

DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)



6th August 2020

Dear Councillor,

You are summoned to attend an **online Ordinary Meeting** of Disley Parish Council on **Thursday 13th August 2020 at 3.00pm**. This meeting will be held remotely via Microsoft Teams.

Yours sincerely,

Richard Holland
Parish Clerk

Public Participation at Council meetings during Coronavirus pandemic

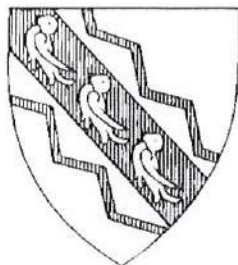
Members of the public are welcome to attend the on-line meeting but must register their intention to join by 3.00pm on Wednesday 12th August 2020 at: admin@disleyparishcouncil.org.uk. A valid email address is required, and a meeting invitation will be emailed.

Members of the public wishing to make a comment or ask a question at the meeting, should email the comment or question to: admin@disleyparishcouncil.org.uk or provide it in writing to the Parish Offices at Disley Community Centre. Comments or questions need to be submitted by 5.00pm on Tuesday 11th 2020. All comments and questions received will be read out at the meeting for Council consideration.

A G E N D A – P A R T 1

1	To receive any Apologies for Absence.
2	To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.

Items highlighted in grey require a Council resolution



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

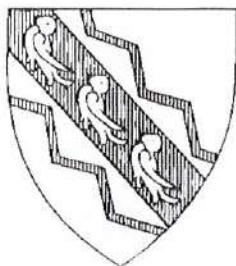
Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)



3	Public Forum
4	To receive Chair's Report
5	To agree as a true and accurate record, the minutes of the Council Meeting held on 11 th June 2020.
6	To receive Cheshire East Councillors' Report
7	<p>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</p> <p>7.1 Air Quality and Highways Improvements</p> <ul style="list-style-type: none">To note a Cheshire East Highways statement on social distancing on roads and in public open spaces.To note a letter from Cllr. Pattison to Cllr. Crane at Cheshire East regarding cycling proposals under the Active Travel Scheme.To consider a Cheshire East statement regarding Active Travel projects.To note an email from Cllr. Mrs. Birchall to NT Lyme regarding a cycle route through Lyme.To consider an A6/MARR pedestrian/cycling questionnaire.To note an email from Cllr. Brownbill to Cheshire East Highways regarding highways works requests.To note recommendations for highways work received from the Poynton Area Highways Group. <p>7.2 Leisure Facilities Improvements</p> <ul style="list-style-type: none">To receive the minutes of the Leisure Facilities Improvements Project meeting on 9th March 2020.To consider an email from Cheshire East regarding the possible asset transfer of Danehill Close Play Area – Deferred from 11th June 2020.To receive a verbal update on the Newtown Nature Trail project. <p>7.3 Village Heath & Well-being</p> <ul style="list-style-type: none">To receive an update on the Coronavirus Street Coordinator Scheme.To note an email from Disley Parish Council to Street Coordinators and volunteers.
8	To consider two Community Grants applications received from 1 st Disley Scouts.

Items highlighted in grey require a Council resolution



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

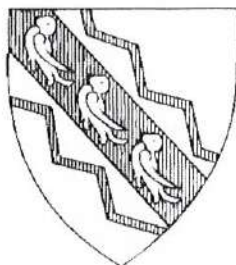
Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)



9	To note an email received from Disley Community Choir regarding a Community grant award.
10	To consider an email from NALC regarding the Ministry of Housing, Communities and Local Government (MHCLG) white paper on devolution.
11	To receive the minutes of a meeting on the reopening of the Council Office, Community Centre and Community Bus held on 8 th July 2020.
12	To consider a list of allotment improvement requests received from plot holders.
13	To consider a draft Parish Council Social Media and Electronic Communication Policy.
14	To review progress of the Parish Strategy 2020-2023 and consider adding target dates for goals.
15	To note Planning Comments submitted to Cheshire East on 9 th June 2020.
16	To note Planning Comments submitted to Cheshire East on 3 rd July 2020.
17	To note Planning Comments submitted to Cheshire East on 27 th July 2020.
18	To receive and approve the following amended year-end financial statements for the year 2019/20: <ul style="list-style-type: none">• Balance Sheet• Income and Expenditure Account• Bank Reconciliation
19	To note the internal audit report and action plan from JDH Business Services for financial year 2019/20.
20	To consider a quote a quote from JDH Business Services for interim and year-end internal report for 2020/21.

Items highlighted in grey require a Council resolution



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)



21	To receive a Coronavirus Financial Impact Report, Quarter 1 budget comparison figures and revised 2020/21 budget.
22	To note payment of Accounts as listed on Appendix A (1)
23	To note payment of Accounts as listed on Appendix A (2)
24	To note payment of Accounts as listed on Appendix A (3)
25	To authorise payment of Accounts as listed on Appendix A (4)
26	To note financial statement to 31/07/2020.
27	To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).

AGENDA – PART 2

28	To receive a report from a meeting with Cooper Sons Hartley & Williams Solicitors regarding Council matters held on 17 th June 2020.
29	To receive a verbal update from the Chair regarding the fire escape easement granted to Frankie's Wine Bar.
30	To note a letter of resignation received from a Council officer on 13 th July 2020.

Items highlighted in grey require a Council resolution

1993

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD REMOTELY ON THURSDAY 11TH JUNE 2020**

<u>Present:</u>	Cllrs. Adams, Mrs Birchall, Mr. Birchall, Brownbill, Hutchins, Pattison and Windsor. Start time: 15.05pm
2388	<u>To receive any Apologies for Absence.</u> None received.
2389	<u>To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.</u> Cllrs. Mr and Mrs Birchall declared a non-pecuniary interest in planning application 20/3857M – 75 Buxton Old Road, as they were friends with the applicant.
2390	<u>Public Forum</u> A resident addressed the meeting regarding encouraging safe cycling through the village with particular reference to traffic issues on the A6. The resident raised the need for better provision for cycling on the A6 to connect to the A555 cycle way and the possibility of a cycle route from Disley to Poynton High School for children. The possibility of creating a shared pedestrian/cyclist space on the A6 pavement was discussed along with a cycle by-pass around the village. The resident had contacted Cheshire East councillor, Cllr. Murphy and David Rutley MP but had not yet received a response from Cllr. Murphy. Cllr. Pattison responded that the Parish Council had already approached Cheshire East Highways regarding shared pavement space on the A6. Cllr. Pattison also highlighted that MPs and local councillors along the A6 corridor were due to meet shortly to discuss A6 issues (including cycling) and secure some of the available government funding. A cycle route through Lyme Park to Poynton was discussed and although this may have limited take-up and presented some practical challenges, councillors agreed it should still be pursued. This subject was due to be debated as an agenda item later in the meeting.
2391	<u>To receive Chair's Report</u> Cllr. Pattison thanked councillors and staff for all their help in keeping the council functioning through the coronavirus pandemic and commented that it was unlikely that the Community Centre would be able to open in the foreseeable future. Cllr. Pattison proposed that virtual Council meetings should be set until the end of the year on 13th August, 8th October and 10th December, all at 3.00pm. Cllr. Pattison reported that the Annual Chair and Finance reports had now been completed. These would be on the Council website shortly and hardcopies would be distributed to all households with the next Disley News.

Signed: _____

1994

MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD REMOTELY ON THURSDAY 11TH JUNE 2020

2392	<p><u>To agree as a true and accurate record, the minutes of the Council Meeting held on 12th March 2020.</u></p> <p>Proposed: Cllr. Mrs Birchall Seconded: Cllr. Windsor Unanimously agreed</p>
Resolved	<p><i>That the minutes of the Council Meeting held on 12th March 2020 are a true and accurate record.</i></p>
2393	<p><u>To receive Cheshire East Councillors' Report</u></p> <p>No report received. Cllr. Murphy had been invited to attend the meeting.</p>
2394	<p><u>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</u></p> <p><u>Air Quality and Highways Improvements</u></p> <p><u>To consider a resident email received regarding cycling provisions in the village and discuss long and short-term village cycling provisions.</u></p> <p>Cllr. Pattison proposed that a letter be sent to Cheshire East Council containing the proposal of a shared pedestrian/cyclist pavement on the A6 and the long-term plan for a cycle bypass. Cllr. Mr. Birchall said that the idea of cycle route through Lyme Park to Poynton High school should be pursued. It was agreed that this should be led by Lyme to liaise with landowners and Poynton High School. Cllr. Mrs. Birchall agreed to contact Lyme about this.</p> <p>Proposed: Cllr. Brownbill Seconded: Cllr. Windsor Unanimously agreed</p>
Resolved	<p><i>That Cllr. Mrs Birchall would start the engagement process with Lyme regarding a Disley to Poynton cycle route through Lyme Park and that Cllr. Pattison would draft a letter to Cheshire East Council regarding short and long-term proposals for cycling in Disley.</i></p>
	<p><u>To note an email sent by the Parish Council to Cheshire East requesting a highways report on the islands on the A6 near Lyme Park.</u></p> <p>Cllr. Pattison reported that no response had been received and that she would resend the email.</p> <p style="text-align: right;">Noted</p>

Signed: _____

1995

MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD REMOTELY ON THURSDAY 11TH JUNE 2020

	<p><u>To note an email sent by the Parish Council to Chief Inspector Taylor of Cheshire Constabulary regarding speed limits on village roads</u></p> <p>Cllr. Mr Birchall reported that speed limit recommendations were dependent on the SMBC/SEMMMS traffic count figures which were due in June.</p> <p style="text-align: right;">Noted</p>
	<p><u>To note an update from Cheshire East Highways regarding Redhouse Lane footway construction.</u></p> <p style="text-align: right;">Noted</p>
	<p><u>To consider a resident email regarding parking on Coppice Lane.</u></p> <p>Cllr. Brownbill reported that Cllr. Murphy had informed him that double yellow lines for Coppice Lane had been approved and were on Cheshire East's schedule.</p> <p>Proposed: Cllr. Mrs Birchall Seconded: Cllr Windsor Unanimously agreed</p>
Resolved	<i>That Cllr. Brownbill would request an update from Cheshire East Highways.</i>
	<p>Leisure Facilities Improvements</p> <p><u>To note the minutes of the Project Team meeting held on 31st October 2019.</u></p> <p>Cllr. Pattison noted that the latest project meeting minutes would be presented at the August Council meeting.</p> <p style="text-align: right;">Noted</p>
	<p><u>To consider an email from Cheshire East regarding the possible asset transfer of Danehill Close Play Area</u></p> <p style="text-align: right;">Deferred</p>
	<p>Village Heath & Well-being</p> <p>To receive an update on the Coronavirus Street Co-ordinator Scheme.</p> <p>Cllr. Pattison reported that the scheme was still working well and that it had brought a real sense of community to the village. Cllr. Adams agreed to supply an overview report of the scheme to all councillors.</p>
	<p>Leisure Facilities Improvements/Environmental Impact Review</p> <p>To consider a biodiversity project at Newtown Playing Fields</p> <p>Cllr. Pattison provided a brief overview of a possible rewilding/tree planting initiative at Newtown Playing Fields. She highlighted the need for an environmental survey to assess the current flora and fauna in the area. It was agreed that Cllrs. Pattison and Mr Birchall and the Clerk would carry out a site visit and report back to the next Council meeting.</p>

Signed: _____

1996
MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD REMOTELY ON THURSDAY 11TH JUNE 2020

	<p><u>To consider a habitat survey quote.</u> Proposed: Cllr. Windsor Seconded: Cllr. Mrs Birchall Unanimously agreed</p>
Resolved	<i>That the habitat survey quote at £750.00 from Rachel Hacking is accepted.</i>
2395	<p><u>To note an application for a Community Grant received from Disley Football Club.</u></p> <p style="text-align: right;">Noted</p>
2396	<p><u>To note an email received from the Disley Well-dressing Committee in relation to a previously agreed Community Grant.</u></p> <p style="text-align: right;">Noted</p>
2397	<p><u>To consider a request from British Red Cross for a Council donation.</u> The Clerk reported that a similar request had recently been received from Marie Curie. Councillors agreed that grants and donations should be confined to specific local causes. Proposed: Cllr. Mr. Birchall Seconded: Cllr. Mrs. Birchall Unanimously agreed</p>
Resolved	<i>That the Council would not make a donation to the British Red Cross.</i>
2398	<p><u>To note an email from the Parish Council to High Lane Residents Association regarding the footway on Jackson's Edge Road.</u></p> <p style="text-align: right;">Noted</p>
2399	<p><u>To consider the re-opening of the Council Offices and to note the Council's Covid-19 Risk Assessment.</u> Cllr. Pattison thanked the Clerk for producing the risk assessment. Cllr. Mrs Birchall said that a list of actions prior to re-opening would be required and that the actions taken should be publicised for Community Centre users. Councillors agreed that the Council Offices should remain closed for the present and that the situation would be reviewed if government guidelines changed significantly. Proposed: Cllr. Mrs Birchall Seconded: Cllr. Pattison Unanimously agreed</p>
Resolved	<i>That the Council Offices would remain closed for the present and that the situation would be reviewed if government guidelines changed significantly.</i>

Signed: _____

1997

MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD REMOTELY ON THURSDAY 11TH JUNE 2020

2400	<u>To note a response from the Council's insurers regarding Coronavirus cover.</u> <div>Noted</div>
2401	<u>To approve the Annual Governance Statement (Section 1 – Annual Return) for the year 2019/20.</u> The Clerk provided an overview of the audit process and explained the Council's current situation in relation to the 2019/20 audit. Proposed: Cllr. Mr Birchall Seconded: Cllr. Mrs Birchall Unanimously agreed
Resolved	<i>That the Annual Governance Statement (Section 1 – Annual Return) for the year 2019/20 is approved.</i>
2402	<u>To approve the Annual Accounting Statements (Section 2 – Annual Return) for the year 2019/20.</u> Proposed: Cllr. Windsor Seconded: Cllr. Mrs Birchall Unanimously agreed
Resolved	<i>That the Annual Accounting Statements (Section 2 – Annual Return) for the year 2019/20 are approved.</i>
2403	<u>To receive and approve the following year-end financial statements for the year 2019/20:</u> <u>Balance Sheet</u> <u>Income and Expenditure Account</u> <u>Bank Reconciliation</u> Proposed: Cllr. Brownbill Seconded: Cllr. Mrs. Birchall Unanimously agreed
Resolved	<i>That the Balance Sheet, Income and Expenditure Account and Bank Reconciliation for the year 2019/20 are approved.</i>
2404	<u>To note Planning Comments submitted to Cheshire East on 7th April 2020.</u> 20/1044M <i>Single storey rear extension & integral garage conversion to habitable room</i> 58 Duddy Road, Disley SK12 2GB Comments Disley Parish Council has no objection to this application 20/0948M <i>Listed building consent to replace existing sash windows with new triple glazed windows</i> Woodbank, Light Alders Lane, Disley SK12 2LW Comments Disley Parish Council has no objection to this application

Signed: _____

1998
MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD REMOTELY ON THURSDAY 11TH JUNE 2020

	<p>20/1091M <i>New dropped kerb section to grass verge on Royal Road and provide tarmac cross over section to No 9 on same road</i> 9 Royal Road, Disley SK12 2BS</p> <p>Comments Disley Parish Council has no comments on this application</p> <p style="text-align: right;">Noted</p>																				
2405	<p><u>To note Planning Comments submitted to Cheshire East on 1st May 2020.</u></p> <p>20/1517M <i>Addition of new windows to east and north elevations, formation of new doorway and modification of existing doorway to east elevation, removal of lean-to store to north elevation.</i> D&C Sound & Vision Ltd, 61-63 Buxton Rd, Disley SK12 2DZ</p> <p>Comments Disley Parish Council has no objection to this application.</p> <p>20/1484M <i>Two Storey extension</i> 27 Park Rd, Disley SK12 2LX</p> <p>Comments Disley Parish Council has no comments on this application.</p> <p>20/1591M <i>Single storey extension to rear of property</i> 56 Duddy Road, Disley SK12 2GB</p> <p>Comments Disley Parish Council has no comments on this application.</p> <p>20/1425M <i>Listed building consent for internal works to allow the provision of 2 new steel support beams to allow the retention of the existing timber beams at the rear corridor</i> Rams Head Hotel, Buxton Old Rd, Disley SK12 2AE</p> <p>Comments Disley Parish Council has no objection to this application.</p> <p style="text-align: right;">Noted</p>																				
2406	<p><u>To note payment of Accounts as listed on Appendix A (1)</u></p> <table><tr><th>Trans</th><th>Cheque</th><th>Payee</th><th>Amount</th></tr><tr><td>1543</td><td>BACS/310320 /OFFIZONE</td><td>Offizone - 1 x 600 x 350 x 847 Maple bookcase, 1x 600 x 350 x 1252 Maple bookcase, 1x Delivery and install</td><td>£307.20</td></tr><tr><td>1559</td><td>DD/040320/BT ELECOM</td><td>British Telecommunications Plc - Broadband charges - 01/02/2020 to 30/04/2020</td><td>£105.48</td></tr><tr><td>1555</td><td>BACS/020420 /SHIRES</td><td>Shires Pay Services Ltd - Payroll Service - March 2020</td><td>£59.00</td></tr><tr><td>1560</td><td>DD/090320/O PUS</td><td>Opus Energy Ltd - Community Centre electricity charge - 25/01/2020 to 22/02/2020</td><td>£342.89</td></tr></table>	Trans	Cheque	Payee	Amount	1543	BACS/310320 /OFFIZONE	Offizone - 1 x 600 x 350 x 847 Maple bookcase, 1x 600 x 350 x 1252 Maple bookcase, 1x Delivery and install	£307.20	1559	DD/040320/BT ELECOM	British Telecommunications Plc - Broadband charges - 01/02/2020 to 30/04/2020	£105.48	1555	BACS/020420 /SHIRES	Shires Pay Services Ltd - Payroll Service - March 2020	£59.00	1560	DD/090320/O PUS	Opus Energy Ltd - Community Centre electricity charge - 25/01/2020 to 22/02/2020	£342.89
Trans	Cheque	Payee	Amount																		
1543	BACS/310320 /OFFIZONE	Offizone - 1 x 600 x 350 x 847 Maple bookcase, 1x 600 x 350 x 1252 Maple bookcase, 1x Delivery and install	£307.20																		
1559	DD/040320/BT ELECOM	British Telecommunications Plc - Broadband charges - 01/02/2020 to 30/04/2020	£105.48																		
1555	BACS/020420 /SHIRES	Shires Pay Services Ltd - Payroll Service - March 2020	£59.00																		
1560	DD/090320/O PUS	Opus Energy Ltd - Community Centre electricity charge - 25/01/2020 to 22/02/2020	£342.89																		

Signed: _____

1999

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD REMOTELY ON THURSDAY 11TH JUNE 2020**

1561	DD/120320/SI EMENS	Siemens Financial Services - Toshiba photocopier quarterly lease rental	£147.33
1562	DD/130220/BT ELECOM	British Telecommunications Plc - Phone bill for 01663 762726 - Feb, March, April 2020	£57.02
1563	DD/160320/A LLSTAR	Allstar - Community Bus and Handyman vehicle fuel	£99.45
1554	005924	D S West Motors - Safety inspection	£48.00
1564	DD/200320/C NG	CNG Limited - Community Centre Gas and CCL charges - February 2020	£327.51
1565	DD/230320/BI FFA	Biffa Waste Services Ltd - Trade waste services - 22/02/2020 to 27/03/2020	£118.02
1545	BACS/310320 /TREECOMP	The Tree Company - Scheduled tree safety work to DPC trees	£5,110.00
1546	BACS/310320 /CAMECO	Came & Company - Annual insurance premium - 01/04/2020 to 31/03/2021	£2,783.20
1547	BACS/310320 /RGSUPPLI	R.G. Supplies - Community Centre cleaning materials and supplies	£120.58
1552	005923	E-on Energy - Electricity for festive lighting	£21.93
1557	BACS/310320 /JPRINGLE	Jackie Pringle/Slimming World - Refund for Community Centre advance payment. Cancelled due to Covid-19	£129.00
1544	005922	Petty Cash - Petty cash replenishment - February and March 2020	£103.44
1548	BACS/310320 /RUSCO	Stockport Computers/Rusco Services - Computer set-up of 2 x new laptops and 2 x monitor cables	£405.00
1549	BACS/310320 /EON-1	E-on Energy - Electricity charges for Newtown Changing Rooms - 16/12/2019 to 24/02/2020	£20.09
1550	BACS/310320 /EON-2	E-on Energy - Electricity charges for Fountain Square - 24/11/2019 to 24/02/2020	£59.35
1551	BACS/310320 /EON-3	E-on Energy - Electricity charges for village streetlighting - February 2020	£100.66
1553	BACS/310320 /VIKING	Viking Direct - Stationery	£226.14
1556	BACS/050420 /SHIRES	Shires Pay Services Ltd - Payroll Service - April 2020	£59.00

Signed: _____

2000
MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD REMOTELY ON THURSDAY 11TH JUNE 2020

	1558	BACS/310320 /RHOLLAND	Richard Holland - Website hosting, Councillor emails, print cartridges	£61.52
				£10,811.81 Noted
2407	<u>To note payment of Accounts as listed on Appendix A (2)</u>			
	Trans	Cheque	Payee	Amount
	1198	BACS/240420 /REED	Reed Momenta Ltd - Community Centre refund due to coronavirus cancellation	£286.00
	1202	BACS/240420 /ALLOTMEN	Disley Allotment Association - 3 x £7.00 Allotment Association membership fees	£21.00
	1203	BACS/240420 /TOMLINSON	A H Tomlinson Parbans Ltd - Graffiti paint, fencing post, sundries	£85.52
	1204	BACS/240420 /COOPERS	Coopers Sons Hartley and Williams LLP - Professional Services in relation to livestock on allotment site	£180.00
	1205	BACS/240420 /PLAYSAFE	Playsafety Ltd - Annual play area safety inspections	£341.40
	1206	BACS/240420 /SENIOR	Senior (Building Supplies) Ltd - Limestone chippings and gloves	£21.31
	1207	BACS/240220 /WATERP-1	United Utilities/Waterplus - Community Centre water and wastewater charges - 20/01/20 to 14/04/2020	£76.08
	1208	BACS/240420 /WATERP-2	United Utilities/Waterplus - Hagg Bank Allotment water charges - 29/01/2020 to 14/04/2020	£74.07
	1209	DD/140420/A LLSTAR	Allstar - Community bus and Council van fuel	£117.74
	1210	DD/090420/O PUS	Opus Energy Ltd - Community Centre electricity - 21/02/2020 to 21/03/2020	£300.78
	1211	BACS/240420 /XIANGLIN	Mr Xianglin Li (Tai Chi) - Community Centre refund due to Coronavirus	£45.00
			Salaries and Wages	£8,456.74
				£10,005.64 Noted
2408	<u>To note payment of Accounts as listed on Appendix A (3)</u>			
	Trans	Cheque	Payee	Amount
	1215	BACS/150520 /DISLEYAF	Disley Football Club - Community Grant Award towards pitch drainage costs	£500.00

Signed: _____

2001
MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD REMOTELY ON THURSDAY 11TH JUNE 2020

	1216	BACS/150520 /BRIDGECL	Disley Bridge Club - Refund for Community Centre bookings cancelled due to Coronavirus	£90.00
	1217	BACS/150520 /LINEDANC	Tina Chapman/Line Dancing - Refund for Community Centre hirings cancelled due to Coronavirus	£54.00
	1218	BACS/150520 /DISLEYWI	Disley Women's Institute - Refund for Community Centre hire cancelled due to Coronavirus	£135.00
	1219	BACS/150520 /ESI	Electronic Security Installations Ltd (ESI) - Community Centre Fire Alarm service	£102.00
	1220	BACS/150520 /RHOLLAND	Richard Holland - Councillor emails, website hosting, DPC business card, printer cartridges	£120.71
	1221	BACS/020620 /SHIRES	Shires Pay Services Ltd - Payroll services - April 2020	£70.80
	1222	DD/200420/C NG	CNG Limited - Community Centre gas charges - March 2020	£267.40
	1223	DD/200420/S WALEC-1	SSE Swalec - Electricity - Newtown Changing Rooms 25/02/2020 to 01/04/2020	£12.45
	1224	DD/200420/S WALEC-2	SSE Swalec - Electricity - Fountain Square - 25/02/2020 to 01/04/2020	£22.57
	1225	DD/270420/BI FFA	Biffa Waste Services Ltd - Trade waste and recycling - 28/03/2020 to 24/04/2020	£104.69
	1226	DD/010520/BT ELECOM	British Telecommunications Plc - Telephone services 01663 766256 - April, May, June 2020	£46.43
			Salaries and Wages	£8,303.20
				£9,829.25
				Noted
2409	<u>To note payment of Accounts as listed on Appendix A (4)</u>			
	Trans	Cheque	Payee	Amount
	1227	BACS/050620 /TOMLINSON	A H Tomlinson Parbans Ltd - Parts for fitting of Community Centre bike racks	£34.76

Signed: _____

2002
MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD REMOTELY ON THURSDAY 11TH JUNE 2020

1228	BACS/050620 /BAILEY	Bailey Streetscene Ltd - 3 x Stainless Steel Fin Cycle Stands - Surface mounted To be collected.	£486.00
1229	BACS/050620 /COMMCHOI	Disley Community Choir - Community Grant Award - Minute ref:2360	£150.00
1230	BACS/060620 /DISLEYWI	Disley women's Institute - Refund for Comm. Centre cancellation due to Coronavirus - June, July, August 2020	£135.00
1231	BACS/050620 /CHALC	ChALC (Cheshire Association of Local Councils) - Affiliation fee 2020/21	£1,406.52
1232	BACS/050620 /ARENA-1	Arena Group Limited - Photocopier charges - 13/11/2019 to 13/02/2020	£92.14
1233	BACS/050620 /ARENA-2	Arena Group Limited - Photocopier charges - 13/02/2020 to 14/05/2020	£40.90
1234	BACS/050620 /PATTISON	Cllr. J. Pattison - Reimbursement for fencing repair materials	£33.68
1235	BACS/050620 /RHOLLAND	Richard Holland - Councillor emails, website hosting, Defib pads and weed killer	£163.99
1236	BACS/140520 /BTREFUND	British Telecommunications Plc - Refund on Phone Bill - 01663 766256	-£24.94
1237	DD/260520/BI FFA	Biffa Waste Services Ltd - Trade waste and recycling - 25/04/2020 to 22/05/2020	£104.69
1238	DD/220520/T VLICENSE	TV Licencing - TV license fee - 2020/21	£157.20
1239	DD/210520/S WALEC-2	SSE Swalec - Electricity - Parish Streetlighting - 02/04/2020 to 01/05/2020	£82.03
1240	DD/200520/C NG	CNG Limited - Community Centre gas charges - April 2020	£129.53
1241	DD/130520/A LLSTAR	Allstar - Fuel card admin fee	£3.58
1242	DD/110520/S WALEC-1	SSE Swalec - Electricity - Parish Streetlighting - 01/03/2020 to 01/04/2020	£87.41
1243	DD/110520/O PUS	Opus Energy Ltd - Community Centre electricity - 21/03/2020 to 21/04/2020	£115.38
			£3,197.87
			Noted

Signed: _____

2003
MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD REMOTELY ON THURSDAY 11TH JUNE 2020

2410	<p><u>To note final Quarterly Budget Comparisons for financial year 2019/20 and financial statement to 31/05/2020.</u></p> <p>Cllr. Mrs Birchall requested a breakdown of the 2019/20 Staffing Expenses which the Clerk agreed to supply.</p> <p style="text-align: right;">Noted</p>
2411	<p><u>To consider proposed amendments to Disley Parish Council Reserves</u></p> <p>Proposed: Cllr. Pattison Seconded: Cllr. Mrs Birchall Unanimously agreed</p>
Resolved	<p><i>That the proposed amendments to Disley Parish Council Reserves are agreed.</i></p>
2412	<p><u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</u></p> <p>No members of the public or press were in attendance.</p>

A G E N D A – P A R T 2

2413	<p><u>To note motor vehicle accident report form in relation to Parish Council van.</u></p> <p style="text-align: right;">Noted</p>
2414	<p><u>To note letter sent to landowner in relation to livestock escaping on to Hagg Bank Allotments.</u></p> <p style="text-align: right;">Noted</p>
2415	<p><u>To note letter of retirement received from a Council Officer.</u></p> <p style="text-align: right;">Noted</p>

The meeting concluded at: **4.30pm**

Signed: _____

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Air Quality and Highways Improvements	To improve village air quality and reduce traffic volumes, speeds, anti-social driving and parking issues.	Cllr. Steve Birchall	Cllr. Sue Adams Cllr. Simon Brownbill Cllr. Jackie Pattison	04/08/2020 - Cllr. Mr. Birchall - The SEMMMS review report has now been published. I intend to read it and write my views on it, I will let all counsellors have a copy of these. Various people are trying to forward cycling. As regards anything else the Covid 19 crisis is far from over and contemplating anything else at this time is in my opinion premature. 02/03/2020 - Cllr. Mr. Birchall - Project Team meeting booked for 11/03/2020 to agree short, medium and long term highways and air quality objectives. 03/02/2020 - Cllr. Mr. Birchall - Final draft of document being produced
Business community/economic development	To promote trade between Disley businesses and promote Disley as a business venue.	Cllr. Simon Brownbill	Cllr. Steve Birchall Cllr. Jean Windsor Parish Clerk	03/08/2020 - Cllr. Brownbill - Noted a significant uptick in members and interaction on Disley Traders Facebook group. Next step should be a virtual meeting with the business group to get together and introduce new members and discuss activity in the post-COVID world. Look at dates in September/October to do this. 03/02/2020 - Cllr. Brownbill - Latest meeting held 30th January 2020, with the following agenda items: 1) Disley Traders Facebook Page & Brand, 2)
Community Centre improvements	To consider and implement potential improvements to the Community Centre	Cllr. Sue Adams	Cllr. Cath Birchall Cllr. Jackie Pattison	04/08/2020 - Cllr. Adams - New water heater installed in kitchen. Cycle rack installed outside library. Quote obtained for new cupboards in community room. Need to arrange further quotes. Need to chase up quote for new flooring in kitchen. 02/03/2020 - Cllr. Adams - Meeting held 25/02/20. List of repairs and improvements drawn up and prioritised. Notes included in agenda pack. 02/02/2020 - Cllr. Adams - New heating system now completed and
Community Transport Scheme	To monitor on-going effectiveness of the Community Transport Scheme	Cllr. Sue Adams	Cllr. Cath Birchall Cllr. Jean Windsor Admin Assistant	04/08/2020 - Cllr. Adams - Bus not used during lockdown. Planned re-start of weekly shopper trip on 20 August with 2 trips x 4 people to Tesco Whaley bridge. Bus review meeting arranged for 27 August. 02/03/2020 - Cllr. Adams - Review meeting held 20/02/20. Notes included in agenda pack 02/02/2020 - Cllr. Adams - Review meeting arranged for 20/02/20. 24/12/2019 - Cllr. Adams - DPC Trips Programme for January/February
Environmental Impact Review	To reduce the impact of the Council's activities on the environment and encourage environmental awareness in the village.	Cllr. Steve Birchall	Cllr. Jackie Pattison Parish Clerk	04/08/2020 - Cllr. Mr. Birchall - Cllr. Pattison has discussed her tree planting ideas (at Newtown) with me, which I am fully supportive of. FODS are taking forward various ideas at the station, bike racks and car charging points. As regards anything else the Covid 19 crisis is far from over and contemplating anything else at this time is in my opinion premature. 26/11/2019 - Cllr. Mr. Birchall - Brief discussion between Cllr. Pattison and Cllr. Mr. Birchall on 19/11/19 re the green agenda, trees, green planting.

J.M. 7

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Ginnel from Car Park to Market Street renovation	To improve the appearance and accessibility of the footpath across the brook from the car park to Market Street.	Cllr. Jackie Pattison	Parish Clerk	05/08/2020 - Cllr. Pattison - Letters sent to owners of the ginnel by solicitor re transfer of land ownership to DPC ahead of work being carried out. 03/03/2020 - Cllr. Pattison - To contact Elite Surfacing re alternatives and dates. 04/02/2020 - Cllr. Pattison - No update 06/11/2019 - Cllr. Pattison - To approach joint owners regarding transfer of
Leisure Facilities Improvements	To improve the facilities and environment at Arnold Rhodes, Newtown and Bentside Playing Fields and consider new initiatives such as a skate park.	Cllr. Jackie Pattison	Cllr. Sue Adams Cllr. Cath Birchall Cllr. Simon Brownbill Cllr. Dominic Hutchins	05/08/2020 - Cllr. Pattison - New Newtown changing rooms due to complete end August. Newtown Nature Trail Project awaiting completed habitat survey report. Arnold Rhodes improvements due to be concluded shortly. 03/03/2020 - Cllr. Pattison - Meeting postponed. Rescheduled for 9th March 2020 04/02/2020 - Cllr. Pattison - Next meeting 27th Feb. Newtown - Ground works complete and changing rooms to be delivered and fitted end
Streetscene	To improve the look and feel of the village environment encompassing the village centre and park and play areas.	Cllr. Jean Windsor	Cllr. Sue Adams Cllr. Simon Brownbill Village Handyman	04/08/2020 - Cllr. Windsor - Streetscene project was a victim of the lockdown so at present there has been no update to add. Hopefully with the appointment of the 2 new rangers, we can get a few projects going e.g. painting and repairing DPC benches 31/01/2020 - Cllr. Windsor - Project is 'on hold' temporarily until the completion of the work on the Community Centre roof.
Village Events	To develop and monitor a broad range of Community Events.	Parish Clerk	Cllr. Cath Birchall Cllr. Simon Brownbill Cllr. Jackie Pattison Cllr. Jean Windsor Admin Assistant	03/08/2020 - VE Day 75 Celebrations and Community Showcase cancelled due to Covid-19. Meeting due in August to discuss plans for Autumn litter pick, Remembrance Sunday and Christmas Extravaganza. 02/03/2020 - Parish Clerk - Project Team meeting held 14/02/2020. Spring Clean booked for 28/03/2020. VE Day 75 second meeting held 25/02/2020 - good progress being made. Internal Dementia Awareness course held.
Village Heath & Well-being	To improve the village Heath & Well-being through new initiatives such as social isolation reduction	Cllr. Sue Adams	Cllr. Dominic Hutchins Cllr. Jean Windsor Parish Clerk	04/08/2020 - Cllr. Adams - Street Coordinator Scheme to be maintained for at least the next few months. Email sent to all volunteers on 14 July (copy included in pack). Time to Talk (dementia support) due to re-start in Disley on 26 August. Morning coffee/afternoon tea for maximum of 12 people in community room. First session to take place on 28 August with three more needed to meet established demand per telephone research by Helen. Cakes funded by Cuppa an' a Chat and room provided FOC by DPC. If

19th June 2020

Dear Councillors,

RESPONDING TO THE CORONAVIRUS – SOCIAL DISTANCING ON ROADS AND IN PUBLIC OPEN SPACES

I am writing to follow up my letter dated 18th May, when I asked local communities to provide us with input to help prepare plans for recovery from the lockdown. The response has been tremendous with more than 500 suggested measures identified across the whole Borough. In addition, a wide range of community organisations has contacted the Council with ideas that could make a contribution to our recovery strategy. I want to assure you that all of these contributions have been captured by officers and are being actively considered as we continue to develop our transport response to Covid and the economic recovery.

I want to confirm that our first step was to delivery 18 schemes across 16 towns and villages in across Cheshire East. All of these schemes were in place by midnight on Sunday 14th June, ready for the re-opening of non-essential retail and other facilities in our town centres to the timetable set by national government. I want to thank everyone that contributed to this effort, including the invaluable input from Town Councils and Parish Councils that has guided our approach.

Our principal concern in this initial stage was to respond locally to the guidance from Department for Transport and the Ministry of Housing, Communities and Local Government; providing measures that can help people maintain safe social distancing in busy public areas. Whilst the Council cannot guarantee that the public adheres to guidance on social distancing, we were keen that local measures help our communities come out of lockdown safely, ensuring that public health is protected.

There were some challenging decisions during the preparation of this first stage, as temporary measures to support social distancing included such things as:

- Widening of footways / narrowing of road space to help pedestrians respect social distancing rules
- Introducing temporary traffic restrictions where this can help pedestrians and cycle access e.g. make No Entry rules except cyclists
- Suspending parking bays to provide more space for social distancing
- Introducing temporary barriers to protect widened footways where there is high footfall
- Closure of car-parks, where traffic using these compromised social distancing whilst alternative parking was available nearby
- Introducing one-way systems for pedestrians where this aided movement and protected social distancing
- Installation of Covid-aware signs and pavement markings to raise public awareness.

Also, Transport Service Solutions provided notices at bus stops and bus stations across the borough advising passengers of the requirement to wear a face-covering on public transport, as mandated by Government from 15th July.

I wish to confirm that these changes are temporary and we continue to monitor their effects alongside taking account of emerging changes to national guidelines. Throughout this week we have pro-actively responded to requests for adjustments and modifications to measures. We shall continue to seek the best balance for our towns whilst protecting social distancing.

We are now focussed on preparing a programme of Active Travel schemes that will improve facilities for people to walk and cycle for those shorter local trips. At this stage, Government is still to confirm the funding allocated to Cheshire East Council for Emergency Measures, though we have an "indicative allocation" of £155,000. The Government's stated purpose for these measures is to provide alternative means of travel, particularly for journeys that are displaced from public transport services. The funding situation remains very fluid although we are anticipating substantial additional funds for Active Travel to be confirmed in coming weeks.

Based upon your feedback to my earlier letter plus our existing local transport strategies including the Cycling Strategy and the Local Walking & Cycling Improvement Plans, we are developing proposals for projects that can be delivered this summer. The intention is that these will be available for use by September, anticipating that more people will be travelling routinely for work and to schools / colleges at this time. I can assure you that all responses received from Councillors will be considered during this process. We shall be adopting a number of key principles to guide our decision-making on what we do, including:

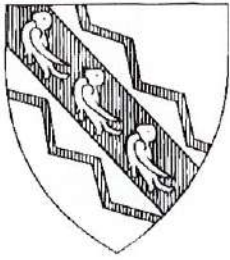
- Where will constraints on public transport arise that will cause people to rely on alternative means of travel?
- Where are there opportunities to rapidly create facilities for walking and/or cycling on a short-term, experimental basis?
- Which interventions contribute to protecting the public?
- Which schemes are going to attract community and stakeholder support?
- Which schemes satisfy Government's funding criteria?

Over the coming weeks the officer teams are working up design options for projects throughout the Borough. We shall be engaging further with members, Town Councils and key stakeholders to seek your views on these options before works commence. Please note that schemes are expected to be experimental, if they work well there is scope to consider more permanent treatments but if they don't work, they can be removed or re-designed.

This is a challenging but exciting time for our transport networks. There is scope to adapt the ways our roads are used to meet the needs of a post-Covid world. In so doing, we can make a significant contribution to the aims of our strategies for Climate Change, Health & Well-being whilst at the same time supporting Economic Recovery.

Yours sincerely

Cllr Laura Crane
Cabinet Member for Highways and Waste.



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)



Cllr. Laura Crane
Cabinet Member for Highways and Waste
Cheshire East Council
c/o Municipal Buildings
Earle Street
Crewe
CW1 2BJ

1st July 2020

Dear Cllr. Crane,

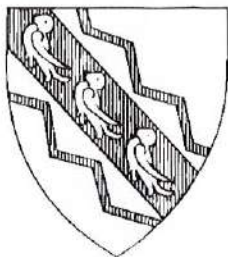
Re: Active Travel schemes

I am contacting you on behalf of Disley Parish Council (DPC).

Thank you for your letter of 19th June 2020 regarding social distancing on roads and in public open spaces in Cheshire East. Your letter refers to a programme of Active Travel schemes, aimed at improving facilities for people to walk and cycle, that will provide alternative and safe means of travel, particularly for journeys that are displaced from public transport services.

DPC believes that it has an ideal scheme to trial in Disley. The busy A6 through Disley is already returning to pre-lockdown levels of traffic including a large volume of HGVs. Concerns about the use of public transport mean that this road will see a further increase in cars as many of the 250,000+ local rail users seek alternative means of transport. It has been encouraging to see an increase in people cycling and walking, both for leisure and to commute, and in September, we anticipate a rise in pupils wishing to cycle to school.

DPC has been contacted by, and actively supports, residents asking for a shared pedestrian/cycle path adjacent to the A6. The current cycle lane is advisory only and is considered narrow and extremely dangerous by local cyclists. Video footage recently presented to DPC, and shared on-line, shows vehicles, including HGVs, crossing into the cycle lanes at pinch points in the road. The footage allowed Councillors to appreciate how dangerous this road is for cyclists, particularly on the section known locally as Lyme Park bends. The footpath along this busy and dangerous stretch of road is wide and would seem perfectly



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)



capable of safely accommodating pedestrians and cyclists. Making this section of the A6 safer and more attractive to cyclists would also allow better connectivity to the Middlewood Way to Macclesfield and the new cycle route adjacent to the A555 to Bramall, Wilmslow and Handforth.

DPC would like to invite you, or members of your team, to Disley to get a fuller understanding of our safety concerns. DPC would also be grateful if Cheshire East Council would give serious consideration to our proposal to provide a safer environment for cyclists and pedestrians on the A6 through the introduction of a shared footpath/cycle lane. We appreciate that this would initially be on a short-term and experimental basis.

Thank you for considering this request and DPC looks forward to hearing from you.

Yours sincerely,

Cllr Jackie Pattison
Chair of Disley Parish Council

cc: Cllr. Brendan Murphy
Lorraine O'Donnell

News Release



EMBARGOED TO: 5 August 2020

Walking and cycling schemes to boost Cheshire East's Covid-19 recovery

Cheshire East Council has revealed its first active travel projects as part of plans to support the borough through recovery from the Covid-19 pandemic.

Nine new schemes will come into effect this month as a first phase to improve routes to schools and workplaces, boost social distancing, encourage walking and cycling and improve access our town centres. Measures will also help to reserve capacity on public transport for those who really need it and should help to reduce congestion on some key routes to schools. Further schemes will be developed in further phases, following pledged government funding of up to £619,000.

The move follows recent submissions by town and parish councils and local members of more than 500 local ideas as to what measures may work in their towns and villages.

The first nine active travel schemes, totalling investment of £155,000, will be located at:

- **Coronation Street, Crewe**, near Sir William Stanier School – 20mph zone and through traffic restricted to cyclists and pedestrians;
- **Crewe town centre** – improved access for cycles;
- **Congleton town centre** – improved access for cycles;
- **Macclesfield town centre** – improved access for cycles;
- **Ivy Road, Macclesfield** – through traffic restricted to buses, cyclists and pedestrians;
- **Hawthorn Lane, Wilmslow** – through traffic restricted to cyclists and pedestrians;
- **Old Middlewich Road, Sandbach** – 20mph zone and parking suspension;
- **Ladies Mile, Knutsford** – through traffic restricted to cyclists and pedestrians; and
- **Lodge Road, Alsager** – through traffic restricted to cyclists and pedestrians.

Councillor Laura Crane, Cheshire East Council cabinet member for highways and waste, said: "This is exciting news and the part of steps by this council to promote social distancing and encourage more people to get active and cycle and walk more.

"I would like again to thank everyone who has worked with us so quickly to get active travel ideas and proposals up and running so swiftly in our towns and villages.

"We know people's travel behaviour has changed during the lockdown – and we are determined to lock in the benefits of more people walking and cycling to make our town centres safer, healthier and more welcoming to shoppers and visitors.

"We have seen an increase in more people walking and cycling in our borough and as more people turn to these active ways of travel, we need to work together to provide safe spaces for people to carry out these journeys.

"These initial projects are, by their very nature and the short timescales involved, an experiment. We will continue to work with the town and parish councils to develop, review and refine these measures and others, as appropriate, before anything becomes permanent.

"Our aim is to deliver schemes that are right for each town and developed in partnership with each local area and local members."

Councillor Suzie Akers Smith, Cheshire East Council's walking and cycling champion, said: "Ditching the car and taking up daily active travel is good for your health, good for the environment and good for promoting social distancing to combat Covid-19. Creating a safe environment will encourage people out of their cars and be more active.

"It also helps make our town centres safer and more attractive places to visit, spend time and spend money.

"There has never been a better time to walk or cycle – especially shorter journeys included as part of our daily activity – and this really helps to forge greener habits, to reduce congestion, improve air quality and help fight climate change.

"Being bold in these measures may attract additional funding from government and we welcome feedback both positive and negative on the measures being proposed."

The council aims to develop a series of projects, informed by discussions with town and parish councils and ward members, that will be delivered in coming weeks, including:

- Pop-up cycle lanes, with protected spaces for cycling;
- Measures to reduce rat-running in streets;
- Improved walking and cycling routes to school;
- Safer junctions, with the potential for bus and cycle-only corridors;
- Implementing lower speed limits; and
- Wider pavements, which also enables social distancing.

Schemes being considered as part of the second phase of active travel improvements to be constructed in the Autumn, subject to the Council receiving DfT funding include:

- Manchester Road between Wilmslow and Handforth;
- Vernon Way, Mill Street and Nantwich Road in Crewe;
- Black Lane, Manchester Road and Sunderland Street in Macclesfield;
- High Street in Sandbach;
- West Street and Mill Street in Congleton;
- Various streets on the Knutsford Revolution Cycle Route;
- London Road between Alderley Edge and Wilmslow;
- St Ann's Road in Middlewich

Detailed plans for active travel measures can be found on the following website:
<https://cheshireeastactivetravel.commonplace.is/>

ENDS

Richard Holland

Subject: FW: Cycle routes through Lyme Park

From

Cllr. Cath Birchall

Parish Councillor

Disley Parish Council

Office Tel: 01663 762726

Email: cath.birchall@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Dear Jeanette

I am writing on behalf of Disley Parish Council and firstly would like to express our pleasure with the re-opening of Lyme Park and hope all is going well with visitors enjoying themselves whilst co-operating with the safety measures you have put in place.

I wanted to enquire whether you are the correct person to contact in order to ascertain details about the cycling provision through Lyme Park.

This may have both long- and short-term effects on residents of Disley and Newtown in the following ways:

More immediate would be a possible alternative route to school for pupils of Poynton High school on their likely return to school in September.

Longer-term would-be part of improvements in cycling provision in the whole area with possible avoidance of the A6 and working with a number of local authorities and in line with National projects to expand cycle use.

We are considering what the Parish Council can offer and advise on both matters and so ,if possible, could you or another member of your team speak to a few of the councillors (over team or zoom would be fine) to exchange information and learn more about each other's current plans.

If you would like more information before setting up a meeting , let me know any queries by email or give me a call on the mobile number below.

All the best and yours sincerely

Cath

Cath Birchall 079747815754

ITEM 7.1.5

Richard Holland

Subject: FW: A6MARR pedestrian/ cycling questionnaire

From:

Sent: 31 July 2020 13:58

To:

Subject: A6MARR pedestrian/ cycling questionnaire

Thank you for offering to take part in the cycling and walking consultation associated with the opening of the A6 to Manchester Airport Relief Road (A6MARR) scheme. The scheme opened in October 2018 and Stockport Council would like to take the opportunity to understand your thoughts on how the safety and connectivity of cyclists and pedestrians may have changed since its opening.

We would be very grateful if you could take the time to answer the following questions and expand upon your answers as appropriate. All responses will be treated in confidence.

Please note, these questions are only concerned with the cycling and pedestrian facilities associated with the A6MARR scheme.

Please respond by return email, by Friday 21 August 2020.

1. In what ways do you think cycling and pedestrian opportunities have changed since the opening of the A6MARR scheme?

Please indicate which of the following apply (delete as appropriate), adding more if necessary.

- more direct/ improved connectivity
- increased accessibility of wider area
- safer
- more attractive due to the increased segregation
- no change
- other? (please specify)

Please explain your answer

2. Do you think the A6MARR shared cycle/ pedestrian path has encouraged the wider community to undertake more 'active' trips?

Yes/ No

Please explain your answer

3. In your opinion, which of the following summarises the two key journey purposes that are undertaken by users of the A6MARR shared cycle/ pedestrian path?

Please indicate which of the following (delete as appropriate) are the two main journey purposes for cycle/ walking trips along the A6MARR, adding more if necessary.

- Work
- Education
- Leisure/ exercise
- Shopping
- Visiting family/ friends
- Other (please state)

Is one group using the facilities more than the others?

4. Are there any areas along the existing A6MARR where the cycling/ pedestrian facilities have not met your expectations?

Please explain your answer

5. Overall has the scheme met your expectations?

Yes/ No

Please explain your answer

Thank you very much for taking the time to answer these questions. Could you also indicate the following:

- i) Have you personally used the cycling/ pedestrian facilities along the A6MARR scheme?
Yes/ No
- ii) If yes, how frequently do you typically use the scheme for walking/ cycling? *Please delete as appropriate*
More than once a week / Once a week / Twice a month / Once a month / Less than once a month
- iii) If yes, what is/ are your main journey purpose(s) when you use the scheme? *Please delete as appropriate*
Work / Education / Leisure or exercise / Shopping / Visiting family or friends / Other (please state)

This email and any attached files are confidential and copyright protected. If you are not the addressee, any dissemination of this communication is strictly prohibited. Unless otherwise expressly agreed in writing, nothing stated in this communication shall be legally binding. The ultimate parent company of the Atkins Group is SNC-Lavalin Group Inc. Registered in Québec, Canada No. 059041-0. Registered Office 455 boul. René-Lévesque Ouest, Montréal, Québec, Canada, H2Z 1Z3. A list of Atkins Group companies registered in the United Kingdom and locations around the world can be found at <http://www.atkinsglobal.com/site-services/group-company-registration-details>

Consider the environment. Please don't print this e-mail unless you really need to.

Richard Holland

Subject: FW: Outstanding Works Requests - Disley

From: Simon Brownbill <simon.brownbill@disleyparishcouncil.org.uk>

Sent: 12 June 2020 16:48

To: [REDACTED]

Cc: brendan.murphy@cheshireeast.gov.uk; Jackie Pattison <jackie.pattison@disleyparishcouncil.org.uk>; Richard Holland <clerk@disleyparishcouncil.org.uk>

Subject: Outstanding Works Requests - Disley

Dear [REDACTED]

I realise we are in unprecedented times, but I am writing on behalf of the Parish Council and concerned residents, to understand the status of following highways works requests:

- Coppice Lane – Requests for yellow lines to maintain safe access and mitigate danger at the junction with A6.
- 159 Buxton Road Petrol Station & Restaurant Complex – Request for yellow lines and bollards to maintain safety at the entrance/exit to this petrol station and restaurant development situated on a sweeping bend.
- Buxton Old Road & Jacksons Edge Road. Various speed mitigation measures along this route – Request for large format Speed Indication Devices, 'Speed Cameras Operating' signage, and refreshment of all existing road markings and signage along the route.

All 3 were seconded by CEC Cllr Brendan Murphy and all 3 supported by our local policing team.

I would also like to bring the following to your attention, in further support of these requests:

1. With Lyme closed/operating with restricted access, Coppice Lane is suffering greatly from obstruction by day trippers attempting to access the area on foot. The junction with the A6 and the resultant lack of visibility caused by parked cars is a particular concern.
2. Jacksons Edge Road is lined by a large volume of mature trees, mostly in private gardens. Since the request was written, these trees are now in full leaf. As a result the lampposts, often used to indicate a 30mph zone in lieu of signage, are now mostly obscured.

If you could give me an indication of progress I would be grateful.

Finally in July last year I, along with Cllr Murphy, submitted a works request for speed enforcement cameras at the Ram Green cross roads in order to:

- Enforce prolific speeding in the village (following the opening of the A555) at the point where our main arterial routes meet.
- Enforce frequent red light breaches at these crossroads.
- Protect pedestrians on the north of the junction, which suffers from very poor visibility.

At the time, Christine Green responded advising that this request would not be taken forward under the scheme, but it was to be forwarded to the Road Safety team. To date they have not acknowledged receipt or made contact. If you could follow that up too I would be grateful – prolific speeding across the village remains a significant concern as does the very frequent red light breaches.

Regards

Simon Brownbill

Poynton Area Highway Group

Unfunded Schemes List 2020/21

Below is a list of items selected from the current list of unfunded schemes which have previously been requested by group members.

Due to the current situation it has not been possible to attend a meeting with the group therefore as an alternative approach to selecting schemes it has been agreed to provide you with a list of recommendations selected from the current list of unfunded schemes, for group members to prioritise and choose which to nominate for funding.

Ward	Item No.	Location	Description of Work	Estimated Cost (£)
Poynton East & Pott Shrigley	1629	Shrigley Road	Parking assessment	1,000
Disley	1635	Overdale Road	Introduction of double yellow lines	4,000
Poynton West/Adlington	1837	Highfield Road	Introduction of double yellow lines	4,000
Disley	1865	Coppice Lane/A6	Parking assessment	1,000
Poynton West/Adlington	1883	Hope Lane	Installation of dropped kerbs	5,000
Poynton East	1912	Macclesfield Road	Traffic assessment	1,500
Prestbury	1920	Bollin Grove	Pedestrian Improvement assessment	1,000
Prestbury	1921	Bollin Grove	Parking assessment	1,000

Leisure Facilities Improvements Group Minutes – 9th March 2020

1. Attendees: Cllr Jackie Pattison, Cllr Cath Birchall, Cllr Sue Adams, Cllr Dominic Hutchins, Cllr Simon Brownbill, Rhiannon Adams (resident), Katie Prideaux (resident)
2. Apologies: None
3. Minutes of last meeting approved
4. Matters arising are all covered below
5. **Bentside Play Area**

Update from DPC – Cllr Jackie Pattison

- Response received from George Broughton (CEC Parks) suggesting DPC put in request and CEC will consider under normal asset transfer process
- Need to consider that CEC currently cuts the grass
- KP has met with Paul from Playdale (did Waters Edge Play Area) who expressed concerns over safety. Photos have been sent to Ruth Morgan at ANSA. £70k quote for central area only.
- Agreed that trim trail should be removed as it is the most dangerous part
- Need to contact Peaks and Plains about their plans for the garages. Peaks and Plains now have a new Acting CEO.

Actions for JP

- (1) Request transfer of Bentside Play Area to DPC under asset transfer process – DPC to discuss and resolve before action taken.
- (2) Ask CEC to remove the trim trail
- (3) Ask CEC if it is possible for Friends to organise a day to do a part clearance
- (4) Ask CEC when last ROSPA inspection was done and obtain a copy of the report
- (5) Contact Peaks and Plains re future plans for the garages and request a site visit

Update from Rhiannon Adams – Friends of Danehill Close Park

- RA has a list of about 10 funding sources including Postcode Lottery/Tesco/Waitrose
- RA has applied to HMRC for charity registration
- Suggest contact local businesses re match funding
- RA would like to make the woodland area into a trail as residents dump their rubbish here
- Could picnic area be re-wilded?
- Problem with dog mess in play area. Should play area be fenced off?
- Multigenerational use of the area would be good: fruit trees/raised beds/community orchard
- Need footpath through the middle
- Need to consider issue of public liability insurance for volunteers/fund raising day

Actions

- (1) Go back to Playdale for a plan as this will be required for funding applications (KP)
- (2) Look at CEC New Homes Bonus for funding (RA)

6. **Arnold Rhodes**

- ANSA off site due to bad weather

Outstanding work to be carried out by ANSA as follows:

- steps/handrail to courts
- £3k to £5k budget to be spent on BMX track
- edge car park area
- plant hedge by A6 to provide screening from traffic/absorb traffic fumes
- £1k budget to sort out main gate
- 3 'No dogs' signs needed around play area
- signs needed for Redhouse Lane entrance
- carving of tree to be arranged
- move goals/purchase new nets

Disley Runners use Arnold Rhodes as a training area and would like distances marked on the track. They would like a 5k route around the village. Trim trail would be good addition to have around the track.

Balance equipment is going rotten

Action: JP to get a quote for replacement of balance equipment

September launch suggested for 'Friends of Arnold Rhodes'

7. Newtown

- changing rooms come in two sections and delivery due in April
- money has been set aside for the play area
- consultation (survey) needs to be done with residents re play area
- aim to plant trees in the Autumn
- need to assess performance of the new French drain

Action: CB to contact CEC for advice on tree planting/funding available

Action: JP to contact Chris Dunkerley at Lyme for advice on tree planting

8. Skatepark/Multi Use Area

- SB reported that Skatepark Group had not met as waiting for outcome of DPC SWOT analysis

Why not Arnold Rhodes for proposed Skatepark/Multi Use Area?

- AR is principally used by young families and older people. Therefore, a skatepark does not fit with the ethos of Arnold Rhodes. The MUGA at the station is a youth facility and could form the basis of a youth hub in the village.
- MUGA is sited well away from homes. It is covered by CCTV/ good lighting/ good transport links/ supported by the police
- MUGA has support of Neil Carmichael for skate and bike facility. Inclusion of bike attracts substantial funding possibilities.
- AR is too close to homes and plans already agreed for AR
- do not want to alienate young families at AR
- MUGA terrain is suitable for a bike and skate park

The meeting unanimously agreed that the area adjacent to Disley station approach was the most suitable site for the creation of a teenage hub. This will include a bike and skate park subject to funding being available.

JP has already spoken to the conservation officer at CEC and there is no objection to the MUGA site being used for a bike and skatepark.

A consultation needs to be done with young people in the village.

Action: SB to carry out a survey to ascertain the views of young people in Disley and Newtown about the proposed bike and skate park. Suggested that this should be done Summer 2020.

DPC to resolve that the wooded area owned by DPC and situated adjacent to Disley station approach/MUGA should be allocated as a teenage hub and accessed via the MUGA

9. AOB – none

10. Date of next meeting Monday 8th June 7pm

DFM 7.2.2

Richard Holland

Subject: FW: Danehill Close Platpark, Disley

From: [REDACTED]
Sent: 09 March 2020 07:19:53
To: Jackie Pattison <jackie.pattison@disleyparishcouncil.org.uk>
Subject: RE: Danehill Close Platpark, Disley

Hi Jackie

Following your initial email I have asked for an update on this play park from my operational colleagues. Until I receive this I am unable to comment.

With regard to the possibility of transferring the park to the Parish Council. If this is something the Parish Council want, if you put in a formal request Cheshire East Council will be happy to consider this request through it's normal asset transfer process.

Kind regards

[REDACTED]

[REDACTED]

Green Spaces Manager
C/o. Ansa Environmental Services Ltd, Cledford Lane, Middlewich, CW10 0JR [REDACTED]
[REDACTED]
www.cheshireeast.gov.uk



Working for a brighter future together

STREET COORDINATOR SCHEME UPDATE

- Recruitment of volunteers to the scheme started in the week before lockdown on 23/03/20.
- Well over a hundred people were recruited by DPC and coordinators recruited additional help where needed.
- Lots of coordinators received phone calls when they put cards through doors with their contact details. People said 'Thank you. I don't need any help now but will keep your details in case my circumstances change.'
- People, including those who have not used the scheme, are still telling me that the scheme has provided huge reassurance to them at a very worrying time. People need a Plan B if their current support from family and friends is unavailable.
- Requests for help have now decreased substantially.
- We have supported some very vulnerable people through difficult times and are continuing to do so.
- Developed good working relationship with CEC. I have agreed to be part of their Virtual Volunteer Network which has involved giving feedback on what we have done in Disley. Disley was very quick to act in its response to Covid-19. Our team structure has worked very well. Through the Network I have obtained supplies of PPE (masks and hand gel) free of charge for volunteer drivers.
- I am taking part in a meeting on 19/06/20 which will be looking at how community needs are changing/likely to change in the future and what support will be needed.
- I have also been appointed an approved referrer for the NHS Volunteer Responder Programme. This could be useful for any transport requirements to medical appointments which cannot be met by Good Neighbours. Many of the Good Neighbours drivers are in the vulnerable category so are unavailable for duty. There are enough drivers available to meet current demand, but this may change.
- I am still getting a few requests for help via CEC and I am referring these on to street coordinators as appropriate
- We have also delivered several food parcels to people in need. These were provided by New Mills Food Bank. We can also issue food vouchers in an emergency for the Stockport Food Bank in Hazel Grove.
- Developed good working relationship with the Middlewood Partnership Medical Practice. There have been several issues raised by residents falling outside the remit of the Street Coordinator Scheme. However, I have managed to get all issues successfully resolved by liaising with the surgery.
- There have also been a couple of instances where Social Services help has been needed in relation to mental health issues. Cheshire East Social Services have picked up the issues I have raised very promptly and provided support to residents.

Cllr. Sue Adams
11/06/20

Richard Holland

Subject: FW: Street Coordinator Scheme - update for coordinators and volunteers

From: Helen Richards <admin@disleyparishcouncil.org.uk>
Sent: 14 July 2020 12:42
To: Richard Holland <clerk@disleyparishcouncil.org.uk>
Cc: Sue Adams <sue.adams@disleyparishcouncil.org.uk>
Subject: Street Coordinator Scheme - update for coordinators and volunteers

Hi everyone

I am contacting you on behalf of Disley Parish Council. Thank you for the truly amazing community response to our request for your help back in March. Our community is very fortunate to have so many volunteers who have ensured that people in Disley and Newtown have received the support they need during the Covid-19 pandemic. People, including those who have not yet used the scheme, are still telling us that the scheme has provided huge reassurance to them at a very worrying time. All of us need a Plan B if our current support from family and friends is suddenly unavailable for any reason.

Although the situation is now improving, some people will continue to need support for a while yet and there is also concern that there could be a second wave. In addition, any one of us could have to self-isolate with no notice if contacted by NHS Test and Trace, or if we or a member of our household develops symptoms which could be due to coronavirus.

Therefore, we would like to maintain the Street Coordinator Scheme for at least the next few months. We know that many of you are now back at work and have less time available. However, with the large number of volunteers and the team structure, and the fact that far fewer people now require help, we would be grateful if you could continue to support our Street Coordinator Scheme.

Disley Parish Council is also concerned about the challenging economic outlook and its impact on people in Disley and Newtown. A small number of food parcels have been delivered to those in need which were provided by a local foodbank. Disley Parish Council is able to issue vouchers on behalf of Hazel Grove Foodbank in an emergency.

Volunteers have provided lifts to a small number of urgent medical appointments where patients do not have their own transport. Disley Parish Council understands that the doctor's surgery has now started delivering a small amount of services from the Schoolhouse Surgery in Disley.

The Parish Council has provided information and signposted people towards various sources of advice and assistance. If you come across anyone who needs support and are unsure about the help available, please contact Disley Parish Council on admin@disleyparishcouncil.org.uk or leave a voicemail message on 01663 762726.

We have recently been contacted by Disley and Newtown Good Neighbours with a request for help. Good Neighbours have been providing lifts to medical and similar appointments for over 30 years for local residents who are in need of transport. Volunteers use their own cars and are fully reimbursed for running costs. Most trips take place during the daytime Monday to Friday. Good Neighbours need to recruit additional volunteer drivers as some of the current volunteers are in the vulnerable category in relation to Covid-19 and have had to stand down. If you are interested in helping Good Neighbours, please contact admin@disleyparishcouncil.org.uk and we shall pass your details to a member of the Good Neighbours committee who will be able to provide further information.

Thank you once again for all your support. Please let me know if you have any further comments or suggestions about what we are doing.

Kind regards, **Helen Richards**



DISLEY PARISH COUNCIL

APPLICATION FOR A DISLEY PARISH COUNCIL COMMUNITY GRANT

Disley Parish Council has a modest annual budget for community grants. A number of awards are made each year to support community events and Disley-based voluntary organisations or societies. The criteria for making such awards are based on the following guidelines:

- Bona fide voluntary organisations or societies based in Disley and Newtown with a membership comprising a majority of Disley and Newtown residents;
- Projects, events or programmes that can be shown to benefit our community and that are also sustainable;
- Projects or programmes that will benefit the Parish Council and Disley generally in terms of positive public relations or other appropriate forms of recognition.

The application process will be fair and transparent and the decision of the Parish Council will be final. Applicants will be invited to attend a meeting of Disley Parish Council in order for Councilors to further investigate the application. Failure to comply with such an invitation could result in the application being rejected.

Applicants will be requested to submit a Community Grant Completion Form and failure to complete this will jeopardise any future grant applications.

1. Name and full address of your organisation/society

1st Disley Scout Group, c/o Lisa Ashwood 33 Bentside Road, Disley, Cheshire SK12 2AJ

2. A brief outline of your organisation's/society's interests, aims and objectives.

1st Disley Scout Group are a thriving Scout Group serving Disley Village. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities.

The Method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, and guided by adult leadership.

3. Please provide a brief description of the project, event or programme for which funding is sought, including timescales for its completion.

We are seeking funding to purchase 2 new flags for the group. We have recently set up a second Beaver colony in response to increased demand for places and would like them to have their own flag when on parade. Likewise, our Explorers do not have their own flag and would like to be represented as a separate unit when on parade. We really hope that as restrictions ease, we will be able to take part in community events such as Remembrance Day Parade and would like to have these in time for a return to Scouting.

4. How will this project, event or programme benefit the Disley and Newtown community?

The Scout Group sees a huge amount of the children from the village attend, whether as Beavers, Cubs, Scouts, Explorers or all of the above. We are an extremely important and historic organisation and form the heart of village events such as St George's Day and Remembrance Day parades. The need for new flags is due to the increase in numbers that we are seeing every year in the group.

5. What is the overall cost of the project, event or programme, and how much funding are you seeking from the Parish Council?

The total cost of the Beaver flag is £165 and the Explorer flag is £340 (including flag, pole, holster, additions)

We are seeking the full amount from the Council grant as we have no other income.



DISLEY PARISH COUNCIL

APPLICATION FOR A DISLEY PARISH COUNCIL COMMUNITY GRANT

Disley Parish Council has a modest annual budget for community grants. A number of awards are made each year to support community events and Disley-based voluntary organisations or societies. The criteria for making such awards are based on the following guidelines:

- Bona fide voluntary organisations or societies based in Disley and Newtown with a membership comprising a majority of Disley and Newtown residents;
- Projects, events or programmes that can be shown to benefit our community and that are also sustainable;
- Projects or programmes that will benefit the Parish Council and Disley generally in terms of positive public relations or other appropriate forms of recognition.

The application process will be fair and transparent and the decision of the Parish Council will be final. Applicants will be invited to attend a meeting of Disley Parish Council in order for Councilors to further investigate the application. Failure to comply with such an invitation could result in the application being rejected.

Applicants will be requested to submit a Community Grant Completion Form and failure to complete this will jeopardise any future grant applications.

1. Name and full address of your organisation/society

1st Disley Scout Group, c/o Lisa Ashwood 33 Bentside Road, Disley, Cheshire SK12 2AJ

2. A brief outline of your organisation's/society's interests, aims and objectives.

1st Disley Scout Group are a thriving Scout Group serving Disley Village. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities.

The Method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, and guided by adult leadership.

3. Please provide a brief description of the project, event or programme for which funding is sought, including timescales for its completion.

We are seeking funding to purchase 2 replacement flags for the group. We have very old flags for the Cub pack and Scout troop and would like to replace them so we can look smart in time for Scouting to restart and possibly in time for Remembrance Day parade, however that might look this year.

4. How will this project, event or programme benefit the Disley and Newtown community?

The Scout Group sees a huge amount of the children from the village attend, whether as Beavers, Cubs, Scouts, Explorers or all of the above. We are an extremely important and historic organisation and form the heart of village events such as St George's Day and Remembrance Day parades.

5. What is the overall cost of the project, event or programme, and how much funding are you seeking from the Parish Council?

The total cost of the Cub flag is £340 and the Scout flag is £340 (including flag, pole, holster, additions)

We are seeking the full amount from the Council grant as we have no other income.

COMMUNITY GRANT APPLICATIONS - OVERVIEW SHEET

03/08/2020

DATE RECEIVED	APPLICANT	SCHEME	AMOUNT REQUESTED	DECISION DATE	AMOUNT AWARDED	COMPL. FORM REC'D	BUDGET BALANCE	NOTES
2016/17 BUDGET								
14/06/2016	Bridgfords Countrywide	Prizes for Queens 90th Birthday event	£100.00	22/06/2016	£100.00		£2,500.00	
19/07/2016	PRIDE	Public Liability insurance	£83.95	27/07/2016	£83.95		£2,400.00	
29/10/2016	Disley Under Fives	Shopping bag fund-raising scheme	£180.00	11/11/2016	£180.00		£2,316.05	
31/10/2016	Disley Junior Cricket Club	Cricket equipment grant	£500.00	09/11/2016	£250.00		£2,136.05	
		Camps International expedition to Ecuador	£480.00	08/02/2017	£250.00		£1,886.05	
09/01/2017	Robbie Farris						£1,636.05	
31/01/2017	St. Mary's Church	Grant towards upkeep of burial grounds	£1,400.00	08/02/2017	£1,400.00		£236.05	
2017/18 BUDGET								
							£3,000.00	
20/01/2017	PRIDE Well-Dressing	Grant towards cost of Well-Dressing Festival	£500.00	08/02/2017	£500.00		£2,500.00	
06/03/2017	Disley School Association	Cycle and scooter shelter at Disley Primary School	£500.00	27/04/2017	£200.00		£2,300.00	
08/03/2017	Disley & Lyme Horticultural Society	To increase youth involvement and awareness of Annual Horticultural Show	£500.00	27/04/2017	£250.00		£2,050.00	
09/03/2017	Community Together	Community Together event on 18th June.	£200.00	27/04/2017	£100.00		£1,950.00	
06/05/2017	Disley Library	Annual Summer Reading Challenge	£300.00	14/06/2017	£200.00		£1,750.00	
10/04/2017	Disley Allotment Society	Allotment site security	£600.00	12/07/2017	£300.00		£1,450.00	
	PRIDE	Public Liability Insurance	£83.76	31/07/2017	£83.76		£1,366.24	
29/01/2018	St. Marys PCC	Churchyard maintenance	£1,400.00	14/02/2018	£1,400.00		-£33.76	
2018/19 BUDGET								
							£2,000.00	
26/03/2018	Community Together	Community event - 8th July 2018. Cost of venue hire, publicity and insurance	£200.00	11/04/2018	£150.00	14/06/2018	£1,850.00	
04/04/2018	PRIDE Well-Dressing	Grant towards cost of 2018 Well-Dressing Festival	£250.00	09/05/2018	£250.00	19/07/2018	£1,600.00	
25/06/2018	Disley & Lyme Horticultural Society	Contribution towards a programme of horticultural talks	£250.00	11/07/2018	£100.00		£1,500.00	
29/07/2018	PRIDE	Public Liability insurance	£83.76	29/07/2018	£83.76	N/A	£1,416.24	
27/09/2018	Girl Guiding in Disley	Replacement standards	£348.00	10/10/2018	£225.00		£1,191.24	
28/09/2018	Disley & Newtown Whist Club	Setting up a new whist club	£100.00	10/10/2018	£150.00		£1,041.24	

[illegible]

Richard Holland

Subject: FW: Disley Community Choir

-----Original Message-----

From:

Sent: 10 June 2020 13:13

To: Richard Holland <clerk@disleyparishcouncil.org.uk>

Subject: Disley Community Choir

Dear Richard

On behalf of the Committee and members of Disley Community Choir I should be grateful if you would pass on our thanks to the members of the Parish Council for the Community Grant, which we have now received.

The money will certainly be a help in the future when, hopefully, we will again be able to come together to sing. At the moment we have a virtual rehearsal via Skype which, at least, is helping to keep our singing voices exercised.

Many thanks once again.

Kind regards,

Disley Community Choir

Richard Holland

Subject: FW: Communities Framework & devolution White Paper

Subject: Communities Framework & devolution White Paper

Dear all

Please find below the NALC policy consultation e-briefing to inform NALC's positions on the upcoming Devolution White Paper.

Summary

The Ministry of Housing, Communities and Local Government (MHCLG) is highly likely to be issuing its long awaited devolution white paper in the Autumn. NALC has been in various discussions with the Ministry over the last six months regarding likely implications for parishes for the white paper and the communities framework, which the previous government consulted on last year. NALC is consulting the sector now on its views so as to be ready in the Autumn to fully inform the white paper.

Context & proposals

The Ministry confirmed to NALC earlier in 2020 that the white paper is likely to cover the below themes (it could be even more radical as significant local government re-organisation is also expected). These areas will "strengthen and extend community rights, and provide a framework for further 'onward devolution'":

1. Mayoral Combined Authority/combined authority: 'devolution deals' and economic planning over a functional economic area;
2. Local authority: local services and place-making (social care; prevention and troubled families; regeneration and housing); &
3. Town/parish councils and communities: 'onward devolution' direct to people and places, by strengthening community rights and role in community assets and public realm (e.g. parks, footpaths, community centres, toilets).

You have already been e-mailed a copy Cllr Lillian Burns' very helpful report on the latest state-of-play with devolution in local areas across England at the time of writing. We look forward to receiving your local updates to Claire.Goldfinch@nalc.gov.uk by 17:00 on Monday 17 August 2020.

Consultation questions:

The Ministry approached NALC with various questions it wanted feedback on regarding strengthening the role of local councils in the communities framework and the likely devolution white paper. Please also have a read of the below context and questions which were delivered at NALC's Lobby Day on 10 March 2020 and which were also discussed by the February 2020 meeting of the MHCLG Communities Partnership Board. NALC would appreciate sector responses to chris.borg@nalc.gov.uk by 17:00 on Monday 17 August 2020 please to frame evidence for the NALC response – thanks:

General:

1. Are these (the three points raised above) the correct priority areas to strengthen community rights and encourage greater onward devolution through the devolution white paper?
2. What else could local government do (apart from the three points made above) to incentivize the kind of local partnerships highlighted as good practice: such as Cornwall, Wiltshire, Wigan?

3. How else (apart from the three points mentioned in bold above) can we strengthen accountability and engagement with communities at the higher tiers (e.g. Mayoral Combined Authority?)

Governance

MHCLG wants to strengthen the role of local councils and other community governance arrangements by:

- Simplifying the process to establish a town/parish council where communities wish to, and allowing community groups to appeal decisions by principal authorities.
- Strengthening rights for existing town / parish councils to request and agree transfer of assets, functions and funding, such as community spaces and neighbourhood services.
- Triggering an automatic Community Governance Review looking at 'onward devolution' arrangements where wider, local government reform is part of a devolution deal.

4. What additional changes are needed to make the process of forming parishes / other local governance structures easier?

5. What additional powers and functions could neighbourhood forums take on, without adopting more formal parish structures?

Services

MHCLG wants to strengthen the power of community groups, and local councils, to shape local services that matter to them by:

- Establishing a new 'Right to Community Partnership' to trigger a service review in partnership with the local authority.
- Requiring local authorities to co-design services with communities earlier in the commissioning process.
- Strengthening the rights of community groups to takeover and run local assets of community value ('Community Right to Buy').

6. How would a "right to community partnership" / service partnership power be triggered and who should be able to trigger it?

7. What services should be considered in scope for local councils - of MHCLG strengthening the power of local councils to shape services which matter to them?

Strategy

MHCLG wants to build on existing Neighbourhood Planning rights by:

- Supporting greater use of neighbourhood planning in urban areas and towns; &
- Giving a stronger status to a range of community-led local strategies, ensuring that local authorities and, where appropriate, mayoral or combined authorities having regard to community economic development plans and other strategies established by town / parish councils or neighbourhood forums.

8. What community led strategies could be given stronger status?

9. What support is needed to encourage greater use of neighbourhood planning in urban areas?

Your views

Please e-mail your evidence back to chris.borg@nalc.gov.uk by latest 17:00 on Monday 17 August 2020. County associations are asked to forward this e-briefing onto all member councils in their areas.

Kind regards



Cheshire Association of Local Councils
Park View Business Centre
Combermere
Shropshire
SY13 4AL
01948 871 314

Reopening of Council Office, Community Hall and Community Bus meeting minutes

Wednesday 8th July 2020

Attendees: Cllrs. Adams, Mrs Birchall, Pattison & Windsor, Richard Holland, Helen Richards and Steve Taylor

1. Council Offices

The timings and practicalities of reopening the Council Offices to visitors was discussed bearing in mind that Government advice is still “work from home wherever possible.” It was agreed that the office should remain closed for the time being subject to regular review and we will place notices about this on village noticeboards and at reception including the ways that residents can contact us.

Action: RH / HR to prepare notices. Review again in September.

2. Community Hall

We referred to the Action with Communities in Rural England (ACRE) guidelines when discussing this.

Council event

- The idea of setting up a weekly coffee morning was discussed in depth including the practicalities of food and drink, entertainment, timings, use of outdoor space / gazebo, numbers etc. The hope is that this will encourage people out of their houses after being isolated for so long.
- It was decided that we could start with a ‘one-off’ afternoon tea or morning coffee event for about 10-12 people, say in mid-August, and then repeat the event shortly afterwards for different people if it goes well.
- The hall would be set out with tables and chairs at socially distanced spaces but close enough for people to chat to each other. Additional tables may need to be borrowed from St Mary’s church.
- Only one person would be allowed in the kitchen to prepare hot drinks and one other person would serve the drinks at the tables. We would provide a sealed scone / piece of cake, possibly prepared by Finch & Fig and served on paper plates. The dishwasher would be used to clean the cups and saucers before and after use.
- Toilet access – we will need to set up a system for toilet use during the event, including certain stalls to be locked.
- Cllr. Pattison agreed to contact Peter Fagan to discuss the possibility of Cuppa an’ a Chat sponsoring this event.
- Initial step is to carry out a telephone survey to find out if people are interested in attending this type of event. Cllr. Adams and Helen Richards to draw up a list of people to phone and Helen will make the calls to register interest.
- Subsequently, Cllr. Adams suggested that we could use the projector to show photos of Cuppa an’ a Chat events.

Action: JP to contact Peter Fagan. SA and HR to start the survey and then agree a date for the first event.

3. Other Council-led events

- It was agreed that the one-off afternoon tea / morning coffee event(s) was enough to start with.

4. Socially-distanced meetings, training sessions etc.

- It was agreed that ad-hoc council project team meetings and other meetings such as with the PPG can be held in the hall at a social distance
- It was agreed that we should book the refresher first aid training course for DPC staff

Action: HR to book the training session for September

5. Re-opening the hall to hirers

- It was agreed that the initial step is to get in touch with all our regular hirers asking them to complete a brief questionnaire to gauge their plans for restarting activities in the Centre. Response date by mid-August. Supplementary terms and conditions of hire to cover the Covid-19 situation to be issued to hirers and will include hirer responsibilities for hygiene levels etc.
- Options re: layout of hall, numbers, time slots etc to be decided once we have received hirer feedback via questionnaire. To be discussed individually with each hirer.
- It was agreed that initially we will only allow one set of users in the building at a time i.e. either the library or a hall hirer.
- Toilets – accessible toilet to be locked at all times. Public use permitted on request of the key from library staff. Ladies and Gents toilets to be available only during hall hire subject to safety measures.
- Coffee mornings for August and September to be cancelled.
- Beyond Marathon booking for 6th September – HR to contact organizer for update.

Action: RH / HR to prepare brief questionnaire and contact all hirers.

6. Consider new processes and procedures required including number of users permissible

- The caretaker has prepared a thorough review of the hall and foyer and made suggestions about a possible layout for the foyer to maintain social distance and provide hand sanitisers etc.
- It was agreed that RH, ST and HR will organize this with Cllr. Pattison to be kept in the loop. This needs to be completed in time for the library re-opening on Tuesday 21st July.

7. Community Bus

- The maximum capacity for the bus using social distancing is 4 passengers + 1 driver
- We discussed restarting Weekly Shopper trips to Tesco in Whaley Bridge with 2/3 trips per week depending on demand
- We considered organizing possible excursions – short trips to Buxton, Bakewell (picnic stop en route?), garden centres depending on demand
- Payment would have to be made in cash to an honesty box
- New processes and procedures would have to be implemented once a risk assessment has been prepared (ST has already provided some excellent ideas) and driver responsibilities for hygiene levels would have to be agreed.
- It was agreed that the first steps are to
 - i) contact the drivers to see if they are willing and able to drive on these trips and
 - ii) phone the Weekly Shoppers Group passengers to see if they are interested

Action: HR to contact drivers and passengers to gauge interest and report back to RH and Cllr. Adams

8. Publicity and communications

- The list of council services on our website needs to be updated – **HR and RH to review**

9. Proposed timeframes

- It was agreed that target dates for hall and bus re-starting would depend on feedback from hirers and passengers

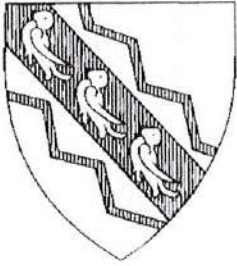
10. Any other business

- We discussed the options relating to funding available to community groups (they have to apply themselves) and for Parish Councils via the Cheshire Community Fund.
- It was agreed that Cllr. Mrs Birchall would look into the funding available to DPC with a view to possibly seeking a grant to purchase new chairs (which are easier to clean) and smaller tables for the community hall plus a trolley to move them about.

11. Library opening

The new opening times for Disley library were made available at the meeting.

Next review to be carried out either by phone or meeting in early September.



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)



Social Media and Electronic Communication Policy

The aim of this policy is to set out a Code of Practice to provide guidance to parish councillors, council staff and others who engage with, or on behalf of, Disley Parish Council using online communications.

This policy covers all forms of social media and social networking sites which include (but are not limited to):

- Parish Council Website
- Facebook and other social networking sites
- Twitter and other micro blogging sites
- YouTube and other video clips and podcast sites
- Discussion forums
- Email

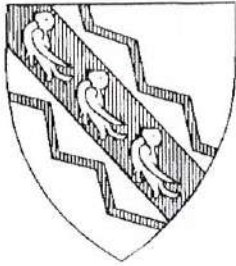
The Cheshire East Code of Conduct, adopted by the Parish Council, applies to online activity in the same way it does to other written or verbal communication.

Individual parish councillors and council staff are responsible for what they post in a council and personal capacity.

Councillors and council officers have the same legal duties online as anyone else, but failure to comply with the law may have more serious consequences.

Social media may be used to

- Distribute agendas, post minutes and dates of meetings
- Advertise events and activities
- Highlight good news stories from linked website or press pages
- Advertise vacancies
- Retweet or share information from partner agencies such as Principal Authorities, Police, Library, Health etc.
- Announcing new information
- Post or share information from other parish-related community groups such as schools, sports clubs, community groups and charities
- Refer resident queries to the clerk and all other councillors



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)



Code of Practice

When using social media (including email) parish councillors and council officers must be mindful of the information they post in both a personal and council capacity and keep the tone of any comments respectful and informative.

Online content should be accurate, objective, balanced and informative. Parish councillors and council staff must not:

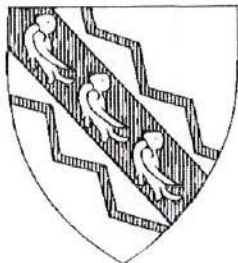
- hide their identity using false names or pseudonyms
- present personal opinions as that of the council
- present themselves in a way that might cause embarrassment to the council
- post content that is contrary to the democratic decisions of the council
- post controversial or potentially inflammatory remarks
- engage in personal attacks, online fights and hostile communications
- use an individual's name unless given written permission to do so
- publish photographs or videos of minors without parental permission
- post any information that infringes copyright of others
- post any information that may be deemed libellous
- post online activity that constitutes bullying or harassment
- bring the council into disrepute, including through content posted in a personal capacity
- post offensive language relating to race, sexuality, disability, gender, age, religion or belief
- conduct any online activity that violates laws, regulations or that constitutes a criminal offence

Publishing untrue statements about a person which is damaging to their reputation is libellous and can result in a court action and fine for damages. This also applies if someone else publishes something libellous on your social media site. A successful libel claim will result in an award of damages against you.

Posting copyright images or text on social media sites is an offence. Breach of copyright will result in an award of damages against you.

Publishing personal data of individuals without permission is a breach of Data Protection legislation is an offence.

Publication of obscene material is a criminal offence and is subject to a custodial sentence.



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)



Councillors views posted in any capacity in advance of matters to be debated by the council at a council or committee meeting may constitute Pre-disposition, Pre-determination or Bias and may require the individual to declare an interest at council meetings.

Anyone with concerns regarding content placed on social media sites that denigrate parish councillors, council staff or residents should report them to the Clerk of the Council.

Misuse of social media content that is contrary to this and other policies could result in action being taken.

The Council will appoint a nominated person as moderator of parish council social media output and be responsible for posting and monitoring content to ensure it complies with the Social Media Policy.

The moderator will have authority to remove any posts made by third parties from council social media pages which are deemed to be of a defamatory or libellous nature.

Date approved:

	Planning Applications
20/1616M	<i>Proposed two storey front extension to garage, first floor extension over the existing garage with 8 roof lights, two storey rear extension to the garage, demolition of rear single storey extension, proposed single storey rear extension to the main building with flat roof and glass lantern light. New feature glass entrance with pitched roof and 2 roof lights. Existing building to be rendered, replacement windows and doors to all retained openings. Change of roof covering.</i>
	16 Red Lane, Disley, Stockport SK12 2NP
Comments	DPC has no objection to this application.
20/1193M	<i>Proposed single storey extension to upper floor (Woodstock unit), two storey extension (The Bakery & Tideswell units) and dormer extension including conversion from hip to gable (Norbury unit)</i>
	Dystleigh Grange, 40, Jacksons Edge Road, Disley, SK12 2JL
Comments	DPC has no objection to this application.
20/1477M	<i>Conversion of existing office building and extension of same to form 2 flats including change of use.</i>
	Barlow Meadow House, 25, Cooperative Street, Disley, SK12 2DX
Comments	DPC objects to this application on the basis of inadequate parking provision. A total of 4 spaces should be provided for 2 x 2 bedroom dwellings. The Design, Access and Supporting Statement refers to ready access to numerous public parking spaces adjacent to the site. Unfortunately, the statement does not make it clear that these are short term car parking spaces with a 3 hour time limit. These short term spaces are also subject to extremely high demand in the daytime, evenings and at weekends.

Appendix B	Planning Applications
20/2358M	<i>Demolition of existing conservatory to south side and external store to east side and construction of new, glazed stairwell extension to north elevation and single storey, flat roof extension to east side, with associated works and alterations.</i>
	Holly Bank, Ward Lane, Disley SK12 2BZ
Comments	Disley Parish Council has no comment on this application.
20/2472M	<i>Single storey rear extension</i>
	12 Duddy Road, Disley SK12 2GB
Comments	Disley Parish Council has no objection to this application.
20/2528M	<i>Rear single storey extension to detached bungalow</i>
	5 Whitesmead Close, Disley SK12 2BL
Comments	Disley Parish Council has no objection to this application.
Decisions	
20/1484M	<i>Two storey extension - granted subject to 3 conditions</i>
	27 Park Road, Disley SK12 2LX

	Planning Applications
20/2649M	<i>First floor bedroom extension and alterations to windows and roof lights</i>
	<i>Rocks Barn, Rocks Farm, Mudhurst Lane, Disley SK12 2AN</i>
Comments	DPC has no comment on this application
20/2853M	<i>2 storey extension with single storey section to rear</i>
	<i>3 Waterside Road, Disley SK12 2HJ</i>
Comments	DPC has no objection to this application.
20/2869M	<i>Integral garage extension</i>
	<i>26 Storey Road, Disley SK12 2BF</i>
Comments	DPC has no objection to this application.
20/2990M	<i>Demolition of existing conservatory and proposed extension to form kitchen and utility accommodation to dwelling.</i>
	<i>20, Jacksons Edge Road, Disley SK12 2JE</i>
Comments	DPC has no objection to this application.
20/2991M	<i>Listed Building Consent for demolition of existing conservatory and proposed extension to form kitchen and utility accommodation to dwelling</i>
	<i>20, Jacksons Edge Road, Disley SK12 2JE</i>
Comments	DPC has no objection to this application.

ITEM.18.

Consolidated Balance Sheet

Unaudited

31/03/19

31/03/20

£

£

Long Term assets

40,676.27	Investments	0.00
0.00	Long Term Debts	0.00
	LONG TERM Investment Accounts	41,367.77
40,676.27	TOTAL LONG TERM ASSETS	41,367.77

Current assets

153,000.00	Investments	153,000.02
0.00	Loans Made	0.00
0.00	Investments	0.00
0.00	Stocks	0.00
1,915.69	VAT Recoverable	2,879.12
524.81	Debtors	-606.87
0.00	Payment in Advance	0.00
22,662.36	Cash in Hand at Bank	19,863.55
178,102.86	TOTAL CURRENT ASSETS	175,135.82
218,779.13	TOTAL ASSETS	216,503.59

Current liabilities

0.00	Loans Received	0.00
0.00	Temporary Borrowing	0.00
0.00	VAT Payable	0.00
28,322.17	Creditors	3,338.29
0.00	Receipts in Advance	0.00
28,322.17	TOTAL CURRENT LIABILITIES	3,338.29
190,456.96	TOTAL ASSETS LESS CURRENT LIABILITIES	213,165.30

0.00	Long Term Borrowing	0.00
0.00	Deferred Liabilities	0.00
0.00	Deferred Credits	0.00
0.00		0.00
190,456.96	NET ASSETS	213,165.30

Represented by

4,535.15	General Fund	40,374.81
	Ginnel improvement works	
20,000.00	Footpath CC-Market Street	20,000.00
	Capital expenditure	
9,459.40	Community Centre Development	17,329.63
	Operational Reserve	
2,372.29	Community Transport - Ops Fund	4,495.85
0.00	Neighbourhood Plan Fund	0.00
268.60	Allotment Deposits	399.25
541.24	Community Grants	1,226.48
	25% of Precept	
37,550.00	Working Balance Reserve	37,550.00
	(Proceeds from sale of 19 BOR)	
110,730.28	Unallocated Capital Expenditure	69,539.28

Consolidated Balance Sheet

Unaudited

31/03/19

31/03/20

£

£

	Replacement Vehicle Reserve
0.00	Community Transport - Vehicle
	Purchase Reserve
0.00	Handyman Vehicle
2,000.00	Election/Referendum Reserve
	Depreciation Reserve
3,000.00	Community Bus Depreciation
	Improvements Reserve
0.00	Newtown Playing Fields
	Improvement Reserve
0.00	Arnold Rhodes Playing Fields

0.00
0.00
2,000.00
6,000.00
4,250.00
10,000.00

190,456.96

213,165.30

Signed _____

Chairman

Date _____

AUDIT OPINION

Responsible Financial Officer

Income and Expenditure Account

Unaudited

31/03/19 £		31/03/20 £
	INCOME	
16,421.34	Community Centre Income	19,846.88
6,505.87	Community Transport	7,543.75
10,500.00	Grants Donations	0.00
1,134.34	Income	13,339.28
1,287.99	Interest on Investments	1,516.27
148,927.00	Precept	150,839.00
6,624.42	Rental Income	8,989.55
191,400.96	INCOME TOTAL	202,074.73
	EXPENDITURE	
13,559.77	Admin Expenses	17,771.59
1,119.58	Allotments	1,706.04
12.42	Bank charges	18.85
3,881.50	Community Centre Capital	18,191.00
10,525.32	Community Centre Revenue	15,152.70
45,104.33	Community Transport	4,381.76
1,660.83	Council Vehicle	1,747.65
1,458.76	Grants and donations	1,314.76
750.00	Legal and Professional Fees	0.00
0.00	Loan Repayments - CEC	0.00
22.64	Neighbourhood Planning	0.00
0.00	Office - Expenses and Maintenance	0.00
1,845.87	Other staffing costs	3,232.57
35,609.20	Parish - Capital Expenditure	-21,468.00
12,679.08	Parish - Revenue Expenditure	17,668.48
0.00	Playgrounds - Capital Expenditure	5,750.00
4,735.09	Playgrounds - Revenue Expenditure	3,402.44
0.00	Police Community Support Officers	0.00
0.00	S. 137 Payments	0.00
91,346.99	Salaries N.I., Tax & Pensions	97,950.09
2,654.02	Street Lighting	2,096.26
1,996.00	Tourism s144	918.75
7,450.06	Village Events (s145)	9,531.45
236,411.46	EXPENDITURE TOTAL	179,366.39

Income and Expenditure Account

31/03/19		31/03/20
£	EXPENDITURE	£
8,041.38	Balance as at 01/04/19	4,535.15
191,400.96	Add Total Income	202,074.73
199,442.34		206,609.88
236,411.46	Deduct Total Expenditure	179,366.39
0.00	Stock Adjustment	0.00
41,504.27	Transfer to/ from reserves	13,131.32
4,535.15	Balance as at 31/03/20	40,374.81

Signed _____
Chair

Clerk / Responsible Financial Officer

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree with the accounts column headed "Year ending 31 March 2020" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

DISLEY PARISH COUNCIL

County area (local councils and parish meetings only):

CHESHIRE EAST

Financial year ending 31 March 2020

Prepared by (Name and Role):

RICHARD HOLLAND - PARISH CLERK AND R.F.O.

Date:

27/04/2020

	£	£
Balance per bank statements as at 31/3/2020		
RBS Current A/C + RBS High Interest A/C	20,092.7	
Nationwide Business Instant Saver	85,000.0	
Cambridge Building Society	68,000.0	
Cambridge and Counties Bank	41,367.8	
		214,460.5
Petty cash float (if applicable)		200.0
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)		
005898 - The Artworks	(35.00)	
005913 - Safe IS Limited	(220.76)	
[add more lines if necessary] 005922 - Petty Cash	(103.44)	
005923 - E-on Energy	(21.93)	
005924 - D S West Motors	(48.00)	
		(429.13)
Add: any un-banked cash as at 31/3/20		
		-
Net balances as at 31/3/20 (Box 8)		214,231.3

ITEM. 19.

**INTERNAL AUDIT REPORT
DISLEY PARISH COUNCIL
2019/20**

The internal audit of Disley Parish Council was carried out by undertaking the following tests as specified in the Annual Return for Local Councils in England:

- Checking that books of account have been properly kept throughout the year
- Checking a sample of payments to ensure that the Council's financial regulations have been met, payments are supported by invoices, expenditure is approved, and VAT is correctly accounted for
- Reviewing the Council's risk assessment and ensuring that adequate arrangements are in place to manage all identified risks
- Verifying that the annual precept request is the result of a proper budgetary process; that budget progress has been regularly monitored and that the council's reserves are appropriate
- Checking income records to ensure that the correct price has been charged, income has been received, recorded and promptly banked and VAT is correctly accounted for
- Reviewing petty cash records to ensure payments are supported by receipts, expenditure is approved and VAT is correctly accounted for
- Checking that salaries to employees have been paid in accordance with Council approvals and that PAYE and NI requirements have been properly applied
- Checking the accuracy of the asset and investments registers
- Testing the accuracy and timeliness of periodic and year-end bank account reconciliation(s)
- Year end testing on the accuracy and completeness of the financial statements

Conclusion

On the basis of the internal audit work carried out, which was limited to the tests indicated above, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the recommendations reported in the action plan overleaf.

As part of the internal audit work for the next financial year we will follow up all recommendations included in the action plan.

JDH Business Services Limited

**INTERNAL AUDIT REPORT
DISLEY PARISH COUNCIL
2019/20**

ACTION PLAN

	ISSUE	RECOMMENDATION	FOLLOW UP
1	The £9060 creditor for Elite Surfacing has been outstanding for some time and the clerk has now confirmed that no works have been carried out on site by the organisation as the council required the contract to be carried out at the same time as a railing replacement contract which has not commenced to date.	<i>The year end creditor for £9060 should be cancelled and as the money is earmarked for surfacing it should instead be included in an earmarked reserve.</i>	The creditor for £9,060 has been cancelled and the amount has been returned to an earmarked reserve.
2	Two of the reconciling (unpresented) items on the bank reconciliation were BACS payments dated 15/04/20. These represent HMRC and Pension payments of £1404.21 and £1616.08 respectively. We were informed there were another 3 items in the bank reconciliation that represented BACS payments made post year end. The BACS payments should not have been included in the bank reconciliation as payments made in 2019/20 as they were not actually made until April 2020. The items should have been included in Creditors in the year end accounts if they relate to 2019/20.	<i>The accounts figures for cash and bank and creditors need to be adjusted as noted. Bank reconciliation procedures at the year end need to be improved as noted.</i>	All relevant BACS transactions have been returned to an "Unpaid" status in the accounts, removing them from the year-end bank reconciliation. These transactions now appear as Creditors in the 2019/20 year-end accounts. In future, only BACS items showing as paid on the bank statement will be made "Paid" items on the accounts. This will be done for all month-end bank reconciliations from 30 th June 2020. This will ensure the correct procedure is in place for all future year-ends.

**INTERNAL AUDIT REPORT
DISLEY PARISH COUNCIL
2019/20**

3	<p>Fixed Assets:</p> <ul style="list-style-type: none"> - Items 64 to 69 in the asset register are fixed asset additions, and their cost is in the cost column but their value is reduced to £0 in the 'Current Value' column and the total of current value is used from the EDGE system as the fixed asset figure for the AGAR annual return. - Enhancement expenditure of £18191 for a heating and boiler system were not capitalised. 	<p><i>The council should ensure the fixed asset register is populated correctly to disclose fixed assets additions at cost.</i></p> <p><i>Material enhancement capital expenditure should be included in the fixed asset register at cost.</i></p>	<p>Items 64 to 69 in the Asset Register have been attributed their true costs in the "Current Value" field. The year-end Asset Register has been recalculated to include these figures and the correct figure entered in the AGAR annual return. This issue has been noted and in future all new fixed assets will be assigned a "Current Value" figure.</p> <p>The heating and boiler enhancement has been added to the Asset Register (Asset No. 70) with its cost value. As above, the year-end Asset Register has been recalculated to include this and the correct figure entered in the AGAR annual return.</p>

Richard Holland

From: John Henry <john@jdhbs.co.uk>
Sent: 24 June 2020 13:42
To: Richard Holland
Subject: Re: internal audit - a query
Attachments: disley1920IAreport.doc; invoice3761disley.pdf

Hello Richard

Please see attached internal audit report and annual fees invoice. The quotation for an interim internal audit on site and report, and a year end internal audit and report, is £572+VAT for 2020/21.

Regards

John

From: Richard Holland <clerk@disleyparishcouncil.org.uk>
Sent: 24 June 2020 11:18
To: John Henry
Subject: RE: internal audit - a query

Hi John

I am just going out for a meeting but will be back at 1.00pm, if that is any good. I will then be in the office on 01663 762726 until at least 3.00pm.

Many thanks.

Kind regards

Richard

Richard Holland
Disley Parish Clerk
Email: clerk@disleyparishcouncil.org.uk
Phone: 01663 762726
Website: www.disleyparishcouncil.org.uk
Twitter: @disleyPC
Facebook: @disleyparishcouncil

***** PLEASE NOTE THAT DUE TO THE CORONAVIRUS PANDEMIC THE COUNCIL OFFICES ARE CURRENTLY CLOSED. PLEASE EITHER PHONE AND LEAVE A MESSAGE OR EMAIL THE COUNCIL. WE WILL RESPOND AS QUICKLY AS POSSIBLE. WE HOPE THAT ALL OUR RESIDENTS AND BUSINESSES STAY SAFE AT THIS DIFFICULT TIME *****

For the latest Disley news and events, sign up for the Disley Parish Council eBulletin by clicking this link [Disley eBulletin](#). Your details will never be shared with third parties and you can unsubscribe at any time.



DISLEY PARISH COUNCIL

From: John Henry <john@jdhbs.co.uk>
Sent: 24 June 2020 10:26

Disley Parish Council – Coronavirus Financial Impact Report 2020/21

Introduction

The coronavirus pandemic will have a significant effect on the income and expenditure of the Council. This will mainly be due to the restrictions that social distancing measures will have on the Council's activities such as the hiring of the Community Hall and the usage of the Community Bus.

The full effect on the Council's finances will not be known until social distancing measures are lifted or relaxed to allow Council activities to be recommenced. However, it may be useful to consider the areas that are being impacted by the pandemic.

1. Income

- 1.1 **Precept** – The Council's main source of income, the Parish Precept, should be unaffected. This represents approx. 80% of the budgeted income.
- 1.2 **Community bus** – The bus is budgeted to raise £6,545 of income over the year. However, to date, zero income has been received.
- 1.3 **Community Centre** – The hall is budgeted to raise £15,400 of income in 2020/21. However, to date, no income has been received.
- 1.4 **Cheshire East recharge** – The recharge at 60% of Community Centre operating costs will be unaffected but may be down on the £4,000 budgeted as operating costs are cut.

2. Expenditure

- 2.1 **Salaries** – The Council is currently paying full salaries to all staff. There may be a small reduction in salary costs with the retirement of the part-time Handyman in November, but replacement resource may still be required.
- 2.2 **Parish Newsletter** – As there is likely to be two Disley News' this year not three, there should be a saving of £1,000.
- 2.3 **Community bus** – The bus is budgeted to cost £5,845 (without depreciation) in 2020/21 and savings on fuel costs and volunteer expenses could add up to £1,000.
- 2.4 **Community Centre** – The Centre is budgeted to cost £13,150 this year but there could be gas and electricity savings of approx. £1,500.
- 2.5 **Community Centre refunds** – Hirer refunds have so far cost £600 and could rise to £1,000. However, many hirers have preferred to take credits against future bookings.
- 2.6 **Village events** – The Christmas Extravaganza accounts for the majority of the £7,300 events budget and there could be substantial savings of approx. £3,000 if this event did not go ahead.

3. **Predicted outcome**

- 3.1 An optimistic 50% reduction in Community Bus and Community Centre income, would result in the total income for the year being **£177,614**.
- 3.2 The majority of the Council's expenses are fixed and taking into account the savings and additional costs outlined above, predicted expenditure is **£183,087**
- 3.3 This would currently leave a shortfall of **£5,473** to be made up from the Working Balance Reserve.

Note

All figures are based on a "best guess" basis and are subject to change depending on government guidance on the timing and level of changes to lockdown measures.

Richard Holland

Parish Clerk

10/06/2020

2020/21 - QUARTER 1 FIGURES AND REVISED BUDGET IN LIGHT OF CORONAVIRUS AS AT 30/06/2020

		2019/20 ACTUAL	ORIGINAL 2020/21 BUDGET	2020/21 REVISED BUDGET 30/06/20	2020/21 Q1	BALANCE	NOTES
INCOME							
110	Precept	£150,839	£155,272	£155,272	£77,636	£77,636	
125	Grant Awards	£0	£0	£0	£0	£0	No grants applied for.
130	Rental Income Total	£8,990	£5,550	£5,550	£2,627	£2,923	Reduced due to potential loss of tenants
140	Community Transport Total	£7,570	£6,545	£2,135	£0	£2,135	Reduced due to Covid
150	Other Income Total	£13,339	£1,380	£750	£271	£479	Reduced due to Covid
190	Bank Interest	£143	£140	£50	£26	£24	Interest rate reductions
191	Investment Account Interest	£681	£300	£100	£63	£37	Interest rate reductions
192	Long-term investment interest	£692	£0	£50	£0	£50	
200	Community Centre Total	£20,213	£19,400	£8,100	£2,025	£6,075	Assume 70% reduction in hirings income
Total Income		£202,467	£188,587	£172,007	£82,648	£89,359	
EXPENDITURE							
215	Salaries incl. Pensions (excl. Caretaker) Total	£83,330	£96,200	£94,000	£19,104	£74,896	2020/21 - Includes salary increments, estimated 3% national settlement and provision for overtime. + £5,000 provision for new Office Admin. Saving due to Handyman retirement
220	Staffing Expenses Total	£3,292	£2,720	£2,720	£138	£2,582	
225	General Admin Total	£19,962	£14,700	£12,950	£2,272	£10,678	
230	Street Lighting Total	£2,858	£3,000	£3,000	£183	£2,817	
240	Allotments	£1,706	£1,300	£1,300	£95	£1,205	2020/21 to include £500 of more fencing.
260	Parish Maintenance	£7,354	£8,400	£8,400	£320	£8,080	2020/21 - Tree safety work @ £4,000
265	Church Grounds Maintent	£1,400	£1,400	£1,400	£0	£1,400	
270	Land Administration	£0	£750	£750	£0	£750	
280	Play Area and Fields Total	£3,403	£4,800	£4,800	£296	£4,504	
281	Play Area and Fields Capital Expenditure	£0	£0	£0	£0	£0	

		2019/20 ACTUAL	ORIGINAL 2020/21 BUDGET	2020/21 REVISED BUDGET 30/06/20	2020/21 Q1	BALANCE	NOTES
	Newtown Improvements	£0	£0	£0	£0	£0	
282	Tourism	£919	£1,500	£1,500	£0	£1,500	2020/21 - Improvements to Gristone Trail gateway
285	Community Grants	£1,315	£2,000	£2,000	£650	£1,350	
290	Community Transport						
300	Total	£5,092	£8,845	£7,250	£952	£6,298	Minor cost savings due to Covid
310	Handyman Vehicle Total	£1,747	£2,110	£2,110	£41	£2,069	
400	Community Centre						
400	Total	£15,887	£13,150	£13,300	£1,933	£11,367	2020/21 - Hall improvements/decorating. Cost of hirer refunds.
401	Caretaker Salary & Pension Total	£11,843	£11,500	£11,500	£2,905	£8,595	
405	Community centre Capital Exp.	£19,381	£0	£500	£405	£95	2020/21 - From Reserves
406	Ginnel Improvements	£60	£18,000	£18,000	£0	£18,000	2020/21 - Surfacing and railings expenditure from Reserves
407	Newtown Capital exp.	£5,750	£0	£0			2020/21 - From Reserves
410	Community Transport - Capital Expenditure	£0	£0	£0	£0	£0	
415	Handyman Vehicle - Capital Expenditure	£0	£0	£0	£0	£0	
420	Bank Charges	£19	£30	£15	£0	£15	Credit/debit card fees - Reduced due to Covid
500	Hanging Baskets	£5,115	£5,500	£5,500	£1,128	£4,372	2020/21 - May require additional contribution to PRIDE.
600	Village Events Total	£10,426	£7,300	£6,850	£0	£6,850	Assumes Christmas event goes ahead.
660	CCTV Contribution	£3,800	£4,000	£4,000	£0	£4,000	
Total Expenditure		£204,659	£207,205	£201,845	£30,422	£171,423	
Expenditure less capital spend (RED)			£189,205	£183,345	£30,017		
Income total		£202,467	£188,587	£172,007	£82,648		
Income less Expenditure		-£2,192	-£618	-£11,338	£52,631		

Note: Coronavirus currently expected to result in a £11,338 shortfall over the year to be made up from Working Capital Reserve

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/20

APPENDIX A. (1)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1247	BACS/1806 20/RIGTON	£825.54	300/2	18/06/20	Rigton Insurance Services Ltd - Community bus annual insurance - 25/06/2020 to 24/06/2021	£825.54
1248	BACS/2606 20/HODGKI SS	£54.08		19/06/20	Daniel Hodgkiss - Mileage claim and power tool oil	£54.08
1		£19.80	220/2		Mileage claim	
2		£34.28	260		Power tool oil and lube	
1249	BACS/0307 20/SHIRES	£70.80	220/5	19/06/20	Shires Pay Services Ltd - Payroll services - May 2020	£70.80
1250	BACS/2606 20/DSWES T	£48.00	300/8	19/06/20	D S West Motors - Safety Inspection	£48.00
1251	BACS/2606 20/HANDF ORD	£100.00	260	19/06/20	A R Handford - Repair to wall at Arnold Rhodes	£100.00
1252	BACS/2606 20/RHOLL AND	£135.37		19/06/20	Richard Holland - Postage, Bus tacho service, anti-virus renewal	£135.37
1		£3.44	225/3		Postage of audit document	
2		£102.77	300/4		Community Bus tacho service	
3		£29.16	225/6		Bitdefender - Antivirus software	
1253	BACS/2606 20/PLANTS CA	£1,353.60	500	19/06/20	Plantscape - Village Planting - Summer 2020 - 1st instalment	£1,353.60
1254	DD/120620/ SIEMENS	£147.33	225/5	19/06/20	Siemens Financial Services - Photocopier lease/rental - June, July, Aug 2020	£147.33
1255	DD/120620/ ALLSTAR	£3.58	300/1	19/06/20	Allstar - Fuel card admin fee	£3.58
1256	DD/110620/ BT-1	£57.97	225/2	19/06/20	British Telecommunications Plc - Telephone services 01663 762726 - May, June, July 2020	£57.97
1257	DD/020620/ BT-2	£105.48	225/2	19/06/20	British Telecommunications Plc - Broadband services - May, June, July 2020	£105.48
1258	DD/090620/ OPUS	£93.91	400/6	19/06/20	Opus Energy Ltd - Community Centre electricity - 21/04/2020 to 21/05/2020	£93.91
		£8,303.20			Salaries & Wages	
Total		£11,298.86				

Signature

Signature

Date

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/20

APPENDIX .A. (2)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1259	BACS/0307 20/DGROSS	£415.20	500	30/06/20	David G Ross Ltd - Village planting - Summer 2020	£415.20
1260	BACS/0307 20/JDH	£430.80	225/14	30/06/20	JDH Business Services Ltd - Internal Audit Fee - 2019/20	£430.80
1261	BACS/0307 20/CCA	£50.00	225/9	30/06/20	Cheshire Community Action - Membership Fee	£50.00
1262	BACS/0307 20/RHOLL AND	£211.94		30/06/20	Richard Holland - Councillor emails, website hosting, Defib pads and football nets	£211.94
1		£21.00	225/6		Councillor emails - 24/05/2020 to 23/06/2020	
2		£14.95	225/17		Website hosting - 25/06/2020 to 25/07/2020	
3		£83.09	400/3		Defibrillator pads - Infant	
4		£92.90	280/2		Arnold Rhodes - Football nets	
1263	DD/220620/ BIFFA	£130.86	400/10	03/06/20	Biffa Waste Services Ltd - Trade waste and recycling - 23/05/2020 to 26/06/2020	£130.86
1264	DD/190620/ SSE- SWALEC	£84.72	230/1	30/06/20	SSE Swalec - Electricity - Parish Streetlighting - 02/05/2020 to 01/06/2020	£84.72
1265	DD/270620/ CNG	£24.22	400/5	22/06/20	CNG Limited - Community Centre gas charges - May 2020	£24.22
Total		£1,347.74				

Signature

Signature

Date

DEM. 24.

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/20

APPENDIX .A. (3)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1269	BACS/3107 20/TOMLIN SO	£78.11	260	21/07/20	A H Tomlinson Parbans Ltd - Chains and padlocks for bins + misc items	£78.11
1270	BACS/3107 20/EDGEIT	£72.00	225/6	21/07/20	Edge IT Systems Ltd - Accountancy Services - Audit adjustments	£72.00
1271	BACS/3107 20/SHIRES	£70.80	220/5	21/07/20	Shires Pay Services Ltd - Payroll services - July 2020	£70.80
1272	BACS/3107 20/CAME& CO	£583.40	310/2	21/07/20	Came & Company - Council van - Annual insurance premium	£583.40
1273	BACS/3107 20/STAYLO R	£41.94	400/3	21/07/20	Steven Taylor - Community Centre supplies for Covid-19 measures	£41.94
1274	BACS/2807 20/ACCES S	£83.76	290	21/07/20	Access Insurance/Finance Redirect Ltd - PRIDE Charity insurance - Annual Premium	£83.76
1275	DD/200720/ SSE-1	£82.03	230/1	20/07/20	SSE Swalec - Electricity - Parish Streetlighting - 02/06/2020 to 01/07/2020	£82.03
1276	DD/200720/ CNG	£9.71	400/5	21/07/20	CNG Limited - Community Centre gas charges - June 2020	£9.71
1277	DD/160720/ SSE-2	£61.87	230/1	16/07/20	SSE Swalec - Electricity - Fountain Square - 02/04/2020 to 26/06/2020	£61.87
1278	DD/160720/ SSE-3	£31.85	280/1	16/07/20	SSE Swalec - Electricity - Newtown Changing Rooms 02/04/2020 to 26/06/2020	£31.85
1279	DD/090720/ OPUS	£101.76	400/6	09/07/20	Opus Energy Ltd - Community Centre electricity - 21/05/2020 to 21/06/2020	£101.76
1280	DD/130720/ ALLSTAR	£55.87	310/1	13/07/20	Allstar - Council van fuel + Admin fee	£55.87
		£8,303.20			Salaries & Wages	
Total		£9,576.30				

Signature

Signature

Date

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/20

APPENDIX .A. (4)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1282	BACS/1408 20/BT - 1	£66.98	225/2	05/08/20	British Telecommunications Plc - Telephone services 01663 764019 - July, Aug, Sept 2020	£66.98
1283	BACS/1408 20/BT - 2	£125.42	225/2	05/08/20	British Telecommunications Plc - Broadband services - July, August, Sept. 2020	£125.42
1285	BACS/1408 20/BBROU GHT	£69.00	230/1	05/08/20	Mrs B. Broughton-Law - Ginnel lighting costs - January - September 2020	£69.00
1286	BACS/1408 20/WATER P-1	£49.75	400/7	05/08/20	United Utilities/Waterplus - Community Centre water and wastewater charges - 14/04/2020 to 21/07/2020	£49.75
1287	BACS/1408 20/WATER P-2	£38.98	240	05/08/20	United Utilities/Waterplus - Hagg Bank Allotment water charges - 14/04/2020 to 21/07/2020	£38.98
1288	BACS/1408 20/STEPH ENS	£239.73		05/08/20	Stephensons - Cleaning supplies and Community Centre Covid-19 items	£239.73
1		£76.83	400/9		Cleaning materials	
2		£162.90	400/3		Covid-19 sanitiser dispenser and masks	
1289	BACS/1408 20/CEC	£70.00	400/4	05/08/20	Cheshire East Council - Supplier - Community Centre Premises Licence	£70.00
1290	BACS/1408 20/PLANTS CA	£3,000.00	500	05/08/20	Plantscape - Village Planting - Summer 2020 - 2nd instalment	£3,000.00
1291	BACS/1408 20/TOMLIN SO	£64.76	260	05/08/20	A H Tomlinson Parbans Ltd - Gazebo cleaner, paint, parts for santiser stand	£64.76
1292	BACS/1408 20/RHOLL AND	£463.32		05/08/20	Richard Holland - Councillor emails, website hosting, printer cartridge, van MOT, van road tax, leaver vouchers	£463.32
1		£21.00	225/6		Councillor emails - 24/06/2020 to 23/07/2020	
2		£14.95	225/17		Website hosting - 25/07/2020 to 25/08/2020	
3		£17.37	225/4		Printer cartridges	
4		£45.00	310/5		Handyman van MOT	
5		£265.00	310/3		Handyman van - Road tax	
6		£100.00	225/12		Leaving gift for Handyman	
1293	DD/060820/ BIFFA	£104.69	400/10	06/08/20	Biffa Waste Services Ltd - Trade waste and recycling - 27/06/2020 to 24/07/2020	£104.69
		£3,054.16			Salaries & Wages	
Total		£7,346.79				

Signature

Signature

Date

Financial Statement - Cashbook

Statement between 01/04/20 and 31/07/20 inclusive.

Balances at the start of the year

Ordinary Accounts

Current A/C + High Int. A/C	£19,663.55
Petty Cash	£200.00

Short Term Investment Accounts

Nationwide Business Instant Saver	£85,000.02
The Cambridge Building Society	£68,000.00

Long Term Investment Accounts

Cambridge & Counties Bank	£41,367.77
Total	£214,231.34

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
110 Precept	77,636.00	0.00	77,636.00
120 VAT reclaimed	2,879.12	0.00	2,879.12
125 Grant Awards	0.00	0.00	0.00
130 Rental Income	2,626.73	0.00	2,626.73
135 Petty Cash Replenishment	0.00	0.00	0.00
140 RESERVE - Community Transport	0.00	0.00	0.00
150 Other Income	271.00	0.00	271.00
190 Bank Interest	26.52	0.00	26.52
191 Investment Account Interest	62.87	0.00	62.87
192 Long-term Investments Interest	0.00	0.00	0.00
193 Nationwide BS Transfer	0.00	0.00	0.00
200 Community Centre	2,025.29	0.00	2,025.29
Council Total	85,527.53	0.00	85,527.53
Total Receipts	85,527.53	0.00	85,527.53

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
215 Salaries Inc Pensions	29,188.19	0.00	29,188.19
220 Staffing Expenses	314.80	35.40	350.20
225 General Administration	2,774.39	212.95	2,987.34
230 Street Lighting	400.63	20.00	420.63
240 Allotments	95.07	0.00	95.07
260 Parish Maintenance	384.93	56.97	441.90
265 Church Grounds Maintenance	0.00	0.00	0.00
270 Land Administration	0.00	0.00	0.00
280 Playground Upkeep	419.60	59.00	478.60
281 Play Area & Playing Fields Capital Expenditure	0.00	0.00	0.00
282 RESERVE - Newtown Improvements	0.00	0.00	0.00
285 Tourism	0.00	0.00	0.00
290 RESERVE - Community Grants	733.76	0.00	733.76
300 RESERVE - Community Transport	1,013.59	37.61	1,051.20
310 Handyman Vehicle	609.12	80.16	689.28
400 Community Centre	2,276.54	228.30	2,504.84
401 Caretaker Salary	4,144.28	0.00	4,144.28

Financial Statement - Cashbook

Statement between 01/04/20 and 31/07/20 inclusive.

405 RESERVE - Community Centre Capital Exp.	405.00	81.00	486.00
406 RESERVE - Ginnel improvements	0.00	0.00	0.00
407 RESERVE - Newtown Capital Expenditure	0.00	0.00	0.00
410 RESERVE - Community Transport - Capital expenditure	0.00	0.00	0.00
415 RESERVE - Handyman Vehicle capital expenditure	0.00	0.00	0.00
420 Bank Charges	0.00	0.00	0.00
500 Hanging Baskets	1,474.00	294.80	1,768.80
600 Village Events	0.00	0.00	0.00
660 CCTV Contribution	0.00	0.00	0.00
670 RESERVE - Neighbourhood Plan	0.00	0.00	0.00
Council Total	44,233.90	1,106.19	45,340.09
Total Payments	44,233.90	1,106.19	45,340.09

Closing Balances

Ordinary Accounts

Current A/C + High Int. A/C	£59,850.99
Petty Cash	£200.00

Short Term Investment Accounts

Nationwide Business Instant Saver	£85,000.02
The Cambridge Building Society	£68,000.00

Long Term Investment Accounts

Cambridge & Counties Bank	£41,367.77
Total	<u>£254,418.78</u>

Not all the accounts have been reconciled exactly to the end date on this statement.

Reserve Balance	
Footpath CC-Market Street	£20,000.00
Community Centre Development	£16,924.63
Community Transport - Ops Fund	£3,482.26
Allotment Deposits	£501.55
Community Grants	£2,492.72
Working Balance Reserve	£38,818.00
Unallocated Capital Expenditure	£66,539.28
Election/Referendum Reserve	£2,000.00
Community Bus Depreciation	£9,000.00
Newtown Playing Fields	£4,250.00
Arnold Rhodes Playing Fields	£10,000.00
Reserves tota	<u>£174,008.44</u>