

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 11TH NOVEMBER 2021 AT DISLEY COMMUNITY CENTRE**

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| <u>Present:</u> | Cllrs. Adams, Mrs Birchall, Mr. Birchall, Brownbill, Hutchins, Pattison and Windsor. Start time: 7.00pm |
| 2161 | <u>To receive any Apologies for Absence.</u> No apologies were received. |
| 2162 | <u>To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.</u> Cllr. Pattison declared an interest in the two Thomas Ouffs Charity agenda items as she is a trustee of the charity. |
| 2163 | <u>Public Forum</u> No members of the public were in attendance. |
| 2164 | <u>To receive the Chair's Report</u> Cllr. Adams thanked everyone who had attended the Civic Service and reported positive feedback to the Civic Awards. Cllr. Adams reminded members of Remembrance Sunday on 14 th November and the Christmas Extravaganza on 3 rd December. Cllrs. Mrs Birchall, Hutchins and Pattison gave their apologies for Remembrance Sunday. Cllr. Adams reported that the recent visit of the HealthWatch bus had been well attended. Cllr. Adams said she had received an apology from the local Policing Team for missing the last Policing Update meeting. |
| 2165 | <u>To agree as a true and accurate record, the minutes of the Council Meeting held on 14th October 2021.</u> Proposed: Cllr. Mr Birchall Seconded: Cllr. Windsor Unanimously agreed |
| Resolved | <i>That the minutes of the Council Meeting held on 14th October 2021 are a true and accurate record.</i> |
| 2166 | <u>To receive Cheshire East Councillors' Report</u> Cllr. Murphy reported on his on-going health issues and said that, as a member of the Cheshire East Scrutiny Committee, he was investigating Cheshire East health matters, specifically Disley patients travelling to Wirral, Stockport and Derbyshire NHS trusts. Cllr. Murphy reported that Planning Officers had decided not to take the Corks Lane and Golf Course planning applications to the Planning Committee. Cllr. Murphy also reported that a review had been received |

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| | <p>regarding Footpath 15 on Light Alders Lane which goes through two houses.</p> <p>Cllr. Murphy reported that the Scrutiny Committee was reviewing Church Schools Governance, for example the religious content of morning assemblies. It was pointed out that Disley Primary is not a Church School. Cllr. Murphy reported that the Strategic Planning Committee covered large developments of over 100 houses but that this did not affect Disley. Cllr. Pattison asked Cllr. Murphy if he would support the Parish Council's response to the Community Governance Review. Cllr. Murphy agreed to support the Parish Council's views and forward them to Cheshire East.</p> |
| 2167 | <p><u>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</u></p> <p><u>Community Centre and Environs Improvements</u></p> <p><u>To receive an update on the repairs to the Community Centre wall.</u></p> <p>The Clerk reported that the repairs were nearly complete with just a short snagging list to be actioned. Cllr. Adams thanked the Clerk for his work on this project.</p> |
| | <p><u>Highways Maintenance and Improvements</u></p> <p><u>To note an email from Disley Parish Council to Cllr. Craig Browne of Cheshire East Council following his visit to Disley.</u></p> <p>Cllr. Brownbill reported that he had not yet received a response to his email of 28th October. Cllr. Murphy agreed to contact Cllr. Browne and relevant Cheshire East officers for an update on Redhouse Lane* and Ram Green crossroads improvements.</p> <p>*Subsequent to the meeting, initial plans for Redhouse Lane works were received.</p> <p align="right">Noted</p> |
| | <p><u>To note a response from Cheshire East Council regarding grit bin provision</u></p> <p align="right">Noted</p> |
| | <p><u>Leisure Facilities Improvements</u></p> <p><u>To receive an update on the Newtown Changing Rooms Project.</u></p> <p>Cllr. Pattison reported that ANSA had been supplied with a list of outstanding items and that they are dealing with the retrospective planning application. ANSA have arranged a meeting with Building Regs to sign off the project.</p> <p align="right">Received</p> |

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| | <p><u>Village Events</u> <u>To note minutes of Village Events meeting on 28th October 2021</u> Cllr. Adams thanked Cllr. Mrs Birchall for organising the Santa rota for the Christmas Extravaganza.</p> <p style="text-align: right;">Noted</p> |
| 2168 | <p><u>To note a response from Disley Parish Council to the Cheshire East Code of Conduct review.</u></p> <p style="text-align: right;">Noted</p> |
| 2169 | <p><u>To consider a draft response to the Cheshire East Council Community Governance consultation.</u> Cllr. Adams had prepared the draft response which was agreed and the Clerk was requested to forward this to Cheshire East. Proposed: Cllr. Brownbill Seconded: Cllr. Windsor Unanimously agreed</p> |
| Resolved | <p><i>That the draft response to the Cheshire East Council Community Governance consultation is agreed and will be submitted.</i></p> |
| 2170 | <p><u>To consider a Cheshire East Council consultation on Draft Environmental Protection Supplementary Planning Document (EP SPD).</u> Cllr. Mr Birchall commented that the document contained vague policies with no measurable metrics and that nothing within it could be disagreed with. After further discussion and review, councillors agreed that the Parish Council would not respond to the consultation. Proposed: Cllr. Mr Birchall Seconded: Cllr. Adams Unanimously agreed</p> |
| Resolved | <p><i>That after discussion and review, Disley Parish Council would not respond to the Draft Environmental Protection Supplementary Planning Document (EP SPD) consultation.</i></p> |
| 2171 | <p><u>To consider a Cheshire East Council consultation on Draft Recovery of Forward Funded Infrastructure Costs Supplementary Planning Document (RoFFI Costs SPD).</u> Cllr. Pattison commented that the document was vague in content. Cllr. Adams was supportive of the need to ensure developers contributed to the costs of new infrastructure. Proposed: Cllr. Mr Birchall Seconded: Cllr. Brownbill Unanimously agreed</p> |
| Resolved | <p><i>That after discussion and review, Disley Parish Council would not respond to the Draft Recovery of Forward Funded Infrastructure Costs Supplementary Planning Document (RoFFI Costs SPD) consultation.</i></p> |

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| 2172 | <p><u>To consider a Cheshire Fire Authority consultation on its 2022-2023 Draft Annual Action Plan.</u></p> <p>Cllr. Brownbill had reviewed the Plan and commented that it contained no direct references to Disley. He reported that it took environmental issues into account and contained some funding opportunities e.g. for defibrillator units. Cllr. Brownbill agreed to draft a response on behalf of the Parish Council for consideration at the Council meeting on 9th December.</p> <p align="right">Deferred</p> |
| 2173 | <p><u>To consider an update on Toddbrook Reservoir repairs planning application from the Canal and River Trust.</u></p> <p>Cllr. Adams commented that the Construction Traffic Management Plan within the application contained little detail on the use of Buxton Old Road. Cllr. Adams agreed to respond on behalf of the Parish Council reiterating the concerns of Buxton Old Road residents and the need for good local communications. Furthermore, the Parish Council would write to the Head of Cheshire East Planning with its planning response and highlight the concerns over Buxton Old Road and A6 construction traffic.</p> <p>Proposed: Cllr. Mrs Birchall Seconded: Cllr. Hutchins Unanimously agreed</p> |
| Resolved | <p><i>That Cllr. Adams would respond to the Toddbrook Reservoir repairs planning application on behalf of the Parish Council, reiterating the concerns of Buxton Old Road residents and the need for good local communications. Furthermore, the Parish Council would write to the Head of Cheshire East Planning with its planning response and highlight the concerns over Buxton Old Road and A6 construction traffic.</i></p> |
| 2174 | <p><u>To consider proposals received from the Trustees of the Thomas Ouffs Charity regarding the charity's land asset.</u></p> <p>Cllr. Pattison provided an historical overview of the charity and reported that she had written to the Charities Commission for advice on transferring or winding up the charity. Cllr. Pattison reported that she had recently met the Cheshire Wildlife Trust and that although the charity's land asset is a designated area of interest, the Trust would not be interested in taking on its ownership. Cllr. Pattison asked the Council to consider that if it took over the trusteeship of the charity there would be environmental benefits and what the administrative burden might be. Cllr. Pattison confirmed that the land was unlikely to provide any income. Cllr. Pattison agreed to approach National Trust Lyme regarding possible transfer, purchase or rental and the Clerk was asked to seek advice from the auditor. It was agreed to defer the item until December, pending further information.</p> <p align="right">Deferred</p> |

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| 2175 | <p><u>To receive a Community Grant application from the Trustees of the Thomas Ouffs Charity for insurance cover.</u></p> <p>Cllr. Mrs Birchall commented that any approval of the grant application should stipulate that payment would only be for one year's insurance.</p> <p>Proposed: Cllr. Mr Birchall Seconded: Cllr. Windsor 6 – In favour 0 – Against 1 – Abstention (Cllr. Pattison).</p> |
| Resolved | <p><i>That the Community Grant application for £218 from the Trustees of the Thomas Ouffs Charity for insurance cover is approved on the proviso that the grant is for one year only.</i></p> |
| 2176 | <p><u>To receive an update on the Friends of Dane Hill Close Park replacement equipment project.</u></p> <p>Cllr. Adams gave an overview of the crowdfunding scheme and the pledges made to date, including £5,000 from Cheshire East. Cllr. Adams highlighted that the Friends group was trying to exceed its funding target to leave funds for future projects. As the crowdfunding deadline was before the next Council meeting, Cllr. Adams requested a £500 Community Grant on the proviso that a satisfactory application form was received and that the grant be formally approved at the December Council meeting.</p> <p>Proposed: Cllr. Adams Seconded: Cllr. Pattison Unanimously agreed</p> |
| Resolved | <p><i>That a £500 Community Grant is approved for the Friends of Dane Hill Close Park on the proviso that a satisfactory application form was received and that the grant is formally approved at the December Council meeting.</i></p> |
| 2177 | <p><u>To receive an update report on the Parish Council's land assets.</u></p> <p>Cllr. Mr Birchall asked who would be investigating the Japanese knotweed on the Large Dam Field. Cllr. Pattison replied that NT Lyme would be looking at this as the new tenants. Cllr. Mr Birchall also queried the variances in rental prices per acre. Cllr. Pattison responded that each land asset had different uses and different historical rates.</p> <p align="right">Received</p> |
| 2178 | <p><u>To consider the continuation of Parish Council Surgeries in 2022.</u></p> <p>Councillors discussed the lack of resident attendance at the surgeries and agreed to replace them with a system of councillors being available prior to Council meetings.</p> <p>Proposed: Cllr. Adams Seconded: Cllr. Mrs Birchall Unanimously agreed</p> |

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| Resolved | <i>That Parish Council Surgeries are discontinued in 2022 and replaced with a system of councillors being available prior to Council meetings.</i> | | | |
| 2179 | <u>To consider the Council Meeting Schedule for 2022.</u> Proposed: Cllr. Adams Seconded: Cllr. Mrs Birchall Unanimously agreed | | | |
| Resolved | <i>That the Council Meeting Schedule for 2022 is approved.</i> | | | |
| 2180 | <u>To note Appendix C – Meetings and Events Schedule.</u> | | | Noted |
| 2181 | <u>To note Planning Decisions as listed on Appendix B.</u> | | | Noted |
| 2182 | <u>To note payment of Accounts as listed on Appendix. A. (1)</u> | | | |
| | Trans | Cheque | Payee | Amount |
| | 1702 | BACS/181021 /ONLINEP | Fenland Leisure Ltd T/A Online Playgrounds - Swing chains | £25.40 |
| | 1703 | BACS/301021 /SHIRES | Shires Pay Services Ltd - Payroll services - October 2021 | £57.02 |
| | 1704 | BACS/181021 /OLYMPUS | Olympus Trophies & Gifts - Civic Award pin badges | £501.00 |
| | 1705 | DD/131021/A LLSTAR | Allstar - Community bus fuel | £80.31 |
| | 1706 | DD/111021/S WALEC | SSE Swalec - Electricity costs for Fountain lighting - 29/06/2021 to 22/09/2021 | £26.00 |
| | 1707 | DD/111021/O PUS | Opus Energy Ltd - Community Centre Electricity - 25/08/2021 to 23/09/2021 | £238.66 |
| | | | | £928.39 Noted |
| 2183 | <u>To authorise payment of Accounts as listed on Appendix. A. (2)</u> | | | |
| | Trans | Cheque | Payee | Gross |
| | 1711 | 005935 | Royal British Legion - 2 x Poppy Wreaths | £50.00 |
| | 1712 | 005936 | Information Commissioner's Office - Data protection fee renewal | £40.00 |
| | 1713 | BACS/121121 /CVS | CVS Cheshire East - Membership fee December 2021 to March 2022 | £26.43 |
| | 1714 | BACS/121121 /COOPERS | Coopers Sons Hartley and Williams LLP - Fee relating to land on Redhouse Lane | £67.20 |
| | 1715 | BACS/121121 /WATERP | United Utilities/Waterplus - Water bill for Hagg Bank Allotments - 21/07/2021 to 25/10/2021 | £34.47 |

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| | 1716 | BACS/121121 /WATERP-2 | United Utilities/Waterplus - Community Centre - Water and Wastewater bill - 21/07/2021 to 25/10/2021 | £33.34 |
| | 1717 | BACS/121121 /TUNNICL | Tunncliffe Signs & Graphics Ltd - Logo sticker for EV charger | £8.00 |
| | 1718 | BACS/121121 /ROSS | David G Ross Ltd - Winter planting | £936.00 |
| | 1719 | DD/201021/C NG | CNG Limited - Community Centre Gas - September 2021 | £90.50 |
| | 1720 | DD/211021/S WALEC | SSE Swalec - Electricity costs for village streetlighting - 02/09/2021 to 01/10/2021 | £82.03 |
| | 1721 | DD/251021/BI FFA | Biffa Waste Services Ltd - Community Centre waste services - 25/09/2021 to 22/10/2021 | £114.67 |
| | 1722 | DD/251021/S WALEC-2 | SSE Swalec - Electricity costs for Newtown Changing Rooms | £150.48 |
| | 1723 | DD/281021/A LLSTAR | Allstar - Community bus and Ranger van fuel | £163.27 |
| | 1724 | DD/291021/BT -1 | British Telecommunications Plc - Phone charges - 01663 764019 - Oct, Nov, Dec 2021 | £45.50 |
| | 1725 | DD/291021/BT -2 | British Telecommunications Plc - Broadband Services - Oct, Nov, Dec 2021 | £90.36 |
| | 1726 | DD/121121/P AYPAL | PAYPAL - Debit Card Account - PayPal replenishment - October 2021 | £55.95 |
| | 1727 | BACS/311021 /IZETTLE | IZettle - Monthly Card Payment fees - October 2021 | £0.49 |
| | | | Salaries and wages | £7,572.15 |
| | | | | £9,561.23 |
| | <p>Proposed: Cllr. Mrs Birchall Seconded: Cllr. Adams Unanimously agreed</p> | | | |
| Resolved | <i>That the payment of Accounts of £9,561.23 as listed on Appendix. A. (2) are approved.</i> | | | |
| 2184 | <u>To note Quarter 2 Budget Comparison Report</u> | | | Noted |
| 2185 | <u>To note financial statement and reserves to 31/10/2021.</u> | | | Noted |

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| 2186 | <p><u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 3 (d).</u></p> <p>Proposed: Cllr. Mr Birchall Seconded: Cllr. Pattison Unanimously agreed</p> |
| Resolved | <p><i>That Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 3 (d).</i></p> |

A G E N D A – P A R T 2

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| 2187 | <p><u>To receive an update on Community Centre Building Supervisor recruitment.</u></p> <p>Cllr. Pattison gave an overview of the recruitment process and confirmed that the post had been filled by an experienced building supervisor who was due to start on 22nd November.</p> <p style="text-align: right;">Received</p> |
| 2188 | <p><u>Dispensation – All Councillors are granted dispensations under the Localism Act 2011 (Section 33), for a period of two months in relation to discussions regarding the parish precept for 2022/23.</u></p> |
| 2189 | <p><u>To consider proposed salary budgets for Parish Council officers for the year 2022/23.</u></p> <p>Cllr. Mrs Birchall highlighted that salaries were the highest expenditure item in the council budget and that a 6% cost of living increase had been proposed to cover 2021/22 and 2022/23.</p> <p>Proposed: Cllr. Mr Birchall Seconded: Cllr. Brownbill Unanimously agreed</p> |
| Resolved | <p><i>That the proposed salary budgets for Parish Council officers for the year 2022/23 are approved.</i></p> |
| 2190 | <p><u>To consider budget and precept proposals for the year 2022/23.</u></p> <p>The Clerk was requested to defer submitting the precept request until after the December council meeting to allow for unforeseen alterations.</p> <p>Proposed: Cllr. Brownbill Seconded: Cllr. Mr Birchall Unanimously agreed</p> |
| Resolved | <p><i>That the budget and precept proposals for the year 2022/23 are approved but that the Clerk defer submitting the precept request until after the December council meeting.</i></p> |

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| 2191 | <u>To consider proposed capital expenditure for the year 2022/23.</u> Proposed: Cllr. Pattison Seconded: Cllr. Mr Birchall Unanimously agreed |
| Resolved | <i>That the proposed capital expenditure for the year 2022/23 is approved.</i> |

The meeting concluded at 9.00pm

Signed: _____