

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 8th NOVEMBER 2017 AT DISLEY COMMUNITY CENTRE**

<u>Present:</u>	Cllrs. Kidd, Pattison, Adams, Chavasse-Hadfield, Davenport, Harrop (arrived 7.40pm) and Kennedy (arrived 7.40pm). Start time: 7.30pm
	<u>A G E N D A – P A R T 1</u>
6668	<u>To receive any Apologies for Absence.</u> None received.
6669	<u>To receive any Declarations of Interest.</u> Councillor Davenport declared an interest in Cheshire East Council related items.
6670	<u>Public Forum</u> Mr. Scoffins addressed the meeting regarding several issues. He asked for feedback on the points raised at the previous Council meeting relating to a new road link between Hazel Grove and Bredbury; increased A6 bus services, traffic management collaborations between authorities and residents; improved rail links and a Disley by-pass. Mr. Scoffins informed the meeting that feedback from David Rutley, MP had confirmed that the Disley/High Lane by-pass was under consideration. Cllr. Kidd responded that the Parish Council had been involved in the SEMMMS from an early stage and that had led to the A6/MARR mitigation measures currently being introduced. Cllr. Kidd also said that the Parish Council was in discussions regarding improving Disley's rail links. Cllr. Davenport confirmed that the Disley by-pass was back on the agenda at Cheshire East and Stockport MBC and that the potential by-pass route had been safeguarded from development. Mr. Scoffins raised the issue of allegedly falsified air quality readings in Disley and that the BBC were reporting that figures had definitely been falsified. Cllr. Davenport said that Cheshire East was carrying out an investigation into this and Cllr. Pattison highlighted that the Parish Council had written to the Acting Chief Executive of Cheshire East to clarify the situation regarding Disley air quality. Cllr. Kidd said that a meeting between the Parish Council and Cheshire East had taken place regarding the Cheshire East 5-year Transport Plan and the results would be circulated once the plan had been completed. Mr. Scoffins was thanked for addressing the meeting.
6671	<u>To receive Chairman's Report</u> Cllr. Kidd reported that the new Parish Offices were nearing completion and that resident feedback had been very positive.
6672	<u>To agree as a true and accurate record, the minutes of the Personnel Committee Meeting held on 5th October 2017.</u>

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 8th NOVEMBER 2017 AT DISLEY COMMUNITY CENTRE**

	<p>Proposed: Cllr. Pattison Seconded: Cllr. Kennedy Unanimously agreed</p>
Resolved	<i>That the minutes of the Personnel Committee Meeting held on 5th October 2017 are approved as a true and accurate record.</i>
6673	<p><u>To agree as a true and accurate record, the minutes of the Finance Committee Meeting held on 11th October 2017.</u> Proposed: Cllr. Harrop Seconded: Cllr. Kennedy Unanimously agreed</p>
Resolved	<i>That the minutes of the Finance Committee Meeting held on 11th October 2017 are approved as a true and accurate record.</i>
6674	<p><u>To agree as a true and accurate record, the minutes of the Council Meeting held on 11th October 2017.</u> Proposed: Cllr. Harrop Seconded: Cllr. Davenport Unanimously agreed</p>
Resolved	<i>That the minutes of the Council Meeting held on 11th October 2017 are approved as a true and accurate record.</i>
6675	<p><u>To receive Cheshire East Councillors' Report</u> Cllr. Davenport reported that he had attended a Cheshire East Air Quality meeting and confirmed that Disley is an Air Quality Monitoring Area and that he was requesting clarification from CEC on the falsification issue. Cllr. Davenport was awaiting confirmation of the timings of the Village Centre Improvements project. Cllr. Davenport highlighted the savings that CEC was looking to make on bus routes but that it had no impact on Disley as there was currently no service. Cllr. Davenport confirmed the new ½ hour service on the Buxton rail line and Cllr. Kennedy said this was due to start in May 2018. Cllr. Davenport highlighted the changes to key personnel that had been undertaken at Cheshire East. Cllr. Kidd expressed concerns that the Parish Council was not being kept informed of major local issues by relevant agencies, such as Cheshire East. He added that information was needed to communicate with residents on issues such as air quality, the Disley by-pass, train services etc. Cllr. Kidd asked Cllr. Davenport to confirm if the A6 Corridor Group was still active. Cllr. Davenport agreed to find out.</p>
6676	<p><u>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</u> <u>Community Transport - To consider a report from Cllr. Adams regarding the purchase of a replacement mini-bus.</u> Cllr. Adams highlighted the success and importance of the Community Bus Scheme to the community and that 75 different users had accessed</p>

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**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
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	<p>the service in the year to date. She also highlighted the variety of group hirers using the bus. The meeting thanked the Council's Admin Assistant for her efforts in turning the scheme around. Cllr. Adams asked the meeting to approve expenditure of approx. £25,000 to replace the bus as repair costs for the current vehicle were starting to rise. Cllr. Davenport said that as Cheshire East were reducing mini-bus services, they may have vehicles available. Cllr, Kennedy suggested a vehicle with more seats was required to open the service to more users. Cllr. Pattison proposed that the Community Transport Project Team explore funding options, gain driver feedback and, if necessary, funds from capital reserves be made available to continue the Community Transport Scheme.</p> <p>Proposed: Cllr. Pattison Seconded: Cllr. Kidd Unanimously agreed</p>
Resolved	<i>That the Community Transport Project Team explore funding options, gain driver feedback and, if necessary, funds from capital reserves be made available to continue the Community Transport Scheme.</i>
	<p><u>Disley Station Improvements – To consider a report Cllr. Kennedy regarding Network Rail land to the rear of the Memorial Park.</u></p> <p>Cllr. Kennedy said that Disley Station improvements had been confirmed but that no dates had been committed. Cllr. Kennedy confirmed that a Community Rail Licence granted by Network Rail would allow the Parish Council to undertake work on the land and integrate it into the Memorial Park. Cllr. Kidd asked Councillors to consider the need for the land. Cllrs. Davenport and Harrop expressed their support for taking over the land. It was suggested that a tree survey would be required in advance. Cllr. Kennedy had provided costs of approx. £800 for initial improvements to the land, with on-going costs limited to grass cutting and tree work. He proposed that there may be some funding available through the Friends of Disley Station. Cllr. Pattison asked that the fencing be assessed and that a copy of the proposed licence be made available to Councillors. The meeting thanked Cllr. Kennedy for his efforts in liaising with Network Rail on this project. It was proposed that a copy of the Community Rail Licence be requested, that a tree survey be undertaken, and that Councillors visited the site.</p> <p>Proposed: Cllr. Chavasse-Hadfield Seconded: Cllr. Harrop Unanimously agreed</p>
Resolved	<i>That a copy of the Community Rail Licence be requested, that a tree survey be undertaken, and that Councillors visited the site.</i>

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**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
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	<p><u>Land Assets Review – To consider a quote for securing Council land at Lower Greenshall Lane and arrange a Land Assets Review Project Team meeting.</u></p> <p>Cllr. Kennedy suggested that bollards at the site would be pulled out and were an expensive solution. Cllr. Harrop thought concrete bollards would be a good deterrent. Cllr. Kidd thought that there were two options; to install a simple fence and keep re-erecting or install concrete bollards. The Clerk was requested to contact the Environment Agency to investigate the nature of the material being tipped at the site. It was agreed that Councillors would visit site and that the item be deferred until the next Council Meeting.</p> <p align="right">Deferred</p>
6677	<p><u>To consider Disley Parish Council response to Cheshire East Council consultation on revised education travel policies.</u></p> <p>Cllr. Kidd said that the relevance of this consultation was for Disley children travelling to Poynton High School. Cllrs. Chavasse-Hadfield and Kidd agreed to undertake the consultation on behalf of the Parish Council.</p> <p>Proposed: Cllr. Adams Seconded: Cllr. Pattison Unanimously agreed</p>
Resolved	<i>That Cllrs. Chavasse-Hadfield and Kidd undertake the consultation on behalf of the Parish Council.</i>
6678	<p><u>To consider Disley Parish Council's investment in promoting village tourism in 2018.</u></p> <p>Cllr. Pattison suggested that a refresh of the Disley flyer and the canal noticeboards were essential. Councillors discussed possible improvements to the Gritstone Trail gateway and signage of the route to Lyme Park along Red Lane. Cllr. Kennedy proposed linking with Northern Rail and Lyme Park over the Council's tourism plans. Funding may be available through the Cheshire East Twin Trails initiative. Cllr. Davenport reported that Lyme Park had committed to relocating their entrance booths to assist with traffic problems on the A6. The Clerk was requested to bring the video project to a conclusion.</p> <p>Proposed: Cllr. Kidd Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<i>That the first set of tourism initiatives for 2018 would be a Disley flyer, canal noticeboards, Gritstone Trail gateway, walking routes to Lyme Park and the Disley video.</i>
6679	<p><u>To note the Disley Parish Council Streetlight Audit.</u></p> <p align="right">Noted</p>

Signed: _____

1740

MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL HELD ON WEDNESDAY 8th NOVEMBER 2017 AT DISLEY COMMUNITY CENTRE

6680	<p><u>To note update and insurances regarding tree felling at the Memorial Park.</u></p> <p style="text-align: right;">Noted</p>
6681	<p><u>To note letter from Cheshire Constabulary regarding future PCSO funding.</u></p> <p style="text-align: right;">Noted</p>
6682	<p><u>To consider letter from Cheshire East Council regarding CCTV funding contribution.</u></p> <p>Councillors agreed to a new 3-year contribution agreement towards CCTV funding for the period 2018/21</p> <p>Proposed: Cllr. Chavasse-Hadfield</p> <p>Seconded: Cllr. Adams</p> <p>Unanimously agreed</p>
Resolved	<p><i>That a 3-year contribution agreement towards CCTV funding for the period 2018/21 is accepted.</i></p>
6683	<p><u>To consider Planning Applications as listed on Appendix B</u></p> <p>17/4915M Proposed two storey gable extension and loft conversion 11 Overdale Rd, Disley SK12 2RJ</p> <p>Comments Disley Parish Council has no objections to this application</p> <p>17/5247M Proposed single storey side and rear extension to existing residential property 16 Buxton Rd West, Disley SK12 2AE</p> <p>Comments Disley Parish Council has no objections to this application</p> <p>17/5514M Single storey rear extension. Extended / new rear first floor dormer and balcony 8 Ashwood Rd, Disley SK12 2EL</p> <p>Comments Disley Parish Council has no objections to this application</p>
6684	<p><u>To note Planning Decisions as listed on Appendix B</u></p> <p style="text-align: right;">Noted</p>
6685	<p><u>To note the Meeting and Event Schedule as listed on Appendix C</u></p> <p>Cllr. Kidd requested Councillors to attend the Remembrance Service at the Ram Green and at St. Mary's on 12th November if possible.</p> <p style="text-align: right;">Noted</p>

Signed: _____

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6686	<u>To note payment of Accounts as listed on Appendix A (1)</u>			
Trans	Cheque	Payee	Amount	
642	005600	Plantscape - Winter planting of 3-tier planter	£144.00	
643	005601	PRIDE - Winter planting 2017	£100.00	
644	005602	Rusco Services Limited - IT services and parts for new Council Office	£315.00	
645	005603	Performing Rights Society Ltd - Community Centre performing rights licence to Nov 2018	£139.16	
646	005603	Cheshire East Council - Supplier - Temporary Event Notice for Christmas Lights event	£21.00	
647	005605	Information Commissioner's Office - Data Protection Annual Registration	£35.00	
648	005606	Cheshire Constabulary - PCSO Contribution for July 2017 to Sept 2017	£2,979.50	
649	005607	E-on Energy - Fountain Square lighting charge - 09/08/17 to 10/10/17	£28.32	
650	005608	E-on Energy - Village Streetlighting - September 2017	£109.24	
651	005609	Richard Holland - Minibus fuel, office bell, coat hooks	£97.37	
652	005610	WOODS SOLICITORS - Legal costs relating to land at Lower Greehshall Lane	£120.00	
653	005611	Stockport Electrical Services Ltd - Ballcourt lights, streetlight audit, PAT testing	£1,908.00	
654	BACS/0511 17/SHIRES DD/131017	Shires Pay Services Ltd - Payroll Services - October 2017	£50.00	
655	/ALLSTAR	Allstar - Community bus fuel and card fee	£138.16	
656	DD/161017 /EON	E-on Energy - Community Centre electricity - October 2017	£285.00	
657	DD/161017 /EDF	EDF Energy - DPC Office electricity - October 2017	£35.00	
658	DD/161017 /CEC	Cheshire East Council - Supplier - Community Centre Non-Domestic Rates - October 2017	£140.00	
659	DD/201017 /CNG	CNG Limited - Community Centre Gas Supply - October 2017	£201.12	
660	DD/201017 /CNG-2	CNG Limited - DPC Office Gas Supply - September 2017	£7.73	

Signed: _____

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		£6,853.60 Noted		
6687	<u>To authorise payment of Accounts as listed on Appendix A (2)</u>			
	Trans	Cheque		
		Payee		
		Amount		
	661	005612	Royal British Legion - 2 x Remembrance Wreaths	£50.00
	662	005613	Daniel Hodgkiss - Mileage Claim - October 2017	£62.55
	663	005614	Colin Eckersley - Travel expenses - September and October 2017	£62.55
	664	005615	A H Tomlinson Parbans Ltd - Gloves, masks, padlock, fixings	£47.59
	665	005616	PPL - PPL - Community Centre Public Music Licence 2017/18	£83.40
	666	005617	R.G. Supplies - Community Centre cleaning supplies	£49.02
	667	005618	Viking Direct - Stationery supplies	£43.31
	668	005619	DB Signs & Installations - Community Centre office window frosting	£145.00
	669	005620	D S West Motors - Community bus - Safety inspection	£48.00
	670	005621	Richard Holland - Website hosting, mileage, Xmas party bags	£227.49
	671	BACS/10111 7/ALLOTME N	Disley Allotment Association - 2 x Association Fees (Kay and Lowne)	£14.00
	672	DD/231017/ BIFFA	Biffa Waste Services Ltd - Community Centre waste disposal - 23/09/17 to 20/10/17	£90.10
	673	BACS/30101 7/ALLSTAR	Allstar - Community bus fuel	£42.40
				£965.41
	Proposed: Cllr Kidd Seconded: Cllr. Chavasse-Hadfield Unanimously agreed			
Resolved	<i>That the Payment of Accounts totalling £965.41 as listed on Appendix A (2) is authorised.</i>			
6688	<u>To note financial statement to 31/10/2017.</u>			Noted

Signed: _____

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
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6689	<p><u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</u></p> <p>Proposed: Cllr. Pattison Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i></p>
<u>A G E N D A – P A R T 2</u>	
6690	<p><u>To consider budget and precept proposals for the year 2018/19.</u></p> <p>The Clerk was thanked for his work in preparing the budget information. Cllr. Chavasse-Hadfield highlighted potential expenditure savings in 2018/19 including PCSO, end of CEC loan repayments and no tree survey. Cllr. Kidd agreed to draft a letter to Cheshire East regarding the non-payment of a Neighbourhood Plan grant citing the fact that capital reserves may not be used for Neighbourhood Planning. It was proposed that the budget be accepted and that there would be no change to the precept requirement dependant on the tax base figure to be provided by Cheshire East Council.</p> <p>Proposed: Cllr. Kennedy Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That the budget be accepted and that there would be no change to the precept requirement dependant on the tax base figure to be provided by Cheshire East Council.</i></p>
6691	<p><u>To consider proposed staff salary increments for the budget year 2018/19.</u></p> <p>Councillors agreed the proposed staff salary increments for the budget year 2018/19.</p> <p>Proposed: Cllr. Kennedy Seconded: Cllr. Harrop Unanimously agreed</p>
Resolved	<p><i>That the proposed salary increments for Disley Parish Council officers for the financial year 2018/19 are approved.</i></p>
6692	<p><u>To consider engaging a part-time bookkeeper.</u></p> <p>Cllr. Kidd highlighted the time-consuming and low-level nature of some of the Council's finance tasks and supported the engaging of a part-time bookkeeper to free the Clerk's time. It was discussed that a bookkeeper</p>

Signed: _____

1744

MINUTES OF **ORDINARY MEETING** OF DISLEY PARISH COUNCIL
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	should be engaged on a self-employed basis and not as a Council employee. Proposed: Cllr. Pattison Seconded: Cllr. Chavasse-Hadfield Unanimously agreed
Resolved	<i>That a bookkeeper should be engaged on a self-employed basis in the financial year 2018/19.</i>

The meeting concluded at: **9.20pm**

Signed: _____