

# DISLEY PARISH COUNCIL

**Richard Holland** *Disley Parish Clerk*

Tel: 01663 762726

Email: [admin@disleyparishcouncil.org.uk](mailto:admin@disleyparishcouncil.org.uk)

Web: [www.disleyparishcouncil.org.uk](http://www.disleyparishcouncil.org.uk)

Twitter: [@disleypc](https://twitter.com/disleypc)

6<sup>th</sup> May 2021

Dear Councillor,

You are summoned to attend the **Annual Meeting** of Disley Parish Council on **Thursday 13<sup>th</sup> May 2021 at 3.00pm** at Disley Community Centre.

Yours sincerely,

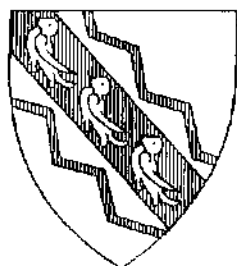
Richard Holland  
Parish Clerk

**Members of the public/press are welcome to attend but owing to Coronavirus restrictions, places will be limited and all attendees must pre-book with the Clerk in advance using the contact details above.**

## **A G E N D A – P A R T 1**

1	To elect a Chair of the Council for the year 2021/22.
2	To receive Declaration of Acceptance of Office (Chair)
3	To elect a Vice Chair of the Council for the year 2021/22.
4	To receive Declaration of Acceptance of Office (Vice Chair)
5	To receive any Apologies for Absence.
6	To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.
7	Public Forum
8	To receive Chair's Report
9	To consider the Chair's Allowance for 2021/22 at £500.

**Items highlighted in grey require a Council resolution.**



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10	To consider Councillor membership of Disley Parish Council Committees, Councillor representation on outside bodies and authorised cheque signatories for the year 2021/22.
11	To confirm the remits of the following Standing Committees for 2021/22 11.1 Planning Committee 11.2 Finance Committee 11.3 Personnel Committee
12	To note an update from ChALC regarding virtual council meetings.
13	To consider the dates, times and location of Disley Parish Council Meetings for 2021/22.
14	To agree as a true and accurate record, the minutes of the Council Meeting held on 8 <sup>th</sup> April 2021.
15	To receive Cheshire East Councillors' Report
16	<p>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</p> <p><b>16.1 Air Quality &amp; Highways Improvements</b></p> <p>16.1.1 To note an email from the Parish Council to Cheshire East Highways regarding outstanding highways work in Disley. (Deferred from April).</p> <p>16.1.2 To consider an email from Cheshire East Highways regarding outstanding highways works in Disley including A6/MARR mitigation works including A6/MARR mitigation works. (Deferred from April).</p> <p>16.1.3 To note an email to Cheshire East regarding traffic usage and safety on Buxton Old Road.</p> <p>16.1.4 To note a letter from Cheshire East Highways regarding drainage issues on the A6 affecting Council land at Lower Greenshall Lane.</p> <p>16.1.5 To consider a resident email regarding a pedestrian crossing by The Albert Hotel.</p> <p><b>16.2 Business community/economic development</b></p> <p>16.2.1 To note the minutes of a DPC Traders meeting held on 14<sup>th</sup> April 2021.</p>

Items highlighted in grey require a Council resolution.



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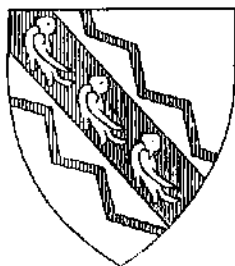
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	<b>16.3 Ginnel from Car Park to Market Street renovation</b> 16.3.1 To note a letter from Cheshire East Council regarding a Parish Council funding request.
17	To receive an update on Disley & Newtown cycling initiatives.
18	To consider an email from Disley Parochial Church Council regarding drainage on Red Lane.
19	To note updates from Cheshire East and Kings Chambers regarding the signing off procedures of the Cheshire East Local Plan Site Allocations Draft Planning Document (SADPD).
20	To receive an update on the damage to the Community Centre wall.
21	To receive an update following Cheshire East Council Town and Parish Engagement Session on 29/04/2021.
22	To approve the Annual Governance Statement (Section 1 – Annual Return) for the year 2020/21 and associated report.
23	To approve the Accounting Statements (Section 2 – Annual Return) for the year 2020/21
24	To receive and approve the following year-end financial statements for the year 2020/21: 24.1 Balance Sheet 24.2 Income and Expenditure Account 24.3 Bank Reconciliations
25	To consider two Cheshire East consultations on Houses in Multiple Occupancy and Housing Supplementary Planning Document.
26	To note Planning Comments submitted to Cheshire East on 26 <sup>th</sup> April 2021.
27	To consider Planning Applications as listed on Appendix B.
28	To note Planning Decisions as listed on Appendix B.

Items highlighted in grey require a Council resolution.



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29	To consider a report proposing a Parish Council debit card.
30	To note payment of Accounts as listed on Appendix A (1)
31	To note payment of Accounts as listed on Appendix A (2)
32	To note Quarter 4 Budget Comparisons and financial statement to 31/03/2021.
33	To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1 (c).

## **A G E N D A – P A R T 2**

34	To note a letter from Cheshire East regarding ward councillors.
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**Items highlighted in grey require a Council resolution.**

**Council Office:** Disley Community Centre, off Buxton Old Road, Disley, Cheshire SK12 2BB VAT Reg. No. 158 6603 43

**Disley Parish Council Committee and outside body membership 2021/22**

<b><u>Council Duties</u></b>	<b><u>Outside bodies</u></b>
<b>Chair of Disley Parish Council</b> Cllr. S. Adams	<b>Ouffs and Poors Charity Trustees</b> (Non-Council roles) Alan Kennedy Jackie Pattison
<b>Vice Chair of Disley Parish Council</b> Cllr. S. Brownbill	<b>Disley Footpaths Society</b> Cllr. Adams Cllr. Mr. Birchall
<b>Planning Committee</b> Cllr. Pattison (Chair) Cllr. Windsor (Vice Chair) Cllr. Brownbill Cllr. Mrs. Birchall Cllr. Mr. Birchall Cllr. Hutchins	<b>Disley Allotment Association</b> Cllr. Hutchins Cllr. Windsor
<b>Finance Committee</b> Cllr Mrs. Birchall (Chair) Cllr. Pattison (Vice Chair) Cllr. Brownbill Cllr. Mr. Birchall Cllr. Hutchins Cllr. Windsor	<b>Poynton Area Community Partnership (PACP)</b> Parish Clerk Cllr. Brownbill Cllr. Mr. Birchall Cllr. Hutchins
<b>Personnel Committee</b> Cllr Mr. Birchall (Chair) Cllr. Brownbill (Vice Chair) Cllr. Windsor	<b>High Peak &amp; Hope Valley Community Rail Partnership and Friends of Disley Station</b> Cllr. Mr. Birchall Cllr. Hutchins Cllr. Windsor
<b>Authorised Cheque Signatories</b> Cllr. Adams Cllr. Mrs. Birchall Cllr. Hutchins Cllr. J Pattison	<b>Schoolhouse Surgery Patient Participation Group (PPG)</b> Parish Clerk Cllr. Mrs. Birchall Cllr. Windsor

Dated: 13<sup>th</sup> May 2021



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## PLANNING COMMITTEE

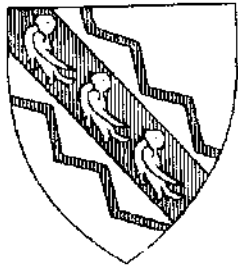
The committee shall consist of the following:

- (i) The Chair and Vice-Chair of Council as ex-officio members.
- (iii) At least two other members elected by the Council at the Annual Meeting of the Council or at any other time as agreed by the Council.

A quorum of the Committee will be a third or three whichever is the greater. For the purposes of clarity, the quorum of this Committee is three. The Committee will meet as per the Meeting Schedule agreed at the Annual Meeting of the Council.

The Committee is required by the Council:

- To receive planning applications from the Principal Authority.
- To undertake such visual inspections as may be deemed necessary from the boundary of any affected property.
- To enable interested parties to make their views known to the Council through attendance at appropriately publicised meetings of the Committee/Council.
- To consider the response to planning applications from the Principal Authority and to respond in a timely manner expressing the views of the Council.
- To draft such Planning Policy Documents for approval by Council as members agree will ensure prompt responses to routine planning applications.
- To consider such Consultation Documents as the Council will receive from time to time and to draft responses to said documents for approval by the Council.



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## Committee Remits 2021/22

### FINANCE COMMITTEE

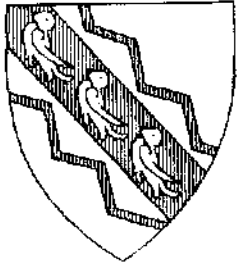
The committee shall consist of the following:

- (i) The Chair and Vice-Chair of the Council as ex-officio members
- (ii) At least three other members elected by the Council at the Annual Meeting of the Council or at any other time as agreed by the Council.

A quorum of the Committee will be a third or three whichever is the greater. For the purposes of clarity, the quorum of this Committee is three. The Committee will meet as per the Meeting Schedule agreed at the Annual Meeting of the Council.

The Committee is required by the Council:

- To settle and keep under review the format and presentation of the Council's budgets and the financial parts of the Annual Report.
- To monitor the overall financial performance of the budget against estimates (capital and revenue).
- To authorise any expenditure, within the Council's powers, up to a maximum of any one item of £1,500 without prior reference to the full Council. Such expenditure to be reported specifically at the next following Council Meeting.
- To approve such payments as may be necessary for the effective operation of the Council and incurred in pursuance of the policies of the Council.
- To secure the implementation of any measures recommended by the Responsible Financial Officer, Internal Auditor or External Auditor.
- To submit recommendations on the above, where applicable, to Council.
- To order, regulate and generally supervise the Council's finances.
- In the case of services undertaken or to be undertaken by external contractors selected after competition, to be responsible for (in accordance with Contract Standing Orders):
  - Specifying the standards and other terms to be applied within the tender documents.
  - Selection of tenderers.
  - Assessment of bids and award of contract.
  - Subsequent monitoring of contractors' performance.
  - Adjustment or standards or variation of contract terms if appropriate.
  - All such action as may appear necessary in connection with unsatisfactory performance under the relevant contract.
- To raise and repay temporary loans.
- To arrange and pay all necessary insurance policies and settle claims in respect thereof.



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## PERSONNEL COMMITTEE

The committee shall consist of the following:

- (i) The Chair and Vice-Chair of the Council as ex-officio members.
- (ii) At least one other member elected by the Council at the Annual Meeting of the Council or at any other time as agreed by the Council.

The quorum for this Committee is three. The Committee will meet as per the Meeting Schedule agreed at the Annual Meeting of the Council.

The Committee is required by the Council:

- To be responsible for staff recruitment and retention.
- To ensure that all staff have contracts of employment that comply with current legislation and to review contracts where necessary.
- To determine the terms and conditions of employment of the staff and to review and update these as necessary to comply with the law and with good practice.
- To make recommendations to Council on annual salary awards for inclusion in the budget process.
- To investigate and apply the Council's disciplinary and grievance procedures and take any necessary action required.
- To determine the staffing levels necessary to efficiently discharge the work required by the council and to review the workloads periodically.
- To ensure the Health and Safety of staff employed by providing appropriate working spaces, tools and equipment and to train staff as necessary to safeguard their health & safety at work.
- To receive annual appraisals undertaken by the line managers (the Chair for the Clerk and the Clerk for other members of staff) and consider issues arising from them.
- To undertake reviews of working practices and procedures of the Council as a whole when so requested and to make recommendations to the Council.
- To deal with any other employment-related matters of the Council that may arise from time to time.



**Richard Holland**

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**Subject:** FW: Virtual Meeting Update

**From:**

**Sent:** 29 April 2021 10:26

**To:** **Subject:** FW: Virtual Meeting Update

Dear Colleagues

As many of you will already know the High Court has passed its ruling and in short concludes that it WILL require primary legislation in order to extend virtual meetings.

See chapter and verse here [NALC responds to High Court judgement on remote meetings - News](#)

This means that for the moment the ability to hold virtual meetings ceases on the 7<sup>th</sup> May and after that we can only hold socially distant (following local rules and risk assessments) meetings for the foreseeable future.

So if you want to hold a virtual annual or parish/town meeting you will have to do it before the 7<sup>th</sup>.

But the game is still afoot.

The Government has a call for evidence out at the moment which you can find here [Local authority remote meetings: call for evidence - GOV.UK \(www.gov.uk\)](#) and which closes on the 17<sup>th</sup> June

Please encourage everyone you can to fill it in and to contact any parliamentarian they can to put pressure on the government to extend this power for us.

Kind Regards

CHALC

2068

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON THURSDAY 8<sup>TH</sup> APRIL 2021 VIA MICROSOFT TEAMS**

<b><u>Present:</u></b>	Cllrs. Adams, Mr. Birchall, Brownbill, Hutchins, Pattison and Windsor.  Start time: 3.00pm
2584	<b><u>To receive any Apologies for Absence.</u></b> Cllr. Mrs Birchall had advised that she would join the meeting later due to work commitments.
2585	<b><u>To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.</u></b> None received.
2586	<b><u>Public Forum</u></b> No members of the public were in attendance.
2587	<b><u>To consider an application for a Community Grant received from Disley Allotment Association.</u></b> The grant application was approved in principle, subject to clarification as to the exact position of the fencing. <b>Proposed:</b> Cllr. Windsor <b>Seconded:</b> Cllr. Brownbill Unanimously agreed
<b>Resolved</b>	<b><i>That the application for a Community Grant received from Disley Allotment Association for £356.00 is approved in principle, subject to clarification as to the exact position of the fencing.</i></b>
	<b>Addendum</b> - The Allotment Association subsequently confirmed that the fencing was to be installed along the eastern boundary of the Springfield Allotments, adjacent to the public footpath.
2588	<b><u>To receive Chair's Report</u></b> Cllr. Pattison informed the meeting that the Cheshire East Council Local Plan SADPD was due to go straight for Council approval and would miss the Strategic Planning Board review. This raised concerns that the Parish Council's representations regarding the allocation of Green Belt land would not been given due consideration. Cllr. Pattison agreed to write to the Chief Executive of Cheshire East to confirm the legality of this process. Cllr. Pattison reminded councillors that there would be a Community Litter Pick on Saturday 10 <sup>th</sup> April. Cllr. Pattison highlighted that the May Council meeting was the Annual Council Meeting and chairs of committees and membership of outside bodies etc would be determined for the next 12 months. She requested councillors to contact her directly with any feedback for this.

Signed: \_\_\_\_\_

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON THURSDAY 8<sup>TH</sup> APRIL 2021 VIA MICROSOFT TEAMS**

	Cllr. Pattison reported that Cheshire East Council was reviewing all the encroachment issues at the Dane Hill Close Play Area.
2589	<b><u>To agree as a true and accurate record, the minutes of the Council Meeting held on 11<sup>th</sup> March 2021.</u></b> Proposed: Cllr. Adams Seconded: Cllr. Mr Birchall Unanimously agreed
<b>Resolved</b>	<b><i>That the minutes of the Council Meeting held on 11<sup>th</sup> March 2021 are a true and accurate record.</i></b>
2590	<b><u>To receive Cheshire East Councillors' Report</u></b> Cllr. Murphy had been invited to attend the meeting and had been invited to submit a report, but no report had been received.
2591	<b><u>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</u></b> <b><u>To consider the formation of a Project Team to develop a Community Resilience Plan.</u></b> Cllrs. Adams, Brownbill and the Clerk agreed to form a Project Team to develop a Community Resilience Plan. The Clerk was asked to circulate the previous Parish Council Plan. Proposed: Cllr. Pattison Seconded: Cllr. Hutchins Unanimously agreed
<b>Resolved</b>	<b><i>That Cllrs. Adams, Brownbill and the Clerk would form a Project Team to develop a Community Resilience Plan.</i></b>
	<b><u>Air Quality &amp; Highways Improvements</u></b> <b><u>To consider a resident email relating to traffic usage and safety on Buxton Old Road.</u></b> Cllr. Brownbill provided an overview of the vehicle weight and size issues on Buxton Old Road. Councillors agreed that the signage may need to be reviewed and that weight restrictions signs on the A6 would be necessary. It was proposed that Cllr. Brownbill would write to Cheshire East regarding weight restriction signage and enforcement on Buxton Old Road and Cllr. Pattison would contact the Police about the same issues. Proposed: Cllr. Adams Seconded: Cllr. Windsor Unanimously agreed.
<b>Resolved</b>	<b><i>That Cllr. Brownbill would write to Cheshire East regarding weight restriction signage and enforcement on Buxton Old Road and Cllr. Pattison would contact the Police about the same issues.</i></b>

Signed: \_\_\_\_\_

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON THURSDAY 8<sup>TH</sup> APRIL 2021 VIA MICROSOFT TEAMS**

	<p><b><u>To consider a resident email regarding parking issues on Goyt Road.</u></b></p> <p>Cllr. Windsor reported that parking on Goyt Road was a long-term issue and many residents do not have off-road parking. Parking permit schemes were discussed but it was highlighted that these can be complicated to administer and needed the majority of residents to agree them. The potential for off-road parking and dropped kerbs via Cheshire East was also discussed. It was proposed that the Clerk respond to the resident with details of Cheshire East permit schemes and dropped kerb provision.</p> <p><b>Proposed:</b> Cllr. Adams  <b>Seconded:</b> Cllr. Cllr. Windsor          Unanimously agreed</p>
<b>Resolved</b>	<p><b><i>That the Clerk respond to the resident with details of Cheshire East permit schemes and dropped kerb provision.</i></b></p>
	<p><b><u>To consider two emails from Cheshire East Highways regarding outstanding highways works in Disley including A6/MARR mitigation works.</u></b></p> <p>Cllr. Brownbill highlighted that the Cheshire Road Safety Group and Police support seemed the only way to take speeding and driver behaviour issues forward. Cllr. Brownbill also suggested that greater resident engagement was required. Cllr. Brownbill agreed to respond to Cheshire East requesting clarification on Highways processes now the Area Highways Group has been disbanded and what the Level 2 patching for Buxton Old Road entails.</p> <p>Cllr. Adams raised specific concerns relating to the Ram Green crossroads.</p> <p>Cllr. Pattison agreed to respond to Cheshire East regarding clarification of the proposed A6/MARR mitigation works and the costs.</p> <p>This item was deferred to the meeting on 13<sup>th</sup> May 2021 pending feedback to the councillor's replies.</p> <p align="right"><b>Deferred</b></p>
	<p><b><u>To note a letter from Cheshire East Highways regarding speed limits on Jackson's Edge Road, Buxton Old Road and Redhouse Lane</u></b></p> <p>Cllr. Pattison noted the positive tone of this letter and that it included future engagement with the Parish Council.</p> <p align="right"><b>Noted</b></p>
	<p><b><u>Ginnel from Car Park to Market Street renovation</u></b>  <b><u>To receive a project update on the ginnel.</u></b></p> <p>Cllr. Pattison reported that she had written to Cheshire East requesting permission to upgrade the ginnel surfacing and handrails and asking for a contribution towards the cost. She said that one quote had been received for the work but that another was required.</p>

Signed: \_\_\_\_\_

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	<b>Received</b>
2592	<p><b><u>To consider a report on remote Council meetings</u></b>            Councillors agreed that the next meeting to be held on 13<sup>th</sup> May at 3.00pm would be a physical meeting at the Community Centre.            It was agreed to put a review of the meeting schedule on the agenda for 13<sup>th</sup> May.  <b>Proposed:</b> Cllr. Mr Birchall  <b>Seconded:</b> Cllr. Adams            Unanimously agreed</p>
<b>Resolved</b>	<b><i>That the next Council meeting, to be held on 13<sup>th</sup> May at 3.00pm, would be a physical meeting at the Community Centre.</i></b>
2593	<p><b><u>To note an email from Cheshire East Council regarding the Poynton Area Highways Group.</u></b>            Cllr. Brownbill expressed concerns that a greater reliance on Ward Councillor involvement on local highways issues would by-pass the Parish Council. It was agreed that greater engagement with the Local Highways Officer was essential.</p> <p align="right"><b>Noted</b></p>
2594	<p><b><u>To note an update received from the Disley Allotment Association.</u></b></p> <p align="right"><b>Noted</b></p>
2595	<p><b><u>To note an email from Homes of Hope regarding the Albert Hotel.</u></b>            Cllr. Pattison thanked Cllr. Adams for preparing the original response letter.</p> <p align="right"><b>Noted</b></p>
2596	<p><b><u>To receive an update on the Scout Hut lease.</u></b>            Cllr. Pattison provided some background to the lease and highlighted that the two discussion points were the rolling break, which may affect the Scouts ability to apply for grants, and making Scout Committee members personally liable for the lease. It was agreed that these items be excluded from the lease.  <b>Proposed:</b> Cllr. Hutchins  <b>Seconded:</b> Cllr. Adams            Unanimously agreed</p>
<b>Resolved</b>	<b><i>That the Scout Hut lease be completed without the rolling break and without Scout Committee members being personally liable for the lease.</i></b>
	Cllr. Mrs Birchall joined the meeting at 3.55pm

Signed: \_\_\_\_\_

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
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2597	<b><u>To note Cheshire East Council Community Governance Review Draft Recommendations.</u></b> Councillors agreed that 12 seats for Disley & Newtown was too many and would pose difficulties to fill. It was agreed that Cllr. Pattison would write to Cheshire East expressing these concerns and proposing that 9 seats be recommended. This letter would be noted at the next council meeting. <b>Noted</b>			
2598	<b><u>To receive an update on Disley &amp; Newtown cycling initiatives</u></b> Cllr. Mrs Birchall reported that Cheshire East's Active Travel scheme would be considering cycling improvements on the A6 and that the results of the Cheshire East cycling and walking consultation would be available soon. Cllr. Brownbill suggested that further engagement with High Lane be undertaken regarding the A6 cycle route to the Middlewood Way. It was agreed that Cllr. Brownbill would write to Cllr. Aron Thornley on this matter. Cllr. Mrs Birchall said she would follow up the Lyme Park cycle route with Cllr. Jos Saunders. <b>Received</b>			
2599	<b><u>To note a financial statement to 28/02/2021.</u></b> <b>Noted</b>			
2600	<b><u>To note payment of Accounts as listed on Appendix A (1)</u></b>			
	<b>Trans</b>	<b>Cheque</b>	<b>Payee</b>	<b>Amount</b>
	1478	BACS/170321 /FLOORCH	Floor Choice Carpets Limited - Supply and fitting of safety flooring, including screed and fitting to Community Centre kitchen. Colour: Twilight	£495.00
	1487	BACS/170321 /CAME&CO	Came & Company - Annual Insurance Premium - 01/04/2021 to 31/03/2022	£3,195.37
	1488	BACS/170321 2/EON	E-on Energy - Seasonal illuminations electricity	£17.99
	1489	BACS/170321 /SCARTER	Stephen Carter - Railings paint, plumbing supplies	£42.37
	1490	BACS/170321 /STAYLOR	Steven Taylor - Power tool servicing, step ladders, padlock, tools	£245.04
	1491	BACS/170321 /PRINTAPP	Print Approved - Design and print of 1,500 Disley Parish Maps & Guides	£1,020.00
	1492	BACS/170321 /ARENA	Arena Group Limited - Photocopier charges - 13/11/2020 to 13/02/2021	£22.91
	1493	BACS/170321 /SHERRATT	Matthew Sherratt & Company - Gas boiler service and replacement thermostat	£134.40
	1494	BACS/170321 /RHOLLAND	Richard Holland - Defib pads and battery, 2 x fire extinguishers, printer cartridges	£168.67

Signed: \_\_\_\_\_

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
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	1495	DD/150321/BT ELECOM	British Telecommunications Plc - Telephone services 01663 762726 - February, March, April 2021	£58.45
	1496	DD/150321/A LLSTAR	Allstar - Council van fuel + Admin fee	£55.87
	1497	DD/120321/SI EMENS	Siemens Financial Services - Photocopier lease/rental - Dec 2020, Jan, Feb 2021	£147.33
	1498	DD/090321/O PUS	Opus Energy Ltd - Community Centre electricity - 21/01/2021 to 21/02/2021	£276.60
				<b>£5,880.00 Noted</b>
2601	<b><u>To note payment of Accounts as listed on Appendix A (2)</u></b>			
	<b>Trans</b>	<b>Cheque</b>	<b>Payee</b>	<b>Amount</b>
	1477	BACS/310321 /TIMLIN	G. Timlin Roofing Limited - Remove and replace Velux window in Library	£1,140.00
	1479	BACS/310321 /MURRAY	Murray Tree Consultancy - To conduct Tree Condition Survey and provide findings report for trees on Disley Parish Council land.	£1,450.00
	1500	BACS/310321 /VIKING	Viking Direct - Office stationery and stamps	£189.20
	1501	BACS/310321 /ESI	Electronic Security Installations Ltd (ESI) Community Centre Fire Alarm service	£102.00
	1502	BACS/310321 /EDGE	Edge IT Systems Ltd - End of Year Training	£48.00
	1503	BACS/050421 /SHIRES	Shires Pay Services Ltd - Payroll services - March 2021	£57.02
	1504	BACS/310321 /RHOLLAND	Richard Holland - Councillor emails, website hosting, mileage claim, cable- tidy mat	£89.50
	1505	BACS/310321 /DSWEST	D S West Motors - Community Bus Safety Inspection	£48.00
	1506	BACS/310321 /BROUGHTO	Mrs B. Broughton-Law - Ginnel lighting costs - January - March 2021	£23.00
	1508	BACS/310321 /PREMIER	Premier Tail Lifts Ltd - Community Bus tail lift service	£118.80
	1509	BACS/310321 /STEPHENS	Stephensons - Cleaning supplies	£75.63
	1510	BACS/310321 /SCARTER	Stephen Carter - Paint and rollers for Gritstone Trail handrail	£20.98
	1511	DD/220321/C NG	CNG Limited - Community Centre gas charges - February 2021	£205.68

Signed: \_\_\_\_\_

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON THURSDAY 8<sup>TH</sup> APRIL 2021 VIA MICROSOFT TEAMS**

	1512 DD/220321/BI FFA Biffa Waste Services Ltd - Trade waste and recycling - 20/02/2021 to 26/03/2021	£130.86
	1513 DD/190321/SS E SSE Swalec - Electricity - Parish Streetlighting - 02/02/2021 to 01/03/2021	£77.75
		<b>£3,776.42 Noted</b>
2602	<b><u>To consider Planning Applications as listed on Appendix. B.</u></b>	
	<b>21/0955M</b> Dropping of kerb to allow access to remodelled driveway. This will enable us to drive forwards both on to and off the drive. At present we must reverse off the drive and this is dangerous to ourselves, pedestrians and other road users as the house is located on the A6 very close (two houses away) to a speed limit transition from 30mph to 40mph. <b>132 Buxton Road, Disley SK12 2HG</b>	
	<b>Comments</b> Disley Parish Council has no objection to this application	
	<b>21/1178M</b> Variation of condition 4 on application 15/3230M – proposed badminton hall <b>29 Jacksons Edge Road, Disley SK12 2JR</b>	
	<b>Comments</b> Disley Parish Council has no objection to this application	
	<b>21/1593M</b> Two storey side extension over existing single storey, alterations to front porch and garage conversion <b>78 Chantry Road, Disley SK12 2BG</b>	
	<b>Comments</b> Disley Parish Council has concerns regarding the loss of available parking provision resulting from this proposal.	
	<b>21/1578M</b> First floor extension over existing garage, and single storey rear extension <b>4 Orford Avenue, Disley SK12 2BH</b>	
	<b>Comments</b> Disley Parish Council has no objection to this application	
	<b>Proposed:</b> Cllr. Mrs Birchall <b>Seconded:</b> Cllr. Pattison Unanimously agreed	
<b>Resolved</b>	<b><u>That the comments on the Planning Applications as listed on Appendix. B. are agreed.</u></b>	
2603	<b><u>To note Planning Decisions as listed on Appendix. B.</u></b>	
		<b>Noted</b>

The meeting concluded at 4.25pm

Signed: \_\_\_\_\_



PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Air Quality and Highways Improvements	To improve village air quality and reduce traffic volumes, speeds, anti-social driving and parking issues.	Cllr. Steve Birchall	Cllr. Sue Adams Cllr. Simon Brownbill Cllr. Jackie Pattison	<p>28/04/2021 - Cllr. Mr Birchall - Nothing has happened with Roads and Pollution group, no reply to all my correspondences.</p> <p>31/03/2021 - Cllr. Mr. Birchall - Co-Op have put 4 things to secure bikes to wall outside the Co-Op and I would like to thank them. Possibly more will come out at council meeting when communication re cycle routes is revealed.</p> <p>08/03/2021 - Cllr. Mr. Birchall - Letters sent to Robinsons and The Ram, bar that nothing new to report</p> <p>28/09/2020 - Cllr. Mr. Birchall - Councillors and members of the roads</p> <p>02/03/2021 - Cllr. Brownbill - DPC continues to supply local business with information on COVID support and advice via the Disley Traders Facebook Group.</p> <p>03/02/2021 - Cllr. Brownbill - No further actions</p> <p>28/09/2020 - Cllr Brownbill - The business project team met virtually 22.09.20 and agreed to invite traders to a virtual meeting 01.10.20 to discuss; the new Village Ranger service, future trading - challenges &amp;</p> <p>28/04/20201 - Cllr. Adams - Update to be provided at Council meeting re damage caused to wall by vehicle collision.</p> <p>31/03/20201 - Cllr. Adams - New flooring fitted in community hall kitchen. Hearing loop and speaker/mic fitted in reception to protect staff and visitors. Amendments to recent quote for replacement cupboards in community hall being negotiated.</p> <p>03/03/20201 - Cllr. Adams - New flooring for kitchen in community hall due</p>
Business community/economic development	To promote trade between Disley businesses and promote Disley as a business venue.	Cllr. Simon Brownbill	Cllr. Steve Birchall Cllr. Jean Windsor Parish Clerk	<p>28/04/2021 - Parish Clerk - Contacted JCEPT and received guidance notes. Current plan is dated 2015. Project Team meeting booked for 27th May.</p>
Community Centre improvements	To consider and implement potential improvements to the Community Centre	Cllr. Sue Adams	Cllr. Cath Birchall Cllr. Jackie Pattison	<p>28/04/20201 - Cllr. Adams - On hold. Weekly shopper may be able to restart 17th May with restricted numbers. A full programme of bus trips will restart if restrictions are removed 21st June. These dates are assuming that government roadmap out of lockdown does not change.</p> <p>31/03/20201 - Cllr. Adams - On hold. Weekly shopper may be able to restart 17th May with restricted numbers. A full programme of bus trips will restart if restrictions are removed 21st June. These dates are assuming that</p>
Community Resilience Plan	To update and publish a Disley & Newtown Community Resilience Plan	Parish Clerk	Cllr. Sue Adams Cllr. Simon Brownbill	<p>04/08/2020 - Cllr. Mr. Birchall - Cllr. Pattison has discussed her tree planting ideas (at Newtown) with me, which I am fully supportive of. FODS are taking forward various ideas at the station, bike racks and car charging points. As regards anything else the Covid 19 crisis is far from over and contemplating anything else at this time is in my opinion premature.</p> <p>26/11/2019 - Cllr. Mr. Birchall - Brief discussion between Cllr. Pattison and Cllr. Mr. Birchall on 19/11/19 re the green agenda, trees, green planting,</p>
Community Transport Scheme	To monitor on-going effectiveness of the Community Transport Scheme	Cllr. Sue Adams	Cllr. Cath Birchall Cllr. Jean Windsor Admin Assistant	
Environmental Impact Review	To reduce the impact of the Council's activities on the environment and encourage environmental awareness in the village.	Cllr. Steve Birchall	Cllr. Jackie Pattison Parish Clerk	

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Ginnel from Car Park to Market Street renovation	To improve the appearance and accessibility of the footpath across the brook from the car park to Market Street.	Cllr. Jackie Pattison	Parish Clerk	30/04/2021 - Cllr. Pattison - Awaiting response from CEC regarding permission to carry out works and seeking 2 further quotes for resurfacing. 31/03/2021 - Cllr. Pattison - Written to CEC to request permission to carry out works and to request a contribution to cost of improvements. Estimate received from contractor. 02/03/2021 - Cllr. Pattison - No update
Leisure Facilities Improvements	To improve the facilities and environment at Arnold Rhodes, Newtown and Bentside Playing Fields and consider new initiatives such as a skate park.	Cllr. Jackie Pattison	Cllr. Sue Adams Cllr. Cath Birchall Cllr. Simon Brownbill Cllr. Dominic Hutchins	30/04/2021 - Cllr. Pattison - Leisure Group meeting to be held on 4th May 21. JP to provide update on meeting with CEC re transfer of Bentside play area. Cllr. Pattison contacting Matt Smith at ANSA for update re completion of changing rooms. Danvic carried out works at spring. Investigation going on into further leak in area adjacent to football pitch. 31/03/2021 - Cllr. Pattison - DPC has agreed further works on Newtown changing room with ANSA. Further meeting held regarding Forest School at Newtown.
Streetscene	To improve the look and feel of the village environment encompassing the village centre and park and play areas.	Cllr. Jean Windsor	Cllr. Sue Adams Cllr. Simon Brownbill Village Rangers	27/04/2021 - Cllr. Windsor - In a joint project with Disley Footpaths Society, the steps from Red Lane leading down to the start of the Gritstone Trail have been gravelled (up to the stretch owned by Network Rail). 31/03/2021 - Gritstone Trail gateway at station railing repainted and flower container to be installed. Ram Green bus shelter has been refurbished. 02/03/2021 - DPC has taken over responsibility of Community Centre planting from PRIDE. A programme of village bench renovations is underway.
Village Events	To develop and monitor a broad range of Community Events.	Parish Clerk	Cllr. Cath Birchall Cllr. Simon Brownbill Cllr. Jackie Pattison Cllr. Jean Windsor Admin Assistant	28/04/2021 - Parish Clerk - Successful Litter Pick undertaken (despite the snow). Further Litter Pick proposed for late Summer. 26/03/2021 - Parish Clerk - Village Events Project meeting booked for 11th May. To include a review of events in light of Covid restrictions and a proposed village Covid event. 01/03/2021 - Parish Clerk - Report on effects of government Covid roadmap on DPC circulated to councillors. Litterpick pencilled in for Sat 10th April 2021. 01/02/2021 - Parish Clerk - No update but Community Litter Pick to be
Village Heath & Well-being	To improve the village Heath & Well-being through new initiatives such as social isolation reduction	Cllr. Sue Adams	Cllr. Dominic Hutchins Cllr. Jean Windsor Parish Clerk	28/04/2021 - Cllr. Adams - Socially distanced coffee mornings successfully restarted on Friday 16th April. These will continue every Friday subject to government roadmap out of lockdown. 31/03/2021 - Cllr. Adams - CEC are providing Disley Parish Council with a grant of £5,000 to support us as a VCP. Socially distanced coffee mornings to be restarted when government guidelines permit. 03/03/2021 - Cllr. Adams - Successful pilot of teleconference calls with two groups of 4 people. Both groups booked for the following week and the scheme will be publicised in the e-bulletin, In Touch (St Mary's Church



ITEM, 16.1.1

**Richard Holland**

---

**Subject:** FW: [OFFICIAL] 565) Outstanding Works Requests - Disley

**From:** Simon Brownbill <simon.brownbill@disleyparishcouncil.org.uk>  
**Sent:** 08 April 2021 17:52  
**To:** Highways Correspondence <HighwaysCorrespondence@ourcheshire.cccusers.com>  
**Cc:** Richard Holland <clerk@disleyparishcouncil.org.uk>  
**Subject:** RE: [OFFICIAL] 565) Outstanding Works Requests - Disley

Dear Sir or Madam

Thank you for your response.

On the matter of the Coppice Lane yellow lines, you suggested that progress rests with the Area Highways Group (AHG). However on the 11<sup>th</sup> March we received notification that the AHGs were to be disbanded. It would be useful therefor to understand how this specific project will be progressed in the light of this announcement.

On the topic of the Area Highways Group, we strongly feel that formal representation from Parish Councils on local highways matters is important we would welcome understanding of how Parish Councils will be represented in due course.

On the points relating to speeding, poor driver behaviour, and enforcement thereof, we note the references to the role of the Cheshire Road Safety Technical Officers Group and the Cheshire Police Liaison Officer in these matters. It would be useful to understand how they gather information from communities such as ours so that we can best direct residents concerns as well as making our own representations where appropriate. Perhaps you could put us in touch with them directly so we can understand how they work?

Finally, we welcome the news of any positive Highways works in the village, and note the plans listed. We do have a query on Buxton Old Road - the state of which is a particular concern. We would welcome understanding of what 'Level 2' works means and also how you intend to repair and mark the speed bumps given you don't intend to replace red markings?

Sincerely

Simon Brownbill

Sent from Mail for Windows 10

Disley Parish Council  
 Disley Community Centre  
 Off Buxton Old Road  
 Disley  
 Stockport  
 Cheshire  
 SK12 2BB

Westfields  
 c/o Municipal Buildings  
 Earle Street  
 Crewe  
 CW1 2BJ  
[www.cheshireeast.gov.uk](http://www.cheshireeast.gov.uk)

DATE: 11<sup>th</sup> March 2021

OUR REF: CEX 11029777

Dear Cllr Pattison

**RE: A6/MARR Phase 3 mitigation works in Disley**

Thank you for your letter dated 24<sup>th</sup> February 2021 which has been forwarded to us for a response by our Chief Executive, Lorraine O'Donnell.

We have noted your reference to a recent email from Simon Brownbill to Cllr Laura Crane regarding outstanding works in Disley and we can confirm a response was sent to Mr Brownbill on 5<sup>th</sup> March 2021.

Following public consultation on the mitigation measures proposed in March 2017 it was identified that there was little support for significant changes to the village centre area that would cause further traffic delays.

Since that time the council has focused on addressing the drainage issues at Fountain Square and some works to install new signal equipment at the junction as you have stated in your letter.

The Portfolio Holder for Highways has now agreed that the following additional work will be taken forward. These consist of the works you have termed 'Phase 3' in your letter.

- Creation of a gateway feature on the A6 High Lane.
- Provision of disabled bays near the chemist. This will need to be consulted on via a Traffic Regulation Order.
- Review of signage on the approach to Disley (High Lane side only).
- Red surfacing treatment on the junction crossings of the advisory cycle ways.

We are also considering a request for parking restrictions on the A6 between Lyme Park and Fountain Square.

To date the total cost of mitigation works in Disley has exceeded £1.4M.

The works set out above will form the end of the package of mitigation measures and the funding specifically linked to the new Airport Link Road.

OFFICIAL

Going forward Cheshire East Council is partnering with Stockport Council to refresh the A6 Corridor study to recommend a more strategic approach to addressing local issues. This work is expected to be commissioned by summer 2021. Disley Parish Council will be invited to contribute to this study in due course.

We hope the above information is of assistance to you.

Yours sincerely

**The Cheshire East Highways Team**

OFFICIAL

**Richard Holland**

---

**Subject:** FW: Traffic usage and safety Buxton Old Road  
**Attachments:** 45.jpg; 55.jpg; 65.jpg; 88.jpg; 89.jpg

**From:** Simon Brownbill <simon.brownbill@disleyparishcouncil.org.uk>  
**Sent:** 09 April 2021 12:36  
**To:** Highways Correspondence <HighwaysCorrespondence@cheshireeasthighways.org>  
**Cc:** Richard Holland <clerk@disleyparishcouncil.org.uk>; rob.evans@cheshire.pnn.police.uk; David Jackson <David.Jackson@cheshire.pnn.police.uk>  
**Subject:** FW: Traffic usage and safety Buxton Old Road

Dear Sir or Madam,

I am writing to you on behalf of Disley Parish Council following the receipt of the email below and the subsequent discussion councillors had on the matter at our last council meeting.

You will already be aware of the horrendous issues residents are facing with regards to speeding and poor driver behaviour on this route and others in Disley. We have been making a number of representations as to what we feel needs to be done, and I'm sure you are familiar with our pleas with you for measures that could help to avoid injury or death.

The resident however has also raised another concern that we believe also deserves your attention. This concern is that overweight/wide vehicles are using the route on a regular basis, despite enforcement signage. Through our own observations, we concur with the resident and feel that the signage is insufficient and requires review. Set back away from the junction, the signage cannot be properly seen until HGVs have already committed to making the turn, and drivers have no way of rectifying their mistake as there is no where to turn back safely. We feel that as well as refreshing what is currently there, it may be sensible to place additional signage on the A6, prior to the junction.

Coupled with this, we agree with the resident that better enforcement is required and we are copying in local police officers into this email so they can consider making the appropriate intervention. Clearly improved signage will help them with their duties.

Photos that demonstrate the point are attached. The grid reference is SJ 97467 84658.

We would welcome your comments on this matter.

Sincerely

Simon Brownbill

ITEM.16.1.4

Cllr Jackie Pattison  
Chair of Disley Parish Council

Westfields  
c/o Municipal Buildings  
Earle Street  
Crewe  
CW1 2BJ  
[www.cheshireeast.gov.uk](http://www.cheshireeast.gov.uk)

DATE: 20<sup>th</sup> April 2021

OUR REF: CEX 11402801

Dear Cllr Pattison

**RE: A6 Disley and highway drainage issues**

Thank you for your letter dated 6<sup>th</sup> April 2021 which has been forwarded to us for a response by our Chief Executive, Lorraine O'Donnell.

According to our records enquiry reference number 3415215 was raised by Richard Holland of Disley Parish Council through our online reporting form on 14<sup>th</sup> January 2021. He stated that water was ponding on the northern carriageway of the A6 and there were a number of blocked gullies in the area.

A few days after this report Cheshire East was hit by Storm Christoph which caused a number of severe and dangerous floods across the borough and prompted around 700 flood reports in a short period of time, all of which had to be prioritised based on the level of risk. This storm event impacted on existing flooding enquiries and planned maintenance across the borough.

On 11<sup>th</sup> February 2021 our Local Highways Officer raised an order for the gullies on the A6 near to the petrol station to be emptied and jetted. This was programmed in line with other competing priorities following the storm.

This maintenance took place on 12<sup>th</sup> April 2021 when a number of gullies were cleared however further work was identified on the east side of the petrol station which requires further investigation. This will be programmed in line with other similar drainage investigation works across Cheshire East.

There is a known drainage issue on the west side of the petrol station which was caused when Cadent Gas severed a connection when installing a new gas main. We have been in contact with Cadent Gas since this issue occurred and have requested for them to return to site so a repair can take place.

Due to the presence of the gas main, Cheshire East Council cannot undertake the repair without assistance from Cadent Gas.

We will continue to liaise with Cadent Gas regarding this matter.

We trust this information is of assistance.

**Richard Holland**

---

**Subject:** FW: A6 Buxton Road DISLEY - NEAR MISS (SCHOOL CROSSING?)

**From:**  
**Sent:** 29 April 2021 09:35  
**To:**  
**Cc:**  
**Subject:** A6 Buxton Road DISLEY - NEAR MISS (SCHOOL CROSSING?)

Copied to:  
David Rutley MP, Disley Parish Council & Disley Primary School

Dear All,

We have our eldest daughter in Year 1 at Disley Primary, and as of September our youngest will join into Reception class at Disley too.

We live on Meadow Lane which is on the North side of the A6 (between the Albert & White Lion pubs). Whenever we walk (which is the best way!) our children to school or Nursery (Blue Grass Purple cow - on Buxton Old Road) we have to cross the A6 main road. The only pedestrian crossing points are either leaving Disley after the White Lion pub or in the centre of Disley near the Co-Op. Neither is convenient when you have small children & need to access the school pedestrian entrance.

This morning my wife had a very near miss with a car and our daughters - they were halfway across the road & the car didn't stop or slow, missing our daughter by a few mm. This is not the first time there's been a close call. I'm sure we are not the only ones in this situation.

In view of the large new Waterside housing development (full of young families) and increased numbers of children needing to cross the A6 in this vicinity, we request some urgent action before there is a serious accident/fatality please. We (& I'm sure others) will have to resort to more car usage or move to an alternative school - which is ridiculous & not sustainable!!

Can you urgently look to put a lollipop person on a crossing near the Albert pub or similar please (perhaps ultimately a permanent pedestrian crossing??).

I hope you'll look into this issue with great urgency before there is a very serious or fatal, totally avoidable accident. It would be a terrible situation if the only way swift and decisive action can be made, is following a serious accident - this is a chance to be pro-active.

I look forward to your response.

Many thanks,



**DPC Traders Meeting (DPC Only) 14.04.21****Attendees:** RH, SBr, JW**Apologies:** SBi**Agenda:**

- Post Covid regeneration
- Developing the intra business network
- Business community involvement with village events
- Next Trader Meeting – agenda

**Notes & Actions:**

We discussed some of the activity our neighbours in Poynton had undertaken more recently. This included an online business directory 'Poynton 4 Business' which appears to be a relatively simple list of businesses. We do feel more can be made of our directory and resolved to discuss this once again with traders at the next face to face meeting. **Action: Directory to be an agenda item at the next meeting.**

We discussed an idea for a flyer drop for local businesses to ascertain what their plans for re-opening are. The purpose being to onward promote this via the website, social media, and noticeboards. **Action: RH to write, door drop and deal with responses.**

We had a lengthy discussion about a discount scheme, initially to promote post COVID recovery. This would include discounts for customers and operate between businesses. The scope would go beyond high street traders and include others too such as tradespeople and professional services. Should the scheme be successful, it could run longer term.

We also discussed a related idea where customers obtain tokens for their custom, like Waitrose, that are then used to distribute community grant money – thereby getting local groups and clubs involved in generating business for local traders **Action: We resolved to further develop both the discount scheme and token ideas with the traders themselves at the next meeting.**

We discussed ongoing communications, primarily via Facebook. The group is growing and there are good posts e.g. covering government/CEC COVID support measures, but interaction is limited. We discussed writing a piece for Disley News promoting the page and some of the topics above. **Action: SB to write circa 250 words for next issue.**

The interaction between traders and village events is seen as important and a good opportunity. Most of these are in limbo and so we resolved to wait until the events group meet on the 11<sup>th</sup> May before organising the next traders meeting so we can communicate plans to them. We should also have a better idea of what format this can take – our preference is face to face. **Action: Meeting with the Traders to be organised after the Event cttee meeting takes place.**

Cllr Jackie Pattison  
Chair of Disley Parish Council

Westfields  
c/o Municipal Buildings  
Earle Street  
Crewe  
CW1 2BJ  
[www.cheshireeast.gov.uk](http://www.cheshireeast.gov.uk)

DATE: 16<sup>th</sup> April 2021  
Your reference:

OUR REF: CEX 11351205

Dear Cllr Pattison

**RE: Disley Community Centre car park ginnel**

Thank you for your letter dated 29<sup>th</sup> March 2021 which has been forwarded to us for a response by our Chief Executive, Lorraine O'Donnell.

We have noted your request for funding to assist with improvement work to the ginnel that connects Market Street to the Community Centre car park in Disley.

Regrettably Cheshire East Council currently has no available funding to assist with this matter.

Alternatively we would advise you to make contact with your Local Ward Member to see if they can support this project.

Contact details for all Ward Members can be found via the link below:

<https://moderngov.cheshireeast.gov.uk/ecminutes/mgMemberIndex.aspx?bcr=1>

We are sorry that we are unable to help at this time.

Kind regards

**The Cheshire East Highways Team**

**Richard Holland**

---

**Subject:** FW: Red Lane update  
**Attachments:** DSC\_0539.JPG; DSC\_0540.JPG; DSC\_0541.JPG; Red Lane sewer connection quote.pdf

**From:**  
**Sent:** 26 March 2021 13:50  
**To:** Richard Holland <clerk@disleyparishcouncil.org.uk>; Jackie Pattison <jackie.pattison@disleyparishcouncil.org.uk>  
**Subject:** Red Lane update

Dear Richard / Jackie

The further investigation on the Red Lane drain was carried out yesterday . The contractors exposed what is a square stone culvert running under the lichgate flags. (see photo's ) They had to find it because they got the jetter stuck. It wasn't an easy job. Despite having the tanker on site, the water just kept flooding in. They ended up catching it at the trough and piping it across the road.

One might say finding the culvert is good news.

The bad news is they tried for some considerable time to desilt the culvert from the excavation up to the front of the doctor's surgery but it still wouldn't flow. It appears the whole (old) system is well silted up and there may even be an obstruction further on. They tried to camera it again but there is too much silt in the culvert.

This now leaves us with the only option available which DCL have quoted for to re-connect the silt gully outlet to the sewer in Red Lane. (see attached report /quote). They will check and sort out permission from UU if needed.

So, we now find ourselves at a stage when St Mary's PCC has done all it can to both investigate and attempt to resolve the problem. It will now be a case of involving the residents / landowners on Red Lane and Green Lane to hopefully share some responsibility for the remedial work needed.

I am more than happy to discuss how this can be done. The feeling is that DPC is best placed to make the initial communication - perhaps as mentioned setting up a resident's / landowner's group to take it forward. As there is no legal basis to enforce compliance it will be totally reliant on goodwill cooperation and appreciating private ownership responsibility .

Just as a matter of interest bearing in mind there are about 25 properties in Red Lane / Green Lane plus landowners on a simple shared cost based on the quote, we are looking at circa £400 each. Plus, there would need to be an annual maintenance fee to negotiate for the de-silting the gulley (possibly four times per year).

As all this will no doubt take some time, I have asked the contractors to fill in the excavation and leave it blocked again. It was left open with barriers after the investigation work.

**Richard Holland**

---

**Subject:** FW: Procedure and Timetable for the signing off of the SADPD.

-----Original Message-----

From:

To:

Sent: Thu, 1 Apr 2021 16:15

Subject: RE: Procedure and Timetable for the signing off of the SADPD.

Dear [REDACTED],

Thank you for your email.

The submission of a DPD requires a decision by the Full Council as a matter of law. Clearly, a Full Council meeting brings together all Members to make this decision, including those Members who sit on the Strategic Planning Board.

It is important to bear in mind the stage that the Plan has reached. The version of the Plan that was published for representations between October and December last year was done so under Regulation 19 of The Town and Country Planning (Local Planning) (England) Regulations 2012. As such it should be the Council's final version, the version that the Council considers sound, legally compliant and capable of adoption - and thereby ready for examination. It is expected that the stage after the publication of any draft development plan document should be its submission to the Secretary of State for examination.

However, as you will know, the Council has published significant revisions to the initial Regulation 19 version of the Plan, hence the opportunity to make further representations about the Revised Publication Draft SADPD last year. And, as you note, the SPB considered these revisions at a specific meeting before it was re-published.

Subject to the Council's agreement to submit the SADPD, you will have the opportunity to pursue the concerns you have raised in representations with the appointed Inspector. In accordance with the Regulation 20, the Council is required to send to the appointed Inspector various documents, including a copy of all the representations made and a summary of the main issues raised in them.

Taking into account the stage that the Plan has now reached, a report direct to Full Council is entirely appropriate.

Kind Regards

Cabinet member for Planning | Cheshire East Council

**Richard Holland**

---

**Subject:** FW: Revised Publication SADPD to go to Full Council meeting on 19th April.

**From:** Peter Yates.

**Sent:** 16 April 2021 08:29

**To:**

**Subject:** Fwd: Revised Publication SADPD to go to Full Council meeting on 19th April.

Hi All,

Very helpful and straightforward advice.

Kind regards,  
Peter.,

Peter Yates

-----Original Message-----

**From:** >

**To:** >

**Sent:** Fri, 16 Apr 2021 5:51

**Subject:** Re: Revised Publication SADPD to go to Full Council meeting on 19th April.

Dear Peter,

As set out in my Advice from last year, there is an argument that CEC should demonstrate need for further release from the GB of additional safeguarded land.

In my view, that argument could be advanced in the Plan examination process by way of challenge to the Plan's soundness (i.e. without the evidence, the Plan is not justified).

Best Regards,



**From>**

**Date:** Thursday, 15 April 2021 at 19:27

**To: Subject:** Revised Publication SADPD to go to Full Council meeting on 19th April.

Dear [REDACTED]

I tried to phone you, but were advised you were in court today, and at a Planning Conference tomorrow.

I apologise for contacting you but I wanted an informal view on whether you considered that the Council's lack of an up to date assessment of the need for the release of further Green Belt as Safeguarded Land could be used as a reason to challenge the soundness of the SADPD?

I realise this requires more than a simple yes or no, but if you consider that the Planning Inspector might give some weight to such a challenge at the Examination, it would be helpful to know.

If a brief phone call would suffice I can be contacted at [REDACTED]

Kind regards, Peter.

# Section 1 – Annual Governance Statement 2020/21

ITEM. 22.

We acknowledge as the members of:

## DISLEY PARISH COUNCIL - CH0068

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021, that:

	Agreed		'Yes' means that this authority:
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.		✓	during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

13/05/2021

and recorded as minute reference:

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

[www.disleyparishcouncil.org.uk](http://www.disleyparishcouncil.org.uk)

## Explanation of "No" response to Assertion 4 of 2020/21 Annual Governance Statement

The 2020/21 Detailed Guidance Notes state that:

*"If an 'other' matter was raised on the external auditor report for 2019/20 regarding the period for the exercise of public rights during 2019, the smaller authority must answer 'No' to Assertion 4 of the 2020/21 Annual Governance Statement."*

The External Auditor Report and Certificate 2019/20 noted in Other Matters:

*"that Sections 1 and 2 of the Annual Governance and Accountability Return were approved on 11/06/2020 but that the public rights period did not commence until 01/09/2020. The period set is not strictly in contravention of the timing permitted under the legislation introduced as a result of Covid-19, but it should be noted that this year's extension to allow later public inspection was intended to allow for authorities who were not able to approve their AGAR until as late as the statutory deadline of 31 August 2020. Regulation 12 (3) of the Accounts and Audit Regs 2015 (signing and approval of the statement of accounts for Category 2 authorities) requires the Responsible Financial Officer, as soon as practicable after the date on which the authority complies with regulation 12 (2c) (re. accounts approved and signed following meeting), to do the following on behalf of the smaller authority:*

*a) commence the period for the exercise of public rights in accordance with regulation 14 and regulation 15; and*

*b) notify the local auditor of the date on which that period was so commenced.*

*We fully appreciate the difficulties arising as a result of coronavirus restrictions; however, please consider the requirements of the Accounts and Audit Regulations 2015, when setting the date for the approval of the AGAR in relation to the public rights period in future years."*

This query was raised prior to the completion of the External Auditor Report and Certificate 2019/20 and the following response was supplied:

The main reason that Disley Parish Council decided to commence the Public Rights at the latest available date was, that since the start of the Coronavirus outbreak, the Council had only been having full Council meetings every two months. Previously, the Council held monthly meetings. As RFO, I was concerned that if there had been any issues regarding the AGAR raised by Council on 11/06/2020, it would be the following Council meeting on 13/08/2020 before the AGAR could be approved. Also, at the time of the Council meeting on 11/06/2020 we had not received the results of the Internal Audit so, again, I was concerned that if this raised issues, Council would not be meeting until 13/08/2020 to discuss. I subsequently realised that I could, and should, have changed the Public Rights dates to start as soon after the AGAR had been approved by the Council as possible. This has been noted for 2021/22 as evidence by the use of the suggested Public Rights dates of Monday 14<sup>th</sup> June to Friday 23<sup>rd</sup> July 2021.

This explanation was acknowledged by the external auditor as clearing the query.

Richard Holland  
Parish Clerk and RFO  
Disley Parish Council  
23/04/2021

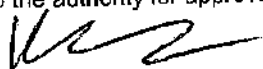
## Section 2 – Accounting Statements 2020/21 for

DISLEY PARISH COUNCIL - CH0068

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
1. Balances brought forward	190,456	213,165	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	150,839	155,272	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	51,236	39,869	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	97,950	92,708	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	81,416	65,281	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	213,165	250,317	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	214,231	255,910	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	964,790	967,720	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
		✓	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

16/04/2021

I confirm that these Accounting Statements were approved by this authority on this date:

13/05/2021

as recorded in minute reference:

Signed by Chairman of the meeting where the Accounting Statements were approved



# Consolidated Balance Sheet

Unaudited

ITEM 24.1

31/03/20

31/03/21

£

£

## Long Term assets

41,367.77	Investments	0.00
0.00	Long Term Debts	0.00
	LONG TERM Investment Accounts	0.00
41,367.77	TOTAL LONG TERM ASSETS	0.00

## Current assets

153,000.02	Investments	237,075.88
0.00	Loans Made	0.00
0.00	Investments	0.00
0.00	Stocks	0.00
2,879.12	VAT Recoverable	2,250.72
-606.87	Debtors	0.00
0.00	Payment in Advance	0.00
19,863.55	Cash in Hand at Bank	18,833.82
175,135.82	TOTAL CURRENT ASSETS	258,160.42
216,503.59	TOTAL ASSETS	258,160.42

## Current liabilities

0.00	Loans Received	0.00
0.00	Temporary Borrowing	0.00
0.00	VAT Payable	0.00
3,338.29	Creditors	7,843.18
0.00	Receipts in Advance	0.00
3,338.29	TOTAL CURRENT LIABILITIES	7,843.18
213,165.30	TOTAL ASSETS LESS CURRENT LIABILITIES	250,317.24

0.00	Long Term Borrowing	0.00
0.00	Deferred Liabilities	0.00
0.00	Deferred Credits	0.00
0.00		0.00
213,165.30	NET ASSETS	250,317.24

## Represented by

40,374.81	General Fund	79,108.46
20,000.00	Ginnel improvement works	20,000.00
	Footpath CC-Market Street	
17,329.63	Capital expenditure	16,512.13
	Community Centre Development	
4,485.85	Operational Reserve	2,327.30
	Community Transport - Ops Fund	
399.25	Allotment Deposits	524.35
1,226.48	Community Grants	1,987.72
	25% of Precept	
37,550.00	Working Balance Reserve	38,818.00
	(Proceeds from sale of 19 BOR)	
69,539.28	Unallocated Capital Expenditure	66,539.28
2,000.00	Election/Referendum Reserve	2,000.00

# Consolidated Balance Sheet

Unaudited

31/03/20

£

	Depreciation Reserve
6,000.00	Community Bus Depreciation
	Improvements Reserve
4,250.00	Newtown Playing Fields
	Improvement Reserve
10,000.00	Arnold Rhodes Playing Fields

213,165.30

31/03/21

£

9,000.00

3,500.00

10,000.00

250,317.24

Signed \_\_\_\_\_

Chairman

Date \_\_\_\_\_

AUDIT OPINION

\_\_\_\_\_  
Responsible Financial Officer

# Income and Expenditure Account

31/03/20 £		31/03/21 £
	<b>INCOME</b>	
19,846.88	Community Centre Income	5,860.20
7,543.75	Community Transport	280.85
0.00	Grants Donations	22,870.43
13,339.28	Income	1,099.32
1,516.27	Interest on Investments	926.89
150,839.00	Precept	155,272.00
8,989.55	Rental Income	8,831.63
<u>202,074.73</u>	<b>INCOME TOTAL</b>	<u>195,141.32</u>
	<b>EXPENDITURE</b>	
17,771.59	Admin Expenses	12,760.23
1,706.04	Allotments	448.03
18.85	Bank charges	0.00
18,191.00	Community Centre Capital	1,479.30
15,152.70	Community Centre Revenue	10,243.05
4,381.76	Community Transport	2,152.38
1,747.65	Council Vehicle	1,290.99
1,314.76	Grants and donations	1,238.76
0.00	Legal and Professional Fees	1,717.50
0.00	Loan Repayments - CEC	0.00
0.00	Neighbourhood Planning	0.00
0.00	Office - Expenses and Maintenance	0.00
3,232.57	Other staffing costs	1,410.77
-21,468.00	Parish - Capital Expenditure	1,400.00
17,668.48	Parish - Revenue Expenditure	16,747.53
5,750.00	Playgrounds - Capital Expenditure	4,540.00
3,402.44	Playgrounds - Revenue Expenditure	1,580.66
0.00	Police Community Support Officers	0.00
0.00	S. 137 Payments	0.00
97,950.09	Salaries N.I., Tax & Pensions	92,708.35
2,096.26	Street Lighting	2,680.22
918.75	Tourism s144	1,090.00
9,531.45	Village Events (s145)	4,501.61
<u>179,366.39</u>	<b>EXPENDITURE TOTAL</b>	<u>157,989.38</u>

# Income and Expenditure Account

31/03/20		31/03/21
£	EXPENDITURE	£
-4,524.85	Balance as at 01/04/20	40,374.81
202,074.73	Add Total Income	195,141.32
197,549.88		235,516.13
179,366.39	Deduct Total Expenditure	157,989.38
0.00	Stock Adjustment	0.00
22,191.32	Transfer to/ from reserves	1,581.71
40,374.81	Balance as at 31/03/21	79,108.46

Signed \_\_\_\_\_  
Chair

\_\_\_\_\_  
Clerk / Responsible Financial Officer

**Bank reconciliation – pro forma**

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts : receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be e figures.

Name of smaller authority:

DISLEY PARISH COUNCIL

County area (local councils and parish meetings only):

CHESHIRE EAST

Financial year ending 31 March 2021

Prepared by (Name and Role):

RICHARD HOLLAND - PARISH CLERK AND R.F.O.

Date:

19/04/2021

Balance per bank statements as at 31/3/2021:

RBS Current A/C + RBS High Interest A/C  
Nationwide Business Instant Saver  
Cambridge Building Society  
Cambridge and Counties Bank  
Cambs & Counties Bank - 5-year Bond

18,633.8

85,002.9

68,000.0

-

84,073.0

255,709.7

200.0

Petty cash float (if applicable)

Less: any unpresented cheques as at 31/3/2021 (enter these as negative numbers)

Add: any un-banked cash as at 31/3/2021

255,909.7

Net balances as at 31/3/2021 (Box 8)

*Working for a brighter future together*

To: Town and Parish Councils

Strategic Planning  
Westfields, Middlewich Road  
Sandbach  
CW11 1HZ

Tel: 01270 685893 (please leave a message)  
Email: [planningpolicy@cheshireeast.gov.uk](mailto:planningpolicy@cheshireeast.gov.uk)

DATE: 26/04/2021      OUR REF: SPD

Dear Town or Parish Clerk,

**Cheshire East planning policy documents consultation.**

Cheshire East Council has published two planning policy-related documents for consultation:

**Final Draft Houses in Multiple Occupation Supplementary Planning Document ("HMO SPD")**

Consultation took place between 26th October 2020 and 23rd December 2020 on the initial Draft HMO SPD.

The Final Draft HMO SPD has now been published alongside a Report of Consultation. The Report of Consultation sets out the responses received to the initial Draft HMO SPD and how they have been taken into account in the final version.

The HMO SPD provides guidance for all parties involved in the planning application process, explaining how Cheshire East Council will assess planning applications that involve the change of use (or extension) of buildings to HMOs across the Borough.

Representations are invited to be made about the Final Draft HMO SPD and the Report of Consultation between the 26 April 2021 and 5:00pm on 7 June 2021. Further information is available on the council's consultation portal:

<https://cheshireeast-consult.objective.co.uk/portal/planning/spd/>

**Draft Housing Supplementary Planning Document ("Housing SPD")**

The Draft Housing SPD has been published for consultation and provides further guidance on the implementation of policies in the Local Plan, including SC4 'residential mix', SC5 'affordable homes' and SC6 'rural exceptions housing for local needs' of the Local Plan Strategy. This is the first stage of consultation on the SPD which, once adopted, will be a material consideration in decision-taking.

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The consultation will run from 26 April 2021 to 5:00pm on 7 June 2021. Further information is available on the council's website at:

<https://cheshireeast-consult.objective.co.uk/portal/planning/spd/>

We would be very grateful if your council is able to assist us in publicising these consultations; for example by posting a link on your website; including a short note in any parish newsletter or similar.

Please do not hesitate to contact the Strategic Planning Team using the details at the top of this letter should you require further information on any of these consultations.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J Owens', with a stylized flourish at the end.

Jeremy Owens  
Development Planning Manager

OFFICIAL

To note Planning Comments submitted on 26<sup>th</sup> April 2021.

<b>21/1766M</b>	Formation of new driveway and access to highway with pedestrian and vehicular gates, closure of existing gated driveway access, construction of boundary walls, garden wall and gateposts
	<b>60 Jacksons Edge Road, Disley SK12 2JR</b>
<b>Comments</b>	Disley Parish Council has no objection to this application.
<b>21/1902M</b>	First floor extension over existing double garage with internal alterations
	<b>157A Buxton Road, Disley SK12 2HF</b>
<b>Comments</b>	Disley Parish Council has no objection to this application.



<b>Appendix B</b>	<b>Planning Applications</b>	
<b>21/2223M</b>	Insertion of two new windows within existing west elevation gable end wall.	
	<b><i>Stoneridge Cottage, Green Lane, Disley SK12 2AL</i></b>	
<b>Comments</b>		
<b>21/2208M</b>	Certificate of proposed lawfulness – the erection of the stable to be used incidental with the main residential property within the boundary of the property.	
	<b><i>Brooklands, 3 Legh Road, Disley SK12 2NF</i></b>	
<b>Comments</b>		
<b>Decisions</b>		
<b>20/1616M</b>	Proposed two storey front extension to garage, first floor extension over the existing garage with 8 no roof lights, two storey rear extension to the garage, demolition of rear single storey extension, proposed single storey rear extension to the main building with flat roof and glass lantern light. New feature glass entrance with pitched roof and 2 no roof lights. Existing building to be rendered, replacement windows and doors to all retained openings. Change of roof covering – granted subject to 6 conditions	
	<b><i>16 Red Lane, Disley SK12 2NP</i></b>	
<b>20/1193M</b>	Proposed single storey extension to upper floor (Woodstock unit), two storey extension (The Bakery & Tideswell units) and dormer extension including conversion from hip to gable (Norbury unit) – granted subject to 3 conditions	
	<b><i>Dystlegh Grange, 40, Jacksons Edge Road, Disley, SK12 2JL</i></b>	
<b>20/4838M</b>	Extension of existing first floor by removal of dormer windows and increase eaves level. Change of roof pitch with increased ridge height. Removal of existing garage to form additional living area. Alterations to existing windows to form new larger openings. Erection of raised timber decking with sub ground room below. Extension to existing car port - granted subject to 6 conditions.	
	<b><i>14, Red Lane, Disley SK12 2NP</i></b>	

**A report on obtaining a Parish Council debit card.****Background**

Since joining the Parish Council, the Clerk has used a personal credit card to make on-line and card-only purchases on behalf of the Council. The payments have then been reclaimed from the Council through the expenses system. As the number of purchases being made by card continues to increase and in order to separate personal and business spending, it would seem prudent to investigate a Parish Council payment card.

Local Government financial regulations make the administering of a credit card complicated, so it is proposed to source a pre-paid debit card which would be run on a similar basis to Petty Cash i.e. a set, agreed amount is held on the card and Council approval is required to replenish as needed. The disadvantage of debit cards is that they do not offer protection under Section 75 of the Consumer Credit Act.

**Alternatives**

Two options were considered:

**1. SOLDGO Pro Mastercard**

- Contactless.
- Ongoing fee of £5 per month i.e. £60 p.a.
- No fees for domestic transactions.
- Free to add funds and money is available to spend instantly.
- Top up the account by BACS immediately.
- The money held in the Soldgo account is protected under UK Electronic Money Regulations 2017.
- Forms would need to be signed by bank account signatories.

**2. PayPal Business Debit Mastercard**

- Contactless.
- No monthly fees and no fees for purchasing goods/services.
- Debit card is linked to a PayPal business account.
- Transactions made with the card are funded solely by the balance in the PayPal account.
- Bank account is linked as the funding source.
- Automatic top-up is available but this can be disabled and sufficient funds must be in PayPal account to cover every transaction.
- Forms would need to be signed by bank account signatories.

**Recommendations**

That a PayPal Business Debit Mastercard is applied for as it seems to offer the required functionality with no fees. That a £500 limit is set for the card.

**Richard Holland**  
**Parish Clerk**  
**21/04/2021**

## Disley Parish Council

## Expenditure transactions - approval list

Start of year 01/04/21

## APPENDIX A. (1)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1499	BACS/1904 21/RNID	£794.16	405	15/03/21	Royal National Institute For Deaf People - Installed Speech Transfer System with Induction Loop. Details as per Quote: QUO-01082-F6K2R1	£794.16
1503	BACS/0504 21/SHIRES	£57.02	220/5	08/03/21	Shires Pay Services Ltd - Payroll services - March 2021	£57.02
1514	005929	£122.51		31/03/21	Petty Cash - Petty Cash replenishment Jan- March 2021	£122.51
1		£27.05	225/12		Office supplies/sundries	
3		£4.00	225/4		Stationery	
4		£14.64	225/3		Postage	
5		£11.00	310/8		Van cleaning	
6		£30.63	260		Supplies for bench refurb	
7		£9.19	400/3		Community Centre sundries	
8		£26.00	310/8		Sundries for Christmas decorations	
1519	BACS/1904 21/TOMLIN SO	£95.52		13/04/21	A H Tomlinson Parbans Ltd - Fittings for van extinguisher, timber for Gritstone Trail planter, paint for bus shelter, timber for handrail repair	£95.52
1		£5.01	310/8		Fittings for van extinguisher	
2		£63.19	260		Timber for Gritstone Trail planter	
3		£11.71	280		Paint for bus shelter	
4		£15.61	260		Timber for handrail and bench repair	
1520	BACS/1904 21/SENIOR	£10.34	260	13/04/21	Senior (Building Supplies) Ltd - Gravel for Ram Green notice board infill	£10.34
1521	BACS/1904 21/COOPER R	£633.60		14/04/21	Coopers Sons Hartley and Williams LLP - Solicitors fees for advice on Community Centre car park, Newtown parking, ginnel and Kinder View	£633.60
1		£165.60	225/16		Fees relating to Community Centre car park	
2		£78.00	225/16		Fees relating to parking at Newtown	
3		£180.00	225/16		Fees relating to ginnel title	
4		£210.00	225/16		Fees relating to Kinder View boundary	
1522	BACS/1904 21/CHALC	£1,406.52	225/9	14/04/21	ChALC (Cheshire Association of Local Councils) - ChALC Annual Affiliation fee 2021/22	£1,406.52
1523	BACS/1904 21/AWARD	£23.00	225/18	14/04/21	Award Cleaning Services - Community Centre window cleaning	£23.00
1524	BACS/2804 21/SHIRES	£57.02	220/5	14/04/21	Shires Pay Services Ltd - Payroll services - April 2021	£57.02
1525	BACS/1904 21/PHS	£377.24	400/10	14/04/21	PHS Group - Early termination fee	£377.24
1526	BACS/1904 21/ALLOT MEN	£356.00	290	14/04/21	Disley Allotment Association - Community Grant towards fencing costs - Minute Ref: 2587	£356.00

Signature

Signature

Date

# Disley Parish Council

## Expenditure transactions - approval list

Start of year 01/04/21

### APPENDIX .A. (1)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1527	BACS/1904 21/MILLEN N	£168.00	400/10	14/04/21	Millennium Hygiene Services - Feminine Hygiene Disposal - 09/04/2021 to 09/04/2022	£168.00
1528	BACS/1904 21/HOLLAND	£68.93		14/04/21	Richard Holland - Tree pruners and rubble sacks	£68.93
1		£28.95	260		Telescopic tree pruner	
2		£39.98	260		Rubble sacks	
1529	DD/120421 /ALLSTAR	£55.88	310/1	14/04/21	Allstar - Council van fuel	£55.88
1530	DD/090421 /OPUS	£226.81	400/6	14/04/21	Opus Energy Ltd - Community Centre Electricity - 22/02/2021 to 24/03/2021	£226.81
		£7,718.26			Salaries & Wages	
<b>Total</b>		£12,170.81				

Signature \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

## Disley Parish Council

Expenditure transactions - payments approval list Start of year 01/04/21

## APPENDIX A. (2)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1531	BACS/3004 21/COOPER	£114.00	225/16	27/04/21	Coopers Sons Hartley and Williams LLP - Fees relating to advice regarding Community Centre car park barriers	£114.00
1532	BACS/3004 21/WATER P-1	£20.89	240	27/04/21	United Utilities/Waterplus - Water bill for Hagg Bank Allotments - 03/02/2021 to 13/04/2021	£20.89
1533	BACS/3004 21/WATER P-2	£63.95	400/7	27/04/21	United Utilities/Waterplus - Community Centre - Water and Wastewater bill - 03/02/2021 to 13/04/2021	£63.95
1534	BACS/3004 21/MARTH ALL	£260.70	260	27/04/21	Marshall Tree Products - 5 tonnes of loose gritstone for Gritstone Trail steps repairs	£260.70
1535	DD/260421 /SSE-1	£65.59	230/1	27/04/21	SSE Swalec - Electricity costs for Fountain lighting - 23/12/2020 to 02/04/2021	£65.59
1536	DD/260421 /SSE-2	£32.60	280/1	27/04/21	SSE Swalec - Electricity costs for Newtown Changing Rooms - 23/12/2020 to 02/04/2021	£32.60
1537	DD/230421 /SSE-3	£85.75	230/1	27/04/21	SSE Swalec - Electricity costs for village streetlighting - 23/12/2020 to 02/04/2021	£85.75
1538	DD/200421 /CNG	£340.01	400/5	27/04/21	CNG Limited - Community Centre Gas - March 2021	£340.01
1539	DD/260421 /BIFFA	£114.67	400/10	27/04/21	Biffa Waste Services Ltd - Community Centre waste services - 27/03/2021 to 23/04/2021	£114.67
1542	DD/280421 /ALLSTAR	£52.30	300/1	28/04/21	Allstar - Community bus fuel	£52.30
1540	DD/290421 /BT-1	£90.36	225/2	29/04/21	British Telecommunications Plc - Broadband Services - April, May, June 2021	£90.36
1541	DD/290421 /BT-2	£45.47	225/2	29/04/21	British Telecommunications Plc - Phone charges - 01663 764019 - April, May, June 2021	£45.47
Sub Total		£1,286.29				
Total		£1,286.29				

Signature

Signature

Date

## 2020/21 - BUDGET STATEMENT - Q1, Q2, Q3 &amp; Q4

ITEM 32

		ESTIMATED 2020/21 BUDGET (REVISED 30/06/2020)	2020/21 TOTAL YTD Q1 + Q2 + Q3 + Q4	ESTIMATED BALANCE AT 31/03/2021
<b>INCOME</b>				
110	Precept	£155,272	£155,272	£0
125	Grant Awards	£10,500	£22,870	-£12,370
130	Rental Income Total	£5,550	£8,832	-£3,282
140	Community Transport Total	£2,135	£281	£1,854
150	Other Income Total	£750	£1,099	-£349
190	Bank Interest	£50	£128	-£78
191	Investment Account Interest	£100	£91	£9
192	Long-term investment interest	£50	£705	-£655
193	Nationwide Interest	£0	£3	-£3
200	Community Centre Total	£8,100	£5,895	£2,205
<b>Total Income</b>		<b>£182,507</b>	<b>£194,468</b>	<b>-£12,011</b>
<b>EXPENDITURE</b>				
215	Salaries Inc Pensions			
215	Salaries incl. Pensions (excl. Caretaker) Total	£94,000	£82,448	£11,552
220	Staffing Expenses Total	£2,720	£583	£2,137
225	General Admin Total	£12,950	£12,715	£235
230	Street Lighting Total	£3,000	£2,680	£320
231	Streetlighting - Capital	£0	£1,400	-£1,400
240	Allotments	£1,300	£448	£852
260	Parish Maintenance	£8,400	£7,072	£1,328
265	Church Grounds Maintenance	£1,400	£1,400	£0
270	Land Administration	£750	£1,717	-£967
280	Play Area and Fields Total	£4,800	£1,231	£3,569
281	Play Area and Fields Capital Expenditure	£0	£0	£0
282	Newtown Improvements	£0	£750	-£750
285	Tourism	£1,500	£1,090	£410
290	Community Grants	£2,000	£1,239	£761
300	Community Transport Total	£7,250	£2,152	£5,098
310	Handyman Vehicle Total	£2,110	£1,254	£856
400	Community Centre Total	£13,300	£10,235	£3,065
401	Caretaker Salary & Pension Total	£11,500	£7,383	£4,117
405	Community centre Capital Exp.	£500	£818	-£318
406	Ginnel Improvements	£18,000	£0	£18,000
407	Newtown Capital exp.	£0	£0	£0
410	Community Transport - Capital Expenditure	£0	£0	£0
415	Handyman Vehicle - Capital Expenditure	£0	£0	£0
420	Bank Charges	£15	£0	£15
450	PCSO Contribution		£0	£0
500	Hanging Baskets	£5,500	£4,450	£1,050
600	Village Events Total	£6,850	£4,502	£2,348
660	CCTV Contribution	£4,000	£3,800	£200
670	Neighbourhood Plan	£0	£0	£0
<b>Total Expenditure</b>		<b>£201,845</b>	<b>£147,967</b>	<b>£53,878</b>
<b>Expenditure less capital spend (RED)</b>		<b>£183,345</b>	<b>£145,749</b>	
<b>Income total</b>		<b>£182,507</b>	<b>£194,468</b>	
<b>Income less Expenditure</b>		<b>-£838</b>	<b>£48,719</b>	

# Financial Statement - Cashbook

Statement between 01/04/20 and 31/03/21 inclusive.

Balances at the start of the year

## Ordinary Accounts

Petty Cash	£200.00
RBS Current A/C + High Int. A/C	£19,663.55

## Short Term Investment Accounts

Nationwide Business Instant Saver	£85,000.02
The Cambridge Building Society	£68,000.00

## Long Term Investment Accounts

Cambridge & Counties Bank	£41,367.77
Cambs & Counties Bank - 5-year Bond	£0.00
<b>Total</b>	<b>£214,231.34</b>

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
110 Precept	155,272.00	0.00	155,272.00
120 VAT reclaimed	8,271.98	0.00	8,271.98
125 Grant Awards	22,870.43	0.00	22,870.43
130 Rental Income	8,831.63	0.00	8,831.63
135 Petty Cash Replenishment	0.00	0.00	0.00
140 RESERVE - Community Transport	294.65	0.00	294.65
150 Other Income	1,099.32	206.83	1,306.15
190 Bank Interest	127.63	0.00	127.63
191 Investment Account Interest	91.17	0.00	91.17
192 Long-term Investments Interest	705.18	0.00	705.18
193 Nationwide BS Transfer	0.00	0.00	0.00
200 Community Centre	5,239.53	0.00	5,239.53
Council Total	202,803.52	206.83	203,010.35
<b>Total Receipts</b>	<b>202,803.52</b>	<b>206.83</b>	<b>203,010.35</b>

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
215 Salaries inc Pensions	85,224.93	0.00	85,224.93
220 Staffing Expenses	1,422.25	301.95	1,724.20
225 General Administration	12,714.54	881.72	13,596.26
230 Street Lighting	2,680.22	339.70	3,019.92
231 Streetlighting - Capital Expenditure	1,400.00	280.00	1,680.00
240 Allotments	448.03	9.31	457.34
260 Parish Maintenance	7,331.11	1,056.62	8,387.73
261 Winter Gritting Provision	0.00	0.00	0.00
265 Church Grounds Maintenance	1,400.00	0.00	1,400.00
270 Land Administration	1,717.50	343.50	2,061.00
280 Playground Upkeep	1,230.66	149.72	1,380.38
281 Play Area & Playing Fields Capital Expenditure	0.00	0.00	0.00
282 RESERVE - Newtown Improvements	750.00	150.00	900.00
285 Tourism	1,090.00	0.00	1,090.00
290 RESERVE - Community Grants	1,238.76	0.00	1,238.76
300 RESERVE - Community Transport	2,152.38	208.59	2,360.97

# Financial Statement - Cashbook

Statement between 01/04/20 and 31/03/21 inclusive.

310 Handyman Vehicle	1,253.99	144.72	1,398.71
400 Community Centre	10,234.69	1,361.83	11,596.52
401 Caretaker Salary	7,626.42	0.00	7,626.42
405 RESERVE - Community Centre Capital Exp.	817.50	163.50	981.00
406 RESERVE - Ginnel improvements	0.00	0.00	0.00
407 RESERVE - Newtown Capital Expenditure	0.00	0.00	0.00
410 RESERVE - Community Transport - Capital expenditure	0.00	0.00	0.00
415 RESERVE - Handyman Vehicle capital expenditure	0.00	0.00	0.00
420 Bank Charges	0.00	0.00	0.00
500 Hanging Baskets	4,450.00	890.00	5,340.00
600 Village Events	4,501.61	809.27	5,310.88
660 CCTV Contribution	3,799.90	759.98	4,559.88
670 RESERVE - Neighbourhood Plan	0.00	0.00	0.00
Council Total	153,484.49	7,850.41	161,334.90
Total Payments	153,484.49	7,850.41	161,334.90



# Financial Statement - Cashbook

Statement between 01/04/20 and 31/03/21 inclusive.

Closing Balances

## Ordinary Accounts

Petty Cash	£200.00
RBS Current A/C + High Int. A/C	£18,633.82

## Short Term Investment Accounts

Nationwide Business Instant Saver	£85,000.02
The Cambridge Building Society	£68,000.00

## Long Term Investment Accounts

Cambridge & Counties Bank	£0.00
Cambs & Counties Bank - 5-year Bond	£84,072.95
<b>Total</b>	<b>£255,906.79</b>

**Not all the accounts have been reconciled exactly to the end date on this statement.**

Reserve Balance	
Footpath CC-Market Street	£20,000.00
Community Centre Development	£16,512.13
Community Transport - Ops Fund	£2,327.30
Allotment Deposits	£524.35
Community Grants	£1,987.72
Working Balance Reserve	£38,818.00
Unallocated Capital Expenditure	£66,539.28
Election/Referendum Reserve	£2,000.00
Community Bus Depreciation	£9,000.00
Newtown Playing Fields	£3,500.00
Arnold Rhodes Playing Fields	£10,000.00
<b>Reserves tota</b>	<b>£171,208.78</b>