

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 14th DECEMBER 2016 AT DISLEY COMMUNITY CENTRE**

<u>Present:</u>	Cllrs. Kidd, Pattison, Adams, Chavasse-Hadfield and Harrop. Start time: 7.35pm
	<u>A G E N D A – P A R T 1</u>
6398	<u>To receive any Apologies for Absence.</u> Apologies were received from Cllrs. Davenport and Kennedy.
6399	<u>To receive any Declarations of Interest.</u> Cllr. Harrop declared an interest in Planning Application 16/5736M as he lives close to the application property.
6400	<u>Dispensation</u> – All Councillors are granted dispensations under the Localism Act 2011 – Section 33, for a period of two months in relation to discussions regarding the parish precept for 2017/18.
6401	<u>Public Forum</u> Mr. Michael Flynn spoke in relation to the Greater Manchester Spacial Framework regarding proposals for 4,000 new homes in High Lane. Mr. Flynn highlighted that the proposed site would build over land previously identified as a potential relief road route and that use of the site would preclude any relief road in the future. Mr. Flynn was aware that Disley Parish Council, Derbyshire County Council and Cheshire East Council had all supported the protection of this section of the route in the past. Mr. Flynn commented that the A6/MARR would bring more traffic along the A6 and other feeder routes. Mr. Flynn suggested that David Rutley, MP and Whaley Bridge Council should also be involved. Cllr. Kidd said that the Framework mentioned mitigation measures for neighbouring boroughs. Cllr. Pattison commented that Cllr. Davenport had already raised concerns regarding the Framework with Cheshire East. Cllr. Kidd thanked Mr. Flynn for his input and said that the Parish Council's response to the Framework was due to be discussed later in the meeting.
6402	<u>To receive Chairman's Report</u> Cllr. Kidd thanked the Council staff and Councillors for their efforts at the Christmas Tree Lighting event. Local feedback for the event had been very positive.
6403	<u>To note any correspondence received.</u> <u>Sean Halewood – Cheshire East Highways</u> – Draft proposal for installation of posts at the junction of Bentside Road and Buxton Old Road. Councillors had no issues with the proposal and asked the Clerk to confirm this to Mr. Halewood. <u>Paul Watson – Disley Parish Magazine</u> – Notification that the Parish Magazine will cease in December 2016 due to financial considerations.

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	<p><u>Marcus Jones MP – Minister for Local Government</u> – Notification that DPC comments on local government finance settlement 2017/18 technical consultation would be analysed by Government officials.</p> <p><u>Cheshire Community Action</u> – Notification that the Community Pride Competition (including Best Kept Village Award) was being withdrawn for 2017 due to financial constraints.</p> <p><u>David Todd – Peak District National Park</u> – Notification of a consultation on future planning policies in the National Park. The Clerk was asked to add the consultation details to the next eBulletin, re-email the notification to members and add to the agenda of the Council Meeting on 11th January 2017.</p> <p><u>Cheshire East Council</u> – Notification of a consultation on equality and inclusion objectives in Cheshire East. The Clerk was asked to add the consultation details to the next eBulletin and email the notification to members.</p>
6404	<p><u>To agree as a true and accurate record, the minutes of the Council Meeting held on 9th November 2016.</u></p> <p>Proposed: Cllr. Pattison Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<i>That the minutes of Council Meeting held on 9th November 2016 are approved as a true and accurate record.</i>
6405	<p><u>To agree as a true and accurate record, the minutes of the Personnel Committee Meeting held on 24th November 2016.</u></p> <p>Proposed: Cllr. Chavasse-Hadfield Seconded: Cllr. Pattison Unanimously agreed</p>
Resolved	<i>That the minutes of the Personnel Committee Meeting held on 24th November 2016 are approved as a true and accurate record.</i>
6406	<p><u>To receive Cheshire East Councillors' Report</u> Cllr. Davenport was away.</p>
6407	<p><u>To receive and consider Appendix D - the Disley Parish Council Projects List and associated reports.</u></p> <p><u>10.1 Disley Station improvements – To agree aims of new project team and agree project team members.</u></p> <p>Cllr. Pattison suggested that a meeting with The Friends of Disley Station group was needed to discuss the group's aims, funding opportunities for the station and how the Parish Council can support it. Cllr. Pattison reported that a meeting was arranged between David Rutley MP, the Regional Manager of Arriva and DPC for 10th February 2017. It was agreed that Councillors should meet The Friends of Disley Station after this meeting. Cllrs. Kennedy, Chavasse-Hadfield, Harrop and Adams agreed to be the project team members.</p>

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	<p align="center"><u>10.2 DPC Office/Community Centre project – To receive a progress report on this project.</u></p> <p>Cllrs. Adams and Pattison had met with the architect, Rob Henderson, on 14th December and discussed the received tenders. MPS of Marple Bridge had been recommended as the chosen contractor and a meeting was to be arranged early in the New Year to discuss a full contract, payment schedule, retention of funds period, health and safety, project plan etc. The project will require a building regulations approval and it has been recommended that a private (i.e. non-Cheshire East Council), approved inspector would be faster and could offer advice. The cost of this would be approx. £1,500. The value of the quote from MPS is £34,000. JDA Associates could provide a dedicated project manager and a quote was required for this. Furniture, fixtures and equipment requirements needed to be agreed and Cllr. Adams said a comprehensive project plan was required. It was proposed that MPS be appointed as contractors; project management be undertaken by JDA Associates, subject to a satisfactory quotation; a private building regulations inspector be appointed and an initial project meeting be arranged for early January 2017.</p> <p>Proposed: Cllr. Kidd Seconded: Cllr. Harrop Unanimously agreed</p>
Resolved	<p><i>That MPS be appointed as contractors; project management be undertaken by JDA Associates, subject to a satisfactory quotation; a private building regulations inspector be appointed and an initial project meeting be arranged for early January 2017.</i></p>
	<p align="center"><u>10.3 Land Assets Review - To arrange a meeting of the Land Asset Project Team with Cllr. Davenport.</u></p> <p>The Clerk was asked to arrange a meeting in late January 2017 between the Land Assets Project Team and Cllr. Davenport to discuss the future use of, and investment in, the Councils land assets.</p> <p align="center"><u>10.4 Ouffs and Poors Charity – To consider Cllr. Davenport's request to become a trustee of the charity and discuss future actions.</u></p> <p>Cllr. Adams suggested that two trustees was sufficient at present and that adding a new trustee would incur legal costs. It was proposed that no more Council trustees be appointed to the Ouffs and Poors Charity at present.</p> <p>Proposed: Cllr. Adams Seconded: Cllr. Chavasse-Hadfield Unanimously agreed</p>
Resolved	<p><i>That no more Council trustees be appointed to the Ouffs and Poors Charity at present.</i></p>

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6408	<p><u>To consider the 2017/18 precept and budget briefing and proposals set forward by the Finance Committee working party.</u></p> <p>Cllr. Chavasse-Hadfield reported that there had been three meetings of the Finance Committee working party to discuss the 2017 budget and precept. Costs and changes were based on 2016/17 forecasts and provision for several future projects had been built in. Cllr. Chavasse-Hadfield reported that by including proposed salary increases, a handyman vehicle and new website etc. a precept increase of 8.69% would be required. Cllr. Adams highlighted that the 2016/17 Neighbourhood Plan figures required updating and that this could negatively affect the final figures by approx. £6,000. If this was the case the precept may need to include a provision for replenishing reserves. Cllr. Pattison highlighted that it was preferable to keep the precept increase below 10%. It was agreed that no final decision be taken on the budget and precept until the 3rd Quarter figures were available in early January. The Clerk pointed out that this would be very close to the precept deadline on 13th January 2017. The possibility of an Extraordinary Council Meeting to agree the precept was discussed. Cllr. Adams mentioned that the tax base had not increased as much as had been expected.</p> <p align="right">Deferred</p>
6409	<p><u>To receive an update on the unrepresented cheque for £2,550.00 made payable to High Lane Haulage on 31/03/2016.</u></p> <p align="right">Received</p>
6410	<p><u>To consider any Council response in relation to the decommissioning of the telephone kiosk on Overdale Road, Newtown.</u></p> <p>Councillors proposed that this kiosk should not be adopted by the Parish Council.</p> <p>Proposed: Cllr. Kidd Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That the telephone kiosk on Overdale Road, Newtown should not be adopted by the Parish Council.</i></p>
6411	<p><u>To note the proposed removal of yellow lines on Dane Hill Close, Disley.</u></p> <p>Cllr. Kidd reported that following the consultation on these yellow lines, three residents supported the proposal and one resident suggested the lines should be on the opposite side of the road. Councillors agreed that the proposal should go ahead as specified by Cheshire East Highways and requested the Clerk to report this decision to the Highways Officer.</p> <p>Proposed: Cllr. Patterson Seconded: Cllr. Kidd Unanimously agreed</p>
Resolved	<p><i>That the proposed removal of yellow lines on Dane Hill Close, Disley should go ahead as specified by Cheshire East Highways.</i></p>

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	Cllr. Kennedy joined the meeting at 8.45pm
6412	<p><u>To consider the Greater Manchester Spatial Framework and the Council's formal response to it.</u></p> <p>Cllr. Harrop wondered if DPC should comment on this issue as it relates to a Greater Manchester proposal. Cllr. Pattison said that the main impact on Disley of 4,000 new homes in High Lane would be on infrastructure. Councillors supported Mr Flynn's view from the Public Forum that the route of any future relief road needed protecting. Cllr. Adams pointed out that housing developments may lead to investment in rail links but that none had yet been made. The impact on education and medical provisions were discussed. Cllr. Kidd suggested that the views of Cheshire East Council on the proposals should be sought. It was proposed that Cllr. Kidd and the Clerk compile a response to take account of the Council's concerns over infrastructure, health and education provision and the protection of possible relief road routes. This response would be included for noting at the Council Meeting on 11th January 2017.</p> <p>Proposed: Cllr. Adams Seconded: Cllr. Chavasse-Hadfield Unanimously agreed</p>
Resolved	<i>That Cllr. Kidd and the Clerk compile a response to take account of the Council's concerns over infrastructure, health and education provision and the protection of possible relief road routes. This response would be included for noting at the Council Meeting on 11th January 2017.</i>
6413	<p><u>To consider Planning Applications as listed on Appendix B.</u></p> <p>16/5500M Side extension to first floor above existing garage 142 Buxton Rd, Disley SK12 2HG</p> <p>Comments Disley Parish Council has no comment to make on this application</p> <p>16/5736M Double and single storey side/rear extensions and over render to existing brick walls 9 Lymewood Drive, Disley SK12 2LD</p> <p>Comments Disley Parish Council has no comment to make on this application</p> <p>16/5864M Single storey side and rear extension 59 Buxton Old Road, Disley SK12 2RW</p> <p>Comments Disley Parish Council has no comment to make on this application</p>
6414	<p><u>To note Planning Decisions as listed on Appendix B</u></p> <p align="right">Noted</p>

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6415	<u>To note the Meeting and Event Schedule as listed on Appendix C</u>			Noted
6416	<u>To note Parish Council Meeting Schedule for 2017.</u>			Noted
6417	<u>To note payment of Accounts as listed on Appendix A (1)</u>			Noted
6418	<u>To authorise payment of Accounts as listed on Appendix A (2)</u>			
	Trans No.	Cheque	Payee	Amount
	297	005391	New Mills, Marple & District Rotary Club - Donation for supply of sleigh for Christmas Lights event	£60.00
	298	005392	Petty Cash - Petty cash replenishment - November 2016	£125.87
			Office supplies	£17.16
			Office supplies	£11.95
			Fuel for power tools	£11.69
			DPC Office window cleaner	£6.50
			Office cleaning - Ann Carter	£50.00
			Cakes for Allotment holders meeting	£10.00
			Firelighters	£3.98
			Postage for Council agenda packs	£2.54
			Decorations for Christmas Lights event	£12.05
	299	DD/2811 16/CEC	Cheshire East - DPC Offices - Rates - November 2016	£152.00
	300	005393	Dave Farley Electrical Ltd - Electrical services	£640.80
			Installation of Christmas tree lighting	£576.00
			Repair fountain and war memorial lights	£64.80
	301	005394	Canalside Community Radio - PA equipment and music for Christmas Lighting event	£160.00
	302	005395	Senior (Building Supplies) Ltd - Sealant for Community Centre guttering	£31.56
	303	005396	A H Tomlinson Parbans Ltd - Allotment number posts	£109.67
	304	005397	LDW Ltd. - Ladder hire for ball court lights	£19.20

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		WOODS SOLICITORS - Work undertaken in relation to Ouffs and Poors charity	£463.00
	305 005398		
	306 005399	Richard Holland - Various purchases	£355.63
		Plastic barriers for Christmas trees	£28.55
		Battery light for Santa's Grotto	£29.99
		Large backed envelopes	£2.99
		Refreshments for Community Transport drivers meal	£106.90
		2 x MS Windows 365 licences 23/11/2016 to 22/11/2017	£187.20
	307 005185	Cancelled High Lane Haulage Ltd. - Cancelled cheque (05185) as HLH are in receivership. See Trans 591 - 31/03/2016	-£2,550.00
	308 005400	The Insolvency Service - High Lane Haulage replacement for cheque 005185 as HLH insolvent	£2,550.00
			£3,240.03
		Proposed: Cllr. Pattison	
		Seconded: Cllr. Chavasse-Hadfield	
		Unanimously agreed	
Resolved	<i>That the payment of Accounts as listed on Appendix A (2) totalling £3,240.03 are authorised.</i>		
6419	<u>To note financial statement to 30/11/2016.</u>		Noted
6420	<u>To resolve that Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</u>		
	Proposed: Cllr. Kidd		
	Seconded: Cllr. Pattison		
	Unanimously agreed		
Resolved	<i>That Agenda PART 2 shall exclude the public and press for reasons that their presence would be prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons under Standing Order 1(c).</i>		

Signed: _____

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A G E N D A – P A R T 2

6421	<p><u>To consider the Personnel Committee's recommendation that the Handyman's hours remain at 35 hours per week with overtime being approved by the Clerk where necessary.</u></p> <p>Cllr. Pattison highlighted that the Handyman's tasks needed to be defined and understood but also commented that the duties undertaken were extensive and varied.</p> <p>Proposed: Cllr. Chavasse-Hadfield Seconded: Cllr. Adams Unanimously agreed</p>
Resolved	<p><i>That the Handyman's hours remain at 35 hours per week with overtime being approved by the Clerk where necessary.</i></p>
6422	<p><u>To consider proposed salary increments for Disley Parish Council officers for the financial year 2017/18.</u></p> <p>Cllr. Chavasse-Hadfield explained that the proposed increments equated to an increase of approx. 4%, 1% of which was an NJC, nationally agreed public sector increase. Councillors agreed to the 2017/18 increments but asked the Clerk to reiterate to officers that increments are discretionary. Cllr. Chavasse-Hadfield noted that performance-related targets and a more comprehensive appraisal system were being introduced in 2017/18.</p> <p>Proposed: Cllr. Adams Seconded: Cllr. Kennedy Unanimously agreed</p>
Resolved	<p><i>That the proposed salary increments for Disley Parish Council officers for the financial year 2017/18 are approved.</i></p>

The meeting concluded at: 9.15pm

Signed: _____