

**MINUTES OF FINANCE & GENERAL PURPOSES COMMITTEE OF DISLEY PARISH  
COUNCIL**

**HELD ON WEDNESDAY 22<sup>ND</sup> JUNE 2016 AT DISLEY COMMUNITY CENTRE**

<b><u>Present:</u></b>	Cllrs. Chavasse-Hadfield (Chair), Pattison (Vice), Davenport and Kennedy. Also attending: Cllr. Adams Start time: 7.50pm
4370	<b><u>To receive any Apologies for Absence.</u></b> Apologies were received from Cllr. Kidd Cllr. Harrop did not attend.
4371	<b><u>To receive any Declarations of Interest.</u></b> None
4372	<b><u>Public Forum</u></b> No members of the public were in attendance
4373	<b><u>To note any correspondence received.</u></b> <u>Mr. Evans and Mrs. Martin – Dane Bank Drive</u> – Correspondence received concerning the parking issues on Dane Bank Drive and early morning disturbances caused by a refuse collection vehicle visiting the school. Councillors asked the Clerk to respond to the residents that the Parish Council had held a meeting with Cheshire East Highways regarding all the issues on Dane Bank Drive and are yet to receive a formal response. Further, that Parish Council will write to the Chief Executive of Cheshire East on behalf of the residents and will forward his response. <u>Housing Standards Officer – Cheshire East Council</u> – Notification of CE grants for central heating for fuel poor households. The Clerk was asked to advertise the grants in the eBulletin, website, library, Parish Magazine etc. <u>Cllr. Sandra Horsman – Poynton Town Council</u> – Invitation to Civic Service and Reception on Sunday 17 <sup>th</sup> July 2016. The Chairman and Vice Chairman of the Council were on holiday and no other councillors were available on the date of the Service. The Clerk was asked to tender apologies on behalf of the Council
4374	<b><u>To agree as a true and accurate record the minutes of the Finance and General Purposes Committee Meeting held on Wednesday 25<sup>th</sup> May 2016.</u></b> <b>Proposed:</b> Cllr. Davenport <b>Seconded:</b> Cllr. Kennedy Unanimously agreed
<b>Resolved</b>	<b><i>That the minutes of the Finance and General Purposes Committee Meeting held on Wednesday 25<sup>th</sup> May 2016 are agreed as a true and accurate record.</i></b>

Signed: \_\_\_\_\_

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4374	<p><b><u>To consider the findings of the Internal Audit Report for Disley Parish Council for the year 2015/16.</u></b></p> <p>The Chair thanked the current and previous clerks for their efforts in preparing the annual accounts for audit. The Clerk highlighted that two minor issues had been raised by the Internal Auditor and that corrective actions had now been undertaken to resolve them. Councillors noted and accepted the findings of the Internal Audit Report the year 2015/16.</p>												
4375	<p><b><u>To consider the registration process and cost of the Centenary Fields initiative for Disley Memorial Park.</u></b></p> <p>The Chair expressed concerns that by amending the Deeds of the Memorial Park as proposed, the site would have no development potential at any point in the future. Councillors were also concerned about the cost in terms of money and officer's time to undertake the process.</p> <p><b>Proposed:</b> Cllr. Pattison <b>Seconded:</b> Cllr. Kennedy Unanimously agreed</p>												
<b>Resolved</b>	<p><b><i>That due to concerns regarding amending the Deeds and time and cost implications, the Parish Council would not pursue registering Disley Memorial Park under the Centenary Fields initiative.</i></b></p>												
4376	<p><b><u>To note Clerk's leave from 2<sup>nd</sup> to 17<sup>th</sup> July inclusive and approve office hours of 9.00am to 1.00pm for that period.</u></b></p> <p>The Clerk was asked to inform the PCSO of his absence and investigate setting an Out of Office alert in the afternoons.</p> <p align="right"><b>Noted</b></p>												
4377	<p><b><u>To authorise payment of Accounts totalling £10,120.35 as listed on Appendix A</u></b></p> <p>The Chair queried an invoice and credit from ANSA for community bus tail lift inspections. The Clerk clarified that these related to a duplicate invoice received from ANSA for work carried out in January and had now been resolved at no cost to the Council.</p> <p><b>Proposed:</b> Cllr. Chavasse-Hadfield <b>Seconded:</b> Cllr. Pattison Unanimously agreed</p>												
<b>Resolved</b>	<p><b><i>That the payment of Accounts totalling £10,120.35 as listed on Appendix A. are authorised.</i></b></p> <table border="1" data-bbox="319 1836 1452 2016"> <thead> <tr> <th><u>Trans No.</u></th> <th><u>Cheque</u></th> <th><u>Payee</u></th> <th><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td align="center">82</td> <td align="center">005243</td> <td>Senior (Building Supplies) Ltd - Fencing and panels for Hagg Bank composter</td> <td align="right">£396.14</td> </tr> <tr> <td align="center">83</td> <td align="center">005244</td> <td>Trickys Agency - Children's entertainer</td> <td align="right">£200.00</td> </tr> </tbody> </table>	<u>Trans No.</u>	<u>Cheque</u>	<u>Payee</u>	<u>Amount</u>	82	005243	Senior (Building Supplies) Ltd - Fencing and panels for Hagg Bank composter	£396.14	83	005244	Trickys Agency - Children's entertainer	£200.00
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Signed: \_\_\_\_\_

# 1605

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	84	005245	Bridgfords Countrywide - Grant for Queens 90th Birthday prizes	£100.00
	85	005246	JDH - Internal audit for 2015/16	£372.00
	88	005247	Stockport Electrical Services Ltd - Street light repairs	£565.74
	89	005248	E-on Energy - Electricity - street lighting	£88.87
	90	005249	A H Tomlinson Parbans Ltd - Door and fittings for DPC office stone store	£115.40
	91	005250	Sutcliffe Play - Cradle seat for play area swing	£169.20
	92	005252	PRIDE - Well-Dressing Festival grant	£500.00
	93	005253	Richard Holland - Bunting, balloons and signs	£102.21
	69	005254	British Telecommunications Plc - Broadband and internet charges 01/05/16 - 31/07/16	£133.56
	80	BACS - HMRC	HMRC - NI and PAYE - Month 3 June 2016	£1,105.28
	79	BACS - Salaries	Payroll - Net Salaries - Month 3 June 2016	£4,867.84
	81	BACS- Pension Fund	Cheshire Pension Fund - Pension Contributions - Mth 3 - June 2016	£1,265.81
	87	Credit against 86	Ansa Environmental Services Ltd. - Community bus tail lift inspection	-£156.00
	98	DD/ALLS TAR	Allstar - Community bus Fuel card	£1.79
	96	DD/BT - 762726	British Telecommunications Plc - Telephone bill - May - July 2016	£47.34
	97	DD/BT - 766256	British Telecommunications Plc - Telephone bill - May to July 2016	£65.17
	95	DD/EON - DPC June	E-on Energy - Electricity - DPC Office - June 2016	£24.00
	86	See Trans 87	Ansa Environmental Services Ltd. - Community bus tail lift inspection	£156.00
			<b>£10,120.35</b>	
4378	<p><b><u>To note Budget Comparison and financial statement for May 2016.</u></b>                      The Chair queried the Travel Expenses costs. The Clerk explained that these in most part were made up by the Handyman's claims for using his own vehicle. The Chair also queried the Office Repairs and Expenses figure which the Clerk explained include large payments for an office</p>			

Signed: \_\_\_\_\_

1606

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	<p>roof repair and the cancellation of the water cooler contract. The Clerk informed councillors of a £600 quarterly bill that had been received from Ricoh for copying and printing costs. The Clerk had carried out extensive investigations into the increase but had been unable to prove a cause. Therefore, he proposed to negotiate for a reduction with Ricoh as a gesture of goodwill. Officers were now monitoring and recording usage more regularly.</p> <p style="text-align: right;"><b>Noted</b></p>
	<p>The meeting concluded at 8.15pm</p>

Signed: \_\_\_\_\_