



DISLEY PARISH COUNCIL

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

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Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)



5th March 2020

Dear Councillor,

You are summoned to attend an **Ordinary Meeting** of Disley Parish Council on **Thursday 12th March 2020 at 7.30pm** at Disley Community Centre.

Yours sincerely,

Richard Holland
Parish Clerk

Members of the public are welcome to attend.

AGENDA – PART 1

1	To receive any Apologies for Absence.
2	To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.
3	Public Forum
4	To receive Chair's Report
5	To agree as a true and accurate record, the minutes of the Council Meeting held on 13 th February 2020.
6	To receive Cheshire East Councillors' Report
7	To consider an application for a Community Grant received from Disley Community Choir.
8	To consider an application for a Community Grant received from Disley & Newtown Well-dressing Committee.
9	To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.

Items highlighted in grey require a Council resolution



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	<p>9.1 Community Centre Improvements – To note the Notes of project team meeting held on 25th February 2020</p> <p>9.2 Community Transport Scheme - To note the Notes of a project team meeting held on 20th February 2020.</p> <p>9.3 Leisure Facilities Improvements – To note the anticipated costs of the Newtown Changing Rooms project.</p> <p>9.4 Village Events - To note the Notes of a project team meeting held on 14th February 2020.</p>
10	To consider the Parish Council's response to a petition and email regarding cycle lanes on the A6. Deferred from Council meeting on 13 th February 2020.
11	To consider a letter from the Parish Council to Borough Councillor, Cllr. Brendan Murphy regarding Parish Council meetings. Deferred from Council meeting on 13 th February 2020.
12	To consider a response from Cheshire East Highways to a Parish Council letter regarding speeding traffic on Buxton Old Road and Jackson's Edge Road.
13	To consider an email from High Lane Residents Action regarding a footway on Jackson's Edge Road.
14	To note an email sent to Cheshire East Highways regarding Disley mitigation and improvement measures.
15	To note an update from Cheshire East Highways regarding future winter gritting routes.
16	To note an update from Cheshire East Highways regarding verge hardening on Meadowside in Newtown.
17	To note a letter from Cheshire East Council regarding a dog attack in the Community Centre car park.
18	To note an email from Cheshire East Council regarding Community Centre car park improvements.

Items highlighted in grey require a Council resolution



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19	To consider and approve the Parish Council's draft Parish Strategy 2020-2023
20	To note an email received from Disley PCC regarding the maintenance of church grounds.
21	To note the adoption of a new footpath between Meadow Lane and Dryhurst Lane.
22	To consider Planning Application as listed on Appendix B.
23	To note Planning Decisions as listed on Appendix B
24	To note the Meeting and Event Schedule as listed on Appendix C
25	To note contract and details for SSE Green electricity for Council streetlights.
26	To note Acknowledgement of re-declaration of compliance with the Pensions Act 2008.
27	To note the Clerk's financial year-end Plan Summary.
28	To note payment of Accounts as listed on Appendix A (1)
29	To authorise payment of Accounts as listed on Appendix A (2)
30	To note financial statement to 29/02/2020.
31	To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).

AGENDA - PART 2

32	To consider and approve the Disley Parish Council Business Continuity Plan for 2020.
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Items highlighted in grey require a Council resolution



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LOCAL COUNCIL
AWARD SCHEME
FOUNDATION

33	To note the 2019 staff appraisals summary.
34	To consider a resident request to conduct a tree survey on Parish land.

Items highlighted in grey require a Council resolution

Council Office: Disley Community Centre, off Buxton Old Road, Disley, Cheshire SK12 2BB VAT Reg. No. 158 6603 43

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1975

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 13th FEBRUARY 2020 AT DISLEY COMMUNITY CENTRE**

Present:	Cllrs. Adams, Mr. Birchall, Brownbill, Hutchins and Windsor. Start time: 7.32pm
2319	<u>To receive any Apologies for Absence.</u> Apologies were received from Cllr. Pattison who was on holiday and Cllr. Mrs. Birchall who had work commitments.
	Cllr. Adams chaired the meeting in Cllr. Pattison's absence.
2320	<u>To receive any declarations of Disclosable Pecuniary Interests (DPI), Personal Interests or Prejudicial Interests as defined in the Member Code of Conduct.</u> Cllrs. Adams and Windsor declared a non-pecuniary interest in the Community Together grant application as they had been involved with the group.
2321	<u>Public Forum</u> A resident addressed the Council regarding traffic issues on Jackson's Edge Road and asked for progress with speed reduction. The resident had approached a private management company who could collect data and prepare a report supporting a reduced speed limit. This would cost approx. £1,000. Cllr. Adams said that there were two agenda items relevant to the residents' enquiry and that these would be discussed later in the meeting. Two residents addressed the meeting regarding Redhouse Lane, specifically, the danger to pedestrians caused by the lights out under the railway bridge and the poor condition of the road from Meadow Lane to Hollinwood Road. Cllr. Mr. Birchall responded that he and Cllr. Pattison had met with Cheshire East Highways to discuss improvement plans for this location including a new footway, signage, lighting and road resurfacing. It was agreed that the Council would chase progress on this.
2322	<u>To receive Chair's Report</u> Cllr. Adams reported that the 60% contribution towards the cost of the new Community Centre heating system had been approved by Cheshire East. She also reported that the roof repairs at the Centre had now been completed. Cllr. Adams said she had spoken to the Disley Primary School Chair of Governors regarding Councillor representation on the Board. She had explained to the Chair the pressures on Councillor's time and it had been agreed to advertise for governors in the eBulletin and Disley News. Cllr. Adams highlighted the number of excellent partnerships the Parish Council had developed recently such as with the Library and Schoolhouse Surgery on Ask My GP training; with the Library on the Home Library Service; with NT Lyme and community

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MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 13TH FEBRUARY 2020 AT DISLEY COMMUNITY CENTRE

	groups on VE Day 75 celebrations; with Disley Footpaths Society on footpath clearances and St. Mary's Church on Dementia Awareness training.
2323	<u>To agree as a true and accurate record, the minutes of the Council Meeting held on 9th January 2020.</u> Proposed: Cllr. Mr. Birchall Seconded: Cllr. Hutchins Unanimously agreed
Resolved	<i>That the minutes of the Council Meeting held on 9th January 2020 are a true and accurate record.</i>
2324	<u>To receive Cheshire East Councillors' Report</u> Cllr. Murphy was not in attendance and no written report had been received.
2325	<u>To consider an application for a Community Grant received from Community Together.</u> Two members of DART/Community Together provided an overview of the proposed DART event. The aim of the event is to provide arts, tea and cake to those members of the community who may feel isolated. Previous events have proved very worthwhile and the group has already raised some funding through a coffee morning. Proposed: Cllr. Brownbill Seconded: Cllr. Hutchins Unanimously agreed
Resolved	<i>That the grant application is approved and a grant of £250.00 is awarded to Community Together for the DART event.</i>
	Councillors agreed to bring forward Agenda Item.12.
2326	<u>To note a letter from the Parish Council to Cheshire East Highways regarding speeding traffic on Buxton Old Road and Jackson's Edge Road.</u> Councillors reported that a response to this letter had been received but that it was not very positive. This was due to be discussed at the next Council meeting on 12 th March 2020. Cllr. Mr. Birchall reported that he had attended a meeting with the Police and Crime Commissioner (PCC) and had specifically raised the request for a speed reduction to 30mph on Buxton Old Road. It was reported that Cheshire East Council policy is not to change speed limits unless there are logged incidents. The Chief Inspector of Police had stated that he would support any speed reduction and the Chair would take this forward and seek a formal statement on this. Cllr. Brownbill added that this was equally relevant to Jackson's Edge Road and that it was the first time the Police had officially agreed to support speed reductions. Cllr. Mr. Birchall

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MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
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	highlighted that the PCC had committed to the installation of average speed cameras on all Cheshire's A roads if he was re-elected. Cllr. Brownbill reported that the Police would be undertaking speed enforcement on Jackson's Edge Road once the camera had been recalibrated. <p style="text-align: right;">Noted</p>
	Councillors agreed to bring forward Agenda Item.26.
2327	<u>To consider a report on Speed Indicator Devices (SIDs).</u> The Clerk provided an overview of the report. It was agreed that funding should be sought towards the cost of a new SID. Proposed: Cllr. Brownbill Seconded: Cllr. Windsor Unanimously agreed
Resolved	<i>That a new Speed Indicator Device would be purchased at maximum cost to Disley Parish Council of £3,150 but that funding sources would be explored.</i>
2328	<u>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</u> <u>Business Community/Economic Development - To note Notes of project team meeting held on 30th January 2020.</u> <p style="text-align: right;">Noted</p>
	<u>Village Health and Well-being - To note Notes of project team meeting held on 30th January 2020.</u> <p style="text-align: right;">Noted</p>
2329	<u>To consider a resident email regarding air pollution and pollution capturing vegetation proposals.</u> Cllr. Birchall reported that this email had been passed to the Air Quality and Highways Improvements Project Team for progressing. Proposed: Cllr. Windsor Seconded: Cllr. Adams 4 – For, 1 - Against
Resolved	<i>That the Air Quality and Highways Improvements Project Team would progress this email and report back to Council.</i>
2330	<u>To consider a response from Cheshire East Council to a petition regarding cycle lanes on the A6 and a resident response to this.</u> Cllr. Adams suggested that the new independent traffic count was required before this issue could be progressed. It was reported that Cllr. Pattison was chasing this. Cllr. Brownbill highlighted that the Parish Council had supported the repairs to the two traffic islands on Lyme Park bends as they were currently unsafe but that cyclists would prefer them

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MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 13TH FEBRUARY 2020 AT DISLEY COMMUNITY CENTRE

	to be removed. It was agreed that Councillors would visit the site to familiarise themselves with the issue and await the up-to-date traffic data. The item was deferred to the March Council meeting. <p style="text-align: right;">Deferred</p>
2331	<u>To note responses from David Rutley MP and Cheshire East Council to Parish Council concerns over traffic issues in Buxton Old Road.</u> Cllr. Mr. Birchall commented that both responses were inadequate. <p style="text-align: right;">Noted</p>
2332	<u>To note a letter from Cheshire East Highways regarding highways issues on Redhouse Lane.</u> <p style="text-align: right;">Noted</p>
2333	<u>To note a letter from the Parish Council to David Rutley MP in response to concerns over the Greystones Allotment Site.</u> <p style="text-align: right;">Noted</p>
2334	<u>To note a letter from the Parish Council to Cheshire East Council and resident follow-up in relation to a dog attack in the Community Centre car park.</u> <p style="text-align: right;">Noted</p>
2335	<u>To note a letter from the Parish Council to Borough Councillor, Cllr. Brendan Murphy regarding Parish Council meetings.</u> Cllr. Mr. Birchall clarified that no response had been received to this letter. It was agreed that the item would be deferred to the March Council meeting. <p style="text-align: right;">Deferred</p>
2336	<u>To note a letter of thanks received from New Mills, Marple & District Rotary Club.</u> <p style="text-align: right;">Noted</p>
2337	<u>To consider a consultation by Cheshire Fire Authority on its Draft Integrated Risk Management Plan.</u> Cllr. Brownbill agreed to formulate a response to the consultation on behalf of the Parish Council specifically supporting the Rapid Response Rescue Units and the road safety initiatives. Proposed: Cllr. Mr. Birchall Seconded: Cllr. Hutchins Unanimously agreed
Resolved	<i>That Cllr. Brownbill would formulate a response to the Cheshire Fire Authority Draft Integrated Risk Management Plan consultation on behalf</i>

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	<i>of the Parish Council specifically supporting the Rapid Response Rescue Units and the road safety initiatives.</i>	
2338	<u>To consider and approve the Parish Council's draft Corporate Strategy and consider resident consultation and/or presentation.</u> Councillors agreed that a separate meeting was required to finalise the details of the Corporate Strategy. The Clerk was asked to propose dates for this. It was agreed that this would be brought back to the March Council meeting.	Deferred
2339	<u>To note the Notes from the Poynton Area Community Partnership (PACP) meeting held on 14th January 2020.</u> Cllr. Windsor explained the role of a social prescriber.	Noted
2340	<u>To consider and approve the Annual Parish Council Risk Assessment Action Plan for 2020.</u> The Clerk was thanked for his work on this document. Proposed: Cllr. Mr. Birchall Seconded: Cllr. Brownbill Unanimously agreed	
Resolved	<i>That the Annual Parish Council Risk Assessment Action Plan for 2020 is approved.</i>	
2341	<u>To note a letter from Cheshire East Council in relation to the footpath from Market Street to the Community Centre Car Park.</u>	Noted
2342	<u>To consider Planning Application as listed on Appendix B.</u> 20/0262M Single storey extension to rear Greenacres, Coppice Lane, Disley SK12 2LT Comments Disley Parish Council has no objection to this application	
2343	<u>To note Planning Decisions as listed on Appendix B</u>	Noted
2344	<u>To note the Meeting and Event Schedule as listed on Appendix C</u>	Noted
2345	<u>To consider a 5-year electricity contract for village streetlighting.</u> The Clerk was requested to clarify the green energy credentials (renewable sourcing) of the proposed supplier. The Council agreed that, assuming the cost differential was not exorbitant, the green supply would be purchased.	Deferred

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2346	<u>To note payment of Accounts as listed on Appendix A (1)</u>			
	Trans	Cheque	Payee	Amount
	1471	005900	Ray Britland Contractors - Hedge cutting of DPC hedges on A6 Buxton Road	£129.60
	1472	005901	E-on Energy - Electricity charges for Newtown Changing Rooms - 06/09/2019 to 16/12/2019	£28.63
	1473	005902	D S West Motors - Safety inspection	£48.00
	1474	005903	Chapel Tool Hire - Hire of SDS drill for Ram Green benches	£27.00
	1475	BACS/130120 /WALKERS	Walkers Are Welcome Towns Network - Annual Membership Subscription 2020	£70.00
	1476	BACS/130120 /EON	E-on Energy - Electricity charges for village streetlighting - December 2019	£107.60
	1477	BACS/130120 /FARLEY	Dave Farley Electrical Ltd - Removal and disposal of Traders Christmas trees	£360.00
	1478	BACS/310120 /SHIRES	Shires Pay Services Ltd - Payroll Service - January 2020	£59.00
	1479	BACS/130120 /AWARD	Award Cleaning Services - Window cleaning services - 06/01/2020	£23.00
	1480	BACS/130120 /TOMLINSON	A H Tomlinson Parbans Ltd - Washers, brackets and anchors for Ram Green benches. Graffiti removal products	£104.63
	1481	BACS/130120 /RHOLLAND	Richard Holland - Website hosting, Councillor emails, mileage claim, Christmas event torch, A-Board.	£120.68
			£1,078.14	
			Noted	
2347	<u>To note payment of Accounts as listed on Appendix A (2)</u>			
	Trans	Cheque		Amount
	1486	005904	Matthew Sherratt & Company - Installation of single 60kw boiler as per Estimate dated 01/09/2019. Including - decommission and removal of old boiler, removal of asbestos flue, install Valiant EcoTec Plus 64 boiler, install new flue and liner.	£18,191.00
1487	005905	K Fowler - Repayment of overpaid allotment rental - Greystones 3	£91.35	

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**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 13th FEBRUARY 2020 AT DISLEY COMMUNITY CENTRE**

	1488	005906	Cllr. Sue Adams - Mileage Claim - Sept to Nov 2019	£65.25
	1489	BACS/290120 /RHOLLAND	Richard Holland - Hi-viz jacket, Handyman vehicle service, SID battery	£306.26
	1490	BACS/290120 /SLCC	SLCC - Annual Membership fee	£254.00
	1491	BACS/200120 /STOCKELE	Stockport Electrical Services Ltd - Repairs to 3 x streetlights (incl. cherry picker)	£302.02
	1492	BACS/290120 /COUNTrYS	Country Solutions - Mole clearance at Community Centre	£120.00
	1493	DD/200120/C NG	CNG Limited - Community Centre Gas and CCL charges - December 2019	£362.87
	1494	DD/130120/A LLSTAR	Allstar - Community Bus and Handyman vehicle fuel	£139.55
	1495	DD/090120/O PUS	Opus Energy Ltd - Community Centre electricity charge - 24/11/2019 to 24/12/2019	£346.91
				£20,179.21
				Noted
2348	<u>To authorise payment of Accounts as listed on Appendix A (3)</u>			
	Trans	Cheque		Amount
	1496		Salaries and Wages - February 2020	£5,101.25
	1497		HMRC - Tax and NI	£1,417.58
	1498		Cheshire Pension Fund	£1,625.37
	1499	005907	Disley PCC - Contribution towards cost of church grounds maintenance 2019/20	£1,400.00
	1500	005908	The Artworks - Resizing of canal interpretation board artwork	£40.00
	1501	005909	Petty Cash - Petty cash replenishment - December 2019 and January 2020	£95.12
	1502	BACS/140220/ RHOLLAND	Richard Holland - Website hosting, Councillor emails, mileage claim, 2 x Dell laptops	£1,280.29

Signed: _____

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	1503	BACS/140220/ ANSA	Ansa Environmental Services Ltd. - 1 x 22/24-foot Christmas Tree for Ram Green 1 x 16/18-foot Christmas Tree for Newtown Supply, dress, erect, remove and recycle	£4,070.56
	1504	BACS/140220/ VIKING	Viking Direct - Stationery and stamps	£173.51
	1505	BACS/140220/ TOMLINSON	A H Tomlinson Parbans Ltd - Graffiti removing supplies, post mix	£39.16
	1506	BACS/140220/ JAKEALLE	Jake Ross Allen Creative - DPC website maintenance	£60.00
	1507	BACS/140220/ WATERP-1	United Utilities/Waterplus - Water charges - Hagg Bank Allotments - 31/07/2019 to 28/01/2020	£1.83
	1508	BACS/140220/ WATERP-2	United Utilities/Waterplus - Water & Wastewater charges - Community Centre - 14/10/2019 to 29/01/2020	£94.63
	1509	DD/270120/BIF FA	Biffa Waste Services Ltd - Trade waste services - 28/12/2019 to 24/01/2020	£94.42
	1510	DD/030220/BT ELECOM	British Telecommunications Plc - Phone bill for 01663 766256 - Jan, Feb and March 2020	£46.06
	1511	DD/310120/IZE TTLE	iZettle - iZettle debit/credit card fees - January 2020	£4.05
				£15,543.83
			Proposed: Cllr. Mr. Birchall Seconded: Cllr. Hutchins Unanimously agreed	
Resolved			That payment of Accounts of £15,543.83 as listed on Appendix A (3) are approved.	
2349			<u>To note Cheshire Pension Fund Triennial Valuations and proposed new employer contribution rates.</u>	Noted
2350			<u>To note Quarter 3 Budget Comparisons and financial statement to 31/01/2020</u> A statement from Cllr. Mrs. Birchall as Chair of the Finance Committee was read out by Cllr. Adams: "I have looked closely at the end of quarter figures and am comfortable with the predicted end of year	

Signed: _____

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	<i>balance and how that is reflected in the current 20/21 budget forecast."</i>	Noted
2351	<u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</u> Proposed: Cllr. Adams Seconded: Cllr. Brownbill Unanimously agreed	
Resolved	<i>That Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i>	

A G E N D A – P A R T 2

2352	<u>To consider proposed salary increments for Parish Council officers for 2020/21.</u> The Clerk withdrew from the meeting while this item was discussed. Proposed: Cllr. Mr. Birchall Seconded: Cllr. Windsor Unanimously agreed	
Resolved	<i>That the proposed salary increments for Parish Council officers for 2020/21 are approved.</i>	
2353	<u>To receive a legal update from Cllr. Pattison regarding Newtown Playing Fields. Deferred from December 2019 Council meeting.</u>	Deferred

The meeting concluded at 9.05pm

Signed: _____

COMMUNITY GRANT APPLICATIONS - OVERVIEW SHEET

03/03/2020

DATE RECEIVED	APPLICANT	SCHEME	AMOUNT REQUESTED	DECISION DATE	AMOUNT AWARDED	COMPL. FORM REC'D	BUDGET BALANCE
2016/17 BUDGET							£2,500.00
14/06/2016	Bridgfords Countrywide	Prizes for Queens 90th Birthday event	£100.00	22/06/2016	£100.00		£2,400.00
19/07/2016	PRIDE	Public Liability insurance	£83.95	27/07/2016	£83.95		£2,316.05
29/10/2016	Disley Under Fives	Shopping bag fund-raising scheme	£180.00	11/11/2016	£180.00		£2,136.05
31/10/2016	Disley Junior Cricket Club	Cricket equipment grant	£500.00	09/11/2016	£250.00		£1,886.05
09/01/2017	Robbie Farris	Camps International expedition to Ecuador	£480.00	08/02/2017	£250.00		£1,636.05
31/01/2017	St. Mary's Church	Grant towards upkeep of burial grounds	£1,400.00	08/02/2017	£1,400.00		£236.05
2017/18 BUDGET							£3,000.00
20/01/2017	PRIDE Well-Dressing	Grant towards cost of Well-Dressing Festival	£500.00	08/02/2017	£500.00		£2,500.00
06/03/2017	Disley School Association	Cycle and scooter shelter at Disley Primary School	£500.00	27/04/2017	£200.00		£2,300.00
08/03/2017	Disley & Lyme Horticultural Society	To increase youth involvement and awareness of Annual Horticultural Show	£500.00	27/04/2017	£250.00		£2,050.00
09/03/2017	Community Together	Community Together event on 18th June.	£200.00	27/04/2017	£100.00		£1,950.00
06/05/2017	Disley Library	Annual Summer Reading Challenge	£300.00	14/06/2017	£200.00		£1,750.00
10/04/2017	Disley Allotment Society	Allotment site security	£600.00	12/07/2017	£300.00		£1,450.00
	PRIDE	Public Liability Insurance	£83.76	31/07/2017	£83.76		£1,366.24
29/01/2018	St. Marys PCC	Churchyard maintenance	£1,400.00	14/02/2018	£1,400.00		-£33.76
2018/19 BUDGET							£2,000.00
26/03/2018	Community Together	Community event - 8th July 2018. Cost of venue hire, publicity and insurance	£200.00	11/04/2018	£150.00	14/06/2018	£1,850.00
04/04/2018	PRIDE Well-Dressing	Grant towards cost of 2018 Well-Dressing Festival	£250.00	09/05/2018	£250.00	19/07/2018	£1,600.00
25/06/2018	Disley & Lyme Horticultural Society	Contribution towards a programme of horticultural talks	£250.00	11/07/2018	£100.00		£1,500.00
29/07/2018	PRIDE	Public Liability insurance	£83.76	29/07/2018	£83.76	N/A	£1,416.24
27/09/2018	Girl Guiding in Disley	Replacement standards	£348.00	10/10/2018	£225.00		£1,191.24
28/09/2018	Disley & Newtown Whist Club	Setting up a new whist club	£100.00	10/10/2018	£150.00		£1,041.24
06/02/2019	PRIDE Well-Dressing	Grant towards cost of 2019 Well-Dressing Festival	£500.00	13/03/2019	£500.00		£541.24
2019/20 BUDGET							£2,000.00
08/04/2019	Cheshire Police	Participation of Disley youths in football tournament	£25.00	10/04/2019	£25.00		£2,516.24
08/05/2019	Disley Methodist Church	External defibrillator unit at Methodist Church	£2,062.80	12/06/2019	£500.00	29/08/2019	£2,016.24
29/07/2018	PRIDE	Public Liability insurance	£83.76	29/07/2019	£83.76	N/A	£1,932.48
31/07/2019	Disley Footpaths Society	Membrane for footpath improvements	£186.00	14/08/2019	£186.00	Due Feb/Mar	£1,746.48
29/08/2019	Disley Runners	Running Leader course and banner flag	£270.00	12/09/2019	£270.00	02/01/2020	£1,476.48
27/01/2020	Community Together	Room hire, materials, publicity	£250.00	13/02/2020	£250.00		£1,226.48
05/02/2020	Disley Community Choir	Purchase of sheet music	£150.00	12/03/2020			
01/03/2020	Disley & Newtown Well-Dressing	Well-Dressing Festival	£500.00	12/03/2020			

ITEM 7.

RECEIVED - 5 FEB 2020



DISLEY PARISH COUNCIL

APPLICATION FOR A DISLEY PARISH COUNCIL COMMUNITY GRANT

Disley Parish Council has a modest annual budget for community grants. A number of awards are made each year to support community events and Disley-based voluntary organisations or societies. The criteria for making such awards are based on the following guidelines:

- Bona fide voluntary organisations or societies based in Disley and Newtown with a membership comprising a majority of Disley and Newtown residents;
- Projects, events or programmes that can be shown to benefit our community and that are also sustainable;
- Projects or programmes that will benefit the Parish Council and Disley generally in terms of positive public relations or other appropriate forms of recognition.

The application process will be fair and transparent and the decision of the Parish Council will be final. Applicants will be invited to attend a meeting of Disley Parish Council in order for Councilors to further investigate the application. Failure to comply with such an invitation could result in the application being rejected.

Applicants will be requested to submit a Community Grant Completion Form and failure to complete this will jeopardise any future grant applications.

1. Name and full address of your organisation/society

Disley Community Choir
 c/o Gaynor Casey, 3, Stanley Hall Drive, Disley
 SK12 2JT

2. A brief outline of your organisation's/society's interests, aims and objectives.

Disley Community Choir was originally formed following a Music Weekend in the village in 2013. The choir objectives are to promote community activity, enjoyment and friendship through singing. We also aim to encourage community spirit through public performances far and within the community.

3. Please provide a brief description of the project, event or programme for which funding is sought, including timescales for its completion.

Funding is being sought to purchase additional and replacement music during the course of the coming year. Purchase of music is ongoing and dependent on events at which we are invited to sing as well as decisions by our Musical Director and requests from choir members e.g. VE Day commemoration, Civic Service, Pystlegh Grange, Well Dressing etc.

4. How will this project, event or programme benefit the Disley and Newtown community?

New music allows us to increase and refresh the repertoire of songs we can sing at local events within the community.

5. What is the overall cost of the project, event or programme, and how much funding are you seeking from the Parish Council?

We purchase a minimum of 25 copies of each new piece of music at a cost of approximately £2.50-£3.00 per copy. In order to assist with events this year we are requesting £150 towards the costs and would be grateful for any contribution which the Parish Council could make.

2
Many thanks

Signed.....M. Morgan..... (Membership Secretary)

Print name.....MARIE MORGAN.....

Phone.....01663 765454.....

Email address.....mmorgan@talktalk.net.....

Date.....4/2/20.....

Please return the completed form electronically to clerk@disleyparishcouncil.org.uk,
by hand to the Council Office or by post to:

**Richard Holland
Parish Clerk
Disley Parish Council
Disley Community Centre
off Buxton Old Road
Disley
SK12 2BB**



DISLEY PARISH COUNCIL

APPLICATION FOR A DISLEY PARISH COUNCIL COMMUNITY GRANT

Disley Parish Council has a modest annual budget for community grants. A number of awards are made each year to support community events and Disley-based voluntary organisations or societies. The criteria for making such awards are based on the following guidelines:

- Bona fide voluntary organisations or societies based in Disley and Newtown with a membership comprising a majority of Disley and Newtown residents;
- Projects, events or programmes that can be shown to benefit our community and that are also sustainable;
- Projects or programmes that will benefit the Parish Council and Disley generally in terms of positive public relations or other appropriate forms of recognition.

The application process will be fair and transparent and the decision of the Parish Council will be final. Applicants will be invited to attend a meeting of Disley Parish Council in order for Councilors to further investigate the application. Failure to comply with such an invitation could result in the application being rejected.

Applicants will be requested to submit a Community Grant Completion Form and failure to complete this will jeopardise any future grant applications.

1. Name and full address of your organisation/society

DISLEY AND NEWTOWN WELL DRESSING COMMITTEE
 DAVID KIDD (SECRETARY) 12 HILLSIDE CLOSE DISLEY
 SK12 2DL

2. A brief outline of your organisation's/society's interests, aims and objectives.

Organising, preparing and delivering the annual
 well dressing event. This year will be the ninth
 event for the village

3. Please provide a brief description of the project, event or programme for which funding is sought, including timescales for its completion.

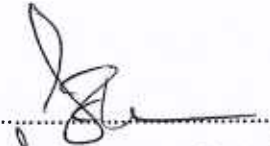
This year's event will take place between 6th-12th June. Preparation is already underway which culminates in a busy agenda of volunteering activity, 2 weeks prior to officially opening the event on 6th June. Based on feedback from last year's event, the well dressing boards will be on display for the full week until Friday 12th June. The artistic skills of volunteers in preparing the main board and community boards are a key benefit: referred to below.

4. How will this project, event or programme benefit the Disley and Newtown community?

1. Attracting volunteers to apply their artistic skills
2. Community groups and individual volunteers joining together to deliver a village event
3. Attracting visitors to Disley. The event is advertised widely across Cheshire and Derbyshire
4. The event is delivered in partnership with St Mary's Parish Church who provide a musical attraction in the opening weekend together with catering (cream teas) during the event

5. What is the overall cost of the project, event or programme, and how much funding are you seeking from the Parish Council?

The organising Committee is seeking a grant of £500. The event costs circa £1,500 to deliver, to cover costs of materials, advertising, insurance and supporting activities.

Signed.....

Print name..... David E. Kidd.....

Phone..... 01663 762063.....

Email address..... david@the-kidd@hotmail.com.....

Date..... 1st March 2020.....

Please return the completed form electronically to clerk@disleyparishcouncil.org.uk,
by hand to the Council Office or by post to:

Richard Holland
Parish Clerk
Disley Parish Council
Disley Community Centre
off Buxton Old Road
Disley
SK12 2BB

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Air Quality and Highways Improvements	To improve village air quality and reduce traffic volumes, speeds, anti-social driving and parking issues.	Cllr. Steve Birchall	Cllr. Sue Adams Cllr. Simon Brownbill Cllr. Jackie Pattison	02/03/2020 - Cllr. Mr. Birchall - Project Team meeting booked for 14/03/2020 to agree short, medium and long term highways and air quality objectives. 03/02/2020 - Cllr. Mr. Birchall - Final draft of document being produced now, will be sent out to members at final meeting to look at and amend then redraft and to Parish. Full document should be with Parish for discussion and acceptance by end of February or first week in March. 26/11/2019 - Cllr. Mr. Birchall - Next meeting was due to be held 27/11/19 to finalise initial work. This delayed awaiting Councillors attending briefing
Business community/economic development	To promote trade between Disley businesses and promote Disley as a business venue.	Cllr. Simon Brownbill	Cllr. Steve Birchall Cllr. Jean Windsor Parish Clerk	03/02/2020 - Cllr. Brownbill - Latest meeting held 30th January 2020, with the following agenda items: 1) Disley Traders Facebook Page & Brand, 2) Christmas Extravaganza Review, 3) Trader involvement in the following events: a) DART, b) VE Day, c) Well dressing, 4) Engagement with home-based businesses / workers, 5) The next meeting with traders is 20th February. 06/09/2019 - Cllr. Brownbill - First (in this term) event will be held on 3rd
Community Centre improvements	To consider and implement potential improvements to the Community Centre	Cllr. Sue Adams	Cllr. Cath Birchall Cllr. Jackie Pattison	02/03/2020 - Cllr. Adams - Meeting held 25/02/20. List of repairs and improvements drawn up and prioritised. Notes included in agenda pack. 02/02/2020 - Cllr. Adams - New heating system now completed and recharge of 60% of cost has been invoiced to CEC. Roof repairs now in progress. 24/12/2019 - Cllr. Adams - New heating system successfully installed. It is anticipated that CEC will pay 60% of the cost. Repairs to roof due to start
Community Transport Scheme	To monitor on-going effectiveness of the Community Transport Scheme	Cllr. Sue Adams	Cllr. Cath Birchall Cllr. Jean Windsor Admin Assistant	02/03/2020 - Cllr. Adams - Review meeting held 20/02/20. Notes included in agenda pack 02/02/2020 - Cllr. Adams - Review meeting arranged for 20/02/20. 24/12/2019 - Cllr. Adams - DPC Trips Programme for January/February available. Bus used for Cuppa an' a Chat Christmas lunch in Blackpool to provide door to door service for those with reduced mobility. 06/11/2019 - Cllr. Adams - Good programme of trips for November and
Environmental Impact Review	To reduce the impact of the Council's activities on the environment and encourage environmental awareness in the village.	Cllr. Steve Birchall	Cllr. Jackie Pattison Parish Clerk	26/11/2019 - Cllr. Mr. Birchall - Brief discussion between Cllr. Pattison and Cllr. Mr. Birchall on 19/11/19 re the green agenda, trees, green planting, anti plastic policies and other council's written green policies. 11/11/2019 - Cllr. Mr. Birchall - still no reply from Bollington. If no reply by end of year I will put forward anti-plastic proposals, the reworked High Lane paper re future developments and we can talk about trees up in Newtown and throughout the village.

PROJECT	OBJECTIVES	PROJECT LEAD	PROJECT TEAM MEMBERS	UPDATES
Ginnel from Car Park to Market Street renovation	To improve the appearance and accessibility of the footpath across the brook from the car park to Market Street.	Cllr. Jackie Pattison	Parish Clerk	03/03/2020 - Cllr. Pattison - To contact Elite Surfacing re alternatives and dates. 04/02/2020 - Cllr. Pattison - No update 06/11/2019 - Cllr. Pattison - To approach joint owners regarding transfer of ginnel to DPC. 03/10/2019 - Cllr. Pattison - No update
Leisure Facilities Improvements	To improve the facilities and environment at Arnold Rhodes, Newtown and Bentside Playing Fields and consider new initiatives such as a skate park.	Cllr. Jackie Pattison	Cllr. Sue Adams Cllr. Cath Birchall Cllr. Simon Brownbill Cllr. Dominic Hutchins	03/03/2020 - Cllr. Pattison - Meeting postponed. Rescheduled for 9th March 2020 04/02/2020 - Cllr. Pattison - Next meeting 27th Feb. Newtown - Ground works complete and changing rooms to be delivered and fitted end March/early April. Arnold Rhodes - spring bulbs planted. Other works delayed until better weather. 06/11/2019 - Cllr. Pattison - Meeting held 31.10.19. Representative from Friends of Dane Hill Close Park attended. DPC to work with group to contact 31/01/2020 - Cllr. Windsor - Project is 'on hold' temporarily until the completion of the work on the Community Centre roof.
Streetscene	To improve the look and feel of the village environment encompassing the village centre and park and play areas.	Cllr. Jean Windsor	Cllr. Sue Adams Cllr. Simon Brownbill Village Handyman	
Village Events	To develop and monitor a broad range of Community Events.	Parish Clerk	Cllr. Cath Birchall Cllr. Simon Brownbill Cllr. Jackie Pattison Cllr. Jean Windsor Admin Assistant	02/03/2020 - Parish Clerk - Project Team meeting held 14/02/2020. Spring Clean booked for 28/03/2020. VE Day 75 second meeting held 25/02/2020 - good progress being made. Internal Dementia Awareness course held. Groups contacted re Disley Community Showcase. 03/02/2020 - Parish Clerk - VE Day 75 meeting held on 13/01/2020 - good attendance and positive ideas. Follow-up meeting booked for 25th Feb. 02/03/2020 - Cllr. Adams - Home Library/Befriending Service launched w/c 24/02/20. Dementia training took place 24/02/20. Stand Strong (falls prevention class) due to start in March. 02/02/2020 - Cllr. Adams - Meeting held on 30/01/20. Notes included in February agenda pack. 24/12/2019 - Cllr. Adams - Home Library/Befriending Service: Training of volunteers due to take place in January. Following success of 'Time to Talk'
Village Health & Well-being	To improve the village Health & Well-being through new initiatives such as social isolation reduction	Cllr. Sue Adams	Cllr. Dominic Hutchins Cllr. Jean Windsor Parish Clerk	

Notes from Community Centre Improvements Project Group Meeting

25th February 2020 9.30 am

1. Present: Sue Adams, Richard Holland, Steve Taylor, Jackie Pattison, Jean Windsor

Apologies: Cath Birchall

2. Heater in entrance hall has now been fixed. Heating project completed and 60% contribution from CEC received. Only item o/s is safety certificate which is in hand. Roof is now fine. Guttering has been looked at but not replaced. One Velux in community room may need to be fixed as there seems to be rain getting in. Gutters will need to be cleaned twice yearly as part of general maintenance.

3. Further improvements suggested per agenda: replace cupboard doors/improve acoustics in community room/ overhead projector/additional electrical sockets in community room/sand and re-polish floor in community room/new tables and chairs/bike rack/bench/re-lay paving

In addition to above items:

Internal - kitchen flooring, water boiler replacement (in hand), doors to main hall - restrictors to be adjusted (?), accessible toilet has no emergency lighting – install a sensor light or just another light. Toilets don't flush well, seats are not standard size therefore costly to replace when necessary, windows in main hall need to be double glazed

External – barrier or bollards to stop large cars parking across pavement, maybe install blocks? CEC will be re-lining parking area so speak to them re the parking problems

Action: Jackie/Richard to discuss bollards/hatching/barrier with CEC

Further internal fixes – re-painting main hall, new blinds, floor needs re-sanding (speak to Line Dancing teacher re suitable footwear for her classes) cupboard doors need replacing with tambour doors and re-shelving internally so contents can be stored more efficiently, acoustics including small meeting room – probably an expert job

Action points:

Sue to type up to do list and prioritise

Steve will ask his contact re acoustics in the first instance

Jackie will contact Floor Choice, Newtown, re kitchen flooring

Richard will arrange water heater and lighting and quote for cupboard doors

Steve to talk to line dancing teacher re footwear

Further external fixes – tree stump needs to be removed, large tree is subject to TPO and may need permission before removing – causing flags to rise.

Main project long term could be extension to front entrance including storage area for tables and chairs.

In short term bicycle stand for 2 – 3 bikes needed. **Action: Richard to arrange**

Remove cotoneaster and replace with ground cover membrane and slate. This would provide space for a bench and planters.

4. Budget - look into match or grant funding (including lottery funding) for smaller projects and proceeds from sale of council offices/grant funding for large project.

Action point - Jackie to locate information re previous ideas and suitable contractors to provide solutions/quotes

5. Priorities/timetable – see above notes. Summary spreadsheet to be prepared by Sue

6. Grant funding to be investigated per item 4 above

7. AOB – none

8. Date & time of next meeting - TBA

IMPROVEMENTS TO DISLEY COMMUNITY CENTRE				
Description	Location	Priority	Comments	Action
Replace cupboard doors/shelves	Community Room	High	Tambour/roller doors? Safety issue identified	RH to talk to Officezone re suggestions/quotes
Improve acoustics	Community Room	Medium	Advice needed	ST to get advice from contact
Overhead projector	Community Room	Low	Leave for now	
Additional electrical sockets	Community Room	Low	Leave for now	
Re-sand floor	Community Room	Medium	Suitable footwear to be worn by line dancing class	ST to talk to line dancing teacher
Velux window leaking	Community Room	Medium	Recent problem. Likely to need repair < 12 months	ST to monitor situation
New tables and chairs	Community Room	Medium	Leave for now	
New windows	Community Room	Low	Currently not double glazed. Is grant funding available?	
Paint walls and ceiling	Community Room	Low	Leave for now	
New blinds	Community Room	Low	Leave for now	
Fire door by toilets very heavy	Community Room	High	Can adjustment be made to door restrictors?	ST to investigate
Replace water heater	Kitchen	High	Ongoing maintenance budget	RH already has this in hand
Replace flooring in kitchen	Kitchen	High	Needs to be non-slip	JP to arrange quote from Floor Choice at Newtown
Additional light in accessible toilet	Toilets	High	Needs to be done ASAP	RH to add to Dave Farley (electrician) list
Upgrade ladies and gents toilets	Toilets	Medium	Lots of blockages. Need commercial use toilets	TBA
Improve soundproofing	Small Office	Medium	Advice needed	ST to get advice from contact
Parking area by back wall	External	High	Belongs to CEC. Car park due re-lining 2020/21	JP/RH to discuss bollards/hatching/barrier with John Edge CEC
Bike rack	External	High	Install low cost bike rack (2 or 3 bikes) by library window	RH to arrange
Bench	External	Medium	Remove hedge/put down membrane/chippings/planters/bench	TBA
Re-lay paving	External	Medium	Leave pending investigation of conservatory type extension	
Remove stump and tree?	External	Medium	Leave pending investigation of conservatory type extension	
Conservatory type extension to entrance	Entrance	Medium	Provide storage for tables/pushchairs/mobility scooters/seating area	JP to find info re previous ideas and suitable contractors to provide solutions/quotes

Community Bus Working Party meeting minutes - 20th February 2020

Attendees: Cllr. Sue Adams, Cllr. Jean Windsor, Cllr. Cath Birchall, Richard Holland and Helen Richards
Apologies: None

Income / expenditure update

- Level of admin charge reviewed and confirmed to remain at £100 per month

	To 31/01/20	2018/19
Income	£6,510	£6,466
Expenditure	£3,956	£4,017
Admin fee	£1,000	£800
Surplus (loss)	£1,554	£1,649
Balance remaining in Community Transport Reserve	£4,062	£2,372

- Discussion took place about depreciation / reserves / balance sheet movements

Group Hire charges / Fares

- Group hire pricing – agreed that existing charges were too low and the following increase / changes were agreed to take effect immediately for new bookings:
 - £20.00 for up to 4 hours
 - £35.00 for full day
 - remove the charge for 3 days or more
 - mileage charge and £10 deposit to stay the same

ACTION: update hire charges (HR) and website (RH)

- Trip fare (£3 short trips / £5 trips up to 70 miles return) / £7 longer trips) – no change proposed

Passengers

- Passenger survey – originally done in 2017, it was agreed that another one was unnecessary as we receive feedback and suggestions from passengers on a regular basis.
- Review of passenger numbers for various trips during 2019

Type of trip	Number of trips	Number of passengers
Full day	36	373
Half day	10	69
Lunch	9	71
Total	55	513
Weekly Shoppers Group	31	Max 12 per trip

- We will possibly receive new passengers from the Home Library service and the Middlewood Practice Social Prescriber.
 - It was agreed that we will include an updating article about the Community Bus in the next Disley News and consider taking the bus to Disley Show again in August.
- ACTION: Disley News article (RH)**

Weekly Shoppers Group

- Agreed to keep fare at £2 so that it remains affordable. Other trips subsidise this regular group.

- It was agreed that Cllr Adams and Helen Richards should arrange a meeting with the store manager at Morrisons in Chapel-en-le-Frith to build a relationship and make them aware of the regular custom they receive from the shoppers group. We will ask them if they are willing to support the Community Bus by way of: Food Hamper for our coffee morning; raffle prizes; free hot drink and cake for passengers once a month; sponsorship; reserving a parking space
ACTION: arrange meeting with Morrisons (HR)

Volunteer driver training (we have 14 drivers in total)

- Refresher training due for 4 drivers in August 2020 – it was agreed that if we need a couple more people for this training, we could offer places to Rainow / New Mills
- 2 volunteers on waiting list (care re: numbers)

A.O.B

None

Action:

- **Next review meeting to be held on 27.8.20 at 10.30am**

Helen Richards
Admin Assistant
27.2.20

Richard Holland

Subject: FW: [OFFICIAL] Costs for Newtown**From:** [REDACTED]**Sent:** 17 February 2020 15:29**To:** [REDACTED] Richard Holland <clerk@disleyparishcouncil.org.uk>; Jackie Pattison <jackie.pattison@disleyparishcouncil.org.uk>**Subject:** [OFFICIAL] Costs for Newtown

Hi All,

Marvtech (container supplier) will be receiving the two smaller containers during the first week of March. It then takes them 4-6 weeks to customise them to our specification. Originally Marvtech planned to bring the containers around the new groundworks but given the amount of soil that had to be removed for the base and then spread around the area, and also the terrible weather we've experienced recently, we decided it was not going to be possible. Therefore, we have paused the groundworks so that the containers can be installed without damaging them. They were on site last week and are currently talking to their transport and installation contractor. When they have finalised their arrangements, they will provide us with a method statement.

I will be working on the timescales this week so will be back in touch soon. Richard, I could do with a quick chat about the existing PC container.

For your information, below is a summary of the costs so far. The electrical cost is not finalised yet so this may vary a little but not significantly.

Drainage appraisal	5300	CDS
Changing room and container unit purchase and install	38540	32500 - changing room and container as per basic tender 2700 extras from tender package - plastic wall coverings and exterior painting in any of the RAL colours 3340 - extra cost for 2 smaller containers and installation, connecting plumbing and electrics and installation of double sockets in each changing room

Keble Heath - Groundworks for change foundations, pathworks, drainage, fencing and welfare facilities	41508.8	<ul style="list-style-type: none"> • Excavate level area c/w geotextile and chippings 100mm deep for area under new cabin • Excavate and construct 6no foundation pads max 1m sq each for cabin support • Construct perimeter tarmac footway 1.2m wide around cabin, c/w concrete edgings • Excavate 6m3 swale, c/w 2no precast headwalls • Install Hydrobrake chamber • Install 100mm diameter swale outfall drain and connect into existing drain • Install 2no preformed inspection chambers • Install French drains 450*600 deep, piped into swale • Install 1no foul manhole c/w spigots under paths for connection into cabin by others • Install ACO drain across path • Construct tarmac paths as shown to play area and cabin. 150 T1/40 binder/20 surf • Make good topsoil and leave site tidy • Site fencing and operative welfare facilities
Electrical works	2753.08	Orbitas (TBC)
Plumbing works		
Planning application fees	250	CEC
Planning enquiry form	65	CEC
Building regulations	585.93	CEC

Many thanks,



Parks Strategy and Development

Ansa Environmental Services

Tel: [Redacted]

E-Mail: [Redacted]



Registered in England and Wales with Company number 08714767, Registered office: Westfields, Middlewich Road, Sandbach, CW11 1HZ. ANSA Environmental Services Limited is a company owned and controlled by Cheshire East Borough Council.



ITEM. 9.4.

Village Events Project Team - meeting minutes – 14th February 2020

Attendees: Councillor Windsor, Richard Holland and Helen Richards

Summary: the purpose of the meeting was to:

- Review the Disley Parish Council Christmas Extravaganza 2019
- Start arrangements for the Community Spring Clean (28/3/20) and discuss possible tie-in with Walkers are Welcome footpath clean
- Provide a progress report on events to commemorate the 75th Anniversary of VE Day (8–10 May 2020) and DPC involvement
- Discuss Community Dementia Awareness training to tie in with Dementia Action week (11-17 May 2020)
- Initial planning for Disley Showcase (1/8/20)
- A.O.B. – First Aid Training for Community groups

Events

Disley Parish Council Christmas Extravaganza 2019

- Good feedback received with last year's event being considered 'the best one so far'.
- Spreading the event to The Dandy Cock with lights (provided by DPC) and activities arranged by the pub helped draw people further down the village. It was agreed that we should organise the lights there again this year.
- Christmas trees for the Ram Green and Newtown to be ordered early this year (RH to contact other suppliers). In future we may consider growing our own.
- 2020 planning – the task list needs to be reviewed now and action taken where necessary. Silk FM are to be booked and we are to consider making more use of the stage during the evening e.g. an X Factor type event was suggested to involve young people (HR / RH).
- It was also suggested that we could ask for volunteers to help set up the event (grotto etc) or marshall on the night. This could be advertised in the May edition of the Disley News and people could be involved in the planning meetings nearer the time (RH).

Community Spring Clean – Saturday 28th March 2020

- Contact to be made with Ansa (Caroline Griffies) to arrange the equipment (HR)
- Banner overlay to be ordered and publicity started (RH)
- Scouts to be contacted to organise the BBQ sausage barmes and drinks (HR)
- Various organisations to be invited to join in on the day (HR)
- It was decided not to tie-in with Walkers are Welcome as their main focus is on the walking footpaths.

75th Anniversary of VE Day (8th – 10th May 2020)

- Organisers' meeting booked for 7pm on Tuesday 25th February in the library. Various groups will be responsible for taking forward their own ideas.
- DPC proposes to set up a "head-through" board for the Memorial Park. The Parish Clerk has contacted Lyme/NT to enquire about borrowing one of these and painting up with 1940's clothing. RH to chase Alex Swift about this.

We also decided to discuss the project with Naughtie Dog Creative / Devote Associates to see if they could create some life size images to stick on the board (RH to take forward)

Community Dementia Awareness training

- It was agreed that DPC should arrange training for the community along the same lines as the defibrillator training.
- We will book Wendy Luxon to run a late afternoon and an early evening session during Dementia Action week (11-17 May).

- Refreshments to be provided by DPC.
- Publicity to include posters, Disley News article, e-Bulletin and a letter drop to the businesses.
- We will instigate the arrangements once we have seen how the staff training goes on 24/2/20 (RH / HR).

Disley Showcase 1st August 2020

- This is a new event to showcase the wonderful array of societies, organisations and groups available in Disley & Newtown. We are proposing to change the name to Disley Community Showcase.
- Saturday 1st August 2020 is the provisional date for this event at Disley Community Centre starting at 10.00am until 1.00pm in the Community Hall, Library and possibly an outside gazebo.
- It was agreed that we would organise the event along the lines of our previous Health & Well-being shows. We will consider providing drinks and biscuits on the day, possibly a couple of tables and chairs, with contributions to go towards the cost of the event.
- An article in the Winter edition of Disley News asked groups and organisations to register their interest but we didn't hear from anybody, perhaps because it was near to Christmas and the event quite far ahead in early August.
- It was agreed that we would prepare a draft information sheet about the event to be sent to all village community groups and organisations. This would inform them that the event is an opportunity to raise awareness of their organisation / group and potentially recruit volunteers or new members. We will ask people to **register their interest or not** and tables will be allocated on a 'first come, first served' basis (possible 20 tables). It will be free to exhibit and visit.
- We would like the showcase to be of interest to young families as well so we will invite the Basement / Girlguiding / Scouts and Family church groups.
- We need to think about the parameters of the event and how to encourage people to exhibit and attend.
- Draft information sheet to be prepared by RH and HR and reviewed by the project team members. We agreed that it will be available to hand out at the VE Day meeting on the 25/2/20. We will also email the information sheet to a variety of organisations (HR). The aim is to see how much interest there is by the end of March.

Community First Aid Training

- It has been suggested that we organise basic First Aid training for community groups along the same lines as the defibrillator / dementia awareness training.
- Looking at our existing timetable of events, we decided that the timing for this would need to be mid-September. We will see how feasible this training is by i) contacting North West Ambulance / First Aid North West for trainers and ii) by seeing whether any funding is available.

Date of next meeting: 09/04/2020 at 10.30am

Helen Richards
Admin Assistant
 17/02/2020

Richard Holland

Subject: FW: Cycling on the A6 - Disley to Hazel Grove

From: Sue Adams <sue.adams@disleyparishcouncil.org.uk>
Sent: 27 February 2020 09:41
To: [REDACTED]
Cc: Richard Holland <clerk@disleyparishcouncil.org.uk>; Jackie Pattison <jackie.pattison@disleyparishcouncil.org.uk>
Subject: Re: Cycling on the A6 - Disley to Hazel Grove

Dear [REDACTED],

Thank you for your email. Please accept my apologies for the delay in replying to you.

Last weekend I walked along the A6 from the village centre to the Stockport border and back again. I also repeated the walk a couple of days ago in order to gain a thorough understanding of the issues. On the first occasion I was accompanied by my husband who is a cyclist. On the second occasion I was accompanied by another councillor.

The A6 cycle lanes and islands will be on the agenda at the next meeting of Disley Parish Council on Thursday 12th March at 7.30pm at Disley Community Centre. You would be most welcome to come and speak at the Public Forum about this issue.

Kind regards,

Cllr. Sue Adams

Vice Chair

Disley Parish Council

Office Tel: 01663 762726

Email: sue.adams@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Twitter: @DisleyPC

From: [REDACTED]
Sent: 20 February 2020 10:07
To: Sue Adams <sue.adams@disleyparishcouncil.org.uk>
Subject: Fwd: Cycling on the A6 - Disley to Hazel Grove

Dear Councillor Adams,

Thank you for debating the issues with the unsafe A6 cycle lanes at the February meeting. I was relieved to read that Cllr. Brownbill highlighted that cyclists in fact wish for the two pointless and dangerous islands to be **removed**.

I note that there was a suggestion a new traffic count is required - I don't see the necessity of this: the cycle markings, combined with the islands and parked cars, are simply unsafe and require urgent remedial action before a fatality occurs. While a count would be helpful in terms of providing a completely new, better cycle route, it would dangerous delay the urgent action required.

Indeed this isn't just a "nice to have" desire but an absolute necessity for the safety of the road - please see the below email which was copied to me and the attached video, which shows drivers attempting to overtake someone on a bike just as they approach one of these horrendous pinch points. How would you feel if a family member were to be put in that position on the road?

Please see the petition of 400+ I have organised urging Cheshire East to make the cycle lanes safe:
<https://www.change.org/p/cheshire-east-council-make-the-disley-a6-cycle-lanes-safe>

The disused islands simply must be removed at the earliest opportunity and the cycle lanes made continuous and safe.

Thanks for your time,

[REDACTED]

From: [REDACTED] >
Sent: Wednesday, February 19, 2020 12:45:49 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: Cycling on the A6 - Disley to Hazel Grove

Hello,

I cycle to Manchester city centre every day rain or shine from Disley, and as part of that commute have to pass down the A6 on my bike.

It is utterly horrendous / unsafe and a disaster waiting to happen.

I have bought a action cam to start capturing the conditions I face, and will start to compile all the unsafe acts and near misses over the coming weeks, however for now, the footage attached and screen shot demonstrates the dangerous stretch of road just past Lyme park.

The cycle lane suddenly ends, and vehicles are forced to move over into the area where I cycle, as there is a unlit island in the road demarked by a couple of traffic cones.

This is even worse in the dark, as vehicles struggle to see it, and last minute manoeuvre to the left where I'm cycling.

The video shows that a large truck, of which there are very many, has to move close to the kerb line in order to make the gap safely, putting my life in imminent danger. Had I been 20sec further up the road, this would have **best** resulted in a very near miss – again!

We urgently need Stockport Council to make provision for safe thought out cycle provision, along a dedicated route along the A6 corridor.

Can you please get back to me with what Stockport are doing about this before someone is seriously injured or killed.



Regards



Richard Holland

Subject: FW: Notification of petition to Cheshire East Council

From

Sent: 21 January 2020 11:06

To: Richard Holland <clerk@disleyparishcouncil.org.uk>

Subject: Re: Notification of petition to Cheshire East Council

Dear Mr Holland,

My sincere thanks for continuing to follow up this matter, it was welcome also to receive such a prompt acknowledgement in November and for the matter to be discussed at the December meeting.

The letter from Cheshire East makes for interesting (and unfortunately, disappointing) reading, as I have thus far been unable to get a response from them myself as they claimed to have not received the petition. I am currently speaking up with the leader of the council, Sam Corcoran, and hope for an additional response or intervention that may be more sympathetic.

It is becoming clear that while double yellow lines might present quite a challenge, the removal of the two dangerous traffic islands is an achievable short term goal and would go some way to improving the safety of the scheme. I am unsure why Cheshire East wish to wait until the results of the recent traffic survey to decide on this, and would be grateful if Disley Parish Council could push the matter more immediately.

I was slightly concerned, from the December minutes, to read that "Councillors agreed that the repair of the broken bollards on the traffic island near Lyme Park bend should be chased up with Cheshire East". I must be clear that the intent of this petition is to see these two traffic islands removed entirely (the other being just south of Park Road) and the cycle lane made continuous, as they present a severe danger to cyclists as vehicles are forced out into their path. I hope this can be recorded and passed to councillors if possible.

Many thanks again for your time and help,



DISLEY PARISH COUNCIL

ITEM 11.

Richard Holland *Disley Parish Clerk*

Tel: 01663 762726

Email: admin@disleyparishcouncil.org.uk

Web: www.disleyparishcouncil.org.uk

Twitter: [@disleypc](https://twitter.com/disleypc)



LOCAL COUNCIL
AWARD SCHEME
FOUNDATION

Cllr. B. Murphy
6 Hilton Road
Disley
Cheshire
SK12 2JU

30th January 2020

Dear Councillor Murphy,

I am writing to you on behalf of Disley Parish Council as requested by councillors at a Council meeting held on 9th January 2020.

We understand that you are not always available to attend the monthly Disley Parish Council meetings and consequently we do not receive a Cheshire East Council report.

As you represent Disley & Newtown on Cheshire East Council we would be grateful to receive your regular updates on items and information relevant to the village.

Therefore, if you are unable to attend future meetings, Disley Parish Council and residents would be grateful if you could please provide a written report for inclusion with the agenda documents.

Thank you for your assistance with this matter and I look forward to hearing from you.

Yours sincerely

Cllr. Jackie Pattison
Chair
Disley Parish Council

Richard Holland

Subject: FW: [OFFICIAL] Letter - 15th January 2020

From: [REDACTED]
Sent: 10 February 2020 22:02
To: Helen Richards <admin@disleyparishcouncil.org.uk>
Cc: MURPHY, Brendan (Councillor) <Brendan.Murphy@cheshireeast.gov.uk>
Subject: [OFFICIAL] Letter - 15th January 2020

Dear Ms Birchall

Thank you for your letter dated 15th January 2020. I note you raise concerns on 2 roads, Buxton old Road and Jacksons Edge road. I will reply to each in turn.

Buxton Old Road

I note your request for a buffer 40 mph zone on this road. In looking at the speed limit extent against the Council's adopted Speed Limit Strategy I can advise that the existing 30mph limit would not meet the 2016 Strategy as motorists will drive to the nature and 'feel' of the road. The non-compliance with the posted speed limit you report would be as a result of the 30mph being unrealistically low for the nature of the road.

The Council receives a considerable number of requests for speed limit alterations over the Borough and I can advise you that all new speed limits should comply with the Council's adopted Speed Limit Strategy to ensure there is a consistent framework for both the evaluation and implementation of speed limits. A speed limit assessment could only be justified where there are reported injury collisions within the target area. Records show there are no such collisions in this area.

With regard to your request for speed enforcement I can advise you that the Council have no powers to prosecute speeding drivers, therefore any concerns of this nature must be reported to the police. The police should be able to provide you with their available options for speed enforcement to identify whether or not there is an issue at this location.

Concerns relating to speeding can be reported by submitting an online form using the following link: <https://www.cheshire.police.uk/advice-and-support/roads-and-vehicle-safety/speeding/> or by telephoning 101 for non-emergency calls.

With regard to your request for the reinstatement of the road hump on this road I can advise you that the Council have not introduced any vertical deflection measures (such as speed humps) in the Borough since 2007. Such traffic management measures can have a detrimental environmental effect for local residents – such as increased noise and vibration impacts and therefore the Council would not support the reintroduction of such measures.

Jacksons Edge Road

I note your request for a safety review around the entrance to the Disley Amalgamated Sports Club with a view to introducing speed management measures. I can advise that the scheme implemented was subject to a stage 3 Safety Audit once the scheme had been implemented and an issue with surfacing on this approach was noted. This was subsequently addressed with routine patching works. There are no plans for additional measures at this location.

Again I can advise you that the Council have no powers to prosecute speeding drivers, therefore any concerns of this nature must be reported to the police. Details of how to do this are provided above.

Both roads

Any issues with maintenance of, or missing, signs can be reported using the Report It tool on the following link: <https://www.cheshireeasthighways.org/report-it-general.aspx>.

Kind regards



Infrastructure Delivery Manager
Strategic Highways and Transportation

Richard Holland

Subject: FW: footway on jacksons edge road

From: [REDACTED]

Sent: 12 February 2020 10:39

To: Richard Holland <clerk@disleyparishcouncil.org.uk>

Subject: footway on jacksons edge road

Dear Richard,

I think you will already have my message via [REDACTED] but here it is directly. I am Chair of High Lane Residents Association and acting on their behalf.

At our High Lane Residents Association meeting last week the fact that there is no pedestrian dedicated footway on Jacksons Edge Road from Light Alders Road up through the traffic lights to the Amalgamated Club was raised. In view of the fact that residents do walk here and especially with the increased traffic since the new road was opened (A555) this is a concern and we hoped Disley PC may be able to suggest to the Council that some action be taken in E Cheshire's roads and footpath programme.

[REDACTED]

Richard Holland

Subject: FW: [OFFICIAL] FW: Disley - Final improvement measures

From: Richard Holland <clerk@disleyparishcouncil.org.uk>
Sent: 24 February 2020 16:12
To:
Cc:
Subject: RE: [OFFICIAL] FW: Disley - Final improvement measures

Dear [REDACTED]

On behalf of Cllr. Jackie Pattison and Disley Parish Council, I have been requested to email the below response to your recent email.

Thank you for copying Disley Parish Council into the email below regarding the proposals for final stage improvement works as a part of the Disley mitigation and improvement measures as per these 7 items below:

1. *Design and implement drainage system for A6 near Rams Head Pub*
2. *Install 3 no. additional bollards on buildouts at: Market Street, by Albert pub and the Orchard car park*
3. *Undertake new surfacing at Fountain's Square using coloured chippings*
4. *Create gateway feature including new surfacing and road markings on A6 High Lane side of the village only*
5. *Provision of disabled bays on the opposite side of the waiting bay outside the Chemist on Market Street*
6. *Undertake new surfacing either side of Fountains Square to include footway surfacing.*
7. *Review of signage on approach to Disley (High Lane side only)*

Disley Parish Council is grateful for your previous consultation and is supportive of these measures being implemented. We look forward to receiving your further update when the works have been scheduled.

Mitigation works were carried out in Disley ahead of the opening of the A555 but the village has experienced a substantial increase in traffic on all roads – A6, Buxton Old Road, Jacksons Edge Road, Redhouse Lane and Mudhurst Lane – since it was opened in November 2018. Therefore, the Parish Council hopes that it will be possible for the final stage works to be carried out as soon as possible.

Kind regards

Richard

Richard Holland
Disley Parish Clerk
Email: clerk@disleyparishcouncil.org.uk
Phone: 01663 762726
Website: www.disleyparishcouncil.org.uk
Twitter: @disleyPC
Facebook: @disleyparishcouncil

(The Council Offices are open from 9.00am to 2.00pm Monday to Friday)

For the latest Disley news and events, sign up for the Disley Parish Council eBulletin by clicking this link [Disley eBulletin](#). Your details will never be shared with third parties and you can unsubscribe at any time.

Richard Holland

Subject: FW: Proposed winter gritting routes - Disley an Newtown

From: [REDACTED]
Sent: 02 March 2020 07:39
To: Richard Holland <clerk@disleyparishcouncil.org.uk>
Subject: RE: Proposed winter gritting routes - Disley an Newtown

Hello Richard,

This matter will next be discussed at the Environment and Regeneration Overview and Scrutiny Committee on 16th March.

Kind Regards

Simon

[REDACTED]
Operations Manager
Cheshire East Highways
[REDACTED]

From: Richard Holland [<mailto:clerk@disleyparishcouncil.org.uk>]
Sent: 28 February 2020 16:12
To: [REDACTED]
Subject: RE: Proposed winter gritting routes - Disley an Newtown

Hi [REDACTED]

Many thanks for this. Do you have a timescale for approval?

Kind regards

Richard

Richard Holland
Disley Parish Clerk
Email: clerk@disleyparishcouncil.org.uk
Phone: 01663 762726
Website: www.disleyparishcouncil.org.uk
Twitter: [@disleyPC](https://twitter.com/disleyPC)
Facebook: [@disleyparishcouncil](https://www.facebook.com/disleyparishcouncil)

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DISLEY PARISH COUNCIL

From: [REDACTED]
Sent: 26 February 2020 14:50
To: Richard Holland <clerk@disleyparishcouncil.org.uk>
Subject: RE: Proposed winter gritting routes - Disley an Newtown

Hello Richard,

The details can be found on this web page. https://www.cheshireeast.gov.uk/highways_and_roads/road-maintenance/well-managed-highway-infrastructure.aspx

Please note that these changes have not yet been approved.

Kind Regards

[REDACTED]

[REDACTED]

Cheshire East Highways

From: Richard Holland [mailto:clerk@disleyparishcouncil.org.uk]
Sent: 25 February 2020 17:05
To: DAVIES, Simon
Subject: Proposed winter gritting routes - Disley an Newtown

Hi [REDACTED]

I trust you are well.

I have been requested by Councillors to seek clarification on the winter gritting routes proposed for Disley and Newtown for the forthcoming year. Following the consultation on proposed changes undertaken last year, the Council believes that the list of new and amended routes is now available.

The Council would be grateful for a list/map of the Disley and Newtown routes.

Many thanks for your assistance.

Kind regards

Richard

Richard Holland
Disley Parish Clerk
Email: clerk@disleyparishcouncil.org.uk
Phone: 01663 762726
Website: www.disleyparishcouncil.org.uk
Twitter: [@disleyPC](https://twitter.com/disleyPC)
Facebook: [@disleyparishcouncil](https://www.facebook.com/disleyparishcouncil)
(The Council Offices are open from 9.00am to 2.00pm Monday to Friday)

Street Name	Street Number	Parish	Score
Alderley Road	C420	Mottram St Andrew	0
Alsager Road	C609	Betchton	0
Artists Lane	C419	Nether Alderley	75
Back Lane	C104	Ashley	0
Bailey Crescent	UY627	Congleton	0
Barlow Road	UW1199	Wilmslow	0
Beatty Drive	UY636	Congleton	0
Berkshire Drive	UY1858	Congleton	0
Bexton Road	UW1230	Knutsford	0
Birch Tree Lane	UY1170	Odd Rode	75
Birtles Road	UW1235	Macclesfield	0
Black Road	UW1238	Macclesfield	0
Blackden Lane	C318	Goostrey	0
Blackhill Lane	UW1239	Knutsford	35
Blakelow Road	UW1241	Macclesfield	50
Bomish Lane	UW2493	Goostrey	0
Bond Street	UW1251	Macclesfield	25
Bridgemere Lane	C535	Hunsterson	25
Brook Street	UW1268	Macclesfield	25
Broughton Road	C502	Crewe	25
Brownlow Heath Lane	C307	Newbold Asbury	0
Browns Lane	UW1274	Wilmslow	0
Brunswick Street	UY663	Congleton	0
Burleyhurst Lane	C106	Mobberley	35
Burleyhurst Lane	C106	Wilmslow	35
Buxton Old Road	UY667	Congleton	0
Calveley Hall Lane	C519	Calveley	25
Calveley Hall Lane	UY1391	Calveley	25
Castle Mill Lane	C104	Ashley	0
Castle Mill Lane	UW2078	Ashley	0
Catherine Street	UW1305	Macclesfield	0
Cawley Lane	C416	Adlington	50
Chance Hall Lane	C306	Moreton cum Alcumlow	0
Chance Hall Lane	C306	Odd Rode	0
Chancery Lane	UY676	Alsager	0
Chancery Lane	UW1310	Bollington	0
Chantry Road	UW2709	Disley	25
Chapel Road	C420	Alderley Edge	0
Chapel Street	UY678	Congleton	0
Chapel Street	C304/A/03	Odd Rode	0
Checkley Lane	C535	Checkley cum Wrinehill	35
Chelford Road	C410	Over Alderley	25
Chelford Road	C417	Prestbury	25
Chester Road	UW5031	Rostherne	0
Chester Street	UY1768	Crewe	0
Childs Lane	C609	Newbold Asbury	25
Childs Lane	C609	Smallwood	25
Chorley Hall Lane	UW1328	Alderley Edge	35
Church Bank	C318	Goostrey	0

Church Lane	C305	Odd Rode	0
Church Lane	C609	Smallwood	0
Church Road	UY682	Alsager	0
Church Street	UY2248	Odd Rode	50
Clare Street	UY2247	Odd Rode	0
Clifford Road	UW2650	Poynton with Worth	0
Cobblers Lane	UY2743	Smallwood	0
Cobbs Lane	C505	Hough	35
Cock Lane	UY1492	Broomhall	0
Colleys Lane	C520	Willaston CEC	0
Congleton Road	C609	Smallwood	0
Congleton Road	UY3001	Swettenham	0
Coole Lane	C508	Austerson	25
Coole Lane	C508	Baddington	25
Coole Lane	C508	Coole Pilate	25
Coole Lane	C508	Newhall	25
Coronation Road	UY702	Congleton	0
Counting House Road	UW3005	Disley	25
Cranford Road	UW1376	Wilmslow	0
Crossledge	UY717	Congleton	0
Daisybank Drive	UY1857	Congleton	25
Dark Lane	C410	Gawsworth	0
Daven Road	UY1871	Congleton	0
Davidson Avenue	UY729	Congleton	25
Den Lane	C536	Blakenhall	35
Dixon Road	UY733	Congleton	25
Dragons Lane	UY1106	Moston CEC	50
Egerton Road	UW1440	Wilmslow	0
Faulkners Lane	C111	Great Warford	10
Faulkners Lane	C111	Mobberley	10
Fern Crescent	UY760	Congleton	0
Flag Lane	UY344	Crewe	0
Fol Hollow	UY774	Congleton	50
Forge Lane	UY769	Congleton	25
Forge Mill Lane	C609	Warmingham	25
Foster Road	UY770	Congleton	25
Gaskell Avenue	UW1482	Knutsford	0
Gatefield Street	UY355	Crewe	0
Gawsworth Road	C418	Gawsworth	0
Gawsworth Road	C418	Macclesfield	0
Goughs Lane	UW1493	Knutsford	25
Groby Road	UY365	Crewe	25
Grove Avenue	UW1514	Wilmslow	0
Gunco Lane	UW1517	Macclesfield	50
Harvey Road	UY1850	Congleton	25
Hassall Road	UY797	Alsager	35
Hassall Road	UY1178	Hassall	35
Havannah Lane	UY800	Congleton	0
Hayhurst Avenue	UY804	Middlewich	0
Heatley Lane	C509	Broomhall	0

Heyes Lane	C463	Alderley Edge	75
Heyes Lane	C463	Wilmslow	75
Highcroft Avenue	UY816	Congleton	0
Higher Downs	UW1559	Knutsford	0
Hollin Green Lane	C509	Newhall	0
Hough Lane	C463	Wilmslow	0
Hunsterson Road	C535	Hunsterson	0
Hurst Lane	UW1587	Bollington	0
Kennet Drive	UY1872	Congleton	0
Kent Drive	UY1859	Congleton	0
Kerridge Road	UW2543	Hurdsfield	25
Knowsley Lane	C304	Church Lawton	10
Lacey Green	UW1622	Wilmslow	10
Leigh Road	UY852	Congleton	25
Light Alders Lane	UW1884	Disley	25
Light Alders Lane	UW2651	Disley	25
Linnards Lane	C626	Plumley	50
Lodge Road	UY866	Alsager	0
Long Lane	C525	Alraham	0
Long Lane	C513	Brindley	0
Long Lane	C513	Haughton	0
Long Lane	C513	Spurstow	0
Long Lane	C525	Wettenhall	0
Long Shoot Road	C423	Withington	0
Longhill Lane	C529	Audlem	25
Love Lane	C609	Betchton	0
Mablins Lane	UY425	Crewe	25
Manor Park South	UW1685	Knutsford	75
Marthall Lane	C110	Ollerton	0
Merrymans Lane	UW4225	Great Warford	0
Mill Lane	C104	Ashley	85
Mill Lane	UY2381	Moston CEC	85
Mobberley Road	C106	Wilmslow	0
Moody Street	UY899	Congleton	0
Moss Lane	UY903	Sandbach	10
Mottram Road	C420	Alderley Edge	50
Mount Pleasant Road	C304	Odd Rode	75
Mow Cop Road	C304	Odd Rode	75
Mow Lane	C304	Odd Rode	0
New Inn Lane	C609	Betchton	0
New Road	UX1698	Dodcott cum Wilkesley	60
New Road	UX1698	Wrenbury cum Frith	60
Newton Hall Lane	C106	Mobberley	50
Newton Heath	UY920	Middlewich	0
Padbury Lane	C352	Congleton	0
Pedley House Lane	C111	Great Warford	10
Pedley Lane	C111	Great Warford	10
Pinewood Road	UW3613	Wilmslow	50
Pirie Road	UY954	Congleton	25
Plant Lane	UY1114	Moston CEC	0

Richard Holland

Subject: FW: CEH - Verge Hardening - Meadowside, Newtown

From: [REDACTED]

Sent: 26 February 2020 17:19

Subject: CEH - Verge Hardening - Meadowside, Newtown

Dear Sir/Madam,

Further to our last correspondence, Cheshire East Highways have made the decision to suspend works following interaction with local residents. It has become clear that the levels of support for implementing such measures may not remain as expected. As a result we propose to re-engage with local residents to ensure that there is sufficient local support before progressing any further.

We will therefore be in contact with you in due course to provide an update regarding the next steps.

Kind Regards

[REDACTED]

**Assistant Engineer | Design
Cheshire East Highways**

[REDACTED]

www.cheshireeast.gov.uk/highways

Follow us on Twitter @CECHighways

ITEM 17.



Working for a *brighter future* together

Cllr Jackie Pattison
Chair
Disley Parish Council

Regulatory Services and Health
Municipal Buildings
Earle Street
CREWE
CW1 2BJ

7 February 2020

OUR REF: TB/JM/7453081

Dear Cllr Pattison,

RE: Dog Attack – Mr Pimblott

Thank you for your email dated 29th January 2020, which has been forwarded to me for a response by our Acting Chief Executive, Kath O'Dwyer.

I can confirm that Mr Pimblott's complaint has already been investigated by our Dog Warden having come to the Service directly via email from Mr Pimblott. I understand that the Dog Warden has spoken with Mr Pimblott, carried out an advisory visit to the owner of the dog, and that the matter has been resolved.

I hope the above information is of assistance to you.

Yours sincerely

A handwritten signature in black ink, appearing to read "Tracey Bettaney".

Tracey Bettaney
Principal Manager: Regulatory Services & Health

OFFICIAL

Richard Holland

Subject: FW: [OFFICIAL] Disley Community Centre
Attachments: scanned-EDGE, Jon-20200217141602.pdf

From: [REDACTED]
Sent: 17 February 2020 13:55
To: Richard Holland <clerk@disleyparishcouncil.org.uk>
Subject: [OFFICIAL] Disley Community Centre

Richard

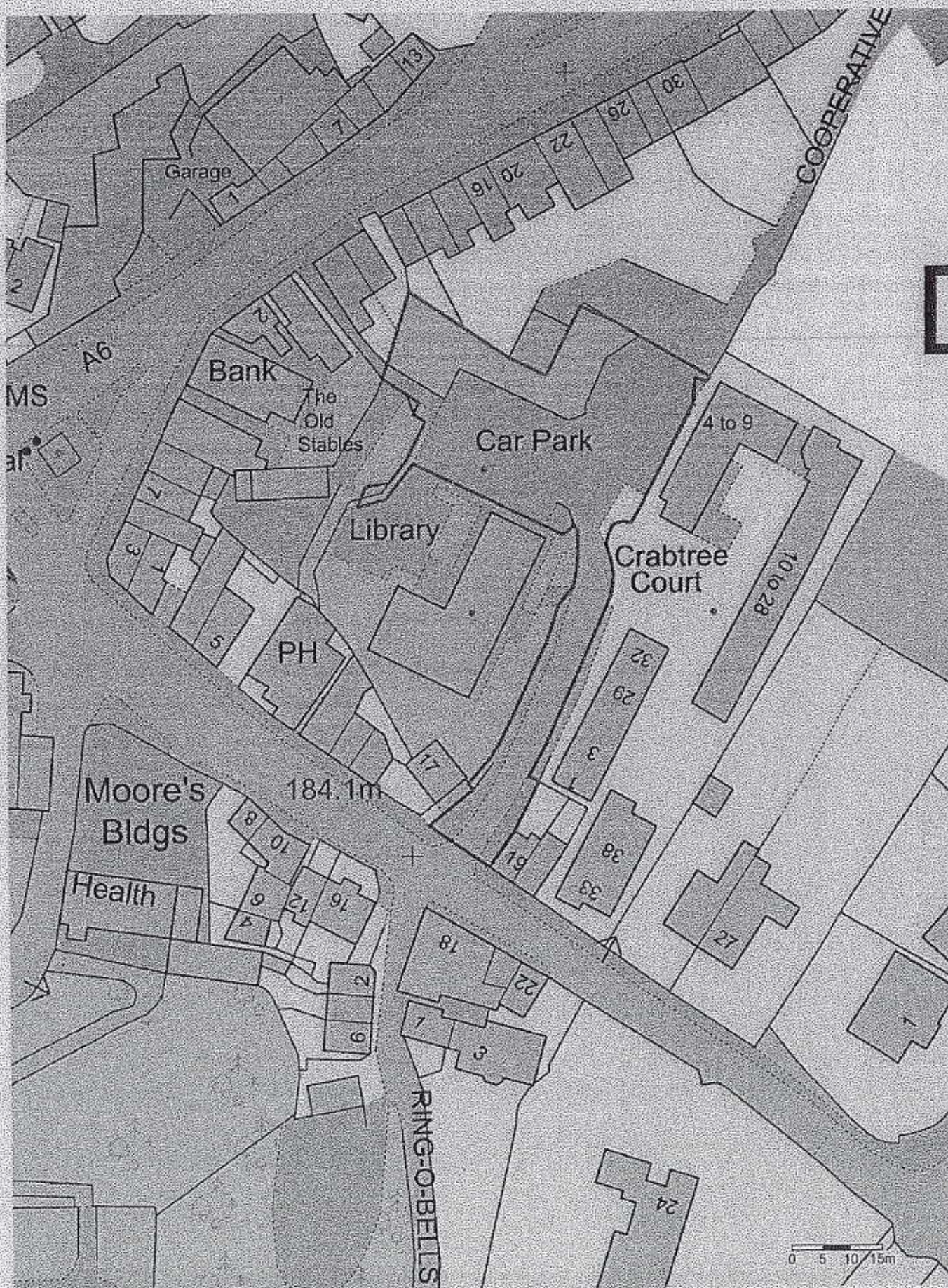
Ive attached an ownership plan of the site and the flower bed that was mentioned regarding removal is not on Cheshire easts land so it looks as its on the transferred land to yourselves ? so it would be your decision to remove ? And just to keep you in the loop ive put a project on for 20-21 to have the car park re lined, trench repaired and the street lights made to work

Perhaps you could let the other parties from our meeting know ?

Many thanks



[REDACTED]
Property Operations Advisor
| Facilities Management | Delamere House, Floor 2
Delamere Street, Crewe, CW1 2JZ
[REDACTED]



17/2/2020



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1.782



DISLEY PARISH COUNCIL

DISLEY AND NEWTOWN PARISH STRATEGY 2020-2023

Approved by Council:

Introduction

Disley Parish Council has been developing its priorities for the next four years and now wishes to present its draft Parish Strategy for 2020-2023.

The Parish Council has set out a vision for Disley and Newtown, the Council's mission Statement and its core values. Below these are specific details of Council's goals and objectives.

This document will be used to guide the Council over the next four years, and we would welcome any feedback from our residents.

Our Vision: A compassionate, healthy and vibrant community in a village which has developed in a way that maintains its uniqueness, character and sense of community.

To achieve this, we will engage with and support our community, embrace the benefits of modern rural life and celebrate the local environment, history and heritage.

Our Mission: (Purpose) To be a listening and engaging council which will lead the community forward so that the village can realise its potential.

To this end, councillors and officers will work together and in partnership with others to champion the needs and wishes of the community. We will manage our resources effectively, operate sustainably and be an advocate and campaigning voice for the village.

Our Core Values: by which we will operate the Council are:

- Democracy
- Transparency
- Equality
- Respect
- Partnership working
- Community engagement
- Value for money
- Environmentally responsible

Council Goals: which are supported by key objectives, to ensure the Council will:

1. **Strive for an engaged, empowered and inclusive community**

- To make our communities as inclusive as possible.
- To do all we can to improve communications.
- To work with others to improve our locality and economy

2. **Work to make the village environmentally responsible and more sustainable**

- To assist the community in achieving an environmentally responsible and more sustainable village.
- To aim to influence the planning system for the benefit of the local community.
- To raise the standards of our public realm and gateways as a high priority, in order to make the village more attractive to residents, visitors, businesses and their customers.

3. **Celebrate and protect our landscape, heritage and rural environment**

- To protect and enhance our local environment
- To support and, where appropriate develop, the range of leisure, sporting and landscape assets and enhance access and public enjoyment.
- To protect and enhance our heritage.

4. **Endeavour to make our village safer and healthier**

- To work with others to reduce the impact of traffic speeds and volumes as a high priority.
- To work with others to minimise crime and anti-social behaviour:
- To work with others to make sure our village is as safe as possible.
- To work with others to improve residents' health and well-being

5. **Continuously develop the potential of the Council.**

- To develop capacity and a diverse skill base within the Council.
- To deliver excellent services according to both needs and resident feedback.
- To maintain and improve an integrated approach to management
- To provide excellent communications and transparency.

Overview

Disley Parish Council promises to continue to have strong communication with the community, using its power and influence as a small local authority to further the best interests of the village as a whole.

The Council will listen and respect all points of view and will exercise its duties with tolerance, patience and understanding in a fair and reasoned manner.

The Parish Council aims to lead by example, to operate effectively and efficiently, developing greater capacity and capability to achieve its priorities.

This summary forms the core of the Council's Parish Strategy and contains its broad goals for the next 3 to 4 years. The Council recognises that it cannot achieve everything on our own and will need to work with residents, other public bodies, community and voluntary groups and businesses for the village to reach its potential. In some areas the Council can only support others and lobby and influence. The Council will concentrate its efforts on those services and projects that make the greatest difference to village and compliment all the good work being done by others.

The tables below contain the main actions necessary to deliver the Councils' goals and objectives and form the basis of its internal work plan. These actions help the Council to quantify the human and financial resources and equipment needed. The resources will be catered for in a medium-term financial plan. The Parish Strategy will be revised annually and the tables will allow performance monitoring and reporting.

Key

C = Current goal

F = Future goal

Responsible Committee/Outside body/Project Teams

ADMIN = Council administration

ALLOT = Allotment Association representatives

AQHI = Air Quality & Highways Improvements Project Team

BUS = Community Transport Team Project Team

BUSIN = Business Community/Economic Development Project Team

CCI = Community Centre Improvements Project Team

CHAIR = Chair of the Council

DPC = Disley Parish Council – Cross-Council initiative

DFS = Disley Footpaths Society representatives.

ENVIR = Environmental Impact Review Project Team

EVENT = Events Project Team

FINAN = Finance Committee

H&WB = Health & Well-being Project Team

LEIS = Leisure Facilities Project Team

PLANN = Planning Committee

PACP = Poynton Area Community Partnership representatives

PAHG = Poynton Area Highways Group representatives.

STRE = Streetscene Project Team

TBD = To be decided

Goal 1: Strive for an engaged, empowered and inclusive community		
1. To make our communities as inclusive as possible		
a. Should building development be necessary, to lobby for housing suitable for young people and the older generation.	C	PLANN
b. Continue to engage with Cheshire East Council (CEC) through the Poynton Area Community Partnership, for the benefit of the village.	C	PACP
c. Lobby for service accessibility for the disadvantaged or hard-to-reach in our communities.	C	H&WB
d. Support and lobby for better access and facilities for those with disabilities.	F	H&WB
e. Build links with the Disley Primary School, local nurseries and youth organisations and inform young people of the work of the Council.	F	DPC
f. We will review the facilities on our allotments to see if we can better cater for people with disabilities.	F	ALLOT
g. Send a Welcome Pack to all new residents whenever possible.	C	ADMIN
h. Continue to support Remembrance Sunday.	C	EVENT
i. Continue to maintain a Directory of Youth facilities on our website.	C	ADMIN
j. Work with CEC to ensure a library remains in Disley	C	DPC
2. To do all we can to improve communications.		
a. Include information from other organisations in the Disley News, eBulletin, website and social media.	C	ADMIN
b. Review the Council's channels of communication and develop a Communications Policy to better project the Council's role and public information.	F	DPC
c. Hold joint surgeries with DPC and Police Community Support Officers.	C	DPC
3. To work with others to improve our locality and economy		
a. Encourage the involvement of a wider number of residents.	C	DPC
b. Continue to recognise community contributions through the Civic Awards.	C	DPC
c. Maintain a directory of clubs, societies and educational establishments on our website.	C	ADMIN
d. Support the annual Disley and Lyme Horticultural Show.	C	EVENT
e. Continue to support the Disley Well Dressing Festival.	C	EVENT
f. Continue to facilitate the Disley Parish Council Christmas Extravaganza.	C	EVENT
g. Support our local Parochial Church Council, schools, clubs and voluntary organisations which take forward the objectives of this Strategy.	C	DPC
h. Act as an advocate and gateway to other agencies in order to resolve local issues.	C	DPC
i. Maintain a Business Directory on our website and take every opportunity to promote local businesses and "trade locally" campaigns.	C	BUSIN
j. Lobby to widen the number of destinations for local public transport links.	F	TBD
k. Support initiatives to increase the availability of visitor accommodation	F	TBD
Goal 2: Work to make the village environmentally responsible and more sustainable		
1. To assist the community in achieving an environmentally responsible and more sustainable village.		
a. Set a high environmental standard by undertaking an environmental audit of the Council's activities, calculating our carbon footprint and producing an action plan.	F	ENVIR
b. Develop the longer-term sustainability of the village by working with others to address wider environmental issues and concerns.	F	ENVIR
c. Plan and undertake tree planting schemes to make better use of the land we own, with mixed woodland (including a community orchard) aimed at creating more habitats and improving biodiversity.	F	ENVIR

2. To aim to influence the planning system for the benefit of the local community		
a. Do everything possible to implement the policies of the adopted Neighbourhood Plan and use them to justify our observations on applications and planning policy consultations.	C	PLANN
b. Lobby CEC to use the Local Plan policies, to ensure that we have the right type and numbers of developments whilst ensuring that we do not lose 'the sense of place'.	C	PLANN
c. Continue to liaise with CEC to ensure we receive an appropriate share of CIL/S106 money and also lobby the principal council to use their share of CIL/S106 creatively for the benefit of the village.	C	PLANN
d. Lobby for proper provision to be made for additional demands on services and infrastructure, as development is approved within and adjacent to the village.	C	PLANN
3. To raise the standards of our public realm and gateways as a high priority, in order to make the village more attractive to residents, visitors, businesses and their customers.		
a. We will consider a Ranger Service to raise standards within our public spaces and consider mechanical sweeping of the village centre.	F	STRE
b. We will improve village gateways linking to the parish's heritage.	F	STRE
c. We will evaluate current Parish Council and CEC standards for public green open space and define standards to aspire to.	F	STRE
d. Continue to facilitate two community litter picks per year.	C	EVENT
Goal 3: Celebrate and protect our landscape, heritage and rural environment		
1. To protect and enhance our local environment.		
a. Continue to protect the green belt and local green spaces, monitoring them as necessary.	C	PLANN
b. Work with others to preserve and enhance the Village's biodiversity through supporting the retention, creation and improvement of the villages' natural assets including hedgerows and ponds.	F	ENVIR
c. Monitor performance and hold CEC to account for achieving the objectives of the Air Quality Management Area.	C	AQHI
d. Encourage resident involvement in maintaining public spaces.	C	DPC
2. To support and where appropriate develop, the range of leisure, sporting and landscape assets and enhance access and public enjoyment.		
a. Consider proposals for suitable open and inclusive new leisure and tourism developments.	C	LEIS
b. Lobby for additional and improved safe cycle routes.	C	DPC
c. Encourage walkers by supporting the Disley Footpaths Society in maintaining and signposting the many footpaths in the village, as well as maintaining or enhancing public rights of way.	C	DFS
d. Continue to make available maps and leaflets on walks and heritage trails.	C	ADMIN
e. Complete the upgrading of the Parish Council's Play areas.	C	LEIS
f. Consider the asset transfer of Bentside Play Area from CEC to Parish Council ownership.	C	LEIS
3. To protect and enhance our heritage.		
a. Developing the knowledge of history in the village and supporting the Local History Society.	C	EVENT
b. Continue to develop a village history dimension on the website.	F	TBD

c. Continue to take a proactive role in managing our conservation areas and making information available.	C	PLANN
d. Continuing to maintain "Places to Visit" on our website and other promotions.	C	ADMIN
e. Further developing partnerships with the National Trust at Lyme.	C	EVENT
Goal 4: Endeavour to make our village safer and healthier		
1. To work to reduce the impact of traffic speed and volume as a high priority:		
a. Support Community Speed Watch initiatives and seek to expand to other areas.	C	AQHI
b. Lobby CEC for additional traffic calming as appropriate.	C	AQHI
c. Notify highway works that are necessary to CEC or the Area Highways Group for minor works.	C	PAHG
d. Continue to support free parking at the Community Centre and across the village.	C	AQHI
e. Review the Disley Parking Strategy	F	AQHI
f. Facilitate electric vehicle charging points in the village.	F	ENVIR
g. Provide bicycle parking at suitable locations.	F	STRE
2. To work with others to minimise crime and anti-social behaviour.		
a. Support and publicise local Neighbourhood Watch schemes.	C	DPC
b. Work with Police to disseminate information and report matters of concern.	C	DPC
c. Continue to support our PCSO	C	DPC
3. To work with others to make sure our village is as safe as possible.		
a. Support Cheshire Fire and Rescue in fire safety campaigns and disseminating information.	C	ADMIN
b. Work with the community and CEC to develop a Community Resilience Plan.	F	ADMIN
c. Issue home safety advice through events, our newsletter, eBulletin, website and social media etc.	C	DPC
d. Continue to support and fund CCTV in the village centre.	C	DPC
4. To work with others to improve residents' health and well-being.		
a. Continue to lobby to ensure adequate healthcare is available to our residents and act as a gateway to services.	C	H&WB
b. Maintain the directory of health services on the website.	C	ADMIN
c. Continue to issue health and well-being advice through events, the Disley News, eBulletin, website and social media etc.	C	ADMIN
d. Publish regular information on air pollution standards and monitoring results.	C	AQHI
e. Maintain a directory of defibrillators and support them as needed.	C	H&WB
f. Consider commissioning a report on establishing a "Safe Place" in the village for vulnerable residents and visitors.	F	H&WB
Goal 5: Continuously develop the potential of the Council.		
1. To develop capacity and a diverse skill base within the Council		
a. Through Councillor and Officer training and development.	C	DPC
b. Through continuous risk management.	C	ADMIN
c. Being creative in finding sources of external/additional funding.	C	DPC
d. Review the use of technology within the Council to improve efficiency.	C	ADMIN
2. To deliver excellent services according to both need and consumer choice.		
a. Continue to manage and maintain three allotment sites to a good standard and to allocate plots in accordance with our policy.	C	ALLOT
b. Continue to review the standards and facilities provided on our sites and the need for additional plots.	C	ALLOT
c. Continue to manage and maintain the Community Centre and make facilities available to the community.	C	CCI
d. Continue to maintain our Village Maintenance Service.	C	STRE
e. Continue to provide a Community Transport Scheme.	C	BUS

f.	Continue to offer an administration office/reception at the Community Centre to make Council services accessible to residents and to facilitate a “signposting” service to other public and voluntary organisations.	C	ADMIN
g.	Maintain our play areas and recreation space to a high standard.	C	ADMIN
3.	To maintain and improve an integrated approach to management.		
a.	Adopt a budget and precept for 2020/21 and a 5-year medium Term Financial Plan.	F	FINAN
b.	Implement our Strategy through a Business Plan.	C	DPC
c.	Develop a centralised Council Handbook for Council quality, operations, policies, procedures, human resources etc.	F	DPC
d.	Review our Financial Regulations, Standing Orders and Reserves policy annually.	C	DPC
e.	Identify other policies which would complement the Strategy.	F	DPC
f.	Maintain our Business Continuity Plan in case of a disaster.	C	ADMIN
4.	To provide excellent communications and transparency.		
a.	Continue to publish the Annual Budget (including reserves) on our website.	C	ADMIN
b.	Review our Community Grant Scheme in accordance with the Corporate Strategy.	F	FINAN
c.	Produce an Annual Report.	C	CHAIR
d.	Continue to issue three newsletters per annum and deliver to each village home and business.	C	ADMIN
e.	Maintain a website and social media with up to date information.	C	ADMIN
f.	Continue to publish both Internal and External Audit Reports on the Website.	C	ADMIN

ITEM 20

Richard Holland

Subject: FW: Disley PCC - Parish Council's contribution to Maintenance of Church Grounds

From: [REDACTED]
Sent: 23 February 2020 16:16
To: Richard Holland <clerk@disleyparishcouncil.org.uk>
Cc: [REDACTED]
[REDACTED]
[REDACTED]

Subject: Disley PCC - Parish Council's contribution to Maintenance of Church Grounds

Dear Richard,

On behalf of the Vicar, Churchwardens and PCC can I thank you and Disley Parish Council for the cheque for £1,400 as DPC's contribution to the maintenance and upkeep of the church grounds at St. Mary's. This contribution is always very welcome as we face ever increasing costs of maintenance. Please pass on our grateful thanks to the Parish Councillors.

Kind regards,

[REDACTED]
**Treasurer St. Mary the Virgin Church, Disley
and Disley PCC (Registered Charity No.1185602)**
Tel: [REDACTED]
Mobile: [REDACTED]
Email: [REDACTED]

ITEM 21.

WILDLIFE AND COUNTRYSIDE ACT 1981

DEFINITIVE MAP AND STATEMENT FOR THE
BOROUGH OF CHESHIRE EAST

The Cheshire East Borough Council Definitive Map and Statement
(Addition of Public Footpath No. 77, Parish of Disley)
Modification Order 2019

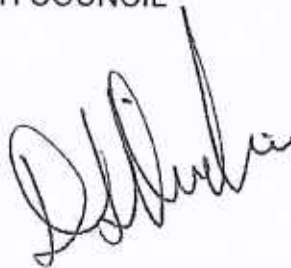
This Order is made by the Cheshire East Council under Section 53 (2) (b) of the Wildlife and Countryside Act 1981 ("the Act") because it appears to that authority that the Definitive Map and Statement for the Borough of Cheshire East require modification in consequence of the occurrence of an event specified in:

Section 53 (3) (c) (i), namely, the discovery by the authority of evidence which (when considered with all other relevant evidence available to them) shows that a right of way which is not shown in the map and statement subsists or is reasonably alleged to subsist over land in the area to which the map relates, being a right of way to which this Part applies.

The Authority has consulted with every local authority whose area includes the land to which the Order relates. The Cheshire East Council hereby Orders that:

1. For the purposes of this Order the relevant date is the 31st October 2019.
2. The Definitive Map and Statement for the Borough of Cheshire East shall be modified as described in Parts I and II of the Schedule and shown on the map attached to this Order.
3. This Order shall take effect on the date it is confirmed and may be cited as "The Cheshire East Borough Council Definitive Map and Statement (Addition of Public Footpath No. 77, Parish of Disley) Modification Order 2019"

THE COMMON SEAL OF
CHESHIRE EAST BOROUGH COUNCIL
was affixed this
31st October 2019
In the presence of:



12042
(1)

Authorised Signatory

SCHEDULE

PART I

MODIFICATION OF THE DEFINITIVE MAP

Description of footpath to be added

Public Footpath No.77, Parish of Disley

Commencing at its junction with Meadow Lane (UW 3054) at OS grid reference SJ 9790 8482 (point A on Plan No. WCA/020A) and running in a generally west north westerly direction for approximately 23 metres to Dryhurst Lane (UW 2656) at O.S. grid reference SJ 9788 8483 (Point B on Plan No. WCA/020A)

The width of the footpath is 3 metres throughout.

A total distance of approximately 23 metres.

SCHEDULE

PART II

MODIFICATION OF DEFINITIVE STATEMENT

Variation of particulars of path or way

O.S. SHEET NO: SJ 98SW

RELEVANT DATE: 31st October 2019

PARISH: Disley

PATH NUMBER: Public Footpath No. 77

GRID REFERENCE:

From: SJ 9790 8482

To: SJ 9788 8483

DESCRIPTION:

Public Footpath No. 77, Parish of Disley commencing at its junction with Meadow Lane (UW 3054) at OS grid reference SJ 9790 8482 and running in a generally west south westerly direction for approximately 23 metres to Dryhurst Lane (UW 2656) at O.S. grid reference SJ 9788 8483.

APPROXIMATE LENGTH: 23 metres

WIDTHS: 3 metres throughout

NATURE OF SURFACE: Tarmac/Grass/Stone

SIGNS AND NOTICES:

LIMITATIONS OR CONDITIONS OF USE:

OTHER PARTICULARS:

Added by "The Cheshire East Borough Council Definitive Map and Statement (Addition of Public Footpath No. 77, Parish of Disley) Modification Order 2019

ORDER MADE ON: 31st October 2019

Footnote: Lengths and widths computed from Ordnance Survey digitised maps.

397800

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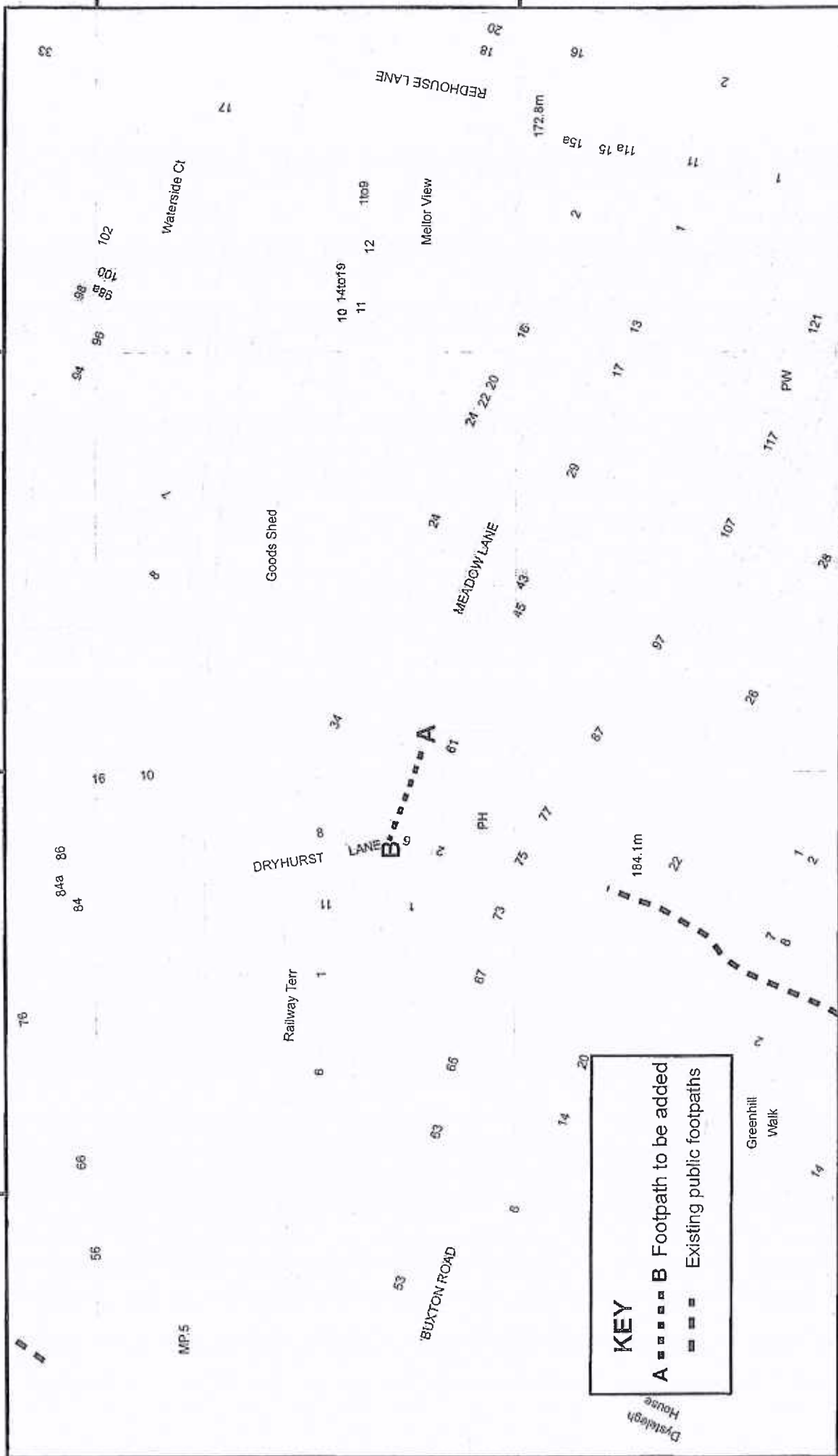
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KEY

- A - - - - - B Footpath to be added
- - - - - Existing public footpaths



1:1,250

**Cheshire East Council Definitive Map & Statement
(Addition of Public Footpath no. 77, Parish of Disley)
Modification Order 2019**

Plan No. WCA/020A



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Appendix B	Planning Applications
20/0508M	Single storey extension
	8 Ashwood Road, Disley SK12 2EL
Comments	
20/0556M	Demolition of existing conservatory to replace with new conservatory
	Stoneridge Cottage, Green Lane, Disley SK12 2AL
Comments	<i>(Comments to be sent directly to Hannah Middleton)</i>
20/0661M	Demolition of existing conservatory, proposed single storey rear extension with 4 roof lights
	75 Buxton Old Rd. Disley SK12 2BN
Comments	<i>(Comments to be sent directly to Hannah Middleton)</i>
20/0764M	Proposed fit out of loft to provide en-suite & bedroom accommodation with new internal access stair, rear dormer to width of rear elevation and Velux window to front elevation roof over new staircase
	14 Redhouse Lane, Disley SK12 2EW
Decisions	
19/5785M	Replacement roof with higher ridge and new flat roof dormers – granted subject to 3 conditions
	4 Ashwood Road, Disley SK12 2EL
19/3913M	Certificate of lawful use - Proposed conversion of garage to create a living room with alterations to existing kitchen window – certified as lawful
	90 Duddy Road, Disley SK12 2GB
19/5137M	Full planning application for the conversion of two barns to a single residential dwelling with associated landscaping and garaging - resubmission of previously approved applications 10/4232M and 15/2777M - granted subject to 13 conditions
	Two barns and ancillary buildings and st, Bentside Farm, Green Lane, Disley SK12 2NZ
19/5781M	Raise roof of garage to create habitable area over garage - refused as an inappropriate form of development within the Green Belt
	Lyme Gate Cottage, 20 Buxton Road West, Disley SK12 2LY

APPENDIX C: Meeting and Events schedule – 13th February 2020

Date & Time	Meeting / Event	Venue
12 th March 2020 6.30pm	Policing update	Community Centre
12 th March 2020 7.30pm	Council Meeting	Community Centre
26 th March 2020 2.00pm	Health & Well-being project meeting	Meeting room
28 th March 2020 10.30am	Community Spring Clean	The Ram Green
30 th March 2020 1.30pm	Poynton Area Highways Group	Macclesfield Town Hall
3 rd April 2020 4.00pm	David Rutley MP surgery	Community Centre
2 nd April 2020 7.30pm	Council Meeting	Community Centre
23 rd April 2020 7.30pm	Annual Parish Meeting	Community Centre



SSE Green

Renewable electricity for your business



Grow your business with 100% clean, fully accredited renewable electricity and report zero emissions with SSE Green.

EcoAct assurance for you

Whatever the size of your business, demonstrating your renewable energy credentials shows a positive commitment to sustainable values. SSE Green is 100% renewable electricity, generated by wind and hydro assets. It's fully backed by Renewable Energy Guarantees of Origin (REGOs) and independently verified by EcoAct, a CDP Accredited Provider.

The renewable electricity that we provide gives a real bonus for companies that must account for their Scope 2 emissions under the Greenhouse Gas (GHG) Protocol Corporate Standards. Our processes comply with the stringent carbon reporting requirements, so you can credibly measure and report zero emissions from purchased electricity.



SSE Green Gas is also available

The green approach that's good for business



Our scalability and technical expertise mean we can support a range of green energy options for large and small organisations. Our offering includes SSE Green, REGO+* and Power Purchase Agreements.

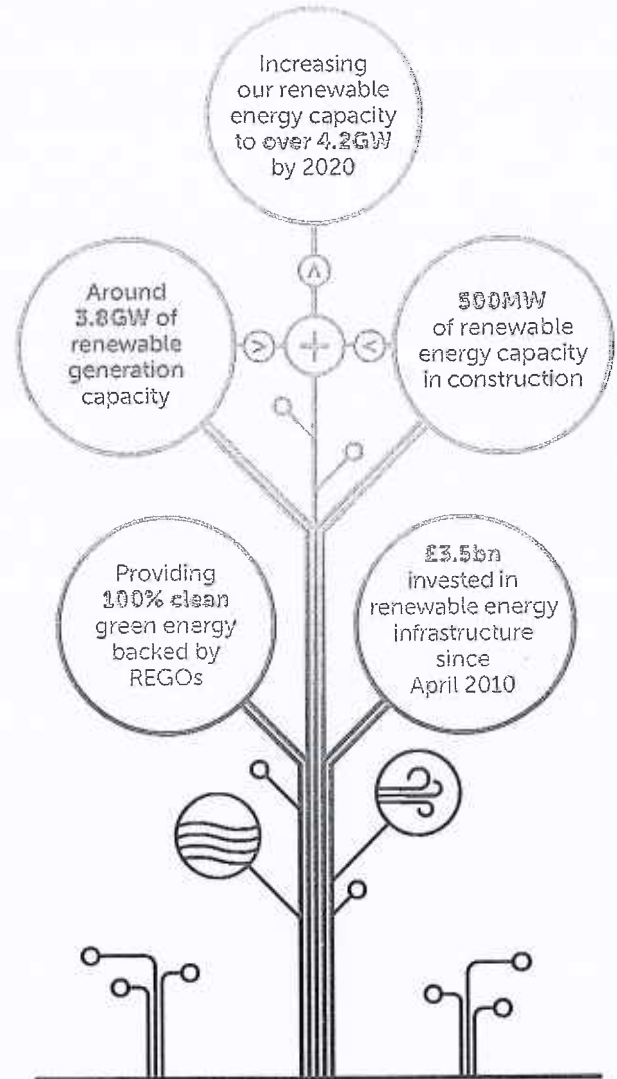
A good business decision

When tendering for contracts, it's often essential to demonstrate strong environmental credentials as part of your bid. By choosing SSE Green, you can show your commitment to sustainable energy resources.

And you'll receive a specially designed certificate and logo when you purchase SSE Green. You can display these items in public spaces and use them in customer communications to promote your sustainable values to customers.




How SSE Green can help you

-  Reduce your carbon footprint
-  Report zero emissions for 'Scope 2' purchased electricity
-  Demonstrate your commitment to renewable and sustainable goals
-  Enhance your reputation with customers and stakeholders



SSE Green electricity is supported solely by REGOs from wind and hydro assets

To power your business with SSE Green, contact your account manager today.

 0800 389 4466  info@ssebusinessenergy.co.uk  ssebusinessenergy.co.uk

11/19/20



The Pensions Regulator

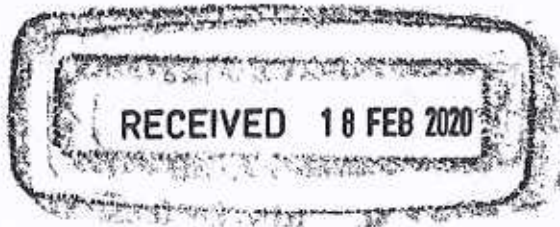
Making workplace pensions work

PO Box 332
Darlington
DL1 9PS

www.thepensionsregulator.gov.uk

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Mrs Jackie Pattison
Chair of the Council
DISLEY PARISH COUNCIL
Disley Community Centre
off Buxton Old Road
Disley
Cheshire
SK12 2BB



13 February 2020

Dear Mrs Pattison

Automatic enrolment duties: Acknowledgement of re-declaration of compliance

This letter confirms DISLEY PARISH COUNCIL has completed a re-declaration of compliance with The Pensions Regulator under the Pensions Act 2008 (or for employers in Northern Ireland the Pensions Order 2008). The Pensions Regulator has recorded the following information as being submitted.

Date of re-declaration	12/02/2020
Date of re-enrolment	12/02/2020

Details of the person who completed the re-declaration

Title	Mr
First name	Richard
Last name	Holland
Main telephone number	01663762726
Email address	clerk@disleyparishcouncil.org.uk
Relationship to employer	Other
Your contact address	Disley Community Centre off Buxton Old Road Disley Cheshire SK12 2BB United Kingdom

Employer details

Name of employer	DISLEY PARISH COUNCIL
Alternative identifier type	VAT Registration Number
Alternative identifier	GB158660343



Employer contact details

Title	Mrs
First name	Jackie
Last name	Pattison
Job title	Chair of the Council
Email address	admin@disleyparishcouncil.org.uk
Employer address	Disley Community Centre off Buxton Old Road Disley Cheshire SK12 2BB

PAYE schemes

PAYE scheme reference 1	120/EA71470
-------------------------	-------------

Pension scheme used for automatic enrolment

	Occupational pension scheme
Pension scheme name	Cheshire Pension Fund
Pension scheme registry number	10027832
EPSR	00080

Staff details

Total number of staff in employment on the re-enrolment date	5
Number of staff you had to put into the Cheshire Pension Fund pension scheme on your re-enrolment date	0
Number of staff who were already members of a pension scheme on your re-enrolment date	4
Number of staff who did not fall into any of the above categories	1

Important note

As the employer, it is your responsibility to check these details are correct. If someone else has completed the re-declaration on your behalf, this includes checking that the person who submitted the re-declaration is authorised by you to do so.

You should make sure that any incorrect details are amended within the next 14 days. You can do this by visiting www.autoenrol.tpr.gov.uk

If your re-declaration was done by telephone, please call The Pensions Regulator's customer support on 0345 600 1011.

You will be required to re-enrol certain staff into a pension scheme and re-declare with The Pensions Regulator in approximately three years' time. In the meantime, you will have ongoing responsibilities to:

- continue to assess and put any staff who meet the requirements into your scheme
- pay contributions on behalf of the staff you have put into, or have asked to join, your scheme
- process anyone that has asked to join the scheme or asked to leave the scheme
- keep records of the above.

This list is not exhaustive. For more information please go to: www.tpr.gov.uk/next

2019/20 Finance Year End – Plan Summary

Planned Date	Critical Actions	Date Completed
14 th February 2020	Year End Webinars	14/02/2020
27 th February 2020	Internal Audit preparation	
2 nd March 2020	Review Opening Position. Month-end finances and payroll	
5 th March 2020	Reconcile February 2020	
10 th March 2020	Internal Audit preparation	
25 th March 2020	Internal Audit preparation	
1 st April 2020	Year End Close Down starts. Month-end finances and payroll.	
2 nd April 2020	Year-end finances Reconcile March 2020	
7 th and 8 th April 2020	Prepare Year End Accounts. Start of Year procedures	
15 th and 16 th April 2020	External Audit reports	
14 th May 2020	Full Council Meeting to sign off AGAR and approve year-end statements	
End May 2020	Internal auditing	
11 th June 2020	Full Council meeting to note Internal Audit Report and Notice of Public Rights to View.	
12 th June 2020	Submit AGAR to External Auditor	

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/19

APPENDIX A. (1)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1512	005910	£4,824.00	400/3	10/12/19	G. Timlin Roofing Limited - Community Centre Roof Repairs including repair broken tiles, clean and repair gutters and downpipes, repair Velux windows, clear moss from roof, check for broken battens removal of rubbish, labour and materials. £2,400 + VAT plus £360 per day for moss clearance	£4,824.00
1513	005911	£101.70	240	21/02/20	R. Harman - Allotment deposit return- Springfield 1A and 1B	£101.70
1514	005912	£31.80	240	21/02/20	P Walker - Allotment deposit return - Greystones 6B	£31.80
1515	005913	£220.76	400/3	21/02/20	Safe I.S. Limited - 3-year fire extinguisher service agreement 2020 to 2023	£220.76
1516	005914	£120.00	300/4	21/02/20	Minibus Options/Minibusbits Ltd - Repair to rear parking sensor	£120.00
1517	005915	£30.60	225/11	21/02/20	Cllr. Steve Birchall - Travel expenses to Police & Crime Commissioner meeting	£30.60
1518	005916	£157.74	400/3	21/02/20	PHS Group - Sanitary disposal services - 21/03/2020 to 20/03/2021	£157.74
1519	005917	£309.00	225/16	21/02/20	Woods Solicitors - Legal services in connection with parking at Newtown and Greystones Allotments land	£309.00
1520	005918	£500.00	225/16	21/02/20	Peter C Cooper & Associates - Professional Services for Parish Council Strategic Planning Work	£500.00
1521	BACS/0403 20/SHIRES	£59.00	220/5	22/02/20	Shires Pay Services Ltd - Payroll Service - February 2020	£59.00
1522	BACS/2802 20/RHOLL AND	£319.32		21/02/20	Richard Holland - Tool servicing, toaster, fire extinguisher	£319.32
1		£242.30	260		Power tools - Annual service	
3		£59.99	400/3		Toaster for Community Centre	
4		£17.03	310/8		Fire extinguisher for Council van	
1523	BACS/0802 20/EON	£107.60	230/1	02/02/20	E-on Energy - Electricity charges for village streetlighting - January 2020	£107.60
1524	BACS/2802 20/ALLOT MEN	£189.00	240	21/02/20	Disley Allotment Association - 27 x Annual Allotment Association Membership fees	£189.00
1525	BACS/2802 20/STAYL OR	£32.63	400/9	21/02/20	Steven Taylor - Community Centre cleaning supplies	£32.63
1526	BACS/2802 02/WATER PLU	£147.28	400/7	21/02/20	United Utilities/Waterplus - Community Centre - surface water charges - 01/04/2020 to 31/03/2021	£147.28
1527	DD/200220 /CNG	£294.47	400/5	20/02/20	CNG Limited - Community Centre Gas and CCL charges - January 2020	£294.47

Signature

Signature

Date

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/19

APPENDIX .A. (1)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1528	DD/120220 /ALLSTAR	£111.14		12/02/20	Allstar - Community Bus and Handyman vehicle fuel	£111.14
	1	£50.00	310/1		Handyman vehicle fuel	
	2	£61.14	300/1		Community Bus fuel	
1529	DD/100220 /OPUS	£297.44	400/6	10/02/20	Opus Energy Ltd - Community Centre electricity charge - 25/12/2019 to 24/01/2020	£297.44
Total		<u>£7,853.48</u>				

Signature _____

Signature _____

Date _____

Disley Parish Council

Expenditure transactions - approval list

Start of year 01/04/19

APPENDIX .A. (2)

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1530	005919	£48.00	220/3	03/03/20	Edge IT Systems Ltd - Finance end of year webinar	£48.00
1531	BACS/1303 20/AWARD	£23.00	225/18	03/03/20	Award Cleaning Services - Window cleaning services - 03/03/2020	£23.00
1532	BACS/1303 20/TUNNIC LI	£18.24	600/4	23/02/20	Tunncliffe Labels & Signs Ltd - Banner overlays - Business Group and Spring Clean	£18.24
1533	BACS/1303 20/RHOLL AND	£1,152.76		03/03/20	Richard Holland - Website hosting, Councillor emails, hot water boiler, chainsaw training	£1,152.76
1		£14.95	225/17		DPC website hosting - 25/02/2020 to 25/03/2020	
2		£21.00	225/6		Councillor emails - 24/01/2020 to 23/02/2020	
3		£726.81	400/3		Hot water boiler and installation	
4		£390.00	220/3		Chainsaw training course	
1534	BACS/1303 20/TOMLIN SO	£54.42	260	03/03/20	A H Tomlinson Parbans Ltd - Paintbrushes, graffiti remover, paint and bulb	£54.42
1535	BACS/1303 20/FATEC	£299.00	220/3	03/03/20	FATEC Training - First Aid training course	£299.00
1536	005920	£250.00	290	03/03/20	Disley Local Quaker Meeting - Community grant payment - Minute Ref: 2325	£250.00
1537	DD/240220 /BIFFA	£94.42	400/10	23/02/20	Biffa Waste Services Ltd - Trade waste services - 25/01/2020 to 21/02/2020	£94.42
1538	DD/280220 /ALLSTAR	£90.67		28/02/20	Allstar - Community Bus fuel	£90.67
2		£90.67	300/1		Community Bus fuel	
1539	DD/290220 /IZETTLE	£3.17	420	29/02/20	iZettle - iZettle debit/credit card fees - February 2020	£3.17
		£8,098.08			Salaries & Wages	
Total		£10,131.76				

Signature

Signature

Date

Financial Statement - Cashbook

Statement between 01/04/19 and 29/02/20 inclusive.

Balances at the start of the year

Ordinary Accounts

Current A/C + High Int. A/C	£22,512.36
Petty Cash	£150.00

Short Term Investment Accounts

Nationwide Business Instant Saver	£85,000.00
The Cambridge Building Society	£68,000.00

Long Term Investment Accounts

Cambridge & Counties Bank	£40,676.27
Total	<u>£216,338.63</u>

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
110 Precept	150,839.00	0.00	150,839.00
120 VAT reclaimed	10,030.03	0.00	10,030.03
125 Grant Awards	0.00	0.00	0.00
130 Rental Income	8,823.64	0.00	8,823.64
135 Petty Cash Replenishment	50.00	0.00	50.00
140 RESERVE - Community Transport	7,279.95	0.00	7,279.95
150 Other Income	13,314.28	129.27	13,443.55
190 Bank Interest	137.45	0.00	137.45
191 Investment Account Interest	640.88	0.00	640.88
192 Long-term Investments Interest	0.00	0.00	0.00
200 Community Centre	20,174.36	0.00	20,174.36
Council Total	211,289.59	129.27	211,418.86
Total Receipts	<u>211,289.59</u>	<u>129.27</u>	<u>211,418.86</u>
PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
215 Salaries Inc Pensions	79,055.37	0.00	79,055.37
220 Staffing Expenses	2,444.57	106.92	2,551.49
225 General Administration	16,569.67	906.65	17,476.32
230 Street Lighting	2,704.98	337.68	3,042.66
240 Allotments	1,706.04	5.10	1,711.14
260 Parish Maintenance	2,185.96	388.67	2,574.63
265 Church Grounds Maintenance	1,400.00	0.00	1,400.00
270 Land Administration	0.00	0.00	0.00
280 Playground Upkeep	3,383.31	639.97	4,023.28
281 Play Area & Playing Fields Capital Expenditure	0.00	0.00	0.00
285 Tourism	918.75	106.75	1,025.50
290 RESERVE - Community Grants	1,064.76	0.00	1,064.76
300 RESERVE - Community Transport	4,873.90	603.69	5,477.59
310 Handyman Vehicle	1,705.98	181.51	1,887.49
400 Community Centre	13,655.44	2,225.16	15,880.60
401 Caretaker Salary	10,846.64	0.00	10,846.64
405 RESERVE - Community Centre Capital Exp.	19,380.77	237.95	19,618.72
406 RESERVE - Ginnel improvements	60.00	12.00	72.00

Financial Statement - Cashbook

Statement between 01/04/19 and 29/02/20 inclusive.

407 RESERVE - Newtown Capital Expenditure	5,750.00	1,150.00	6,900.00
410 RESERVE - Community Transport - Capital expenditure	0.00	0.00	0.00
415 RESERVE - Handyman Vehicle capital expenditure	0.00	0.00	0.00
420 Bank Charges	15.42	0.00	15.42
500 Hanging Baskets	5,114.80	1,022.96	6,137.76
600 Village Events	10,390.36	1,922.08	12,312.44
660 CCTV Contribution	3,799.90	759.98	4,559.88
670 RESERVE - Neighbourhood Plan	0.00	0.00	0.00
Council Total	187,026.62	10,607.07	197,633.69
Total Payments	187,026.62	10,607.07	197,633.69

Financial Statement - Cashbook

Statement between 01/04/19 and 29/02/20 inclusive.

Closing Balances

Ordinary Accounts

Current A/C + High Int. A/C	£36,247.53
Petty Cash	£200.00

Short Term Investment Accounts

Nationwide Business Instant Saver	£85,000.00
The Cambridge Building Society	£68,000.00

Long Term Investment Accounts

Cambridge & Counties Bank	£40,676.27
Total	<u>£230,123.80</u>

Not all the accounts have been reconciled exactly to the end date on this statement.

Reserve Balance	
Footpath CC-Market Street	£20,000.00
Community Centre Development	£8,269.63
Community Transport - Ops Fund	£4,624.81
Neighbourhood Plan Fund	£0.00
Allotment Deposits	£349.45
Community Grants	£1,476.48
Working Balance Reserve	£37,550.00
Unallocated Capital Expenditure	£72,539.28
Community Transport - Vehicle	£0.00
Handyman Vehicle	£0.00
Election/Referendum Reserve	£2,000.00
Community Bus Depreciation	£3,000.00
Newtown Playing Fields	£4,250.00
Arnold Rhodes Playing Fields	£10,000.00
Reserves tota	<u>£164,059.65</u>