	260		Fuel for power tools	
2055	DD/090922/ OPUS	£523.18	400/6	09/09/22	Opus Energy Ltd - Community Centre Electricity - 25/07/22 - 24/08/22	£523.18
2056	DD/170822/ AVANTI	£80.58	400/5	17/08/22	AvantiGas - Community Centre Gas - July 2022	£80.58
2057	DD/220822/ BIFFA	£135.12		22/08/22	Biffa Waste Services Ltd - General waste and recycling waste - 23/07/2022 to 19/08/22	£135.12
1		£81.02	400/10		General waste	
2		£54.10	400/10		Recycling waste	
2058	DD/300822/ SSE	£41.86	280/1	30/08/22	SSE Swalec - Electricity - Newtown Changing Rooms - 19/05/2022 to 11/08/2022	£41.86
2059	BACS/3108 22/ZETTLE	£6.18	420	31/08/22	iZettle - Debit card fees - August 2022	£6.18
		£8,898.80			Salaries & Wages	
Total		£16,377.51				

Signature

Date

Signature

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/22

APPENDIX A. (3)

No	Payment Reference	Gross	Heading	Invoice date	Details	Cheque Total
2080	BACS/1410 22/DANVIC	£900.00		14/09/22	Danvic Turf Care - Shockwave treatment of Newtown and Arnold Rhodes football pitches	£900.00
	1	£600.00	280/1		Shockwave treatment of Newtown football pitch	
	2	£300.00	280/2		Shockwave treatment of Arnold Rhodes football pitch	
2081	BACS/1410 22/BROXA P	£401.94	281	25/07/22	Broxap Ltd - 1 x Derby Standard Litter Bin No liner Fixing kit **Delivery with Order No. 291585**	£401.94
2082	BACS/1410 22/PAYPAL	£410.47		04/10/22	PAYPAL - Debit Card Account - PayPal replenishment - September 2022	£410.47
	1	£14.95	225/17		Website hosting - 25/09/2022 to 25/10/2022	
	2	£21.00	225/6		Councillor emails - 09/09/2022 to 08/10/2022	
	17	£20.85	300/10		Refreshments for Community bus driver training	
	18	£9.45	400/9		Hose for vacuum cleaner	
	19	£10.00	300/10		Community bus mobile phone top-up	
	20	£50.00	600/4		NW Ambulance donation towards CPR training	
	21	£43.98	400/3		Shelves for ladies toilet	
	22	£64.34	600/4		Waterproof covers for PA speakers	
	23	£175.90	600/4		Community bus drivers social meeting	
2086	BACS/3009 22/ZETTLE	£2.42	420	30/09/22	IZettle - Debit card fees - September 2022	£2.42
2087	BACS/1410 22/SHIRES	£71.28	220/5	06/10/22	Shires Pay Services Ltd - Payroll Services - 06/09/22 - 05/10/22	£71.28
2088	BACS/1410 22/HOLLAND	£1,063.43		30/09/22	Richard Holland - Community Bus service, MOT and tax, Stihl brushcutter attachment and mileage claim	£1,063.43
	1	£603.53	300/4		Community Bus service and MOT	
	2	£27.00	220/2		Mileage claim	
	3	£295.00	300/3		Community Bus road tax	
	4	£137.90	260		Stihl brushcutter	
2089	BACS/1410 22/TOMLINSON	£392.26	260	07/09/22	A H Tomlinson Parabans Ltd - Newtown container boarding and war memorial handrail	£392.26
2070	BACS/1410 22/WATER PL1	£31.66		20/08/22	United Utilities/Waterplus - Community Centre Water and Wastewater bill	£31.66
	2	£31.66	400/7		Community Centre Water & Wastewater bill 18/08/22 to 17/09/22	
2071	BACS/1410 22/WATER PL2	£9.97		21/09/22	United Utilities/Waterplus - Water bill for Hagg Bank allotment	£9.97
	2	£9.97	240		Water bill for Hagg Bank allotment - 18/08/22 to 17/09/22	

Signature

Signature

Date

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/22

APPENDIX A. (3)

No	Payment Reference	Gross	Heading	Invoice date	Details	Cheque Total
2072	BACS/1410 22/PKF	£480.00	225/14	05/10/22	PKF Littlejohn LLP - Professional services - Annual Governance and Accountability return	£480.00
2073	BACS/1410 22/TUNNI1	£32.88	260	21/09/22	Tunncliffe Signs & Graphics Ltd - Logo stickers for new bins	£32.88
2074	BACS/1410 22/TUNNI2	£18.00	600/4	14/09/22	Tunncliffe Signs & Graphics Ltd - Overlay sticker for the litter banner	£18.00
2075	BACS/1410 22/PTL	£226.80	300/4	05/10/22	Premier Tail Lifts Ltd - Community Bus tail lift service	£226.80
2076	BACS/1410 22/STEPH ENS	£134.68	400/9	21/09/22	Stephensons - Cleaning materials	£134.68
2077	BACS/1410 22/ESI1	£324.13	400/3	21/09/22	Electronic Security Installations Ltd (ESI) - Replacement camera and installation	£324.13
2078	BACS/1410 22/ESI2	£30.00	400/3	20/09/22	Electronic Security Installations Ltd (ESI) - Yuasa battery	£30.00
2079	BACS/1410 22/TAYLO R2	£269.99	300/7	05/10/22	Steven Taylor - 2 new front tyres for community bus paid by personal credit card	£269.99
2080	BACS/1410 22/TAYLO R1	£33.70	400/9	15/09/22	Steven Taylor - Cleaning supplies	£33.70
2081	BACS/1410 22/VIKING	£22.84	225/4	30/08/22	Viking Direct - Stationery supplies	£22.84
2082	DD/120922/ ALLSTAR	£65.06	300/1	12/09/22	Allstar - Community Bus Fuel	£65.06
2083	DD/280922/ ALLSTAR	£253.85		28/09/22	Allstar - Community Bus and Ranger Van fuel	£253.85
1		£133.85	300/1		Community Bus fuel	
2		£120.00	310/1		Ranger Van fuel	
2084	DD/200922/ SSE	£84.72	230/1	20/09/22	SSE Swalec - Streetlighting electricity - 02/08/2022 to 01/09/2022	£84.72
2085	DD/200922/ AVANTI	£48.82	400/5	20/09/22	AvantiGas - Community Centre Gas - August 2022	£48.82
2086	DD/120922/ BT	£58.22	225/2	12/09/22	British Telecommunications Plc - Telephone charges - 1/8/22 to 31/10/22	£58.22
2087	DD/120922/ SIEMENS	£147.33	225/5	12/09/22	Siemens Financial Services - Photocopier rental charge 12/09/22 - 11/12/22	£147.33
2088	DD/200922/ BIFFA	£168.90		20/09/22	Biffa Waste Services Ltd - General waste and recycling waste - 20/08/2022 to 23/09/2022	£168.90
1		£101.28	400/10		General waste	
2		£67.62	400/10		Recycling waste	
		£8,913.66			Salaries & Wages	
Total		£14,597.01				

Signature

Signature

Date

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/22 and 31/08/22 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

PayPal Account	£510.43
Petty Cash	£200.00
RBS Current A/C + High Int. A/C	£11,863.11

Short Term Investment Accounts

Cambs & Counties Bank - 5-year Bond	£85,039.79
Nationwide Business 1 Year Saver	£85,259.34
The Cambridge Building Society	£68,000.37
Total	£250,873.04

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
110 Precept	80,760.00	0.00	80,760.00
120 VAT reclaimed	9,709.67	0.00	9,709.67
125 Grant Awards	0.00	0.00	0.00
130 Rental Income	567.17	0.00	567.17
135 Petty Cash Replenishment	0.00	0.00	0.00
140 RESERVE - Community Transport	2,827.00	89.60	2,916.60
150 Other Income	3,080.23	248.56	3,328.79
190 Bank Interest	26.50	0.00	26.50
191 Investment Account Interest	0.00	0.00	0.00
192 Long-term Investments Interest	0.00	0.00	0.00
193 Nationwide BS Interest	0.00	0.00	0.00
194 PayPal Account Cashback Bonus	6.76	0.00	6.76
195 Cambridge B.S. Year-end adjustment	0.00	0.00	0.00
200 Community Centre	11,097.10	0.00	11,097.10
Council Total	108,074.43	338.16	108,412.59
Total Receipts	108,074.43	338.16	108,412.59

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
215 Salaries Inc Pensions	40,253.56	0.00	40,253.56
220 Staffing Expenses	732.45	90.11	822.56
225 General Administration	9,007.31	544.82	9,552.13
230 Street Lighting	156.37	9.22	165.59
231 Streetlighting - Capital Expenditure	1,496.88	299.38	1,796.26
240 Allotments	248.66	30.00	278.66
260 Parish Maintenance	1,179.95	203.68	1,383.63
261 Winter Gritting Provision	0.00	0.00	0.00
265 Church Grounds Maintenance	0.00	0.00	0.00
270 Land Administration	750.00	150.00	900.00
280 Playground Upkeep	2,124.76	424.95	2,549.71
281 Play Area & Playing Fields Capital Expenditure	0.00	0.00	0.00
282 RESERVE - Newtown Improvements	616.00	123.20	739.20
285 Tourism	152.60	30.52	183.12

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/22 and 31/08/22 inclusive. This may include

290 RESERVE - Community Grants	1,530.37	0.00	1,530.37
300 RESERVE - Community Transport	1,858.46	177.65	2,036.11
310 Ranger Vehicle	998.80	72.44	1,071.24
350 Electric Vehicle Chargepoints	90.00	18.00	108.00
400 Community Centre	6,236.25	879.09	7,115.34
401 Building Supervisor Salary	6,644.86	0.00	6,644.86
405 RESERVE - Community Centre Capital Exp.	2,097.94	194.59	2,292.53
406 RESERVE - Ginnel improvements	0.00	0.00	0.00
407 RESERVE - Newtown Capital Expenditure	0.00	0.00	0.00
410 RESERVE - Community Transport - Capital expenditure	0.00	0.00	0.00
415 RESERVE - Handyman Vehicle capital expenditure	0.00	0.00	0.00
420 Bank Charges	11.36	0.00	11.36
500 Hanging Baskets	3,977.30	795.46	4,772.76
600 Village Events	703.38	114.54	817.92
660 CCTV Contribution	0.00	0.00	0.00
670 RESERVE - Neighbourhood Plan	0.00	0.00	0.00
Council Total	80,867.26	4,157.65	85,024.91
Total Payments	80,867.26	4,157.65	85,024.91

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/22 and 31/08/22 inclusive. This may include

Closing Balances

Ordinary Accounts

PayPal Account	£517.19
Petty Cash	£200.00
RBS Current A/C + High Int. A/C	£65,244.03

Short Term Investment Accounts

Cambs & Counties Bank - 5-year Bond	£85,039.79
Nationwide Business 1 Year Saver	£85,259.34
The Cambridge Building Society	£38,000.37
Total	£274,260.72

Not all the accounts have been reconciled exactly to the end date on this statement.

Reserve Balances

Footpath CC-Market Street	£0.00
Community Centre Development	£27,979.19
Community Transport - Ops Fund	£2,312.50
Allotment Deposits	£878.55
Community Grants	£1,207.98
Working Balance Reserve	£40,380.00
Unallocated Capital Expenditure	£50,539.28
Election/Referendum Reserve	£10,000.00
Community Bus Depreciation	£15,000.00
Newtown Playing Fields	£10,114.00
Arnold Rhodes Playing Fields	£5,320.98
Electric Vehicle Chargepoints Project	£0.00
Cheshire East Volunteer Coordination Point Grant	£4,045.20
Reserves total	£167,777.68