

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON WEDNESDAY 15th JULY 2015**

Present: Cllrs. Adams, Chavasse-Hadfield, Davenport, Harrop, Kennedy & Pattison
Two member of the public

Meeting started at 7.50pm

In the absence of the Chairman Cllr. Pattison, Vice-Chairman of the Parish Council chaired the meeting.

- 3917 **To receive any apologies for absence** – Apologies received from Cllr. Kidd.
- 3918 **To receive any Declarations of Interest** – Cllrs. Adams, Davenport and Pattison declared non-pecuniary interests in agenda item 10, the request from Disley Under 5s for grant funding, as they are all Disley Primary school governors.
- 3919 **Public Forum** – A resident expressed concerns about a planning application for a neighbouring property that was before Parish Councillors for consideration at this meeting. She said that she had been in contact with the Cheshire East Planning officer to discuss but reported that the officer had not as yet made a site visit.
Cllr. Pattison thanked the resident for their comments which she said would be taken into account when considering the application later in the meeting.
- 3920 **Chairman's Report** – no report
- 3921 **Correspondence**
- a) **Letter** – received from Cllr. David Brown, Deputy Leader of Cheshire East Council (CEC) and Portfolio Holder for CEC Highways, in response to a letter sent on 18th June setting out some concerns regarding the progress and direction of A6 MARR mitigation measures being planned for the village.
- Noted**
- b) **Letter** – received from a resident requesting permission to have a codicil inserted into his will that, following his death, his ashes could be scattered on the Ram Green. Cllr. Pattison referred Cllrs. to the paper circulated by the Clerk on the law and permissions for the scattering of ashes in public places and asked if Cllrs. had any comments or objections. Cllr. Kennedy asked if this would set a precedent. Cllr. Chavasse-Hadfield suggested that this could provide a commercial opportunity in the future and it was agreed to refer this proposal together with the formulation of a policy to the next Council meeting for consideration.
However, Cllrs. did not express any objections in principle to granting this specific request. Clerk to reply.

Refer to next Council Meeting

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- c) Invitation – received from Cheshire Community Action to attend the presentation of awards at the 59th Community Pride Competition at Ellesmere Port Civic Hall on 15th October 2015.

Noted

- d) Letter – received from Disley & Lyme Horticultural Society requesting a donation of a raffle or auction prize for this year's Annual Show on 15th August 2015. Cllr. Pattison proposed that the Parish Council offer the society free use of the Community Bus for the day and Cllrs. agreed that this would be a good way for the Parish Council to support the event. Clerk to reply.

Noted

- e) Email – received from a resident expressing an interest in purchasing land belonging to the Parish Council to develop for employment use. Cllrs. agreed that the sale of any parished owned land would not be considered at this time whilst the Neighbourhood Plan for Disley & Newtown was being developed.

Clerk to respond

3922 **To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on 10th June 2015.**

Proposed: Cllr. Chavasse-Hadfield Seconded: Cllr. Harrop
Unanimously agreed

Resolved **That the minutes of the Ordinary Meeting of the Parish Council held on 10th June 2015 be approved as a true record.**

3923 **To note the Minutes of the Planning Committee meeting held on 24th June 2015**

Noted

3924 **To note the Minutes of the Finance & General Purposes Committee meeting held on 24th June 2015**

Noted

3925 **To receive report on meeting held with Cheshire Constabulary Officers on 15th July to discuss future PCSO operation in Disley**

Cllrs. agreed that the meeting held earlier in the evening with Police Superintendent Luke McDonnell, Chief Inspector Rob Dickinson, and Inspector Steve Griffiths had been beneficial in helping Cllrs. to understand the new Cheshire Constabulary structure and the impact of changes on the local Neighbourhood Policing Unit (NPU). A general discussion ensued about the cost vs benefits of the Parish Council continuing to part fund the Disley PCSO. It was agreed that this would be considered in more detail before the Service Level Agreement was due for renewal in March 2016.

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Cllr. Pattison proposed that the regular update meetings with the PCSO and Sgt. Brazendale should be called every six weeks and that regular monthly surgeries with Cllrs. and the PCSO be arranged again. Clerk to draw up a draft rota using the Doodle scheduling programme.

3926

To consider request for grant funding from Disley Under 5s

Cllr. Pattison referred Cllrs. to the letter received from Disley Under 5s requesting a grant of £200 to fund a pre- planning application to Cheshire East Council to build a purpose-built pre-school building on the site of Disley Primary School.

The Clerk advised Cllrs., in her capacity as Responsible Finance Officer, that this would not be an appropriate use of Parish Council funds as any planning application would be speculative due to the fact that the land in question was owned by CEC.

Cllrs. asked the Clerk to request an informal meeting with the group's committee members.

Proposed: Cllr. Harrop

Seconded: Cllr. Chavasse- Hadfield

Agreed

Resolved

That the request from Disley Under 5s for funding is not granted.

Cllrs. Adams, Davenport & Pattison did not take part in this vote having declared a non-pecuniary interest.

3927

To receive update on A6 MARR mitigation measures.

Cllrs. considered the letter from Cllr. Brown as noted under the agenda item Correspondence and also the email from Paul Griffiths informing that he anticipated that CEC would be ready to feedback detailed plans/designs by late September.

Cllr. Davenport also reported that Chris Shields from CEC Highways had offered to visit Disley to discuss highways issues.

Cllr. Kennedy commented on the email request to meet with members of a High Lane community group who have similar concerns about the impact of the A6 MARR on their village. Cllr. Chavasse-Hadfield said that she could see some benefit in meeting with representatives of the neighbouring boroughs. Cllr. Davenport suggested that collaboration via the A6 Corridor group which included Borough Cllrs., officers and resident group representatives should be the preferred forum.

Refer to next Council Meeting

3928

To consider Cheshire East Council's proposals on the potential devolution of Disley Car Parks

The Clerk reported that there had, as yet, been no response to the letter sent to CEC's Head of Service on 5th June or to the email sent to the officer on 8th July requesting feedback on questions raised with him at a meeting held on 4th June 2015.

Cllr. Davenport was asked to follow up on the Consolidated Off Street Parking Order for the Community Centre which the Parish Council had

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been assured would be implemented in April 2015.

Refer to next Council Meeting

3929

To discuss village centre CCTV operation

Cllr. Pattison reported that she had sent a letter to the Police & Crime Commissioner requesting that Cheshire Constabulary fund the provision of one of the three CCTV cameras in Disley village centre. She said that, at a recent meeting with the Commissioner, he had advised that he would speak with the Chief Constable and consider the request. The Clerk reported that no response had yet been received from CEC's Community Safety Operations Manager following correspondence sent on 11th June 2016.

Refer to Next Council Meeting

3930

To receive report on Disley Cycling Event meetings held on 2nd & 15th July 2015

Cllr. Chavasse-Hadfield reported that good progress was being made on planning the event which will be held on 19th September. She referred Cllrs. to the action plan that she had drawn up and gave details of the t-shirt logo artwork competition which was being circulated by Hannah Walker to all primary schools in the area including High Lane, Strines and New Mills.

Cllr. Pattison reported that she had secured some sponsorship money from a local business towards the cost of the event.

Clerk to set up a dedicated website page for the event.

The next meeting will be held on 13th August 2015.

Refer to next Council Meeting

3931

To discuss the Community Centre development project.

Cllr. Pattison asked Cllrs. for their comments on the three sets of plans/outline costing options presented by JDA Architects at a meeting held on 14th July.

Cllr. Harrop said that in order to get accurate costings it would be necessary to get planning and building regulations approval.

Cllr. Chavasse-Hadfield said that she was concerned that the costs seemed excessive given that the plans did not include relocation of the Parish Council office. She proposed an amendment to the plans that would provide the optimum amount of space available that might enable the Parish Council office to be relocated in this phase of the development.

Cllr. Kennedy asked if the Parish Council currently had sufficient capital reserves to fund this development. Cllr. Pattison that the cost exceeded the Parish Council's current budget. He also said that a complete building specification would be required to get accurate costings.

Cllr. Adams commented on the relative prices of each option and queried whether demand for use of a larger extension had been

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identified.

Cllr. Harrop proposed that an application be submitted to CEC for planning permission and building regulations based on the largest footprint.

Clerk to request architect to make amendment as proposed by Cllr. Chavasse-Hadfield.

Proposed: Cllr. Harrop

Seconded: Cllr. Kennedy

Unanimously agreed

Resolved That Disley Parish Council instructs its architect to submit a planning application to Cheshire East Council based on the preferred Option 1 design.

Refer to next Council Meeting

3932 **To consider quotations for priority 1 works identified in recent tree survey**

The Clerk reported on the two quotations received to date and said that whilst obtaining further estimates was proving to be difficult she hoped to present comparative costs at the next Council meeting.

Refer to next Council Meeting

3933 **To discuss the Community Bus Operation**

Cllr. Pattison referred Cllrs. to the reports prepared by the Deputy Clerk and said that she should be thanked for her hard work and commitment to the Community Bus Scheme. Cllr. Pattison said that she had received very good feedback about some of the most recent trips.

Cllrs. Adams and Chavasse-Hadfield agreed to set up a working party to look at ways in which the operation can be made more sustainable and make recommendations to Council.

It was agreed that breakdown cover was required as a matter of urgency. Deputy Clerk to contact CTA for advice.

Refer to next Council Meeting

3934 **To receive the External Auditor's report for 2014/15**

Report not yet received from BDO.

Refer to next Council Meeting

3935 **To receive the first quarter Finance Report**

The Clerk spoke to the report which gave details of any significant variances in income and expenditure to date together with some explanations/background information for the benefit of newly elected Cllrs.

A table of the current letting schedule of Parish owned land was presented as part of the report and it was agreed that a meeting with the Parish Council's land agent would be useful so that Cllrs. can be briefed on land management. Clerk to arrange.

The Clerk gave an explanation of the anticipated overspend on the salary and pension budget and suggested ways to mitigate it.

Report received and noted

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3936 **To receive a report on the Neighbourhood Plan meeting held on 2nd July 2015.**

Cllr. Kennedy referred Cllrs. to the minutes of the meeting and said that Tom Evans, Cheshire East's Spatial Planning Officer had given a very good presentation based on the scoping report and research carried out by the master's students which would be very useful to the project. He had asked the Clerk to send a letter of appreciation via Tom Evans. He reported that the steering group are working on a draft survey to be delivered to all households in Disley & Newtown and the project plan/timeline. The Clerk has been tasked with making an application to CEC for funding once all required information is available. Date of the next meeting: 16th July 2015.

Report received and noted

3937 **To receive Cheshire East Councillor's report** –taken out of agenda order
Cllr. Davenport reported that a revised Local Plan was due to be submitted to the Planning Inspectorate by the end of July.

Cllr. Davenport also gave some details about a new CEC Highways management team, complaints received regarding development at the former Crescent pub and the possibility of half-hourly train service following the outcome of the rail franchise bids.

Report received and noted

3938 **To consider quotations for repairs to the Ball Court surface**

The Clerk explained that the quotes tabled were not directly comparable but that she had been unable to obtain like for like estimates. She advised that the repairs, which had been identified in the recent RoSPA inspection report, should be carried out before the start of the school holidays if possible.

Proposed: Cllr. Harrop

Seconded: Cllr. Chavasse-Hadfield

Unanimously agreed

Resolved That Disley Parish Council accepts the lower of the two quotations for repairs to the Ball Court playing surface.

3939 **To discuss the Christmas Tree Lighting event**

Cllr. Pattison proposed that a working party is set up to discuss ideas for this year's event.

Refer to next Council Meeting

3940 **To receive report on the Local Area Partnership working group.**

No report – next meeting 20th July 2015.

3941 **To receive report from Parish representative on Disley Footpath Society**

Cllr. Kennedy gave a report on the meeting that he attended on 3rd July.

Report received and noted

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- 3942 **To receive report on High Peak & Hope Valley Community Rail Partnership**
 Cllrs. Davenport and Kennedy reported on the Annual General Meeting, that they attended on 17th June 2015.
Report received and noted
- 3943 **To consider Planning Applications as listed on Appendix B**
- 15/2976M** Extension to side elevation to form new utility and rear of garage to form new gym.
17 Leaffield Road, Disley SK12 2JF
- Disley Parish Council has some concerns that this development could prove to be unneighbourly due to the proximity of the rear gym extension to the boundary of properties in Martlet Ave. Residents there have expressed concerns regarding noise nuisance from this property and therefore Disley Parish Council would ask that any planning permission granted includes a condition regarding sound proofing of extension.
- 15/2777M** Conversion of two barns to a single residential dwelling with associated landscaping and garaging – resubmission of application 10/4232M & 12/0081M
Bentside Farm, Green Lane, Disley SK12 2NZ
- Disley Parish Council has no objection to this application providing that it complies with Green Belt policies (GC8 & 9)
- The Clerk informed Cllrs. that any plans received during the summer recess would be dealt with under delegated powers as per the Planning Committee’s terms of reference.**
- 3944 **To note Planning Decisions as listed on Appendix B**
- 14/4616M** Change of use from studio/office to annex for disabled parent and bedroom extension and car port
Willow Brook Farm, Mudhurst Lane, Disley, SK12 2AN
 Application granted with 4 conditions
- 15/1098M** Ground floor single storey extension (retrospective)
Harewood, 20 Red Lane, Disley, SK12 2NP
 Application granted with 2 conditions
- 15/1558M** Demolition of existing lean-to and conservatory and construction of new single storey rear extension and two storey side extension
23 Hollinwood Road, Disley, SK12 2EE
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Application granted with 4 conditions

15/1824M Single storey side and rear extension
160 Buxton Road, Disley, SK12 2RQ
Application granted with 3 conditions

15/2329M 1no. fascia and 1no. projecting internally illuminated signs
11 Fountain Square, Market Street, Disley, SK12 2AB
Application granted with 6 conditions

3945 **To authorise payment of Accounts totalling £12,694.76 as listed on Appendix A**

Proposed: Cllr. Harrop
Unanimously agreed

Seconded: Cllr. Adams

Resolved That the payments listed on Appendix A be authorised for payment.

<u>Resolved Trans.No.</u>	<u>Cheque</u>	<u>Payee</u>	<u>Amount £</u>
549	DD	Allstar – Community Bus fuel	85.33
550	004949	Ann Carter – Office cleaning 4 weeks to 24/6/15	40.00
551	004950	JDH – Internal Audit 2014/15	396.00
552	004951	Burnaby Stone Care – Fountain Restoration	4,650.00
553	004952	R. Webb – Mileage expenses, Internal audit	7.65
554	004953	Disley Parish Plan group – overpayment	48.46
555	BACS	Bollington Insurance Brokers – Community Bus Insurance renewal	1,249.77
556	004955	British Gas – DPC office gas 27/3-24/6/15	63.43
557	004954	Petty Cash – Replenishment June 2015	94.77
558	004956	D & S West Motors – Community Bus MOT	45.00
559	004957	R Webb – reimbursement for floor paint for Community Centre	44.10
560	004958	Mrs. B. Broughton-Law – contribution to ginnel light energy	20.00
561	004959	A H Tomlinson Parbans – Maintenance supplies	30.76
565	DD	Allstar Community Bus fuel card	1.91
566	004960	Office Watercoolers – Rental July 15	21.70

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567	004961	Finance Redirect – PRIDE Insurance	83.95
568	004962	E-on Energy – Unmetered supply July 15	86.01
562	BACS1	Payroll – Month 4 Net salaries	3,983.67
563	BACS2	HMRC – NI & PAYE Month 4	781.36
564	BACS3	Cheshire Pension Fund – Pension contributions Month 4	960.89
		Total	£12,694.76

3946 **To note Bank Reconciliations for June 2015** **Noted**

3947 **To note Financial Statement and Budget Comparisons** **Noted**

3948 **Items for future meetings**
Civic Awards

3949 **Meetings Schedule Update**
To be circulated.

Meeting closed at 10.30pm