

DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

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2nd September 2021

Dear Councillor,

You are summoned to attend an **Ordinary Meeting** of Disley Parish Council on **Thursday 9th September 2021 at 7.00pm** at Disley Community Centre.

Yours sincerely,

Richard Holland
Parish Clerk

Members of the public are welcome to attend.

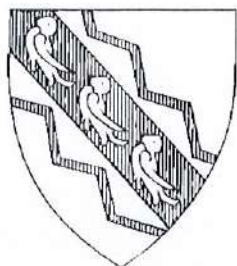
Disley Parish Council is adopting a cautious approach to the lifting of COVID-19 restrictions and as such precautions for the meeting which will include social distancing, mandatory wearing of face coverings and hand sanitising and increased room ventilation. To adhere to these social distancing measures, a maximum of 5 (five) residents will be permitted to attend. All attendees must pre-book with the Clerk in advance using the contact details above.

Members of the public wishing to make a comment or ask a question at the meeting, can also email their comment or provide it in writing to the Parish Offices at Disley Community Centre. Comments or questions should be submitted by 5.00pm on the Tuesday prior to the meeting. All comments and questions received will be read out at the meeting for Council consideration.

AGENDA – PART 1

1	To receive any Apologies for Absence.
2	To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.
3	Public Forum

Items highlighted in grey require a Council resolution.



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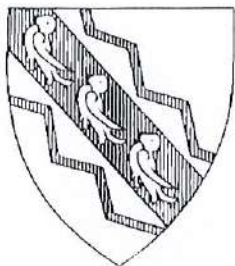
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4	To receive the Chair's Report
5	To agree as a true and accurate record, the minutes of the Council Meeting held on 12 th August 2021.
6	To receive Cheshire East Councillors' Report
7	<p>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</p> <p>7.1 Community Centre and Environs Improvements</p> <p>7.1.1 To receive an update on the repairs to the Community Centre wall.</p> <p>7.2 Highways Maintenance and Improvements</p> <p>7.2.1 To note correspondence regarding Disley winter gritting routes.</p> <p>7.2.2 To note a list of CEC Highways issues identified by Highways Maintenance and Improvements Project Team.</p> <p>7.3 Leisure Facilities Improvements</p> <p>7.3.1 To receive an update on the Newtown Changing Rooms Project.</p> <p>7.4 Streetscene</p> <p>7.4.1 To note a Streetscene Report for Newtown.</p> <p>7.5 Village Events</p> <p>7.5.1 To note the minutes of a Village Events project meeting held on 11th August 2021.</p>
8	To note Disley Parish Council response to Cheshire East regarding Community Governance Review proposals.
9	To consider Parish Council representation at Cheshire East Local Plan Site Allocations and Development Policies Document (SADPD) hearing sessions.
10	To consider a Cheshire East consultation on a Bus Service Improvement Plan.
11	To consider a Cheshire East consultation on a Draft Sustainable urban Drainage Systems Supplementary Planning Document (Draft SuDS SPD).

Items highlighted in grey require a Council resolution.



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12	To consider Parish Council acknowledgement of Dame Sarah Storey's achievements at the Tokyo 2020 Paralympics.
13	To consider Planning Applications as listed on Appendix B.
14	To note Planning Decisions as listed on Appendix B.
15	To note External Auditor Report and Certificate 2020/21.
16	To authorise payment of Accounts as listed on Appendix A
17	To note financial statement and Reserves to 31/08/2021.

AGENDA – PART 2

18	To note response from Cheshire East Planning Enforcement regarding alleged development on Hilton Road.
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Items highlighted in grey require a Council resolution.

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 12th AUGUST 2021 AT DISLEY COMMUNITY CENTRE**

<u>Present:</u>	Cllrs. Adams, Mrs Birchall, Mr. Birchall, Brownbill, Hutchins, Pattison and Windsor. Start time: 7.01pm
2140	<u>To receive any Apologies for Absence</u> No apologies received.
2141	<u>To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.</u> None received.
2142	<p><u>Public Forum</u></p> <p>A resident addressed the Council in relation to a piece of land which had been sold by Disley Golf Club to the owners of 12 Hilton Road. This land was in the green belt and the resident expressed concerns over its future use. The resident reported that the new owner had recently erected a substantial fence and had cut down some trees. The resident thought that the fence may be in contravention of planning regulations and was asking for Parish Council support regarding these concerns. Cllrs. Brownbill and Murphy declared an interest as both are residents of Hilton Road. Cllr. Pattison responded that the fence could be referred to Cheshire East Planning Enforcement for investigation. She further highlighted that, as no planning application had yet been received, it was difficult to comment on potential issues. It was noted that although many walkers passed the location, there was no infringement of a public right of way. It was agreed that Cllr. Pattison would contact Cheshire East Planning Enforcement regarding the fencing and keep the resident informed of progress.</p> <p>Proposed: Cllr. Mrs Birchall Seconded: Cllr. Pattison Unanimously agreed</p>
<u>Resolved</u>	<i>That Cllr. Pattison would contact Cheshire East Planning Enforcement regarding the fencing and keep the resident informed of progress.</i>
	Two residents addressed the Council with concerns relating to Redhouse Lane and the exit from the Arnold Rhodes Playing Fields. The residents commented that the mirror previously fitted by the Parish Council was too small and that the road condition is causing vehicles to drive on the wrong side of the road. The residents asked for a larger mirror to improve safety for road users and users of the park. Cllr. Pattison explained that the mirror size had been stipulated by Open Reach as owners of the telegraph pole it was attached to. If a bigger mirror was required, it would require consent from the landowner and Cheshire East Highways. Cllr. Brownbill highlighted that the speeding issues and road surfacing on

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	<p>Redhouse Lane would be progressed with Cheshire East by the Parish Council's Highways Maintenance and Improvements Project Team. It was reiterated that Redhouse Lane was in line for other improvements such as lighting and a walkway beneath the railway bridge. Cllr. Mr Birchall agreed to make an informal approach to Moortop Garage, as owners of the land, regarding installing a post and mirror.</p>
2143	<p><u>To receive the Chair's Report</u> Cllr. Adams asked councillors to confirm their availability and level of interest in the meeting with Cheshire East CCTV staff on 14th October. It was agreed that the meeting should go ahead. Cllr. Adams reported that an approach had been received regarding a Farmers Market in the village. Cllrs. Adams and Brownbill and the Clerk agreed to meet the enquirer to discuss the idea further. Cllr. Adams reminded members about the litter pick on 11th September. Cllr. Hutchins gave his apologies for this as he was unable to attend. Cllr. Adams reported that Cuppa an' a Chat coffee mornings had recommenced in the Hall and had been very well received by attendees. Finally, Cllr. Adams reported that the cupboards in the Hall were due to be replaced w/c 20th September.</p>
2144	<p><u>To agree as a true and accurate record, the minutes of the Council Meeting held on 8th July 2021.</u> Proposed: Cllr. Mr Birchall Seconded: Cllr. Windsor Unanimously agreed</p>
Resolved	<p><i>That the minutes of the Council Meeting held on 8th July 2021 are a true and accurate record.</i></p>
2145	<p><u>To receive Cheshire East Councillors' Report</u> Cllr. Murphy apologised for not attending the previous Council meeting. Cllr. Murphy said he would represent the views of Disley Parish Council with Cheshire East and would pursue Disley Parish Council's policies within Cheshire East. Cllr. Murphy explained the change within Cheshire East to a committee-based structure and that this had meant there would be no council meeting until October. Cllr. Murphy said he sat on the Strategic Planning Board but no items within this related to Disley. Cllr. Murphy reported that he hoped to carry Disley Parish Council's highways priorities forward with Cheshire East. Cllr. Murphy also sat on the Scrutiny Committee looking at health, crime and flooding and that he would represent Disley on these issues. Cllr. Murphy highlighted the confusion over what waste went into which bin and said he would be taking this forward from an environmental perspective.</p>

Signed: _____

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2146	<p><u>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</u> <u>Community Centre Improvements</u> <u>To receive an update on the repairs to the Community Centre wall.</u></p> <p>The Clerk informed the meeting that he had met with the electrician, building project manager and plumber to discuss the project. He explained that there was a resourcing issue with the brickies due to commitments on school projects during the holidays. However, a start date had been pencilled in for w/c 6th September.</p>
	<p><u>Leisure Facilities Improvements</u> <u>To receive an update on the Newtown Changing Rooms Project.</u></p> <p>Cllr. Pattison reported that she had met with the project manager from ANSA and that the contractor was building an external box to protect the electrics and the water pipes. She also reported that ANSA were liaising with Cheshire East Planning to verify if a retrospective planning application was required. Cllr. Pattison reported that she was just completing a letter for the Council's solicitor to clarify the Parish Council's legal position and to ensure that the council has complied with all relevant legislation in relation to the project. Cllr. Adams asked that Cllr. Murphy raise the procurement and supplier selection process of the project within Cheshire East after completion.</p>
	<p><u>To receive an update following a meeting with Northern Rail regarding their Cycling Strategy.</u></p> <p>Cllr. Pattison said that no update was required as most councillors had attended the meeting. She reported that Neil Carmichael had contacted Cheshire East on the Parish Council's behalf regarding the Disley to Poynton cycle route through Lyme. Cllr. Mrs Birchall said she would forward the Council's cycling proposals directly to the Cheshire East contact as well.</p>
	<p><u>To consider a report regarding replacement surfacing at Newtown Play Area.</u></p> <p>Cllr. Pattison thanked the Rangers for their efforts in repainting the play equipment at Newtown and reported that new seats and chains were due to be fitted. Proposed: Cllr. Pattison Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That Team Sport & Play be appointed to install replacement surfacing at Newtown Play Area as quoted at a maximum expenditure of £6,500.</i></p>

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	<p><u>Village Health & Well-being</u> <u>To note the notes of a Village Health and Well-being project meeting held on 22nd July 2021.</u></p> <p align="right">Noted</p>
	<p><u>To consider offering a facemask poster to all Disley retailers.</u> Cllr. Brownbill was unsure if the poster and image reflected the policy required. It was agreed that the image be changed and that a slogan of, "Thank you for continuing to wear a face covering," should be used. Proposed: Cllr. Mr Birchall Seconded: Cllr. Hutchins Unanimously agreed</p>
Resolved	<p><i>That the Parish Council would support the wearing of face coverings throughout the village and that the Clerk would redesign the poster and send to all councillors for approval.</i></p>
2147	<p><u>To consider a Community Grant application from Disley Police for bike marking kits.</u> Cllr. Brownbill commented that this had been proposed at the last Policing Update Meeting. He explained the process of marking the bikes and registering the details on-line. Cllr. Brownbill said that bike marking seemed to be successful in other areas. Councillors agreed to explore the possibility of the PCSO carrying out the registration at the time of marking and that marking could be tied into other events e.g. litter picks. Proposed: Cllr. Windsor Seconded: Cllr. Hutchins Unanimously agreed</p>
Resolved	<p><i>That the Community Grant application from Disley Police for bike marking kits was approved.</i></p>
2148	<p><u>To consider a Cheshire East consultation on the Council Tax Support Scheme 2022/23.</u> Cllr. Adams proposed that each councillor respond individually and that the Clerk would advertise the consultation in the next eBulletin. Proposed: Cllr. Mrs Birchall Seconded: Cllr. Brownbill Unanimously agreed</p>
Resolved	<p><i>That each councillor would respond to the consultation individually and that the Clerk would advertise the consultation in the next eBulletin.</i></p>
2149	<p><u>To note a Parish Council letter to the Boundary Commission relating to the 2023 Parliamentary Boundary Review.</u> The Chair thanked Cllr. Pattison for preparing the letter on behalf of the Parish Council.</p> <p align="right">Noted</p>

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2150	<p><u>To note an email of thanks from PRIDE for the Parish Council's support for the group's insurance premium.</u></p> <p align="right">Noted</p>
2151	<p><u>To note the Poynton Area Community Partnership (PACP) annual report for Cheshire East Council 2020-2021.</u></p> <p>Councillors noted the number of initiatives from the PACP in Disley and Newtown and were interested to see the initiatives in other parishes.</p> <p align="right">Noted</p>
2152	<p><u>To note Planning Comments submitted to Cheshire East on 26th July 2021.</u></p> <p>21/3605M Demolition of entrance conservatory to and erection of single storey side extension 3 Whitesmead Close, Disley SK12 2BL</p> <p>Comments Disley Parish Council has no objection to this application.</p> <p>21/3562M Two storey rear extension Cockshead Farm, Green Lane, Disley SK12 2NY</p> <p>Comments Disley Parish Council has no objection to this application.</p> <p>21/3537M Prior approval for a proposed change of use of agricultural building to dwelling house Woodend Farm Bungalow, Strines Road, Disley SK6 2GY</p> <p>Comments Disley Parish Council has no comments on this application</p> <p>21/2030M Listed Building Consent to create access from the original garden to the back garden White Cottage, 36 Redhouse Lane, Disley SK12 2ER</p> <p>Comments Disley Parish Council has no objection to this application.</p> <p>21/3689M Construction of raised decking to rear of bungalow, level or just below the inside floor level 15 Dane Bank Drive, Disley SK12 2BD</p> <p>Comments Disley Parish Council has no objection to this application.</p> <p>21/3858M Two storey rear extension 19 Hilton Road, Disley SK12 2JU</p> <p>Comments Disley Parish Council has no objection to this application.</p> <p align="right">Noted</p>

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2153	<u>To consider Planning Applications as listed on Appendix B.</u>			
	21/3687M	Proposed dropped kerb on front of property to facilitate access for disabled use Kerith, 5 Buxton Road West, Disley SK12 2AE		
	Comments	Disley Parish Council has no objection to this application		
	Proposed: Cllr. Adams Seconded: Cllr. Mrs Birchall Unanimously agreed			
Resolved	<i>That the comments for Planning Applications as listed on Appendix B are approved.</i>			
2154	<u>To note Planning Decisions as listed on Appendix B.</u>			
				Noted
2155	<u>To note payment of Accounts as listed on Appendix A (1)</u>			
	Trans	Cheque	Payee	Amount
	1480	BACS/260721 /AST	Arborcultural Services Treework Ltd - Removal of dilapidated stables from Newtown Playing Fields	£1,440.00
	1605	BACS/260721 /TOMLINSON	A H Tomlinson Parbans Ltd - Gates repairs, van storage and Newtown play area paint	£26.77
	1606	BACS/260721 /STAYLOR	Steven Taylor - Cordless angle grinder	£80.74
	1607	BACS/260721 /ARENA	Arena Group Limited - Photocopier recycling charge	£6.00
	1608	BACS/260721 /CALTHORP	Emma Calthorpe MIDAS Training - Community Bus driver refresher training (3 persons)	£210.00
	1609	BACS/260721 /CHALC	ChALC (Cheshire Association of Local Councils) - Council Chair Training - Cllr. Adams	£25.00
	1610	BACS/260721 /SENIOR	Senior (Building Supplies) Ltd - Sand and cement for Gritstone Trail planter	£10.43
	1611	BACS/260721 /SHIRES	Shires Pay Services Ltd - Payroll services - July 2021	£57.02
	1612	BACS/260721 /ACCESS	Access Insurance/Finance Redirect Ltd - PRIDE Charity Insurance	£85.37
	1613	BACS/200721 /DUNHAM	Dunham Building - Insurance Policy Excess for Community Centre wall repair	£400.00
	1614	BACS/260721 /CVS	CVS Cheshire East - Volunteers and the law training	£35.00
	1615	BACS/260721 /AWARD	Award Cleaning Services - Community Centre window cleaning	£23.00

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	1616	BACS/260721 /HRICHARD	Helen Richards - Cakes for Coffee Mornings and lunches for driver training	£87.35
	1617	BACS/260721 /CAMECO	Came & Company - Ranger van - Annual insurance	£535.15
	1618	BACS/260721 /SCARTER	Stephen Carter - Mileage allowance for 3-day Chainsaw training	£105.30
	1619	DD/090721/O PUS	Opus Energy Ltd - Community Centre Electricity - 25/05/2021 to 23/06/2021	£175.23
	1620	DD/130721/A LLSTAR	Allstar - Council van fuel and Adblue, fuel for power tools	£71.94
	1621	DD/190721/S WALEC	SSE Swalec - Electricity costs for village streetlighting - 02/06/2021 to 01/07/2021	£83.02
			Salaries and Wages	£7,811.86
				£11,269.18 Noted
2156	<u>To authorise payment of Accounts as listed on Appendix A (2)</u>			
	Trans	Cheque	Payee	Gross
	1622	BACS/130821 /PAYPAL	PAYPAL - Debit Card Account - PayPal replenishment - July 2021	£355.95
	1623	005933	Petty Cash - Petty Cash replenishment July 2021	£84.71
	1624	BACS/130821 /TUNNIC	Tunncliffe Signs & Graphics Ltd - Plaque for Gritstone Trail planter	£28.09
	1625	BACS/130821 /CEC	Cheshire East Council - Supplier - Community Centre Premises Licence	£70.00
	1626	BACS/130821 /WATERP	United Utilities/Waterplus - Water bill for Hagg Bank Allotments - 14/04/2021 to 20/07/2021	£72.52
	1627	BACS/130821 /PLANTSCA	Plantscape - Summer planting - 1st instalment	£1,353.60
	1628	BACS/130821 /FARLEY	Dave Farley Electrical Ltd - Community Centre foyer lights and toilet fan	£222.00
	1629	BACS/130821 /SADAMS	Cllr. Sue Adams - Chairs Allowance 2021/22 - Minute Ref: 2072	£750.00
	1630	BACS/130821 /COUNTRYS	Country Solutions - Mole clearance from Arnold Rhodes	£120.00
	1631	BACS/130821 /TOMLINSON	A H Tomlinson Parbans Ltd - Bench repairs, cable ties and Newtown play area painting	£50.03
	1632	BACS/130821 /SENIOR	Senior (Building Supplies) Ltd - Bricks for Community Centre planter repair	£30.72
	1633	DD/200721/C NG	CNG Limited - Community Centre Gas - June 2021	£44.11

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	1634	DD/260721/BI FFA	Biffa Waste Services Ltd - Community Centre waste services - 26/06/2021 to 23/07/2021	£114.67
	1635	DD/280721/A LLSTAR	Allstar - Community bus fuel	£48.24
	1636	DD/290721/BT -1	British Telecommunications Plc - Phone charges - 01663 764019 - July, Aug, Sept 2021	£45.47
	1637	DD/290721/BT -2	British Telecommunications Plc - Broadband Services - July, Aug, Sept 2021	£90.36
	1638	BACS/130821 /ROLEC	Rolec Services Ltd - EV Chargepoint 3-year Data Management Plan and commissioning	£438.00
				£3,918.47
		Proposed: Cllr. Brownbill Seconded: Cllr. Pattison Unanimously agreed		
Resolved	<i>That the payment of Accounts of £3,918.47 as listed on Appendix A (2) is approved.</i>			
2157	<u>To note financial statement and Reserves to 30/06/2021.</u>			Noted
2158	<u>To note Quarter 1 Budget Comparisons for 2021/22.</u> Cllr. Mrs Birchall requested the Clerk to check why the cost of "General Admin" had increased over the first quarter. Cllr. Adams asked that the provision for the Dane Hill Close Play Area asset transfer be removed from the budget at the next review.			Noted

A G E N D A – P A R T 2

2159	<u>To consider the recruitment process and proposed Job Description for a Community Centre Building Supervisor.</u> The Clerk reported that interviews for the Community Centre Building Supervisor post were due to commence in early October with a proposed start date of early November. Cllrs. Pattison and Mr Birchall agreed to join the Clerk on the selection team. Proposed: Cllr. Adams Seconded: Cllr. Windsor Unanimously agreed			
Resolved	<i>That Cllrs. Pattison and Mr Birchall would join the Clerk on the selection team for the Community Centre Building Supervisor post.</i>			

The meeting concluded at 8.25pm

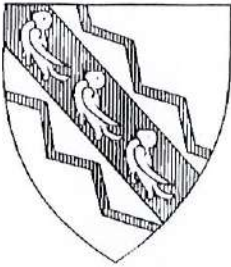
Signed: _____

ITEM 7.

02/09/2021

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Air Quality and Environmental Improvements	To reduce the impact of the Council's activities on the environment, encourage environmental awareness in the village and improve village air quality.	Cllr. Steve Birchall	Cllr. Sue Adams Cllr. Cath Birchall Cllr. Dominic Hutchins Cllr. Jackie Pattison Parish Clerk	02/09/2021 - Cllr. Mr Birchall - Meeting to be held 7th October. Talks with one of the churches proved fruitless, still waiting reply from Northern/Network Rail. Becoming more frustrated with CEC, climate emergency declared by CEC but still no urgency in reply. 02/08/2021 - Cllr. Mr Birchall - Project meeting planned for 26th August. Ongoing efforts with bike racks, bike lockers and continuing efforts with CEC to get EV lampposts and the same from Northern. 29/06/2021 - Cllr. Mr Birchall - The 2 charging points at the community centre are ready for approval and are well within our budget. I have
Community Centre and environs improvements	To consider and implement potential improvements to the Community Centre, car park and ginnel.	Cllr. Cath Birchall	Cllr. Sue Adams Cllr. Jackie Pattison Parish Clerk	02/08/2021 - Cllr. Mrs Birchall - No progress to report. Update on the Community Centre wall repair due at August Council meeting. 30.06.21 - Cllr. Pattison - Still waiting for further estimates RH's contact may wish to consider work. 29/06/2021 - Cllr. Adams - Update to be provided at meeting re damage caused to wall by vehicle collision. 01/06/2021 - Cllr. Adams - Update to be provided at meeting re damage caused to wall by vehicle collision
Community Transport Scheme	To monitor on-going effectiveness of the Community Transport Scheme.	Cllr. Sue Adams	Cllr. Cath Birchall Cllr. Jean Windsor Parish Clerk Admin Assistant	27/08/2021 - Cllr. Adams - Programme of trips arranged for September/October. Good start to bookings for these. Weekly shopper trips continue with 8 passengers. 04/08/2021 - Cllr. Adams - Trips to garden centres (3) arranged for August. Programme of trips to be expanded from September, all being well. Weekly shopper trips with 8 passengers from August (instead of 2 x 4 passengers). 29/06/2021 - Cllr. Adams - Notes from meeting held on 03/06/21 in agenda pack
Highways Maintenance and Improvements	To improve village road conditions and reduce traffic volumes, speeds, anti-social driving and parking issues.	Cllr. Simon Brownbill	Cllr. Sue Adams Cllr. Jackie Pattison Cllr. Brendan Murphy	01/09/2021 - Cllr. Brownbill - The newly formed group had its inaugural meeting on the 12th August and agreed the attached list of issues. Cllr Murphy was in attendance. We will next meet ahead of our confirmed meeting with Cllr Browne which is on 22nd September in person, at the community centre. 05/08/2021 - Cllr. Brownbill - Inaugural meeting is booked in for the 12th August to discuss a definitive list of highways issues as well as preparation for our meeting with Cllr Browne. Cllr Murphy is expected to attend
Leisure Facilities Improvements	To improve the facilities and environment at Arnold Rhodes, Newtown and Bentside Playing Fields and consider new community-led initiatives.	Cllr. Jackie Pattison	Cllr. Sue Adams Cllr. Cath Birchall Cllr. Simon Brownbill Cllr. Dominic Hutchins	01.09.21: Cllr Pattison - Snagging issues being dealt with ahead of completion of changing rooms at Newtown. Meeting held with ANSA/Friends of DHCPP/DPC - design options and funding being considered. 30.06.21 - Cllr. Pattison - Newtown - ANSA confirmed that completion work to changing room facility is being prepared and due to be completed v soon. Apologised for delay. 02/06/2021 - Cllr. Pattison - Project group meeting held 4th May. Update

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Streetscene	To improve the look and feel of Disley and Newtown village centres and residential areas.	Cllr. Jean Windsor	Cllr. Sue Adams Cllr. Simon Brownbill Cllr. Dominic Hutchins Village Rangers	01/09/2021 - Cllr. Windsor - Streetscene review undertaken in Newtown, as much as possible would be completed for this area before Team moves on to inspect and identify the next area for action. Most likely the centre of the village. 28/06/2021 - Cllr. Windsor - We have applied for permission from Network Rail to continue the re-surfacing of the flight of steps on their section up from the station car parking area to meet with the Parish Council owned section of the steps which have been re-surfaced recently. In addition we
Village Events	To develop and monitor a broad range of Community Events.	Parish Clerk	Cllr. Cath Birchall Cllr. Jackie Pattison Cllr. Jean Windsor Admin Assistant	31/08/2021 - Parish Clerk - Meeting held 11th August - Discussed Disley Octoberfest on 25th Sept, good progress with Christmas Extravaganza, DPC to organise a Big Jubilee Lunch on 4th June 2022 for Queen's Platinum Jubilee. 02/08/2021 - Parish Clerk - No further progress. Project Team meeting booked for 11th August to discuss Remembrance, Christmas Extravaganza, Disley Showcase and Queen's Platinum Jubilee. 28/06/2021 - Parish Clerk - No further progress. Plans continue for Christmas Extravaganza.
Village Health & Well-being	To improve the village Health & Well-being through new initiatives such as social isolation reduction and to encourage community volunteering.	Cllr. Sue Adams	Cllr. Steve Birchall Cllr. Dominic Hutchins Cllr. Jean Windsor Parish Clerk	27/08/2021 - Cllr. Adams - Cuppa an' a Chat re-started on Wednesday 11th August. Split into two x 1-hour sessions to avoid large numbers of people in the community room at the same time. Very popular and numbers have increased slightly from first week. 04/08/2021 - Cllr. Adams - Last DPC socially-distanced coffee morning was on 30th July. Cuppa an' a Chat to re-start on Wednesday 11th August. Notes from meeting on 22/7/21 in agenda pack. 29/06/2021 - Cllr. Adams - Socially distanced coffee mornings are continuing on Friday mornings subject to government roadmap out of lockdown.



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Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)

Dr Lorraine O'Donnell
Chief Executive
Cheshire East Council
c/o Municipal Buildings
Earle Street
Crewe
CW1 2BJ

11th August 2021

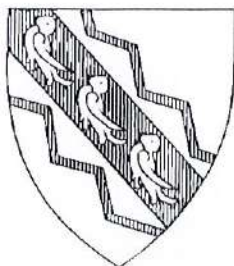
Dear Dr O'Donnell,

Re: Disley Winter Gritting

Disley Parish Council is very concerned to note that three roads in Disley have been removed from the winter gritting routes.

Light Alders Road joins Buxton Road West (the A6) near the entrance to Lyme Park. There is a steep gradient on the last 100m of Light Alders Road where it joins Buxton Road West, the A6 strategic route which carries a high volume of traffic heading to/from the A555 Manchester Airport Relief Road. The A555 junction with the A6 at Hazel Grove is approximately two miles from the Light Alders Road junction with the A6. I assume that the rationale for gritting Light Alders Road previously was that the road has a steep gradient down to its junction with Buxton Road West. Should a driver lose control of their vehicle on this steep gradient and fail to stop, a likely outcome would be a multiple vehicle accident on Buxton Road West potentially leading to serious injuries and possible fatalities. The speed limit on the extremely busy Buxton Road West is 40 mph and visibility is poor at the junction with Light Alders Road. I suggest that Light Alders Road should be given a topological factor of 1.00 for the steep gradient falling to a strategic route (Well-Managed Highway Infrastructure). The altitude of Light Alders Road is about 200m, there are many overhanging trees and there are issues with water running down the road in winter onto Buxton Road West which has flooded several times in recent years. I request that the decision to remove Light Alders Road from the winter gritting routes is reviewed as a matter of urgency.

Chantry Road and Counting House Road are on the same densely populated estate with approximately 350 homes. Chantry Road becomes Counting House Road so the two can be treated as one road. The lowest point on Chantry Road is at approximately 190m and the junction of Counting House Road with Buxton Old Road is at about 240m. Between the highest and lowest points, Chantry Road has two hairpin bends resembling an alpine pass. In places the gradient of Chantry



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

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Twitter: [@disleypc](https://twitter.com/disleypc)

Road is very steep, particularly on the inside of the hairpin bend adjacent to Chantry Fold.

The provision of extra grit bins on Chantry Road and Counting House Road is a completely inadequate alternative to the council gritting these roads. The Chantry Road estate in Disley is the highest altitude substantial area of housing in Cheshire East.

I would respectfully ask that Cheshire East Council reconsiders its decision to remove Light Alders Road, Chantry Road and Counting House Road from the winter gritting routes.

Yours sincerely

Cllr. Sue Adams
Chair of Disley Parish Council

Disley Parish Council
admin@disleyparishcouncil.org.uk

Westfields
c/o Municipal Buildings
Earle Street
Crewe
CW1 2BJ
www.cheshireeast.gov.uk

Date: 20th August 2021

Our Reference: 12674717

Dear Disley Parish Council

RE: Winter gritting in Disley

Thank you for your email dated 18th August 2021 which has been forwarded to us for a response by our Chief Executive, Lorraine O'Donnell.

The proposed new gritting routes are currently undergoing a final process of validation, which includes the routes being driven. As part of this process, it has been recommended that Light Alders Lane is included on the final gritting route. Although this road does not strictly meet the threshold for inclusion as defined in the assessment process, it is recognised that the slope onto such a heavily-trafficked road presents a risk that requires mitigation. Consequently, Light Alders Lane will be included on the final published routes.

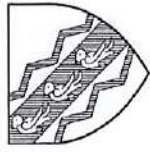
With regard to Chantry Road and Counting House Road, these are residential roads like many others across the higher parts of Cheshire East. Although these roads were included in the previous gritting routes, they did not actually comply with the policy. These roads do not meet the threshold for inclusion under the new policy and will therefore not be included on the gritting routes. It is proposed to provide a number of grit bins near to the steepest points to allow residents to treat the road as and when required.

We trust this information is of assistance.

Kind regards

The Cheshire East Highways Team

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CEC Highways issues identified by Parish Council Highways Group.

(Does not include minor works)

Our Objectives:

- Keep an accurate and up to date log of highways issues (see below)
- Improve Parish Council Communications with Cheshire East Highways via our CEC councillor.
- Identify the relevant CEC staff at highways and make them aware of these issues.
- Hold regular meetings with highways to discuss.
- Support Cheshire East with their communications to residents on Highways issues.

Issue	Category	Location	Notes	Next Step
Three bollards on the A6 pavement build-outs	Mitigation	A6	Update requested by SB via email to Craig Browne.	To discuss with CB in meeting.
CEC Highways Top up Scheme	Other	Various.	Requested details of how the prices are worked out - by SB via email to Craig Browne.	To discuss with CB in meeting
Road surface degradation on key routes owing to increase in traffic	Road surface	A6, BOR, JER	Patching on BOR & A6 Greenhill walk & Crescent expected.	To discuss with CB in meeting
Signage dirty and obscured owing to increase in traffic.	Signage	A6, BOR, JER	A6 was reported and was cleaned Autumn 2020	To discuss with CB in meeting
Gateway feature	Mitigation	A6	Expecting consultation on what this will be	To discuss with CB in meeting
Disabled bays at Fountain Square	Parking	Fountain Square	Awaiting Consultation via a Traffic Regulation Order. Expected to be completed 21/22	To discuss with CB in meeting
Review of signage on the approach to Disley (High Lane side only)	Signage	A6	Expected to be completed 21/22	To discuss with CB in meeting
Red surfacing treatment on the junction crossings of the advisory cycle ways. Will this include	Road surface/Cycle lanes	A6	Expected to be completed 21/22	To discuss with CB in meeting
Rat running	Speeding / Safety	BOR, JER	A6 corridor study expected to be commissioned summer 2021. Expecting consultation	To discuss with CB in meeting and PCC
Redhouse lane resurfacing	Road surface	Redhouse Lane	Appears unlikely based on Cllr Browne's response	To discuss with CB in meeting
Redhouse lane footway	Pavements	Redhouse Lane	CEC in discussion with network rail re positioning and plans.	To discuss with CB in meeting
Parking issues - Lyme Park	Parking	A6, Coplice, Light Alders	Has the issue subsidised with Lyme now open?	To discuss with CB in meeting
Lyme Park Entrance	Pavements/Road surface	A6	is surface temporary or permanent?	To discuss with CB in meeting
Winter gritting	Gritting	Chantry, Light Alders	To discuss our responses including PC provision of gritting. Sue Adams wrote letter in 11.08	To discuss with CB in meeting
Proper, safe, cycling provision along the A6	Cycle lanes	A6	Awaiting consultation results of the Poynton and Disley Local Transport Delivery Plan	To discuss with CB in meeting
Gully emptying throughout village	Flooding	Various.	Emptying programme underway. New schedule expected. PC invited to buy more.	To discuss with CB in meeting
Lyme Park bend 40mph	Speeding / Safety	A6	CEC disagree that this should be 30mph limit.	To discuss with CB in meeting and PCC
Request for fixed, large Speed Indication Devices	Speeding / Safety	A6, JER, BOR	Cllr Browne suggesting routes don't meet criteria	To discuss with CB in meeting and PCC
Pedestrian Crossing - Albert	Safety	A6	Withdrew support as it will add to congestion/pollution. Crossing nearby.	With Air Quality group
Redhouse Lane - Traffic coming out of Arnold Rhodes	Safety	Redhouse Lane	Resident email received and representations made about a larger mirror.	Steve Brichall to approach land owner
Redhouse Lane - speeding	Speeding / Safety	Redhouse Lane	Candidate for 20mph zone?	To discuss with CB in meeting
Footway - Jacksons Edge.	Pavements	JER	Raised by Cllr Murphy. There is no safe footpath between JER and Carr Brow	To discuss with CB in meeting

Actions - Inaugural Meeting 12.08.21 (Cllrs Adams, Brownbill (Chair), Murphy, Pattison)

We want to hold regular meetings with CEC Highways in the village - discuss with Craig Browne a once every six month meeting with key staff.
Cllr Browne has not yet responded to our request to meet. SB to suggest some dates w/c 16th September.
CEC not updating minor issues log on line. To discuss with CB.

7.2.2

Area 1	Newtown Disley	Inspection date	DPC owned (Y or N)	Action required (Y or N)	Updated 31/08/21	Follow Up
Asset/Description	Location	Status	DPC owned (Y or N)	Action required (Y or N)	Comment/s	Follow Up
Foliage obscuring street light and road sign	At end of Oak Bank	Needs cutting back	N	Y	DPC to contact CEC	Ranger has cut back foliage
Notice Board	At end of Oak Bank	Good	Y	N	Currently solely utilised by Disley Footpaths Society	
Bench	At end of Oak Bank	Good	N		Local business has maintained	
Grass area	At end of Oak Bank	Good	N	N	DPC ranger cuts grass	
Planter	At end of Oak Bank	N/A	N/A	Y	DPC to consider ranger building and planting	Ranger job list
Waste bin	At end of Oak Bank	Needs emptying	N	Y	DPC to contact CEC	Bin has been emptied
Waste bin	Bus stop to left of Meadows on A6	Required	N/A	Y	DPC to request from CEC	Logged on CE website 9/8/21
Encroaching shrubbery	A6 end of Peveril Gardens	Needs cutting back	N	Y	DPC to write to homeowners nos. 3 and 5	Helen to do letters
Waste bin	Bus stop at end of Peveril Gardens	Required	N/A	Y	DPC to request from CEC	Logged on CE website 9/8/21
Waste bin	Ginnel from Newtown Playing fields onto Buxton Road (A6)	Needs emptying	N	Y	DPC to contact CEC	Bin has been emptied
Drainage channel	In front of houses to right of Meadows along A6	Need cleaning	N	Y	DPC to contact CEC	Contact CEC Highways or could DPC sort this one?
Bench	Outside Greystones Allotments	Good	N	N		
Notice Board	Outside Greystones Allotments	Good	Y	N		
Notice Board	Inside Greystones Allotments	Poor	N?	Y	Needs painting and support as posts are unstable	Ranger job list
Edging	To left of Overdale Road	Required	Y	Y	DPC to purchase or ranger to build	Ranger job list
Plants	To left of Overdale Road	Good	Y	N	PRIDE plant these	
Road sign	At end of Overdale Road	Damaged by vehicle	N	N	Ranger has reported to CEC	
CEC distance marker	Along A6 before Greenshall Road	Needs painting	N	Y	DPC ranger to refresh paint	Ranger job list
Hanging planters	Various along A6	Good	N	N		
General comments						
Drainage grids	All along A6 from Newtown Disley to Greenshall Lane were blocked on day of inspection. Chance meeting with CEC Highways who confirmed all were due to be cleared in the next few weeks					
		Update			Grids have been cleaned and appear to be working well	1 month

ITEM 7.4.1

VILLAGE EVENTS MEETING – 11TH AUGUST 2021 – MINUTES

Attendees: Cllrs. Mrs Birchall, Pattison and Windsor, Richard Holland and Helen Richards

1. Late Summer Litter Pick – Saturday 11th September 2021

- Litter picking equipment to be booked with Ansa
- Refreshments in Community Hall (no coffee morning)
- Great Green Britain week (18-26 Sep) but we have already committed to 11th

2. Disley Oktoberfest – Saturday 25th September 2021

- Being organised by Malt Disley from Midday to Dusk at the rear of the property. Hawk Green brass band and local singer. Local businesses to be invited to join in / set up a stall etc
- DPC involvement:
 - leaflet drop to local businesses and publicity (e-Bulletin, Twitter etc)
 - chairs to be provided for brass band (to be brought inside overnight)
 - strim along Co-op Street as area behind the shops is full of nettles
 - suggest Malt Disley consider if T.E.N is required
 - suggest to Malt Disley that a letter drop to Meadow Bank and Crabtree Court residents may be appropriate

3. Civic Sunday – 24th October 2021

- Chair to organise – it will all be held at St Mary's Church (gazebo may be required)
- Civic awards – nominations invited by 1st October 2021 (in Disley News). To be considered at council meeting on 14th. Check number of badges left – may need to order more.

4. Remembrance Sunday – 14th November 2021

- Rev. Cornes and PA system available to hold service on Ram Green
- Poppy wreaths to be ordered by end of August
- Policing – contact Cheshire Police for assistance on the day

5. Christmas Extravaganza – Friday 3rd December 2021

- Confirmed that Silk FM, fireworks and lights have been booked
- Balloon Occasions to provide chestnut barrow, lights and balloons. Offered to provide trampolines but we decided not to pursue this.
- Face painting to be available for children waiting to meet Santa.
- Use of the stage
 - consider inviting Gospel Choir to join in as St Mary's Junior Singers aren't taking part this year. Provide sheets with words.
 - could a local singer or duet/trio with instruments lead the community carols?
 - consider asking a local dance school (Alana Clark?) to do a couple of dances

- Santa – use last year’s selfie backdrop in the grotto
- Selfie wall – obtain a new backdrop and display on the side of building. Could Dave Farley put 2 lights on the wall to light the area?
Selfie photos - no gifts this year but publicise and ask people to put their photos on social media e.g. #Disleyselfie.
- Village Christmas presents (bin/planter covers) – use the existing ones and buy a couple more

6. Queen’s Platinum Jubilee – 2 – 5th June 2022

- DPC to contact Disley Amalgamated and Lyme for information about any plans they have for this event. Beacon lighting considered but DPC decided not to organise this (done on previous occasions and it would be too late at night in June).
- Other events – agreed to organise an open meeting mid to end of Jan 2022 to discuss possibly organising a Big Jubilee Lunch on Saturday 4th June 2022. Consider holding at Arnold Rhodes. Members of the public to be asked to organise this event.

7. Disley Showcase

- Agreed to hold this on Saturday 30th July 2022
- Start planning in early 2022

8. Bike Marking

- Dates to be agreed with Cheshire Police. DPC to publicise it.
- Community Grant application for 100 bike marking kits completed by PCSO.
Subsequently approved at council meeting on 12/8/21 and DPC has updated PCSO.

9. A.O.B. - none

10. Date of next meeting – Thursday 28th October 2021 at 11.30am.

Richard Holland

From: Sue Adams
Sent: 10 August 2021 18:12
To: CommunityGovernance@cheshireeast.gov.uk
Cc: Richard Holland
Subject: Disley Parish Council and Community Governance Review Proposals

Dear Sir/Madam,

I am contacting you to express Disley Parish Council's disappointment that our previous concerns have not been referenced in the recent consultation document. It is proposed that the number of councillors for Disley and Newtown should be increased from 7 to 12 for the 2023 elections. At the 2019 elections there were only 8 candidates for the 7 places on the parish council.

Here is the text of the email sent by Cllr Jackie Pattison on 23rd May 2021 which you appear to have overlooked in your deliberations:

I am contacting you on behalf of Disley Parish Council (DPC) to make comments on the draft proposals in the CEC Community Governance Review. It is proposed that the number of parish councillors for Disley and Newtown should be increased from 7 to 12 for the 2023 elections.

Disley Parish Council considered this proposal at a full Council meeting and felt that it represented a disproportionate increase. Councillors accepted that there has been an increase in councillor responsibilities in recent years and that Disley and Newtown has seen an increase in its population. However, the Parish Council resolved to request that CEC reconsiders the increase and proposed that an additional two councillors would be proportionate, achievable and beneficial.

DPC is aware of the criteria considered by CEC and wishes to point out that the CEC Local Plan, currently subject to examination, does not require additional housing in Disley & Newtown prior to 2030 and therefore, the population of the village should remain steady at circa 4,600.

Disley Parish Council would be grateful if you please consider an amendment to the review, with an increase from 7 to 9 councillors for Disley and Newtown, as a part of the draft proposals.

Thank you for considering DPC's comments.

I therefore request that you consider an amendment to your proposal so that the number of councillors for Disley and Newtown is increased from 7 to 9 for the 2023 elections.

Yours faithfully,

Cllr. Sue Adams
Chair
Disley Parish Council
Office Tel: 01663 762726
Email: sue.adams@disleyparishcouncil.org.uk

ITEM 9.

**EXAMINATION INTO THE SOUNDNESS AND LEGAL COMPLIANCE OF THE
CHESHIRE EAST SITE ALLOCATIONS AND DEVELOPMENT POLICIES DOCUMENT**

Inspector: Mike Hayden BSc DipTP MRTPI

27 August 2021

Dear Disley Parish Council (Richard Holland - Clerk),

**CHESHIRE EAST LOCAL PLAN - SITE ALLOCATIONS AND DEVELOPMENT POLICIES DOCUMENT
NOTIFICATION OF EXAMINATION HEARING SESSIONS**

Please find attached the **Notice of Commencement of Examination Hearing** for the Cheshire East Local Plan Site Allocations and Development Policies Document (SADPD) formally notifying you that the Hearing will **commence at 10.00 am on Tuesday 12th October 2021**. The hearing sessions will be held virtually using *Microsoft Teams*, to overcome restrictions on venue capacity due to the Covid-19 pandemic. The attached Inspector's guidance note (INS/06) includes the details for participation in the virtual Hearing sessions and how interested parties can view the proceedings.

The Inspector's documents attached to this letter are:

- INS/5 – Notice of Commencement of Examination Hearing
- INS/6 – Examination Guidance Note
- INS/7 - Draft Hearing Programme
- INS/8a - Matters, Issues and Questions (MIQs) Part 1 for Matters 1-7 which will be heard in weeks 1 and 2. (The MIQs for Matters 8-12, to be heard in week 3, will follow shortly.)

The Draft Hearing Programme (INS/7) sets out which Matters will be discussed on each day.

The ***Matters, Issues and Questions for the Examination (MIQs)*** will form the basis for the discussion at the Hearing sessions. The ***Draft Hearing Programme*** includes a draft list of issues for discussion at each Hearing session. Representors should study both of these documents before deciding whether they wish to participate. In order that the timetable can be finalised, those Representors wishing to take part in the Hearing should contact the PO by **1200hrs on Friday 17th September 2021** stating your intention to appear and on which Matter(s) and Issue(s) you wish to speak, including, if possible, which question(s).

Whilst it is not a requirement, ***Representors*** scheduled to appear may also submit ***Hearing Position Statements***, but only on the questions in the MIQs relevant to their original representations. Alternatively, Representors can choose to rely entirely upon their original representations.

The submission of a Hearing Position Statement ***must not be taken as an opportunity to submit new responses or fresh evidence and it must not be accompanied by any appendices***. For Representors, statements must rely essentially on your original response to the Publication Draft of the Plan, which is taken as your complete case.

The deadline for receipt of hearing statements for Matters 1-7 is 12.00 midday Friday 24th September 2021. The deadline for the hearing statements relating to Matters 8-12 is 12.00 midday Friday 1st October 2021.

Any statements on the MIQs, must be prepared in accordance with the Guidance Note (INS/6) and should:

- be as succinct as possible, but limited to a strict ***maximum of 3,000 words per Matter***.
- clearly identify the number(s) of the question(s) being answered;

- cross reference the original representation, using the Representation number within the Representations database held on the Examination website;
- have regard to the evidence submitted by the Council on the Examination website, including the Council's response to the Inspector's Initial Questions, and when referring to them, cross reference the document reference, paragraph and page numbers rather than including extracts;
- indicate whether any changes are needed to make the Plan sound or legally compliant.
- bear the name of the Representor and the Hearing session to which they relate;
- be **printable on A4 paper**, with no diagrams or tables which need to be printed at a larger scale.

For information, please note the following key dates:

- **Friday 17th September, 12.00 midday:** Deadline to confirm with the Programme Officer whether you wish to exercise the right to be heard.
- **Friday 24th September, 12.00 midday:** Deadline for submission of statements for Matters 1-7.
- **Friday 1st October, 12.00 midday:** Deadline for submission for statements for Matters 8-12.
- **Tuesday 12th October, 10.00am:** Hearing sessions open.

Updates and all documents relating to the preparation of the Plan and examination are available to download or view online at: www.cheshireeast.gov.uk/sadpdexamination

If you require any further information, please do not hesitate to contact me.

Yours faithfully

Carole Crookes

Carole Crookes
Programme Officer

Disley Parish Council relevant notes

<u>Day 2</u>	<u>Matter 2 – Planning for Growth (continued)</u>
Wed 13 Oct 2021	Development at Local Service Centres (<i>Policy PG 8 and Site HCH 1</i>) Safeguarded Land at Local Service Centres (<i>Policy PG 12</i>) Allocations at KSCs (<i>Sites CNG 1, MID 2 & 3 and PYT 1, 3 & 4</i>)

Safeguarded Land at LSCs (Policy PG 12)

11. Is the identification of additional safeguarded land at the LSCs justified to meet the longer-term development requirements of the Borough, taking account of the expectations of the LPS, the potential for the development requirements of Cheshire East beyond 2030 to change under the standard method for calculating local housing need, and the requirement in paragraph 140 of the NPPF that Green Belt boundaries should only be altered where justified by exceptional circumstances?

12. Is the selection and distribution of sites for designation as Safeguarded Land at the LSCs, as set out in the Local Service Centres Safeguarded Land Distribution Report^[21] and the Settlement Reports for Alderley Edge, Bollington, Chelford, Disley, Mobberley and Prestbury^[22], based on a robust methodology and justified by proportionate evidence and is it consistent with the LPS and national policy?
13. How have the cumulative impacts of the future development of the sites proposed for designation as Safeguarded Land been considered, such as on the highway network, nature conservation assets and the green infrastructure network? What evidence is available to demonstrate this?
14. Have exceptional circumstances for removing each of the eight Safeguarded Land sites from the Green Belt been fully evidenced and justified, and are the sites defined by boundaries using physical features that are recognisable and likely to be permanent?

[21] Core document ED53

[22] Core documents ED21, ED24, ED26, ED29, ED37 and ED40

Richard Holland

Subject: FW: Legal Representation at the SADPD Hearings.

From: Peter Yates
Sent: 12 August 2021 11:34
To: Richard Holland <clerk@disleyparishcouncil.org.uk>
Subject: Fwd: Legal Representation at the SADPD Hearings.

Hi All,

I attach a very brief not which may help you in relation to what could happen in the near future regarding the arrangements for the Hearings into the SADPD.

I was also asked by the Clerk at Bollington to investigate the possibility of Legal Representation at the Hearings, and the costs.
This would be on the basis of the Advice Note prepared by Ian Ponter from Kings Chambers in Manchester.

I have checked with his clerk, and Ian is available to represent the Town Council, and is available .
His charges would be £5-6,000.

I imagine the issue relating to the Green Belt and Safeguarded Land in the LSCs will have one day? at the Hearings, and is likely to be discussed in Macclesfield.

I am aware that Prestbury PC is unlikely to want to use a Legal Representative, although its views are fully supportive of Ian Ponter's Advice Note.

I assume Disley and Chelford PCs will need to give consideration to the matter, and advise Bollington TC?

In terms of representation, I do not know that if a TC/PC uses Ian Ponter, it will be able to be represented by another individual on the detailed site specific issues. I cannot see why, but this would need to be asked of the Programme Officer.

If the Hearings start at the end of September, decisions will need to be made after we get the letter from the Programme Officer on Monday next (16/8).

If the Hearings are to be later there will be more time for the TC/PC to discuss the matter and decide what they want to do.

I hope this is of help.

Kind regards,
Peter.

Peter Yates BA (Hons) M Phil MRTPI.
Planning & Development Consultant.

Copy sent by email to:
Town & Parish Clerks

Place Directorate
Floor 6, Delamere House
Delamere Street
Crewe
CW1 2JZ

Tel: 0300 123 5020

Email: BSIP@cheshireeast.gov.uk

16th August 2021

Dear Town/Parish Clerk,

Bus Service Improvement Plan

Town & Parish Councils Engagement

In response to the National Bus Strategy for England (NBSfE) "*Bus Back Better*", Cheshire East Council is developing a Bus Service Improvement Plan (BSIP) for the whole borough.

The relevant Department for Transport (DfT) guidance states the need to consider current bus service provision, in particular the level of satisfaction with the local bus network, any issues with services or infrastructure, and to identify any opportunities to improve connectivity and stabilise the bus network as we recover from the pandemic.

The Highways and Transportation Committee received a report on 19th July 2021 outlining the requirement to develop a BSIP (please find attached), which provides further information on the National Bus Strategy and Cheshire East's emerging response.

The Council is interested to receive any input and evidence from Town and Parish Councils on matters that are within scope for the BSIP, including:

- Regarding the existing bus network, what is good and any issues/concerns about the current network such as the level of services and locations served by bus.
- What are the barriers preventing local people using the bus network
- Any opportunities to improve connectivity by bus in the future.
- Locations where congestion is impacting the reliability of journeys by bus.
- Locations for bus stop improvements would improve quality-of-service for passengers.

OFFICIAL

Whilst this is a challenging time for bus operators, the production of these plans is being closely linked to future funding arrangements for buses, so we feel it is vital that the needs of Cheshire East are captured fully on our Improvement Plan.

Should you have any further comments or suggestions, please feel free to contact the team working on our Improvement Plan to discuss further; they can be contacted by email at BSIP@cheshireeast.gov.uk.

The tight timescales for preparation of the BSIP have been set nationally. With this in mind, it would be appreciated if you could provide any response you may have as soon as possible. Information received by 17th September 2021 will be considered for inclusion in our submission to the Department for Transport, which is due in October 2021.

Yours sincerely,



Richard Hibbert
Head of Strategic Transport & Parking
Richard.Hibbert@cheshireeast.gov.uk

OFFICIAL

**Cheshire East Borough Council
Planning and Compulsory Purchase Act 2004 (as amended)
The Town and Country Planning (Local Planning) (England) Regulations
2012**

**NOTICE OF PUBLICATION OF DRAFT SUPPLEMENTARY PLANNING
DOCUMENT**

In accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012, notice is hereby given that the Council is inviting representations on the Draft Sustainable urban Drainage Systems Supplementary Planning Document ('SuDS SPD'), as detailed below:

Title of Document:

Draft Sustainable urban Drainage Systems Supplementary Planning Document

Subject Matter and Area Covered:

The Draft SuDS SPD has been prepared. This SPD provides guidance for all parties involved in the planning application process, explaining how Sustainable Urban Drainage Systems should be achieved in development proposals across the Borough.

Period within which representations must be made:

Representations are invited between **8am on Monday the 9th August 2021 and 12am on Monday the 20th September 2021**. All representations must be received by **12am**.

Inspection of documents:

The Draft SuDS SPD is available from the Council's website:

<https://cheshireeast-consult.objective.co.uk/portal/planning/spd/>

For the duration of the consultation, the document can also be viewed at public libraries in Cheshire East during opening hours.

How to submit representations:

The council's online consultation portal is the preferred method for submitted responses:

<https://cheshireeast-consult.objective.co.uk/portal/planning/spd/>

Comments can also be submitted in writing:

By e-mail: planningpolicy@cheshireeast.gov.uk

By post: Strategic Planning (Westfields), C/O Municipal Buildings, Earle Street, Crewe CW1 2BJ

Alternatively, you can complete the comments form available on the council's website and return it by email or by post to the relevant address above.

Section 3 – External Auditor Report and Certificate 2020/21

In respect of

DISLEY PARISH COUNCIL – CH0068

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2021; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2020/21

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

An "other matter report" was raised in 2020 which noted that there was a long period between the approval of the 2019/20 AGAR and the commencement of the period for the exercise of public rights. The other matter noted that the period set was not strictly in contravention of the timing permitted under the legislation introduced as a result of Covid-19, but asked the Council to consider the requirements of the Accounts and Audit Regulations 2015 when setting the date for the approval of the AGAR in relation to the public rights period in future years. The Council has responded "no" to assertion 4 on the 2020/21 AGAR; however, there was no requirement for the no response.

3 External auditor certificate 2020/21

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

05/08/2021

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

Appendix B	Planning Applications	
21/4193M	New timber clad shed	
	<i>Holly Lodge, 52 Jacksons Edge Road, Disley SK12 2JR</i>	
Comments		
21/4211M	Proposed rear single storey extension	
	<i>109 Buxton Old Rd, Disley SK12 2BU</i>	
Comments		
21/4381M	Proposed new outbuilding to form home-office, garage and store	
	<i>Bee Cottage, Corks Lane, Disley SK12 2DA</i>	
Comments		
21/0542M	Proposed single storey side and rear extension	
	<i>25 Buxton Old Road, Disley SK12 2BB</i>	
Comments		
21/4461M	Raise existing roof ridge by 650mm for loft conversion with rear dormer.	
	<i>13 Heysbank Road, Disley SK12 2BJ</i>	
Comments		
21/4459M	Garage conversion with lantern, changes to porch, proposed rear decking and internal changes	
	<i>5 Chantry Close, Disley SK12 2DP</i>	

Comments		
21/4452M	Creation of 2 x 2 bedroom apartments within an existing apartment block, together with associated parking.	
	<i>The Pines, 17 Buxton Road West, Disley</i>	
Comments		
Decisions		

ITEM 16

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/21

APPENDIX (A)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1642	DD/100921/ PAYPAL	£135.95		01/09/21	PAYPAL - Debit Card Account - PayPal replenishment - August 2021	£135.95
1		£100.00	300/4		Community Bus window insurance excess	
3		£14.95	225/17		Website hosting - 25/08/2021 to 25/09/2021	
4		£21.00	225/6		Councillor emails - 09/08/2021 to 08/09/2021	
1643	BACS/1009 21/TUNNIC L	£30.00	280/1	01/09/21	Tunncliffe Signs & Graphics Ltd - Noughts and crosses lettering for Newtown play equipment	£30.00
1644	BACS/1009 21/STEPH ENS	£141.85		01/09/21	Stephensons - Cleaning materials and Covid face masks	£141.85
1		£103.69	400/9		Cleaning materials	
2		£38.16	220/4		Covid face masks	
1645	BACS/1009 21/PKF	£480.00	225/14	01/09/21	PKF Littlejohn LLP - External Auditor fees	£480.00
1646	BACS/1009 21/PLAYSA FE	£552.00	220/3	01/09/21	Playsafety Ltd - Playground Inspection Course - Stephen Carter	£552.00
1647	BACS/1009 21/SCART ER	£110.44		01/09/21	Stephen Carter - Training expenses, strimmer line, grinder discs, mileage	£110.44
1		£6.99	220/3		Training course expenses	
2		£12.99	260		Strimmer line	
3		£4.06	260		Discs for grinder	
4		£86.40	220/2		Mileage claim for Play Safet course	
1648	BACS/2009 21/NATALL OT	£66.00	225/9	01/09/21	National Society Of Allotment & Leisure Gardeners Ltd - National Allotment Society Annual Membership fee	£66.00
1649	BACS/1009 21/ARENA	£30.48	225/5	01/09/21	Arena Group Limited - Photocopier costs	£30.48
1650	BACS/1009 21/SLCC	£30.00	220/3	01/09/21	SLCC - SLCC Branch Conference	£30.00
1651	BACS/1009 21/DSWES T	£48.00	300/8	01/09/21	D S West Motors - Community bus safety inspection	£48.00
1652	BACS/1009 21/SHIRES	£57.02	220/5	01/09/21	Shires Pay Services Ltd - Payroll services - August 2021	£57.02
1653	BACS/1009 21/PRINTA PP	£985.00	225/7	01/09/21	Print Approved - Design and print of Disley News Autumn 2021	£985.00
1654	BACS/1009 21/PLANTS CA	£3,000.00	500	01/09/21	Plantscape - Summer planting - 2nd installment	£3,000.00

Signature

Signature

Date

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/21

APPENDIX (A)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1655	BACS/1009 21/TOMLIN SO	£10.62	260	01/09/21	A H Tomlinson Parbans Ltd - Strimmer line and brackets	£10.62
1656	DD/090821/ OPUS	£183.46	400/6	09/08/21	Opus Energy Ltd - Community Centre Electricity - 24/06/2021 to 24/07/2021	£183.46
1657	DD/120821/ ALLSTAR	£3.58	300/1	12/08/21	Allstar - Community Bus - Fuel card fee	£3.58
1658	DD/160821/ SWALEC	£392.29	280/1	16/08/21	SSE Swalec - Electricity costs for Newtown Changing Rooms - Catch-up payment	£392.29
1659	DD/200821/ CNG	£26.46	400/5	20/08/21	CNG Limited - Community Centre Gas - July 2021	£26.46
1660	DD/200821/ SWALEC	£88.47	230/1	20/08/21	SSE Swalec - Electricity costs for village streetlighting - 02/07/2021 to 02/08/2021	£88.47
1661	DD/230821/ BIFFA	£114.67	400/10	23/08/21	Biffa Waste Services Ltd - Community Centre waste services - 24/07/2021 to 20/08/2021	£114.67
1662	DD/310821/ ALLSTAR	£100.29	310/1	31/08/21	Allstar - Council van fuel	£100.29
1663	BACS/1009 21/RHOLL AND	£88.80	280/2	02/09/21	Richard Holland - Goal net supports for Arnold Rhodes	£88.80
1664	B ACS/31082 1/IZETTLE	£0.05	420	31/08/21	IZettle - Monthly Card Payment fees - August 2021	£0.05
Total		£6,675.43				

Signature _____

Date _____

Signature _____

Financial Statement - Cashbook

Statement between 01/04/21 and 02/09/21 inclusive. Includes due and unpaid transactions.

Balances at the start of the year

Ordinary Accounts

PayPal Account	£0.00
Petty Cash	£200.00
RBS Current A/C + High Int. A/C	£18,633.82

Short Term Investment Accounts

Cambs & Counties Bank - 5-year Bond	£84,072.95
Nationwide Business 1 Year Saver	£85,002.93
The Cambridge Building Society	£68,000.00
Total	£255,909.70

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
110 Precept	78,307.00	0.00	78,307.00
120 VAT reclaimed	4,491.47	0.00	4,491.47
125 Grant Awards	7,527.50	0.00	7,527.50
130 Rental Income	2,398.16	0.00	2,398.16
135 Petty Cash Replenishment	0.00	0.00	0.00
140 RESERVE - Community Transport	287.76	3.34	291.10
150 Other Income	966.37	74.46	1,040.83
190 Bank Interest	2.69	0.00	2.69
191 Investment Account Interest	0.00	0.00	0.00
192 Long-term Investments Interest	0.00	0.00	0.00
193 Nationwide BS Interest	0.00	0.00	0.00
194 PayPal Account Cashback Bonus	0.82	0.00	0.82
200 Community Centre	5,679.22	0.00	5,679.22
Council Total	99,660.99	77.80	99,738.79
Total Receipts	99,660.99	77.80	99,738.79

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
215 Salaries Inc Pensions	41,929.17	0.00	41,929.17
220 Staffing Expenses	1,926.23	185.78	2,112.01
225 General Administration	7,759.08	471.21	8,230.29
230 Street Lighting	491.21	23.39	514.60
231 Streetlighting - Capital Expenditure	1,400.00	280.00	1,680.00
240 Allotments	107.41	0.00	107.41
260 Parish Maintenance	3,866.49	129.00	3,995.49
261 Winter Gritting Provision	0.00	0.00	0.00
265 Church Grounds Maintenance	0.00	0.00	0.00
270 Land Administration	0.00	0.00	0.00
280 Playground Upkeep	1,785.47	272.40	2,057.87
281 Play Area & Playing Fields Capital Expenditure	0.00	0.00	0.00
282 RESERVE - Newtown Improvements	3,070.00	96.00	3,166.00
285 Tourism	0.00	0.00	0.00
290 RESERVE - Community Grants	441.37	0.00	441.37
300 RESERVE - Community Transport	1,364.33	33.96	1,398.29

Financial Statement - Cashbook

Statement between 01/04/21 and 02/09/21 inclusive. Includes due and unpaid transactions.

310 Ranger Vehicle	1,224.30	63.83	1,288.13
350 Electric Vehicle Chargepoints	365.00	73.00	438.00
400 Community Centre	4,171.96	612.84	4,784.80
401 Caretaker Salary	0.00	0.00	0.00
405 RESERVE - Community Centre Capital Exp.	661.80	132.36	794.16
406 RESERVE - Ginnel improvements	0.00	0.00	0.00
407 RESERVE - Newtown Capital Expenditure	1,200.00	758.00	1,958.00
410 RESERVE - Community Transport - Capital expenditure	0.00	0.00	0.00
415 RESERVE - Handyman Vehicle capital expenditure	0.00	0.00	0.00
420 Bank Charges	0.05	0.00	0.05
500 Hanging Baskets	4,005.44	801.08	4,806.52
600 Village Events	240.00	0.00	240.00
660 CCTV Contribution	0.00	0.00	0.00
670 RESERVE - Neighbourhood Plan	0.00	0.00	0.00
Council Total	76,009.31	3,932.85	79,942.16
Total Payments	76,009.31	3,932.85	79,942.16

Financial Statement - Cashbook

Statement between 01/04/21 and 02/09/21 inclusive. Includes due and unpaid transactions.

Closing Balances

Ordinary Accounts

PayPal Account	£500.82
Petty Cash	£200.00
RBS Current A/C + High Int. A/C	£37,929.63

Short Term Investment Accounts

Cambs & Counties Bank - 5-year Bond	£84,072.95
Nationwide Business 1 Year Saver	£85,002.93
The Cambridge Building Society	£68,000.00
Total	<u>£275,706.33</u>

Not all the accounts have been reconciled exactly to the end date on this statement.

Reserve Balances

Footpath CC-Market Street	£20,000.00
Community Centre Development	£16,512.13
Community Transport - Ops Fund	£1,127.86
Allotment Deposits	£591.85
Community Grants	£2,546.35
Working Balance Reserve	£38,818.00
Unallocated Capital Expenditure	£56,539.28
Election/Referendum Reserve	£2,000.00
Community Bus Depreciation	£9,000.00
Newtown Playing Fields	£10,430.00
Arnold Rhodes Playing Fields	£10,000.00
Electric Vehicle Chargepoints Project	£2,527.50
Cheshire East Volunteer Coordination Point Grant	£4,338.20
Reserves total	<u>£174,431.17</u>