

**MINUTES OF FINANCE COMMITTEE MEETING OF DISLEY PARISH COUNCIL  
HELD ON WEDNESDAY 8<sup>TH</sup> MARCH 2017 AT DISLEY COMMUNITY CENTRE**

<b><u>Present:</u></b>	Cllrs. Kidd, Pattison (Vice Chair), Chavasse-Hadfield (Chair), Harrop (arrived 7.00pm) and Kennedy.  Start time: 6.30pm
6468	<b><u>To receive any Apologies for Absence.</u></b> Apologies received from Cllr. Davenport
6469	<b><u>To receive any Declarations of Interest.</u></b> None received
6470	<b><u>Public Forum</u></b> No members of the public were in attendance
6471	<b><u>To note any correspondence received.</u></b> <u>Cheshire Pension Fund</u> – Email confirmation of pension increase of 1% and employee contribution bands for year 2017/18.
6472	<b><u>To consider re-investment options for £70,000 previously invested in a Co-operative Bank Fixed Rate Deposit Account.</u></b> Cllr. Chavasse-Hadfield stated that the £70,000 was currently in the RBS High Interest Account earning 0.01% interest. Cllr. Chavasse-Hadfield said that the money needed to be accessed easily to fulfil financial obligations relating to the Community Centre Project. Cllr. Pattison requested that the proposed new bank, Aldermore, be approved directly with the Financial Service Compensation Scheme (FSCS) to ensure the investment would be covered. <b>Proposed:</b> Cllr. Kidd <b>Seconded:</b> Cllr. Kennedy Unanimously agreed
<b>Resolved</b>	<b><i>That, subject to FSCS approval of Aldermore Bank, £70,000 is invested in the Aldermore Easy Access Business Savings Account and that the money is transferred from the RBS High Interest Account to the Aldermore account.</i></b>
6473	<b><u>To consider a quotation received to carry out fence repair work at council land on Lower Greenshall Lane.</u></b> <b>Proposed:</b> Cllr. Pattison <b>Seconded:</b> Cllr. Kidd Unanimously agreed
<b>Resolved</b>	<b><i>That the estimate received from A. R. Handford to undertake fence repair work at Lower Greenshall Lane is accepted.</i></b>
6474	<b><u>To consider proposed financial budget heading amendments for the year 2017/18.</u></b>

Signed: \_\_\_\_\_

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	<p>Cllr. Pattison asked why M. Webb Tax, NIC, Pension were being retained on the budget heading list. The Clerk replied that headings used in a previous year had to be retained for budget reporting and yearly comparisons. Cllr. Kidd asked why the Civic Service heading was being removed. Cllr. Chavasse-Hadfield replied that it was just being transferred to a sub-heading below Village Events. Councillors thanked the Clerk for his work in tidying up the budget headings.</p> <p><b>Proposed:</b> Cllr. Chavasse-Hadfield <b>Seconded:</b> Cllr. Pattison Unanimously agreed</p>
<b>Resolved</b>	<b><i>That the proposed financial budget heading amendments for the year 2017/18 are accepted.</i></b>
6475	<p><b><u>To review and approve the Council's Policy on Balances and Reserves with particular reference to "minimum working balance" figure of 25% of precept.</u></b></p> <p>Cllr. Kennedy asked if the current 25% of precept was in a separate account. The Clerk replied that it was not, but that he would investigate placing it in an earmarked reserve in the finance software for ease of identification. Councillors discussed investment options for future sums such as the precept.</p> <p><b>Proposed:</b> Cllr. Kidd <b>Seconded:</b> Cllr. Kennedy Unanimously agreed</p>
<b>Resolved</b>	<b><i>That the Council's Policy on Balances and Reserves is approved with particular reference to "minimum working balance" figure of 25% of precept.</i></b>
6476	<p><b><u>To note the merger of the Parish Council's payroll services provider, CVS, with Shire Accountants.</u></b></p> <p align="right"><b>Noted</b></p>
6477	<p><b><u>To note confirmation of Cheshire East Council's CCTV charges for 2017/18 and potential future funding changes.</u></b></p> <p>Cllr. Kidd noted that the usage and effectiveness of the CCTV needed to be monitored to ensure its' continued benefit to the community. Councillors has met the new CCTV Manager, Stuart Hobson, and were confident of his assistance, if required.</p> <p align="right"><b>Noted</b></p>
6478	<p><b><u>To note payment of Accounts as listed on Appendix A (1)</u></b></p> <p>Cllr. Harrop queried the Ricoh photocopier charge of £300 per quarter, commenting that good quality desk printers were available for £300/£400. The Clerk agreed to look at alternative printing options. Cllr. Kennedy queried the purchase of a brush cutter combi tool and separate blade. The Clerk replied that the blade was a 3-head blade suitable for cutting saplings.</p>

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<b>Trans No.</b>	<b>Cheque</b>	<b>Payees</b>	<b>Amount</b>
370	005433	PHS Group - Sanitary Disposal service - 21/03/2107 - 20/93/2018	£129.48
371	005434	Tunncliffe Labels & Signs Ltd - Community Litter Pick - banner overlays	£8.05
372	005435	Richard Holland - Stihl Brush cutter Combi tool	£96.00
373	005436	Disley PCC - Community grant towards cost of maintaining St. Mary's churchyards	£1,400.00
374	005437	Robbie Farris - Community Grant towards cost of Camps International trip to Ecuador	£250.00
375	005438	Petty Cash - Petty cash replenishment - February 2017	
		Office supplies	£13.88
		Window cleaner	£6.50
		Postage for agenda packs	£4.80
		Ann Carter - Office cleaning - Jan & Feb 2017	£80.00
376	005439	Ricoh - Photocopier charges - Nov 2016 - Jan 2017	£253.31
377	005440	United Utilities - Water and waste water - Com Cent, DPC Off, Allotments	
		Water bill - Community Centre - Nov 2016 - Jan 2017	£98.24
		Water bill - DPC Office - Nov 2016 - Jan 2017	£60.42
		Water bill - Hagg Bank allotments - Nov 2016- Jan 2017	£10.02
378	005441	R.G. Supplies - Community Centre consumables	£91.46
379	005442	Edge IT Systems Ltd - Year-end Finance training seminar	£65.00
380	005443	E-on Energy - Fountain Square lighting - Nov 2016 - Jan 2017	£35.03
381	005444	E-on Energy - Electricity - Village streetlighting - January 2017	£98.29
382	005445	Electronic Security Installations Ltd - DPC Office intruder alarm annual service & fire alarm 6-month service	£100.00

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	383	005446	Senior (Building Supplies) Ltd - Work gloves	£7.00
	384	005447	A H Tomlinson Parbans Ltd - Bench fixings, Community Centre shelving, drainage rods	£151.59
	385	005448	Colin Eckersley - Mileage Claim - January 2017	£7.88
	386	005449	Cheshire Constabulary - PCSO Contribution - Jan - March 2017	£2,979.50
	387	DD/0602 2017/EO N	E-on Energy - Electricity DPC Office - February 2017	£24.00
	388	DD/1302 2017/AL LSTAR	Allstar - Community bus fuel card fee	£1.49
	389	DD/1502 17/EON	E-on Energy - Comm Centre - Electricity - February 2017	£170.83
				<b>£6,142.77</b>
				<b>Noted</b>
6479	<b><u>To authorise payment of Accounts as listed on Appendix A (2)</u></b>			
	<b>Trans No.</b>	<b>Cheque</b>	<b>Payee</b>	<b>Amount</b>
	390	005450	1st Disley Scouts Group - Supply of refreshments for Community Litter Pick	£30.00
	391	005451	D S West Motors - Community minibus safety inspection	£48.00
	392	005452	ChALC - 3 x ChALC Councillor training courses for Cllrs. Adams and Chavasse-Hadfield	£105.00
	393	005453	Daniel Hodgkiss - Mileage expenses - February 2017 and brush cutter blade	
			Brush cutter blade	£30.91
			Mileage expenses - February 2017	£45.45
	394	005454	Richard Holland - Training accommodation, Feb 2017 mileage, dust bags and web hosting	
			Website Hosting - 25/02/2017 to 25/03/2017	£14.95
			Training course accommodation	£97.99
			Dust bags for DOC Hoover	£6.98
			Mileage claim - February 2017	£94.50

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# 1664

## MINUTES OF FINANCE COMMITTEE MEETING OF DISLEY PARISH COUNCIL HELD ON WEDNESDAY 8<sup>TH</sup> MARCH 2017 AT DISLEY COMMUNITY CENTRE

	395	BACS/A LLOTM	Disley Allotment Association - 2017 Association fees and allotment contribution	
			2017 Allotment Association fees - 28 x £7.00	£203.00
			2017 Parish Council Allotment contribution	£100.00
		DD/1702 17/BRIT	British Gas - Gas usage - DPC office 05/01/17 to 31/01/17	
	396	GAS		£28.65
		DD/2002 2017/BIF	Biffa Waste Services Ltd - Community Centre waste disposal - Jan 2017 to Feb 2017	
	397	FA		£85.44
		DD/2002 2017/C	CNG Limited - Community Centre Gas charge - January 2017	
	398	NG		
			Gas charge	£362.72
			CCL charge	£23.34
		DD/2102 17/RBS	Royal Bank of Scotland - Bank charge for represented cheque	£4.00
	400	005436	Colin Eckersley - Mileage Claim - February 2017	£41.54
			Fire Queen Ltd - Fire extinguisher inspection - DPC Offices	
	401	005457		£74.18
	402	005458	Viking Direct - Office stationery and stamps	
			Office stationery	£35.30
			Postage stamps	£62.68
			A H Tomlinson Parbans Ltd - Yard brush, ant powder, cable ties	£29.27
				<b>£1,523.90</b>
			<b>Proposed:</b> Cllr. Kennedy <b>Seconded:</b> Cllr. Chavasse-Hadfield Unanimously agreed	
<b>Resolved</b>	<b><i>That the payment of accounts as listed on Appendix A (2) totalling £1,523.90 are authorised.</i></b>			
6480	<b><u>To note Budget Comparisons and financial statement to 28/02/2017.</u></b> The Clerk highlighted a few major budget comparison items.			<b>Noted</b>

The meeting concluded at: 7.15pm

Signed: \_\_\_\_\_