

**MINUTES OF FINANCE COMMITTEE MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 11th OCTOBER 2017 AT DISLEY COMMUNITY CENTRE**

<u>Present:</u>	Cllrs. Kidd, Harrop and Kennedy. Start time: 6.55pm
6643	<u>To receive any Apologies for Absence.</u> Apologies for absence were received from Cllrs. Adams, Chavasse-Hadfield and Pattison.
6644	<u>To receive any Declarations of Interest.</u> None received.
6645	<u>Public Forum</u> No members of the public were in attendance.
6646	<u>To consider major changes proposed to the Council's budget for 2018/19 and agree the formation of a 2018/19 Precept/budgeting Working Group.</u> Cllr. Kidd asked Councillors to consider any major cost implications anticipated for the 2018/19 budget. Cllr. Kidd said this may include replacing the Community Bus, PCSO funding and Community Centre Phase 2 Project. Cllr. Harrop asked about the PCSO funding and the Clerk replied that details were due shortly. Cllr. Kennedy said Neighbourhood Plan provision may be needed and that clarification of the referendum costs was required. Cllr. Harrop requested that expansion of the Handyman Service be considered in the budgeting process. It was agreed that a working group consisting of the Chairman, Vice Chairman and Chairman of Finance be set up to progress the 2018/19 budgets and precept. Proposed: Cllr. Harrop Seconded: Cllr. Kennedy Unanimously agreed
Resolved	<i>That a working group consisting of the Chairman, Vice Chairman and Chairman of Finance be set up to progress the 2018/19 budgets and precept.</i>
6647	<u>To consider Allotment fees for the year 2018.</u> Councillors agreed that allotment rentals would remain at 15p per square metre and that the £100 additional revenue generated would be granted to the Allotment Association. Proposed: Cllr. Kennedy Seconded: Cllr. Kidd Unanimously agreed
Resolved	<i>That allotment rentals would remain at 15p per square metre and that the £100 additional revenue generated would be granted to the Allotment Association.</i>

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6648	<p><u>To note final Contract Sum, additional instructions and Payment Certificate Summary for Community Centre Phase 1 Project.</u> Cllr. Kennedy commented that the finished Council Offices looked very impressive.</p> <p align="right">Noted</p>																																																										
6649	<p><u>To note Council Reserves transactions for Quarter 2 – Year 2017/18</u></p> <p align="right">Noted</p>																																																										
6650	<p><u>To note Payment of Accounts as listed on Appendix A (1)</u> The Clerk highlighted that the £1,000 loan repayment to Cheshire East was the final payment but that this had not been included in the original budget.</p> <table border="1" data-bbox="336 801 1449 2051"> <thead> <tr> <th>Trans</th> <th>Cheque</th> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>599</td> <td>BACS/150817 /PAYROLL</td> <td>Payroll - Net Salaries - Month 6 - September 2017</td> <td>£4,517.69</td> </tr> <tr> <td>600</td> <td>BACS/161017 /HMRC</td> <td>HMRC - NI and PAYE - Month 6 - September 2017</td> <td>£1,094.35</td> </tr> <tr> <td>601</td> <td>BACS/161007 /PENSION</td> <td>Cheshire Pension Fund - Pension contributions - Month 6 - September 2017</td> <td>£1,355.52</td> </tr> <tr> <td>602</td> <td>BACS/051017 /SHIRES</td> <td>Shires Pay Services Ltd - Payroll Services - September 2017</td> <td>£50.00</td> </tr> <tr> <td>603</td> <td>005582</td> <td>Cheshire East Council - Supplier - Repayment of interest free loan - 30/09/2017</td> <td>£1,000.00</td> </tr> <tr> <td>604</td> <td>DD/060917/BT -1</td> <td>British Telecommunications Plc - Business Line and charges for 01663 766256 - August 2017</td> <td>£7.14</td> </tr> <tr> <td>605</td> <td>DD/110917/BT -2</td> <td>British Telecommunications Plc - Business Line and charges for 01663 762726 - Aug, Sept, Oct 2017</td> <td>£53.10</td> </tr> <tr> <td>606</td> <td>DD/120917/A LLSTAR</td> <td>Allstar - Community bus fuel and card fee</td> <td>£73.22</td> </tr> <tr> <td>607</td> <td>DD/110917/BT -3</td> <td>British Telecommunications Plc - Broadband charges for 27/05/17 to 31/07/17</td> <td>£43.61</td> </tr> <tr> <td>608</td> <td>005576</td> <td>Mrs B. Broughton-Law - Contribution to Ginnel lighting costs - Oct - Dec 2017</td> <td>£20.00</td> </tr> <tr> <td>609</td> <td>005577</td> <td>D S West Motors - Community bus - Service and front brake repairs</td> <td>£247.74</td> </tr> <tr> <td>610</td> <td>005578</td> <td>E-on Energy - Village Streetlighting - August 2017</td> <td>£107.51</td> </tr> <tr> <td>611</td> <td>005578</td> <td>E-on Energy - Newtown Changing Rooms electricity - 20/06/17 to 14/09/17</td> <td>£23.22</td> </tr> </tbody> </table>			Trans	Cheque	Payee	Amount	599	BACS/150817 /PAYROLL	Payroll - Net Salaries - Month 6 - September 2017	£4,517.69	600	BACS/161017 /HMRC	HMRC - NI and PAYE - Month 6 - September 2017	£1,094.35	601	BACS/161007 /PENSION	Cheshire Pension Fund - Pension contributions - Month 6 - September 2017	£1,355.52	602	BACS/051017 /SHIRES	Shires Pay Services Ltd - Payroll Services - September 2017	£50.00	603	005582	Cheshire East Council - Supplier - Repayment of interest free loan - 30/09/2017	£1,000.00	604	DD/060917/BT -1	British Telecommunications Plc - Business Line and charges for 01663 766256 - August 2017	£7.14	605	DD/110917/BT -2	British Telecommunications Plc - Business Line and charges for 01663 762726 - Aug, Sept, Oct 2017	£53.10	606	DD/120917/A LLSTAR	Allstar - Community bus fuel and card fee	£73.22	607	DD/110917/BT -3	British Telecommunications Plc - Broadband charges for 27/05/17 to 31/07/17	£43.61	608	005576	Mrs B. Broughton-Law - Contribution to Ginnel lighting costs - Oct - Dec 2017	£20.00	609	005577	D S West Motors - Community bus - Service and front brake repairs	£247.74	610	005578	E-on Energy - Village Streetlighting - August 2017	£107.51	611	005578	E-on Energy - Newtown Changing Rooms electricity - 20/06/17 to 14/09/17	£23.22
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	612	005579	Tunncliffe Labels & Signs Ltd - Disley Bike Fest banner	£26.05
	613	005580	Kate Mason - 2 x latex balloons for Bike Fest	£35.10
	614	005581	Abbey Blinds - 6 x commercial grade heavy duty, colourfast, washable, flame retardant, child safe roller blinds in Palette Cream fabric	£500.83
	615	005583	Disley PCC - Distribution of Neighbourhood Plan - Draft Policy leaflet	£150.00
	616	005584	Viking Direct - Stationery supplies	£145.18
	617	005586	Cllr. David Kidd - 2017/18 Chairman's Allowance (See Minute Ref: 6556)	£540.00
	618	005587	Cheshire Community Action - Neighbourhood Plan consultancy, meetings and mileage	£709.70
	619	005588	Daniel Hodgkiss - Mileage Claim - August 2017	£62.55
	620	005589	PHS Group - Duty of Care Notice 01/10/17 to 30/09/18	£73.40
	621	DD/150917/E ON	E-on Energy - Community Centre electricity - September 2017	£237.50
	622	DD/150917/E DF	EDF Energy - DPC Office electricity - August 2017	£33.33
	623	DD/150917/C EC	Cheshire East Council - Supplier - Community Centre Non-Domestic Rates - September 2017	£140.00
	624	DD/180917/BI FFA	Biffa Waste Services Ltd - Community Centre waste disposal - 19/08/17 to 22/09/17	£93.85
	625	DD/200917/C NG	CNG Limited - Community Centre Gas Supply - August 2017	£56.96
	627	005590	Tracey Taylor - Cycling Festival - various purchases	£83.56
				£11,481.11 Noted
6651	<u>To authorise Payment of Accounts as listed on Appendix A (2)</u>			
	Trans	Cheque	Payee	Amount
	626	BACS/28917 /MPS	MPS Residential Developments Ltd - Community Centre building works - Progress Payment - Stage 5	£9,038.18

Signed: _____

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	628	005591	Stephen Ablett T/A Amazing Stephen - Deposit for street entertainer for Xmas Lights event	£50.00
	629	005592	Daniel Hodgkiss - Mileage Claim - September 2017	£54.00
	630	005593	A H Tomlinson Parbans Ltd - Cable ties for banners	£3.56
	631	005594	Edge IT Systems Ltd - Hosted Service Renewal - Finance and Allotments 10/10/17 to 09/10/18	£575.70
	632	005595	LITE Limited - Festive Lights	£1,090.00
	633	005596	Richard Holland - Website hosting, mileage, defib pads, minibus tax	£312.24
	634	005597	British Telecommunications Plc - Business Line and Broadband charges for 01663 766256 - Sept, Oct, Nov 2017	£145.77
	635	DD/270917/ CEC	Cheshire East Council - Supplier - DPC Office Non-Domestic Rates - September 2017	£147.00
	636	BACS/28091 7/ALLSTAR	Allstar - Community bus fuel	£59.82
	637	005598	Petty Cash - Petty Cash replenishment - September 2017	£84.58
				£11,560.85
			Proposed: Cllr. Kennedy Seconded: Cllr. Harrop Unanimously agreed	
Resolved	<i>That the Payment of Accounts totalling £11,560.85 as listed on Appendix A (2) is authorised.</i>			
6652	<u>To note Quarter 2 Budget Comparisons and financial statement to 30/09/2017</u>			Noted

The meeting concluded at: 7.15pm

Signed: _____