



DISLEY PARISH COUNCIL



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Council Office
19 Buxton Old Road
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Cheshire
SK12 2BB

6th April 2016

Dear Councillor,

You are summoned to attend an Ordinary Meeting of Disley Parish Council on **Thursday 14th April 2016 at 7.30pm** at Disley Community Centre.

Members of the public are welcome to attend.

Yours sincerely,

Richard Holland
Parish Clerk

A G E N D A

Meetings of the Parish Council and its committees that are open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed. It is not permitted for oral commentary to be provided during a meeting. The Chairman of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

1. To receive any Apologies for Absence.
2. To receive any Declarations of Interest.
3. Public Forum
4. To receive Chairman's Report.
5. To note any correspondence received.
6. To agree as a true record the minutes of the Ordinary Meeting of the Parish Council held on Wednesday 9th March 2016.
7. To note the minutes of the Planning Committee meeting held on Wednesday 24th February 2016.
8. To note the minutes of the Finance and General Purposes Committee meeting held on Wednesday 24th February 2016.

9. To approve the Annual Governance Statement (Section 1 - Annual Return) for 2015/16.
10. To approve the Accounting Statements (Section 2 - Annual Return) for 2015/16.
11. To note the dates of the Internal Audit as w/c 6th June 2016 and the External Audit as w/c 20th June 2016
12. To receive and approve the following year-end financial statements for 2015/16:
 - 12.1 Balance Sheet
 - 12.2 Income and Expenditure Account
 - 12.3 Bank Reconciliations
13. To approve Finance and General Purposes Committee resolution of 23rd March 2016 that the Standing Orders are amended to reflect the £25,000 figure in line with the Public Contracts Regulations 2015.
14. To approve Finance and General Purposes Committee resolution of 23rd March 2016 that the Financial Regulations be amended to:
 - increase the expenditure threshold requiring full council approval to £1,500
 - increase the expenditure band of delegated committees to between £500 and £1,500
 - reflect the £25,000 figure in line with the Public Contracts Regulations 2015
15. To approve Finance and General Purposes Committee resolution of 23rd March 2016 that the updated Business Continuity Plan be approved.
16. To approve Finance and General Purposes Committee resolution of 23rd March 2016 that the updated Risk Assessment Action Plan be approved.
17. To note that the Council has entered a two year contract with CNG for the supply of gas to the Community Centre.
18. To note the Planning Decision Notice for Application **15/5594M** Single storey extension of Disley Community Centre.
19. To receive a report on the Neighbourhood Plan meeting held on 31st March 2016.
20. To adopt the Terms of Reference of the Neighbourhood Plan Steering Group.
21. To receive Cheshire East Councillor's report.
22. To note the details and agenda of the Annual Parish Meeting on Friday 22nd April 2016.
23. To note the outcomes of an allotment site visit on Wednesday 30th March to discuss allotment security.
24. To note the implementation of Council officer salary changes effective from 1st April 2016.

25. To note the Clerk's hours of working from 4th April 2016.
26. To receive 4th Quarter CCTV incidents report.
27. To receive the Meeting and Event Schedule as listed on Appendix C.
28. To authorise payment of Accounts as listed on Appendix A (1).
29. To authorise payment of Accounts as listed on Appendix A (2).
30. To note Bank Account Reconciliation Statements for all accounts to 31st March 2016.
31. To note Budget Comparisons for year 2015/16.