

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL  
HELD ON WEDNESDAY 9<sup>th</sup> JULY 2014**

**Present:**

Cllrs. Guy, Harris, Kidd, Marshall & Pattison  
One member of the public.  
Meeting started at 7.30pm

3431 **To receive any apologies for absence** – Apologies received from Cllrs. Davenport & Watson.

3432 **To receive any Declarations of Interest** – Cllr. Marshall declared a non-pecuniary interest in items 29, 30 and 31 of the agenda due to her family connection with the Village Handyman .

3433 **Dispensations** – none required.

3434 **Public Forum**

Louise Dixon addressed the meeting with her proposals for a village bonfire and firework event on 5<sup>th</sup> November at Disley Amalgamated Club and she asked if the Parish Council would be prepared to support this initiative by way of grant towards the cost of supplying fireworks. She explained that she had identified several local volunteers who were prepared to assist with all aspects of the event including stewarding, promotion and marketing.

Cllrs. thanked Louise for her commitment to organising an event for the village and it was agreed that Cllrs. would consider a request for funding at the next Council meeting. However, as this would not take place until 10<sup>th</sup> September Cllrs. advised Louise to seek additional funding from the United Utilities Community Fund which is targeted at communities impacted by work that UU are undertaking.

Cllrs. also advised that an event committee and bank account is set up.

Refer to next Council Meeting

3435 **Chairman's Report**

- a Cllr. Guy reported on the meeting with the judges of the Community Spirit award held on 8<sup>th</sup> July. Cllr. Guy said that the presentation by the various village organisations had gone extremely well and thanked Cllrs. Kidd and Pattison for their help.
- b Cllr. Guy reported that she would be attending the Macclesfield Civic Service on Sunday 13<sup>th</sup> July 2014.
- c Cllr. Guy said that she was unable to accept the invitation to Poynton Town Council's Civic Service on 20<sup>th</sup> July 2014. Cllr. Kidd to inform Clerk if he is available to deputise.

## Correspondence

- Noted**

- ## Granted

- Clerk to write to Neil Jones, with copy to Cllr. Michael Jones, requesting that Cheshire East Council deals with this matter expeditiously.

- e Letter – received from a resident of Dane Hill Close requesting assistance from the Parish Council with getting land adjacent to her property designated as recreation land. Clerk to acknowledge letter and arrange an initial meeting with the resident.

- f Notice – received from United Utilities giving information on the time schedules for works at Jacksons Edge Service Reservoir and details of the Community Fund Scheme which will offer grants to local groups that carry out positive work in the community. Clerk to promote this scheme in via the e-bulletin.

- g) Letter – received from Disley resident, Tom Williamson, who is currently Captain of the England Lacrosse team which is competing in the 2014 FIL World Championships in Denver, Colorado, requesting funding support. Cllr. Guy reported that Trustees of the Disley Sports Trust had made an award of £200 and proposed that the Parish Council matched this.
- Proposed: Cllr. Guy                                  Seconded: Cllr. Pattison  
Unanimously agreed

**That Disley Parish Council awards a grant of £200 to Tom Williamson to help support the cost of him captaining the England Lacrosse team at the World Championships in Denver.**

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Cllrs. agreed that Tom should be congratulated on his outstanding success and achievements and asked the Clerk to prepare an article for the ebulletin/website/press release. Cllr. Pattison suggested that Tom might be agreeable to hold a training session for young Disley residents during the school summer holidays.

- h PCSO update report – received from PCSO Chris Jackson. The scheduled meeting with Sgt. Alexander and PCSO Jackson had been cancelled due to their other commitments.

Cllr. Harris questioned the uphill positioning of the SID on Buxton Old Road. Cllr. Pattison reported that a request had been made to the LAP Highways group for funding to supply additional poles on Buxton Old Road to enable the SID to be sited further up the hill.

**Report received and noted**

- 3437 **To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on 11<sup>th</sup> June 2014.**

Proposed: Cllr. Kidd                      Seconded: Cllr. Marshall  
Unanimously agreed

- Resolved** **That the minutes of the Ordinary Meeting of the Parish Council held on 11<sup>th</sup> June 2014 be approved as a true record.**

- 3438 **To note the Minutes of the Planning Committee Meeting held on 25<sup>th</sup> June 2014**

**Noted**

- 3439 **To note the Minutes of the Finance & General Purposes Committee Meeting held on 25<sup>th</sup> June 2014**

**Noted**

- 3440 **To receive the External Auditors report for 2013/14**

Cllrs. thanked the Clerk for achieving an unqualified report from BDO.

Proposed: Cllr. Pattison                      Seconded: Cllr. Harris

Unanimously agreed

- Resolved** **That Disley Parish Council receives and notes the External Auditor's report for 2013/14.**

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3441

**To discuss the Community Transport scheme**

Cllr. Kidd reported on the recent meeting he had attended with the Clerk and Deputy Clerk following the CTA training held in Poynton on 26<sup>th</sup> June. Cllr. Kidd also informed Cllrs. that he had arranged for him and the Deputy Clerk to meet with Nick Oddy, Transport Manager of Bakewell & Eyam Community Transport on 16<sup>th</sup> July.

Cllr. Kidd proposed that a meeting of Cllrs., Parish Plan representatives, the Clerk & Deputy Clerk be arranged to firm up on operational matters. Clerk to contact Parish Plan representatives to invite to meeting on 21<sup>st</sup> July 2014.

**Refer to next Council Meeting**

3442

**To discuss development plans for Arnold Rhodes and Newtown Play areas.**

Cllr. Pattison reported that neither she nor the Clerk had received a response as yet from CEC's Open Space officer following the positive meeting held 19<sup>th</sup> June. Clerk to contact Marianne Hodgkinson, Parks Management Officer to request details of the contractor who supplied the multi-wheel facility at West Park, Macclesfield so that a quotation can be obtained to inform the level of grant funding required.

**Refer to next Council meeting**

3443

**To discuss preparation for the Disley Cycle Event**

Cllr. Pattison reported that she had recently walked the proposed route for the older participants with Rebecca Bryning and Declan O'Regan and it was approximately seven miles. Permission has been received from the two land owners over whose private land the preferred route would be required to pass. Further meeting to be held on 10<sup>th</sup> July to firm up event details. Clerk to produce flyers for distribution to Disley School before 25<sup>th</sup> July.

Cllr. Guy reported that the Trustees of the Sports & Youth Trust had agreed a donation of £100 towards the event for the purchase of prizes for the children.

3444

**To consider revised plans for the Community Centre development.**

Cllrs. considered the plan which had been revised as requested at the meeting held with JDA Architects on 25<sup>th</sup> June 2014. Cllrs. agreed that the plans offered the optimum use of space and amenity.

Proposed: Cllr. Kidd

Seconded: Cllr. Pattison

Unanimously agreed

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**To consider 'Resident First' Neighbourhood Planning**

Cllr. Kidd said that he still questioned the need for Disley to produce a Neighbourhood Plan. Cllrs. were in agreement that if this was to be taken forward it would need to be resident-led. It was agreed to invite a Cheshire East Planning Officer to a public meeting in Disley to explain the merits and process involved in Neighbourhood Planning.

**Refer to next Council Meeting**

3446

**To investigate the possibility of registering land at Bentside Park as a Village Green.**

Cllr. Pattison reported on the recent meeting with the Parish Council's solicitor attended by herself, Cllr. Kidd and the Clerk at which advice was sought about the feasibility of registering Bentside Park as a Village Green in order to offer protection from developers.

The subsequent letter received advised that this was a complex issue and the outcome of a recent Supreme Court case suggested that application for registration was unlikely to succeed.

In view of this Cllrs. agreed that Disley Parish Council should now make a formal request to Cheshire East Council for the transfer of ownership of Bentside Park to Disley Parish Council.

Clerk to write to Cllr. Michael Jones, Leader and Mike Suarez, Chief Executive of Cheshire East Council.

**Refer to next Council Meeting**

3447

**To consider the purchase of a Defibrillator for the Community Centre and associated training**

Cllrs. considered the quotations for defibrillators obtained by the Clerk and details of the Emergency First Aid training course which included training in how to use the machines.

It was agreed that the training should go ahead with a decision on purchase of a defibrillator deferred until after this had been done.

Clerk to arrange course, which is for up to twelve participants, for early September. Key personnel and users to be invited to take part.

Proposed: Cllr. Kidd

Seconded: Cllr. Marshall

Unanimously agreed

**Resolved**

**That Disley Parish Council provides Emergency First Aid training for key personnel and staff at Disley Community Centre.**

3448

**To consider the Finance & GP Committee's recommendation to award a grant to Disley Under 5s**

Proposed: Cllr. Pattison

Seconded: Cllr. Harris

Unanimously agreed

**Resolved**

**That Disley Parish Council makes a donation of £250 as a match funding grant to Disley Under 5s group.**

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- 3449 **To discuss World War 1 commemoration projects**  
The Clerk gave Cllrs. an update on the Parish Council's projects and plans for the services on the Ram Green on the 3<sup>rd</sup> and 4<sup>th</sup> August. Cllr. Kidd said that the Diamond Jubilee Committee have offered to fund a new seat in the Memorial Park. Cllr. Guy said that she would look into getting the telephone box on the Ram Green re-painted by BT.
- 3450 **To receive report on the Local Area Partnership working group**  
Cllr. Kidd reported that the last LAP meeting had been cancelled.
- 3451 **To receive report on the Parish Plan Implementation group**  
Cllr. Kidd said that the next meeting would be held in August.
- 3452 **To receive report from Parish Representative to Disley Footpath Society**  
Cllr. Kidd reported that he had attended the meeting held on 20<sup>th</sup> June at which the 'Walkers are Welcome' accreditation scheme was discussed. He said that some concerns had been expressed regarding the resourcing of the scheme and he had given reassurance that the Parish Council would support and help promote the scheme.  
**Report received and noted**
- 3453 **To receive report on High Peak & Hope Valley Community Rail Partnership**  
The Clerk informed Cllrs. that she had received notification from Cllr. Watson that the next meeting of the Partnership would be held on Thursday 24<sup>th</sup> July at 10am at the Municipal Offices in Glossop. This meeting has been called to consider the Partnership response to the DfT consultation on the new Northern Franchise.  
**Noted**
- 3454 **To consider Planning Applications as listed on Appendix B**
- 14/2629M** Demolition of single storey garage and replacement with double storey side extension. Single storey rear extension. Replacement and extension of front and rear roofs.  
**15 Lymewood Drive, Disley SK12 2LD**  
Disley Parish Council has no objection to this application.
- 14/2818M** Single storey rear/side extension and conversion of outbuilding to utility/toilet.  
**Ivanhoe, Strines Road, Disley SK6 7GN**  
Disley Parish Council has no objection to this application.
- Resolved** **That Planning Applications received during the Summer recess will be dealt with using delegated powers to two Cllrs. and the Clerk.**

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3455 **To note the Planning Decisions as listed on Appendix B**

**14/2165M** Demolition of 24 garages and construction of 2 no. 2 bedroom 4 person houses, 2 no. 3 bedroom 5 person houses, and 10 no. 1 bedroom 2 person houses. Development also comprises associated landscaping works, including the provision of new off road parking spaces for the new dwellings, and for the existing residents.  
**Garages at the end of Dane Hill Close, Disley SK12 2BP**  
Application withdrawn

3456 **To authorise payment of accounts totalling £9,376.93 as listed on Appendix A.**

Proposed: Cllr. Kidd                      Seconded: Cllr. Marshall  
Unanimously agreed

**Resolved** **That the payments listed on Appendix A be authorised for payment.**

<b><u>Trans.No.</u></b>	<b><u>Cheque</u></b>	<b><u>Payee</u></b>	<b><u>Amount    £</u></b>
83	004610	BDO – External Audit fee 2013/14	480.00
84	004611	A Dewbury – Repair to ball court fencing	45.00
85	004612	RG Supplies – C/Centre cleansing materials	50.42
86	004613	The Glow Company – Processional candles for WW1 event	141.70
87	004614	Bollington Insurance Brokers – Community Bus Insurance	1,202.12
88	DD	E-on Energy – Community Centre	296.00
89	DD	Sita – Community Centre Trade Waste	74.98
90	DD	Cheshire East – DPC Office business rates	148.00
91	DD	Cheshire East – C/Centre business rates	141.00
92	DD	E-On Electricity – Electricity DPC office	33.00
93	004615	K A Shirtcliffe – Website update WW1 timeline	75.00
94	004616	Petty Cash – Replenishment June 14	40.79
95	004617	Jennings Design Associates – Community Centre plans	1,200.00
96	004618	Plantscape – Hanging baskets	1,353.60
97	004619	Cllr. Diane Guy – reimbursement for compost	8.80

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98	004620	Finance Redirect – PRIDE Insurance	83.95
99	004621	A H Tomlinson Parbans – Maintenance supplies	27.97
100	004622	Mrs. B Broughton Law – contribution to ginnel lighting	20.00
101	004625	Danvic Turf Care – Newtown Football Pitch Maintenance	2,958.00
102	004624	Danvic Turf Care – Lateral Drain Newtown Football Pitch	1,029.60
<b>Total</b>			<b>9,376.93</b>

3457      **To note Financial Statement and Budget Comparisons** Noted

3458      **Items for future meetings**  
Tree survey

**Resolved**      **That the Council move to exclude press and public for the following items of the agenda by reason of the confidential nature of the business**

3459      **To note the Minutes of the Personnel Committee held on 1<sup>st</sup> July 2014**

3460      **To consider the Personnel Committee's recommendation on flexible working hours for the Clerk & Deputy Clerk**

3461      **To consider the Personnel Committee's recommendation on the Village Handyman's working hours.**

3462      **To consider the Personnel Committee's recommendations on incremental salary increases to be awarded for 2014/15.**

Meeting closed at 10.00pm

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Part II Minutes

- 3459      **To note the Minutes of the Personnel Committee held on 1<sup>st</sup> July 2014**  
Noted
- 3460      **To consider the Personnel Committee's recommendation on flexible working hours for the Clerk & Deputy Clerk**  
Cllr. Kidd said that the recent Personal Development Appraisals highlighted how innovative the Parish Council staff were and that the Council was fortunate to have such a committed team.  
The Clerk gave Cllrs. an overview of how the flexible working with the Deputy Clerk would work in practice.  
Proposed: Cllr. Pattison                      Seconded: Cllr. Kidd  
Agreed  
**Resolved      That the Clerk and Deputy Clerk operate an overlapping shift system between 9.00am and 4.00pm from 1<sup>st</sup> September 2014, except during leave periods.**
- 3461      **To consider the Personnel Committee's recommendation on the Village Handyman's working hours.**  
Proposed: Cllr. Kidd                      Seconded: Cllr. Guy  
Agreed  
**Resolved      That the Village Handyman's working hours be increased from 15 to 35 per week from 1<sup>st</sup> September 2014.**
- 3462      **To consider the Personnel Committee's recommendations on incremental salary increases to be awarded for 2014/15.**  
Proposed: Cllr. Kidd                      Seconded: Cllr. Harris  
Agreed  
**Resolved      That the Personnel Committee's recommendations on incremental rises are agreed and implemented with effect from 1<sup>st</sup> April 2014.**

Clerk to prepare new contracts for all staff.