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MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL HELD ON THURSDAY 12TH MARCH 2020 AT DISLEY COMMUNITY CENTRE

<u>Present:</u>	Cllrs. Adams, Mrs Birchall, Mr. Birchall, Brownbill, Hutchins, Pattison and Windsor. Start time: 7.35pm
2354	<u>To receive any Apologies for Absence.</u> None received.
2355	<u>To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.</u> Cllr. Windsor declared a non-pecuniary interest in Item 8, the Community Grant application received from Disley & Newtown Well-dressing Committee as she was a member of that committee.
2356	<u>Public Forum</u> Four members of the public were in attendance, all in relation to Community Grant applications. It was agreed that the residents would be requested to speak at the relevant points in the meeting.
2357	<u>To receive Chair's Report</u> Cllr. Pattison highlighted that due to the Coronavirus outbreak, the Community Bus and Community Centre were now having additional disinfectant cleans. The Clerk was requested to approach the Council's insurers and clarify the situation should the Centre need to be closed due to the virus. Cllr. Pattison informed the meeting that the next Cheshire East Town and Parish Conference was on 12 th May 2020. Cllr. Mr. Birchall had agreed to attend this and offered to take any other interested councillors. Cllr. Pattison reminded Councillors that the Community Spring Clean was booked for Saturday 28 th March 2020. Cllr. Pattison confirmed that she had written to Chief Inspector Taylor requested confirmation of the Police's support in reducing speed limits across the village. A confirmation email had been received in response to this. Cllr. Pattison reported that plans for the footway under the railway bridge on Redhouse Lane were going ahead but that the need to carry out borehole tests may delay the implementation.
2358	<u>To agree as a true and accurate record, the minutes of the Council Meeting held on 13th February 2020.</u> Proposed: Cllr. Mrs. Birchall Seconded: Cllr. Windsor Unanimously agreed
Resolved	<i>That the minutes of the Council Meeting held on 13th February 2020 are a true and accurate record.</i>

Signed: _____

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2359	<p><u>To receive Cheshire East Councillors' Report</u> Cllr. Murphy was not in attendance and no written report had been received.</p>
2360	<p><u>To consider an application for a Community Grant received from Disley Community Choir.</u> Two members of the Choir addressed the meeting stating that membership subscriptions were kept low to encourage all members of the community to join. The Choir had costs including rehearsal room rental (currently the Quaker Meeting House), the cost of sheet music, occasionally, a piano accompanist and a musical director. The Choir has approx. 20 members and was requesting a grant towards the cost of some new sheet music. Proposed: Cllr. Pattison Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<i>That the grant application is approved and a grant of £150.00 is awarded to Disley Community Choir.</i>
2361	<p><u>To consider an application for a Community Grant received from Disley & Newtown Well-dressing Committee.</u> Two representatives of the Well-dressing Committee addressed the meeting reporting that the committee had welcomed some new faces recently. The representatives highlighted that funds were raised from the donation box at the event and coffee mornings etc. The Committee tried to encourage community groups to get involved in the Well-dressing and a number of youth/younger groups now showed boards. Proposed: Cllr. Adams Seconded: Cllr. Brownbill Unanimously agreed</p>
Resolved	<i>That the grant application is approved and a grant of £500.00 is awarded to the Disley & Newtown Well-dressing Committee.</i>
2362	<p><u>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</u> <u>Community Centre Improvements – To note the Notes of project team meeting held on 25th February 2020</u></p>
	<p><u>Community Transport Scheme - To note the Notes of a project team meeting held on 20th February 2020.</u> Thanks were given to the Admin Assistant for preparing the notes.</p>

Noted

Noted

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	<p><u>Leisure Facilities Improvements – To note the anticipated costs of the Newtown Changing Rooms project.</u></p> <p style="text-align: right;">Noted</p>
	<p><u>Village Events - To note the Notes of a project team meeting held on 14th February 2020.</u></p> <p style="text-align: right;">Noted</p>
2363	<p><u>To consider the Parish Council's response to a petition and email regarding cycle lanes on the A6. Deferred from Council meeting on 13th February 2020.</u></p> <p>Councillors reported that the bollards on the first island near the old Council depot had been replaced. Councillors debated the merits and issues of all three islands to cyclists, pedestrians and motorists. It was agreed that a Cheshire East Highways Safety Officer be requested to speak to the Council and asked to assess the current island locations and explain possible changes.</p> <p>Proposed: Cllr. Mrs. Birchall Seconded: Cllr. Brownbill Unanimously agreed</p>
Resolved	<p><i>That Cllr. Pattison would request a Cheshire East Highways Safety Officer to speak to the Council and assess the current A6 island locations and explain possible changes. Cllr. Pattison would also respond to the resident.</i></p>
2364	<p><u>To consider a letter from the Parish Council to Borough Councillor, Cllr. Brendan Murphy regarding Parish Council meetings. Deferred from Council meeting on 13th February 2020.</u></p> <p>Cllr. Pattison reported that Cllr. Murphy had informed her that his Cheshire East email account had not been working since the elections in May. The Clerk outlined feedback from ChALC that confirmed that there was no legal obligation for Borough Councillors to attend Town and Parish Council meetings. Councillors highlighted the issue that information essential to the village was not being received from Cheshire East Council.</p> <p>Proposed: Cllr. Mrs. Birchall Seconded: Cllr. Mr. Birchall Unanimously agreed</p>
Resolved	<p><i>That Cllr. Pattison would write to the Chief Executive of Cheshire East Council requesting that information pertinent to Disley and Newtown be sent directly to the Parish Council.</i></p>
2365	<p><u>To consider a response from Cheshire East Highways to a Parish Council letter regarding speeding traffic on Buxton Old Road and Jackson's Edge Road.</u></p> <p>Cllr. Mrs, Birchall highlighted the disappointing response from Cheshire</p>

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	<p>East Highways to the issues raised. Cllr. Adams commented that the approach from Highways was being led by budget restrictions. It was agreed to wait for the results of the A6 MARR traffic count and then build a portfolio of evidence including a letter from Chief Inspector Taylor and resident testimony to present to Cheshire East.</p> <p>Proposed: Cllr. Adams Seconded: Cllr. Windsor Unanimously agreed</p>
Resolved	<p><i>To wait for the results of the A6 MARR traffic count and then build a portfolio of evidence including a letter from Chief Inspector Taylor and resident testimony to present to Cheshire East.</i></p>
2366	<p><u>To consider an email from High Lane Residents Association regarding a footway on Jackson's Edge Road.</u></p> <p>It was agreed that Cllr. Pattison would respond to the Association highlighting that a footway extension at this location was considered at the time that the new Jackson's Edge lights were installed and was not deemed possible by Cheshire East Highways.</p> <p>Proposed: Cllr. Mr. Birchall Seconded: Cllr. Windsor Unanimously agreed</p>
Resolved	<p><i>That Cllr. Pattison would respond to the Association highlighting that a footway extension at this location was considered at the time that the new Jackson's Edge lights were installed and was not deemed possible by Cheshire East Highways.</i></p>
2367	<p><u>To note an email sent to Cheshire East Highways regarding Disley mitigation and improvement measures.</u></p> <p style="text-align: right;">Noted</p>
2368	<p><u>To note an update from Cheshire East Highways regarding future winter gritting routes.</u></p> <p>The Clerk was requested to confirm if Redhouse Lane was still on the list to be removed from gritting. As the Environment and Regeneration Overview and Scrutiny Committee of Cheshire East was due to meet on Monday 16th March 2020 to discuss this, the Clerk was asked to see if the Parish Council could make representations at the meeting.</p> <p style="text-align: right;">Noted</p>
2369	<p><u>To note an update from Cheshire East Highways regarding verge hardening on Meadowside in Newtown.</u></p> <p style="text-align: right;">Noted</p>
2370	<p><u>To note a letter from Cheshire East Council regarding a dog attack in the Community Centre car park.</u></p> <p style="text-align: right;">Noted</p>

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2371	<p><u>To note an email from Cheshire East Council regarding Community Centre car park improvements.</u></p> <p>It was agreed that this item would be passed to the Community Centre Improvements Projects Team for progressing.</p> <p style="text-align: right;">Noted</p>
2372	<p><u>To consider and approve the Parish Council's draft Parish Strategy 2020-2023</u></p> <p>Councillors agreed that there would be a review of progress at the June 2020 Council meeting and that target dates should be introduced.</p> <p>Proposed: Cllr. Adams Seconded: Cllr. Mrs. Birchall Unanimously agreed</p>
Resolved	<p><i>That the Parish Council's draft Parish Strategy 2020-2023 is approved.</i></p>
2373	<p><u>To note an email received from Disley PCC regarding the maintenance of church grounds.</u></p> <p style="text-align: right;">Noted</p>
2374	<p><u>To note the adoption of a new footpath between Meadow Lane and Dryhurst Lane.</u></p> <p style="text-align: right;">Noted</p>
	<p>Cllr. Brownbill left the meeting at 9.00pm</p>
2375	<p><u>To consider Planning Application as listed on Appendix B.</u></p> <p>20/0508M <i>Single storey extension</i> 8 Ashwood Road, Disley SK12 2EL</p> <p>Comments Disley Parish Council has no objection to this application but supports the comments made by the Canal and River Trust regarding the protection of the canal during construction.</p> <p>20/0556M <i>Demolition of existing conservatory to replace with new conservatory</i> Stoneridge Cottage, Green Lane, Disley SK12 2AL</p> <p>Comments Disley Parish Council has no comments on this application.</p> <p>20/0661M <i>Demolition of existing conservatory, proposed single storey rear extension with 4 roof lights</i> 75 Buxton Old Rd. Disley SK12 2BN</p> <p>Comments Disley Parish Council has no objection to this application.</p> <p>20/0764M <i>Proposed fit out of loft to provide en-suite & bedroom accommodation with new internal access stair, rear dormer to width of rear elevation and Velux window to front elevation roof over new staircase</i> 14 Redhouse Lane, Disley SK12 2EW</p>

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	Comments	Disley Parish Council has no objection to this application but requests that a condition specifying no parking on the public highway and no parking on private land at the nearby playing fields during construction is added.		
2376	<u>To note Planning Decisions as listed on Appendix B</u>			Noted
2377	<u>To note the Meeting and Event Schedule as listed on Appendix C</u>			Noted
2378	<u>To note contract and details for SSE Green electricity for Council streetlights.</u>			Noted
2379	<u>To note Acknowledgement of re-declaration of compliance with the Pensions Act 2008.</u>			Noted
2380	<u>To note the Clerk's financial year-end Plan Summary.</u>			Noted
2381	<u>To note payment of Accounts as listed on Appendix A (1)</u>			
	Trans	Cheque	Payee	Amount
	1512	005910	G. Timlin Roofing Limited - Community Centre Roof Repairs including repair broken tiles, clean and repair gutters and downpipes, repair Velux windows, clear moss from roof, check for broken battens removal of rubbish, labour and materials.	£4,824.00
	1513	005911	R. Harman - Allotment deposit return- Springfield 1A and 1B	£101.70
	1514	005912	P Walker - Allotment deposit return - Greystones 6B	£31.80
	1515	005913	Safe I.S. Limited - 3-year fire extinguisher service agreement 2020 to 2023	£220.76
	1516	005914	Minibus Options/Minibusbits Ltd - Repair to rear parking sensor	£120.00
	1517	005915	Cllr. Steve Birchall - Travel expenses to Police & Crime Commissioner meeting	£30.60
	1518	005916	PHS Group - Sanitary disposal services - 21/03/2020 to 20/03/2021	£157.74
	1519	005917	Woods Solicitors - Legal services in connection with parking at Newtown and Greystones Allotments land	£309.00

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	1520	005918	Peter C Cooper & Associates - Professional Services for Parish Council Strategic Planning Work	£500.00
	1521	BACS/040320 /SHIRES	Shires Pay Services Ltd - Payroll Service - February 2020	£59.00
	1522	BACS/280220 /RHOLLAND	Richard Holland - Tool servicing, toaster, fire extinguisher	£319.32
	1523	BACS/080220 /EON	E-on Energy - Electricity charges for village streetlighting - January 2020	£107.60
	1524	BACS/280220 /ALLOTMEN	Disley Allotment Association - 27 x Annual Allotment Association Membership fees	£189.00
	1525	BACS/280220 /STAYLOR	Steven Taylor - Community Centre cleaning supplies	£32.63
	1526	BACS/280202 /WATERPLU	United Utilities/Waterplus - Community Centre - surface water charges - 01/04/2020 to 31/03/2021	£147.28
	1527	DD/200220/C NG	CNG Limited - Community Centre Gas and CCL charges - January 2020	£294.47
	1528	DD/120220/A LLSTAR	Allstar - Community Bus and Handyman vehicle fuel	£111.14
	1529	DD/100220/O PUS	Opus Energy Ltd - Community Centre electricity charge - 25/12/2019 to 24/01/2020	£297.44
				£7,853.48
				Noted
2382	<u>To authorise payment of Accounts as listed on Appendix A (2)</u>			
	Trans	Cheque	Payee	Amount
	1530	005919	Edge IT Systems Ltd - Finance end of year webinar	£48.00
	1531	BACS/130320 /AWARD	Award Cleaning Services - Window cleaning services - 03/03/2020	£23.00
	1532	BACS/130320 /TUNNICLI	Tunncliffe Labels & Signs Ltd - Banner overlays - Business Group and Spring Clean	£18.24

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	1533	BACS/130320 /RHOLLAND	Richard Holland - Website hosting, Councillor emails, hot water boiler, chainsaw training	£1,152.76
	1534	BACS/130320 /TOMLINSON	A H Tomlinson Parbans Ltd - Paintbrushes, graffiti remover, paint and bulb	£54.42
	1535	BACS/130320 /FATEC	FATEC Training - First Aid training course	£299.00
	1536	005920	Disley Local Quaker Meeting - Community grant payment - Minute Ref: 2325	£250.00
	1537	DD/240220/BI FFA	Biffa Waste Services Ltd - Trade waste services - 25/01/2020 to 21/02/2020	£94.42
	1538	DD/280220/A LLSTAR	Allstar - Community Bus fuel	£90.67
	1539	DD/290220/IZ ETTL	iZettle - iZettle debit/credit card fees - February 2020	£3.17
	1540	BACS/130202 /PAYROLL	Salaries and Wages - March 2020	£5,077.79
	1541	BACS/150420 /HMRC	HMRC -Tax and NI	£1,404.21
	1542	BACS/150420 /PENSION	Cheshire Pension Fund	£1,616.08
				£10,131.76
			Proposed: Cllr. Mrs. Birchall Seconded: Cllr. Adams Unanimously agreed	
Resolved	<i>That the payment of Accounts of £10,131.76 as listed on Appendix A (2) are approved.</i>			
2383	<u>To note financial statement to 29/02/2020.</u>			Noted
2384	<u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</u> Proposed: Cllr. Pattison Seconded: Cllr. Hutchins Unanimously agreed			

Signed: _____

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Resolved	<i>That Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i>
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A G E N D A – P A R T 2

2385	<u>To consider and approve the Disley Parish Council Business Continuity Plan for 2020.</u> The Clerk was asked to supply final copies for the Councillors' Handbooks. Proposed: Cllr. Adams Seconded: Cllr. Windsor Unanimously agreed
Resolved	<i>That the Disley Parish Council Business Continuity Plan for 2020 is approved.</i>
2386	<u>To note the 2019 staff appraisals summary.</u> <p style="text-align: right;">Noted</p>
2387	<u>To consider a resident request to conduct a tree survey on Parish land.</u> Councillors approved the request and suggested that a copy of the survey be supplied for Council records. Proposed: Cllr. Pattison Seconded: Cllr. Windsor Unanimously agreed
Resolved	<i>That the resident request to conduct a tree survey on Parish land is approved and that a copy of the survey be supplied for Council records.</i>

The meeting concluded at 9.35pm

Signed: _____