

**MINUTES OF THE ANNUAL GENERAL MEETING OF DISLEY PARISH COUNCIL HELD
ON WEDNESDAY 13th MAY 2015 AT 7.30pm**

Present: Cllrs. Adams, Chavasse-Hadfield, Davenport, Harrop, Kennedy, Kidd, & Pattison.
Diane Guy M.B.E.

Outgoing Chairman, Diane Guy MBE, offered her best wishes to the new Council and in particular to the four newly elected Councillors.

3813 **To Elect a Chairman of the Council for the year 2015/16 and receive the Declaration of Acceptance of Office**

Cllr. Davenport proposed that Cllr. David Kidd be elected as Chairman and this was seconded by Cllr. Pattison. There being no other nominations, Cllr. Kidd was unanimously elected as Chairman of Disley Parish Council for 2015/16.

RESOLVED That Cllr. David Kidd is elected as Chairman of Disley Parish Council for 2015/16.

Cllr. Kidd said that Diane's standing down as a Parish Councillor was a significant moment in the Parish Council's history and offered his sincere thanks on behalf of the village for the many years of dedication and hard work that she has given to the village. He said that Disley has been very fortunate to have been served by the likes of Margaret Duddy OBE and Diane, whose services have been rightly recognised with an MBE from the Queen.

Cllr. Kidd welcomed new Councillors to the meeting and said that he looked forward to working with them over the next four years.

3814 **To receive Councillors' Declarations of Acceptance of Office and Register of Interests**

All Cllrs. present signed the Declaration of Acceptance of office prior to the start of the meeting and these were endorsed by the Clerk. All Cllrs. provided the Clerk with a signed copy of their Register of Interests and agreed to abide by the Model Code of Conduct (2012).

3815 **To receive any Apologies for Absence** – none received.

3816 **To receive any Declarations of Interest** – none received

3817 **To elect a Vice-Chairman of the Council for the year 2015/16**

Cllr. Kidd proposed that Cllr. Pattison be elected as Vice Chairman and this was seconded by Cllr. Davenport
Unanimously agreed.

RESOLVED That Cllr. Pattison is elected as Vice Chairman of Disley Parish Council for 2015/16

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RESOLVED That all the Standing Committees of Disley Parish Council are constituted as agreed for 2015/16.

3822 **To confirm the Terms of Reference for the Standing Committees**

Planning Committee

Proposed: Cllr. Davenport

Seconded: Cllr. Kidd

Planning Sub Committee

Proposed: Cllr. Chavasse-Hadfield

Seconded: Cllr. Harrop

Finance & General Purposes Committee

Proposed: Cllr. Kidd

Seconded: Cllr. Kennedy

Personnel Committee

Proposed Cllr. Harrop

Seconded: Cllr. Davenport

Unanimously agreed

RESOLVED That the Terms of Reference for all Standing Committees be confirmed without revision.

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3823	<u>To Appoint the Chairman and Vice-Chairman of the Standing Committees</u>		
<u>Office</u>	<u>Candidate</u>	<u>Proposer</u>	<u>Seconder</u>
Chairman Planning	Cllr. Pattison	Cllr. Kennedy	Cllr. Hadfield
	Unanimously agreed		
RESOLVED	That Cllr. Pattison is appointed as Chairman of the Planning Committee for 2015/16		
Vice Chairman	Cllr. Adams	Cllr. Hadfield	Cllr. Kidd
	Unanimously agreed		
RESOLVED	That Cllr. Adams is appointed Vice-Chairman of the Planning Committee for 2015/16		
Chairman Planning Sub Committee	Cllr. Davenport	Cllr. Kidd	Cllr. Pattison
	Unanimously agreed		
RESOLVED	That Cllr. Davenport is re-appointed as Chairman of the Planning Sub-Committee (Highways) for 2015/16		
Chairman Finance & GP	Cllr. Chavasse-Hadfield	Cllr. Kidd	Cllr. Adams
	Unanimously agreed		
RESOLVED	That Cllr. Chavasse-Hadfield is appointed Chairman of the Finance & General Purposes Committee for 2015/16		
Vice Chairman	Cllr. Kidd	Cllr. Davenport	Cllr. Chavasse-Hadfield
	Unanimously agreed		
RESOLVED	That Cllr. Kidd is appointed as Vice-Chairman of the Finance and General Purposes Committee for 2015/16		
Chairman Personnel	Cllr. Kidd	Cllr. Pattison	Cllr. Davenport
	Unanimously agreed		
RESOLVED	That Cllr. Kidd is re-appointed as Chairman of the Personnel Committee for 2015/16		
Vice Chairman	Cllr. Chavasse-Hadfield	Cllr. Kennedy	Cllr. Pattison
	Unanimously agreed		
RESOLVED	That Cllr. Chavasse-Hadfield is appointed as Vice Chairman of the Personnel Committee for 2015/16		

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- 3824 **To fix dates and times for the meetings of the Council and Committees for 2015/16**
 Cllrs. considered the tabled schedule of meetings.
 Proposed; Cllr. Kidd Seconded: Cllr. Pattison
 Unanimously agreed
RESOLVED That the schedule for Council and Committee meetings for 2015/16 is confirmed.
- 3825 **To confirm authorised signatories for Parish Council Bank Accounts.**
 It was agreed that Cllrs. Davenport, Kidd & Pattison remain as signatories and that Cllrs. Adams and Chavasse-Hadfield be added as new signatories on the mandate.
RESOLVED That Cllrs. Davenport, Kidd & Pattison remain as authorised signatories for Disley Parish Council's bank accounts and that Cllrs. Adams and Chavasse-Hadfield are added to the mandate.
- 3826 **To appoint the Councils representatives on various bodies**
- a **Thomas Ouffs and Poors Land Charity**
 It was agreed to defer this item until the next Council Meeting.
Refer to next Council Meeting
- The following appointments were proposed by Cllr. Kidd and seconded by Cllr. Davenport:
- b **Disley Footpaths Society**
 Cllrs. Kennedy & Pattison elected as representatives. Unanimously agreed.
RESOLVED That Cllrs. Kennedy & Pattison and Watson be elected as representatives to Disley Footpath Society.
- c **Disley Allotment Society**
 Cllrs. Adams and Pattison elected as representatives. Unanimously agreed.
RESOLVED That Cllrs. Adams and Pattison be elected as representatives to Disley Allotment Society.
- d **Poynton Local Area Partnership Representative**
 Cllrs. Chavasse-Hadfield & Kidd elected as Disley Parish Council's representatives on the Poynton Local Area Partnership. Unanimously agreed
RESOLVED That Cllrs. Chavasse-Hadfield and Kidd be elected as Disley Parish Council's representatives on the Poynton Local Area Partnership.

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- RESOLVED** e **High Peak & Hope Valley Community Rail Partnership**
Cllrs. Adams, Chavasse-Hadfield, Davenport and Kennedy elected as representatives to the High Peak & Hope Valley Community Rail Partnership. Unanimously agreed.
That Cllrs. Adams, Chavasse-Hadfield, Davenport and Kennedy be elected as representatives to the High Peak & Hope Valley Community Rail Partnership.
- 3827 **Public Forum** – No-one in attendance wishing to speak.
- 3828 **Chairman's Report**
- a Cllr. Kidd said that he looked forward to working with the new Council. He said that there was a considerable workload ahead if the Parish Council was going to deliver on the pledges made in the campaign leaflets and he gave an overview of the major projects to be completed. Cllr. Chavasse-Hadfield suggested that regular progress reports are publicised. Cllr. Pattison proposed the use of a spreadsheet to track progress.
- b Cllr. Kidd informed the meeting that the next Disley Newsletter was scheduled to be delivered at the beginning of June and asked Cllrs. to submit any articles that they wished to be included by Wednesday 20th May.
- 3829 **To note Correspondence received**
- a **Letter** – Cllr. Kidd read out a letter received from Diane Guy MBE in which she expressed her appreciation of the gift of flowers presented to her at the Annual Parish Meeting in April and for the kind words conveyed to the meeting by Cllr. Pattison. She also offers her best wishes to Councillors and staff for the future success of the Parish Council.
- Received and noted**
- b **Invitation** – received from Tony Jackson, on behalf of Disley Footpaths Society, for all Councillors to attend the launch event for the Walkers are Welcome accreditation scheme in Disley on Saturday 16th May on the Ram Green. Cllr. Pattison asked Cllrs. attending the event to help support for the local pubs, cafes and restaurants who were taking part. Cllr. Adams to publicise the event through her network of rambling contacts.
- Received and noted**

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- c Invitation – received from Knutsford Town Council for the Chairman to attend the Mayor Making at Tenant's Hall, Tatton Park on Wednesday 27th May 2015. Cllr. Kidd said that he was unable to attend. Cllr. Pattison to attend as Vice-Chairman. Clerk to reply.
- d Letter – received Cheshire East Council informing that a recent application to its Community Grant Scheme for funding towards the cost of the Disley Fountain restoration had been unsuccessful. Cllr. Pattison informed Cllrs. that an alternative source of funding had been obtained and that the work was currently being carried out.

Noted

3830 **Dispensations** – none required.

3831 **To agree as a true record the Minutes of the Ordinary Meeting of Disley Parish Council held on Tuesday 15th April 2015**

Proposed: Cllr. Pattison

RESOLVED **That the Minutes of the Ordinary Meeting of Disley Parish Council held on Tuesday 15th April 2015 be adopted as a true record.**

3832 **To note the Minutes of the Planning Committee meeting held on Tuesday 29th April 2015**

Noted

3833 **To note the Minutes of the Finance & General Purposes Committee Meeting held on Tuesday 29th April 2015**

Noted

3834 **To receive and note the RoSPA Play Area Inspection Reports**

The Clerk reported on the recommendations for remedial action at each of the three play areas and the work that had already been done by the village handymen. There were no issues identified as high risk at any of the play areas and so it was agreed that Cllrs. consider the reports in more detail to discuss possible actions at the next meeting of Committees.

Refer to next Finance & General Purposes Committee

3835 **To consider revised plan for the Community Centre development**

Cllr. Kidd gave an overview of the history of this project to date and Cllrs. were issued with a copy of the latest set of plans. He reported that before ownership of the Community Centre was transferred to the Parish Council it was running at a revenue loss of circa £18,000 per annum and that by careful management of costs and an increase in usage this had been reduced to £2,300 in the last financial year.

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Cllr. Kidd said that comments from residents and CEC library officers following public presentations of the proposed plans had been taken on board and it had been agreed to put the project on hold to enable the new Council to be briefed and take the development forward. He proposed a working group be set up and Cllrs. Adams, Harrop, Kidd & Pattison volunteered; the first meeting is to be held on Wednesday 3rd June, venue to be confirmed.

Refer to next Council Meeting

3836

To discuss the Community Transport Scheme

Cllr. Kidd gave background information to Cllrs. about how the minibus and grant for running costs were obtained and the Parish Council's policy decision that the scheme should aim to be self-financing. He referred Cllrs. to the report prepared by the Deputy Clerk who was responsible for administering the service.

Cllr. Pattison explained that lack of Community Transport was identified in the Parish Plan survey as a high priority issue for the village.

Cllr. Adams expressed concern that information about the bus service was not reaching the target people. Cllr. Chavasse Hadfield suggested that neighbouring councils who also had set up schemes be contacted to get information on their progress.

Cllr. Kennedy made several suggestions regarding promotion and marketing of the service. It was agreed that ideas and proposals be brought to the next meetings of Committees.

Refer to next Finance & General Purposes Committee

3837

To receive update on A6 MARR mitigation measures for Disley

Cllr. Davenport gave the new Councillors background information on the history of the relief road scheme and its potential impact on Disley & Newtown. Cllr. Pattison referred Cllrs. to documents provided by the Clerk which gave an insight into the representations and actions that the Parish Council had been taking at all stages since 2013. She also explained the implications of the designated Air Quality Monitoring Action area in the village centre.

Cllr. Davenport explained that CEC had insisted on a condition being included in the planning consent that mitigation measures for Disley were in place prior to the opening of the new road in 2017. He also gave details of the micro-simulation modelling exercise that is currently being carried out by Ringway Jacobs. A meeting at which results and findings are to be presented has been arranged for Tuesday 2nd June and it was suggested that all Cllrs. attend if possible.

Refer to next Planning Committee

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- 3838 **To discuss the Neighbourhood Plan for Disley & Newtown**
 Cllr. Kidd reported that a steering group had now been formed and that work was underway to prepare a draft consultation document. Minutes of the meeting held on 26th March 2015 were tabled for information.
 The group is due to meet again on 28th May 2015.
 Cllr. Davenport reported on a recent planning application for a large housing scheme that had been refused by Cheshire East's Strategic Planning Board partly as a result of the area having an adopted Neighbourhood Plan in place.

Refer to next Council Meeting
- 3839 **To consider restricting public access to part of the Red Lane woodland site on health and safety grounds.**
 It was agreed that Cllrs. make a site visit on Tuesday 19th May at 2.00pm.

Refer to next Finance & General Purposes Committee
- 3840 **To receive the Cheshire East Councillors Report**
 Cllr. Davenport said that Cheshire East Council have accepted the Planning Inspectorate's recommendations on the target number of new houses required in the borough but he could not give details of where these were likely to be. The revised Local Plan is to be submitted to the Planning Inspectorate in July.

Noted
- 3841 **To receive report on Local Area Partnership meeting**
 No report.
- 3842 **To receive report from Parish Representative on Disley Footpath Society meeting**
 No report.
- 3843 **To receive report from Parish representative on High Peak & Hope Valley. Community Rail Partnership.**
 No report.
- 3844 **To consider Planning Applications as listed on Appendix B**
15/1846M Change of use of The Crescent Inn into two houses, the construction of two new houses, associated car parking and landscaping. Works include demolition of single storey lean-to attached to the pub (in conservation area) and demolition of two storey storage building (outside the conservation area).
Crescent Inn 45, Buxton Road, Disley SK12 2DZ

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Disley Parish Council objects to this application because it considers it to be an overdevelopment within the Disley conservation area.

BE14

The Parish Council is also concerned about insufficient parking spaces for the number of houses and the proposed gated access to the rear of the properties as this is right of way/access for adjoining properties.

15/1098M

Ground floor single storey extension

Harewood, 20 Red Lane, Disley SK12 2NP

Disley Parish Council has no objection to this application

3845

To authorise payment of Accounts as listed on Appendix A.

Accounts totalling £5,184.15 were submitted for approval.

Proposed: Cllr. Kidd

Seconded: Cllr. Davenport

Unanimously agreed

RESOLVED

That the payments as listed on Appendix A be approved for payment.

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Transaction	Cheque	Payee	Amount
461	004891	Fire Queen Ltd. – Extinguisher service C/Centre & DPC office	130.64
462	004895	Petty Cash – Replenishment April 15	49.66
463	004896	Fire Queen – Fire extinguisher renewals C/Centre & DPC office	237.90
464	004897	LDW Ltd. – Power tool repair service	90.00
465	004898	Viking Direct – Stationery	70.10
466	004899	A H Tomlinson Parbans – Maintenance supplies	115.70
467	004900	PRIDE – Well Dressing grant	500.00
468	004901	Cheshire County Playing Fields Assoc. – annual subscription	22.00
469	004902	Senior (Building Supplies) Ltd. – Memorial Garden materials	365.16
470	DD	SITA – Trade Waste disposal	91.87
471	004904	Office Watercoolers – Rental April 15	37.12
472	004905	ChALC – Annual subscriptions	1,187.00
473	004894	Ann Carter – Office cleaning 4 weeks to 29/4/15	40.00
474	BACS	Peak Plumbing & Heating – Boiler service DPC office	155.00
475	004892	St. Mary's Church – Burial Ground donation	1,400.00
476	004893	PRIDE – Summer planting C/Centre	100.00
477	DDCC	CEC – Business Rates – C/Centre April 15	144.00
478	DDCC	CEC – Business Rates – C/Centre May 15	144.00
479	DDCC	CEC – Business Rates – DPC office April 15	153.00
480	DDCC	CEC – Business Rates – C/Centre May 15	151.00
		Total	£5,184.15

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- 3846 **To note the Financial Statement and Budget Comparisons** Noted
- 3847 **Items for Future Meetings**
Village centre CCTV
Community Centre Internet/Broadband
Village Car Parking Strategy
- 3848 **Meeting Schedule**
An updated schedule will be circulated once all meetings are confirmed.
- Meeting closed at 9.55pm

Signed: _____ Date: _____