

**MINUTES OF ORDINARY MEETING OF DISLEY PARISH COUNCIL
HELD ON THURSDAY 14TH APRIL 2016 AT DISLEY COMMUNITY CENTRE**

Present: Cllrs. Kidd (Chair), Pattison (Vice), Adams, Chavasse-Hadfield, Davenport, Harrop and Kennedy.

Start time: 7.30pm

4248 **To receive apologies for absence**
None.

4249 **To receive any declarations of interest**
None

4250 **Public Forum**
No members of the public in attendance

4251 **To receive Chairman's Report**
The Chairman thanked Council officers for their preparation work for the Annual Parish Meeting.

4252 **To note any correspondence received**

- A Chief Inspector Simon Meegan, Cheshire Constabulary – Confirmation that the SLA for the PCSO would be available for Council consideration shortly.
- B United Utilities confirmation of Jacksons Edge Road closure from 20th April to 8th June 2016.
- C Cheshire East – Request for street name proposals for new street off Redhouse Lane. Councillors proposed a name to recognise the local contribution of former councillor Diane Guy. Cllr. Kidd agreed to approach Mrs Guy regarding the issue.

Noted

4253 **To agree as a true record the minutes of the Ordinary Meeting of the Parish Council held on Wednesday 9th March 2016.**

Proposed: Cllr. Harrop

Seconded: Cllr. Kennedy

Unanimously agreed.

RESOLVED ***That the minutes of the Ordinary Meeting of the Parish Council held on Wednesday 9th March 2016 are approved as a true and accurate record.***

4254 **To note the minutes of the Planning Committee meeting held on Wednesday 24th February 2016.**

Noted

4255 **To note the minutes of the Finance and General Purposes Committee meeting held on Wednesday 24th February 2016.**

Noted

Signed: _____

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4256 **To approve the Annual Governance Statement (Section 1 - Annual Return) for 2015/16.**

Proposed: Cllr. Pattison

Seconded: Cllr. Chavasse-Hadfield

Unanimously agreed.

RESOLVED *That the Annual Governance Statement (Section 1 - Annual Return) for 2015/16 is approved.*

4257 **To approve the Accounting Statements (Section 2 - Annual Return) for 2015/16**

Proposed: Cllr. Chavasse-Hadfield

Seconded: Cllr. Harrop

Unanimously agreed.

RESOLVED *That the Accounting Statements (Section 2 - Annual Return) for 2015/16 are approved.*

4258 **To note the dates of the Internal Audit as w/c 6th June 2016 and the External Audit as w/c 20th June 2016**

Noted

4259 **To receive and approve the following year-end financial statements for 2015/16:**

12.1 Balance Sheet

12.2 Income and Expenditure Account

12.3 Bank Reconciliations

Cllr. Kennedy requested a breakdown of the items in the Debtors figure of £4,913.23. Cllr. Pattison asked for a breakdown of the Allotment Expenditure figure of £255.90. The Clerk agreed to provide councillors with details.

Cllr. Davenport asked that allotment rental fees be reviewed. Cllr. Pattison suggested current rentals were in line with local parishes but the Clerk was asked to determine rentals in Poynton and report back.

Cllr. Kidd suggested that Browns Land Agents be invited to meet the Finance and General Purposes Committee and the Clerk to discuss land rentals and land management. The Clerk agreed to arrange.

Proposed: Cllr. Kennedy

Seconded: Cllr. Davenport

Unanimously agreed

RESOLVED *That the following year-end financial statements for 2015/16 are received and approved:*

12.1 Balance Sheet

12.2 Income and Expenditure Account

12.3 Bank Reconciliations

Signed: _____

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4260 **To approve Finance and General Purposes Committee resolution of 23rd March 2016 that the Standing Orders are amended to reflect the £25,000 figure in line with the Public Contracts Regulations 2015**

Proposed: Cllr. Chavasse-Hadfield

Seconded: Cllr. Harrop

Unanimously agreed

RESOLVED *That the Finance and General Purposes Committee resolution of 23rd March 2016 that the Standing Orders are amended to reflect the £25,000 figure in line with the Public Contracts Regulations 2015 is approved.*

4261 **To approve Finance and General Purposes Committee resolution of 23rd March 2016 that the Financial Regulations be amended to:**

- **increase the expenditure threshold requiring full council approval to £1,500**
- **increase the expenditure band of delegated committees to between £500 and £1,500**
- **reflect the £25,000 figure in line with the Public Contracts Regulations 2015**

Proposed: Cllr. Chavasse-Hadfield

Seconded: Cllr. Kennedy

Unanimously agreed

RESOLVED *That the Finance and General Purposes Committee resolution of 23rd March 2016 that the Financial Regulations be amended to:*

- *increase the expenditure threshold requiring full council approval to £1,500*
- *increase the expenditure band of delegated committees to between £500 and £1,500*
- *reflect the £25,000 figure in line with the Public Contracts Regulations 2015 is approved.*

4262 **To approve Finance and General Purposes Committee resolution of 23rd March 2016 that the updated Business Continuity Plan be approved**

Proposed: Cllr. Pattison

Seconded: Cllr. Adams

Unanimously agreed

RESOLVED *That the Finance and General Purposes Committee resolution of 23rd March 2016 that the updated Business Continuity Plan is approved*

4263 **To approve Finance and General Purposes Committee resolution of 23rd March 2016 that the updated Risk Assessment Action Plan be approved.**

Proposed: Cllr. Chavasse-Hadfield

Seconded: Cllr. Adams

Unanimously agreed

Signed: _____

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RESOLVED *That the Finance and General Purposes Committee resolution of 23rd March 2016 that the updated Risk Assessment Action Plan is approved.*

4264 To note that the Council has entered a two year contract with CNG for the supply of gas to the Community Centre.

Noted

4265 To note the Planning Decision Notice for Application 15/5594M Single storey extension of Disley Community Centre.

Cllr. Pattison reported that new drawings for the Council Offices within the Community Centre had been received and that the architect would amend these to prevent the need for a planning application if possible. The architect would then be obtaining estimates for the work.

Cllr. Kidd highlighted that the Decision Notice had a three year time limit.

Noted

4266 To receive a report on the Neighbourhood Plan meeting held on 31st March 2016.

Cllr. Kidd thanked Cllr. Adams for all her efforts on the Neighbourhood Plan grant applications. Cllr. Adams had reported the issues experienced with Cheshire East NP procedures and analysis work back to Cheshire East. Cllr. Kidd informed the meeting that the next stage would be the public presentation booked for 22nd June 2016. Cllr. Adams provided an update on the grant applications, the Steering Group's progress with social media promotion and the group's plans to attend forthcoming village events.

Report received

4267 To adopt the Terms of Reference of the Neighbourhood Plan Steering Group.

Proposed: Cllr. Harrop

Seconded: Cllr. Davenport

Unanimously agreed

RESOLVED *That the Terms of Reference of the Neighbourhood Plan Steering Group be adopted.*

4268 To receive Cheshire East Councillor's report.

Cllr. Davenport outlined Cheshire East Council's decision to challenge the Court of Appeal's reversal in the Richborough Estates case in Willaston. Cheshire East felt this was necessary to protect local planning powers and prevent developers ignoring council's development policies.

Cllr. Davenport reported that the Sheardhall Avenue application had been approved at Northern Planning despite Councillor's efforts to prevent it. Cllr. Pattison commented that local residents had appreciated the Council's

Signed: _____

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efforts on this application.

Cllr. Davenport reported that Stockport MBC was proposing 20 mph speed restrictions on certain roads crossing High Lane and Disley as part of the A6 MARR mitigation measures. Cllr. Harrop suggested that the Parish Council "wish list" of mitigation measures be reviewed ahead of the consultation meeting on 28th April 2016.

Cllr. Davenport also reported that Cheshire East and Persimmon were close to signing the conditions for the first phase S106 monies which would allow funds to be released. Cllr. Pattison asked for a breakdown of the £600,000 and how much was available for open spaces. Cllr. Davenport agreed to find this information.

Report received

- 4269 **To note the details and agenda of the Annual Parish Meeting on Friday 22nd April 2016.** **Noted**
- 4270 **To note the outcomes of an allotment site visit on Wednesday 30th March to discuss allotment security.** **Noted**
- 4271 **To note the implementation of Council officer salary changes effective from 1st April 2016.** **Noted**
- 4272 **To note the Clerk's hours of working from 4th April 2016** **Noted**
- 4273 **To receive 4th Quarter CCTV incidents report.**
Cllr. Pattison requested the Clerk to forward the report to PCSO Simpson and that he is requested for any outcomes resulting from the CCTV footage. **Report received**
- 4274 **To receive the Meeting and Event Schedule as listed on Appendix C.** **Report received**
- 4275 **To authorise payment of Accounts as listed on Appendix A (1).**
Proposed: Cllr. Davenport
Seconded: Cllr. Harrop
Unanimously agreed

Signed: _____

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RESOLVED *That the payment of Accounts as listed on Appendix A (1) are authorised.*

<u>Trans No.</u>	<u>Cheque</u>	<u>Payee</u>	<u>Amount</u>
877	005188	D & S West Motors – Community bus inspection	£64.80
591	005185	High Lane Haulage – 50% works at Disley Dam	£2,550.00
868	005178	Petty Cash replenishment	£66.73
869	005179	Cheshire East – Neighbourhood Plan survey analysis	£2,046.34
870	005180	Stockport Computers – New laptop and repair services	£650.00
871	005181	Cheshire Community Action – Membership fee	£50.00
872	005182	EveryBody Trust – Cycling Event coaching	£260.00
873	005183	E-on Energy – Electricity costs	£61.81
874	005184	Richard Holland – Mileage costs	£19.80
875	005186	Colin Eckersley – Mileage costs	£57.92
876	005187	Cheshire Community Action – OCSI report.	£45.00
		TOTAL	£5,872.40

4276 **To authorise payment of Accounts as listed on Appendix A (2).**

Proposed: Cllr. Harrop

Seconded: Cllr. Adams

Unanimously agreed

RESOLVED *That the payment of Accounts as listed on Appendix A (2) are authorised.*

<u>Trans No.</u>	<u>Cheque</u>	<u>Payee</u>	<u>Amount</u>
1	005189	Cheshire East – Loan repayment	£1,000.00
2	005190	CTA UK – Community Transport Association membership	£76.00
3	005191	ChALC – Annual membership	£1,272.60
4	005192	AH Tomlinson Parbans – Bus shelter glass	£116.44
5	005193	R G Supplies – Comm. Centre cleaning materials	£105.86
6	005194	Office Watercoolers – watercooler	£22.18
7	005195	Senior (Building Supplies) – Top soil for Arnold Rhodes	£42.00
8	005196	E-on Energy – Street lighting costs	£88.87
9	005197	Daniel Hodgkiss – Mileage costs	£63.45
10	005198	British Gas – DPC Office gas supply	£208.16
		TOTAL	£2,995.56

Signed: _____

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4278 To note Budget Comparisons for year 2015/16.

Noted

The meeting concluded at 9.05pm

Signed: _____