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MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL HELD REMOTELY ON THURSDAY 11TH JUNE 2020

Present:	Cllrs. Adams, Mrs Birchall, Mr. Birchall, Brownbill, Hutchins, Pattison and Windsor. Start time: 15.05pm
2388	**To receive any Apologies for Absence**. None received.
2389	**To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct**. Cllrs. Mr and Mrs Birchall declared a non-pecuniary interest in planning application 20/3857M – 75 Buxton Old Road, as they were friends with the applicant.
2390	**Public Forum** A resident addressed the meeting regarding encouraging safe cycling through the village with particular reference to traffic issues on the A6. The resident raised the need for better provision for cycling on the A6 to connect to the A555 cycle way and the possibility of a cycle route from Disley to Poynton High School for children. The possibility of creating a shared pedestrian/cyclist space on the A6 pavement was discussed along with a cycle by-pass around the village. The resident had contacted Cheshire East councillor, Cllr. Murphy and David Rutley MP but had not yet received a response from Cllr. Murphy. Cllr. Pattison responded that the Parish Council had already approached Cheshire East Highways regarding shared pavement space on the A6. Cllr. Pattison also highlighted that MPs and local councillors along the A6 corridor were due to meet shortly to discuss A6 issues (including cycling) and secure some of the available government funding. A cycle route through Lyme Park to Poynton was discussed and although this may have limited take-up and presented some practical challenges, councillors agreed it should still be pursued. This subject was due to be debated as an agenda item later in the meeting.
2391	**To receive Chair's Report** Cllr. Pattison thanked councillors and staff for all their help in keeping the council functioning through the coronavirus pandemic and commented that it was unlikely that the Community Centre would be able to open in the foreseeable future. Cllr. Pattison proposed that virtual Council meetings should be set until the end of the year on 13th August, 8th October and 10th December, all at 3.00pm. Cllr. Pattison reported that the Annual Chair and Finance reports had now been completed. These would be on the Council website shortly and hardcopies would be distributed to all households with the next Disley News.

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2392	**To agree as a true and accurate record, the minutes of the Council Meeting held on 12th March 2020.** **Proposed**: Cllr. Mrs Birchall **Seconded**: Cllr. Windsor Unanimously agreed
Resolved	***That the minutes of the Council Meeting held on 12th March 2020 are a true and accurate record.***
2393	**To receive Cheshire East Councillors' Report** No report received. Cllr. Murphy had been invited to attend the meeting.
2394	**To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.** **Air Quality and Highways Improvements** **To consider a resident email received regarding cycling provisions in the village and discuss long and short-term village cycling provisions.** Cllr. Pattison proposed that a letter be sent to Cheshire East Council containing the proposal of a shared pedestrian/cyclist pavement on the A6 and the long-term plan for a cycle bypass. Cllr. Mr. Birchall said that the idea of cycle route through Lyme Park to Poynton High school should be pursued. It was agreed that this should be led by Lyme to liaise with landowners and Poynton High School. Cllr. Mrs. Birchall agreed to contact Lyme about this. **Proposed**: Cllr. Brownbill **Seconded**: Cllr. Windsor Unanimously agreed
Resolved	***That Cllr. Mrs Birchall would start the engagement process with Lyme regarding a Disley to Poynton cycle route through Lyme Park and that Cllr. Pattison would draft a letter to Cheshire East Council regarding short and long-term proposals for cycling in Disley.***
	To note an email sent by the Parish Council to Cheshire East requesting a highways report on the islands on the A6 near Lyme Park. Cllr. Pattison reported that no response had been received and that she would resend the email. **Noted**

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	To note an email sent by the Parish Council to Chief Inspector Taylor of Cheshire Constabulary regarding speed limits on village roads Cllr. Mr Birchall reported that speed limit recommendations were dependent on the SMBC/SEMMMS traffic count figures which were due in June. **Noted**
	To note an update from Cheshire East Highways regarding Redhouse Lane footway construction. **Noted**
	To consider a resident email regarding parking on Coppice Lane. Cllr. Brownbill reported that Cllr. Murphy had informed him that double yellow lines for Coppice Lane had been approved and were on Cheshire East's schedule. **Proposed**: Cllr. Mrs Birchall **Seconded**: Cllr Windsor Unanimously agreed
Resolved	***That Cllr. Brownbill would request an update from Cheshire East Highways.***
	Leisure Facilities Improvements **To note the minutes of the Project Team meeting held on 31st October 2019**. Cllr. Pattison noted that the latest project meeting minutes would be presented at the August Council meeting. **Noted**
	To consider an email from Cheshire East regarding the possible asset transfer of Danehill Close Play Area **Deferred**
	Village Heath & Well-being **To receive an update on the Coronavirus Street Co-ordinator Scheme**. Cllr. Pattison reported that the scheme was still working well and that it had brought a real sense of community to the village. Cllr. Adams agreed to supply an overview report of the scheme to all councillors.
	Leisure Facilities Improvements/Environmental Impact Review **To consider a biodiversity project at Newtown Playing Fields** Cllr. Pattison provided a brief overview of a possible rewilding/tree planting initiative at Newtown Playing Fields. She highlighted the need for an environmental survey to assess the current flora and fauna in the area. It was agreed that Cllrs. Pattison and Mr Birchall and the Clerk would carry out a site visit and report back to the next Council meeting.

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	To consider a habitat survey quote. **Proposed**: Cllr. Windsor **Seconded**: Cllr. Mrs Birchall Unanimously agreed
Resolved	***That the habitat survey quote at £750.00 from Rachel Hacking is accepted.***
2395	**To note an application for a Community Grant received from Disley Football Club**. **Noted**
2396	**To note an email received from the Disley Well-dressing Committee in relation to a previously agreed Community Grant**. **Noted**
2397	**To consider a request from British Red Cross for a Council donation.** The Clerk reported that a similar request had recently been received from Marie Curie. Councillors agreed that grants and donations should be confined to specific local causes. **Proposed**: Cllr. Mr. Birchall **Seconded**: Cllr. Mrs. Birchall Unanimously agreed
Resolved	***That the Council would not make a donation to the British Red Cross.***
2398	**To note an email from the Parish Council to High Lane Residents Association regarding the footway on Jackson's Edge Road.** **Noted**
2399	**To consider the re-opening of the Council Offices and to note the Council's Covid-19 Risk Assessment**. Cllr. Pattison thanked the Clerk for producing the risk assessment. Cllr. Mrs Birchall said that a list of actions prior to re-opening would be required and that the actions taken should be publicised for Community Centre users. Councillors agreed that the Council Offices should remain closed for the present and that the situation would be reviewed if government guidelines changed significantly. **Proposed**: Cllr. Mrs Birchall **Seconded**: Cllr. Pattison Unanimously agreed
Resolved	***That the Council Offices would remain closed for the present and that the situation would be reviewed if government guidelines changed significantly.***

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2400	**To note a response from the Council's insurers regarding Coronavirus cover**. **Noted**
2401	**To approve the Annual Governance Statement (Section 1 – Annual Return) for the year 2019/20.** The Clerk provided an overview of the audit process and explained the Council's current situation in relation to the 2019/20 audit. **Proposed**: Cllr. Mr Birchall **Seconded**: Cllr. Mrs Birchall Unanimously agreed
Resolved	***That the Annual Governance Statement (Section 1 – Annual Return) for the year 2019/20 is approved.***
2402	**To approve the Annual Accounting Statements (Section 2 – Annual Return) for the year 2019/20.** **Proposed**: Cllr. Windsor **Seconded**: Cllr. Mrs Birchall Unanimously agreed
Resolved	***That the Annual Accounting Statements (Section 2 – Annual Return) for the year 2019/20 are approved.***
2403	**To receive and approve the following year-end financial statements for the year 2019/20:** **Balance Sheet** **Income and Expenditure Account** **Bank Reconciliation** **Proposed**: Cllr. Brownbill **Seconded**: Cllr. Mrs. Birchall Unanimously agreed
Resolved	***That the Balance Sheet, Income and Expenditure Account and Bank Reconciliation for the year 2019/20 are approved.***
2404	**To note Planning Comments submitted to Cheshire East on 7th April 2020**. ***20/1044M*** *Single storey rear extension & integral garage conversion to habitable room* ***58 Duddy Road, Disley SK12 2GB*** **Comments** **Disley Parish Council has no objection to this application** ***20/0948M*** *Listed building consent to replace existing sash windows with new triple glazed windows* ***Woodbank, Light Alders Lane, Disley SK12 2LW*** **Comments** **Disley Parish Council has no objection to this application**

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	20/1091M *New dropped kerb section to grass verge on Royal Road and provide tarmac cross over section to No 9 on same road* ***9 Royal Road, Disley SK12 2BS*** **Comments** **Disley Parish Council has no comments on this application** **Noted**
2405	**To note Planning Comments submitted to Cheshire East on 1st May 2020.** ***20/1517M*** *Addition of new windows to east and north elevations, formation of new doorway and modification of existing doorway to east elevation, removal of lean-to store to north elevation.* ***D&C Sound & Vision Ltd, 61-63 Buxton Rd, Disley SK12 2DZ*** **Comments** **Disley Parish Council has no objection to this application.** ***20/1484M*** *Two Storey extension* ***27 Park Rd, Disley SK12 2LX*** **Comments** **Disley Parish Council has no comments on this application.** ***20/1591M*** *Single storey extension to rear of property* ***56 Duddy Road, Disley SK12 2GB*** **Comments** **Disley Parish Council has no comments on this application.** ***20/1425M*** *Listed building consent for internal works to allow the provision of 2 new steel support beams to allow the retention of the existing timber beams at the rear corridor* ***Rams Head Hotel, Buxton Old Rd, Disley SK12 2AE*** **Comments** **Disley Parish Council has no objection to this application.** **Noted**
2406	**To note payment of Accounts as listed on Appendix A (1)**

Trans	Cheque	Payee	Amount
1543	BACS/310320 /OFFIZONE	Offizone - 1 x 600 x 350 x 847 Maple bookcase, 1x 600 x 350 x 1252 Maple bookcase, 1x Delivery and install	£307.20
1559	DD/040320/BT ELECOM	British Telecommunications Plc - Broadband charges - 01/02/2020 to 30/04/2020	£105.48
1555	BACS/020420 /SHIRES	Shires Pay Services Ltd - Payroll Service - March 2020	£59.00
1560	DD/090320/O PUS	Opus Energy Ltd - Community Centre electricity charge - 25/01/2020 to 22/02/2020	£342.89

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	1561	DD/120320/SIEMENS	Siemens Financial Services - Toshiba photocopier quarterly lease rental	£147.33
	1562	DD/130220/BTELECOM	British Telecommunications Plc - Phone bill for 01663 762726 - Feb, March, April 2020	£57.02
	1563	DD/160320/ALLSTAR	Allstar - Community Bus and Handyman vehicle fuel	£99.45
	1554	005924	D S West Motors - Safety inspection	£48.00
	1564	DD/200320/CNG	CNG Limited - Community Centre Gas and CCL charges - February 2020	£327.51
	1565	DD/230320/BIFFA	Biffa Waste Services Ltd - Trade waste services - 22/02/2020 to 27/03/2020	£118.02
	1545	BACS/310320/TREECOMP	The Tree Company - Scheduled tree safety work to DPC trees	£5,110.00
	1546	BACS/310320/CAMECO	Came & Company - Annual insurance premium - 01/04/2020 to 31/03/2021	£2,783.20
	1547	BACS/310320/RGSUPPLI	R.G. Supplies - Community Centre cleaning materials and supplies	£120.58
	1552	005923	E-on Energy - Electricity for festive lighting	£21.93
	1557	BACS/310320/JPRINGLE	Jackie Pringle/Slimming World - Refund for Community Centre advance payment. Cancelled due to Covid-19	£129.00
	1544	005922	Petty Cash - Petty cash replenishment - February and March 2020	£103.44
	1548	BACS/310320/RUSCO	Stockport Computers/Rusco Services - Computer set-up of 2 x new laptops and 2 x monitor cables	£405.00
	1549	BACS/310320/EON-1	E-on Energy - Electricity charges for Newtown Changing Rooms - 16/12/2019 to 24/02/2020	£20.09
	1550	BACS/310320/EON-2	E-on Energy - Electricity charges for Fountain Square - 24/11/2019 to 24/02/2020	£59.35
	1551	BACS/310320/EON-3	E-on Energy - Electricity charges for village streetlighting - February 2020	£100.66
	1553	BACS/310320/VIKING	Viking Direct - Stationery	£226.14
	1556	BACS/050420/SHIRES	Shires Pay Services Ltd - Payroll Service - April 2020	£59.00

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	1558	BACS/310320 /RHOLLAND	Richard Holland - Website hosting, Councillor emails, print cartridges	£61.52
				£10,811.81
				Noted
2407	**To note payment of Accounts as listed on Appendix A (2)**			
	Trans	**Cheque**	**Payee**	**Amount**
	1198	BACS/240420 /REED	Reed Momenta Ltd - Community Centre refund due to coronavirus cancellation	£286.00
	1202	BACS/240420 /ALLOTMEN	Disley Allotment Association - 3 x £7.00 Allotment Association membership fees	£21.00
	1203	BACS/240420 /TOMLINSO	A H Tomlinson Parbans Ltd - Graffiti paint, fencing post, sundries	£85.52
	1204	BACS/240420 /COOPERS	Coopers Sons Hartley and Williams LLP - Professional Services in relation to livestock on allotment site	£180.00
	1205	BACS/240420 /PLAYSAFE	Playsafety Ltd - Annual play area safety inspections	£341.40
	1206	BACS/240420 /SENIOR	Senior (Building Supplies) Ltd - Limestone chippings and gloves	£21.31
	1207	BACS/240220 /WATERP-1	United Utilities/Waterplus - Community Centre water and wastewater charges - 20/01/20 to 14/04/2020	£76.08
	1208	BACS/240420 /WATERP-2	United Utilities/Waterplus - Hagg Bank Allotment water charges - 29/01/2020 to 14/04/2020	£74.07
	1209	DD/140420/A LLSTAR	Allstar - Community bus and Council van fuel	£117.74
	1210	DD/090420/O PUS	Opus Energy Ltd - Community Centre electricity - 21/02/2020 to 21/03/2020	£300.78
	1211	BACS/240420 /XIANGLIN	Mr Xianglin Li (Tai Chi) - Community Centre refund due to Coronavirus	£45.00
			Salaries and Wages	£8,456.74
				£10,005.64
				Noted
2408	**To note payment of Accounts as listed on Appendix A (3)**			
	Trans	**Cheque**	**Payee**	**Amount**
	1215	BACS/150520 /DISLEYAF	Disley Football Club - Community Grant Award towards pitch drainage costs	£500.00

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	1216	BACS/150520 /BRIDGECL	Disley Bridge Club - Refund for Community Centre bookings cancelled due to Coronavirus	£90.00
	1217	BACS/150520 /LINEDANC	Tina Chapman/Line Dancing - Refund for Community Centre hirings cancelled due to Coronavirus	£54.00
	1218	BACS/150520 /DISLEYWI	Disley Women's Institute - Refund for Community Centre hire cancelled due to Coronavirus	£135.00
	1219	BACS/150520 /ESI	Electronic Security Installations Ltd (ESI) - Community Centre Fire Alarm service	£102.00
	1220	BACS/150520 /RHOLLAND	Richard Holland - Councillor emails, website hosting, DPC business card, printer cartridges	£120.71
	1221	BACS/020620 /SHIRES	Shires Pay Services Ltd - Payroll services - April 2020	£70.80
	1222	DD/200420/C NG	CNG Limited - Community Centre gas charges - March 2020	£267.40
	1223	DD/200420/S WALEC-1	SSE Swalec - Electricity - Newtown Changing Rooms 25/02/2020 to 01/04/2020	£12.45
	1224	DD/200420/S WALEC-2	SSE Swalec - Electricity - Fountain Square - 25/02/2020 to 01/04/2020	£22.57
	1225	DD/270420/BI FFA	Biffa Waste Services Ltd - Trade waste and recycling - 28/03/2020 to 24/04/2020	£104.69
	1226	DD/010520/BT ELECOM	British Telecommunications Plc - Telephone services 01663 766256 - April, May, June 2020	£46.43
			Salaries and Wages	£8,303.20
				£9,829.25
				Noted
2409	**<u>To note payment of Accounts as listed on Appendix A (4)</u>**			
	Trans	**Cheque**	**Payee**	**Amount**
	1227	BACS/050620 /TOMLINSO	A H Tomlinson Parbans Ltd - Parts for fitting of Community Centre bike racks	£34.76

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	1228	BACS/050620 /BAILEY	Bailey Streetscene Ltd - 3 x Stainless Steel Fin Cycle Stands - Surface mounted To be collected.	£486.00
	1229	BACS/050620 /COMMCHOI	Disley Community Choir - Community Grant Award - Minute ref:2360	£150.00
	1230	BACS/060620 /DISLEYWI	Disley women's Institute - Refund for Comm. Centre cancellation due to Coronavirus - June, July, August 2020	£135.00
	1231	BACS/050620 /CHALC	ChALC (Cheshire Association of Local Councils) - Affiliation fee 2020/21	£1,406.52
	1232	BACS/050620 /ARENA-1	Arena Group Limited - Photocopier charges - 13/11/2019 to 13/02/2020	£92.14
	1233	BACS/050620 /ARENA-2	Arena Group Limited - Photocopier charges - 13/02/2020 to 14/05/2020	£40.90
	1234	BACS/050620 /PATTISON	Cllr. J. Pattison - Reimbursement for fencing repair materials	£33.68
	1235	BACS/050620 /RHOLLAND	Richard Holland - Councillor emails, website hosting, Defib pads and weed killer	£163.99
	1236	BACS/140520 /BTREFUND	British Telecommunications Plc - Refund on Phone Bill - 01663 766256	-£24.94
	1237	DD/260520/BI FFA	Biffa Waste Services Ltd - Trade waste and recycling - 25/04/2020 to 22/05/2020	£104.69
	1238	DD/220520/T VLICENSE	TV Licencing - TV license fee - 2020/21	£157.20
	1239	DD/210520/S WALEC-2	SSE Swalec - Electricity - Parish Streetlighting - 02/04/2020 to 01/05/2020	£82.03
	1240	DD/200520/C NG	CNG Limited - Community Centre gas charges - April 2020	£129.53
	1241	DD/130520/A LLSTAR	Allstar - Fuel card admin fee	£3.58
	1242	DD/110520/S WALEC-1	SSE Swalec - Electricity - Parish Streetlighting - 01/03/2020 to 01/04/2020	£87.41
	1243	DD/110520/O PUS	Opus Energy Ltd - Community Centre electricity - 21/03/2020 to 21/04/2020	£115.38
				£3,197.87
				Noted

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2410	**To note final Quarterly Budget Comparisons for financial year 2019/20 and financial statement to 31/05/2020**. Cllr. Mrs Birchall requested a breakdown of the 2019/20 Staffing Expenses which the Clerk agreed to supply. **Noted**
2411	**To consider proposed amendments to Disley Parish Council Reserves** **Proposed**: Cllr. Pattison **Seconded**: Cllr. Mrs Birchall Unanimously agreed
Resolved	***That the proposed amendments to Disley Parish Council Reserves are agreed.***
2412	**To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).** No members of the public or press were in attendance.

A G E N D A – PART 2

2413	**To note motor vehicle accident report form in relation to Parish Council van.** **Noted**
2414	**To note letter sent to landowner in relation to livestock escaping on to Hagg Bank Allotments.** **Noted**
2415	**To note letter of retirement received from a Council Officer**. **Noted**

The meeting concluded at: **4.30pm**

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