

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 13TH JUNE 2018 AT DISLEY COMMUNITY CENTRE**

<u>Present:</u>	<p>Cllrs. Kidd, Pattison and Harrop. Cllr. Kennedy arrived at 9.15pm Cllr. Davenport arrived at 9.30pm</p> <p>Start time: 7.35pm</p>
6912	<p><u>To receive any Apologies for Absence.</u> Apologies received from Cllrs. Adams and Chavasse Hadfield. Cllrs Davenport and Kennedy had given apologies for arriving late as they were attending a Rail Partnership meeting.</p>
6913	<p><u>To receive any Declarations of Interest.</u> None received.</p>
6914	<p><u>Public Forum</u> 3 residents from Newtown addressed the Council with concerns regarding the relocation of the Swan bus stop in Newtown by Cheshire East Highways. The residents said the bus stop had been moved to a narrow section of pavement, that wheelie bins had to be placed near the stop on collection days and it was very close to the entrance to the new housing development. Residents also said that the road was narrower at the new bus stop location, there was no room for buggies to get through and that the bus stop sign overhangs the new houses. The residents informed the Council that a petition had been sent to Cheshire East regarding the issue and that this was now showing as "closed" on the Cheshire East website. Cllr. Kidd replied that the Parish Council was fully supportive of the residents' views and had written to Cheshire East requesting a review of relocation on 23rd May 2018. The Council had not yet received a response. Cllr. Kidd read the Parish Council's letter to Cheshire East and assured residents that the Council would continue to pursue this issue. A resident queried the lack of available information relating to the forthcoming Neighbourhood Plan Referendum. Cllr. Kidd replied that the Neighbourhood Plan process had been on-going for over three years with wide publicity across the parish. He also informed the resident that full details were on the Parish Council website and that hardcopies would shortly be available in the Library and at the Parish Council office. A resident requested information from the Council regarding the use of funds received from the sale of the former council offices. The Clerk outlined the restrictions on the use of capital receipts, namely that income can only be used for capital expenditure or for the repayment of a debt. As the Parish Council has no debts, expenditure would be restricted to purchase, construction or enhancement of a Parish Council asset such as land, buildings, plant and machinery or vehicles. The resident had received a number of ideas for use of the revenue but, unfortunately, these did not relate to Parish Council assets. Cllr. Pattison said that some of the revenue may be spent on further Community Centre enhancements</p>

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	and that this was under review. It was also highlighted that projects such as the Arnold Rhodes and Newtown playing fields improvements were being funded from S106 development monies. Cllr. Kidd added that any investment would need to be made with long-term community benefits.
6915	<p><u>To receive Chairman's Report</u> Cllr. Kidd said he had represented the Parish Council at the recent Well Dressing Festival and recorded thanks to the Well Dressing Committee for all their hard work.</p>
6916	<p><u>To agree as a true and accurate record, the minutes of the Annual Council Meeting held on 9th May 2018.</u> Proposed: Cllr. Pattison Seconded: Cllr. Kidd Unanimously agreed</p>
Resolved	<i>That the minutes of the Annual Council Meeting held on 9th May 2018 are agreed as a true and accurate record.</i>
6917	<p><u>To receive Cheshire East Councillors' Report</u> Cllr. Davenport reported that he had spoken to a resident regarding the relocation of the Newtown bus stop and that he had requested Cheshire East to review the decision and that this was being done. Cllr. Davenport raised A6/MARR mitigation and said that de-trunking the A6 was being considered but would require central government approval. Cllr. Davenport had discussed a Disley by-pass with Cheshire East officers and requested that a feasibility study be undertaken. Cllr. Davenport was still chasing Cheshire East Highways in relation to A6/Buxton Road West pavement and fencing repairs. Cllr. Davenport reported that Cheshire East had not yet clarified the A6/MARR Phase 2 budget. Cllr. Davenport expressed frustration relating to several smaller Cheshire East Highways issues. Cllr. Davenport reported that the damaged verge on Bentside Road has been repaired.</p>
6918	<p><u>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</u> <u>A6 Air Quality – To receive a verbal update following Cheshire East Council Air Quality workshop on 11th June 2018.</u> Cllr. Kidd had attended the Air Quality Workshop with 7 other residents. Cllr. Kidd expressed his disappointment at the turnout but said that the workshop had been energetic. Cheshire East had laid down the county-wide policies, but the workshop had tried to identify specific local air quality problems. Cllr. Kidd highlighted the difficulties of finding local solutions and asked why Disley's status as an Air Quality Monitoring Area cannot be advertised more widely. Cllr. Kidd had raised the need for cross-authority input in to A6 air quality and that Cheshire East needed to represent the interests of its residents in Disley and Newtown. Cllr. Pattison</p>

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	<p>proposed that Disley Parish Council have representation on the A6 Corridor Group. Cllr. Harrop added that High Lane had similar issues but were being represented by Stockport MBC. It was agreed that Cllr. Kidd would draft a letter to the Chief Executive of Cheshire East requesting this representation and bring this to the next Council meeting for approval.</p>
	<p><u>A6/MARR Mitigation – To receive a report following the SEMMMS/Local Transport Plan exhibition on 30th May and agree a response from the Parish Council.</u> It was agreed that this item, and the Parish Council's response, had been covered in the previous item on A6 Air Quality.</p>
	<p><u>Community Transport – To receive a report regarding a replacement community minibus</u> Cllr. Kidd thanked Cllr. Adams and Steve Baynes for their excellent report. Received</p>
	<p><u>Disley Station Improvements – To note a letter send by Disley Parish Council to Network Rail regarding land to the rear of the Memorial Park.</u> Noted</p>
	<p><u>Ginnel from Car Park to Market Street renovation – To receive an update report from Cllr. Pattison.</u> Cllr. Pattison reminded the meeting that a £20,000 budget had been put in reserves for this project. She added that functional railings had originally been quoted but that more elaborate railings would be appropriate for such a major gateway into the village shopping area. Woods of Bollington had quoted £10,390 for suitable bespoke railings. It was proposed to go-ahead with an order for Woods' railings. Proposed: Cllr. Harrop Seconded: Cllr. Pattison Unanimously agreed</p>
Resolved	<p><i>That railings for the ginnel from the car park to Market Street are ordered from Woods of Bollington up to a maximum cost of £10,390.</i></p>
	<p><u>Neighbourhood Plan – To note the Notice of the Neighbourhood Plan Referendum.</u> Noted</p>
	<p><u>Newtown Playing Fields improvements – To consider a quote to carry out annual maintenance work on Newtown football pitch.</u> Councillors agreed that this maintenance work should be budgeted as an annual cost. Proposed: Cllr. Pattison Seconded: Cllr. Harrop</p>

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	Unanimously agreed
Resolved	<i>That the quote to carry out annual maintenance work on Newtown football pitch is accepted and that this maintenance work should be budgeted as an annual cost.</i>
6919	<p><u>To receive a report on General Data Protection Regulations (GDPR) and consider the adoption of a new General Privacy Notice.</u></p> <p>Councillors discussed the impact of GDPR on the Council and thanked the Clerk for his efforts in producing the report. It was agreed that Councillors should be issued with bespoke Parish Council email addresses as soon as possible and that an external Data Protection Officer would not be appointed at this time. Councillors agreed to adopt the new General Privacy Notice.</p> <p>Proposed: Cllr. Kidd Seconded: Cllr. Harrop Unanimously agreed</p>
Resolved	<i>That Councillors be issued with Parish Council email addresses: that an external Data Protection Officer would not be appointed at this time and that the new General Privacy Notice is adopted.</i>
6920	<p><u>To note a report on a meeting held between Disley Parish Council and Cheshire East Libraries on 31st May 2018.</u></p> <p align="right">Noted</p>
6921	<p><u>To note the completed Electrical Installation Condition Report for Disley Community Centre</u></p> <p align="right">Noted</p>
6922	<p><u>To consider a partnership request for the creation of an artisan craft and food market in aid of school development in The Gambia.</u></p> <p>Cllr. Pattison expressed concerns over the proposed location of the event on the A6 and also had concerns regarding health and safety, liability and the time drain on Council resources. Cllr. Harrop expressed similar concerns. Cllr. Pattison agreed to respond to the resident outlining the Parish Council's concerns over getting involved as a partner but offering assistance with publicity.</p> <p>Proposed: Cllr. Kidd Seconded: Cllr. Pattison Unanimously agreed</p>
Resolved	<i>That Cllr. Pattison would respond to the resident outlining the Parish Council's concerns over getting involved in the event as a partner but offering Council assistance with publicity.</i>
6923	<p><u>To receive a report on allotment inspections carried out on 22nd May 2018.</u></p> <p>Cllr. Kidd thanked the Administration Assistant for compiling the report. Cllr.</p>

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	<p>Pattison commented that the allotment sites were generally in good condition.</p> <p style="text-align: right;">Received</p>
6924	<p><u>To note the Parish Council's response, and subsequent acknowledgement, to Cheshire East in relation to the Swan bus stop and shelter in Newtown.</u></p> <p style="text-align: right;">Noted</p>
6925	<p><u>To consider Parish Council representation on the Schoolhouse Surgery Patient Participation Group with particular reference to the proposed Middlewood Commissioning Group.</u></p> <p>Cllr. Kidd felt that it was important for the Parish Council to be represented in the PPG as it was in other local organisations.</p> <p>Proposed: Cllr. Kidd Seconded: Cllr. Harrop Unanimously agreed</p>
Resolved	<p><i>That the Parish Council is represented on the Schoolhouse Surgery Patient Participation Group.</i></p>
6926	<p><u>To discuss a resident request to carry out metal detecting on Parish Council land</u></p> <p>Cllr. Pattison reported that the resident was insured for these activities and had provided a comprehensive proposal. It was agreed that Cllr. Pattison would identify suitable potential areas of Council land prior to Cllrs. Kidd and Pattison meeting with the resident.</p>
6927	<p><u>To note an email from Cheshire East Council regarding changes to Planning Application comments on the CEC website.</u></p> <p style="text-align: right;">Noted</p>
6928	<p><u>To consider Planning Applications as listed on Appendix B.</u></p> <p>18/1889M Demolition of the existing service station, and redevelopment to provide a new petrol filling station facility, comprising of canopy/forecourt, sales building with ATM, underground storage tanks, associated parking, landscaping and other ancillary works, (renewal of extant consent 15/3514M)</p> <p>Comments Disley Service Station, 159 Buxton Road, Disley SK12 2HG Disley Parish Council has no comments on this application.</p> <p>18/11969M Proposed winter turn out area for horses</p> <p>Comments The Homestead, Homestead Rd, Disley SK12 2JP Disley Parish Council has no objection to this application.</p> <p>18/2637M Erection of a front canopy (re-submission of application</p>

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	<p>18/1274M) Frankie's Wine Bar and Lodge, 7-9 Buxton Old Rd, Disley SK12 2BB</p> <p>Comments Disley Parish Council welcomes the redesign of the canopy to be in keeping with the Disley Conservation Area and in keeping with the roof of the existing building. Disley Parish Council wishes to ensure that the structure complies with environmental smoking area legislation.</p> <p>18/2713M Single storey rear extension 33 Martlet Avenue, Disley SK12 2JH</p> <p>Comments Disley Parish Council has no objection to this application.</p> <p>18/1102M Change of use of former school building for use as 2 self-contained 2 bed apartments (amendments)</p> <p>Old School House, The Schoolhouse Surgery, Buxton Old Road, Disley SK12 2BB</p> <p>Comments Disley Parish Council has no comments on this application.</p> <p>18/1104M Listed building consent for change of use of former school building for use as 2 self-contained 2 bed apartments (amendments)</p> <p>Old School House, The Schoolhouse Surgery, Buxton Old Road, Disley SK12 2BB</p> <p>Comments Disley Parish Council has no comments on this application.</p>
6929	<p><u>To note Planning Decisions as listed on Appendix B</u></p> <p align="right">Noted</p>
6930	<p><u>To note the Meeting and Event Schedule as listed on Appendix C</u></p> <p align="right">Noted</p>
6931	<p><u>To consider the purchase of a storage shed for Village Handyman equipment.</u> Proposed: Cllr. Pattison Seconded: Cllr. Kidd Unanimously agreed</p>
Resolved	<p><i>That a storage shed for Village Handyman equipment is purchased at a cost of no greater than £1,200.00</i></p>
6932	<p><u>To note confirmation of Small Business Rates Relief for Disley Community Centre for 2018/19.</u></p> <p align="right">Noted</p>

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6933	<u>To note updated Schedule of Lettings for Parish Council land assets and information relating to Countryside Stewardship Scheme.</u>			Noted
6934	<u>To note payment of Accounts of £3,756.89 as listed on Appendix A (1)</u>			
	Trans	Cheque	Payee	Gross
	861	BACS/110518 /SHIRES	Shires Pay Services Ltd - Payroll Service - April 2018	£50.00
	862	005701	British Telecommunications Plc - Broadband charges on 01663 766256 - May, June and July 2018	£82.44
	863	BACS/310518 /FARLEY	Dave Farley Electrical Ltd - Electrical Safety Report actions and Community Hall LED lights	£853.92
	864	BACS/310518 /TUNNICLI	Tunncliffe Labels & Signs Ltd - Health & Well-being Show banners (2)	£86.64
	865	BACS/310518 /INTERSAF	Intersafety Industrial Protection - DPC polo shirts for Steve Taylor	£27.72
	866	005702	PRIDE - Well Dressing Committee - Community Grant Award - See Minute Ref: 6858	£250.00
	867	005703	The Brown Partnership - Professional Service fees relating to land asset management 2017/18	£900.00
	868	BACS/310518 /RICOH	Ricoh - Photocopier charges - Feb, March and April 2018	£157.28
	869	BACS/310518 /WATERPLU	United Utilities/Water Plus - Allotment Water Charge - 16/02/2018 to 21/04/2018	£10.93
	870	BACS/310518 /WATERP	United Utilities/Water Plus - Community Centre water and waste water - 25/01/2018 to 21/04/2018	£131.59
	871	BACS/310518 /RGSUPPLI	R.G. Supplies - Cleaning supplies	£78.85
	872	BACS/050618 /SHIRES	Shires Pay Services Ltd - Payroll Service - May 2018	£50.00
	873	BACS/310518 /EON	E-on Energy - Streetlighting electricity charges for 01/04/2018 to 30/04/2018	£81.65
	874	005704	CTA UK - Community Transport Association Annual Membership fee	£120.00
	875	DD/090518/O PUS	Opus Energy Ltd - Community Centre Electricity - 26/03/2018 to 22/04/2018	£253.21
	876	DD/140518/A LLSTAR	Allstar - Community bus fuel and card fee	£49.01

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	877	DD/210518/C NG	CNG Limited - Community Centre Gas - April 2018	£423.15
	878	DD/220518/T VLICENCE	TV Licencing - Community Centre TV licence renewal	£150.50
				£3,756.89
				Noted
6935	<u>To authorise payment of Accounts of £9,253.86 as listed on Appendix A (2)</u>			
	Trans	Cheque	Transaction Details	Gross
	879	BACS/150061 8/TOMLINS	A H Tomlinson Parbans Ltd - Assorted items for Parish maintenance	£42.86
	880	BACS/150618 /PRINTAPP	Print Approved - Disley News - Summer 2018 edition and Annual Reports print and design	£895.00
	881	BACS/150618 /RHOLLAND	Richard Holland - Website hosting, Bus phone top-up, door plates, pole pruner, Health & Safety poster, mileage claim	£220.21
	882	005705	Petty Cash - Petty Cash replenishment - May 2018	£82.64
	883	005706	PRIDE - Contribution towards Summer planting	£100.00
	884	005707	Disley PCC - Distribution of Disley News - Summer 2018	£150.00
	885	005708	Colin Eckersley - Travel expenses - May 2018	£25.66
	886	BACS/150618 /PAYROLL	Payroll - Net Salaries - Month 3 - June 2018	£4,926.31
	887	BACS/130718 /HMRC	HMRC - NI and PAYE - Month 3 - June 2018	£1,168.48
	888	BACS/130718 /PENSION	Cheshire Pension Fund - Pension contributions - Month 3 - June 2018	£1,497.78
	889	DD/290518/A LLSTAR	Allstar - Community bus fuel and card fee	£62.70
	890	DD/290518/BI FFA	Biffa Waste Services Ltd - Waste collection and disposal services	£82.22
				£9,253.86
		<p>Proposed: Cllr. Pattison Seconded: Cllr. Kennedy Unanimously agreed</p>		
Resolved	<i>That payment of Accounts of £9,253.86 as listed on Appendix A (2) are authorised.</i>			

Signed: _____

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6936	<u>To note financial statement to 31/05/2018.</u>	Noted
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The meeting concluded at: **9.50pm**

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